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Government
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Organization of the Government of Canada

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1976

Major Changes to 31 March 1976

Para. No.	Change
1000	Canadian Overseas Telecommunication Corporation name changed to Teleglobe Canada (authority: *An Act to amend the Canadian Overseas Telecommunication Corporation Act*, SC 1974-75-76 c. 77; assented to 15 Dec. 1975; published in the *Canada Gazette*, Part III, Vol. 1, No. 13).
1101	Name of Minister to read Bryce Stuart Mackasey.
1275	Name of board to read Anti-Inflation Board (authority: *Anti-Inflation Act*, SC 1974-75-76 c. 75, as amended in the *Canada Gazette*, Part III, Vol. 1, No. 13).
2825-2832	Delete, please read editor's note at end of para 2832.
4125-4152	Delete (authority: Order in Council 1976-496, 2 March 1976 that reads "His Excellency the Governor in Council, on the recommendation of the Prime Minister, pursuant to the *Public Service Rearrangement and Transfer of Duties Act*, is pleased hereby to transfer from Information Canada to the Department of Supplies and Services the control and supervision of those portions of the public service in Information Canada known as the Expositions Branch and the Publishing Branch whose functions are outlined in the Program Description of Audio-Visual Services and Publishing and Distributing Services and include government bookstores and mail-order activities, as contained in the Main Estimates 1975-76.")
6045, no. 7	Add and Minister of Consumer and Corporate Affairs.
6045, no. 20	Delete name and position; re-number remaining entries ending with number 28.
7650	Add a footnote "Program ceased to operate 31 March 1976."
8245	Delete paragraph and substitute the following: – Also included in the service is the Printing and Publishing undertaken on behalf of Parliament and other departments and agencies of government. Also included is the Canadian Government Expositions Centre. In the next paragraph after the first word Warehousing, add, Canadian Government Bookstores,

Editor's Note

The *Table of Contents, Keyword Index,* and *Organization Chart – Government of Canada* have not been amended, and, therefore do not reflect recent major changes.

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Organization of the Government of Canada




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Interdepartmental Committee on the Organization of the Government of Canada

Comité interministériel sur l'Administration fédérale du Canada

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Introduction

This 11th edition of the *Organization of the Government of Canada* (OGC) reflects changes in federal government structure since the last edition.

Its purpose, however, remains unchanged from the original concept:

(a) to make the structural and functional relationships of the myriad departments, agencies, boards, commissions, etc. more clearly understood and perceived by those with a general or academic interest in the subject; and

(b) to provide a ready reference tool for those individuals and institutions both within and outside the federal organization where such a reference source would be of functional value to their vocation or field of interest.

The publication is therefore organized so as to accommodate such differing interests.

Organizations are dynamic phenomena. The federal organization is certainly no exception. Therefore, in the interests of accuracy, small-print dates will be found on all pages and organization charts, indicating that the information was confirmed as accurate as of that date.

Structure of the Publication

The *Organization of the Government of Canada* is divided into three major sections: Legislature; Judiciary; Executive (with each section again sub-divided). Each sub-division contains those federal agencies which would appear to fall logically into that section. However, the reader is warned that this method of sub-dividing the federal government organization cannot be taken as absolute. For example, in the Judiciary, only three courts are included, when in actual fact there are many branches of government which are 'Courts of Record', such as the Canadian Transport Commission or the Immigration Appeal Court.

These 'Courts of Record' perform a dual role but, rather than listing them in two places, they were included with the Executive. On the other hand, the Executive section contains a number of agencies which might appear to be out of place. For example, The Canadian Wheat Board is not necessarily the responsibility of the Minister of Agriculture.

General Format

Name – the legal name as it appears under statute, or in an official document such as an Order-in-Council;

Head Office – where the executives are located;

Minister – either by portfolio, or by name;

Principal Officer – name of the deputy head and his senior officers;

Historical Background – a short history on the development of the branch of government (all information taken from original documents when available);

Overall Responsibilities – direct from statute, or Order-in-Council;

Organization and Programs – as authorized by the Treasury Board;

Regional Offices – the first major breakdown;

Additional Information – who in the organization designated to answer enquiries;

Parliamentary Committee – for the purposes of the Estimates;

Auditor – name, and when applicable, address of auditor;

Statutes – when available a list of all those for which the Minister has been designated.

Numbering

Most paragraphs are numbered. These numbers appear in the *Keyword Index,* and are used as a means of locating information.

Acknowledgements

Information Canada would like to thank the officers of the Treasury Board Secretariat, and those in the Privy Council Office who aided in the many details associated with the OGC.

Communications*

It is accepted that communications is a two-way process. Information Canada's goal is to continue to improve *Organization of the Government of Canada* as a major communications vehicle. Therefore, all suggestions and comments as to how such improvement could be realized will be welcomed by:

The Director
Communications Branch
Information Canada
171 Slater Street
Ottawa, Ontario, K1A 0S9
Attention: "OGC"

Editor – Joan M. Huntley
Assistant Editor – Gillian (Jill) Stainforth
Technical Assistance – Michèle Veilleux

*editor's note: after 1 April 1976, queries are to be forwarded to the Organization Division, Treasury Board Secretariat (see para 9000 for address).

January 1976

Table of Contents

The Legislature – Introduction 001-3999
The Sovereign 001
The Governor General 025
Secretary to the Governor General 050
Senate 075
House of Commons 150
Library of Parliament 300
Auditor General of Canada 325
Chief Electoral Officer 340
Commissioner of Official Languages 350
Public Service Commission 360
Representation Commissioner 390

The Judiciary – Introduction 400-499
Court Martial Appeal Court of Canada 400
Federal Court of Canada 415
Supreme Court of Canada 450
Canadian Judicial Council 480

The Executive – Introduction 500-9399

Agriculture
Department of Agriculture 500
Agricultural Products Board 600
Agricultural Stabilization Board 625
Canadian Dairy Commission 700
Canadian Livestock Feed Board 725
Farm Credit Corporation 750
National Farm Products Marketing Council 790

Communications
Department of Communications 800
Canadian Overseas Telecommunication Corporation 1000
Canadian Radio-Television Commission 1050

Consumer and Corporate Affairs
Department of Consumer and Corporate Affairs 1100
Interim Anti-Inflation Board 1275
Canadian Consumer Council 1300
Copyright Appeal Board 1340
Patent Appeal Board 1380

Energy Mines and Resources
Department of Energy Mines and Resources 1400
Atomic Energy Control Board 1525
Atomic Energy of Canada Limited 1575
Board of Examiners for Dominion Land Surveyors 1590
Canadian Permanent Committee on Geographic Names 1605
Columbia River Treaty Permanent Engineering Board (Canadian Section) .. 1615
Eldorado Aviation Limited 1630

January 1976

Eldorado Nuclear Limited 1645
Energy Supplies Allocation Board 1660
Interprovincial and Territorial Boundary Commissions 1680
National Energy Board 1700
Uranium Canada Limited 1750

Environment

Department of the Environment 1800
Canadian Saltfish Corporation 2100
Environmental Assessment Panel 2130
Fisheries Prices Support Board 2140
Fisheries Research Board of Canada 2150
Freshwater Fish Marketing Corporation 2160

External Affairs

Department of External Affairs 2200
Blue Water Bridge Authority (Canadian Section) 2400
Canadian International Development Agency 2425
Interdepartmental Committee on External Relations 2440
International Boundary Commission 2450
International Development Research Centre 2460
International Joint Commission 2475
Roosevelt-Campobello International Park Commission 2495

Finance

Department of Finance 2500
Anti-dumping Tribunal 2700
Bank of Canada 2725
Canada Deposit Insurance Corporation Limited 2775
Industrial Development Bank 2825
Department of Insurance 2850
Tariff Board 2875

Indian Affairs and Northern Development

Department of Indian Affairs and Northern Development 2900
Government of the Northwest Territories 3100
Government of the Yukon Territory 3120
Historic Sites and Monuments Board 3155
Mackenzie Valley Pipeline Inquiry 3157
National Battlefields Commission 3160
Northern Canada Power Commission 3165
Northwest Territories Water Board 3180
Oil and Gas Committee 3185
Yukon Territory Water Board 3190

Industry, Trade and Commerce

Department of Industry, Trade and Commerce 3200
Export Development Corporation 3400
Foreign Investment Review Agency 3450
Metric Commission 3470
National Design Council 3480
Statistics Canada 3500
Standards Council of Canada 3550
Textile and Clothing Board 3590

Justice
Department of Justice....3600
Law Reform Commission of Canada....3850
Tax Review Board....3875

Labour
Department of Labour....3900
Canada Labour Relations Board....4100
Information Canada....4125
Merchant Seamen Compensation Board....4165

Manpower and Immigration
Department of Manpower and Immigration....4200
Canada Manpower and Immigration Council....4415
Immigration Appeal Board....4425
Unemployment Insurance Commission....4475

National Defence
Department of National Defence....4600
Defence Construction (1951) Limited....4800
National Emergency Planning Establishment....4825

National Health and Welfare
Department of National Health and Welfare....4900
Advisory Council on the Statute of Women....5115
Medical Research Council....5150
National Advisory Council on Fitness and Amateur Sport....5175
National Council of Welfare....5200
Pension Appeals Board....5225

National Revenue
Department of National Revenue (Customs and Excise)....5300
Department of National Revenue (Taxation)....5450

Post Office
Post Office Department....5600

President of the Queen's Privy Council of Canada
Office of the President of the Queen's Privy Council of Canada....5650
Public Service Staff Relations Board....5670

Prime Minister
Prime Minister....5800
Advisory Commission on Parliamentary Accommodation....5820
Canadian Intergovernment Conference Secretariat....5850
Commission of Inquiry into the Marketing of Beef....5880
Economic Council of Canada....5900
Indian Claims Commission....5935
Queen Elizabeth II Canadian Research Fund....5950
Privy Council Office, and Federal-Provincial Relations Office....6000
Royal Commission on Corporate Concentration....6090

Public Works

Department of Public Works 6300

Regional Economic Expansion

Department of Regional Economic Expansion 6500
Atlantic Development Council 6700
Canadian Council on Rural Development 6750
Cape Breton Development Corporation 6800
Regional Development Incentives Board 6850

Science and Technology

Ministry of State for Science and Technology 6900
Canadian Patents and Development Limited 6950
National Research Council of Canada 6975
Science Council of Canada 7100

Secretary of State

Department of the Secretary of State 7200
Bilingual Districts Advisory Board 7475
Canada Council 7500
Canadian Broadcasting Corporation 7550
Canadian Film Development Corporation 7600
Company of Young Canadians, The 7650
National Arts Centre Corporation 7675
National Film Board 7700
National Library of Canada 7750
National Museums of Canada 7800
Public Archives of Canada 7850

Solicitor General

Department of the Solicitor General 7900
Canadian Penitentiary Service 8000
Correctional Investigator 8090
National Parole Board 8100
Royal Canadian Mounted Police 8150

Supply and Services

Department of Supply and Services 8200
Canadian Arsenals Limited 8400
Canadian Commercial Corporation 8450
Canadian Government Specifications Board 8475
Crown Assets Disposal Corporation 8500
Office of the Custodian of Enemy Property 8540
Royal Canadian Mint 8550

Transport

Department of Transport 8600
Air Canada 8800
Atlantic Pilotage Authority 8820
Canadian National Railways 8830
Canadian Transport Commission 8840
Canadian Wheat Board, The 8850
Inquiry on Future Disposition of Branch Lines 8860

Great Lakes Pilotage Authority, Limited....8870
Maritime Pollution Claims Fund....8890
National Harbours Board....8925
Northern Transportation Company Limited....8940
Pacific Pilotage Authority....8945
Regional Branch Line Inquiry....8950
Royal Commission of Inquiry into the tanker "Arrow"....8955
St. Lawrence Seaway Authority, The....8960
Seaway International Bridge Corporation Limited....8975

Treasury Board
Treasury Board Secretariat....9000

Urban Affairs
Ministry of State for Urban Affairs....9100
Central Mortgage and Housing Corporation....9160
National Capital Commission....9200

Veterans Affairs
Department of Veterans Affairs....9250
Army Benevolent Fund Board....9265
Bureau of Pensions Advocates....9270
Canadian Pension Commission....9285
Pension Review Board....9325
War Veterans Allowance Board....9380

Appendices
Glossary of Terms....9500
Acronyms and Abbreviations....9700
Keyword index....9900
Chart: Organization of the Government of Canada....9999

The Legislature – Introduction

The Legislature of the Canadian government is the Parliament of Canada. It consists of the elected House of Commons, the appointed Senate, and the Sovereign, represented by the Governor General. The general legislature powers of Parliament are defined in section 91 of the *British North America Act, 1867,* as amended. There must be a session of Parliament at least every 12 months.

Parliamentary System

Although Canada's written constitution is silent about many of the details, constitutional practice has defined Canadian government procedures. Political parties are the mainspring of the Canadian parliamentary system and the Government is formed by the Leader of the political party able to command the support of a majority in the House of Commons. The Leader becomes the Prime Minister and selects ministers to form his Government, usually from the ranks of his supporters in Parliament. Together they form the Cabinet and are responsible for formulating and implementing policies for governing the country. The Government also is responsible for preparing legislation and guiding it through Parliament. In order to remain in office the Cabinet must be able to command the support of a majority of the Members of the House of Commons on an issue of confidence.

The Opposition

Those Members of Parliament who sit in opposition to the Government are responsible for questioning and criticizing Government policies and actions. They also suggest alternative proposals to Government policies. As the possible alternative Government, they stand ready with policies and programs formulated, to put forward their leaders and to form the Government at the request of the Governor General.

The Process

In the words of the British legal scholar Sir William Anson: "The most prominent if not the most important function of Parliament is legislation ..." The acts or statutes adopted by Parliament in the exercise of its legislative powers are originally introduced as bills and may originate in either the Senate or the House of Commons. However, bills which appropriate any part of the public revenue or impose any tax must originate in the House of Commons. Private bills usually originate in the Senate, but it is not uncommon for them to originate in the House. All bills must be read three separate times in each House, be adopted by both Houses, and receive Royal assent in order to become law.

001 The Sovereign*

Her Majesty, Queen Elizabeth II

001 The Sovereign, the person on whom the Crown is constitutionally conferred, symbolizes Canada's status as a constitutional monarchy, the Canadian form of responsible government. Parliament is composed of the Crown, the Senate, and the House of Commons. Formal executive power in Canada is thus vested in The Queen. Her Majesty's authority is, however, in most cases, delegated to her representative who is appointed on the recommendation of the Prime Minister and, since 1952, has been chosen from amongst the nation's most outstanding and respected citizens. Her Majesty comes to Canada from time to time to mark events of national significance and to visit various regions of the country. In her absence, the Governor General carries out most of The Queen's functions and, of course, both act in accordance with Canadian constitutional practice.

002 The Crown is seen as a symbol of national sovereignty belonging to all Canadians, a link between citizens of every national origin and ancestry. The Queen herself stated in Toronto, in June 1973, that "the Crown is an idea more than a person" which should "represent everything that is best and most admired in the Canadian ideal".

003 In her position at the apex of Canadian state, governmental and judicial functions, the Monarch is the fountain of justice in that all judicial functions are carried on in her name. She is also *fons honoris,* the fountain of honour. In this capacity she is Sovereign of the Order of Canada, and also of the Order of Military Merit, and approves the award of the recently established Canadian Bravery decorations. Among her many associations with various groups across Canada, Her Majesty is Colonel-in-Chief of eleven Canadian Regiments, Honorary Commissioner of the Royal Canadian Mounted Police, and Patron of numerous associations and organizations.

004 The Queen is Head of the Commonwealth and as such is the symbol of the free association of the 32 member countries of this unprecedented, multilingual, international partnership which represents millions, of all races and creeds. As Canadian Head of State, but also as Head of the Commonwealth, Her Majesty was in residence at Government House, Ottawa, from 31st July to 4th August, 1973, and received and entertained Commonwealth Heads of Government and Delegations during the first Commonwealth Heads of Government Meeting to be held in Ottawa.

005 The Canadian government does not contribute to The Civil List which is provided by the United Kingdom Government. Only when Her Majesty is in Canada do the Canadian Government, and Provincial Governments involved, assume responsibility for expenses.

006 Her Majesty's full title, as formally proclaimed at Ottawa on May 29, 1953, four days before her Coronation, is: "Elizabeth the Second, by the Grace of God of the United Kingdom, Canada and Her other Realms and Territories Queen, Head of the Commonwealth, Defender of the Faith" *(An Act respecting the Royal Style and Titles.)*

Address: Buckingham Palace, London, England.

---

*text effective October 1975

The Governor General*

The Right Hon. Jules Léger

Jules Léger was born in Saint-Anicet, Québec, on April 4, 1913, the son of Alda (née Beauvais) and Ernest Léger. He attended the Collège de Valleyfield, where he obtained his B.A. in 1933; he studied law at the University of Montreal from 1933-36, and obtained his Doctorat de l'Université at the Sorbonne in 1938. 026

Upon his return to Canada, Mr. Léger was associate editor of the Ottawa daily *Le Droit* from 1938 to 1939. In July 1940 he joined the Department of External Affairs as Third Secretary, and was seconded to the office of the Prime Minister, W. L. Mackenzie King, who was also Secretary of State for External Affairs. From 1939 to 1942, he was professor of 'the history of diplomacy' at the University of Ottawa. 027

Mr. Léger was a member of the Canadian mission in Chile from 1943 to 1947. In February 1947 he was appointed to London as First Secretary. In 1948 he acted as adviser to the Canadian delegation to the General Assembly of the United Nations in Paris (September 1948-February 1949). He returned to Ottawa in February 1949 as Executive Assistant to Prime Minister Louis S. Saint-Laurent. 028

In August 1950 he was appointed Chief of the European Division, and the following February he became an Assistant Under-Secretary of State for External Affairs. In October 1953 he was appointed Ambassador to Mexico, returning in August 1954 to become Under-Secretary of State for External Affairs, a post he held until November 1958, when he was made Ambassador and Permanent Representative to the North Atlantic Council and Canadian Representative to the Organization for European Economic Co-operation in Paris. Mr. Léger took part in all the spring and winter ministerial meetings of NATO from 1958 until 1962, and in the 1959 Atlantic Congress in London. 029

In May 1962 Mr. Léger was appointed Ambassador to Italy, and in April 1964 he became Ambassador to France. On November 15, 1968 he assumed the position of Under-Secretary of State, with responsibilities in the fields of arts and cultural support, bilingualism, education and citizenship. 030

Role of the Governor General

The governor general is the representative of the Crown in Canada. The present incumbent is the twenty-first governor general since confederation. The governor general is authorized "to exercise, on the advice of his Canadian Ministers, all Her Majesty's powers and authorities in respect of Canada" (Letters Patent, Oct. 1, 1947). 032

One of the most important responsibilities of the governor general is to ensure that the country always has a Prime Minister. If this office becomes vacant because of death or resignation, it is the governor general's responsibility to see that the post is filled. He has the same responsibility if the government resigns following a defeat in the House of Commons or in an election. 033

The governor general summons, prorogues and dissolves Parliament. The Cabinet Ministers, as well as other members of the Queen's Privy Council are sworn in before him or his deputy. He also signs Orders-in-Council, commissions and many other state documents. He gives his assent to those bills which have been passed by both houses of Parliament, that thereby become Acts of Parliament with the force of law. 034

The governor general and his wife are Canada's hosts to visiting heads of State and other distinguished visitors from abroad. They also extend hospitality in many forms to a large number of Canadians. The governor general and his wife lend their patronage and support to a great variety of activities. 035

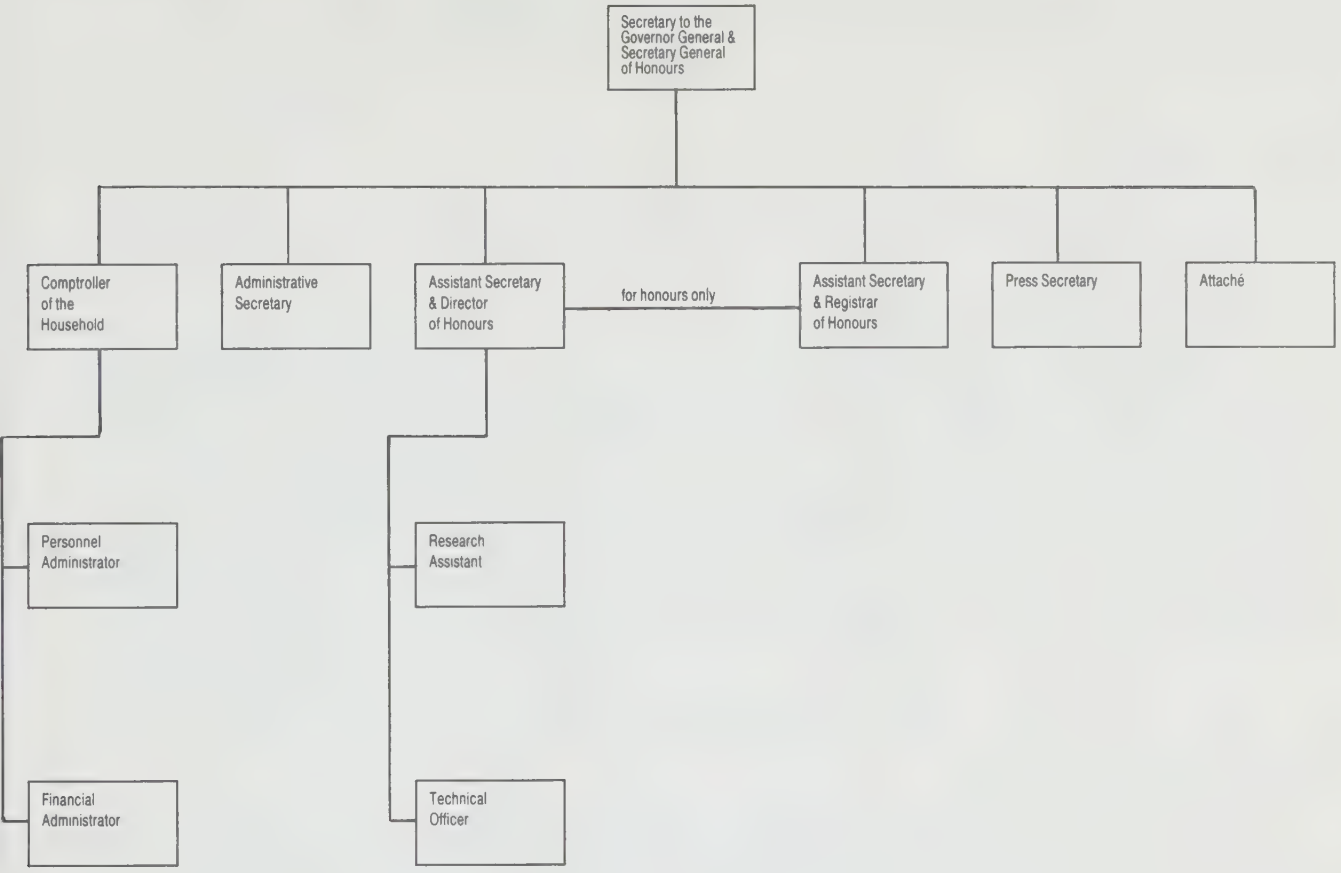
*text effective October 1975

036 The governor general accepts the letters of credence of ambassadors appointed to Canada and receives commonwealth high commissioners on their arrival in Ottawa. He also represents Canada abroad by paying official visits to other countries.

037 The governor general makes appointments of Canadians to the Order of Canada, and the Order of Military Merit. He also awards decorations for acts of heroism. The Queen is Sovereign of both orders and approves the award of bravery decorations. The governor general is chancellor of both orders and is responsible for the administration of the Canadian system of honours. He presides at investitures where Canadians are received into the orders, or are decorated for bravery.

Office of the Secretary to the Governor General

TBS Chart - 1 April 1975



051 Office of the Secretary to the Governor General*

Government House
Ottawa, Ontario
K1A 0A1

Principal Officers

Secretary to the Governor General and
Secretary General of Honours ..... Esmond Butler, C.V.O.
Deputy Secretary to the Governor General ..... Roger Gilbert
Comptroller of the Household ..... Colonel Donald C. McKinnon, C.V.O., C.D.
Director of Honours ..... Roger de C. Nantel, C.D.
Administrative Secretary to the Governor General ..... Edmond Joly de Lotbinière
Cultural Advisor ..... Dr. Robert H. Hubbard
Press Secretary ..... Peter Cowan
Attaché ..... Claude Sirois
Aides-de-camp ..... Captain Allan Fenske
Captain Paul Collinge
Captain Neil McNeil

Historical Background

052 Prior to 1927, the Office acted as a channel of communication between the governments of Canada and the United Kingdom, His Majesty's Ambassador at Washington, various Colonial Governments, and, when necessary, directed correspondence to the appropriate Canadian government departments for reply. Subsequently, this became a function of the Department of External Affairs.

Today the Office of the Secretary is designated as a department, and the Prime Minister as Appropriate Minister within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1903-1952, 31 Mar 1952).

Overall Responsibilities

055 The Office is concerned with all matters relating to the Crown in Canada. It provides all the support services required by the Governor General.

056 The constitutional functions of the Governor General have their origins both in tradition and in the *British North America Act*. The office has administrative responsibility for the following:

(a) giving Royal Assent to laws;
(b) signing various other government documents, including orders-in-council, commissions of appointment, and grant of pardons;
057 (c) swearing in the Prime Minister and the members of the Cabinet;
(d) receiving letters of credence and commission from heads of foreign diplomatic missions;
(e) opening and prorogation of Parliament;
(f) signing, as Commander in Chief of the Canadian Armed Forces, all officers' commissions;
(g) extending official hospitality to foreign dignitaries;
(h) awarding the decorations of the Order of Canada, the Order of Military Merit, and the Order of Bravery;
(i) maintaining a close relationship with the Office of the Prime Minister and other government departments, as well as with Buckingham Palace.

*text effective October 1975

The office ensures that the Governor General is provided with all the necessary information on a very wide variety of topics. 059

Organization

The Secretary, who is the senior officer, has the general responsibility for the effective and efficient operation of his Office. He advises the governor general on policy matters. 060

The Director of Honours is in charge of administering the Honours Secretariat, and organizing investures. 064

The comptroller of the household administers the day-to-day operation of the household, prepares the annual estimates of the office, and controls funds provided. 065

The Administrative Secretary to the Governor General co-ordinates the scheduling of the Governor General's activities and, in addition to the day-to-day correspondence, handles the invitations sent to the Governor General and the requests for honorary patronage submitted by many organizations. He is also responsible for the ceremonial and protocol involved in certain of the Governor General's constitutional and social functions. 066

The Cultural Adviser, as his title suggests, advises the Governor General on major Canadian cultural matters and activities and on the history, fabric, and contents of Government House. 067

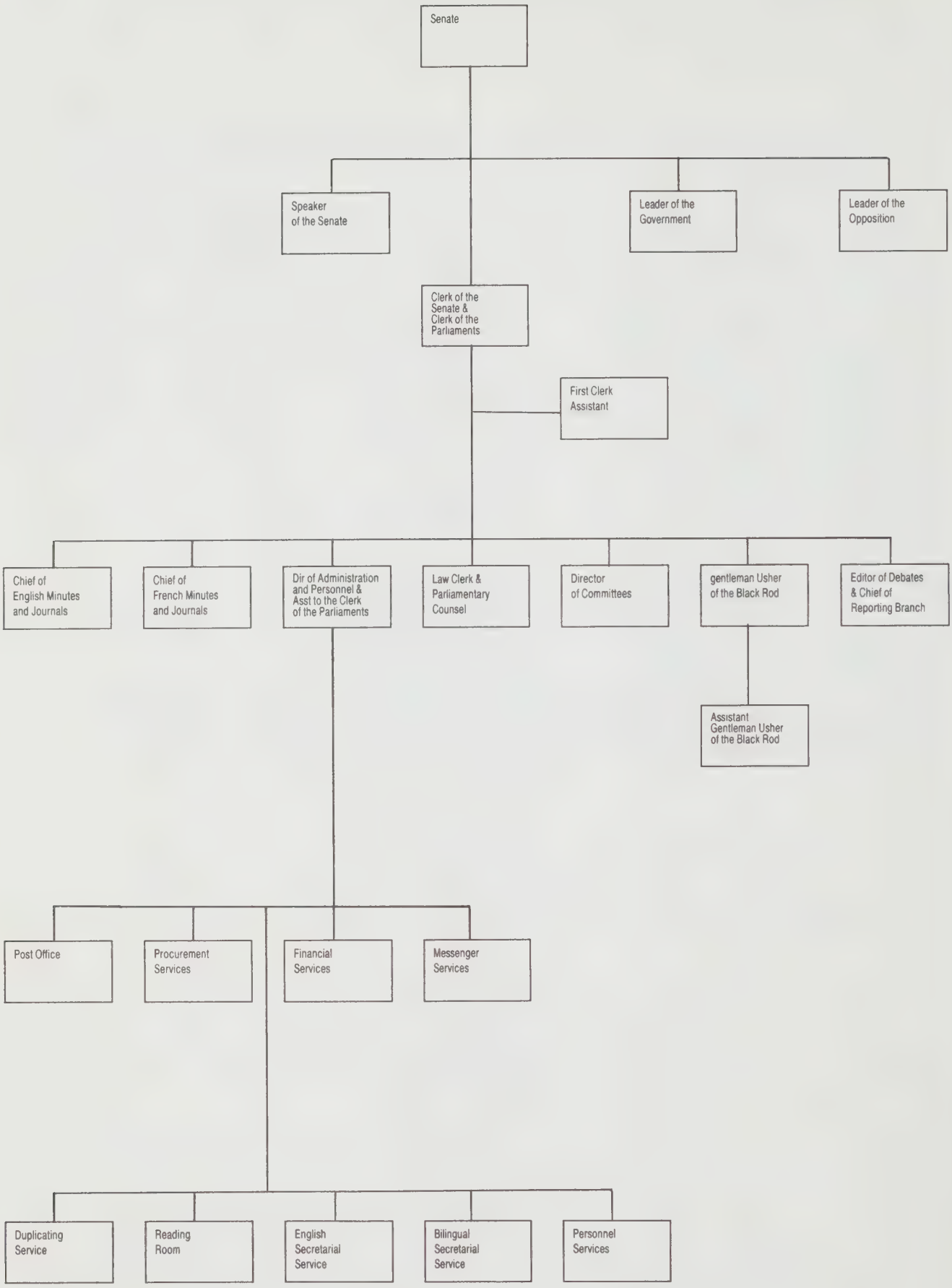
The Press Secretary is in charge of information policy at Rideau Hall and as such is responsible for Government House contracts with the Mass media. 068

The Attaché is generally a foreign service officer from the Department of External Affairs. He carries out most of the research relating to the role and functions of the Governor General. 069

The Department of National Defence assigns three officers who act as aides-de-camp to the governor general for approximately two-year periods. They attend Their Excellencies both at Government House and on official travels. 070

075 Senate

Senate Chart - 1 April 1975



Senate*

Parliament Buildings
Ottawa, Ontario
K1A 0A4

Speaker

The Hon. Renaude Lapointe

Leader of the Government**

The Hon. Raymond J. Perrault, P.C.

Leader of the Opposition

The Hon. Jacques Flynn, P.C., Q.C.

Principal Officers

Clerk of the Senate and Clerk of the Parliaments ..... Robert Fortier, Q.C., B.A., LL.B.
Law Clerk and Parliamentary Counsel ..... E. Russell Hopkins, B.A., LL.B.
First Clerk Assistant ..... Alcide Paquette, B.A.
Gentleman Usher of the Black Rod ..... A. Guy Vandelac, M.C., C.D.
Director of Committees ..... (vacant)
Director of Administration and Personnel and Assistant to the Clerk of the Parliaments ..... J. Walter Dean

Historical Background

As originally constituted, the Senate consisted of three divisions (Ontario, Québec, and the Maritime Provinces), each of which was represented by 24 senators. In 1915 a fourth division comprising the Western Provinces, and also represented by 24 senators, was created. As each new province entered the Union it was given representation (Manitoba and British Columbia in 1871, Prince Edward Island in 1873, Saskatchewan and Alberta in 1905, and Newfoundland in 1949). In 1975 Parliament passed an act to entitle the Yukon Territory and the Northwest Territories to be represented in the Senate by one member each. 077

At the present time the 104-seat Senate*** has the following provincial representation: Newfoundland six; Prince Edward Island four; Nova Scotia 10; New Brunswick 10; Québec 24; Ontario 24; Manitoba six; Saskatchewan six; Alberta six; British Columbia six; Yukon Territory one; and Northwest Territories one. 078

Under the B.N.A. Act, "money bills" (i.e. bills for appropriating any part of the public revenues or for imposing a tax or impost) must originate in the House of Commons. In each other respect, since both Houses must concur in every piece of legislation, the Senate has an equal voice with the House of Commons. 080

Appointments

Senators are appointed by the Governor General under the Great Seal of Canada, and hold their places in the Senate until they attain the age of 75 years. The actual power of appointing senators resides by constitutional usage in the Prime Minister whose advice the Governor General accepts. 082

To be eligible for appointment a person must: 084

(a) be of the full age of 30 years;

---

*text effective 1975
**see para 148 for text and para 6045 for context
***see para 143-146 for list

(b) be either a natural born or a naturalized subject of the Queen;
(c) own real property to the value of at least four thousand dollars, (over and above all incumbrances) within the province for which he is appointed;
(d) have real and personal property together worth four thousand dollars over and above his debts and liabilities;
(e) be a resident in the province for which he is appointed, and, in the case of Québec, must have his real property qualification in the electoral division for which he is appointed or be a resident therein.

Each senator must before taking his/her seat take the oath of allegiance and make a declaration that by law he/she is duly qualified to be appointed a member of the Senate of Canada.

Vacancies

091 The place of a senator becomes vacant if:
(a) for two consecutive sessions of the Parliament, he fails to give his attendance in the Senate;
(b) he takes an oath or makes a declaration or acknowledgment of allegiance, obedience or adherence to a foreign power, or does an act whereby he becomes a subject or citizen or entitled to the rights or privileges of a subject or citizen of a foreign power;
(c) he is adjudged bankrupt or insolvent, or applies for the benefit of any law relating to insolvent debtors, or becomes a public defaulter;
(d) he is attainted of treason or convicted of felony or of any infamous crime; or
(e) he ceases to be qualified in respect of property or of residence provided that he shall not be deemed to have ceased to be qualified in respect of residence by reason only of his residing at the seat of the Government of Canada while holding an office under that government requiring his presence there. A senator may resign his place in the Senate by a letter of resignation addressed to the Governor General.

Committees

095 The following standing committees are established by the Senate at the beginning of each session:

Agriculture
Banking, Trade and Commerce
Foreign Affairs
Health, Welfare and Science
Internal Economy, Budgets and Administration
Legal and Constitutional Affairs
Library of Parliament (Joint)*
National Finance
Printing (Joint)*
Regulations and other Statutory Instruments (Joint)*
Restaurant of Parliament (Joint)
Standing Rules and Orders
Transport and Communications

098 In certain instances, the two Houses** may unite in the formation of a special joint committee. The Senate may appoint special committees as it deems advisable and may set the terms of reference and indicate the powers to be exercised and the duties to be undertaken by such a committee.

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*a joint committee means one which includes members from both the Senate and the House of Commons
**meaning the Senate and the House of Commons

Administrative Organization of the Senate

Speaker

The Speaker is appointed by the Governor-in-Council by instrument under the Great Seal of Canada. Under a long standing custom the appointment is made for the duration of a Parliament, although Senator Bostock was Speaker from 1922 to 1930 and Senator Drouin was re-appointed in 1958. An English speaking Speaker is succeeded by one who is French speaking and vice versa. 100

The debates and proceedings, which may be conducted in either language, are governed by rules and orders approved by the Senate and entitled *Rules of the Senate of Canada*. 105

Clerk of the Senate

The Clerk of the Senate, appointed by the Governor General, is the chief administrative officer. He ensures publication of intended applications for private bills; he reports to the Senate if for two consecutive sessions a senator has failed to give his attendance in the Senate; he lays upon the table of the Senate, at the beginning of each Parliament, a list of senators who have renewed their *Declaration of Property Qualification;* he lays before the Senate at each session a detailed statement of his receipts and disbursements for the ending fiscal year; he sends to the Governor General a certified copy of the Minutes of the Proceedings of the Senate of each sitting of the House. 116

Under the *Publication of Statutes Act,* the Clerk is also the Clerk of the Parliaments, as such, he has custody of original Acts of Parliament assented to by the Governor General, and is the officer commissioned to certify the authenticity of such Acts. His seal of office is affixed to copies of all Acts delivered to the Registrar General of Canada pursuant to the *Publication of Statutes Act* or Acts required to be produced before courts of justice. 117

He holds the rank of deputy head and accounts for his administration to the *Committee on Internal Economy, Budgets, and Administration.* 118

He records the proceedings of the Senate; he reads in the chamber the commission appointing a new Speaker of the Senate and administers the oath prescribed by law to new senators as a commissioner appointed for that purpose; he advises the Speaker and the senators on matters of parliamentary procedure; he sees that the rules governing the staff of the Senate are respected. 119

First Clerk Assistant

Appointed by resolution of the Senate, the First Clerk Assistant reads petitions, committee reports, orders of the day and other documents in the chamber; he takes minutes of the proceedings in a committee of the whole, acts as clerk of that committee, and otherwise assists the clerk in the business of the Senate; he carries out any such duties as he may be instructed to perform by the clerk; he advises the Speaker on the business of the day of each sitting of the House and prepares all the required information in that regard. With the clerk he acts as advisor on all matters pertaining to parliamentary procedure. 120

Law Clerk and Parliamentary Counsel

The Law Clerk and Parliamentary Counsel to the Senate gives legal advice to the Senate, Committees of the Senate, and individual senators on all matters connected with past or present legislation. He is also required, among other duties, to read all public and private bills which come before the Senate and check the accuracy of all references to Acts or parts of Acts referred to therein; to advise any solic- 124

itor upon any matter which may be dealt with in private bills and check the form of such bills; to attend meetings of all Senate committees which are considering legislation (whether public or private); to advise the Chairman and members of each Committee as required; and to advise the officers of the Senate on matters of law.

126 He also is required to prepare drafts of public bills for senators who wish to present such bills to the Senate. He is appointed by resolution of the Senate.

Gentleman Usher of the Black Rod

128 This office was originally created in England, in the middle of the 14th century, and its name is taken from the ebony rod topped with a lion in gold which is the symbol of its dignity. The gentleman holding this office was initially attached to the king, and accompanied him when he went to the House of Lords; later he became a civil servant. He now has counterparts in all the countries of British origin in which there is still an upper chamber.

129 The Gentleman Usher of the Black Rod is the personal attendant to the representative* of Her Majesty in the Senate. He is responsible for supervising the administrative details in regard to the opening of Parliament. In accordance with an ancient custom he is sent to the House of Commons to desire the attendance of that House in the Senate chamber at the opening or proroguing of Parliament and for Royal assent to bills agreed to by both Houses.

130 He carries out the orders for arrest or imprisonment of persons guilty of violation of privileges or contempt; he is responsible for the security service and certain maintenance services; he is called upon to perform special duties when dignitaries visit the Senate and during conferences such as those held by NATO, the Commonwealth Parliamentary Association and the Inter-Parliamentary Union, and for the installation of a succeeding Governor General. He is appointed by Governor-in-Council.

Committees Branch

132 It is the responsibility of this branch to supply secretarial, clerical, and administrative assistance to the standing and special committees of the Senate; to prepare reports of committees for presentation to the Senate, and to arrange for the printing and distribution of the proceedings of the Senate committees.

133 The officers of this branch carry out extensive liaison with lawyers representing petitioners for private bills, and examine all petitions for private bills to ensure compliance with the rules of the Senate and to certify that all requirements of the law have been met, including the payment of fees. The branch director is, by virtue of the rules of the Senate, the Examiner of Petitioners for Private Bills.

Administration and Personnel Branch

134 This branch develops, adapts, and implements policies and procedures in respect of the general administrative, financial and personnel services of the Senate and advises the Senate and its committees on such matters.

135 The branch chief is also Assistant to the Clerk of the Parliaments. In that capacity, as delegated by the Clerk, he supervises the custody of the original Acts of Parliament and issues certified copies of Acts over the signature of the Clerk, and supervises the collection of prescribed fees.

Debates and Reporting Branch

136 This branch is responsible for taking verbatim reports of debates, and for transcribing and preparing manuscript for daily publication in English and French throughout each session of Parliament. At the end of each session, an edited and

*Governor General or his Deputy

revised edition is prepared for printing and is published in bound form as *The Debates of the Senate.*

137 In addition, an index service for the debates is maintained and interim indices are published periodically throughout each session. A consolidated index is published as part of the revised bound edition.

138 This branch also is required to report the evidences given before and the proceedings of standing and special committees as required. The transcript of committees reports is turned over to the committees branch for inclusion with minutes and other papers to be sent to the Department of Supply and Services for printing and to Information Canada for selling.

Journals Branch

140 From the Scroll of the Clerk of the Senate, the branch prepares and edits the minutes of proceedings, the orders of the day, and routine proceedings of the Senate. These reports are published in French and English under the title *Minutes of the Proceedings of the Senate of Canada* and are available to members of the Senate on the morning after each day's sitting. At the end of each session, the minutes are edited, indexed, and published in bound form as the *Journals of the Senate of Canada.* The journals constitute the legal and authoritative record of the proceedings of the Senate.

141 The responsibilities of this branch also include the compilation of the clerk's scroll and the maintenance and publication of an index reference service for the journals, for statutory reports, and for other documents tabled in the Senate; and the preparation of a list of all bills which are to receive Royal assent. The branch also provides a liaison in the exchange of messages between the two chambers.

Members of the Senate

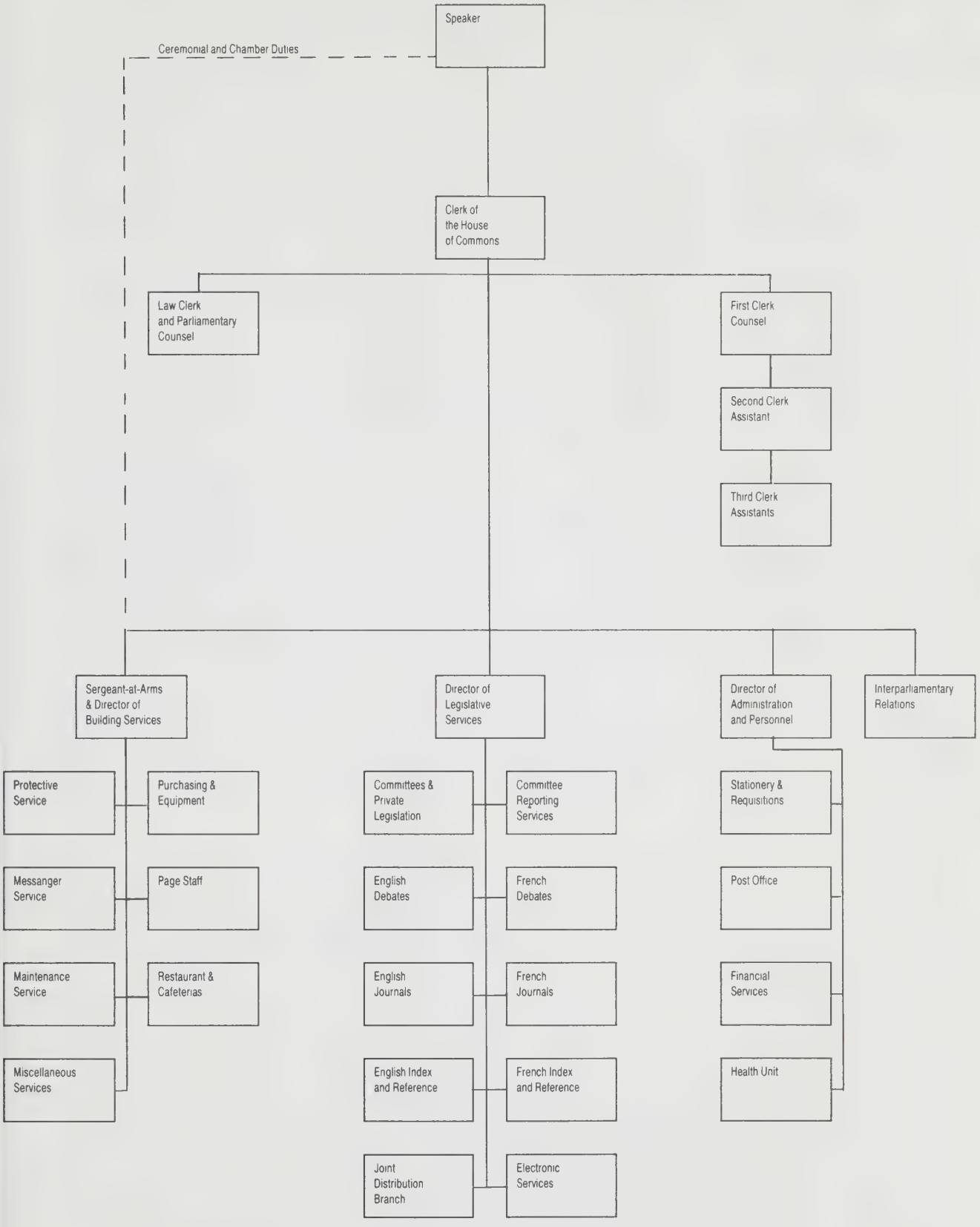
	The Honourable	Designation* and/or Division	Mailing Address
143	Argue, Hazen (Lib.)**	Regina	Kayville, Sask.
	Asselin, Martial (P.C.)	Stadacona	La Malbaie, Qué.
	Austin, Jack (Lib.)	Vancouver South	Vancouver, B.C.
	Barrow, A. Irvine (Lib.)	Halifax-Dartmouth	Halifax, N.S.
	Basha, Michael G. (Lib.)	West Coast	Curling, Nfld.
	Beaubien, Louis-Philippe (P.C.)	Bedford	Montréal, Qué.
144	Bélisle, Rhéal (P.C.)	Sudbury	Sudbury, Ont.
	Benidickson, William Moore (Lib.)	Kenora-Rainy River	Kenora, Ont.
	Blois, Fred M. (P.C.)	Colchester-Hants	Truro, N.S.
	Bonnell, M. Lorne (Lib.)	Murray River	Murray River, P.E.I.
	Boucher, William A. (Lib.)	Prince Albert	Prince Albert, Sask.
	Bourget, Maurice (Lib.)	The Laurentides	Lévis, Qué.
	Buckwold, Sidney L. (Lib.)	Saskatoon	Saskatoon, Sask.
	Burchill, G. Percival (Lib.)	Northumberland-Miramichi	Nelson-Miramichi, N.B.
	Cameron, Donald (Ind. Lib.)	Banff	Banff, Alta.
	Carter, Chesley W. (Lib.)	The Grand Banks	St. John's, Nfld.
	Choquette, Lionel (P.C.)	Ottawa East	Ottawa, Ont.
	Connolly, Harold (Lib.)	Halifax North	Halifax, N.S.
	Connolly, John J. (Lib.)	Ottawa West	Ottawa, Ont.
	Cook, Eric (Lib.)	Harbour Grace	St. John's, Nfld.
	Côté, Joseph Julien Jean-Pierre (Lib.)	Kennebec	Longueuil, Qué.
	Cottreau, Ernest (Lib.)	South Western Nova	Yarmouth, N.S.
	Croll, David A. (Lib.)	Toronto-Spadina	Toronto, Ont.
	Davey, Keith (Lib.)	York	Don Mills, Ont.
	Denis, Azellus (Lib.)	La Salle	Montréal, Qué.
	Deschatelets, Jean-Paul (Lib.)	Lauzon	Montréal, Qué.
	Desruisseaux, Paul (Lib.)	Wellington	Sherbrooke, Qué.
	Duggan, James (Lib.)	Avalon	St. John's, Nfld.
	Eudes, Raymond (Lib.)	De Lorimier	Montréal, Qué.
	Everett, Douglas D. (Lib.)	Fort Rouge	Winnipeg, Man.
	Flynn, Jacques (P.C.)	Rougemont	Québec, Qué.
	Forsey, Eugene A. (Lib.)	Nepean	Ottawa, Ont.
	Fournier, Edgar (P.C.)	Madawaska-Restigouche	Iroquois, N.B.
	Fournier, Michel (Lib.)	Restigouche-Gloucester	Pointe Verte, N.B.
	Fournier, Sarto (Lib.)	De Lanaudière	Montréal, Qué.
145	Gélinas, Louis-Philippe (Lib.)	Montarville	Montréal, Qué.
	Giguère, Louis de Gonzague (Lib.)	De la Durantaye	Montréal, Qué.
	Godfrey, John M. (Lib.)	Rosedale	Toronto, Ont.

*A designation is not a constituency. Senators from each province other than Québec are representative of the province "at large", but each senator is also free to designate a geographical area within his province. Each senator from Québec is appointed for one of the 24 Electoral Divisions of what was formerly Lower Canada. (The limits of the divisions are given in the *Consolidated Statutes of Canada, Chapter I, Schedule "A"*. The spelling of the Division's names remain unchanged, except for two. Sorel is spelt Saurel in the 1859 Schedule, and Mille Îles has been spelt Mille Isles, Mille Îles, Mille-Îles, Mille Isle ever since 1902 when the list was first published in the Senate Debates).

**Political affiliation – see *List of Abbreviations* in appendices portion of this book

The Honourable	Designation* and/or Division	Mailing Address
Goldenberg, H. Carl (Lib.)	Rigaud	Westmount, Qué.
Gouin, Léon Mercier (Lib.)	De Salaberry	Montréal, Qué.
Graham, Bernard Alasdair (Lib.)	The Highlands	Sydney, N.S.
Greene, John James (Lib.)	Niagara	Niagara Falls, Ont.
Grosart, Allister (P.C.)	Pickering	Toronto, Ont.
Haig, J. Campbell (P.C.)	River Heights	Winnipeg, Man.
Hastings, Earl A. (Lib.)	Palliser-Foothills	Calgary, Alta.
Hayden, Salter A. (Lib.)	Toronto	Toronto, Ont.
Hays, Harry (Lib.)	Calgary	Calgary, Alta.
Heath, Ann-Elizabeth Haddon (Lib.)	Nanaimo-Malaspina	Nanaimo, B.C.
Hicks, Henry D. (Lib.)	The Annapolis Valley	Halifax, N.S.
Inman, F. Elsie (Lib.)	Murray Harbour	Montague, P.E.I.
Lafond, Paul-C. (Lib.)	Gulf	Hull, Qué.
Laird, Keith (Lib.)	Windsor	Windsor, Ont.
Lamontagne, Maurice (Lib.)	Inkerman	Aylmer, Qué.
Lang, Daniel A. (Lib.)	South York	Toronto, Ont.
Langlois, Léopold (Lib.)	Grandville	Québec, Qué.
Lapointe, Renaude (Lib.) (Speaker)	Mille Isles	Montréal, Qué.
Lawson, Edward M. (Ind.)	Vancouver	Vancouver, B.C.
Lefrançois, J.-Eugène (Lib.)	Repentigny	Montréal, Qué.
Macdonald, John M. (P.C.)	Cape Breton	North Sydney, N.S.
Macnaughton, Alan (Lib.)	Sorel	Montréal, Qué.
Manning, Ernest C. (S.C.)	Edmonton West	Edmonton, Alta.
McDonald, A. Hamilton (Lib.)	Moosomin	Moosomin, Sask.
McElman, Charles (Lib.)	Nashwaak Valley	Fredericton, N.B.
McGrand, Fred A. (Lib.)	Sunbury	Fredericton Junction, N.B.
McIlraith, George (Lib.)	Ottawa Valley	Ottawa, Ont.
McNamara, William C. (Lib.)	Winnipeg	Winnipeg, Man.
Michaud, Hervé-J. (Lib.)	Kent	Buctouche, N.B.
Molgat, Gildas-L. (Lib.)	Ste. Rose	St.-Vital, Man.
Molson, Hartland de M. (Ind.)	Alma	Montréal, Qué.
Neiman, Joan (Lib.)	Peel	Caledon East, Ont.
Norrie, Margaret F. (Lib.)	Colchester-Cumberland	Truro, N.S.
O'Leary, M. Grattan (P.C.)	Carleton	Ottawa, Ont.
Paterson, Norman McL. (Lib.)	Thunder Bay	Thunder Bay, Ont.
Perrault, Raymond J. (Lib.)	North Shore-Burnaby	Vancouver, B.C.
Petten, William J. (Lib.)	Bonavista	St. John's, Nfld.
Phillips, Orville H. (P.C.)	Prince	Alberton, P.E.I.
Prowse, J. Harper (Lib.)	Edmonton	Edmonton, Alta.
Quart, Josie D. (P.C.)	Victoria	Québec, Qué.
Riel, Maurice (Lib.)	Shawinigan	Westmount, Qué.
Riley, D. (Lib.)	Saint John	Saint John West, N.B.
Robichaud, Louis-J. (Lib.)	L'Acadie-Acadia	Saint John, N.B.
Rowe, Frederick William (Lib.)	Lewisporte	St. John's, Nfld.
Smith, Donald (Lib.)	Queens-Shelburne	Liverpool, N.S.
Smith, George I. (P.C.)	Colchester	Truro, N.S.
Sparrow, Herbert O. (Lib.)	The Battlefords	North Battleford, Sask.

	The Honourable	Designation* and/or Division	Mailing Address
	Stanbury, Richard J. (Lib.)	York Centre	Toronto, Ont.
	Sullivan, Joseph A. (P.C.)	North York	Toronto, Ont.
	Thompson, Andrew (Lib.)	Dovercourt	Kendal, Ont.
	van Roggen, George C. (Lib.)	Vancouver-Point Grey	Vancouver, B.C.
147	Walker, David (P.C.)	Toronto	Toronto, Ont.
	Williams, Guy R. (Lib.)	Richmond	Richmond, B.C.
	Yuzyk, Paul (P.C.)	Fort Garry	Winnipeg, Man.


Speaker
Ceremonial and Chamber Duties
Clerk of the House of Commons
Law Clerk and Parliamentary Counsel
First Clerk Counsel
Second Clerk Assistant
Third Clerk Assistants
Sergeant-at-Arms & Director of Building Services
Director of Legislative Services
Director of Administration and Personnel
Interparliamentary Relations
Protective Service
Purchasing & Equipment
Messanger Service
Page Staff
Maintenance Service
Restaurant & Cafeterias
Miscellaneous Services
Committees & Private Legislation
Committee Reporting Services
English Debates
French Debates
English Journals
French Journals
English Index and Reference
French Index and Reference
Joint Distribution Branch
Electronic Services
Stationery & Requisitions
Post Office
Financial Services
Health Unit

151 House of Commons*

Parliament Buildings
Ottawa, Ontario
K1A 0A6

Elected Officers

Speaker ..... The Hon. James A. Jerome, M.P.
Deputy Speaker and Chairman of Committees of the Whole House ..... Gérald Laniel
Deputy Chairman of Committees of the Whole House ..... Charles Turner, M.P.
Assistant Deputy Chairman of Committees of the Whole House ..... Mrs. Albanie Morin, M.P.

Appointed Officers

152 Clerk of the House of Commons ..... Alistair Fraser
Sergeant-at-Arms and Director of Building Services ..... Lieutenant-Colonel David V. Currie, V.C.

Clerk Assistant
Administrative and Procedural ..... Beverly Koester
Legal ..... Marcel R. Pelletier
Law Clerk and Parliamentary Counsel ..... J. P. Joseph Maingot
Second Clerk Assistant ..... Alexander Small
Third Clerk Assistants ..... Réginald Boivin
Maxime Guitard
Deputy Sergeant-at-Arms ..... Jean-Louis Lacroix

Heads of Branches

Director of Administration and Personnel ..... Georges A. St-Jacques
Director of Legislative Services ..... R. E. Thomas
Chief, Inter-Parliamentary Relations ..... I. G. Imrie

Historical Background

153 The *British North America Act* of 1867 federally united three separate colonies "to form one Dominion under the name of Canada". Canada was divided into four provinces: the pre-Confederation Province of Canada became the provinces of Ontario and Québec, while Nova Scotia and New Brunswick retained their former names and geographical limits.

154 The *British North America Act* also provided for an elected House of Commons consisting of 181 members, of whom 82 would be elected for Ontario, 65 for Québec, 19 for Nova Scotia, and 15 for New Brunswick. A general census was to be taken in 1871 and every tenth year thereafter to re-adjust the representation in the House of Commons without disturbing the proportionate representation of the provinces as prescribed by the Act. As new provinces entered Confederation, they were granted representation in the House of Commons.

156 During the 1963 and the 1964-65 sessions, the *Representation Commissioner Act* and the *Electoral Boundaries Readjustment Act* were passed to re-adjust the representation in the House of Commons by province. The last redistribution, made in 1968, provided for a House of Commons of 264 elected members.** The members are elected from single-member constituencies (as computed by a mathematical formula applied to the population of each province).

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*text effective October 1975

**representation by province is: Alberta 19, British Columbia 23, Manitoba 13, New Brunswick ten, Newfoundland seven, Northwest Territories one, Nova Scotia 11, Ontario 88, Prince Edward Island four, Québec 74, Saskatchewan 13, and the Yukon Territory one.

Legislation was passed in 1974 to increase the representation to 281 members by 1978. In 1975 legislation was enacted giving the Northwest Territories two seats. (See also texts on Chief Electoral Officer and Representation Commissioner.

Electoral Process

The present federal franchise laws are contained in the *Canada Elections Act* (RSC 1970 c. 14 [1st Supp] as amended). The franchise is conferred upon all Canadian Citizens who have attained the age of 18 years or will attain that age on or before polling day. However, certain persons are denied the right to vote (e.g. officials holding certain positions – Representation Commissioner, Chief Electoral Officer, Assistant Chief Electoral Officer, returning officers during their term of office), judges appointed by the Governor-in-Council, inmates of penal and certain other institutions, and other persons disqualified by law. 160

With certain specified exceptions any elector qualified under the *Canada Elections Act* may be a candidate at an election. Among the specified exceptions are government contractors, members of the legislature of any province, certain public officers, and persons found guilty of corrupt or illegal election practices during designated periods following such conviction. To be nominated, a candidate must have the signature of 25 qualified electors on his nomination papers and must deposit the sum of $200. 162

A House of Commons is elected for no longer than five years* following each general election. In the event of a vacancy occurring by death or resignation of a member during the life of a Parliament, a writ for the holding of a by-election, as a rule, must be issued within six months of the receipt by the Chief Electoral Officer of a warrant for the issuance of such a writ. Section 20 of the *British North America Act* provides for a session at least once in every year "so that twelve months shall not intervene between the last sitting of the Parliament in one session and its first sitting in the next session". 166

Appointment on an annual basis of 16 Parliamentary Secretaries to Ministers is provided for by the *Parliamentary Secretaries Act*. However, such an appointment does not disqualify a member from sitting and voting in the House. (See para 6048 for list of secretaries.) 169

Composition of the House

The House has a Speaker, a Chairman of Committees of the Whole House (who is also Deputy Speaker of the House), a Deputy Chairman of Committees, and an Assistant Deputy Chairman of Committees.

Speaker

The presiding officer of the House is the Speaker, who is chosen from the elected members at the opening of each Parliament following a general election. His term of office is only for the duration of that Parliament. In addition to presiding at all meetings of the House, the Speaker enforces the observance of its rules, maintains its rights and privileges, and acts as the official spokesman of the House as occasion may require. He is also responsible to the House for the management of its internal affairs and the operation of its branches and services. In the House of Commons, when the language of the Speaker is English, the language of the Chairman of Committees, is French. 171

In addition to the Speaker, there are three other officers elected by the House from among its members to assist him.

*subject to earlier dissolution by the Governor General

Chairman

175 The Chairman of Committees of the Whole House is elected near the beginning of the first session after a general election. He acts for the full Parliament. It is his duty to preside over the Committee of the Whole, and also to replace the Speaker in the Chair when required. The Deputy Chairman, and the Assistant Deputy Chairman of Committees are elected at the opening of each Session, and act for that Session only. They assist the Chairman and preside over the various Committees of the Whole House and at times take the Chair of the House.

Committees*

178 The House of Commons employs four types of committees: committees of the Whole House, standing committees, special committees, and joint committees.

Standing Order** 65 provides for the appointment of 19 standing committees which consider bills and estimates and perform other functions as required. The standing order also provides for three standing joint committees (see para 100). The chairmen of the various standing and joint committees are elected at the beginning of each session of Parliament.

180 The standing committees are: Agriculture; Broadcasting, Films and Assistance to the Arts; External Affairs and National Defence; Finance, Trade and Economic Affairs; Fisheries and Forestry; Health, Welfare and Social Affairs; Indian Affairs and Northern Development; Justice and Legal Affairs; Labour, Manpower and Immigration; Management and Members' Services; Miscellaneous Estimates; Miscellaneous Private Bills and Standing Orders; National Resources and Public Works; Privileges and Elections; Procedure and Organization, Public Accounts; Regional Development; Transport and Communications; and Veterans Affairs.

181 There are also standing joint committees on Printing; Regulations and other Statutory Instruments; and the Library of Parliament. These committees are composed of members of the House of Commons and the Senate. In addition, special committees are appointed each Session as required. Some are joint committees of the Senate and House of Commons.*** (see para 100)

Commissioners of Internal Economy

184 Under the *House of Commons Act* the financial administration, and control of the internal affairs of the House are vested in a body, known as the Commissioners of Internal Economy, consisting of the Speaker and four Ministers of the Crown appointed by Order-in-Council.

Appointed Officers

Clerk of the House

187 The Clerk of the House, who is also a commissioner appointed to administer the Oath of Allegiance to members of the House, holds the rank of deputy minister. He is responsible for the safe-keeping of all the papers and records of the House. He has the direction and control of all its officers and clerks, subject to such orders as he may, from time-to-time, receive from the Speaker or from the House. The Clerk is the recording officer of the House, and his minutes are a summary of the daily proceedings of the House. He records all divisions when votes are taken in the House. He is frequently consulted whenever questions arise with respect to the rules, usages, and proceedings of Parliament.

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*a complete list of committee membership is appended to each Wednesday's edition of the *Debates of the House of Commons*. Membership changes are published in *Votes and Proceedings*.

**refers to *Provisional Standing Orders of the House of Commons*.

***i.e. sitting as a Committee of the Whole House

Sergeant-at-Arms

190 The Sergeant-at-Arms, who is also Director of Building Services, attends the Speaker with the Mace (the symbol of the authority of the House) on all required occasions. He is responsible for the safe-keeping of the Mace, and the furniture and fittings of the House. At the outset of each session, or as the service of the House from time-to-time requires, with the approval of the Speaker, he engages such sessional and temporary constables, messengers, pages, and labourers as are necessary.

Clerk Assistants

193 The Clerk Assistants read the *Order Paper and Notices* and act as reading clerks for any committee reports or other documents or papers required to be read in the House. They also act as advisors to the Presiding Officer in the House or to Committees of the Whole House. All orders of the House for the production of papers or other documents are signed by the Clerk Assistants on behalf of the Clerk. When the House is in committee*, one of the Clerk Assistants acts as clerk of the Committee. He takes minutes of committee proceedings, and keeps any other necessary records. He counts, but does not record, the members when votes are taken in Committees of the House. One of the Clerk Assistants acts for the Clerk in the latter's absence.

196 The Clerk Assistants are responsible for seeing that all bills, motions, and resolutions being processed through the House and any other documents required by the House are on the Table and are available to members. The Clerk Assistants scan all questions, notices of motions, etc., submitted by members for inclusion in the *Order Paper and Notices,* to ascertain if they come within the provisions of the Standing Orders. The Clerk Assistants also call the names of the members when a division takes place in the House. When the House is in committee, they keep records and minutes and prepare memoranda or other data as required.

Law Clerk and Parliamentary Counsel

197 The Law Clerk assists members of the House of Commons in their drafting of bills, motions, and resolutions. The counsel prepares memoranda and opinions on legal and constitutional subjects and practices; advises on proposed amendments to bills, and, when amendments are adopted, inserts them in the reprinted bills, certifies all bills for printing, prepares parchments of "passed" bills for transmission to the Senate.

198 The Law Clerk is also responsible for the editing of the annual statutes at the close of each session of Parliament.

Administrative Organization

199 Operation of the administrative organization of the House of Commons is delegated to three directors who are responsible to the Clerk of the House: Director of Administration and Personnel; Director of Building Services; Director of Legislative Services.

Director of Administration and Personnel

200 This director is responsible for the following administrative services:

(a) Financial Services Branch is responsible for the preparation of the House of Commons estimates and for the control of expenditures in accordance with the amounts that have been authorized;

(b) Personnel Branch is responsible for the personnel administration program which includes recruitment, the classification of positions, and the administra-

*i.e. sitting as a Committee of the whole House

tion of a salary plan. It is also responsible for the maintenance and custody of all personnel records;

(c) Post Office Branch provides postal and other services to members and staff of the House and Library of Parliament;

(d) Health Unit provides nursing and first aid services on Parliament Hill; and

(e) Stationery, Printing, and Office Machines Branch is responsible for the purchase, storing, and issue of stationery supplies and office equipment.

Director of Building Services

201 The Sergeant-at-Arms, as Director of Building Services, maintains various services for the House, including a protective and security service, a uniformed messenger service, and, during the session, a uniformed page staff which services the members in the Common Chamber. He is also responsible for the maintenance and care of the interior, including office furniture and fixture, of that part of the Parliament Building which is under the control of the House of Commons, and for the operation of the Parliamentary Restaurant and cafeterias. In relation to the foregoing duties, he reports to the Clerk of the House; in relation to his historical ceremonial duties, he reports direct to the Speaker.

Director of Legislative Services

202 The director is responsible for the following branches:

Committee and Private Legislation Branch

203 This branch provides administrative assistance for the meetings of all standing and special committees of the House; advises on procedure in those committees; and assists the chairmen of committees in the preparation of their reports. The branch also handles matters relating to private bills and petitions.

Committee Reporting Service

204 This service provides a verbatim reporting service of the meetings of all of the committees of the House. The proceedings are edited, translated, printed, and distributed to members in both languages;

Electronic Services

205 This services supplies and services the system of sound amplification and simultaneous interpretation, in the House and all committee rooms.

Hansard Reporting Services

206 This service provides a verbatim reporting service. Each daily edition of the *Debates of the House of Commons* is edited, translated, printed, and distributed in both languages to members and others the following morning. A revised edition, in bound volume, is published progressively during the course of each session together with a separate index at the end of each session.

Index and Reference Branches

207 These branches prepare periodic cumulative and sessional indexes to the *Debates of the House of Commons,* and the sessional index to the *Journals of the House of Commons.* These branches also provide reference service to members, officials, and the public.

Journals Branches

These branches are responsible for the preparation, editing, and indexing of the day-to-day minutes and proceedings of the House. This report, known as *Votes and Proceedings,* is issued daily during the session.* At the close of each session, the daily *Votes and Proceedings* are revised and printed in a bound volume known as the *Journals of the House of Commons of Canada.* These constitute the official record of the proceedings of the House. 208

These branches are also responsible for the editing of all notices of questions, motions, resolutions, etc. that are received by the Table from members of the House for inclusion in the Order Paper.** The branches prepare the *Order Paper and Notices,* as well as acting custodian of all documents Tabled in the House. 209

An information service, with respect to all documents Tabled, is available to senators, members of the House of Commons, officials, newsmen, and other interested parties. The daily publications and sessional journals appear in both official languages. 210

Joint Parliamentary Distribution Office

This office provides for the daily distribution of public documents to senators, members of the House of Commons, officials, and others. 211

Interparliamentary Relations

The branch supplies administrative and operational support to the seven parliamentary associations which members of the House and senators may join. Each association elects its own executive and plans its own activities. 212

The seven associations are:

Canada-France Inter-Parliamentary Association, Canada-United States Inter-Parliamentary Group, Canadian NATO Parliamentary Association, Canadian World Federalist Parliamentary Association, Commonwealth Parliamentary Association, Inter-Parliamentary Union, and the *Association Internationale des Parlementaires de Langue Française.* 213

The branch is also required to make arrangements for the many Parliamentary visits both to Canada by foreign parliamentarians and by Canadian parliamentarians going abroad. 214

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*a copy, signed by the Clerk of the House, is forwarded to the Governor General each day

**sometimes called the Order Paper, and other times the Notice Paper, depending on the context

Alphabetical List of the Members of the House of Commons*

First Session – Thirtieth Parliament

Name	Constituency/Mailing Address**
a	
Abbott, A. C. (Lib.)	Mississauga/Oakville, Ont.
Alexander, Lincoln M. (PC)	Hamilton West/Hamilton, Ont.
Alkenbrack, A. D. (PC)	Frontenac-Lennox and Addington/ Napanee, Ont.
Allard, Eudore (SC)	Rimouski/Rimouski, Québec
Allmand, Hon. Warren (Lib.)	Notre-Dame-de-Grâce/Montréal, Québec
Anderson, Hugh A. (Lib.)	Comox-Alberni/Port Alberni, B.C.
Andras, Hon. Robert K. (Lib.)	Port Arthur/Thunder Bay, Ont.
Andre,Harvie (PC)	Calgary Centre/Calgary, Alta.
Andres, William (Lib.)	Lincoln/Niagara-on-the-Lake, Ont.
Appolloni, Mrs. Ursula (Lib.)	York South/Toronto, Ont.
215 **b**	
Baker, George (Lib.)	Gander-Twillingate/Gander, Nfld.
Baker, Walter (PC)	Grenville-Carleton/Ottawa, Ont.
Baldwin, G. W. (PC)	Peace River/Peace River, Alta.
Balfour, Jim (PC)	Regina East/Regina, Sask.
Basford, Hon. Ron (Lib.)	Vancouver Centre/Vancouver, B.C.
Bawden, Peter C. (PC)	Calgary South/Calgary, Alta.
Beatty, Perrin (PC)	Wellington-Grey-Dufferin-Waterloo Fergus, Ont.
Beaudoin, Léonel (SC)	Richmond/Bromptonville, Québec
Béchard, Albert (Lib.)	Bonaventure-Îles de la Madeleine Carleton, Québec
Bégin, Miss Monique (Lib.)	Saint-Michel/Montréal, Québec
Benjamin, Les (NDP)	Regina-Lake Centre/Regina Sask.
Blackburn, Derek (NDP)	Brant/Brantford, Ont.
Blais, J-J. (Lib.)	Nipissing/North Bay, Ont.
Blaker, Rod (Lib.)	Lachine-Lakeshore/Point-Claire, Québec
Blouin, Gustave (Lib.)	Manicouagan/Sept-Îles, Québec
Boulanger, Prosper (Lib.)	Mercier/Pte-aux-Trembles, Québec
Breau, Herb (Lib.)	Gloucester/Tracadie, N.B.
Brewin, Andrew (NDP)	Greenwood/Ottawa, Ont.
Brisco, Bob (PC)	Kootenay West/Trail, B.C.
Broadbent, Edward (NDP)	Oshawa-Whitby/Oshawa, Ont.
Buchanan Hon. Judd (Lib.)	London West/London, Ont.
Bussières, Pierre (Lib.)	Portneuf/Charlesbourg, Québec
216 **c**	
Caccia, Chas L. (Lib.)	Davenport/Toronto, Ont.
Cadieu, Bert (PC)	Meadow Lake/Spiritwood, Sask.
Cafik, Norman A. (Lib.)	Ontario/Pickering, Ont.
Campagnolo, Mrs. Iona (Lib.)	Skeena/Prince Rupert, B.C.
Campbell, Miss Coline (Lib.)	South Western Nova/Yarmouth, N.S.

*text effective October 1975
**indicates that the MP's constituency office may be contacted by writing to the MP in question in the city or town which immediately follows the oblique sign.

Name	Constituency/Mailing Address**
Campbell, John (Lib.)	LaSalle-Emard-Côte Saint-Paul/ LaSalle, Québec
Caouette, Armand (SC)	Villeneuve/Val-d'Or, Québec
Caouette, Réal, (SC)	Téminscamingue/Rouyn, Québec
Caron, Yves (Lib.)	Beauce/Ville St-George, Québec
Carter, Walter C. (PC)	St. John's West/St. John's, Nfld.
Chrétien, Hon. Jean (Lib.)	Saint-Maurice/Shawinigan, Qué.
Clark, Joe (PC)	Rocky Mountain/Edson, Alta.
Clarke, Bill (PC)	Vancouver Quadra/Vancouver, B.C.
Clermont, Gaston (Lib.)	Gatineau/Thurso, Québec
Coates, Robert C. (PC)	Cumberland-Colchester North/ Amherst, N.S.
Collenette, D. M. (Lib.)	York East/Toronto, Ont.
Comtois, J.-Roland (Lib.)	Terrebonne/Repentigny, Québec
Condon, J. Larry (Lib.)	Middlesex-London-Lambton/ Strathroy, Ont.
Corbin, Eymard (Lib.)	Madawaska-Victoria/Edmundston, N.B.
Corriveau, Léopold (Lib.)	Frontenac/Thetford Mines, Québec
Cossitt, Tom (PC)	Leeds/Brockville, Ont.
Côté, Florian (Lib.)	Richelieu/Ste-Brigitte-des-Saults, Québec
Crouse, Lloyd R. (PC)	South Shore/Lunenburg, N.S.
Cullen, Jack (Lib.)	Sarnia-Lambton/Sarnia, Ont.
Cyr, Alexandre (Lib.)	Gaspé/Chandler, Québec
d	
Danson, Hon. Barnett Jerome (Lib.)	York North/Willowdale, Ont.
Darling, Stan (PC)	Parry Sound-Muskoka/Burks Falls, Ont.
Daudlin, Robert (Lib.)	Kent-Essex/Kingsville, Ont.
De Bané, Pierre (Lib.)	Matane/Québec, Québec
Demers, Yves (Lib.)	Duvernay/Laval, Québec
Dick, Paul (PC)	Lanark-Renfrew-Carleton/Kanata, Ont.
Diefenbaker, Rt. Hon. J. G. (PC)	Prince Albert/Ottawa, Ont.
Dinsdale, Hon. W. G. (PC)	Brandon-Souris/Brandon, Man.
Dionne, Charles-Eugène (SC)	Kamouraska/Kamouraska, Québec
Dionne, Maurice A. (Lib.)	Northumberland-Miramichi Millertown, N.B.
Douglas, C. (Lib.)	Bruce-Grey/Wingham, Ont.
Douglas, T. C. (NDP)	Nanaimo-Cowichan-The Islands/ Nanaimo, B.C.
Drury, Hon. C. M. (Lib.)	Westmount/Ottawa, Ont.
Duclos, Louis (Lib.)	Montmorency/Ste-Foy, Qué.
Dupont, Raymond (Lib.)	Sainte-Marie/Ville Laflèche, Qué.
Dupras, Maurice (Lib.)	Labelle/St. Jérôme, Québec
Duquet, Gérard (Lib.)	Québec-East/Québec, Québec
e	
Ellis, J. R. (PC)	Hastings/Belleville, Ont.
Elzinga, Peter (PC)	Pembina/Sherwood Park, Alta.
Epp, Jake (PC)	Provencher/Steinbach, Man.
Ethier, Denis (Lib.)	Glengarry-Prescott-Russell/Dalkeith, Ont.

Name	Constituency/Mailing Address**
f	
Fairweather, R. Gordon L. (PC)	Fundy-Royal/Rothesay, N.B.
Faulkner, Hon. James Hugh (Lib.)	Peterborough/Lakefield, Ont.
Firth, Wally (NDP)	Northwest Territories/Yellowknife, N.W.T.
Fleming, Jim (Lib.)	York West/Weston, Ont.
Flynn, Joe (Lib.)	Kitchener/Kitchener, Ont.
Forrestall, J. M. (PC)	Dartmouth-Halifax East/Dartmouth, N.S.
Fortin, André (SC)	Lotbinière/Victoriaville, Qué.
Foster, Maurice (Lib.)	Algoma/Desbarats, Ont.
Fox, Francis (Lib.)	Argenteuil-Deux-Montagnes/ Oka, Québec
Francis, Lloyd (Lib.)	Ottawa West/Ottawa, Ont.
Fraser, John A. (PC)	Vancouver South/Vancouver, B.C.
Friesen, Benno (PC)	Surrey-White Rock/White Rock, B.C.
g	
Gauthier, C. A. (SC)	Roberval/Mistassini, Québec
Gauthier, Jean-Robert (Lib.)	Ottawa-Vanier/Ottawa, Ont.
Gendron, Rosaire (Lib.)	Rivière-du-Loup-Témiscouata Rivière-du-Loup, Québec
Gilbert, John (NDP)	Broadview/Toronto, Ont.
Gillespie, Hon. Alastair (Lib.)	Etobicoke/Toronto, Ont.
Gillies, James (PC)	Don Valley/Thornhill, Ont.
Goodale, Ralph E. (Lib.)	Assiniboia/Wilcox, Sask.
Goyer, Hon. Jean-Pierre (Lib.)	Dollard/Saint-Laurent, Québec
Grafftey, Heward (PC)	Brome-Missisquoi/Knowlton, Qué.
Gray, Hon. Herb (Lib.)	Windsor West/Windsor, Ont.
Guay, Joseph-Philippe (Lib.)	St. Boniface/St. Boniface, Man.
Guay, Raynald (Lib.)	Lévis/Lauzon, Québec
Guilbault, Jacques (Lib.)	Saint-Jacques/Montréal, Québec
h	
Haidasz, Hon. Stanley (Lib.)	Parkdale/Toronto, Ont.
Halliday, Bruce (PC)	Oxford/Tavistock, Ont.
Hamilton, Hon. Alvin (PC)	Qu'Appelle-Moose Mountain/ Manotick, Ont.
Hamilton, Frank (PC)	Swift Current-Maple Creek/ Swift Current, Sask.
Hargrave, Bert (PC)	Medicine Hat/Walsh, Alta.
Harquail, Maurice (Lib.)	Restigouche, N.B.
Hees, Hon. George (PC)	Prince Edward-Hastings/Cobourg, Ont.
Herbert, H. T. (Lib.)	Vaudreuil/Hudson, Québec
Hnatyshyn, Ray (PC)	Saskatoon-Biggar/Saskatoon, Sask.
Hogan, Andrew (Andy) (NDP)	Cape Breton-East Richmond/ Glace Bay, N.S.
Holmes, J. R. (PC)	Lambton-Kent/Wallaceburg, Ont.
Holt, Mrs. Simma (Lib.)	Vancouver-Kingsway/Vancouver, B.C.
Hopkins, Leonard (Lib.)	Renfrew North-Nipissing East/ Petawawa, Ont.
Horner, J. H. (PC)	Crowfoot/Pollockville, Alta.
Howie, J. Robert (PC)	York-Sunbury/Fredericton, N.B.
Huntington, Ron (PC)	Capilano/West Vancouver, B.C.
Hurlburt, Ken (PC)	Lethbridge/Fort Macleod, Alta.

Name	Constituency/Mailing Address**
i	
Isabelle, Gaston (Lib.)	Hull/Lucerne Québec
j	
Jamieson, Hon. Donald C. (Lib.)	Burin-Burgeo/Ottawa, Ont.
Jarvis, Bill (PC)	Perth-Wilmot/Stratford, Ont.
Jelinek, Otto (PC)	High Park-Humber Valley/Toronto, Ont.
Jerome, Hon. James A. (Lib.)	Sudbury/Sudbury, Ont.
Johnston, Howard (PC)	Okanagan-Kootenay/Salmon Arm, B.C.
Jones, Leonard C. (Ind.)	Moncton/Moncton, N.B.
Joyal, Serge (Lib.)	Maisonneuve-Rosemont/Montréal, Qué.
k	
Kaplan, Bob (Lib.)	York Centre/Toronto, Ont.
Kempling, Bill (PC)	Halton-Wentworth/Dundas, Ont.
Knowles, Stanley (NDP)	Winnipeg North Centre/Winnipeg, Man.
Knowles, William (PC)	Norfolk-Haldimand/Langton, Ont.
Korchinski, S. J. (PC)	Mackenzie/Rama, Sask.
l	
Lachance Claude-André (Lib.)	Lafontaine-Rosemount/Montréal, Québec
Lajoie, Claude G. (Lib.)	Trois-Rivière Métropolitain/ Cap-de-la-Madeleine, Québec
Lalonde, Hon. Marc (Lib.)	Outremont/Montréal, Québec
Lambert, Adrien (SC)	Bellechasse/Berthier-sur-mer, Québec
Lambert, Hon. Marcel (PC)	Edmonton West/Ottawa, Ont.
Landers, Mike (Lib.)	Saint John-Lancaster/St. John, N.B.
Lang, Hon. Otto E. (Lib.)	Saskatoon-Humboldt/Saskatoon, Sask.
Langlois, Paul (Lib.)	Chicoutimi/Chicoutimi, Québec
Laniel, Gérald (Lib.)	Beauharnois-Salaberry/Valleyfield, Québec
Lapointe, Charles (Lib.)	Charlevoix/Tadoussac, Québec
Laprise, Gérard (SC)	Abitibi/LaSarre, Québec
La Salle, Roch (PC)	Joliette/Joliette, Québec
Lavoie, Jacques (PC)	Hochelaga, Qué.
Lawrence, Allan (PC)	Northumberland-Durham/Janetville, Ont.
Leblanc, Fernand E. (Lib.)	Laurier/Montréal, Québec
LeBlanc, Hon. Roméo (Lib.)	Westmorland-Kent/Memramcook West, N.B.
Lee, Art (Lib.)	Vancouver East/Vancouver, B.C.
Lefebvre, T. (Lib.)	Pontiac/Davidson, Québec
Leggatt, Stuart (NDP)	New Westminster/Port Coquitlam, B.C.
Lessard, Marcel (Lib.)	Lac-Saint-Jean/Alma, Québec
Loiselle, Bernard (Lib.)	Chambly/Beloeil, Québec
Loiselle, Gérard (Lib.)	Saint-Henri/Montréal, Québec
Lumley, Ed. (Lib.)	Stormont-Dundas/Cornwall, Ont.
m	
MacDonald, Hon. Daniel J. (Lib.)	Cardigan/Bothwell, P.E.I.
MacDonald, David (PC)	Egmont/Alberton, P.E.I.
Macdonald, Hon. Donald S. (Lib.)	Rosedale/Ottawa, Ont.
MacDonald, Miss Flora (PC)	Kingston and the Islands/ Kingston, Ont.
MacEachen, Hon. Allan J. (Lib.)	Cape Breton Highlands-Canso/Ottawa, Ont.

Name	Constituency/Mailing Address**
MacFarlane, Gus (Lib.)	Hamilton Mountain/Hamilton, Ont.
MacGuigan, Mark (Lib.)	Windsor-Walkerville/Windsor, Ont.
Mackasey, Hon. Bryce (Lib.)	Verdun/Ottawa, Ont.
MacKay, Elmer M. (PC)	Central Nova/Lorne, N.S.
MacLean, Hon. J. A. (PC)	Malpeque/Belle River, P.E.I.
Macquarrie, Heath (PC)	Hillsborough/Victoria, P.E.I.
Maine, Frank (Lib.)	Wellington/Guelph, Ont.
Malone, Arnold (PC)	Battle River/Camrose, Alta.
Marceau, Gilles (Lib.)	Lapointe/Jonquière, Québec
Marchand, Hon. Jean (Lib.)	Langelier/Ottawa, Ont.
Marchand, Len (Lib.)	Kamloops-Cariboo/Kamloops, B.C.
Marshall, Jack (PC)	Humber-St. George's-St. Barbe/ Corner Brook, Nfld.
Martin, Alan (Lib.)	Scarborough West/Scarborough, Ont.
Masniuk, Peter P. (PC)	Portage/Inwood, Man.
Matte, René (SC)	Champlain/St-Marc-des Carrières, Québec
Mazankowski, Don (PC)	Vegreville/Vegreville, Alta.
McCain, Fred (PC)	Carleton-Charlotte/Florenceville, N.B.
McCleave, Robert (PC)	Halifax-East Hants/Halifax, N.S.
McGrath, James A. (PC)	St. John's East/St. John's, Nfld.
McIsaac, Cliff (Lib.)	Battleford-Kindersley/North Battleford, Sask.
McKenzie, Dan (PC)	Winnipeg South Centre/Winnipeg, Man.
McKinley, R. E. (PC)	Huron-Middlesex/Zurich, Ont.
McKinnon, Allan B. (PC)	Victoria/Victoria, B.C.
McRae, Paul E. (Lib.)	Fort William/Thunder Bay, Ont.
Milne, Ross (Lib.)	Peel-Dufferin-Simcoe/Brampton, Ont.
Mitges, Gus (PC)	Grey-Simcoe/Owen Sound, Ont.
Morin, Mrs. Albanie (Lib.)	Louis-Hébert/Sillery, Québec
Muir, Robert (PC)	Cape Breton-The Sydneys Sydneys Mines, N.S.
Munro, Donald W. (PC)	Esquimalt-Saanich/Victoria, B.C.
Munro, Hon. John C. (Lib.)	Hamilton East/Hamilton, Ont.
Murta, Jack (PC)	Lisgar/Carman, Man.
n	
Neil, Doug (PC)	Moose Jaw/Moose Jaw, Sask.
Nicholson, Miss Aideen (Lib.)	Trinity/Toronto, Ont.
Nielsen, Erik (PC)	Yukon/Whitehorse, Yukon
Nowlan, J. P. (PC)	Annapolis Valley/Wolfville, N.S.
Nystrom, Lorne (NDP)	Yorkton-Melville/Yorkton, Sask.
o	
Oberle, F. (PC)	Prince George-Peace River/ Chetwynd, B.C.
O'Connell, Hon. Martin (Lib.)	Scarborough East/Scarborough, Ont.
Olivier, Jacques (Lib.)	Longueuil/Longueuil, Québec
Orlikow, David (NDP)	Winnipeg North/Winnipeg, Man.
O'Sullivan, Sean (PC)	Hamilton-Wentworth/Hamilton, Ont.
Ouellet, Hon André (Lib.)	Papineau/Ottawa, Ont.
p	
Paproski, Steven E. (PC)	Edmonton Centre/Edmonton, Alta.
Parent, Gilbert (Lib.)	St. Catherines/St. Catherines, Ont.

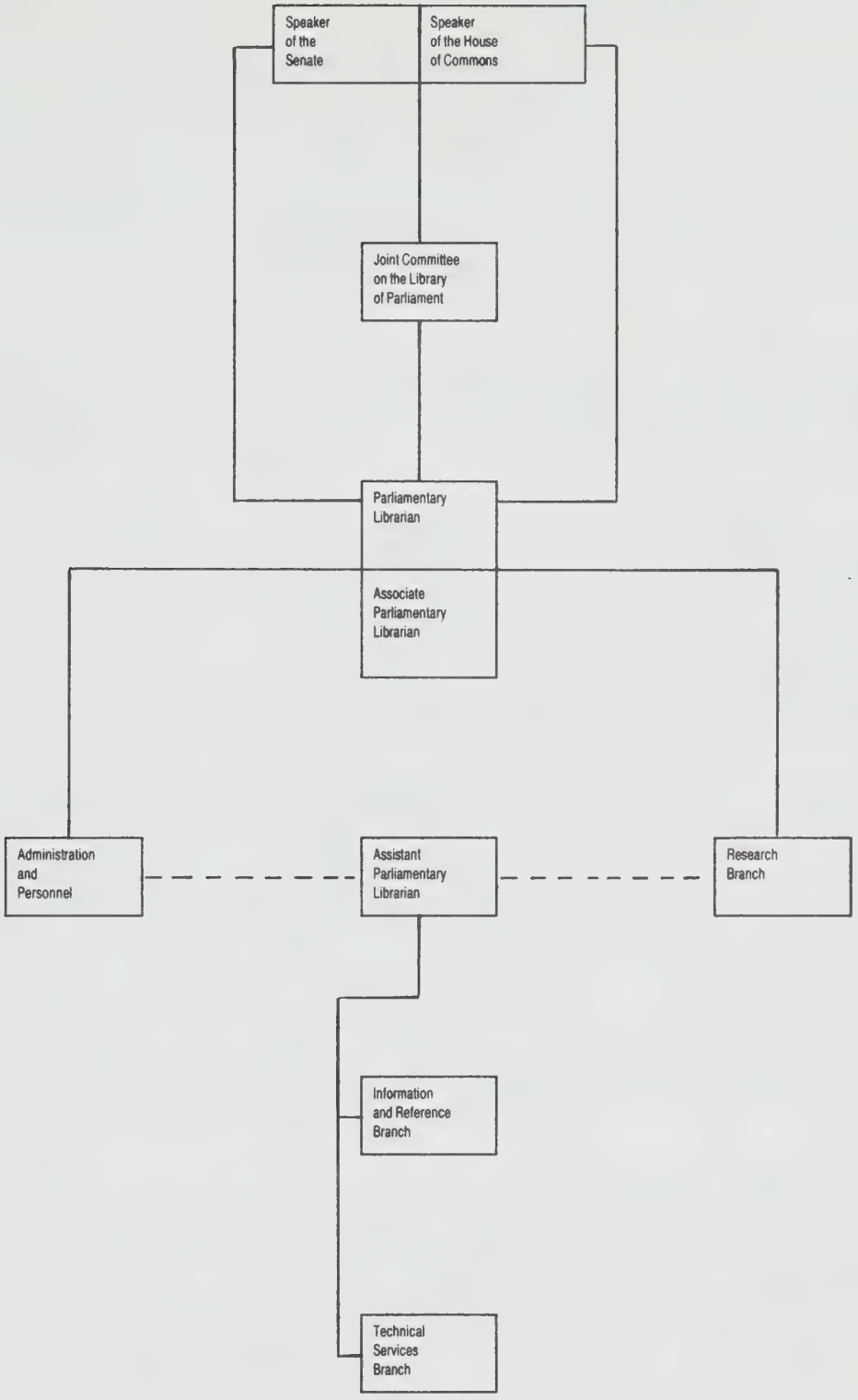
Name	Constituency/Mailing Address**
Patterson, Alex (PC)	Fraser Valley East/Abbotsford, B.C.
Pearsall, Jack (Lib.)	Coast Chilcotin/Powell River, B.C.
Pelletier, Hon Gérard (Lib.)	Hochelaga/Ottawa, Ont.
Pelletier, Irénée (Lib.)	Sherbrooke/Sherbrooke, Québec
Penner, B. Keith (Lib.)	Thunder Bay/Dryden, Ont.
Peters, Arnold (NDP)	Timiskaming/New Liskeard, Ont.
Philbrook, F. A. (Lib.)	Halton/Oakville, Ont.
Pinard, Yvon (Lib.)	Drummond/Drummondville, Québec
Portelance, Arthur (Lib.)	Gamelin/Montréal, Québec
Poulin, Hugh (Lib.)	Ottawa Centre/Ottawa, Ont.
Prud'homme, Marcel (Lib.)	Saint-Denis/Montréal, Québec
r	
Railton S. Victor (Lib.)	Welland/Port Colborne, Ont.
Raines, Marke (Lib.)	Burnaby-Seymour/Burnaby, B.C.
Reid, John M. (Lib.)	Kenora-Rainy River/Kenora, Ont.
Reynolds, John (PC)	Burnaby-Richmond-Delta/Delta, B.C.
Richardson, Hon. James (Lib.)	Winnipeg South/Winnipeg, Man.
Ritchie, Gordon (PC)	Dauphin/Dauphin, Man.
Roberts, John (Lib.)	St. Paul's/Toronto, Ont.
Robinson, W. Kenneth (Lib.)	Toronto-Lakeshore/Toronto, Ont.
Roche, Douglas (PC)	Edmonton-Strathcona/Edmonton, Alta.
Rodriguez, John (NDP)	Nickel Belt/Coniston, Ont.
Rompkey, William (Lib.)	Grand Falls-White Bay-Labrador/ St. John's, Nfld.
Rondeau, Gilbert (SC)	Shefford/Granby, Québec
Rooney, Dave (Lib.)	Bonavista-Trinity Conception/ Lower Island Cove, Nfld.
Roy, Jean-R. (Lib.)	Timmins/Timmins, Ont.
Roy, Marcel (Lib.)	Laval/Chomedey, Québec
Rynard, P. B. (PC)	Simcoe North/Orillia, Ont.
s	
Saltsman, Max (NDP)	Waterloo-Cambridge/Galt, Ont.
Sauvé, Hon. Jeanne (Lib.)	Ahuntsic/Outremont, Québec
Schellenberger, Stan (PC)	Wetaskiwin/Spruce Grove, Alta.
Schumacher, Stan (PC)	Palliser/Drumheller, Alta.
Scott, W. C. (PC)	Victoria-Haliburton/Kinmount, Ont.
Sharp, Hon. Mitchell (Lib.)	Eglinton/Ottawa, Ont.
Skoreyko, William (PC)	Edmonton East/Edmonton, Alta.
Smith, Cecil (PC)	Churchill/Thompson, Man.
Smith, Walter (Lib.)	Saint-Jean/Hemmingford, Québec
Stanbury, Hon. Robert (Lib.)	York-Scarborough/Don Mills, Ont.
Stanfield, Hon. Robert (PC)	Halifax/Ottawa, Ont.
Stevens, Sinclair (PC)	York-Simcoe/King City, Ont.
Stewart, Craig (PC)	Marquette/Minnedosa, Man.
Stewart, Ralph (Lib.)	Cochrane/Ottawa, Ont.
Stollery, Peter (Lib.)	Spadina/Toronto, Ont.
Symes, Cyril (NDP)	Sault Ste. Marie/Sault Ste-Marie, Ont.
t	
Tessier, Claude (Lib.)	Compton/Megantic, Québec
Towers, Gordon (PC)	Red Deer/Red Deer, Alta.

Name	Constituency/Mailing Address**
Trudeau, Rt. Hon. P. E. (Lib.)	Mount Royal/Ottawa, Ont.
Trudel, Jacques-L. (Lib.)	Montréal-Bourassa/Montréal, Qué.
Turner, Charles (Lib.)	London East/London, Ont.
Turner, Hon. John N. (Lib.)	Ottawa-Carleton/Ottawa, Ont.
W	
Wagner, Claude (PC)	Saint-Hyacinthe/Montréal, Qué.
Watson, Ian (Lib.)	Laprairie/Laprairie, Québec
Wenman, Bob (PC)	Fraser Valley West/Surrey, B.C.
Whelan, Hon. E. F. (Lib.)	Essex-Windsor/Amherstburg, Ont.
Whiteway, Dean (PC)	Selkirk/Winnipeg, Man.
Whittaker, G. H. (PC)	Okanagan Boundary/Kelowna, B.C.
Wise, John (PC)	Elgin/St. Thomas, Ont.
Woolliams, Eldon M. (PC)	Calgary North/Calgary, Alta.
y	
Yanakis, Antonio (Lib.)	Berthier-Maskinongé/Saint-Gabriel-de-Brandon, Québec
Yewchuk, Paul (PC)	Athabasca/Lac-la-Biche, Alta.
Young, Roger (Lib.)	Niagara Falls/Niagara Falls, Ont.

editor's note: a list of Cabinet Ministers may be found at para. 6045.

Library of Parliament

LP Chart - August 1975



301 Library of Parliament*

Parliament Buildings
Ottawa, Ontario
K1A 0A9

Members Responsible

The Hon. Renaude Lapointe, Speaker of the Senate, and
The Hon. James Jerome, Speaker of the House of Commons

Principal Officers

Parliamentary Librarian ..... Erik John Spicer
Associate Parliamentary Librarian ..... Gilles Frappier
Assistant Parliamentary Librarian ..... A. Pamela Hardisty
Directors
- Information and Reference Branch ..... Lloyd Heaslip
- Research Branch ..... Philip A. C. Laundy
- Technical Services Branch ..... Florence A. Moore
- Administration and Personnel ..... A. Edward Luxton

Historical Background

302 The Library of Parliament was established by *An Act in relation to the Library of Parliament* (SC 1871 c. 21 – now the *Library of Parliament Act* [RSC 1970 c. L-7]). The Library was formed initially by the amalgamation of the legislative libraries of Upper and Lower Canada after these two provinces were united into the Province of Canada in 1841.

The Library is designated as a department within the meaning and purpose of the *Financial Administration Act;* the Parliamentary Librarian holds the rank of deputy minister.

Overall Responsibilities

303 The Library serves the Senate and the House of Commons in both a reference and research capacity, and is responsible for all books, paintings, maps, and other effects that are in the joint possession of the Senate and the House of Commons.

Organization and Programs

305 The direction and control of the Library of Parliament is vested in the Speaker of the Senate and the Speaker of the House of Commons, assisted by a joint committee appointed by the two Houses. The Parliamentary Librarian and the Associate Parliamentary Librarian are appointed by the Governor-in-Council.

Information and Reference Branch

307 This branch selects library materials for the collection; answers inquiries directly or by selecting and providing source material for use in speeches and papers; prepares bibliographies, indexes, abstracts, compilations, and current awareness services; maintains a current and retrospective clipping service; operates reading rooms; and lends library materials. The branch also provides substantial assistance to commissions of inquiry and task forces, government departments, the academic community and other non-parliamentary groups and individuals when such service does not interfere with parliamentary priority.

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*text effective April 1975, names updated to August 1975

Research Branch

309 This branch, established in 1965, complements the Information and Reference Branch, but serves only senators and members of Parliament. Its lawyers, economists and other professional personnel prepare requested research papers and notes for speeches for senators, members of Parliament, parliamentary committees, and parliamentary associations. In addition to written work, direct staff assistance is provided by consultation (or loan) to parliamentary committees and associations.

Technical Services Branch

This branch procures library materials; operates the library bindery; classifies and catalogues the books, serials, official publications, microforms, and other material added to the collection.

Other Services

311 The Library is also the public's Information Centre for parliamentary information. The Parliamentary Librarian is the Canadian Correspondent for the Inter-Parliamentary Union's International Centre for Parliamentary Documentation at Geneva, and President and Canadian Correspondent for the Parliamentary and Administrative Libraries Section of the International Federation of Library Associations at The Hague. Useful contact is maintained with similar institutions throughout the world.

313 Since 1954 the Parliamentary Reading Room has been administratively part of the Library of Parliament. Its large collection of current daily and weekly Canadian and foreign newspapers, popular periodicals,and small collection of recreational literature supplements the much more extensive collections of the Library itself.

315 Early in 1973, an additional newspaper, periodical and recreational reading room and a small branch library to provide information and reference services were opened in the Confederation Building to serve parliamentarians and parliamentary staff located there.

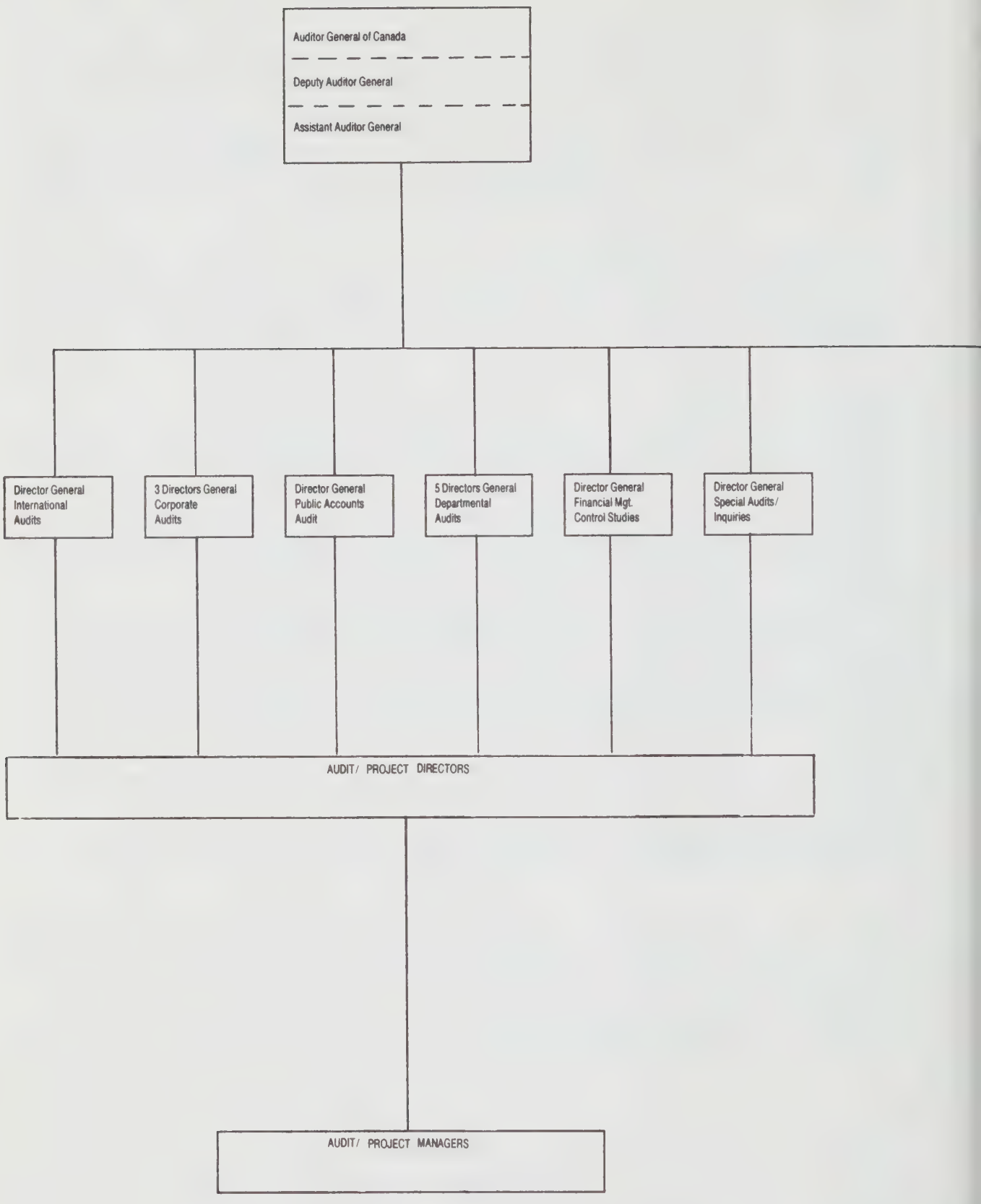
317 **Additional Information** – is available from the office of the Parliamentary Librarian.

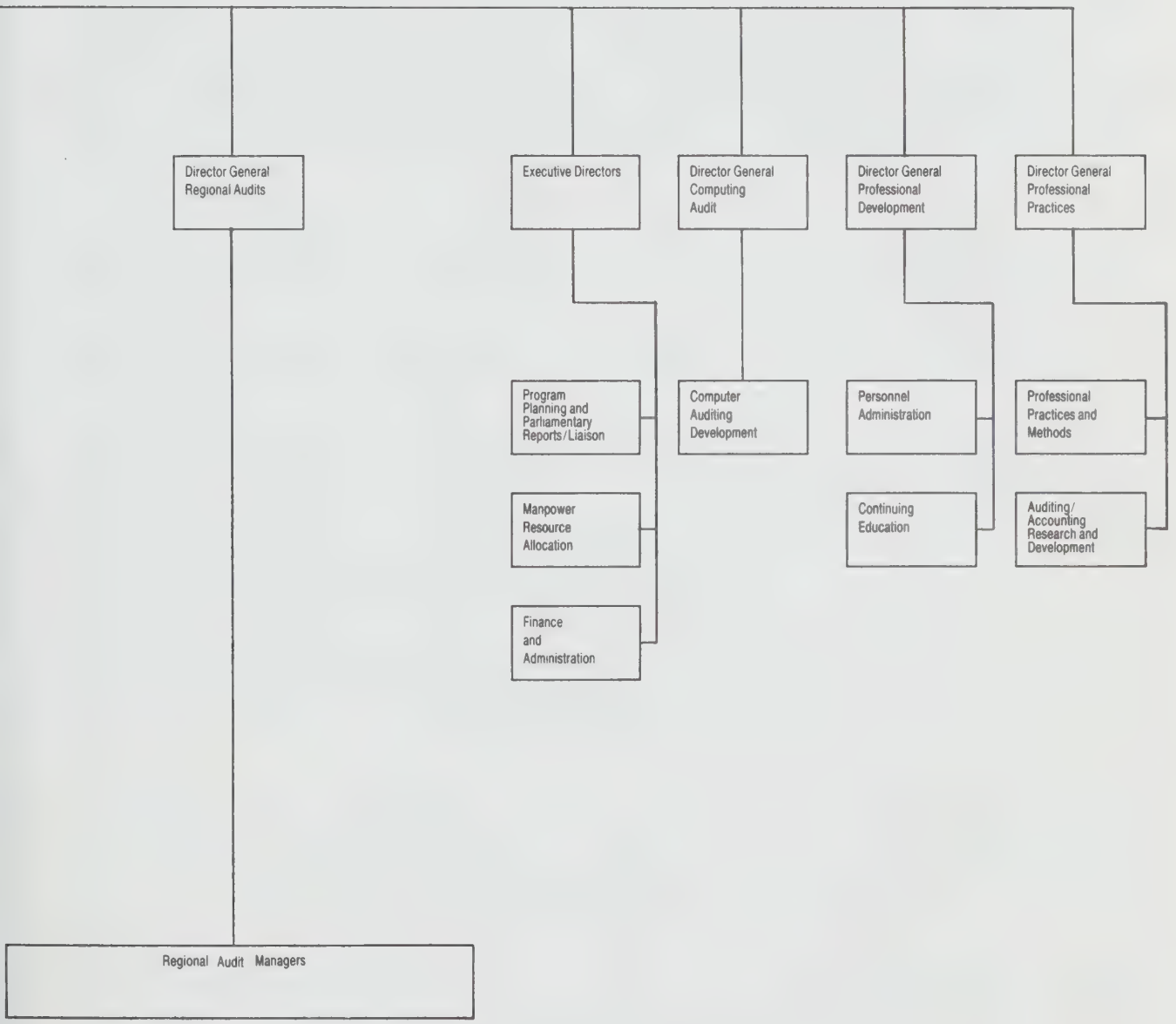
319 **Parliamentary Committee** – the Estimates are normally reviewed by a Committee of the House of Commons and are also approved by the Joint Committee on the Library of Parliament.

321 **Auditor** – Auditor General of Canada.

Auditor General of Canada (Office of the)

TBS Chart - 1 October 1975




Director General
Regional Audits
Executive Directors
Director General
Computing
Audit
Director General
Professional
Development
Director General
Professional
Practices
Program
Planning and
Parliamentary
Reports/Liaison
Manpower
Resource
Allocation
Finance
and
Administration
Computer
Auditing
Development
Personnel
Administration
Continuing
Education
Professional
Practices and
Methods
Auditing/
Accounting
Research and
Development
Regional Audit Managers

326 Auditor General of Canada*

J. J. Macdonell

The Auditor General is appointed by the Governor-in-Council, by commission under the Great Seal of Canada to hold office during good behaviour until he attains the age of 65 years, but he is removable by the Governor General on address of the Senate and the House of Commons. The Governor-in-Council may appoint a person temporarily to perform the duties of the Auditor General during a vacancy in the office.

Overall Responsibilities

327 The function of the Auditor General is to examine the accounts relating to the Consolidated Revenue Fund and to public property. He also audits the accounts of various Crown corporations and other public agencies.

The Auditor General reports annually, to the House of Commons, the results of his examinations and in accordance with section 61 of the *Financial Administration Act* calls attention to every case in which he has observed that:

(a) any officer or employee has wilfully or negligently omitted to collect or receive any money belonging to Canada,
(b) any public money was not duly accounted for and paid into the Consolidated Revenue Fund,
(c) any appropriation was exceeded or was applied to a purpose or in a manner not authorized by Parliament,
(d) an expenditure was not authorized or was not properly vouched or certified,
(e) there has been a deficiency or loss through the fraud, default or mistake of any person, or
(f) a special warrant authorized the payment of any money,

and to any other case that the Auditor General considers should be brought to the notice of the House of Commons.

The annual report is required to be laid before the House by the Minister of Finance on or before the 31st day of December.

Notwithstanding any Act, the Auditor General is entitled to free access at all convenient times to all files, documents and other records relating to the accounts of every department, and he is also entitled to require and receive from members of the public service of Canada such information, reports and explanations as he may deem necessary for the proper performance of his duties.

328 Office of the Auditor General

La Promenade Building
151 Sparks Street
Ottawa, Ontario
K1A 0G6

Minister Designated

Minister of Finance**

Principal Officers

Auditor General ..... James J. Macdonell
Deputy Auditor General ..... Rhéal Chatelain
Assistant Auditor General ..... John R. Douglas

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*text effective October 1975

**the Office of the Auditor General is designated as a department and the Minister of Finance as Appropriate Minister within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1903-1952, 31 March 1952).

Historical Background

The Office was originally established in 1878, when *An Act to provide for the better Auditing of the Public Accounts* provided for the appointment of the Auditor General, to examine the public accounts and report annually to the House of Commons. Present legislation governing the office is Part VII of the *Financial Administration Act.* 329

Organization

The Auditor General, in committee with the Deputy Auditor General, the Assistant Auditor General, and his other senior officers, formulates and monitors objectives and policies in the areas of planning, control, administration, and communication.

International Audits

International Audits includes the audits of the United Nations proper and some of its specialized agencies. It co-ordinates Canada's involvement with the International Organization of Supreme Audit Institutions (including the development and maintenance of effective working relationships with its members and secretariat). 330

Corporate Audits

Corporate Audits are responsible for organizing and conducting legislative and financial audits of approximately 60 Crown corporations and other government agencies. 331

Public Accounts Audit

Public Accounts audits the accounts and financial statements of Canada. It determines and recommends the nature of audit qualification or comment, and recommends to the Auditor General the qualified or unqualified certification of the main financial statements included in the Public Accounts. This area also advises the Auditor General on standards of accounting appropriate to the accounts and financial statements of Canada, and on changes in such standards proposed from time-to-time by the Government. 332

Departmental Audits

Departmental Audits are responsible for organizing and conducting legislative and financial audits in government departments and agencies. 333

Financial Management and Control Studies

Financial Management and Control Studies conducts comprehensive studies in all government departments, agencies, and Crown corporations to evaluate and report on the state of financial management control procedures, regulatory legislation and regulations, and all other matters affecting the quality of financial management. 334

Special Audits/Inquiries

Special Audits/Inquiries conducts audits and inquiries relating to specific subject areas of government finance, or broad general topics of issues that have government-wide impact. Projects may be initiated by the Auditor General or requested by the Government under authority of section 62 of the *Financial Administration Act.* 335

Regional Audits

336 Regional Audits administers an audit program directed to components of government departments and agencies, and to agencies and Crown corporations located outside the National Capital Region.

Computer Auditing

337 The Director General, Computer Auditing, is responsible for the development and implementation of computer audit policies, standards, systems, methods and techniques in support of the various functions of the Office of the Auditor General.

Professional Development

338 The Director General, Professional Development, is responsible for supporting the operations of the Office of the Auditor General through programs and policies designed specifically for the acquisition, training and development of human resources and for the provision of comprehensive personnel management and information services.

Professional Practices

339 The Director General, Professional Practices, is responsible for spearheading the development of modern auditing standards and procedures in the Office of the Auditor General, and, by establishing and maintaining an ongoing quality review program, for ensuring that the Office's professional standards and procedures are followed. The Branch also conducts ongoing research in accounting and auditing matters for the purposes of providing a consultative, advisory service to other branches in the office and contributing to the development of national standards of government accounting and auditing.

Regional Offices

Regional managers are located at:

1256 Barrington Street
Halifax, N.S.
B3J 1Y6

25 St. Clair Avenue East
Toronto, Ont.
M4T 2L7

Financial Building
Scarth and 13th Avenue
Regina, Sask.
S4P 2H9

325 Granville Street
Vancouver, B.C.
V6C 1S5

685 Cathcart Street
Montréal, Québec
H3B 3K3

391 York Avenue
Winnipeg, Man.
R3C 0P7

560 Federal Building
107th and 96th Avenue
Edmonton, Alta.
T5K 1E7

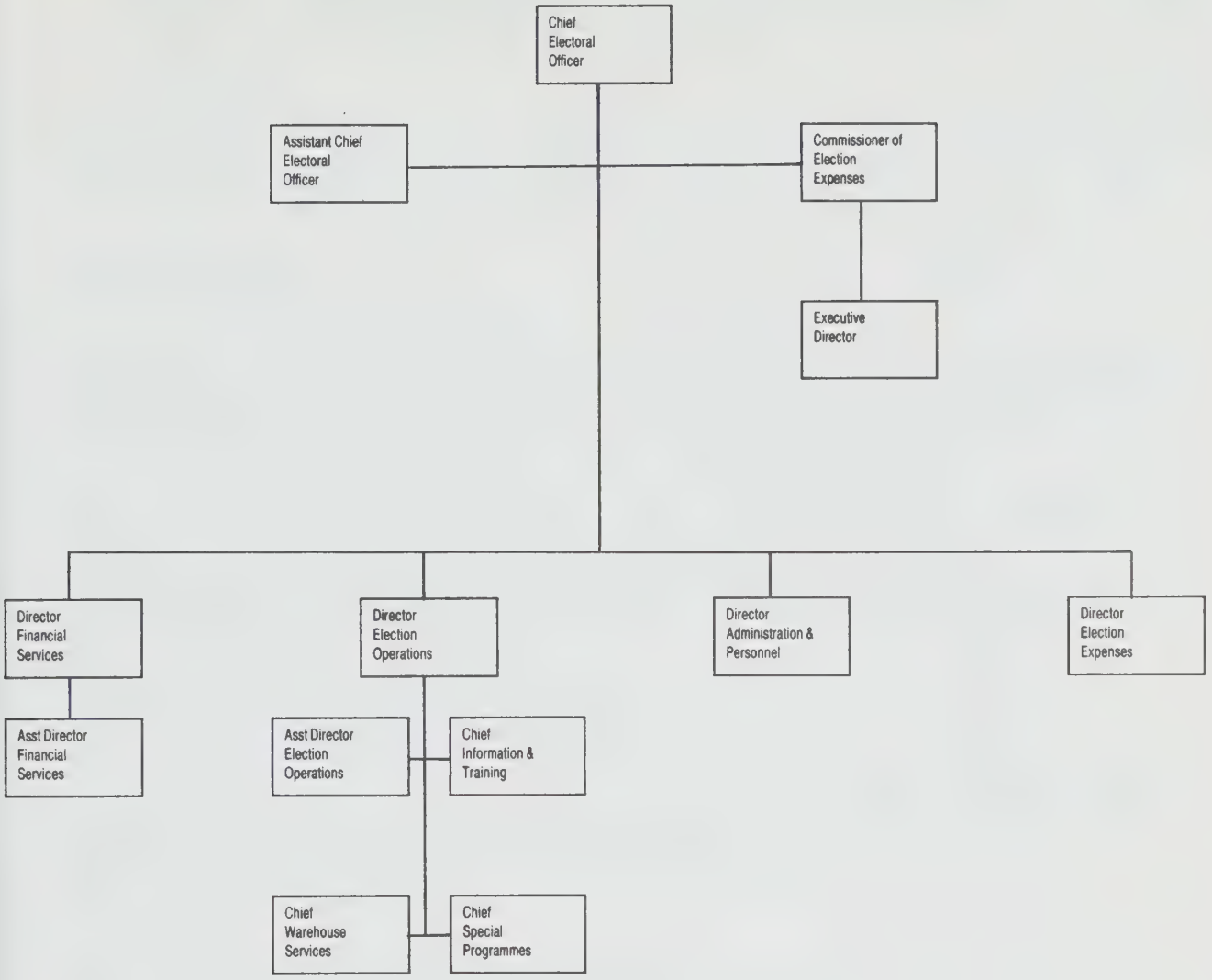
Additional Information – from the Executive Director at Head Office.

Parliamentary Committee – Miscellaneous Estimates Committee.

Auditor – See section 65 of the *Financial Administration Act.*

340 Office of the Chief Electoral Officer

TBS Chart - 1 April 1975



341 Office of the Chief Electoral Officer*

Head Office

440 Coventry Road
Ottawa, Ontario
K1A 0M6

Minister Designated

President of the Queen's Privy Council**

Principal Officers

Chief Electoral Officer..... Jean-Marc Hamel, M.Sc. Com., M.P.A.
Assistant Chief Electoral Officer..... John P. Dewis

Historical Background

342 The Office of the Chief Electoral Officer of Canada was established, in 1920, by the *Dominion Elections Act* (now the *Canada Elections Act,* RSC 1970 c. 14, [1st Supp.]) as amended. Prior to that time the *Dominion Elections Act, 1874* (SC 1874 c. 9) assigned to the Clerk of the Crown in Chancery certain of the duties now carried out by the Chief Electoral Officer.

The office is designated as a department within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1903-1952, 31 Mar 1952).

Overall Responsibilities

343 The Chief Electoral Officer is appointed by resolution of the House of Commons. He has the rank of a deputy head of a department under the terms of the Act. He communicates with the Governor-in-Council through the President of the Queen's Privy Council.

In the event of the death of the Chief Electoral Officer while Parliament is not sitting, or of his inability or neglect to perform the duties of his office, a substitute shall, upon the application of the President of the Privy Council, be appointed by the Chief Justice of Canada, or in his absence by the senior judge of the Supreme Court of Canada then present in Ottawa.

Upon his appointment such substitute shall exercise the powers and perform the duties of the Chief Electoral Officer in his place and stead until 15 days after the commencement of the next following session of Parliament unless the Chief Justice of Canada, or the judge by whom the order appointing him was made, sooner directs that such order be rescinded.

In the absence of both the Chief Justice of Canada and the judge of the Supreme Court of Canada by whom a substitute for the Chief Electoral Officer has been appointed, the order appointing such substitute may be rescinded by any other judge of the said court.

344 The Chief Electoral Officer must:

(a) exercise general direction and supervision over the administrative conduct of elections, and enforce (on the part of all election officers) fairness, impartiality, and compliance with the provisions of the Act;
(b) ensure that all provisions of the Act with regards to election expenses are complied with and enforced either directly or through a commissioner he is required to appoint; and
(c) after an election, to report to the Speaker of the House of Commons on any matter arising out of the course of the election about which in his judgement,

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*text effective 1 April 1975; names updated to August 1975
**for the purposes of the *Financial Administration Act* (OIC P.C. 1971-1527, 27 Jul 1971)

an account ought to be submitted to the House of Commons. He is also responsible for any vote taken under the *Canada Temperance Act* and for the conduct of the election of members to the Northwest Territories and Yukon Territory Councils.

The objectives of the office are to enable Canadians who are eligible to vote to elect members to the House of Commons, the Council of the Yukon Territory, and the Council of the Northwest Territories in accordance with the *Canada Elections Act,* and to ensure compliance with the election expenses provisions of the Act.

Organization

The office administers the operation of the Ottawa Headquarters, including the review and study of electoral procedures and election expenses provisions of the Act, the compilation and preparation of statutory and statistical reports and books of instructions for election officers, candidates, and political parties. 345

During the elections, the office exercises general direction and supervision over the administrative conduct of elections, including the training of federal and territorial returning officers, the revision of the boundaries of polling divisions and the acquisition of election material and supplies for transmission to returning officers when required, and the making of statutory payments to auditors, political parties and candidates where specified by the Act.

Election Operations Division

This division administers the operational aspects of the Act, election material, training and information programs for returning officers and the public. Plans, organizes, directs and controls pre-election, election and post-election activities. Provides returning officers with all necessary support and responds to informational requests from the general public. 346

Election Expenses Division

This division administers the operational aspects of the election expenses provisions of the Act. 347

Statutes

The Chief Electoral Officer is responsible to the House of Commons for the administration of the following statutes: 348

Canada Elections Act (RSC 1970 c. 14, [1st Supp.]) as amended
Canada Temperance Act (RSC 1970 c. T-5)

350 Office of the Commissioner of Official Languages

TBS Chart - 1 April 1975



Commissioner of Official Languages* 351

Keith Spicer

The Commissioner, who has the rank and powers of a deputy head, holds office during good behaviour for a term of seven years and is eligible to be re-appointed for a further term not exceeding seven years. (The present commissioner was appointed in 1970 [OIC P.C. 1970-530, 24 March 1970].)

Overall Responsibilities

It is the duty of the Commissioner to take all actions and measures within his authority to ensure that both official languages possess and enjoy equality of status and equal rights and privileges as to their use in all the institutions of Parliament and the Government of Canada. For that purpose, he conducts and carries out investigations either on his own initiative or pursuant to any complaint made to him, and he reports and makes recommendations with respect thereto as provided in the Official Languages Act (RSC 1970 c.0-2). 352

The Commissioner each year prepares and submits to Parliament an annual report relating to the conduct of his office and the discharge of his duties under the Act during the preceding year. In the report, he includes his recommendations, if any, for any proposed changes in the Act, changes that he deems necessary or desirable in order that effect may be given to the Act according to its spirit and intent.

Every report or statement to Parliament made by the Commissioner is transmitted direct to the Speaker of the Senate and to the Speaker of the House of Commons for tabling respectively in those Houses.

Office of the Commissioner of Official Languages

171 Slater Street 353
Ottawa, Ontario
K1A 0T8

Minister Designated

Prime Minister**

Principal Officers

Commissioner of Official Languages ..... Keith Spicer
Deputy Commissioner.....Jean-Marie Morin

Historical Background

Section 19 of The *Official Languages Act* (RSC 1970 c. O-2) established the Office of the Commissioner of Official Languages for Canada and also that a Commissioner be appointed (after approval of the appointment) by resolution of the Senate and House of Commons. The Act, assented to on the 9th of July, 1969, came into force 60 days later. 354

Organization and Programs

Complaints Service

The service investigates complaints which the commissioner receives from members of the public, or from federal public servants. The service provides the in- 355

*text effective 1 April 1975; names updated to August 1975

**the Office is designated as a department, and the Prime Minister as Appropriate Minister within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1970-702, 21 April 1970).

stitutions (see para 352) concerned with recommendations designed to correct omissions or situations which contravene the *Official Languages Act.*

Special Studies Service*

356 The service concentrates on institutional bilingualism. That is to say, monitors how departments and agencies provide a service to the public in both official languages. The service also examines how these languages are used in the internal administration of ech department and agency.

357 **Additional Information** – to lodge a complaint, write to the Commissioner; *or telephone collect:* (613) 996-6368 – and ask for a complaints officer. The same address and telephone number apply for general information.

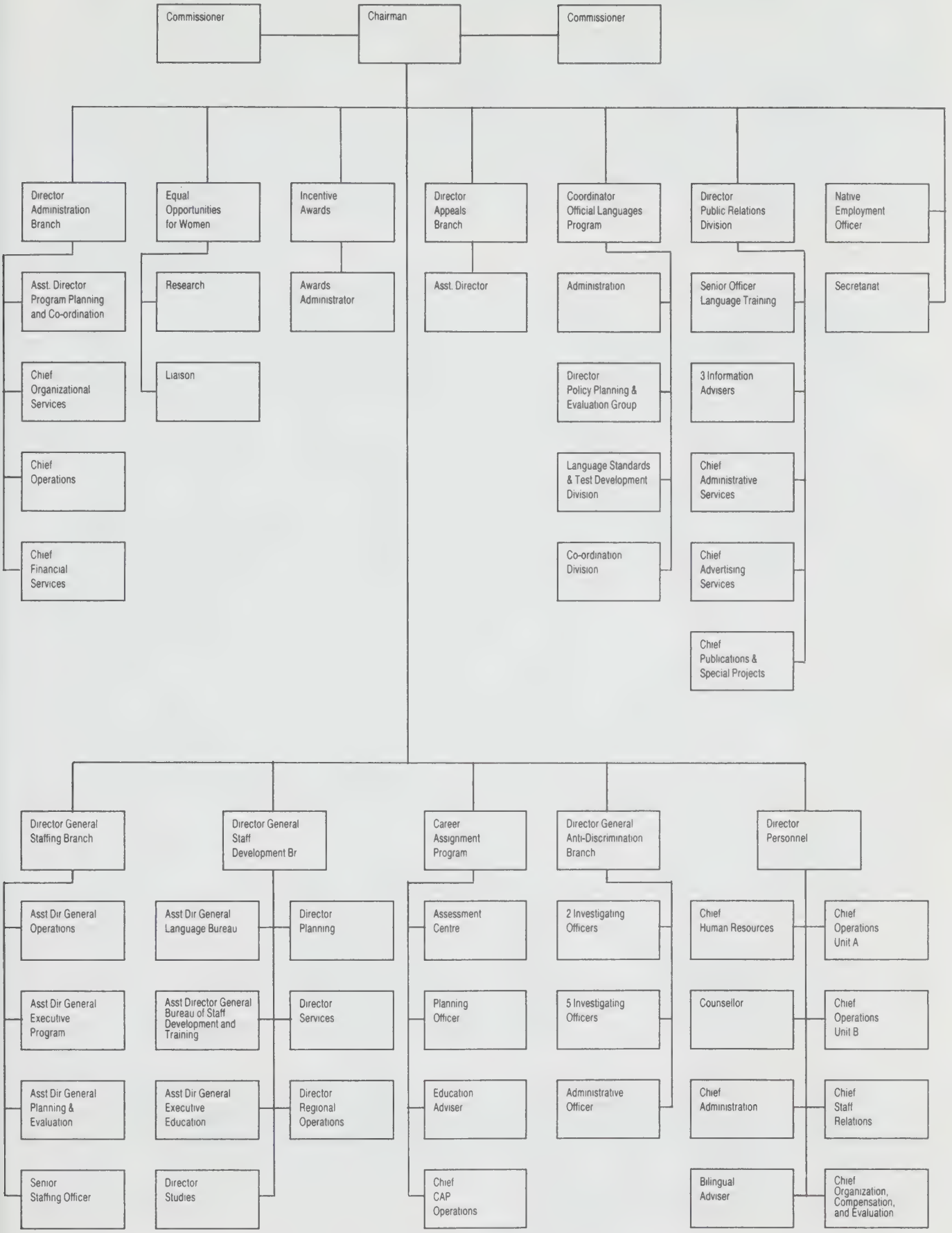
358 **Parliamentary Committee** – Standing Committee on Miscellaneous Estimates.

359 **Auditor** – Auditor General of Canada.

*the service was created in response to section 25 of the Act

Public Service Commission

TBS Chart - A April 1975



361 Public Service Commission*

Head Office

L'Esplanade Laurier, West Tower
300 Laurier Avenue, West
Ottawa, Ontario
K1A 0M7

Commissioners

Chairman ..... John J. Carson
Irene E. Johnson
Charles A. Lussier

Historical Background

362 The Civil Service Commission (CSC) was established in 1908 under the *Civil Service Amendment Act*. This Act introduced the principle of merit as established by competition. However, it did not apply to positions outside of Ottawa.

The *Civil Service Act* of 1918 placed the entire service under the CSC.

The *Civil Service Act* of 1962 preserved the independence of the CSC and maintained the fundamental principles of the merit system.

The *Public Service Employment Act* of 1967 re-affirmed the merit principle, and changed the name of the Civil Service Commission to the Public Service Commission (PSC). The PSC's main task became staffing, and the commission was allowed to delegate staffing authority and power to departments. The PSC retains full responsibility for administering the appeals system. The commission's responsibilities for pay, classification, and conditions of employment were transferred to the Treasury Board.

The Secretary of State is the Minister designated as spokesman for the commission in Parliament.

The Public Service Commission is designated as a department; the Secretary of State as Appropriate Minister; the Chairman of the commission as deputy head within the meaning and purpose of the *Financial Administration Act* (OIC) P.C. 1952-1903, 31 March 1952).

Overall Responsibilities

363 The general powers and duties of the commission are as follows:

(a) to appoint or provide for the appointment of qualified persons to, or from within, the public service under the provisions and principles of the Act;
(b) to hear, and make decisions on, appeals against certain staffing actions;
(c) to make decisions concerning allegations of political partisanship;
(d) to investigate and rule on cases of alleged discrimination;
(e) to operate, and assist deputy heads with, staff training and development programs;
(f) to report to the Governor-in-Council on matters concerning the administration and operations of the *Public Service Employment Act* and *Regulations;* and
(g) to perform other duties and functions concerning the public service, assigned by the Governor-in-Council.

Organization and Programs

364 The PSC is headed by a chairman and two other commissioners, each appointed by the Governor-in-Council for a 10-year term. When the first or a subse-

*text effective 1 April 1975

quent term of office ends, a commissioner may be re-appointed for a further term of not more than 10 years.

As chief executive officer, the chairman is responsible for all PSC activities.

The executive director is responsible for ensuring that the day-to-day operations of the PSC are conducted in accordance with established policies and towards objectives and goals approved by the commissioners. In addition, the executive director advises the commissioners and senior managers on such policies as official languages, information, administration, and decentralization.

The PSC has eight branches and divisions, plus several special program components which operate on a permanent basis.

Staffing Branch

365 This branch has the responsibility of staffing the Public Service by means of recruitment, selection, placement, transfer, promotion, and human resource planning. In a number of areas, however, the Commission delegates this authority to deputy heads of departments. The branch audits and evaluates departmental staffing activities.

Staff Development Branch

366 This branch's responsibility is the development and provision of training courses having service-wide application, including language training for federal public servants through the branch's Language Bureau. Through the Bureau of Staff Development and Training, the branch also assists departments and agencies in carrying out their in-house training programs.

Appeals Branch

367 This branch hears appeals from public servants against alleged breaches of the *Public Service Employment Act* involving appointments, promotions, or demotion or release on grounds of incapacity or incompetence.

Anti-Discrimination Branch

368 This branch processes allegations of discrimination on grounds of sex, race, national origin, color,* religion, age, marital or parental status, physical disability, and criminal record, made by public servants or persons seeking government employment. The branch has full authority from the PSC to take appropriate action when a complaint is justified.

Office of Native Employment

371 This program undertakes to promote public service employment opportunities and career development for Indians, Inuit, and Métis.

Northern Careers Program

372 This program promotes, through training, federal public service employment and career opportunities for Indians, Inuit and Métis living north of the sixtieth parallel. The program is administered by the commission on behalf of the Department of Indian and Northern Affairs.

*color here refers not just to skin, but hair, and eyes as well

Career Assignment Program

373 Its function is the development of potential executives from middle management ranks within the public service. It operates an assessment centre for the selection of candidates for its courses, and it arranges job assignments for participants who have completed the initial in-residence training phase of the program.

Office of Equal Opportunities for Women

374 This office ensures that women are afforded the same opportunities as men within the public service, and that qualified women are encouraged to compete for positions at the higher.

Office of the Co-ordinator of the Official Languages Program

376 This office is responsible for co-ordinating bilingual policies and programs between the various branches of the PSC; for liaison between the PSC, the Treasury Board, departments and agencies; for developing and administering language tests; and for determining the degree of language ability required for bilingual positions.

Support Services

377 The commission also has the following support services: Public Relations; Secretariat; Personnel; Financial and Administrative Services.

Incentive Award Board*

378 The board, although reporting to the Treasury Board, is served by an administrative office within the commission. The four awards programs are:

(1) the *Outstanding Achievement Award* grants public recognition to employees for outstanding accomplishment and distinguished service of national or international significance;
(2) the *Merit Award* recognizes exceptional and outstanding performance by employees;
(3) the *Suggestion Award* is granted to employees who make proposals contributing to reducing costs and increasing efficiency within the public service, or for offering a better service to the public; and
(4) the *Long Service Award* certificates and pins are presented to employees who have completed 25 years of service.

Regional Offices

379 Halifax
Royal Bank Building
5161 George Street
Halifax, N.S.
B3J 1M8

380 Montréal
Place du Canada
Montréal, Québec
H3B 2R1

Québec
2 Place Québec
Québec, Québec
G1R 2B5

National Capital
Chomley Building
400 Cooper Street
Ottawa, Ont.
K1A 0M7

*editor's note: a more detailed account appeared in the 10th edition of the *Organization of the Government of Canada*.

Toronto
Toronto-Dominion Bank Tower, Box 8
Toronto-Dominion Centre
Toronto, Ont.
M5K 1A6

Edmonton
Confederation Building
10355 Jasper Avenue
Edmonton, Alta.
T5J 1Y6

Winnipeg 381
Credit Foncier Building
286 Smith Street
Winnipeg, Man.
R3C 0K6

Vancouver 382
Royal Centre, Box 1120
500-1055 W. Georgia Street
Vancouver, B.C.
V6E 3L4

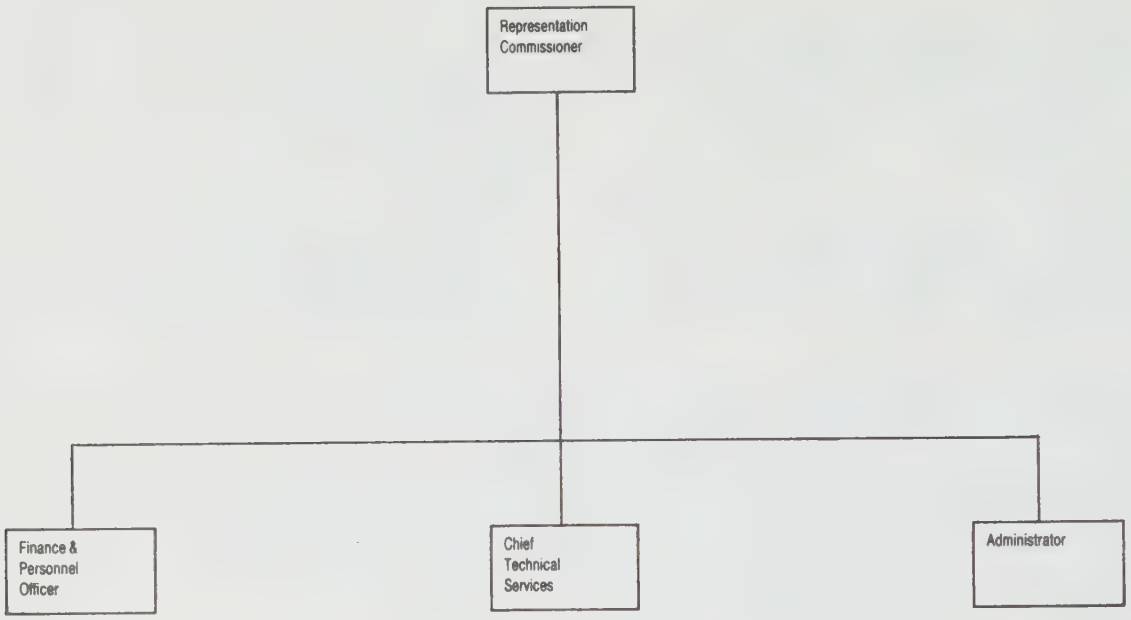
Additional Information – Policy questions should be directed to the secretariat, all other questions to the Information Division. 383

Parliamentary Committee – Miscellaneous Estimates Committee. 384

Auditor – Auditor General of Canada. 385

390 Office of the Representation Commissioner

TBS Chart - 1 April 1975



Representation Commissioner*

440 Coventry Road
Ottawa, Ontario
K1A 0R7

Minister Designated**

Secretary of State

Principal Officer

Representation Commissioner ..... Nelson Castonguay

Historical Background

The Office of the Representation Commissioner was established on December 21, 1963 under the *Representation Commissioner Act* (now RSC 1970 c. R-6). 392

The Representation Commissioner is appointed by resolution of the House of Commons and holds office during good behaviour, but is removable by the Governor General on address of the Senate and the House of Commons, and ceases to hold such office upon attaining the age of 65 years.

The Representation Commissioner is a member of ech of the electoral boundaries commissions (see Para 397).

Overall Responsibilities

The Commissioner carries out the following duties and such other duties and functions as are assigned to him by the Parliament of Canada; and may carry out such other assignments and engage in such other activities as may be authorized by the Governor-in-Council: 393

(a) As soon as possible after the completion of any decennial census, prepare maps showing the distribution of population in each province and set out alternative proposals respecting the boundaries of electoral districts in each province;

(b) review and study methods of registration of electors used in provincial and national elections in provinces and countries where continuous electoral rolls are maintained;

(c) review and study methods of absentee voting used in provincial and national elections in provinces and countries where provision is made for absentee voting by electors who, by reason of absence, illness or other cause, are unable to vote at such elections in the polling districts or division in which they ordinarily reside; and

(d) prepare a report setting forth his recommendations as to whether, or the extent to which, (b) and (c) above might be applied, or adapted for use in, federal elections in Canada.

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*text effective August 1975

**the Office of the Representation Commissioner is designated as a department; the Secretary of State as Appropriate Minister; the Representation Commissioner as deputy head within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1963-1905, 23 Dec 1963).

Electoral Boundaries Commissions*

394 In 1964 the *Electoral Boundaries Readjustment Act* established that after each decennial census, ten provincial commissions be appointed to recommend adjustments to the boundaries and names of the federal electoral districts. Ten commissions were set up in 1972, but were dissolved a year later by the *Electoral Boundaries Readjustment Suspension Act* (SC 1973-74, c. 23). New electoral boundaries commissions were established** in 1975 by the *Electoral Boundaries Readjustment Act*. The commissions have until March 1, 1976, to submit their recommendations to Parliament through the Representation Commissioner. The revised electoral boundaries maps are expected to be available by the autumn of 1976.

Federal Electoral Boundaries Commissions***

395 Newfoundland
Courthouse
Duckworth Street
St. John's, Nfld.
A1C 1G9

Nova Scotia
Federal Building
1713 Bedford Row
Halifax, N.S.
B3J 1T4

Québec
73 Laurier Street
Hull, Québec
J8X 3V7

396 Manitoba
Mall Centre
491 Portage Avenue
Winnipeg, Man.
R3B 2E4

Alberta
Canada Trust Building
238-8th Avenue S.W.
Calgary, Alta.
T2P 1B9

Northwest Territories
Courthouse
Yellowknife, NWT
X0E 1H0

Prince Edward Island
Room 8A, Third Floor
P.O. Box 1865
Dominion Building
Charlottetown, P.E.I.

New Brunswick
New City Hall Building
Market Square
Prince William Street
Saint John, N.B.

Ontario
Arthur Meighen Building
25 Saint Clair Avenue E.
Toronto, Ont.
M4T 1M2

Saskatchewan
Courthouse
2425 Victoria Avenue
Regina, Sask.
S4P 3E4

British Columbia
P.O. Box 10138
Toronto Dominion Bank Tower
Pacific Centre
700 Georgia Street W.
Vancouver, B.C.
V6B 2A2

397 **Additional Information** – all queries should be directed to the administrator at the Ottawa address.

398 **Parliamentary Committee** – Standing Committee on Privileges and Elections.

399 **Auditor** – Auditor General of Canada.

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*for further historical information see the *Canada Year Book* (latest edition)
**_Canada Gazette_, Extra No. 7, Vol. 109, and Extra No. 30, Vol. 109
***mail should be addressed to the "Federal Electoral Boundaries Commission for (insert name of province)"

The Judiciary – Introduction*

Section 101 of the *British North America Act* provides that the Parliament of Canada may, from time to time, provide for the constitution, maintenance, and organization of a general court of appeal for Canada and for the establishment of any additional courts for the better administration of the laws of Canada. Under this authority there have been established the Supreme Court of Canada, which is now the final court of appeal for Canada, and the Federal Court of Canada which consists of two divisions, The Federal Court – Appeal Division known as the Federal Court of Appeal and the Federal Court – Trial Division.

There also have been established several boards that are, by statute, designated as courts of record, e.g. the Tariff Board, Immigration Appeal Board, and the Canadian Transport Commission.

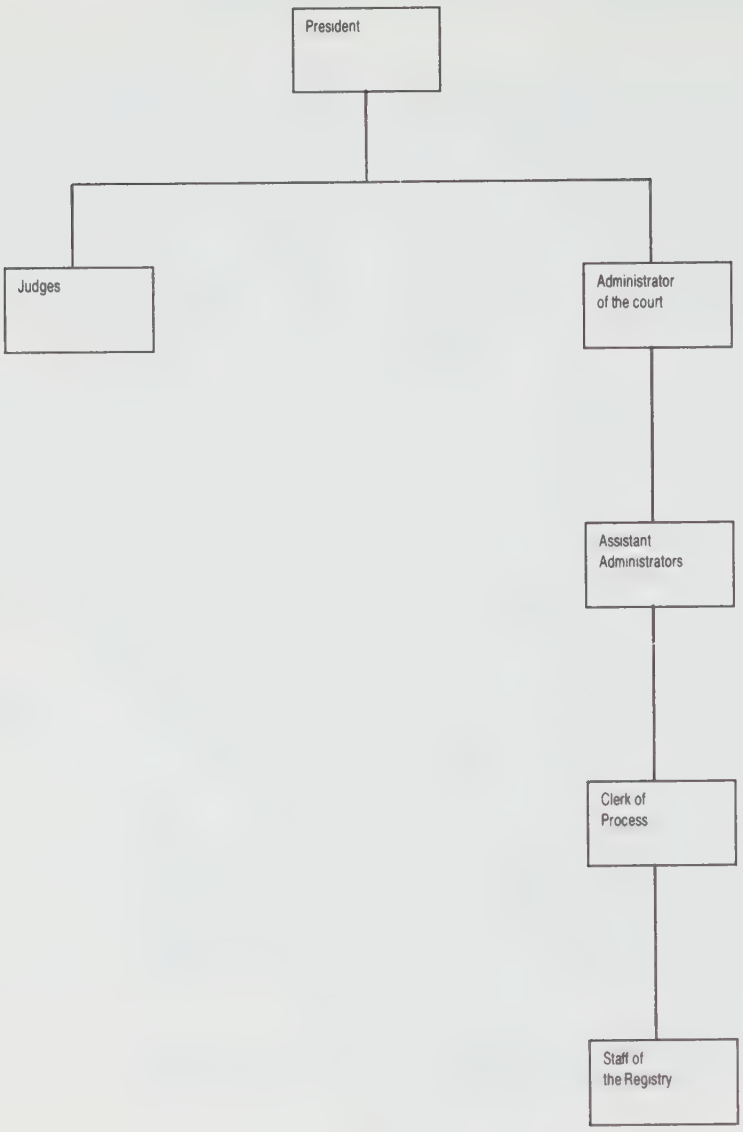
The *British North America Act* provides that the Governor General shall appoint the Judges of the Superior, District and County Courts in each province except those of the Courts of Probate in Nova Scotia and New Brunswick. It also provides that the salaries, allowances, and pensions of the judges so appointed shall be fixed and provided by the Parliament of Canada. This publication does not deal with the constitution and organization of these provincial courts.

By virtue of the provisions of the *Supreme Court Act* and the *Federal Court Act,* Judges of those courts hold office during good behaviour up to the age of 75 years, except that Federal Court Judges appointed after the 1st day of June 1971 cease to hold office upon attaining the age of 70 years. Supreme Court and Federal Court Judges are removable by the Governor General on address of the Senate and House of Commons. Members of the Canadian Transport Commission and of the Tax Review Board, as well as certain officials such as the Auditor General, the Chief Electoral Officer and the Public Service Commissioners, are removable during their tenure of office only by the Governor General upon address of the Senate and House of Commons.

The provisions concerning salaries, allowances, and pensions of judges are found in the *Judges Act* (RSC 1970 c. J-1 as amended).

*text effective 1 April 1975

CMAC Chart - 1 October 1975



Court Martial Appeal Court*

Supreme Court of Canada Building
Wellington Street
Ottawa, Ontario
K1A 0H9

President

The Hon. Mr. Justice H. F. Gibson

Judges

The Hon. Mr. Justice W. R. Jackett
The Hon. Mr. Justice A. L. Thurlow
The Hon. Mr. Justice A. Alex. Cattanach
The Hon. Mr. Justice A. A. M. Walsh
The Hon. Mr. Justice Louis Pratte
The Hon. Mr. Justice Darrel V. Heald
The Hon. Mr. Justice Frank U. Collier
The Hon. Mr. Justice Yves Bernier
The Hon. Mr. Justice David M. Dickson
The Hon. Mr. Justice Gordon C. Hall
The Hon. Mr. Justice Gordon L. S. Hart
The Hon. Mr. Justice Arthur R. Jessup
The Hon. Mr. Justice William R. McIntyre
The Hon. Mr. Justice William R. Sinclair
The Hon. Mr. Justice David R. Verchere
The Hon. Mr. Justice George A. Addy
The Hon. Mr. Justice Raymond G. Décary
The Hon. Mr. Justice Patrick Mahoney
The Hon. Mr. Justice John J. Urie
The Hon. Mr. Justice William F. Ryan
The Hon. Mr. Justice Lawrence T. Pennell
The Hon. Mr. Justice James K. Hugessen
The Hon. Mr. Justice Alphonse Barbeau
The Hon. Mr. Justice Ignace-J. Deslauriers
The Hon. Mr. Justice Yves Forest
The Hon. Mr. Justice J. E. Dubé, P.C.
The Hon. Mr. Justice M. A. MacPherson

Principal Officers of the Registry

Administrator of the Court ..... Walter C. Collier
Assistant Administrator ..... René A. Barbeau
Clerk of Process ..... Louis A. J. Lamothe

Historical Background

The Court Martial Appeal Court is a superior court of record established by an amendment to Section 190 of the *National Defence Act* assented to March 20, 1959 (now RSC 1970 c. N-4, Part IX, sec. 201). The Court succeeds the Court Martial Appeal Board. 402

*text effective October 1975

Constitution of the Court

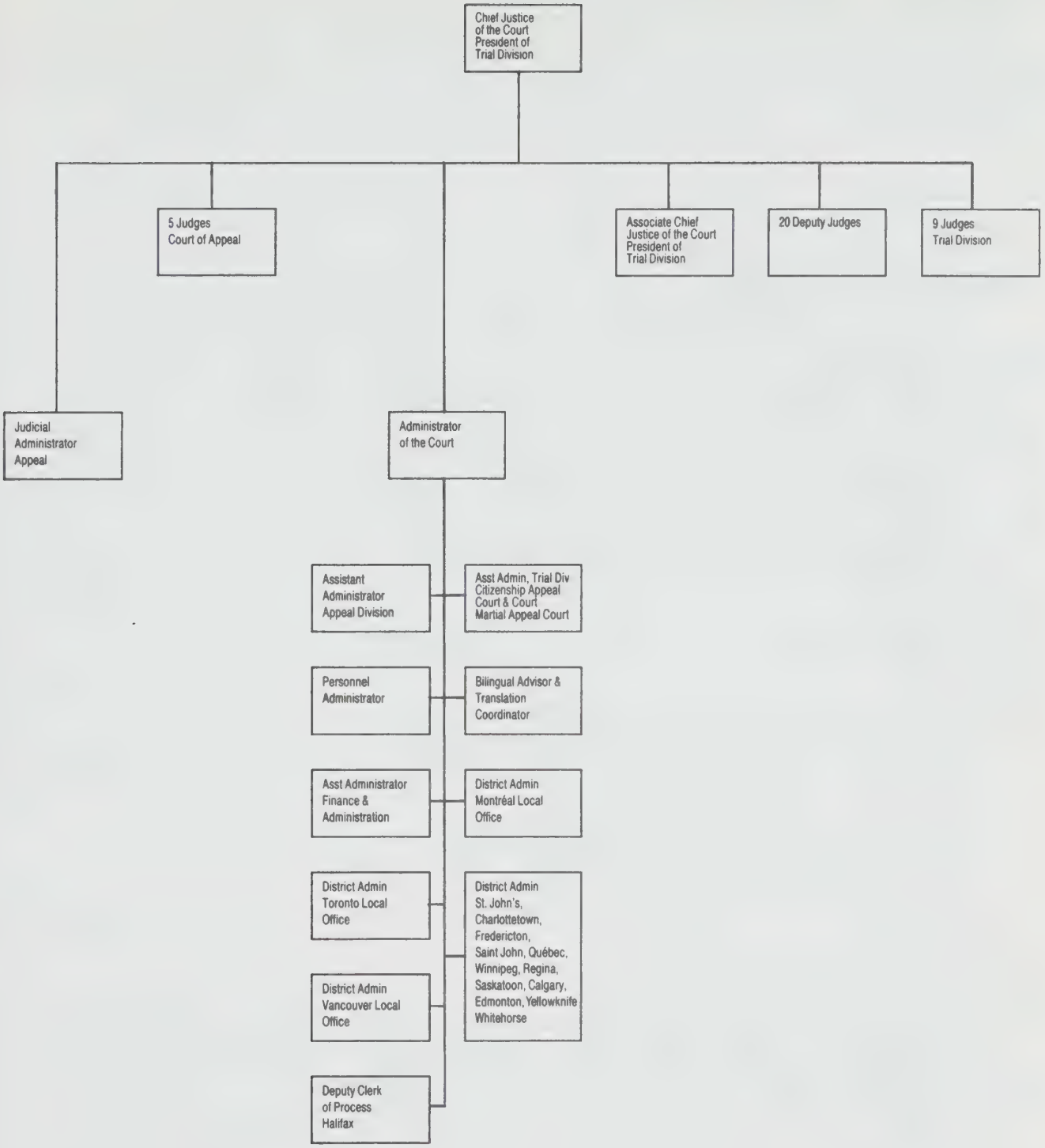
403 The Judges of the Court Martial Appeal Court consist of not less than four judges of a superior court of criminal jurisdiction as are appointed by the Governor-in-Council. The President, one of the Judges of the Court Martial Appeal Court, is designated by the Governor-in-Council. Three judges of the Court Martial Appeal Court constitute a quorum.

The Court may sit and hear appeals at any place or places.

405 The Administrator of the Federal Court of Canada is *ex officio* the Administrator of the Court Martial Appeal Court and the officers, clerks and employees appointed to the Federal Court perform the duties of their respective offices in relation to the Court Martial Appeal Court (see para 416).

Federal Court of Canada

TBS Chart - 1 April 1975



Federal Court of Canada*

Supreme Court of Canada Building
Wellington Street
Ottawa, Ontario
K1A 0H9

Chief Justice

The Hon. Mr. Justice W. R. Jackett

Associate Chief Justice

The Hon. Mr. Justice Arthur Louis Thurlow

Appeal Division

President, (vacant)

Judges

The Hon. Mr. Justice Louis Pratte
The Hon. Mr. Justice Darrell Verner Heald
The Hon. Mr. Justice John J. Urie
The Hon. Mr. Justice William F. Ryan
The Hon. Mr. Justice Gerald E. Le Dain

Trial Division

President, (vacant)

Judges

The Hon. Mr. Justice A. Alex. Cattanach
The Hon. Mr. Justice Hugh Francis Gibson
The Hon. Mr. Justice Allison Mariotti Walsh
The Hon. Mr. Justice Frank U. Collier
The Hon. Mr. Justice George A. Addy
The Hon. Mr. Justice Patrick M. Mahoney, P.C.
The Hon. Mr. Justice Raymond G. Décary
The Hon. Mr. Justice Jean-Eudes Dubé, P.C.
(one vacancy)

Principal Officers of the Registry

Administrator of the Court, Walter C. Collier ..... Ottawa, Ont.
Assistant Administrator–Appeal Division, Robert Biljah ..... Ottawa, Ont.
Assistant Administrator–Trial Division, René A. Barbeau ..... Ottawa, Ont.

District Administrators

St. John's, Nfld. ..... H. H. Cummings, Q.C.
Halifax, N.S. ..... (vacant)
Saint John, N.B. ..... Benjamin R. Guss
Fredericton, N.B. ..... Alesandro M. DiGiacinto
Québec City, Québec ..... Joachim Tardif
Montréal, Québec ..... Joseph L. Daoust
Toronto, Ont. ..... J. Alfred Preston
Winnipeg, Man. ..... Allen Rouse
Saskatoon, Sask. ..... O. A. Heidgerken
Regina, Sask. ..... Frederick C. Newis
Calgary, Alta. ..... William H. Dalgleish
Edmonton, Alta. ..... Michael B. Funduk
Vancouver, B.C. ..... David Barry Tait

*Text effective April 1975; names updated to December 1975

Administrative Machinery of the Court

416 The Court has one Registry for all of Canada. That Registry consists of a principal office in Ottawa and other offices in the different parts of the country where the convenience of litigants makes it expedient that there be such offices.

The officer of the Court who has overall responsibility for the operation of the Registry is known as the Administrator of the Court.

Constitution of the Court

417 The Federal Court of Canada was established by the *Federal Court Act** (RSC 1970 c. 10 [2nd Supp.]) and is a court of law, equity and admiralty. It is a superior court of record having civil and criminal jurisdiction.

The Court is divided into two divisions Appeal Division and Trial Division. The Appeal Division may be called the Court of Appeal or Federal Court of Appeal.

The Court of Appeal consists of the Chief Justice of the Federal Court of Canada and five other judges. The Trial Division consists of the Associate Chief Justice of the Federal Court of Canada and nine other judges. Every judge is an *ex officio* member of the Division of which he is not a regular member.

In addition to the establishment of full-time judges, an added capacity to cope with the purely judicial work of the Court is provided by the authority to invite retired federally-appointed judges to act as deputy judges of the court. This authority extends also to federally-appointed judges who are still in office, but only with the consent of the appropriate chief justice or attorney general. Former district judges in admiralty are also deputy judges of the Court and their services can be utilized on a limited basis.

While all the full-time judges must reside in or near the National Capital Region, each division of the Court can sit any place in Canada. The place and time of the sittings must be arranged to suit the convenience of the litigants.

Jurisdiction of the Court

Trial Division

Claims against the Crown

418 The Trial Division has original jurisdiction in all cases where relief is claimed against the Government of Canada. The expression ''original jurisdiction'' refers to the authority to entertain claims when they are first brought to court as opposed to a jurisdiction to entertain appeals from some other court. Except where otherwise provided, this jurisdiction is an ''exclusive'' jurisdiction**.

Claims by the Crown

419 The Attorney General of Canada has an option of enforcing any claim of the Government of Canada either in the Trial Division or in any other court that has jurisdiction.

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*hereafter referred to as the Act

**except where otherwise provided, the Trial Division is the only court that has jurisdiction to entertain claims against the Government of Canada in the first instance. The main exceptions are a damage claim under $1,000, which, if the claimant so chooses, may be brought in a provincial court under Part II of the *Crown Liability Act*, and a claim arising out of the activities of a corporate agency (meaning a Crown corporation) of the Crown which may, if the claimant so chooses, be enforced, under the statutes regulating the activities of the particular corporation, by action against the corporate agency in a provincial court.

Miscellaneous cases involving the Crown

420 Where the Government of Canada and any other party have agreed that the Court shall do so, the Trial Division may decide what amount should be paid by one party to the other or any question of law, fact or mixed law and fact. The Trial Division has interpleader jurisdiction to determine to which of two or more persons the Crown is under an obligation. The Trial Division also has jurisdiction in relation to any matter coming within any following class of subjects, namely bills of exchange and promissory notes when the Crown is a party to the proceedings.

Claims against or concerning Crown officers and servants

421 The Court has concurrent jurisdiction in proceedings in which relief is sought against an officer or servant of the Government of Canada for anything done or omitted to be done in the performance of his duties. This jurisdiction extends in appropriate cases to an action for a declaration against the Attorney General of Canada or some other Minister that a legislative enactment is *ultra vires*. The Court also has exclusive jurisdiction in relation to Crown Writ proceedings concerning members of the Canadian Forces serving outside Canada.

Relief against federal boards, commissions, and other tribunals

422 The Trial Division has exclusive jurisdiction of a very broad character in respect of federal boards, commissions and other tribunals. In the *Federal Court Act,* the expression "federal board, commission or other tribunal" means any body or person having, exercising or purporting to exercise jurisdiction or powers under an Act of the Parliament of Canada other than a superior, district or county court of a province or other body set up by provincial legislation. The Trial Division's jurisdiction in respect of such tribunals is to issue: an injucntions, a writ of certiorari, a writ of prohibition, a writ of mandamus, a writ of quo warranto, or to grant declaratory relief. This jurisdiction extends, in addition, to other proceedings designed to obtain equivalent relief such as actions against the Attorney General for a declaration.

The jurisdiction of the Trial Division in respect of federal boards, commissions and other tribunals is subject to two exceptions, namely:

(1) where the Federal Court of Appeal has jurisdiction to hear and determine an application to review and set aside a decision or order of such a tribunal, the Trial Division has no jurisdiction to entertain any proceeding in respect of that decision or order; and

(2) where there is a right of appeal under a federal statute to the Federal Court of Canada, to the Supreme Court of Canada, to the Governor-in-Council, or to the Treasury Board from a decision or order of such a tribunal, that decision or order is not subject to be reviewed or otherwise dealt with "to the extent that it may be so appealed" except "to the extent and in the manner" provided for in that statute.

Inter-provincial and Federal-provincial disputes

423 Section 19 of the Act operates in conjunction with certain provincial legislation to confer jurisdiction on the Trial Division in controversies between provinces or between Canada and a province.

Industrial Property Matters

424 Section 20 of the Act must be read with such statutes as the *Patent Act,* the *Trade Marks Act,* the *Copyright Act,* and the *Industrial Design and Union Label Act* to ascertain the precise limits of the Court's jurisdiction in industrial property matters. Generally speaking, a person who claims an infringement of a right created by one of those statutes has a choice of proceeding in the appropriate provincial court

or in the Federal Court of Canada. However, the jurisdiction of supervising the registration or grant of such rights is vested in the Federal Court*.

Admiralty Jurisdiction**

Section 22 of the Act continues the admiralty jurisdiction that was conferred on the Exchequer Court by the *Admiralty Act*, but without the limitations on such jurisdiction imposed by that statute when it conferred the jurisdiction of the High Court of Justice in England as of a time when the latter court was subject to various artificial statutory and other limitations on the original jurisdiction of the High Court of Admiralty. 425

Income Tax and Estate Tax Appeals

Section 24 of the Act provides for the Trial Division exercising jurisdiction in the appeals that may be taken to the Federal Court from assessments under the *Income Tax Act* and the *Estate Tax Act*.

Citizenship Appeals

Section 21 of the Act confers on the Trial Division jurisdiction to act as the Citizenship Appeal Court in appeals under the *Canadian Citizenship Act* from decisions of citizenship courts. 426

Aeronautics – interprovincial works and undertakings

Concurrent jurisdiction is conferred on the Trial Division by section 23 of the Act in respect of a claim in relation to a matter coming within either of the above classes of subjects unless such jurisdiction has been otherwise specially assigned.

Residuary Jurisdiction

Section 25 of the Act confers original jurisdiction on the Trial Division in any case in which a claim for relief is made under the laws of Canada if there is no other Canadian court that has such jurisdiction. In this context, a "law of Canada" is not limited to a statute enacted by the Parliament of Canada. The expression extends to include laws "within the legislative competence" of Parliament. 427

Miscellaneous Jurisdiction of Trial Division

Many federal statutes confer jurisdiction in specific matters on the Federal Court. If, in any matter other than an "appeal", such a statute does not specify whether jurisdiction is conferred on the Trial Division or the Court of Appeal, the Trial Division has jurisdiction. In any such case, however, the jurisdiction may be transferred to the Court of Appeal.

Federal Court of Appeal

Appeals from Trial Division

The Court of Appeal has jurisdiction in appeal from every decision of the Trial Division whether that decision is an interlocutory decision or a final one. 428

Appeals from Other Tribunals

Various statutes, as amended by the *Federal Court Act* or as enacted at the same time as that Act or since, provide for an appeal to the Federal Court of Appeal. In other cases, there is provision for an appeal to the Federal Court without specify- 429

*put another way, the Federal Court has a concurrent jurisdiction in infringement actions and an exclusive jurisdiction in impeachment or expungement proceedings.
**marine navigation and shipping

ing which division has jurisdiction. In the latter cases, except in the case of an income tax or estate tax appeal, the jurisdiction is vested in the Court of Appeal unless it has been transferred to the Trial Division.

Among the statutes providing expressly for an appeal to the Court of Appeal are the *Broadcasting Act,* the *Immigration Appeal Board Act, the National Energy Board Act,* the *Railway Act,* and the *Government Railways Act.*

Such statutes as the *Canada Shipping Act,* the *Canadian and British Insurance Companies Act,* the *Excise Tax Act,* the *Patent Act,* and the *Trade Marks Act* provide for appeals to the Federal Court. Such appeals are appeals to the Court of Appeal by virtue of section 30 except in the case of certain appeals under the *Canada Shipping Act* and the *Trade Marks Act* where jurisdiction has been transferred to the Trial Division under section 30(2) of the Act.

Review of decisions of federal boards and commissions

430 Section 28 of the Act confers on the Federal Court of Appeal a jurisdiction to hear and determine an application to review and set aside a decision of a federal board, commission or other tribunal:

(a) if the decision is not of an administrative character, or
(b) even if the decision is of an administrative character, if it is required by law (expressly or implicitly) to be made on a judicial or quasi-judicial basis.

Section 28 applies to a decision of any tribunal having, exercising, or purporting to exercise powers conferred by or under a federal statute other than a superior, county or district court of a province or other body constituted by or under provincial law. It does not apply to a decision or order of the Governor-in-Council, the Treasury Board, a superior Court or the Pension Appeals Board, or to a decision or order concerning "service" offences under the *National Defence Act.* Furthermore, section 28 does not apply to the extent that there is a right of appeal to the Federal Court itself, the Supreme Court of Canada, the Governor-in-Council, or the Treasury Board.

432 Unlike the jurisdiction conferred by Section 18 on the Trial Division, which is a jurisdiction in respect of pre-existing well-known remedies, the jurisdiction conferred by section 28 on the Court of Appeal is defined in the statute itself. It is a jurisdiction to review and set aside a decision made by a tribunal on the ground that the tribunal did one of three things, *viz:*

(a) failed to observe a principal of natural justice, or otherwise acted beyond or refused to exercise its jurisdiction;
(b) erred in law in making its decision or order, whether or not the error appears on the face of the record, or
(c) based its decision or order on an erroneous finding of fact that it made in a perverse or capricious manner or without regard for the material before it.

434 The jurisdiction of the Court of Appeal under section 28 is not an appeal jurisdiction. It is a jurisdiction to "set aside" a decision of a board, commission or other tribunal, but does not involve a power to substitute a decision of the Court of Appeal for the decision of the tribunal.

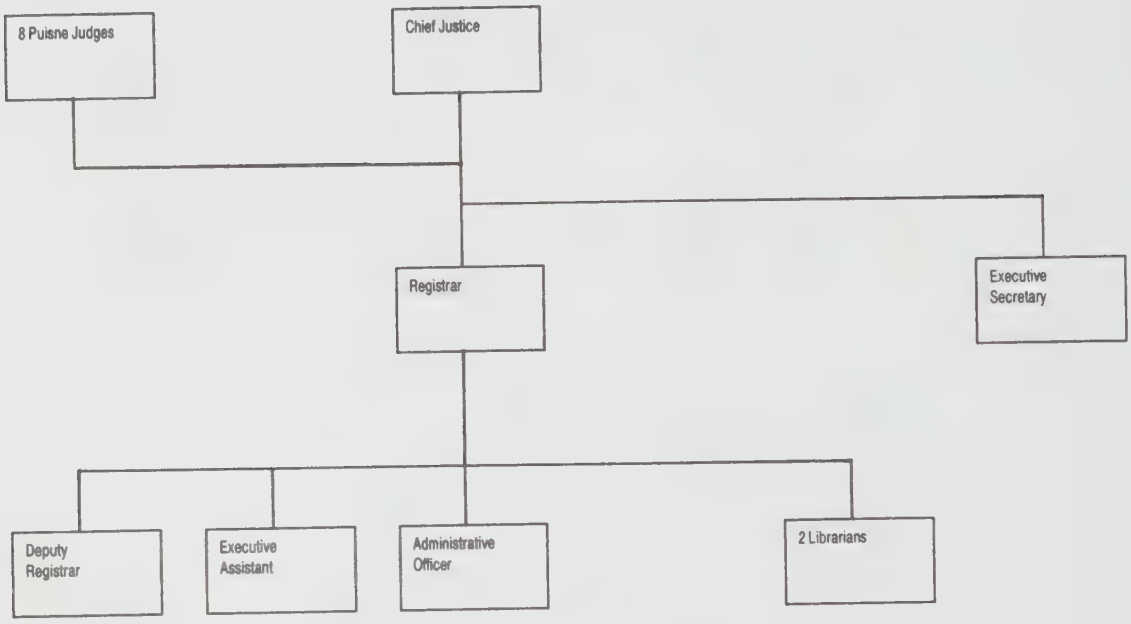
Another important feature of this jurisdiction is that, unlike the situation in other proceedings in the Court of Appeal, a duty is imposed on the Court to ensure that applications to "set aside" are determined "without delay". In other matters, if the parties concur in delay, the Court has no duty to interfere. In applications to "set aside", the Court has a duty to act, of its own motion, to ensure that each application is "heard and determined" without delay.

References by federal boards and commissions

436 Where an application may be made to "set aside" a decision of a board, commission, or other type of tribunal, these tribunals may, at any stage of the proceed-

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(cont'd)

ings, refer any question or issue of law, of jurisdiction, or of practice and procedure to the Court of Appeal for hearing and determination. In respect of such a reference, the Court has a duty, as in the case of an application to "set aside", to ensure that the matter is heard and determined without delay.


8 Puisne Judges
Chief Justice
Registrar
Executive Secretary
Deputy Registrar
Executive Assistant
Administrative Officer
2 Librarians

Supreme Court of Canada*

Supreme Court of Canada Building
Wellington Street
Ottawa, Ontario
K1A 0J1

Chief Justice of Canada

The Right Hon. Bora Laskin, P.C.

Puisne Judges

The Hon. Mr. Justice Ronald Martland
The Hon. Mr. Justice Wilfred Judson
The Hon. Mr. Justice Roland Almond Ritchie
The Hon. Mr. Justice Wishart Flett Spence
The Hon. Mr. Justice Louis-Philippe Pigeon
The Hon. Mr. Justice Robert George Brian Dickson
The Hon. Mr. Justice Jean Beetz
The Hon. Mr. Justice Louis-Philippe de Grandpré

Principal Officers

Registrar ..... François des Rivières, Q.C.
Deputy Registrar ..... Mills Shipley

Historical Background

The Supreme Court of Canada was established in 1875 by the *Supreme and Exchequer Court Act* (now the *Supreme Court Act* [RSC 1970 c. S-19]). 452

Overall Responsibilities

The Supreme Court has, holds, and exercises exclusive ultimate appellate civil and criminal jurisdiction within and for Canada, and the judgment of the Court in all cases is final and conclusive. 453

The Court also has jurisdiction to head and consider matters referred to it by the Governor-in-Council, and other matters under the jurisdiction conferred upon it by statute.

Constitution of the Court

The Supreme Court consists of a chief justice, called the Chief Justice of Canada, and eight puisne judges, who are appointed by the Governor-in-Council by letters patent under the Great Seal. Any person may be appointed a judge who is or has been, a judge of a Superior Court of any of the provinces of Canada, or a barrister or advocate of at least ten years' standing at the bar of any of the provinces. At least three of the judges must be appointed from among the judges of the Court of Queen's Bench or of the Superior Court, or the barristers or advocates of the Province of Québec. The judges cease to hold office upon attaining the age of 75 years. 455

Registrar of the Court

The Registrar is appointed by the Governor-in-Council by an instrument under the Great Seal, and must be a barrister of at least five years' standing. Subject to the direction of the Minister of Justice, the Registrar oversees and directs the 457

*text effective 1 April 1975; names updated to August 1975

officers, clerks, and employees appointed to the Court. He also has authority to exercise such of the jurisdiction of a judge sitting in chambers as may be conferred upon him by general rules or orders under the *Supreme Court Act*.

Deputy Registrar

459 The Deputy Registrar is appointed also by the Governor-in-Council by an instrument under the Great Seal, and must be a barrister of at least five year's standing. He exercises and performs such powers and duties of the Registrar as are assigned to him by the Registrar, and may exercise and perform all the powers and duties of the Registrar if he is absent or unable to act or the office of the Registrar is vacant.

The Registrar or the Deputy Registrar, as the Minister of Justice directs, reports and publishes the judgments of the Court.

Court Reports

461 The reports of the decisions of the Court are published as the *Canada Supreme Court Reports/Recueil des arrêts de la Cour Suprême du Canada*. These reports are utilized for judicial guidance and are also sold by Information Canada to the legal profession and to the public.

Supreme Court Library

463 The Library, which deals with both French civil law and English common law, is utilized by the judges and officials of both the Supreme Court of Canada and the Federal Court of Canada and by members of the legal profession practising before these courts. It is also accessible to, and is largely used by, departmental solicitors and members of the bar in general.

Canadian Judicial Council*

Head Office

Varette Building
130 Albert Street
Ottawa, Ontario
K1A 0W8

Members of the Council**

Chairman, The Rt. Hon. Bora Laskin, P.C., Chief Justice of Canada ..... Ottawa, Ont.
Vice-chairman, The Hon. Edward M. Culliton,
Chief Justice of Saskatchewan ..... Regina, Sask.

Other Members

The Hon. Alfred H. Bence
Chief Justice
Court of Queen's Bench
for Saskatchewan (Regina)

The Hon. Adrien J. Cormier
Chief Justice
Queen's Bench Division
Supreme Court
of New Brunswick (Moncton)

The Hon. Gordon S. Cowan
Chief Justice
Trial Division
Supreme Court
of Nova Scotia (Halifax)

The Hon. Jules Deschênes
Chief Justice
Superior Court
of Québec (Montréal)

The Hon. Archibald S. Dewar
Chief Justice
Court of Queen's Bench
for Manitoba (Winnipeg)

The Hon. Willard Z. Estey
Chief Justice
High Court
Supreme Court
of Ontario (Toronto)

The Hon. John L. Farris
Chief Justice
of British Columbia (Vancouver)

The Hon. Samuel Freedman
Chief Justice
of Manitoba (Winnipeg)

The Hon. Robert S. Furlong
Chief Justice
of Newfoundland (St. John's)

The Hon. George A. Gale
Chief Justice
of Ontario (Toronto)

The Hon. James K. Hugessen
Associate Chief Justice
Superior Court
of Québec (Montréal)

The Hon. Charles J. A. Hughes
Chief Justice
of New Brunswick (Fredericton)

The Hon. Wilbur R. Jackett
Chief Justice
Federal Court
of Canada (Ottawa)

The Hon. Ian M. MacKeigan
Chief Justice
of Nova Scotia (Halifax)

The Hon. Eugène Marquis
Senior Associate Chief Justice
Superior Court
of Québec (Québec City)

The Hon. William A. McGillivray
Chief Justice
of Alberta (Calgary)

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*text effective October 1975
**each appointment expires whenever the member resigns or retires as chief justice.

The Hon. Arthur S. Mifflin
Chief Justice
Trial Division
Supreme Court
of Newfoundland (St. John's)

The Hon. James Valentine Milvain
Chief Justice
Trial Division
Supreme Court
of Alberta (Calgary)

The Hon. Nathan T. Nemetz
Chief Justice
Supreme Court
of British Columbia (Vancouver)

The Hon. C. St. Clair Trainor
Chief Justice
of Prince Edward Island (Charlottetown)

The Hon. Lucien Tremblay
Chief Justice
of Québec (Montréal)

(vacancy)
Associate Chief Justice
Federal Court of Canada (Ottawa)

Historical Background

481 The Canadian Judicial Council was established under sections 30-32 of the *Judges Act* (RSC 1970 c. J-1, as amended).

Overall Responsibilities

482 The objectives of the council are to promote efficiency and uniformity, and to improve the quality of judicial service, in superior and county courts.

In furtherance of its objectives, the Council may

(a) establish from time-to-time a conference of chief justices;
(b) establish from time-to-time seminars for the continuing education of judges; and
(c) subject to section 31, inquire and investigate complaints or allegations described in that section.

483 The council may investigate any complaint or allegation made in respect of a judge of a superior, district or county court.

After an inquiry or investigation under section 31 is completed, the council reports its conclusions and submits the record of the inquiry or investigation to the Minister of Justice.

After receipt of a report, the Governor-in-Council, on the recommendation of the Minister of Justice, may remove a county court judge from office.

484 After receipt of a report described in sub-section 32(1) in relation to an inquiry under this section*, the Governor-in-Council, on the recommendation of the Minister of Justice, by order, may remove that person from office.

*that is to say in connection with a person who may be removed from office by the Governor-in-Council other than on "an address of the Senate or House of Commons" or on a "joint address of the Senate and the House of Commons".

The Executive – Introduction*

The executive power in Canada is vested in the Queen by the *British North America Act, 1867.*

It consists of:

(a) statutory power which is derived from the BNA Act and from legislation of Parliament; and

(b) prerogative power which may be described as a residual authority of the Sovereign as Head of the State.

Governor General

The Governor General is the Queen's representative in Canada. The executive function is expressed on behalf of the Queen by the Governor-in-Council.

The Governor-in-Council is the Governor General, the representative of the Queen as Sovereign of Canada, "acting by and with the advice of the Queen's Privy Council for Canada" (Section 13, BNA Act).

Privy Council

The Privy Council in both Canada and in the United Kingdom are the only bodies of their kind in the Commonwealth. The members of the Canadian privy council, when duly sworn, remain Privy Councillors for life. However, in actual constitutional practice the executive body is the Committee of the Privy Council, (i.e. the Cabinet). The formal acts of the Governor-in-Council emerge as orders or minutes of council, supplemented when necessary by a proclamation.

Cabinet

The Cabinet, headed by the Prime Minister, is composed of the ministers of the Crown who make up the administration of the day. Ministers are required to take an oath as Privy Councillors, and, in addition, an oath of ministerial office. In practice, they are chosen from among the members of the House of Commons or Senate, or they seek election to the House of Commons shortly after their appointment to the Cabinet.

The Cabinet has no statutory basis; its functions rest on conventions and customs created in the development of a constitutional monarchy and democratic system. The Cabinet remains in office only so long as it retains the confidence of the House of Commons.

Cabinet Ministers are normally put in charge of departments which are established by statute.

There are also Ministers of State some of whom are responsible for Ministries of State which are established to develop new and comprehensive policies in areas of federal concern. Other Ministers of State, and Ministers without portfolio may be assigned special responsibilities by the Governor-in-Council.

The numerous and varied activities of the government are co-ordinated by the Cabinet. As a policy-making body, the Cabinet is expected to provide Parliament and the country with policies required for governing Canada.

Ministerial Responsibilities

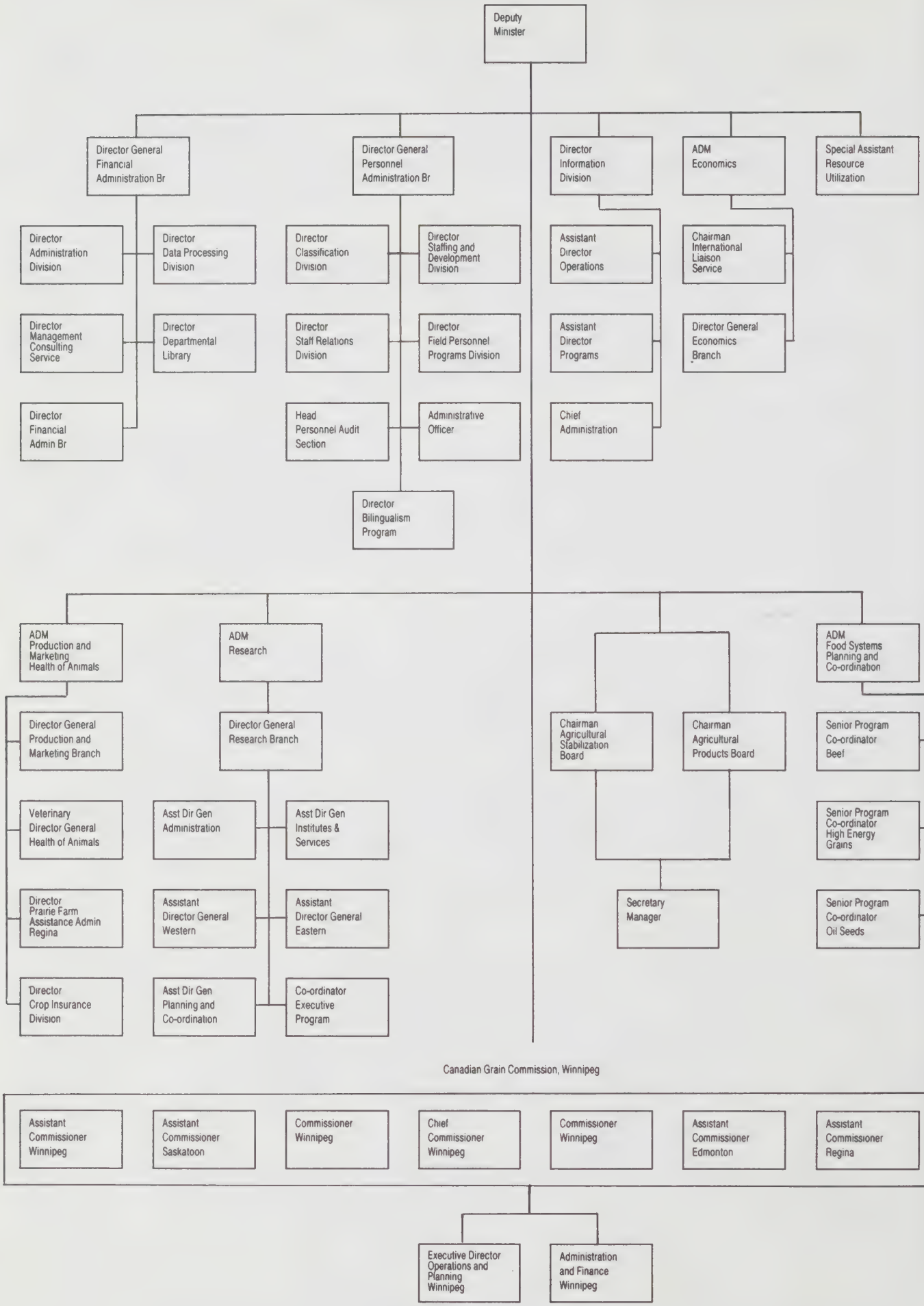
The following information outlines the powers, duties, and functions of the more than 200 branches of government that report to or through a minister of the Crown.

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*text effective October 1975; please refer to the *Glossary of Terms* para 9500, and the *Key Word Index* para 9900.

500 Department of Agriculture

TBS Chart - 1 April 1975



Department of Agriculture*

Head Office

Sir John Carling Building
Central Experimental Farm
Carling Avenue
Ottawa, Ontario
K1A 0C5

Minister

The Hon. Eugene F. Whelan, P.C., M.P.

Principal Officers

Deputy Minister ..... L. Denis Hudon
Senior Assistant Deputy Minister..... W. Esmond Jarvis

Historical Background

The Department of Agriculture (originally the Bureau of Agriculture created by an Act of the Legislature of the Province of Canada 1852) was established by an *Act of the Organization of the Department of Agriculture* SC 1867-68 c. 53, assented to May 22 1868 – now the *Department of Agriculture Act* (RSC 1970 c. A-10). 502

Organization and Programs

The department's organizational structure comprises seven branches, and several special administrations. The Minister of Agriculture is the executive head of the department. He is responsible to Parliament for initiating and administering all federal legislation relating to agriculture. Assisting him is the deputy minister who is the administrative head of the department and its senior public servant. 505

The deputy minister, the senior assistant deputy minister, and five assistant deputy ministers form a senior executive that formulates and directs the departmental programs within the framework of federal legislation. At present, the department administers some 30 Acts affecting the agricultural industry.

Information Division

Using all channels of communication, this division conducts a public information program to keep the agricultural industry and the public informed about policies, programs, and activities of the department and of new knowledge gained from its agricultural research. Services of the Information Division are provided in both official languages through four sections: News Media Services, Public Services, Publications, Research and Development. 515

Research Branch

This branch is the principal agricultural research organization serving Canadian agriculture. Its headquarters is located on the Central Experimental Farm at Ottawa, along with a research station, three research services (engineering, ornamentals and statistical), and five research institutes (animal, biosystematics, chemistry and biology, food, and soil). An additional institute, specializing in research on the use of chemicals in pest control, is at London, Ontario. The branch also has 34 other establishments – research stations, experimental farms, and substations – located across Canada to serve areas of varied soil and climatic conditions. 520

*text effective October 1974; names updated to January 1975; the department was unable to meet the deadline.

523 The research program is problem-oriented with objectives specifically designed to solve the problems of production, protection, and utilization of Canada's major agricultural crops and animals. In addition, extensive soil surveys are carried out, and research is conducted on mycology and plant and insect taxonomy.

Production and Marketing Branch

525 This branch administers legislation and carries out programs in agricultural production and marketing to assist producers to realize fair market returns. The branch is composed of the following seven divisions and two services.

Dairy, Fruit and Vegetable, Livestock, and Poultry Divisions

527 These divisions are responsible for grading, inspection, market regulation, and promotion of dairy products; fresh and processed fruit, vegetables, honey, and maple products; livestock and livestock products; and poultry and poultry products, respectively.

Grains and Special Crops Division

529 This division develops programs to assist producers of grains and special crops.

Plant Products Division

531 This division regulates the farm inputs – feeds, fertilizers, control products (pesticides), and seeds – to ensure they are useful and effective, safe to man, animals, and the environment; and truthfully represented in the marketplace.

Plant Protection Division

534 This division enforces regulations to prevent the introduction and spread of plant diseases and insects, maintains the high quality of seed potatoes, and ensures that plant and plant product exports meet requirements of importing countries.

Marketing Services

535 This service provides marketing advisory services to the branch and the agricultural industry, and disseminates information on the production and marketing of agricultural products.

Food Advisory Services

537 This service acts as a link between the department and consumers, co-operating in the development of markets for Canadian food products, and advising consumers on food buying, preparation, and grades.

Health of Animals Branch

542 This branch is the veterinary agency of the department and operates throughout Canada. It carries out animal disease control and eradication measures. Branch inspectors at meat packing and other food processing plants ensure that hygienic and wholesomeness standards are met. Its laboratories conduct research and provide diagnostic services. Activities also include the Rabies Indemnification Program. Three divisions make up the branch.

Contagious Diseases Division

544 In this division, veterinarians are engaged in the control and eradication of diseases established within Canada, and prevention of the entry of foreign animal

diseases into the country. They ensure that health standards of export animals meet the requirements of importing countries.

Meat Inspection Division

Veterinarians in the Meat Inspection Division carry out continuous ante and post-mortem inspection of all meat and poultry at various stages of processing. They ensure that processing is done under hygienic conditions and that meat products are wholesome and fit for human consumption and meet export standards. Other responsibilities involve the humane slaughter of food animals and the examination of meats imported into Canada. The division provides an interprovincial meat inspection service to provinces to allow inspection in plants not under federal jurisdiction. 546

Animal Pathology Division

The staff of the Animal Pathology Division carry out research on animal diseases that could cause significant economic losses in livestock. They also ascertain the nature, causes and prevention of animal diseases. This division also provides diagnostic and consultative services in conjunction with the functions of the other two divisions, and on behalf of the livestock industry in general. 548

Economics Branch

This branch provides the social science component, primarily economics, that is essential in developing policies and programs to: 553

(a) help the agriculture and food industry achieve maximum growth;
(b) maintain and enhance the industry's economic viability; and
(c) meet the social requirements associated with regional economic disparities and personal welfare within the agriculture and food sector.

The branch identifies agricultural economic problems and opportunities, recommends policies and programs, and contributes to a better understanding of opportunities and problems through research. It projects trends and prospects in agriculture, disseminates economic information, and develops and operates certain national economic programs for agriculture.

The branch comprises a Program Co-ordination and Development Group, a Policy Advisory Group and five divisions: Marketing and Trade, Farm and Rural Development, CANFARM (Canadian Farm Management Data System), Research, Administration. In addition to the headquarters office at Ottawa, the branch has regional offices at Truro, N.S.; Regina, Sask.; and Vancouver B.C. and has economists assigned to Research Branch stations at Charlottetown P.E.I.; Ste. Foy, Qué., and Lethbridge, Alta. 555

Financial and Administration Branch

This branch develops and applies departmental administrative policies and procedures and advises the department's senior executive on administrative matters. It provides financial, property, material, office management, and consulting services for the department as a whole. The department's data processing and library services, and the emergency measures planning section are also in the domain of this branch. 560

Personnel Administration Branch

This branch provides advice to line management on manpower development, training, personnel research, classification and pay, staff relations, employment and staff services. In doing so, it serves a staff of about 10,000.

Food Systems Branch

This branch was established in 1972 to bring a new approach to agricultural co-ordination and development based on a market-oriented food systems concept. Its responsibilities include providing leadership on behalf of the department in the development of national objectives for the food system, ensuring a flow of information among components of the system, and identifying opportunities and constraints. The branch works with all segments of the food system, including producers, processors, distributors, and government. It is functioning initially in four areas; beef, horticulture, oilseeds, and high-energy grains. Other commodities will be developed after experience is gained in these systems.

International Liaison Service

This service, established in 1969, is the department's 'foreign affairs' arm. It maintains liaison on behalf of the department with international agencies such as the Food and Agriculture Organization, the Organization for Economic Co-operation and Development, and the World Food Program. The service co-ordinates departmental participation in these organizations, and in aid and development programs undertaken by the Canadian International Development Agency, the International Development Research Center, and international foundations. It also reports regularly on agriculture policy trends abroad and evaluates the impact of these changes on Canadian agriculture and trade.

Statutes

The Minister is responsible for:

Agricultural Products Board Act (RSC 1970 c. A-5)*
Agricultural Products Co-operative Marketing Act (RSC 1970 c. A-6)*
Agricultural Products Marketing Act (RSC 1970 c. A-7)
Agricultural Stabilization Act (RSC 1970 c. A-9)*
Animal Contagious Diseases Act (RSC 1970 c. A-13)
Canada Agricultural Products Standards Act (RSC 1970 c. A-8)
Canada Dairy Products Act (RSC 1970 c. D-1)
Canada Grain Act (RSC 1970 c. G-16)
Canadian Dairy Commission Act (RSC 1970 c. C-7)*
Cheese and Cheese Factory Improvement Act (RSC 1970 c. C-17)
Cold Storage Act (RSC 1970 c. C-22)
Criminal Code (RSC 1970 c. C-34, Sec. 188 Race Track Supervision)
Crop Insurance Act (RSC 1970 c. C-36)
Department of Agriculture Act (RSC 1970 c. A-10)
Destructive Insect and Pest Act (RSC 1952 c. 81)
Experimental Farm Stations Act (RSC 1970 c. E-14)*
Farm Credit Act (RSC 1970 c. F-2)
Farm Products Marketing Agencies Act (SC 1970-71-72 c. 65)
Farm Syndicates Credit Act (RSC 1970 c. F-4)*
Feeds Act (RSC 1970 c. F-7)
Fertilizers Act (RSC 1970 c. F-9)
Fruit, Vegetables and Honey Act (RSC 1970 c. F-31)

*The Act required the Minister to submit an annual report to the House of Commons

Hay and Straw Inspection Act (RSC 1970 c. H-2)
Humane Slaughter of Food Animals Act (RSC 1970 c. H-10)
Inspection and Sale Act (RSC 1970 c. I-14)
Livestock and Livestock Products Act (RSC 1970 c. L-8)
Livestock Feed Assistance Act (RSC 1970 c. L-9)*
Livestock Pedigree Act (RSC 1970 c. L-10)
Maple Products Industry Act (RSC 1970 c. M-2)
Meat Inspection Act (RSC 1970 c. M-7)
Milk Test Act (RSC 1970 c. M-13)
Pest Control Products Act (RSC 1970 c. P-10)
Pesticide Residue Compensation Act (RSC 1970 c. P-11)
Prairie Farm Assistance Act (RSC 1970 c. P-16)*
Seeds Act (RSC 1970 c. S-7)
Wheat Co-operative Marketing Act (RSC 1970 c. W-9)

Additional Information – from the Information Division 582

Parliamentary Committee – Standing Committee on Agriculture 583

Auditor – Auditor General of Canada 584

Canadian Grain Commission

590 Established in 1971 under the new *Canada Grain Act,* the commission continues the functions of the former Board of Grain Commissioners, which had been in operation since 1921. The commission provides general supervision of grain handling in this country, recommends and implements grade specifications for Canadian grain, licenses grain elevators, inspects and weighs grain, provides documentation services relating to grain delivered to terminal elevators, and operates a cereals and oilseeds research laboratory and six Canadian government elevators in Western Canada. The head office of the commission is at Winnipeg.

Crop Insurance Administration

592 This agency administers the federal *Crop Insurance Act,* which was passed in 1959 to assist the provinces in protecting farmers against the financial effects of fluctuating yields and crop disasters. Under the Act, which has undergone periodic amendment since 1959, the federal government shares with the provinces the administrative costs of their all-risk crop insurance programs and contributes to the farmers' premium cost. By providing financial protection against crop losses from drought, wind, frost, plant disease, and other hazards, crop insurance plays an important role in achieving economic stability for farmers. Headquarters are at Ottawa.

Prairie Farm Assistance Administration (PFAA)

594 Established under the *Prairie Farm Assistance Act of 1939,* this administration helps farmers in the western spring wheat area to continue their farm operations when serious crop failure occurs. Payments are made to farmers operating in areas where the average yield of wheat is eight bushels or less per acre. PFAA offices are at Regina, Sask.

600 Agricultural Products Board*

Head Office

Sir John Carling Building
Ottawa, Ontario
K1A 0C5

Minister

Minister of Agriculture

Members of the Board

Chairman, William E. Jarvis, Senior assistant Deputy Minister, Agriculture ..... Ottawa, Ont.
Member, Charles R. Phillips, Assistant Deputy Minister, Production and Marketing Branch, Agriculture ..... Ottawa, Ont.

Principal Officer

Secretary, Eric A. Pook ..... Ottawa, Ont.

Historical Background

602 The Agricultural Products Board was established pursuant to the *Emergency Powers Act* (Order-in-Council P.C. 3415-1951, 31 July, 1951). Later that same year the board was established by the *Agricultural Products Board Act* (now RSC 1970 c. A-5).

Overall Responsibilities

604 The board administers contracts with other countries to buy, or sell, agricultural products. The board also carries out other commodity operations as are considered necessary or desirable.

Programs

606 Under section 3 (7) of the Act, the Minister may require any Department of Agriculture staff to serve on this board. This past practice continues.

607 The board is authorized** to purchase, store, transport, process or package quantities of shell eggs and egg products and to sell these products to the Canadian International Development Agency for use under the World Food Program, or if in a form unacceptable to CIDA then to sell through tender.

608 Order-in-Council P.C. 1973-2799 of September 26, 1973 authorized the board to enter into contracts with The Canadian Wheat Board (so the latter could act as an agent to purchase, store, transport and sell feed grain [wheat, oats and barley] at such prices as established). The program was initiated to "facilitate the orderly marketing of feed grains in interprovincial and export trade and to create a national reserve of feed grains to ensure the availability of an adequate supply of such grains and products thereof". By July 31, 1974 The Canadian Wheat Board had purchased all stocks of Agricultural Products Board's feed grain stocks and the financial transactions between the two boards and all program operations in the 1974-1975 fiscal year indicated a total loss to the Agricultural Products Board of $124,581.

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*text effective September 1975

**Order-in-Council P.C. 1974-1846, 8 August 1974 (as amended by P.C. 1974-1900, 14 August 1974 and P.C. 1974-2290, 22 October 1974).

Order-in-Council P.C. 1975-59 of January 16, 1975 authorized the board to purchase, store, transport, process or package, or to enter into contracts (to carry out these functions) for up to nine million pounds of canned, cooked, cow beef (according to specifications) and to sell this product to CIDA as "Canadian Beef Loaf". 609

Additional Information – questions on functions, policy, etc. should be addressed to the chairman. 610

Parliamentary Committee – Standing Committee on Agriculture 612

Auditor – Auditor General of Canada 614

625 Agricultural Stabilization Board*

Head Office

Sir John Carling Building
Ottawa, Ontario
K1A 0C5

Minister

Minister of Agriculture

Members of the Board

Chairman and Chief Executive Officer, William E. Jarvis
(Senior ADM, Agriculture) ..... Ottawa, Ont.
Vice-chairman, Charles R. Phillips (ADM Production and Marketing,
Agriculture) ..... Ottawa, Ont.
Member, Dr. Edgar J. Leroux (ADM Research Branch, Agriculture) ..... Ottawa, Ont.

Principal Officer

Secretary Manager ..... Eric A. Pook

Historical Background

626 The board was established in 1958 under the *Agricultural Stabilization Act*** (now RSC 1970 c. A-9, as amended). In addition to the three-member board, there is a ten-man committee which advises the board. (The committee comprises farmers and farm organization representatives.)

This Crown corporation is designated a departmental corporation (Schedule B) within the meaning and purpose of the *Financial Administration ACt.* The board is an agent of Her Majesty.

Overall Responsibilities

627 The board helps farmers in obtaining a fair share of the national income and in achieving an equitable balance between the prices farmers receive for key agricultural products and the cost of the goods and services they buy. Under the terms of the Act, the following commodities must be supported at not less than 90 percent of their average price over the previous five years and adjusted to production costs: cattle, hogs and sheep, industrial milk and cream, corn and soybeans as well as oats and barley not produced in the area designated in the *Canadian Wheat Board Act.* These prices remain in effect for a twelve-month period. Other commodities*** may be supported at a price determined by the Governor-in-Council for periods prescribed by the council.

628 **Additional Information** – questions on functions, policy, from the chairman.

629 **Parliamentary Committee** – Standing Committee on Agriculture.

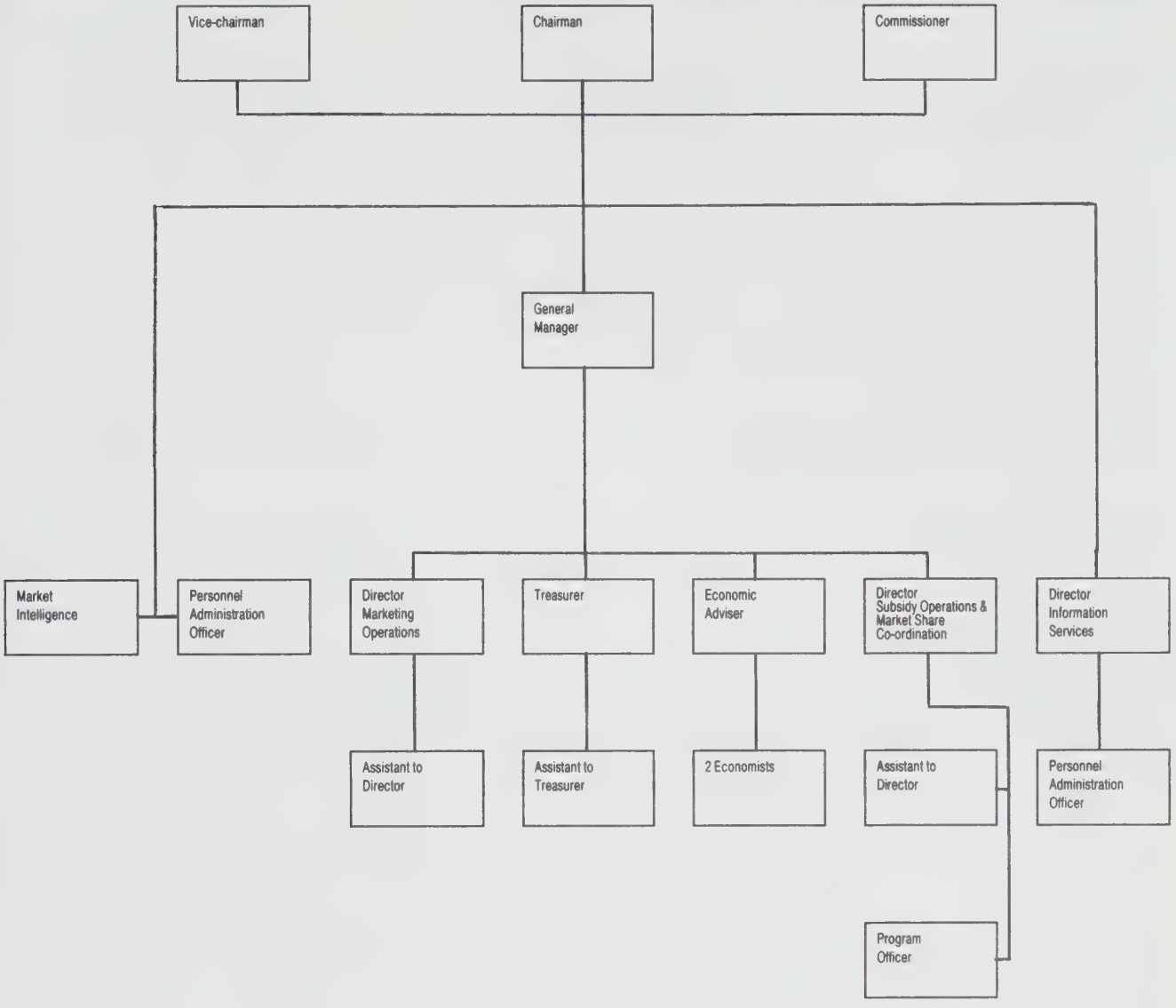
630 **Auditor** – Auditor General of Canada.

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*text effective September 1975
**This act replaced the *Agricultural Prices Support Act.*
***The Act defines agricultural commodities

Canadian Dairy Commission

TBS Chart - 1 April 1975



701 Canadian Dairy Commission*

Head Office

Pebb Building
2197 Riverside Drive
Ottawa, Ontario
K1A 0Z2

Minister

Minister of Agriculture

Members of the Commission

Chairman, Ellard Powers ..... Beachburg, Ont.
Vice-chairman, Jules Thibaudeau ..... Turso, Qué.
Commissioner, Malcolm Johnson ..... Moose Jaw, Sask.

Principal Officer

General Manager ..... Hans Mestern

Historical Background

702 The Canadian Dairy Commission was established by the *Canadian Dairy Commission Act* (SC1966 c. 34). The Commission, a Crown corporation is designated as an agency corporation (Schedule C) within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1966-2287, 9 Dec 1966; SOR/66-559). The Commission is an agent of Her Majesty.

703 The commission consists of three members appointed by the Governor-in-Council who also designates which member is to serve as chairman and which as vice-chairman.

The Minister appoints a consultative committee of nine members** to assist the commission by advising on matters pertaining to the dairy industry. The consultative committee meets at such times as are fixed by the commission.

Overall Responsibilities

705 The purpose of the commission is to maintain a national dairy policy and to achieve a sound, healthy, and viable industry.

706 As stated in the Act, the objectives are to provide efficient milk and cream producers with the opportunity of obtaining a fair return for their labour and investment and to provide consumers of dairy products with a continuous and adequate supply of high quality dairy products.

The commission improves the quality of dairy products by purchasing only first grade quality products under the product price support program.

The commission aims at maintaining the price of milk and milk products at a level that is acceptable to consumers, and, with subsidy assistance, at maintaining a fair return for efficient producers of milk.

The level of returns is determined by an adjustment formula which takes into account changes in cash costs and returns to the operator's labour.

Organization and Programs

707 The commission implements its objectives by administering the *Dairy Price Stabilization Program* which consists of two parts. One is an offer-to-purchase program

*text effective April 1975
**see para 709

for creamery butter, dry skim milk, and cheese, at support prices determined by the government. This leads to floor prices to producers for milk used for manufacturing purposes.

In addition, the commission administers a direct subsidy program under which individual producers receive monthly payments on their shipments at a rate determined by the government. The combination of market returns and the subsidy represent the target support price.

In order to develop efficient dairy farms into economically viable units, the commission co-ordinates a *National Comprehensive Milk Marketing Plan* under which producers are allocated a share of the market. Under this Supply Management Program, provincial marketing agencies deduct a levy from producer market returns, the revenue of which is used by the commission to equalize domestic prices of dry skim milk and other dairy products with world market prices. 708

Canadian Dairy Commission Consultative Committee 709

Chairman, Philippe Pariseault (6/75) ..... Granby, Qué.

Members

Donald G. Anderson (6/75) ..... Charlottetown, P.E.I.
Samuel Ault (7/76) ..... Winchester, Ont.
Lester Clark (4/77) ..... Regina, Sask.
Fernand Forest (4/75) ..... St-Grégoire de Bécancour, Québec
Pierre St-Martin (5/76) ..... Montréal, Québec
Kenneth G. McKinnon (11/75) ..... Port Elgin, Ont.
George R. McLaughlin (12/76) ..... Toronto, Ont.
George Okulitch (7/75) ..... Vancouver, B.C.

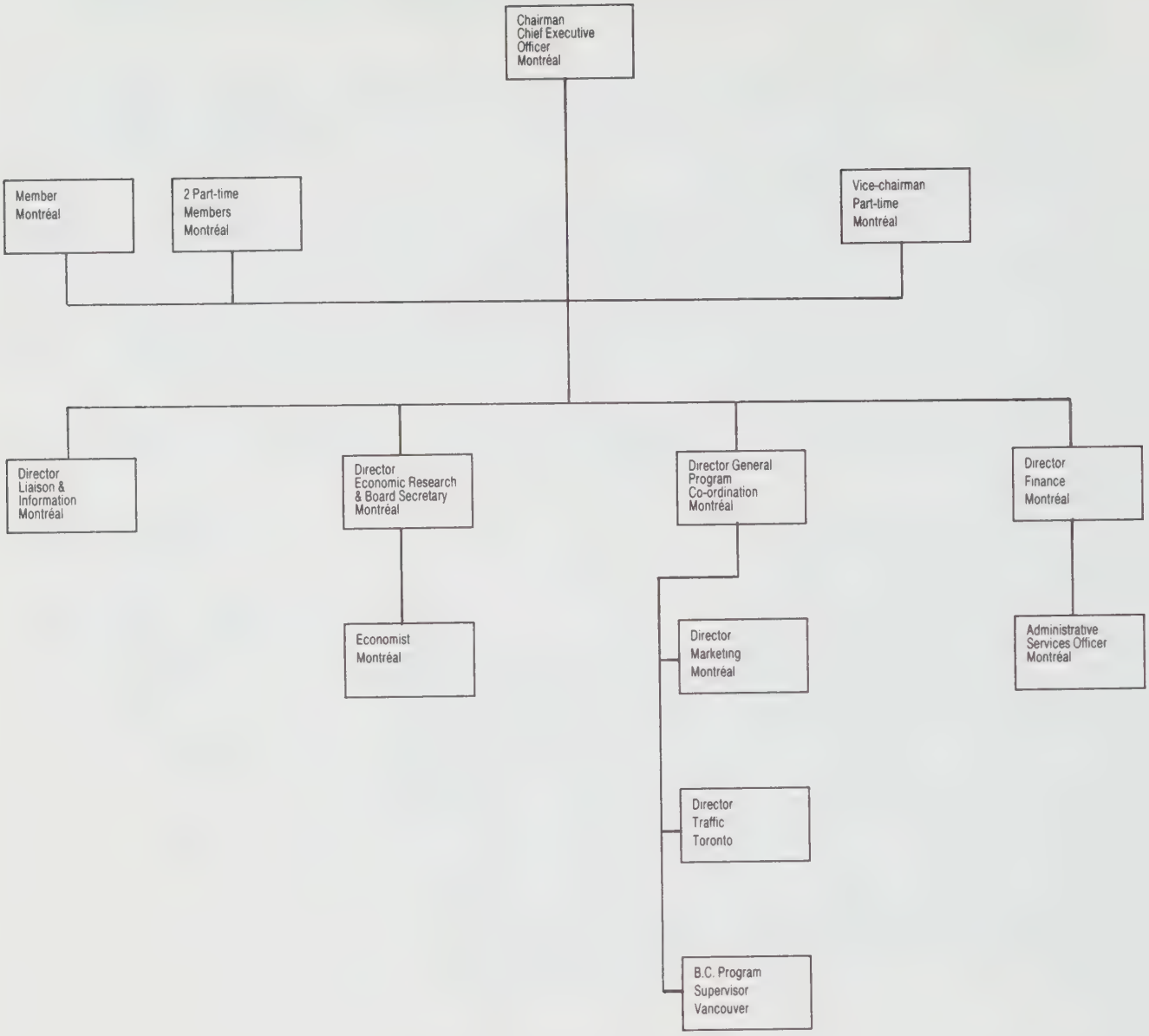
Additional Information – from the chairman at head office 710

Parliamentary Committee – Standing Committee on Agriculture 711

Auditor – Auditor General of Canada 712

725 Canadian Livestock Feed Board

TBS Chart - 1 April 1975



Canadian Livestock Feed Board*

Head Office
5250 Ferrier Street
Montréal. Québec

Mailing Address
P.O. Box 2250
St-Laurent Postal Station
Montréal. Québec
H4L 4Y7

Minister Designated

Minister of Agriculture**

Members of the Board

Chairman, Roger Perreault ..... Montréal, Québec
Vice-chairman, Gus Sonneveld ..... Blenheim, Ont.
Other Members
- Lyall A. Currie ..... White Rock, B.C.
- Arlington S. Mair ..... Riverview, N.B.
- James M. McDonough (inactive) ..... Saskatoon, Sask.

Principal Officers

Director of Economic Research, and Secretary to the Board ..... H. Garth Coffin
Director General (Program Co-ordination) ..... Guy René de Cotret
Directors
- Traffic ..... Willaim G. Hopkins
- Finance ..... Pierre B. Morin
- Information ..... (vacant)

Historical Background

The Canadian Livestock Feed Board was established in 1966 under the *Livestock Feed Assistance Act* (now RSC 1970 c. L-9). This board, a Crown corporation, is designated an agency corporation (schedule C) within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1969-829, 4 May 1969; SOR/67-230). The board is an agent of Her Majesty. 727

Overall Responsibilities

The objects of the board are to ensure: 728
(a) the availability of feed grain to meet the needs of livestock feeders;
(b) the availability of adequate storage space in eastern Canada for feed grain to meet the needs of livestock feeders;
(c) reasonable stability in the price of feed grain in eastern Canada and in British Columbia; and
(d) fair equalization of feed grain prices in eastern Canada and in British Columbia.

The board may, if authorized by the Governor-in-Council, buy or enter into contracts or agreements for the purchase of feed grain from agents of The Canadian Wheat Board or an agent thereof, including foreign agencies, for storage and resale for consumption by livestock in eastern Canada and British Columbia.

Organization and Programs

The board consists of three to five members appointed by the Governor-in-Council who also designates which member is to serve as chairman and which as 729

* text effective April 1975
** OIC P.C. 1968-2155, 26 Nov 1968

vice-chairman. Board members are appointed to serve, on good behaviour, until age seventy. The Governor-in-Council also appoints an advisory committee which consists of seven members. The committee meets at the call of the Minister of the board.

Information Department

731 The department informs the public about policies, programs and activities of the board and the agricultural industry about a wide range of subjects. It also assists the board by maintaining an internal information system to keep abreast of new developments, and the public's reactions to board policies and decisions.

Research Department

732 The department carries out economic research over those areas of interest to the board (both in-house and through a combination of contractual and grant arrangements). It also aids in the formulation of short and long term policy by providing the board with information and economic advice.

Program Co-ordination

733 The department co-ordinates and administers the various services provided under the *Livestock Feed Assistance Act* which deals with assistance and special programs, traffic, and market information. It also acts in an advisory capacity to the board on matters of marketing and storage of feed grains.

Two of the board's programs are the *Feed Freight Program* in which subsidies related to feed grain transportation are administered, and the *Supply and Price Stability Program* in which the requirements for feed grains and storage space are assessed and matters relating to the storage, handling, transportation and cost of feed grains are negotiated and co-ordinated.

Financial Department

734 The department provides the support services (financial, personnel and administrative management).

Canadian Livestock Feed Board Advisory Committee

735 Chairman, Charles Huffman (4/78)* ..... Harrow, Ont.
Secretary, Charles Yeo (4/77)..... St. Eleanor's, P.E.I.
Members
James Jacklin (4/77) ..... Elmwood, Ont.
Delmer W. Bennett (6/79) ..... Foresters Falls, Ont.
Paul Couture (4/77)..... Montréal, Québec
Jean-Paul Massicotte (12/78) ..... Montréal, Québec
Charles Reid Hill (9/79) ..... Truro, N.S.

736 **Regional Office**

The board has one regional office at:
401 Federal Building
325 Granville Street
Vancouver, B.C.
V6C 1S5

*denotes month and year of appointment expiry

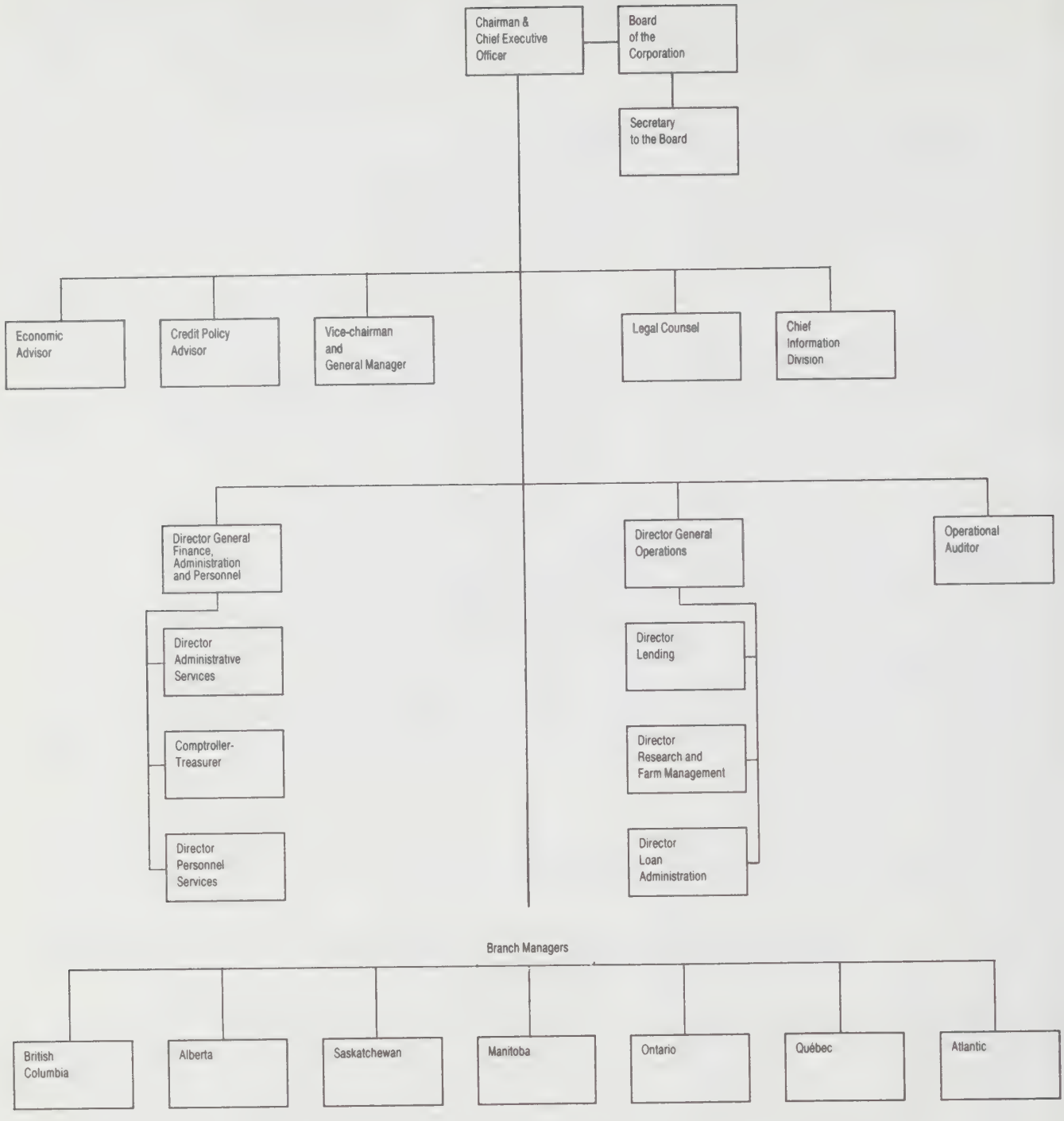
Additional Information – may be obtained from head office on policy questions; British Columbia readers may contact the regional office on non-policy matters. 737

Parliamentary Committee – Standing Committee on Agriculture. 738

Auditor – Auditor General of Canada. 739

Farm Credit Corporation

FCC Chart - 1 April 1975



Farm Credit Corporation*

Head Office

Halldon House
2255 Carling Avenue
Ottawa, Ontario

Mailing Address

P.O. Box 6309
Postal Station "J"
Ottawa, Ontario
K2A 3W9

Minister Designated

Minister of Agriculture

Members of the Corporation

Chairman, Baldur K. Kristjanson (3/78)** ..... Ottawa, Ont.
Vice-chairman ..... (vacant)
Other Members
William E. Jarvis (5/77) (Senior ADM, Agriculture)..... Ottawa, Ont.
H. Gordon P. Taylor (12/77) (Director, Resource Programmes Division, Finance) ..... Ottawa, Ont.
(one vacancy)

Historical Background

752 The Farm Credit Corporation (FCC) was established by the *Farm Credit Act* (SC 1959 c. 43, now RSC 1970 c. F-2) as successor to the Canadian Farm Loan Board. The corporation is responsible for the administration of the *Farm Credit Act* and the *Farm Syndicates Credit Act* (RSC 1970 c. F-4). The corporation also acts as an agent of the Department of Agriculture in administering the *Land Transfer Plan of the Small Farm Development Program.*

The FCC , a Crown corporation, is designated as a proprietary corporation (Schedule D), and the Minister of Agriculture the Appropriate Minister within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1959-1338, 16 Oct 1959). The FCC is an agent of Her Majesty.

Overall Responsibilities

753 An advisory committee of farmers and other qualified persons, appointed by the Minister, advises the corporation with respect to policy and other matters referred to it by the Minister or the Corporation (see para 776).

The *Farm Credit Act* is designed to meet the long-term mortgage credit needs of Canadian farmers. It provides three types of mortgage loans. Under Part II of the Act, loans may be made up to 75 percent of the appraised value of the farm land and buildings taken as security not exceeding $100 thousand for any farmer alone or jointly with others in a single farming business. Under Part III, supervised loans may be made to farmers under 45 years of age up to 75 percent of the appraised value of land and chattels, not exceeding $100 thousand for any farmer alone or jointly with others in a single farming business. Special provision is made under this Part for loans up to $150 thousand, not exceeding 100 per cent of market value of land and chattels where the owner-operator is under 35 years of age and management will be considerably above average.

755 Part III loans are further secured by compulsory insurance on the life of the borrower in the amount by which the loan exceeds 75 percent of the appraised value of the land, and a borrower's farming operations are subject to supervision by

*text effective April 1975
**denotes month and year of appointment expiry

the corporation until the loan is reduced to 75 percent of the appraised value of the farm.

To be eligible under either Part II or III, persons must be principally occupied or about to become principally occupied in farming and be of legal age to enter into a mortgage agreement.

756 Under Part IV, a person under 35 years of age may borrow up to $150 thousand, not exceeding 100 per cent of the market value of land and chattels and take up to five years to phase into farming. Borrowers must have a development plan showing that farming will be their main occupation within five years.

All borrowers must be of legal age to enter into a mortgage agreement. Loans may be made only to Canadian citizens or those with landed immigrant status. All loans are repayable on an amortized basis within a period not exceeding 30 years. The interest rate is set semi-annually in accordance with the *Farm Credit Act Interest Rates Regulations*.

Funds for lending to farmers under the *Farm Credit Act* are borrowed at current interest rates from the Minister of Finance. The aggregate amount of such borrowings outstanding at any time may not exceed 25 times the capital of the corporation which was set at $100 million by a 1975 amendment to the Act.

757 The *Farm Syndicates Credit Act* authorizes the Farm Credit Corporation to make loans to syndicates. A syndicate is a group of three or more farmers, the majority of whom have farming as their principal occupation, who have signed an agreement acceptable to the Farm Credit Corporation with respect to the joint purchase and use of machinery, equipment or buildings which can be used profitably by them in their farming operations. Co-operative farm associations and certain farming corporations may qualify as syndicates for loans without the members entering into a formal syndicate agreement. A syndicate may borrow up to 80 percent of the cost of farm machinery, buildings (including site and other improvements) and installed equipment suitable for joint use, to a maximum of $15 thousand per member or $100 thousand, whichever is less. The corporation obtains funds for lending under this legislation from the Minister of Finance at current interest rates. Amounts owing by the corporation on this account may not exceed $25 million.

758 Loans are repayable over a period not exceeding 15 years for buildings and permanently installed equipment, and seven years for mobile machinery. Loans are secured by a promissory note signed by the members of the syndicate and such other security deemed necessary by the corporation. The interest rate is set semi-annually in accordance with the *Farm Syndicates Credit Act Interest Rates Regulations*. An initial charge of one percent of the amount of each loan is made at the outset to help cover the costs of making the loan.

759 Appeal boards have been established in each province except Newfoundland. These boards, appointed by the corporation under Section 11(d) of the *Farm Credit Act*, will hear appeals from any applicant who is dissatisfied with the corporation's decision on any application under either of the Acts administered by it. These boards are composed of farmers who have established reputations for sound judgment and an active interest in agriculture in their communities. The board members, who serve on a part-time basis, make recommendations to the corporation on each application referred to them.

Programs

761 The objective of the Farm Credit Corporation is to provide long-term mortgage credit to farmers and loans to syndicates of farmers. It performs operational and administrative functions related to the organization of Canadian agriculture into economic farm units that are in the hands of competent operators.

762 Lending and Related Services provides pre-loan advisory services; receipt and assessment of applications; loan aproval and disbursement; loan administration

and supervision; land transfers, purchases and sales; and statistical support service for the monitoring of lending activities.

Administration – provides financial, property, material, office management for the corporation as a whole; provides advice to management on manpower development, training, personnel research, classification and pay, staff relations, employment and staff services. 763

Regional Offices

The corporation has branch offices at the following locations: 772

P.O. Box 849
Moncton, N.B.
E1C 8N6

2323 Yonge Street
Toronto, Ont.
M4P 2E2

701 Midtown Tower
11th Avenue Hamilton
Regina, Sask.
S4P 2B7

P.O. Box 249
Kelowna, B.C.
Z1Y 7N5

P.O. Box 3600
Ste-Foy, Qué.
G1V 4C7

400-477 Portage Avenue
Winnipeg, Man.
R3G 3L1

400 Chanceray Hall 773
3 Sir Winston Churchill Square
Edmonton, Alta.
T5J 2C5

The corporation's 222 credit advisors, operating from 117 local field offices, are responsible for: 774

(a) informing local farmers about the services available;
(b) pre-loan counselling on credit use, farm planning and farm management;
(c) advising farmers in forming syndicates;
(d) accepting applications;
(e) making farm appraisals; and
(f) supervising the farming operations of Part III borrowers and such Part II borrowers as contract for this service.

Farm Credit Corporation Advisory Committee*

Chairman ..... (vacant)
Other Members
Leonard Bradley (4/78) ..... Mt. Stewart, P.E.I.
William A. LeBlanc (4/78) ..... Memramcook, N.B.
Louis Renaud (4/78) ..... St. Phillipe d'Argenteuil, Qué.
Robert Younge (4/76) ..... Shawville, Qué.
Ron Oswald (4/78) ..... Chelsey, Ont.
George Higgs (4/76) ..... Dresden, Ont.
Albert Vielfaure (4/77) ..... La Broquerie, Man.
Bernard Gallagher (4/78) ..... Yorkton, Sask.
Ed Kimpe (4/78) ..... Grande Prairie, Alta.
Walter H. Collins (4/76) ..... Dawson Creek, B.C.

Additional Information – from the Chief of Information at head office 777

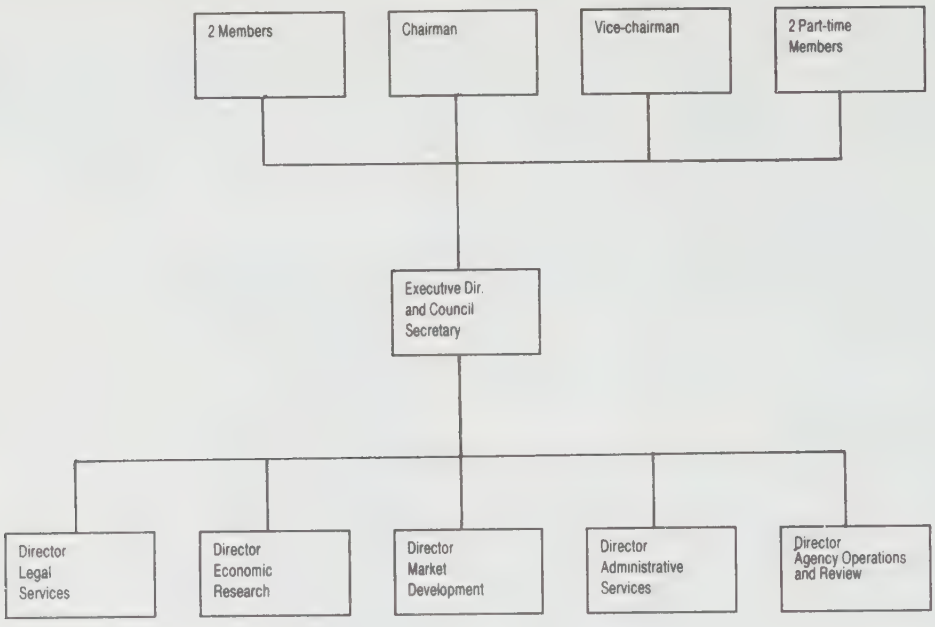
Parliamentary Committee – Standing Committee on Agriculture 778

Auditor –Auditor General of Canada 779

*A chairman will be appointed at a meeting in December 1975

790 National Farm Products Marketing Council

TBS Chart - 1 April 1975



National Farm Products Marketing Council* 791

Head Office

Booth Building
165 Sparks Street
Ottawa, Ontario
K1P 5B9

Minister

Minister of Agriculture

Members of the Council

Chairman, Paul Babey ..... Ottawa, Ont.
Vice-chairman, M. E. (Jerry) Pringle ..... Ottawa, Ont.
Other Members
- Ralph Ferguson ..... Ottawa, Ont.
- J. Adrien Lévesque ..... Ottawa, Ont.

Part-Time Members
- Hector Hill ..... Truro, N.S.
- Albert Vielfaure ..... La Broquerie, Man.
- Maryon Brechin ..... Etobicoke, Ont.
- George Home ..... Ottawa, Ont.

Principal Officers

Executive Director and Council Secretary ..... Dr. Hugh V. Walker
Directors
- Agency Operations and Review ..... Dr. Archibald LeVasseur
- Legal Services ..... Berry Minuk
- Economic Research ..... Donald Kidd
- Market Development ..... Dr. Ridwan Ali
- Administrative Services ..... Larry P. Kavanagh

Historical Background

The Council was established by section 3 of the *Farm Products Marketing Agencies Act* assented to 12 Jan 1972 (SC 1970-71-72 c. 65). 792

Overall Responsibilities

The duties of the Council are: 793

(a) to advise the Minister on all matters relating to the establishment and operation of agencies under this Act with a view to maintaining and promoting an efficient and competitive agriculture industry;
(b) to review the operations of agencies with a view to ensuring that they carry on their operations in accordance with the objects set out in section 22; and
(c) to work with agencies in promoting more effective marketing of farm products in interprovincial and export trade.

In carrying out its duties the Council shall consult, on a continuing basis, with 794 the governments of all provinces having an interest in the establishment or the exercise of the powers of any one or more agencies under this Act or with any body or bodies established by the government of any province to exercise powers similar to those of the Council in relation to intraprovincial trade in farm products.

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*text effective January 1975; no change in text. Names updated to October 1975

Programs

796 The Council aims to assist Canadian agriculture to maintain and promote an efficient, competitive and expanding agriculture industry. The Council's role is to consult with, and coordinate the views of, producers, commodity boards, and governments at the provincial and federal levels and to assist in the establishment and operation of national marketing agencies. In this role, the Council will offer assistance to agencies, and will review their operations. The Council is keenly interested in helping agencies to improve the effectiveness of the marketing of farm products in interprovincial and export trade.

Other Agencies*

798 The following agencies were created pursuant to section 17(1) of the Act, and established by Proclamation:

Canadian Egg Marketing Agency (SOR/73-1, 19 Dec 1972); and

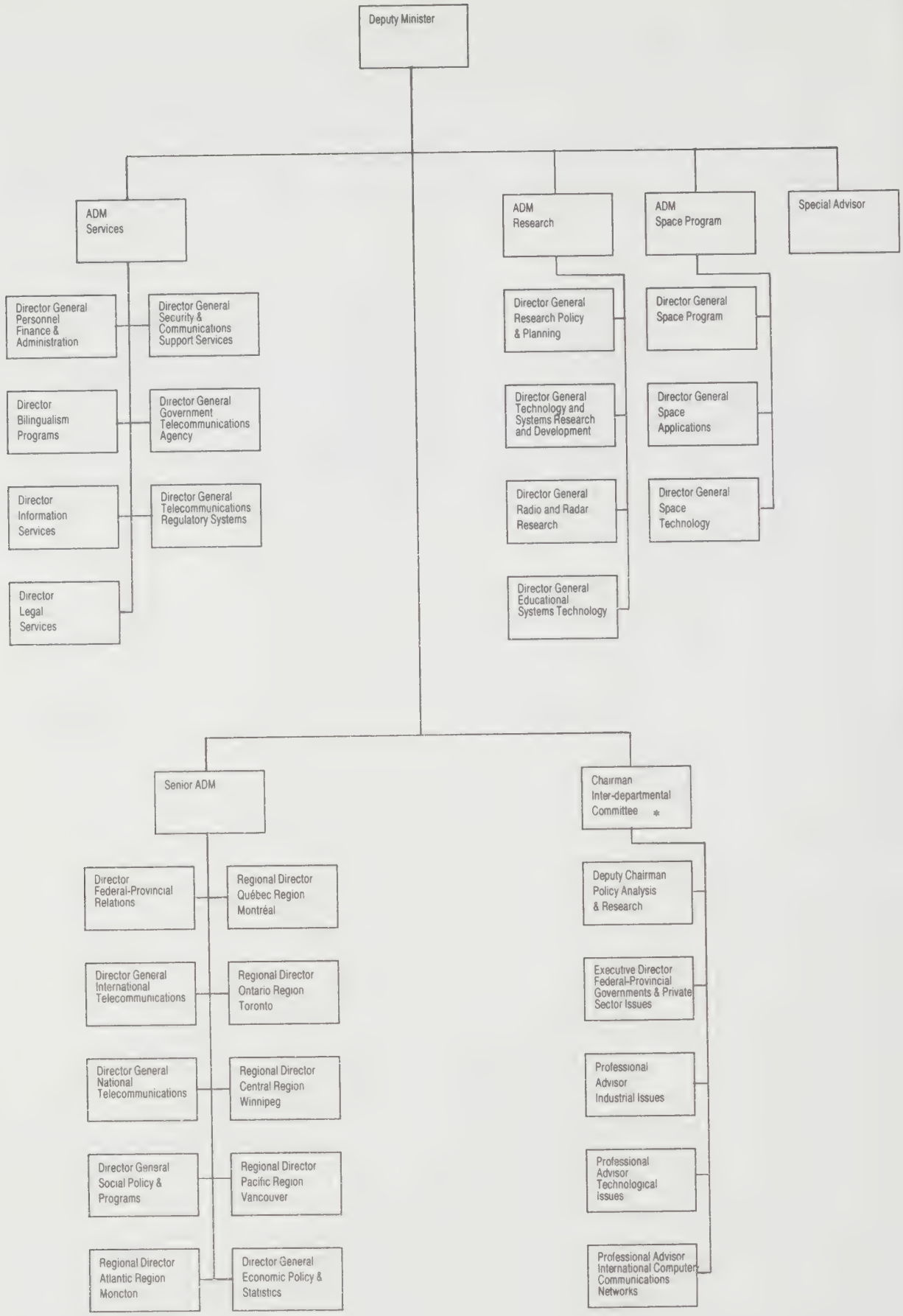
Canadian Turkey Marketing Agency (SOR/74-108, 12 June 1974)

The agencies are not agents of Her Majesty. The Chairmen and members are not part of the Public Service of Canada, and all are Order-in-Council appointments. The affairs of an agency may be wound up by Proclamation. An agency shall submit a report to the Council and the Minister within three months after the termination of each fiscal year.

*Statutory grants to these agencies are made from the Department of Agriculture's Production and Marketing Program (para 535)

800 Department of Communications

TBS Chart - 1 April 1975



*for Computer/Communications Program and Policy Co-ordination

Department of Communications*

Head Office

Journal North Building
300 Slater Street
Ottawa, Ontario
K1A 0C8

Minister

The Hon. Jeanne Sauvé, P.C., M.P.

Principal Officers

Deputy Minister ..... Maxwell F. Yalden
Senior Assistant Deputy Minister (Policy) ..... André LaPointe
Assistant Deputy Ministers
- Space Program ..... Dr. John H. Chapman
- Research ..... Douglas F. Parkhill
- Services ..... Jean-Paul Lefebvre

Historical Background

The Department of Communications was established under Part II of the *Government Organization Act, 1969* (now *Department of Communications Act* RSC 1970 c. C-24). 802

Overall Responsibilities

The duties, powers and functions of the Minister of Communications extend to and include all matters over which the Parliament of Canada has jurisdiction, not by law assigned to any other department, branch or agency of the Government of Canada, relating to 805

(a) telecommunications;
(b) the development and utilization generally of communication undertakings, facilities, systems and services for Canada.

The Minister of Communications, in exercising his powers and carrying out his duties and functions shall 807

(a) co-ordinate, promote, and recommend national policies and programs with respect to communication services for Canada, including the Post Office Department**;
(b) promote the establishment, development and efficiency of communication systems and facilities for Canada;
(c) assist Canadian communication systems and facilities to adjust to changing domestic and international conditions;
(d) plan and co-ordinate telecommunication services for departments, branches and agencies of the Government of Canada;
(e) compile and keep up-to-date detailed information in respect of communication systems and facilities and of trends and developments in Canada and abroad relating to communication matters; and
(f) take such action as may be necessary to secure, by international regulation or otherwise, the rights of Canada in communication matters.

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*text effective April 1975, names updated to December 1975
**see second footnote to para 5601

Organization and Programs

The department comprises four branches: Policy, Space Program, Research, and Services.

Policy Branch

Responsibility for the overall formulation and implementation of departmental policy resides primarily with this branch. Sub-divisions include the National Telecommunications (studies and planning for domestic systems development); International Telecommunications (studies, planning and negotiations in the international telecommunications sphere, including arrangements for, and participation in, conferences); Economic Policy and Statistics; Social Policy and Programs; and Federal-Provincial Relations. Each of the five regional directors is concerned with radio licensing matters, and the policing of the electromagnetic spectrum.

Research Branch

Branch responsibilities include the carrying out of research over a broad spectrum of the communications field, both in-house and through a system of university research contracts. It aids in the development of new communications systems, provides scientific advice to aid in the formulation of departmental policy and seeks to ensure that an adequate level of communications research and development capability is maintained in Canada. The department's own principal research facility is the Communications Research Centre*, near Ottawa. Other branch responsibilities include research policy and planning; radio and radar research; and technology and systems research and development.

Space Program Branch

In 1974, all space and space-related activities were grouped under one branch and include the Communications Technology Satellite; relations with Telesat Canada and other agencies and departments concerned with space, development of new space systems and applications.

Services Branch

The fourth sector of the department includes the Telecommunications Regulatory Service, which plans and implements the regulation of the radio spectrum. Also included are central services such as personnel, finance and administration; legal services; information services; and bilingualism programs. Security and Communications Support Services and the Government Telecommunications Agency, which plans and runs telecommunication services for the federal government, also form part of this area.

Regional Offices

Atlantic Region
Terminal Plaza Bldg.
P.O. Box 1290
1222 Main Street
Moncton, N.B.
E1O 1M2

Québec Region
2085 Union Street
Montréal, Québec
H3A 2C3

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formerly the Defence Research Telecommunications Establishment of the Defence Research Board, the duties, functions, and powers were transferred from the Department of National Defence (OIC P.C. 1970-35, 14 Jan 1970).

888

Ontario Region
55 St. Clair Ave. E.
Toronto, Ont.
M4T 1M2

Central Region
1 Lombard Place
Winnipeg, Man.
R3B 2Z8

901

Pacific Region
325 Granville Street
Vancouver, B.C.
V6C 1S5

906

Additional Information – may be obtained from the Director of Information Services.

907

Parliamentary Committee – Standing Committee on Broadcasting, Films and Assistance to the Arts.

908

Auditor – Auditor General of Canada

Statutes

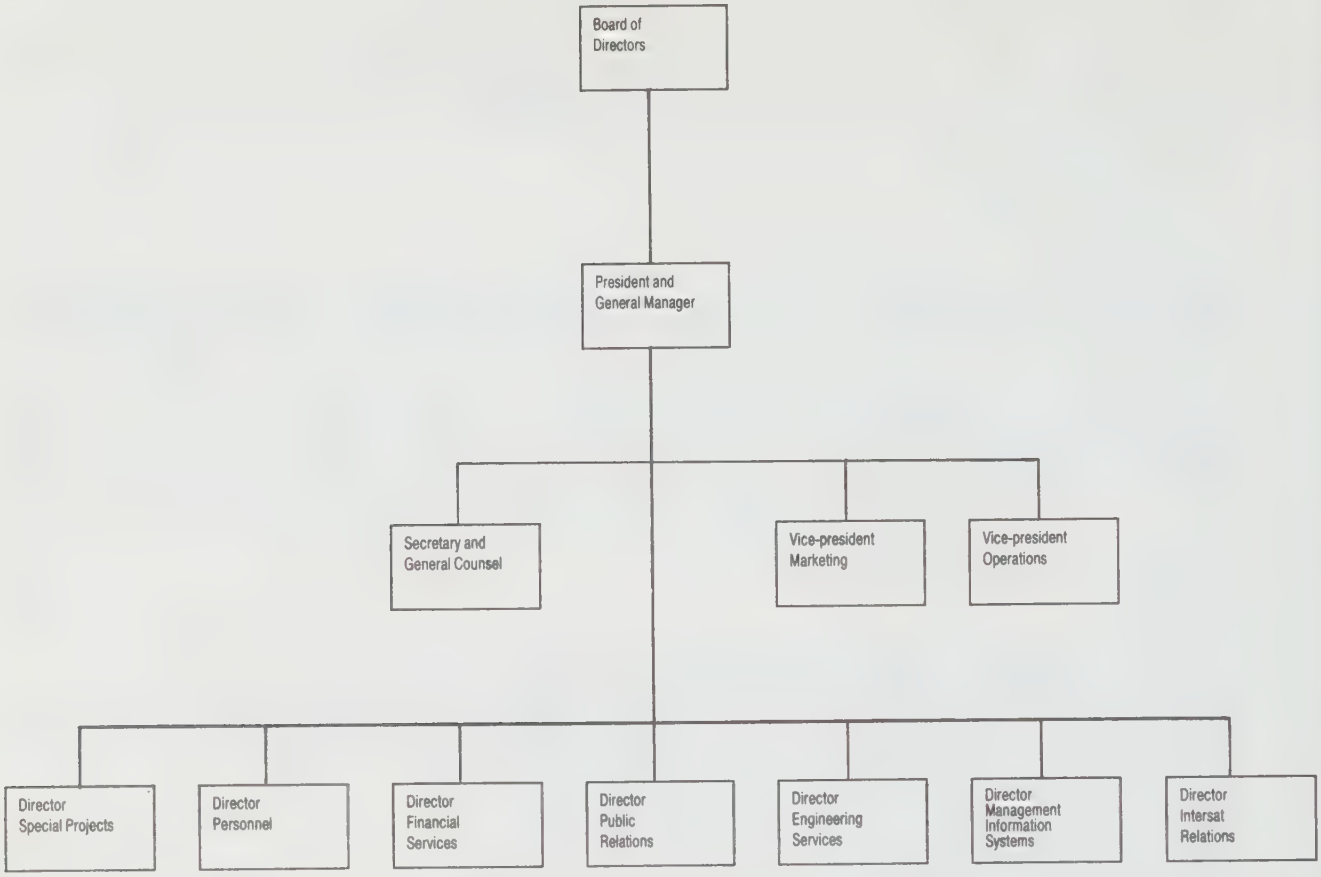
910

The Minister is responsible for the:
Broadcasting Act (RSC 1970 c. B-11, Part II Canadian Radio-Television Commission)
Canadian Overseas Telecommunication Corporation Act (RSC 1970 c. C-11)
Department of Communications Act (RSC 1970 c. C-24)
National Transportation Act (RSC 1970 c. N-17)*
Radio Act (RSC 1970 c. R-1)
Railway Act (RSC 1970 c. R-2)*
Telegraphs Act (RSC 1970 c. T-3)

*concerning telegraphs or telephones

1000 Canadian Overseas Telecommunication Corporation

COTC Chart - 1 August 1975



Canadian Overseas Telecommunication Corporation*

Head Office

625 Belmont Street
Montréal, Qué.
H3B 2M2

Minister

Minister of Communications

Board of Directors

Chairman, Jean-Claude Delorme (5/78)** ..... Montréal, Qué.
Dr. John H. Chapman (9/78) ..... (ADM, Communications)
Joseph H. Cohen (7/76) ..... Vancouver, B.C.
Donald L. Gillis (9/78) ..... Antigonish, N.S.
Roland-G. Lefrançois, Q.C. (12/76) ..... Montréal, Qué.
Mrs. Patricia Ann Tomlinson (3/76) ..... Toronto, Ont.
(one vacancy)

Principal Officers

President and General Manager ..... Jean-Claude Delorme
Secretary and General Counsel ..... Donat-J. Lévesque
Vice-presidents
Marketing ..... Norman T. Byrne
Operations ..... John S. Crispin

Historical Background

1002

The Canadian Overseas Telecommunication Corporation was established by the *Canadian Overseas Telecommunication Corporation Act* (SC 1949 c. 10, now RSC 1970 c. C-11). This Crown corporation is designated a proprietary corporation (Schedule D) within the meaning and purpose of the *Financial Administration Act.* The Corporation is an agent of Her Majesty.

Overall Responsibilities

1004

The corporation was created for the following purposes:

(a) to establish, maintain and operate in Canada and elsewhere external telecommunication services for the conduct of public communications;
(b) to carry on the business of public communications by cable, radiotelegraph, radiotelephone or any other means of telecommunication between Canada and any other place;
(c) to make use of all developments in cable and radio transmission or reception for external telecommunication purposes as related to public communication services;
(d) to conduct investigations and research with the object of improving the efficiency of telecommunication services generally; and
(e) to co-ordinate Canada's external telecommunication services with the telecommunication services of other nations.

The corporation provides overseas telecommunication services – telephone, telegraph, telex, private wire, video and data – to almost all countries of the world

*text effective August 1975
**Denotes month and year of appointment expiry.

through interconnections with global networks of submarine cables, high-frequency radio circuits, and satellite circuits linking all continents.

Organization

Engineering and Operations Departments

1015 These two departments carry out engineering studies and research, and plan the implementation of appropriate technical additions and improvements consistent with traffic demands and growth factors. They maintain and operate the telecommunication system.

Marketing Department

1018 This department conducts market analysis, promotion, and sales of a variety of telecommunication services.

Regional Offices

1020 The Corporation maintains cable and satellite earth stations at the following locations: Corner Brook and St. John's, Nfld.; Beaver Harbour and Mill Village, N.S.; Drummondville, Grosses-Roches and Yamachiche, Qué.; Toronto, Ont.; Lake Cowichan, Port Alberni, and Vancouver, B.C.; and Keawaula, Hawaii. An office is maintained at the Intelsat Headquarters in Washington, D.C.

Sales offices are located at:

1024 Trade Mart Building
Scotia Square
Halifax, N.S.
B3K 2Y5

392 Main Street
Winnipeg, Man.
R3B 1A8

151 Front Street West
Toronto, Ont.
M5J 1G1

1158 Melville Street
Vancouver, B.C.
V6E 2W9

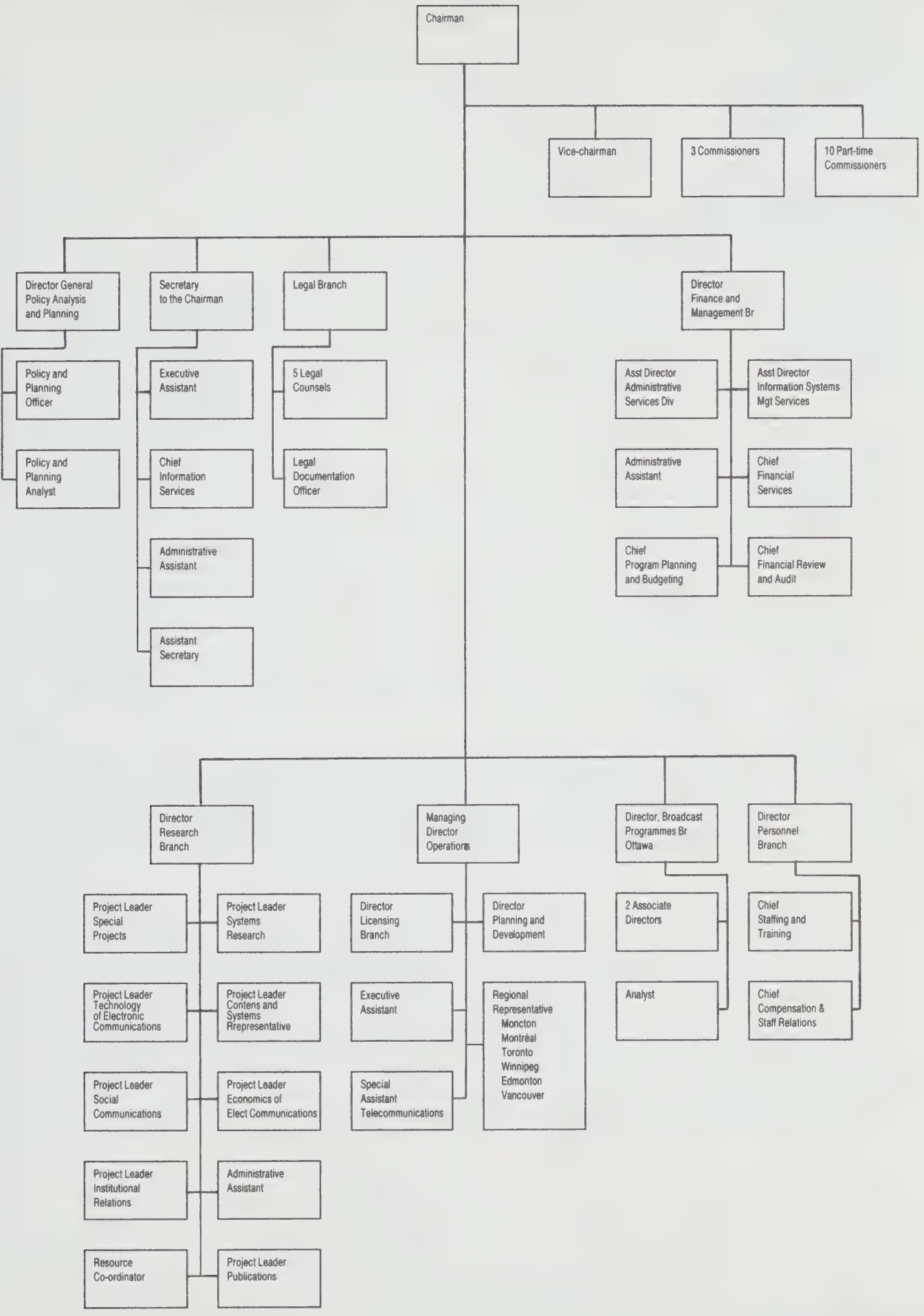
1028 **Additional Information** – all questions should be directed to the executive assistant to the president.

1030 **Parliamentary Committee** – Standing Committee on Broadcasting, Films and Assistance to the Arts.

1032 **Auditor** – Auditor General of Canada.

Canadian Radio-Television Commission

TBS Chart - 1 April 1975



1051 Canadian Radio-Television Commission*

Head Office

Berger Building
100 Metcalfe Street
Ottawa, Ontario
K1A 0N2

Minister Designated

Minister of Communications**

Members of the Commission

Chairman ..... Harry J. Boyle (acting)
Vice-Chairman ..... Harry J. Boyle
Commissioners ..... Mrs. Pat Pearce
Harold Dornan
Rhéal Therrien

Part-time members

Armand H. Cormier ..... Moncton, N.B.
Dr. Northrop Frye ..... Toronto, Ont.
Mrs. Rosalie A. Gower ..... Vernon, B.C.
John Shanski ..... Winnipeg, Man.
Dr. Gordon Thomas ..... St-Anthony, Nfld.
Jacques Hébert ..... Montréal, Qué.
Jacques de la Chevrotière ..... Québec, Qué.
Harold Bower ..... Regina, Sask.
Brian Land ..... Downsview, Ont.
Donald H. McDougall ..... Halifax, N.S.

Historical Background

1052 Formerly the Board of Broadcast Governors, the Canadian Radio-Television Commission (CRTC) was established under Part II of the Broadcasting Act (SC 1967-68 c.25 – now RSC 1970 c.B-11). CRTC is designated as a department within the meaning and purpose of the Financial Administration Act (OIC P.C. 1959-621, 21 May 1969).

Overall Responsibilities

1054 The commission is authorized to regulate and supervise all aspects of the Canadian broadcasting system with a view to implementing the broadcasting policy enunciated in *Section 3 of the Broadcasting Act* subject to the limitations given in the Act.

1057 The commission is the licensing authority and applications for licences, and amendments to licences are filed with the Secretary, Canadian Radio-Television Commission, Ottawa.

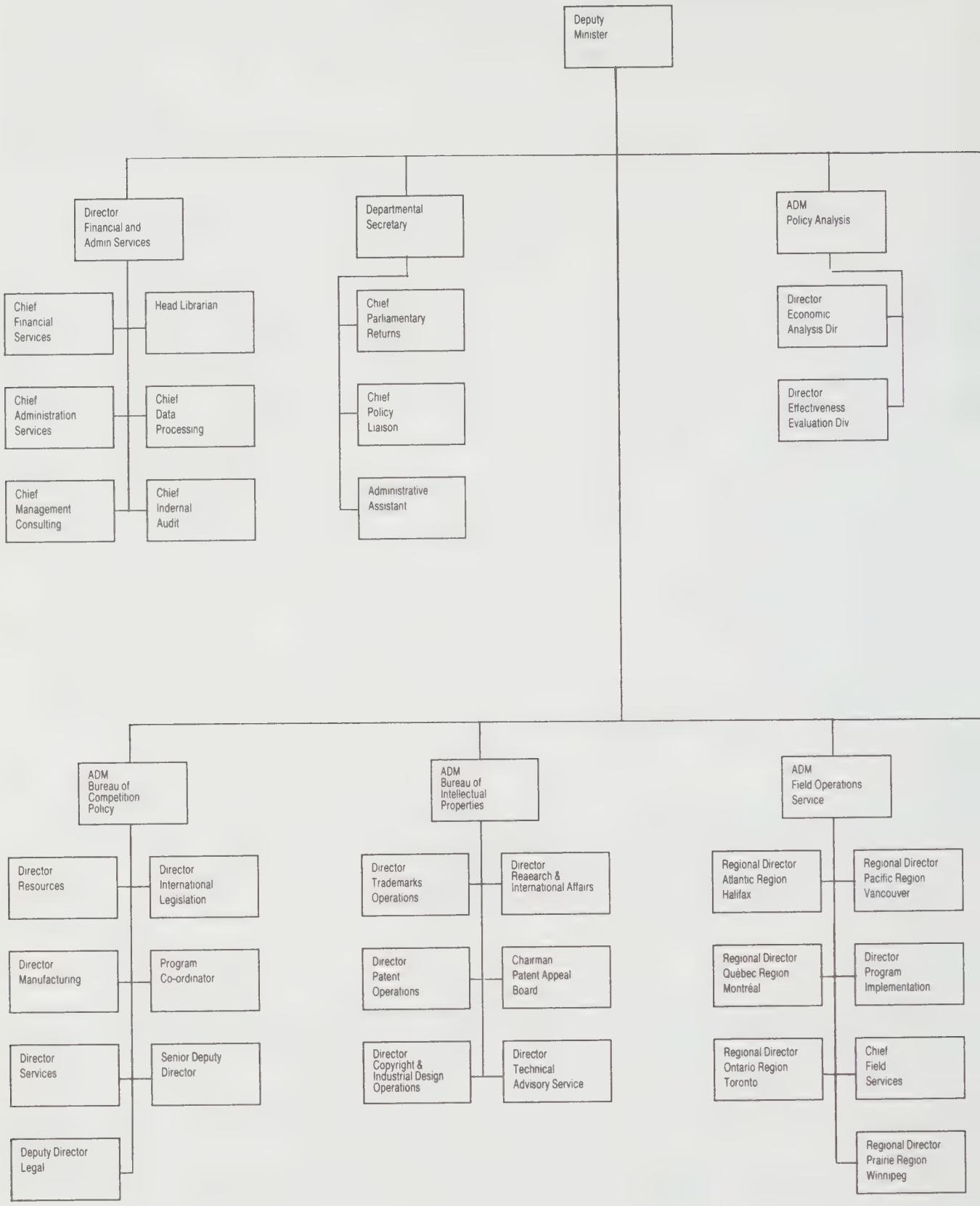
Section 16 of the Act states the Commission's powers to make regulations.

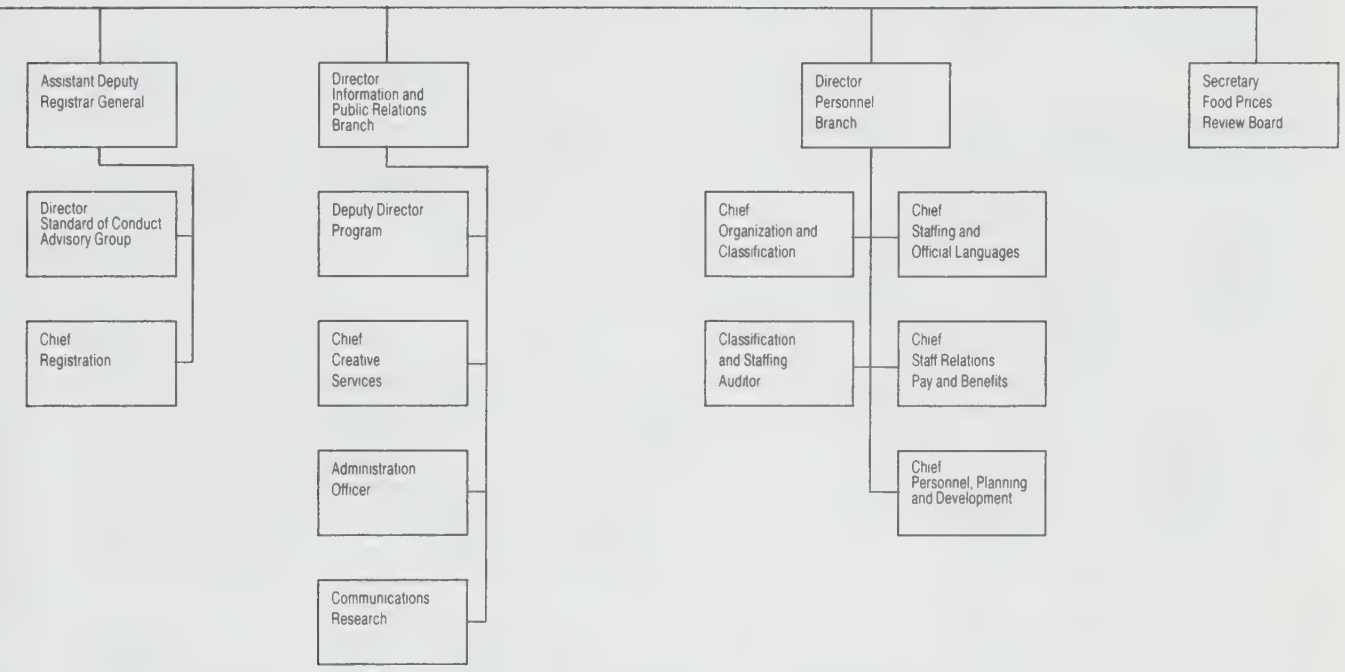
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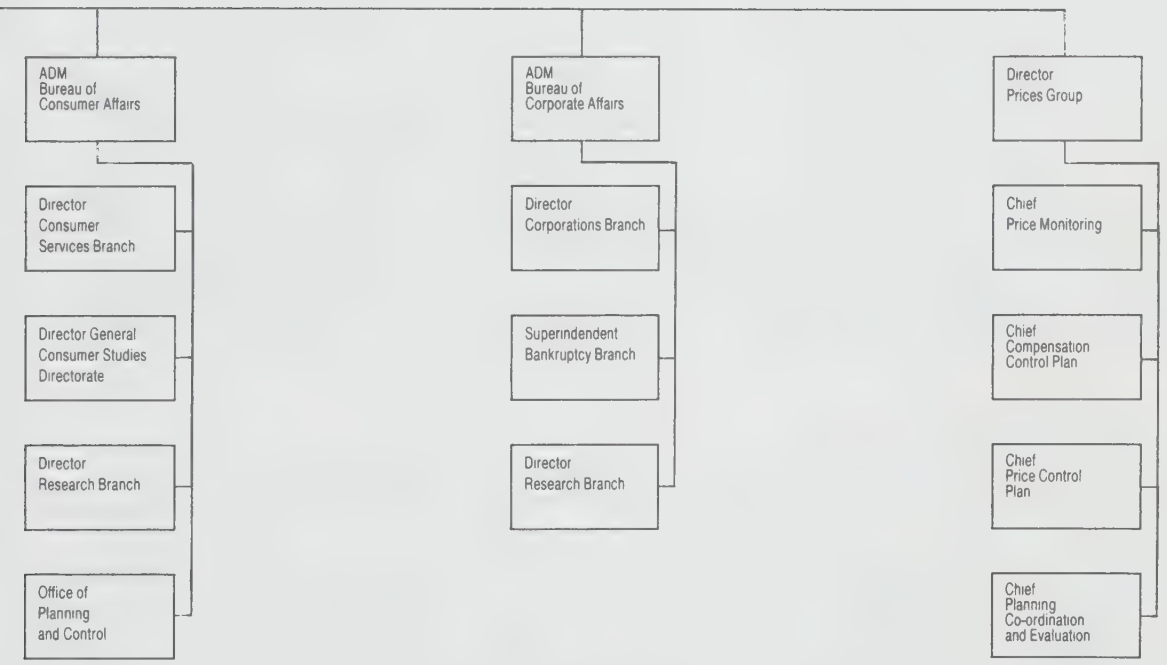
*text effective September 1973; no change in text. Name updated to October 1975
**OIC P.C. 1959-621, 21 May

1100 Department of Consumer and Corporate Affairs

TBS Chart - 1 April 1975




Assistant Deputy Registrar General
Director Information and Public Relations Branch
Director Personnel Branch
Secretary Food Prices Review Board
Director Standard of Conduct Advisory Group
Chief Registration
Deputy Director Program
Chief Creative Services
Administration Officer
Communications Research
Chief Organization and Classification
Chief Staffing and Official Languages
Classification and Staffing Auditor
Chief Staff Relations Pay and Benefits
Chief Personnel, Planning and Development


ADM Bureau of Consumer Affairs
ADM Bureau of Corporate Affairs
Director Prices Group
Director Consumer Services Branch
Director General Consumer Studies Directorate
Director Research Branch
Office of Planning and Control
Director Corporations Branch
Superintendent Bankruptcy Branch
Director Research Branch
Chief Price Monitoring
Chief Compensation Control Plan
Chief Price Control Plan
Chief Planning Co-ordination and Evaluation

1101 Department of Consumer and Corporate Affairs*

Head Office
Place du Portage
1 Victoria Street
Hull, Québec

Mailing Address
Ottawa, Ontario
K1A 0C9

Minister

The Hon. André Ouellet, P.C., M.P., Minister of Consumer and Corporate Affairs and Registrar General of Canada

Principal Officers

Deputy Minister and Deputy Registrar General ..... Dr. Sylvia Ostry
Assistant Deputy Ministers
- Competition Policy ..... Robert J. Bertrand
- Consumer Affairs ..... Clare M. Bolger
- Corporate Affairs ..... John L. Howard, Q.C.
- Intellectual Property ..... Dr. David E. Bond, Q.C.
- Field Operations Service ..... Nicolaas van Duyvendyk
- Policy Analysis Group ..... Dr. Al Loyns

Historical Background

1102 The Department of Consumer and Corporate Affairs was established in 1967 by the *Department of Consumer and Corporate Affairs Act*, (now RSC 1970 c. C-27). This Act transferred all the functions of the Department of the Registrar General to the department as it is known to-day. Gradually other responsibilities were added: the Standards Branch was transferred from the Department of Trade and Commerce. The Patent and Copyright Office and the Trade Marks Office, originally with the Department of Trade and Commerce, were transferred to the Department of the Secretary of State on 1 December 1927. Responsibility for the *Patent Act* on 3 February 1964 and the *Copyright Act* on 9 February 1965 became the responsibility of the Minister of Justice. A year later, the *Trade Marks Act* also became his responsibility. However, in December 1965, this responsibility was transferred to the President of the Queen's Privy Council, but administration of the two offices remained with the Secretary of State until the formation of the Department of Consumer and Corporate Affairs.

Overall Responsibilities

1107 Today the Minister has jurisdiction, either wholly or in conjunction with the provinces, in the following:

(a) consumer affairs;
(b) corporations and corporate securities;
(c) combines, merger, monopolies and restraint of trade;
(d) bankruptcy and insolvency;
(e) patents, copyrights, and trade marks, and (since 1970) industrial design;
(f) standards of identity and performance in relation to consumer goods; and
(g) legal metrology

1108 In exercising his powers and carrying out his duties the Minister is authorized to:

(a) initiate, recommend or undertake programs designed to promote the interests of the Canadian consumer;

*text effective April 1975; names updated to August 1975

(b) co-ordinate programs of the Government of Canada that are designed to promote the interests of the Canadian consumer;
(c) promote and encourage the institution of practices or conduct tending to the better protection of the Canadian consumer and cooperate with provincial governments or agencies thereof, or any bodies, organizations or persons, in any programs having similar objects; and
(d) undertake, recommend or assist in programs to assist the Canadian consumer to be more fully informed about goods and services offered to the consumer.

Office of the Registrar General of Canada

1109 The Minister of Consumer and Corporate Affairs is the Registrar General of Canada. He is also the custodian of the Great Seal of Canada, the Privy Seal of the Governor General, the Seal of the Administrator of Canada, and the Seal of the Registrar General of Canada. The Office of the Registrar General comprises two organizational units: the Registration Division; the Conflict of Interest Organization.

Registration Division

1110 This division is responsible for the registration of:
(a) all instruments of summons, proclamations, notices of appointments made by Order-in-Council, letters patent, letters patent granting land, writs and other instruments and documents issued under the Great Seal of Canada; and
(b) other documents issued under the Privy Seal of the Governor General, and the Seal of the Registrar General of Canada.

Conflict of Interest Organization

1111 The Office of the Assistant Deputy Registrar General administers the conflict of interest guidelines for Ministers, Governor-in-Council appointees, and other individuals to whom similar guidelines apply. The office also advises and assists these persons to arrange their private financial affairs in a manner which complies with the guidelines.

Organization and Programs

1112 The department is composed of four bureaus plus two functional services: Field Operations; Information and Public Relations. There are a number of specialized staff support groups in order to provide the Deputy Minister and the bureaus with staff support in the area of policy activities and coordination, and financial administration.

Bureau of Competition Policy

1113 This bureau administers the *Combines Investigation Act.** The Act seeks to eliminate certain trade restraint practices and to overcome the ill effects of concentration. The bureau investigates combines, mergers, monopolies, price fixing, and false or misleading advertising. It also carries out an active compliance program to further the purpose of the Act.

1114 Investigations are instituted on the formal application of six citizens, or on direction of the Minister, or, as is usually the case, on the initiative of the Director of Investigation and Research. In the conduct of investigations, the director is authorized to examine witnesses, search premises and require written returns. These powers may only be exercised, however, upon certification by a member of the Restrictive Trade Practices Commission. When the director has gathered all the infor-

*whose purpose is to assist in maintaining effective competition as a prime stimulus to the achievement of maximum production, distribution, and employment in a mixed system of public and private enterprise.

mation available, and if he believes it proves the existence of a forbidden practice, the director may submit a statement of the evidence direct to the commission and to the parties believed to be responsible for the practice.

The bureau was re-organized on 1 April 1975 into three branches and one division. Each branch is responsible for a particular industry sector. (This differs from the former system by which each was responsible for a particular section of the *Combines Investigation Act.)*

1115 The Manufacturing Branch is responsible for all investigations and advisory functions where the activities concern firms in Canadian manufacturing industries.

1116 Similarly, the Resources Branch is responsible in the area of Canadian resource industries.

1117 The Services Branch bears similar responsibility in the area of Canadian service and distribution industries, with the exception of the distributing sectors of vertically-integrated industries, in which the major activity of the industry falls under the aegis of either the Manufacturing or Resources Branches.

1118 The Misleading Advertising Division, (formerly part of the Trade Practices Branch), enforces sections 36 and 37 of the Act (i.e. that relate to misleading advertising).

1119 The Director of Legislative Development and International Programs is responsible to the Director of Investigation and Research for the management of the international aspects of competition policy and for the co-ordination of legislative development in Canada.

Restrictive Trade Practices Commission

1120 The commission comprises not more than three Governor-in-Council appointed members who report direct to the Minister. The commission considers the evidence submitted to it by the Director of Investigation and Research (see para 1113). The Commission, comprising not more than three members, considers the evidence submitted to it by the Director of Investigation and Research. The commission may receive further evidence or material and give all persons involved an opportunity to be heard. After a formal hearing at which arguments are submitted by the Director of Investigation and Research, by the persons under inquiry, and, by other interested parties, the commission, in a written report to the Minister, reviews the evidence and material, appraises the effect on the public interest of arrangements and practices disclosed in the evidence, and makes recommendations as to the application of remedies provided in the Act, or other remedies.

1125 On receipt of the report, the Minister may refer the matter to the Attorney General for legal proceedings, or he may take such other action as he deems advisable. However, the Minister is required by statute to publish each commission report within 30 days of its receipt. Copies are sold by Information Canada.

Bureau of Consumer Affairs

1130 The bureau is concerned with ensuring the fair and equitable treatment of consumers, and business in the marketplace. The bureau develops legislation to ensure that correct measure and standards are applied to products sold in Canada. It researches marketplace problems encountered by consumers, and carries out an extensive information program. The bureau is composed of the Consumer Services Branch, the Consumer Research Branch, the Consumer Standards Directorate, and the Office of Planning and Co-ordination.

Consumer Services Branch

1135 This branch directly assists consumers before and after purchases are made. The branch also administers the bureau's consumer information program–a program which–keeps consumers informed of their rights and obligations; calls atten-

tion to new consumer protection legislation; and provides shopping advice through the publication of booklets, fact sheets, and the monthly newsletter *Consumer Contact.* A focal point for communication between the public and the department is provided through the consumer complaints and enquiries services offered at the regional, district, and consumer help offices, in addition to writing to the department's The Consumer at P.O. Box 99, Ottawa, Ontario K1N 8P9.

Consumer Research Branch

This branch conducts research into a wide range of consumer problems and makes recommendations with respect to consumer problems, information programs, and legislation.

Consumer Standards Directorate

This directorate has three broad areas of responsibility with respect to standards for consumers. "Legal metrology" controls the types and use of weighing and measuring devices in order to ensure accurate measurement in all transactions. "Protection of the consumer against fraud" is concerned with true labelling, marking, packaging and advertising of prepackaged consumer goods, textiles, precious metals, and food products. "Product safety" covers the field of hazardous consumer products from household chemicals to toys to dangerously flammable textiles.

Office of Planning and Co-ordination

This office, which has been added to the Office of the Assistant Deputy Minister, co-ordinates the development of the operational and longer-term plans for the Consumer Affairs program. It conducts a review and analysis of all project proposals. Moreover, it co-ordinates the programs of the several branches taking into consideration program interfaces with the Field Operations Service and the Information and Public Relations Branch.

Bureau of Corporate Affairs

This bureau regulates much of the legal framework in which business operates when it incorporates under federal legislation. The bureau is composed of the Corporations Branch, the Bankruptcy Branch, the Corporate Research Branch.

Corporations Branch

This branch has as its primary purposes the administration of the *Canada Business Corporations Act,* which deals with the incorporation of businesses, the filing of their financial statements and annual summaries, and the maintenance of a register of mortgages and charges of corporations.

Bankruptcy Branch

The branch is responsible for carrying out the provisions of the *Bankruptcy Act.* The Superintendent of Bankruptcy (i.e. the head of the branch) investigates and reports to the Minister on matters pertaining to the administration of the Act. The Superintendent also is responsible for investigating allegations as to offences and irregularities occuring prior to the bankruptcy, and reporting his findings to the Deputy Attorney General of the Province concerned, where appropriate.

The branch also operates the Small Debtor Program in which public trustees carry out personal bankruptcy proceedings for low-income individuals.

Corporate Research Branch

1180 The branch conducts studies to improve legislation relating to the functioning of corporations, co-operatives and the securities market. The branch is responsible for the formulation of policies relating to the role of the federal government in the regulation of the Canadian securities market.

Bureau of Intellectual Property

1190 The bureau provides a co-ordinated, concentrated approach to the department's responsibilities for patents, trademarks, copyright, and industrial design. Legislation governing these four areas provides for the granting of temporary monopolies to the inventor or creator in order to encourage the disclosure of ideas and knowledge while at the same time providing financial protection and development incentives.

1192 The bureau provides a focal point for an intensive study of the recommendations that will eventually result in a revision of all existing laws dealing with this area.

1194 Each branch maintains library and search facilities that are open to both the public and professionals involved in the field of intellectual property.

Patents Branch

1200 This branch administers the *Patent Act,* under which patents are granted for new and useful inventions. The Patent Branch Library contains information on Canadian and foreign patents and house international journals and bulletins. This branch offers copies of patents for sale and publishes, weekly, the *Patent Office Record,* which gives brief technical descriptions of inventions patented in the previous week.

Trade Marks Branch

1205 This branch administers the *Trade Marks Act.* The branch maintains a complete record of all registered trade marks, pending and refused applications, and Registered Users licenced to use trade marks. The branch publishes weekly the *Trade Marks Journal* in which applications for the registration of trade marks are advertised, in order to give interested parties the opportunity to file their opposition to Trade Mark applications.

Research and International Affairs

1208 This branch is responsible for the development of policies and the revision of legislation relating to intellectual property in Canada; the identification of the need for domestic and international protection of intellectual property rights; and represents Canada's interests in international intellectual property organizations.

Copyright and Industrial Designs Branch

1210 This branch administers: the *Copyright Act,* (which provides for the registration of copyright in literary, dramatic, musical, and artistic works); the *Industrial Design Act* (which deals with the registration of industrial designs); and the *Timber Marking Act* (a mark embossed on steel hammers which are used to stamp the end of all logs owned by the registrant).

Technical Advisory Services Branch

1212 The branch develops and implements policies for purposes of increasing public awareness of intellectual property matters, and allowing easier access to the rights and privileges afforded by intellectual property legislation. This branch co-

ordinates departmental policies in the field of intellectual property with the activities of other agencies and departments.

Program Co-ordination Branch

The branch is responsible for the administrative co-ordination of the bureau's patent, trade mark, copyright, and industrial design activities, and also for the general analysis and evaluation of bureau programs and related policies. 1214

Field Operations Service

The service applies a uniform interpretation of all laws administered by the department throughout Canada; develops a capacity for the future enforcement of new legislation; and makes the department's field service more readily accessible to the public and more responsive to their needs. 1215

The service has regional offices in Halifax, Montréal, Toronto, Winnipeg, and Vancouver, together with district offices in 36 centres. It encompasses a small headquarters component and all of the departmental staff permanently located outside Ottawa, is responsible for the enforcement and execution of legislation, programs, and projects planned and developed under the Consumer Affairs, Corporate Affairs, and Combines Investigation Programs. 1216

The field force includes inspectors of weights and measures, electricity and gas measurement, textiles, packaging and labelling of consumer products, hazardous products, and of a wide range of meat, fish and agricultural products sold in retail stores. 1218

Other activities include the provision of a consumer consulting, information and enquiries service, the administration and surveillance of both commercial and individual bankruptcies, and the investigation of misleading advertising complaints. 1219

Information and Public Relations Service

This service initiates and advises on the planning and implementation of proposed information programs and projects, provides active support for the operational programs of the department and produces and distributes information material for use by national, regional and local mass communication media. 1220

Departmental Secretariat

This secretariat provides liaison between the Minister's office, other federal departments, provincial governments and the public. 1225

Policy Analysis Group

This group assists the Minister and the Executive Committee in defining and elaborating the objectives of the department and its role in the federal government. The group also prepares briefs on all policy issues affecting the jurisdiction of the department. The group consists of two divisions: Economic Analysis; Policy Effectiveness Evaluation. 1230

The Economic Analysis Division advises on all policy issues affecting the jurisdiction and role of the department in the federal government; and for the co-ordination of policy analysis within the department. 1232

The Policy Effectiveness Evaluation Division assists in defining the overall objectives of the department in a more specific and operational manner. The division assesses performance and develops criteria making it possible to measure the effectiveness, relevance and sufficiency of existing or proposed policies; and to assist the Executive Committee and bureau heads in choosing between various means of better discharging the department's responsibilities. 1234

Prices Group

This group provides the department with analyses of price performance in the micro-economy, and for maintaining a contingency plan for prices and incomes controls. (Prior to December 1973 the Group was called the Special Study Group, and, before that the Prices and Incomes Commission.)

Financial and Administrative Services Branch

This branch is responsible for the planning, advising and servicing of all branches of the department with respect to estimates, accounting, revenue, purchasing and stores, accommodation and maintenance, library, forms and records management, suggestion award plan, building security, and the coordination of transcribing services.

Personnel Branch

This branch is responsible for manpower planning and development, staff relations, classification, and pay administration as well as employee welfare and counselling.

Legal Branch

The branch lawyers, who are seconded from the Department of Justice, advise departmental senior officials on a wide range of legal matters. They assist in the preparation and conduct of cases that the department has turned over to the Attorney General of Canada for consideration and possible prosecution.

The Legal Branch's advisory responsibilities fall into one of four principal areas:

(a) advises the department on trade practices covered by the *Combines Investigation Act* to protect economic competition;

(b) counsels on possible violations of consumer protection legislation, including the *Food and Drugs Act, Textile Labelling Act, Weights and Measures Act,* and *Hazardous Product Act.* (There is a provision in the latter Act that allows the convening of a Hazardous Products Review Board.);

(c) helps draft the regulations that assist in enforcing specific statutes. It also advises on cases under the *Bankruptcy Act; and*

(d) counsels the department on corporate matters that arise under the *Canada Corporations Act* or related statutes.

Apart from these primary duties, the Legal Branch also gives legal opinions to the department about matters involving intellectual property, principally patents and copyright.

Regional Offices

Atlantic Region
Montreal Tower
5151 George Street
Halifax, N.S.
B3J 1M5

Ontario Region
706, Global House
480 University Avenue
Toronto, Ontario
M5G 1V2

Québec Region
855 Ste-Catherine St. East
Montréal, Qué.
H2L 4N4

Prairie Region
Canadian Grain Commission Building
300-303 Main Street
Winnipeg, Manitoba
R3C 3G7

Pacific Region 1264
P.O. Box 10059
Pacific Centre Limited
700 West Georgia Street
Vancouver, B.C.
V7Y 1C9

Additional Information – May be obtained by writing to any of the regional offices listed above, or by writing to the Information and Public Relations Service at head office. 1265

Parliamentary Committee – Standing Committee on Health, Welfare and Social Affairs. 1266

Auditor – Auditor General of Canada. 1267

Statutes

The Minister of Consumer and Corporate Affairs is responsible for the administration of the following statutes; 1270

Bankruptcy Act (RSC 1970 c. B-3)* as amended
Boards of Trade Act (RSC 1970 c. B-8)
Canada Business Corporations Act (SC 1974-75 c. 33)
Canada Cooperative Associations Act (RSC 1970 c. C-29)
Canada Corporations Act (RSC 1970 c. C-32) as amended
Combines Investigation Act (RSC 1970 c. C-23)* as amended
Consumer Packaging and Labelling Act (SC 1970-71-72 c. 41)
Copyright Act (RSC 1970 c. C-30) as amended
Department of Consumer and Corporate Affairs Act (RSC 1970 c. C-27)*
Electricity Inspection Act (RSC 1970 c. E-4) as amended
Farmers' Creditors Arrangement Act (RSC 1970 c. F-5)*
Gas Inspection Act (RSC 1970 c. G-2)
Hazardous Products Act (RSC 1970 c. H-3)*
Industrial Design Act (RSC 1970 c. I-8) as amended
National Trade Mark and True Labelling Act (RSC 1970 c. N-16)
Patent Act (RSC 1970 c. P-4)* as amended
Precious Metals Marking Act (RSC 1970 c. P-19)
Textile Labelling Act (RSC 1970 c. 46 [1st Supp])
Timber Marking Act (RSC 1970 c. T-8)
Trade Marks Act (RSC 1970 c. T-10) as amended
Weights and Measures Act (RSC 1952 c. 292)

The Minister as Registrar General of Canada is responsible for administering the: 1271

Public Documents Act (RSC 1970 c. P-28)
Public Officers Act (RSC 1970 c. P-30)
Trade Unions Act (RSC 1970 c. T-11).

Legislation administered jointly by the Minister of Consumer and Corporate Affairs and other Ministers of the Crown (indicated in square brackets). 1272

Canada Agricultural Products Standards Act (RSC c. A-8, Sec. 7) [Agriculture]
Canada Dairy Products Act (RSC 1970 c. D-1, sec. 6) [Agriculture]
Fish Inspection Act (RSC 1970 c. F-12, sec. 17) [Environment]

*under the Act the Minister is required to submit a report annually to the House of Commons

Food and Drugs Act (RSC 1970 c. F-27, sec. 25) [National Health and Welfare]
Maple Products Industry Act (RSC 1970 c. M-2, sec. 6) [Agriculture]
Shipping Conferences Exemption Act (RSC 1970 c. 39, secs. 2 and 1 [1st Supp.]) [Transport]
Winding-Up Act (RSC 1970 c. W-10, sec. 2) [Finance]

Food Prices Review Board

1274 The Food Prices Review Board was established by *Order-in-Council P.C. 1973-1239* of May 25, 1973 and its terms of reference revised by *Order-in-Council P.C. 1973-2480* of August 21, 1973. It reports to Parliament through the Minister of Consumer and Corporate Affairs.

Established under the *Inquiries Act,* the board consists of a chairman and four commissioners.

The board conducts two types of examination of food prices. In addition to preparing a regular quarterly review of food price trends, it is authorized to make special inquiries into the causes of particular food price increases.

Editor's note: In October 1975, the functions and responsibilities were assumed by the Interim Anti-Inflation Board (see para 1275).

Interim Anti-Inflation Board*

Head Office

219 Laurier Avenue West
Ottawa, Ontario
K1P 6B1

Minister

Minister of Consumer and Corporate Affairs

Members of the Board

Chairman, The Hon. Jean-Luc Pépin, P.C. ..... Ottawa, Ont.
Vice-chairmen
Mrs. Beryl Plumptre ..... Ottawa, Ont.
(one vacancy)
Commissioners
Harold Augustus Renouf ..... Halifax, N.S.
Jack L. Biddell ..... Toronto, Ont.
Claude Castonguay ..... Québec, Québec
William Ladyman ..... Winnipeg, Man.

Principal Officers

Executive Director ..... Robert Johnstone
Associate Executive Director ..... Donald Yeomans

Historical Background

The board was created by Order-in-Council P.C. 1975-2429, dated 14 Oct. 1975. The commissioners were appointed under Part I of the *Inquiries Act* (RSC 1970 c. I-13). 1276

Overall Responsibilities

The board exercises the following duties: 1277

(i) to monitor changes in prices, profits, compensation and dividends in relation to the guidelines relating to these matters set out in the White Paper entitled *Attack on Inflation–a program of national action,* tabled by the Minister of Finance in the House of Commons on October 14, 1975, and to monitor the general effectiveness and workability of the guidelines both in general and in their application to particular classes of businesses and groups of employees and from time to time report to the Governor-in-Council recommending any modifications to the guidelines that, in the board's opinion, would improve the effectiveness or workability of the guidelines;

(ii) to identify actual and proposed changes in prices, profits, compensation and dividends that, in the board's opinion, contravene or, if implemented, would contravene the letter and guidelines;

(iii) to determine the causes of actual and proposed changes in prices, profits, compensation and dividends referred to in paragraph (2) that are, in the board's opinion, likely to have a significant impact on the economy of Canada or on a region of Canada, and endeavour through consultations and negotiations with the parties involved to modify such changes so as to bring the

*text effective October, 1975; Bill C-73 *An Act to provide for the restraint of profit margins, prices, dividends and compensation in Canada (Anti-Inflation Act)* provides for an Anti-Inflation Appeal Tribunal (Justice), an Anti-Inflation Board (Consumer and Corporate Affairs), and an Administrator (National Revenue–Taxation). The Act comes into force the day following Royal assent.

changes within the letter and spirit of the guidelines or to reduce or eliminate their inflationary effect;

1278 (iv) where, in the board's opinion, consultations and negotiations under paragraph (3) have failed or are likely to fail to modify actual or proposed changes in prices, profits, compensation and dividends to bring them within the limits of the guidelines, to refer those changes to the Governor-in-Council for consideration; and

(v) (through publication of reports, public hearings and meetings and such other methods as the board considers appropriate) to promote public understanding: of the inflationary process; of the relationships between productivity, costs and prices; of the various policies available to governments to deal with inflation and the advantages, effects and limitations thereof; of the role to be played by businesses and groups of employees in combatting inflation; and of the implications of the failure of governments, businesses and groups of employees to cooperate in combatting inflation.

Organization

1279 Order-in-Council 2429 further states that:

(1) the Interim Anti-Inflation Board be authorized to exercise all powers conferred on commissioners by section 11 of the *Inquiries Act;*

(2) the officers and employees of the departments of the Government of Canada render such assistance to the Interim Anti-Inflation Board as may be required for its activities;

(3) the appointment of the commissioners appointed to the Food Prices Review Board, established by Order-in-Council P.C. 1973-1239 of 25 May, 1973, as amended, be terminated on the day of this order (i.e. 14 Oct. 1975).

(4) the Interim Anti-Inflation Board be authorized to publish the reports referred to in paragraph (5) and, in the name of the Food Prices Review Board, to publish any reports approved for publication by the Food Prices Review Board.

(5) the Interim Anti-Inflation Board be authorized to engage the services of such counsel, staff, clerks, and technical advisers as it may require at rates of remuneration and reimbursement to be approved by the Treasury Board, and to engage the services of the members of the Food Prices Review Board, as required, in order to approve the publications of that board;

(6) In the case of any person who was engaged in the provision of services to the Food Prices Review Board on the day immediately preceding the day of this order by virtue of a contract of service between that person and the Food Prices Review Board, the Interim Anti-Inflation Board shall, if so notified in writing by that person of his intention to fulfil his duties on behalf of the said Interim Anti-Inflation Board, assume the obligations and provide the benefits of the contract as if that contract of service had been entered into by the Interim Anti-Inflation Board;

(7) the appointment of the commissioners of the Interim Anti-Inflation Board be terminated on the day of the coming into force of the Anti-Inflation Act; and

(8) the Honourable Jean-Luc Pepin be Chairman of the Interim Anti-Inflation Board and Mrs. Beryl Plumptre be Vice-Chairman.

Canadian Consumer Council*

1300

Head Office
Place du Portage
1 Victoria Street
Hull, Québec

Mailing Address
P.O. Box 94
Station "A"
Ottawa, Ontario
K1N 8V1

Minister

Minister of Consumer and Corporate Affairs

Members of the Council

Mrs. Marjorie Hartling (3/76)** ..... Vancouver, B.C.
Dr. James A. Sherbaniuk (3/76) ..... North Vancouver, B.C.
William A. G. Dafoe (3/76) ..... Toronto, Ont.
Mrs. Maryon Brechin (3/76) ..... Ottawa, Ont.
Dr. Lloyd Brown-John (3/76) ..... Rivière Canard, Man.
Mrs. Dorothy Pratt (3/76) ..... Ottawa, Ont.
David Kirk (3/76) ..... Ottawa, Ont.
Mrs. Yolande Laviolette (3/76) ..... Ste-Foy, Qué.
Jean Paul Hétu (3/76) ..... Beloeil, Qué.
Mrs. Ghislaine Gervais (3/76) ..... Les Saules, Qué.
Theodore E. Duffie (3/76) ..... Grand Falls, N.B.
Dr. Ulric Poirier (3/76) ..... Mont Carmel, P.E.I.
Mrs. Averil Bush (3/77) ..... Calgary, Alta.
Mrs. Marjorie Gillies (3/77) ..... Winnipeg, Man.
Dr. Howard Tennant (3/77) ..... Saskatoon, Sask.
Mrs. Mary Locke (3/77) ..... Hamilton, Ont.
Mrs. Ruth Fremes (3/77) ..... Toronto, Ont.
Allen M. Linden (3/77) ..... Thornhill, Ont.
Ronald W. Lang (3/77) ..... Ottawa, Ont.
Mrs. Michèle Lejeune (3/77) ..... Sherbrooke, Qué.
Arnold Steinberg (3/77) ..... Montreal, Qué.
Mrs. Bernice Walsh (3/77) ..... St. John's Nfld.
Dr. Teresa MacNeil (3/77) ..... Antigonish, N.S.
Mrs. Yolande Taylor (3/77) ..... Montreal, Qué.

Principal Officer

Secretary ..... Mr. Ernest Lionel Akehurst

Historical Background

The Canadian Consumer Council was established in 1968 pursuant to section 7 of the *Consumer and Corporate Affairs Act.* 1301

Overall Responsibilities

The council meets regularly with the Minister to discuss in their formative stages departmental plans, programs, and legislation pertaining to consumer policy and the consumer interest. 1302

*text effective October 1975
**denotes month and year of appointment expiry

1340 Copyright Appeal Board*

Head Office

Place du Portage
1 Victoria Street
Hull, Québec

Mailing Address

c/o Minister of Consumer and Corporate Affairs
Ottawa, Ontario
K1A 0E1

Minister

Minister of Consumer and Corporate Affairs

Members of the Board

Chairman, The Hon. Mr. Justice François Chevalier
(Québec Superior Court) ..... Hull, Québec

Other Members
Jean Miquelon, Q.C. (Member, Pension Review Board) ..... Ottawa, Ont.
Paul Ollivier, Q.C. (Associate Deputy Minister of Justice) ..... Ottawa, Ont.

Principal Officer

Secretary ..... R. Vadeboncoeur

Historical Background

1341 In 1935 an investigation was conducted into the question of performing rights in Canada and in particular the operations of the only Canadian performing rights society in existance at that time. The result of that inquiry led to the formation of the Copyright Appeal Board. (The board is established now under section 50 of the *Copyright Act* [RSC 1970 c. C-30].)

Overall Responsibilities

1342 One of the rights embodied in copyright is the right to authorize the public performance of a work. Therefore, before performing a musical work in public, it is necessary to obtain the author's permission. Permission is obtained from the appropriate performing rights society which administers these rights on behalf of its members.

1343 The fees that a performing rights society may charge for the use in Canada of music within their répertoire* are approved by the Copyright Appeal Board. The board sits annually to consider the proposed fees and any and all objections it may have received from music users.

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*text effective April 1975
*meaning the list of artists works for which it is responsible.

Patent Appeal Board*

1380

Head Office

Place du Portage
1 Victoria Street
Hull, Québec

Mailing Address

c/o Commissioner of Patents
Ottawa, Ontario
K1A 0E1

Minister

Minister of Consumer and Corporate Affairs

Members of the Board

Chairman, Gordon A. Asher, (Department of Consumer and Corporate Affairs) ..... Hull, Québec
Assistant Chairman, John F. Hughes (Department of Consumer and Corporate Affairs) ..... Hull, Québec
Member, Steven D. Kot (Department of Consumer and Corporate Affairs) ..... Hull, Québec

Historical Background

The board was established in 1970 by the Commissioner of Patents, pursuant to section 4 of *Patent Act* (RSC 1970 c. P-4, as amended). 1381

Overall Responsibilities

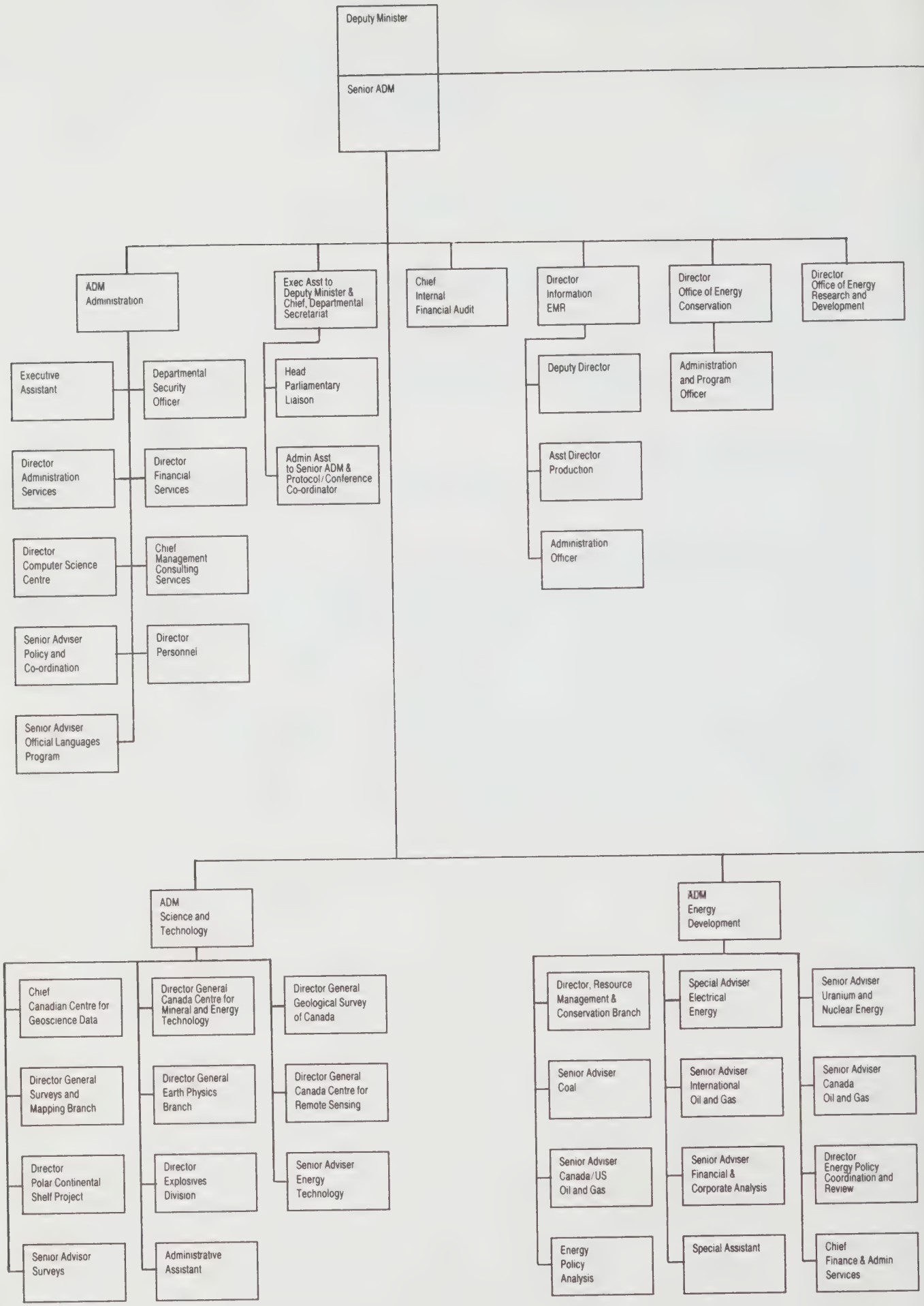
The Commissioner of Patents delegated authority to the board to review patent applications rejected by the patent examiners of the Bureau of Intellectual Property (Department of Consumer and Corporate Affairs). The board holds hearings to consider these rejections. Also, the Minister of Consumer and Corporate Affairs, through the Commissioner of Patents, delegated authority to the board in order for the board to consider rejection of applications for Industrial Designs. 1382

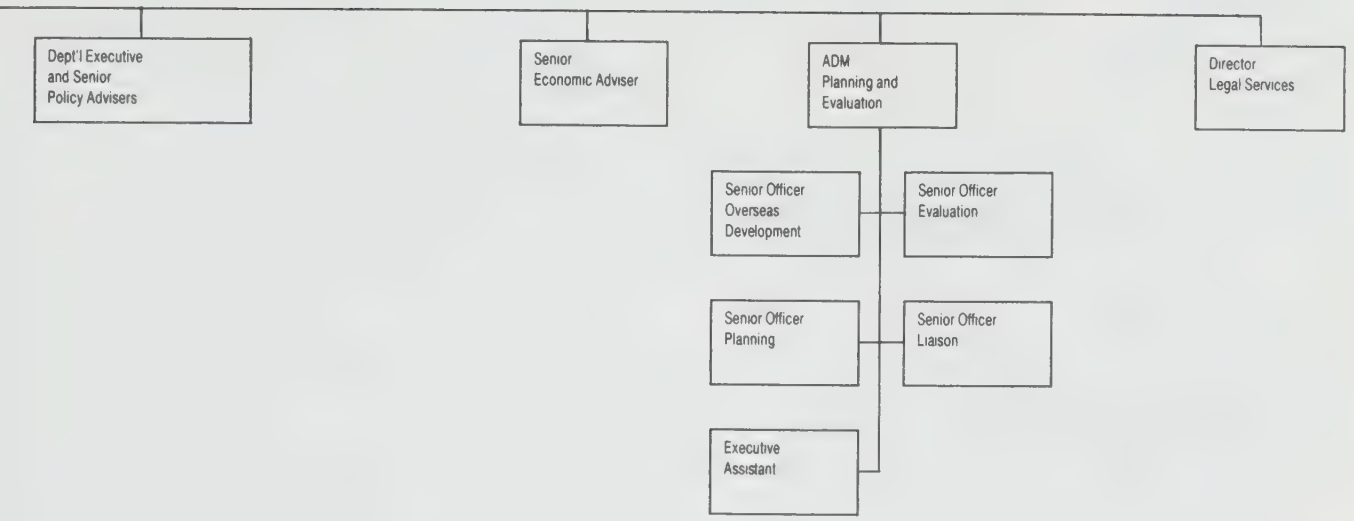
The board, when requested by the applicant, reviews patent and industrial design applications which have been rejected. Hearings also are arranged upon request. Board recommendations are made to the Commissioner of Patents, whose decisions may be appealed to the Federal Court of Appeal (see para. 416). 1381

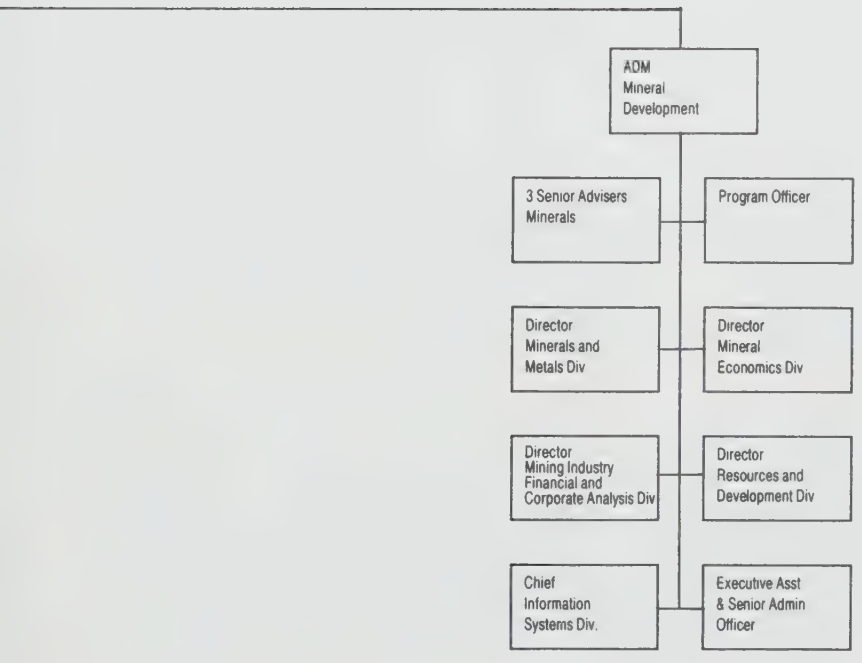
*text effective September 1975

1400 Department of Energy, Mines and Resources

TBS Chart - 1 October 1975




Dept'l Executive and Senior Policy Advisers
Senior Economic Adviser
ADM Planning and Evaluation
Director Legal Services
Senior Officer Overseas Development
Senior Officer Evaluation
Senior Officer Planning
Senior Officer Liaison
Executive Assistant


ADM Mineral Development
3 Senior Advisers Minerals
Program Officer
Director Minerals and Metals Div
Director Mineral Economics Div
Director Mining Industry Financial and Corporate Analysis Div
Director Resources and Development Div
Chief Information Systems Div.
Executive Asst & Senior Admin Officer

1401 Department of Energy, Mines and Resources*

Head Office

58 Booth Street
Ottawa, Ontario
K1A 0E4

Minister

The Hon. Alastair William Gillespie, P.C., M.P.

Principal Officers

Deputy Minister ..... Gordon M. MacNabb
Senior Assistant Deputy Minister ..... Dr. Charles H. Smith
Assistant Deputy Ministers
- Mineral Development ..... Jean-Paul Drolet
- Energy Policy ..... William H. Hopper
- Science and Technology ..... Dr. Yves O. Fortier
- Planning and Evaluation ..... Dr. Pierre L. Bourgault
- Administration ..... Brigadier General Richard P. St. John

Historical Background

1402 Energy, Mines and Resources (EMR) is a comparatively new department but some of its components have long histories – one predates Confederation. The original department, Mines and Technical Surveys (M & TS) was formed in 1949, made up of segments of other departments having a base in earth sciences plus astronomy. The theme of the department at that time was that its work encompassed everthing "from the bowels of the earth to the outermost galaxies of the universe." In January, 1966, control of the Water Resources and Resource Development Branches was transferred to M & TS from the Department of Northern Affairs and National Resources.

1405 In October, 1966, M & TS was reorganized and became Energy, Mines and Resources (the *Department of Energy, Mines and Resources Act,* RSC 1970 c. E-6) with a new and important role of policy-maker in energy development added. In April 1970, the astronomy division of the Observatories Branch was transferred to National Research Council and that branch was renamed Earth Physics Branch. In June, 1971 the Water Sector (Inland Waters, Marine Sciences, and Policy Research and Coordination Branches) was transferred to the new Department of the Environment.

1410 The EMR history is comparatively short, but some branches have been in existence for more than a century. The Geological Survey of Canada, founded in 1842 by Sir William Logan, is the oldest scientific organization in Canada. Earth Physics Branch, formerly the Dominion Observatory, dates from 1871. Parts of the Surveys and Mapping Branch were established in 1872, and Mines Branch (now the Canada Centre for Mineral and Energy Technology) was formed in 1907.

Overall Responsibilities

1415 The objective of the Department of Energy, Mines and Resources is to enhance the discovery, development and use of the country's mineral and energy resources and broaden the knowledge of Canada's landmass for the benefit of all Canadians. To attain this objective, the department devises and fosters national policies based on research and data collection in the earth, mineral, and metal sciences, and on social and economic analyses. The department also carries out an earth sciences

*text effective April 1975; names updated to September 1975

program directed toward the conservation and use of the Canadian landmass, and it provides, as a national service, the scientific and technical information generated in this program (such as topographic and geological maps, atlases and remote sensing data) to a wide span of customers across the country.

Organization and Programs

The department comprises five sectors: Energy Policy; Mineral Development; Science and Technology; Planning and Evaluation; Administration and three branches: Office of Energy Conservation; Office of Energy Research and Development; Information EMR.

Energy Policy

This sector is responsible for co-ordinating, promoting and recommending national policies and programs with respect to energy. Its mandate entails studies and appraisals of all aspects of energy resource development, production, transportation, processing, and use. It is concerned with such matters as:

(a) the quantity and quality of existing and projected resources of energy;
(b) the demand for energy in Canada and the availability of surplus resources;
(c) regional development aspects associated with energy, energy transportation systems and the lead-time for their development;
(d) policies to control foreign ownership of energy resources;
(e) the role of the federal government itself vis-à-vis energy resource development;
(f) the economic impact of the energy industries and the financial needs of those industries;
(g) the scale and type of energy research that should be carried on in Canada;
(h) the outlook for developing new energy resources to meet future needs; and
(i) the environmental problems posed by the development, transportation, processing and use of various energy forms, and the Canadian energy policy within the international context.

The sector also has a mandate for the management and conservation of non-renewable resources in certain land and offshore areas under federal jurisdiction.

The Energy Policy Sector is divided into two operating components: one consists of the Resource Management and Conservation Branch which administers and manages the federal interests in mineral resources off Canada's East and West coasts, in Hudson Bay and in Hudson Strait; and the other is responsible for the energy policy functions of the department. This latter component consists of nine operating branches. Six are responsible for formulating policy advice on individual energy resources. (These six are: Oil and Gas, Canada; Oil and Gas, Canada/U.S.; Oil and Gas, International; Coal; Uranium and Nuclear Energy; Electrical Energy.) The other three branches have responsibilities relating to energy in total. The branches are: Financial and Corporate Analysis; Energy Policy Analysis; and Energy Policy Coordination. The sector administers the *Energy Development Activity* of the Mineral and Energy Resources program.

Mineral Development

This sector studies, analyzes, and provides economic, foreign trade, marketing, social, statistical, and financial information on non-renewable resources. It develops policy proposals for the government and the Canadian mineral industry for the determination of policies and decisions that will ensure an adequate, dependable and timely flow of minerals to meet the country's needs at reasonable cost and contribute to the Canadian long-range economy and well-being.

Many of its activities are concerned with examining and anticipating mineral and related resource issues and perspectives so as to assess the economic and social merits of alternative policy and program options. Hence, there is an emphasis on integrating broad social science analysis (economic, political science, sociology, law, commerce, and geography management sciences) with technical economic analyses of mineral industry behaviour and problems.

Studies may be regional, national, or international in character. Program activities include comprehensive studies on: mineral commodities, including institutional, corporate and technological factors in supply-demand relationships; mineral sector development planning, including forecasts and futures research; economic and social development; mineral policy analysis, including taxation and legislation; and multi-resource development harmonization and foreign industry developments.

Such activities reflect a concern for the effects of changing technology, mineral marketing, further processing, transportation, foreign ownership and control, domestic and international capital flows, mineral sector financing, multi-national firm behaviour, labour-management relations, government-industry relations, intergovernmental mechanisms and cooperation, manpower training and mobility, aspects of environmental quality standards, tariffs, conservation, mineral recovery, foreign development strategies, social stability, community development objectives, social dislocation, resource potential, mining community cultural patterns, attitudes and perception, modelling and forecasting techniques.

This sector administers the *Mineral Development Activity* of the Mineral and Energy Resources Program.

Science and Technology

This sector carries out a broad range of scientific research and data collection pertaining to the earth sciences; geodesy, geology, geophysics, geochemistry, mineralogy, metallurgy, geography. It acquires a knowledge of the physical characteristics of the Canadian landmass, its energy and mineral resource potential, and related basic data essential for engineering and resource development purposes. Through its surveys, maps, and reports, the sector furnishes the scientific data about the earth's crust necessary for the efficient development, use and conservation of the country's natural resources. It also carries out applied and basic research towards incresing effectiveness in the extraction of minerals and in the use of derived metals and other substances.

The Sector comprises the Surveys and Mapping Branch, the Geological Survey of Canada (which includes the Atlantic Geoscience Centre and the Institute of Sedimentary and Petroleum Geology), the Canada Centre for Mineral and Energy Technology (formerly the Mines Branch), the Earth Physics Branch, the Polar Continental Shelf Project, the Canada Centre for Remote Sensing, the Explosives Branch, and the Canada Centre for Geoscience Data.

The sector administers two programs: Mineral and Energy Resources Earth Sciences.

Surveys and Mapping Branch

This branch maintains and extends a network of horizontal and vertical control points across Canada, carries out the topographical mapping of the country at scales varying from 1:25,000 to 1:1,000,000 and legal or property surveys on Crown lands. It also participates in the survey and demarcation of interprovincial and territorial boundaries; prepares descriptions and diagrams of federal electoral districts, and is the sole agency in Canada for the preparation of aeronautical charts. The branch is responsible for the production of the *National Atlas of Canada,* which includes maps representative of many disciplines. The branch produces the thematic

maps for the Atlas and for various other purposes within the department and for other government agencies.

This branch administers the *Field and Air Surveys Activity, Mapping and Aeronautical Charting Activity* of the Earth Sciences Program.

Geological Survey of Canada

The Geological Survey of Canada provides a systematic knowledge of the geology of Canada. It ascertains the potential abundance and distribution of its mineral and energy resources and facilitates the exploration, discovery and development of these resources. It promotes the effective use of the Canadian landmass and identifies geological processes that effect environmental equilibrium. Its key areas of activity include:

(a) energy resource potential studies and mineral resource potential studies,
(b) environmental studies along the Mackenzie Valley corridor, and
(c) studies in marine geology and geophysics.

It publishes its research in memoirs, bulletins, papers, and maps and in numerous scientific and technical journals.

This branch administers the *Geological Research and Surveys Activities* (Earth Sciences Program, and the Mineral and Energy Resources Program).

Canada Centre for Mineral and Energy Technology*

This branch is a large laboratory and pilot-plant complex carrying out applied and basic research in order to assist the Canadian mineral industry in the more efficient extraction of minerals, and to improve and broaden the uses of metals and minerals. Its facilities include a Mining Research Centre which carries out research on such matters as stability of underground and open-pit mines, methods of rock breakage, problems of environmental engineering and methods of obtaining maximum performance in mining operations. It is concerned with the identification of mineral deposits of economic interest; the production of raw materials by developing new mining technology; the processing and conversion of minerals, metals and fuels by improving methods for recovery and uses; and the improvement of the environment by preventing or abating pollution arising from mining, metallurgical, and energy-producing operations. This branch administers the *Mining and Metallurgical Investigations and Research Activity* (Mineral and Energy Resources Program).

Earth Physics Branch

This branch investigates the magnetic, gravity and seismic characteristics of the earth as a whole and of the Canadian landmass in particular. It utilizes the results of its research and of the research done elsewhere to obtain new and more detailed knowledge of the Canadian landmass, leading to improved magnetic and gravity charts, improved knowledge of earthquake hazards and improved detection of underground nuclear explosions. The branch is concerned with the recovery of meteorites, and the investigation of meteorite craters.

Some major programs are:

(a) studies on the properties and characteristics of the earth's crust and deep interior;
(b) a study of the magnetic field in Canada and its variations, both to aid navigation and to investigate the ancient history of the earth; and
(c) the study of variations in the gravitational field in Canada, relating this to the shape of the earth and to problems in accurate surveying.

This branch administers the *Research in Geophysics Activity* (Earth Sciences Program.)

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*formerly the Mines Branch

Polar Continental Shelf Project

1495 This project seeks to increase the scientific and technical knowledge about the arctic regions of Canada. The project works direct with other branches of the department in planning and carrying out an integrated program of arctic research and surveys; it conducts independent investigations to obtain information about arctic phenomena, resources or conditions, and it cooperates with other government departments and agencies and with universities to provide expertise and facilities for arctic studies.

1496 Major programs, most of which are undertaken in cooperation with other departmental branches or agencies, include:

(a) aeromagnetic surveys of arctic regions and the preparation of aeromagnetic maps;
(b) geodetic and topographic surveys of arctic regions to improve surveying techniques and knowledge of glaciology;
(c) the investigation of the marine geology of the arctic continental shelf and continental slope; and
(d) the investigations of the terrestrial geology of arctic regions.

This branch administers the *Polar Continental Shelf Studies Activity* (Earth Sciences Program).

Canada Centre for Remote Sensing

1497 This centre is responsible for coordinating and providing technology for a national program for resource satellites and remote airborne sensing. In 1971, Canada and the United States agreed on a joint program for use of satellites and aircraft in surveys of the natural environment. The objective of the program is the use of remote sensing technology for the monitoring of air, water, land, forest, and crop conditions and the mapping of movements of ice and of ocean currents in Canadian and American waters and the observation of geological, hydrological, vegetation, and soil phenomena. Under the agreement, the centre receives data direct from NASA's Earth Resources Technology Satellite (ERTS), which was launched in July 1972. The Canadian ground readout station is located in Prince Albert, Sask., and the data-handling facilities are in Ottawa, Ont. Canada has a high-altitude remote sensing aircraft program to supplement the satellite data to provide greater detail where required.

1498 The Canadian Advisory Committee on Remote Sensing, composed of representatives of federal and provincial governments, universities and industry interested in the data produced by remote sensing, advises the director of the centre on policy and priorities.

This branch administers the *Canada Centre for Remote Sensing Activity* (Earth Sciences Program).

Explosives Branch

1499 The Explosives Division is responsible for regulating all factories that produce commercial blasting explosives, military explosives, blasting accessories, gunpowder, smokeless powders and percussion primers, ammunition, fireworks and other products of pyrotechnics*, and for the quality and safety of their products. This responsibility extends also to the road transportation of these items and to their storage and importation.

Canada Centre for Geoscience Data

1500 This centre serves as a clearinghouse for the Earth Resources Data System, a 1974-initiated project to co-ordinate computer-processable data produced in the sector by its various landmass, resource and geoscience subsystems. The project

*the art of making or the manufacture and use of fireworks

objective is to provide, in computer-processable form, comprehensive and systematic inventories of Canada's landmass properties, and her energy, and mineral resources.

The *Canadian Index to Geoscience Data* is maintained by the centre as a computer-based reference facility which identifies data contained in federal and provincial publications, open files, and assessment reports. The index has received information on a voluntary basis from 13 contributing agencies for over 43,000 documents.

Planning and Evaluation

1501 This sector comprises a small staff-group which is responsible for departmental strategic and program planning, evaluating the adequacy and effectiveness of departmental programs and activities, and the coordination of liaison between the department and other departments, other governments, and the private sector.

Administration

1502 This sector provides policy direction and central administrative support services for departmental programs in the fields of financial operations, personnel, general administration, management consulting and computer operations. The sector administers the Administration and Special Supporting Services activities of the Administration Program.

Office of Energy Conservation

1503 The office established in November 1973 is responsible for policy, advice, research and increased public awareness concerning the essential role of energy conservation. It serves as a focus through which the views and ideas of various agencies, as well as of provincial governments and private groups, may be expressed concerning the conservation of energy.

Office of Energy, Research and Development

1505 This office acts as the Secretariat for the Federal Task Force on Energy Research and Development, established in January 1974. The Task Force has conducted a study of current and proposed research and development required to meet the general energy policy objective of self-reliance by the 1980's and is preparing proposals for a coordinated research and development program in the context of the national energy policy.

Information EMR

1506 This branch is responsible for the departmental public relations and information program, and for the editing and production of publications, scientific papers, and public information material prepared within the department.

1507 **Additional Information** – Requests for additional information should be directed to the applicable sector or branch at the Head Office address.

1508 **Parliamentary Committee** – Standing Committee on Natural Resources and Public Works. Copies of background papers may be requested from the Committee.

1509 **Auditor** – Auditor General of Canada.

Regional Offices

The Department has no regional offices.

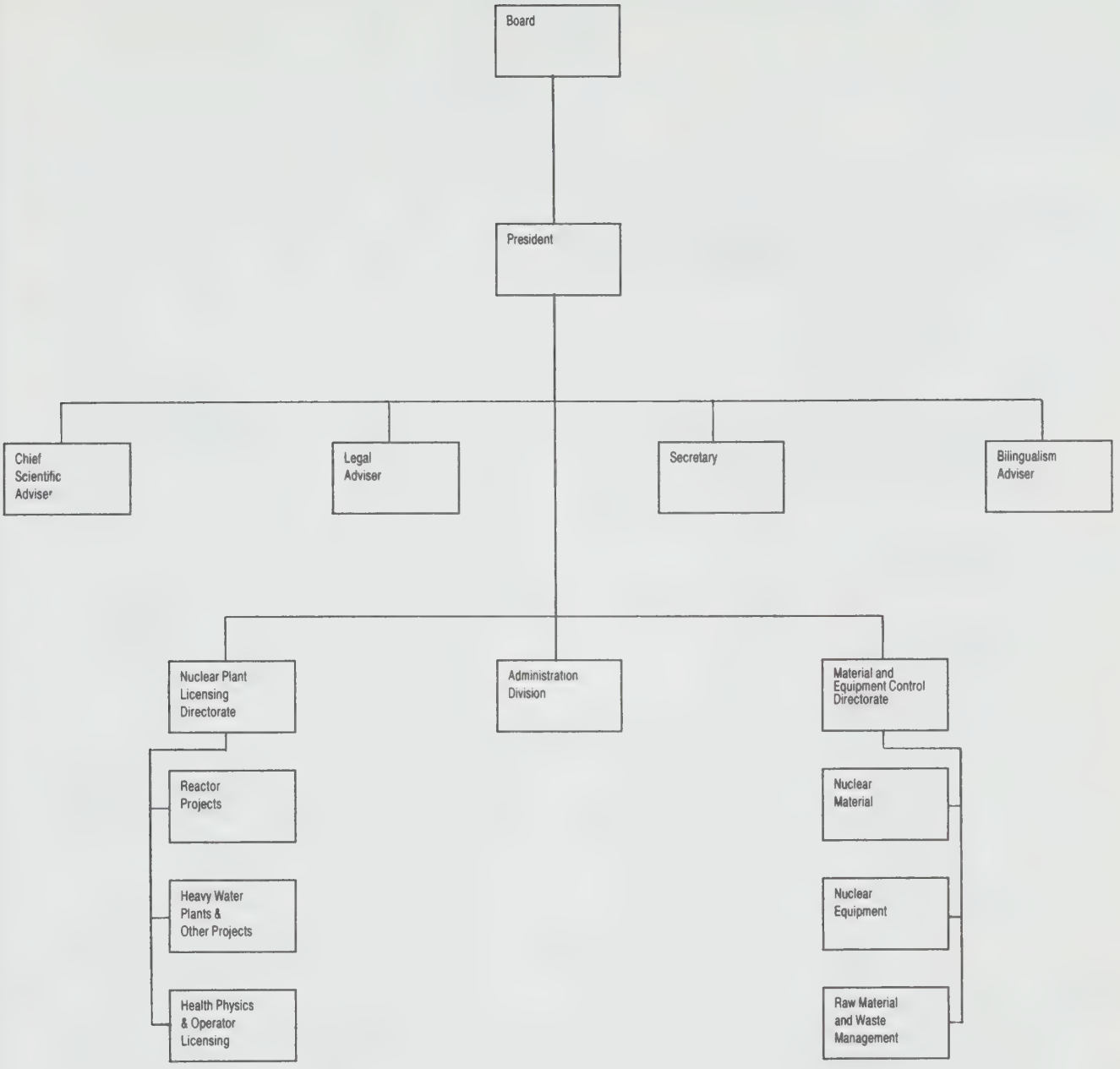
Statutes

1510 The Minister is responsible for the:

Arctic Waters Pollution Prevention Act (RSC 1970 c. 2 [1st Supp.])
Atomic Energy Control Act (RSC 1970 c. A-19)
Canada Lands Surveys Act (RSC 1970 c. L-5, except Part III)
Department of Energy, Mines and Resources Act (RSC 1970 c. E-6)
Emergency Gold Mining Assistance Act (RSC 1970 c. E-5)
Energy Supplies Emergency Act (SC 1973-74 c. 52)
Explosives Act (RSC 1970 c. E-15)
National Energy Board Act (RSC 1970 c. N-6)
National Parks Act (RSC 1970 c. N-13)
National Petroleum Company Act (SC 1975 c.61)
Oil and Gas Production and Conservation Act (RSC 1970 c. O-4) as amended
Petroleum Administration Act (SC 1975 c.47)
Public Lands Grants Act (RSC 1970 c. P-29)
Representation Commissioner Act (RSC 1970 c. R-6, art. 8[2])
Resources and Technical Surveys Act (RSC 1970 c. R-7) as amended
Territorial Lands Act (RSC 1970 c. T-6)

Atomic Energy Control Board

AECB Chart - 1 August 1975



1526 Atomic Energy Control Board*

Head Office
270 Albert Street
Ottawa, Ontario

Mailing Address
P.O. Box 1046
Ottawa, Ontario
K1P 5S9

Minister Designated

Minister of Energy, Mines and Resources**

Members of the Board

President, Dr. Alan T. Prince
Members
Miss Sylvia O. Fedoruk (4/76)** ..... Saskatoon, Sask.
Prof. Laurent Amyot (7/77)..... Montréal, Qué.
J. L. (Roy) Olson (2/78) ..... Brockville, Ont.
President, National Research Council

Principal Officers

President .....Dr. Alan T. Prince
Chief, Administration Division..... Edward M. Nolan
Chief, Scientific Adviser.....(vacant)

Historical Background

1527 The Atomic Energy Control Board was established in 1946 by the *Atomic Energy Control Act* (now RSC 1970 c. A-19). The board, a Crown corporation, is designated as a departmental corporation (Schedule B) within the meaning and purpose of the *Financial Administration Act*. The Board is an agent of Her Majesty.

Overall Responsibilities

1529 The board is primarily a regulatory body which controls the development, application, and use of atomic energy through the authority of the Act and through regulations approved by the Governor-in-Council.

1530 The board controls by means of a comprehensive licensing system, all dealings in prescribed atomic energy substances and equipment, for the purpose of assuring that such substances and equipment are utilized with proper consideration of health and safety and of national and international security. The board's licensing system is administered with the cooperation of other relevant federal and provincial government departments.

1532 The health and safety control of prescribed atomic energy substances and equipment is effected by requiring all prospective licensees to make application to the board and to include with that application, all relevant information on the details of the substance or equipment and its proposed use, as well as operational and safety procedures and equipment, qualifications and experience of users or operators, radioactive waste management proposals, environmental considerations, etc. This information is evaluated by the board's technical staff and advisers, and, if the application is found acceptable, an appropriate licence is then issued. Board inspection officers visit licensees to assure their compliance with the licence and with the *Atomic Energy Control Regulations*.

1534 The security control of prescribed atomic energy substances and equipment assures that Canada's national policies and international commitments are met.

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*text effective; August 1975
**OIC P.C. 1969-2001, 15 Oct. 1969; SOR/69-529

This is effected by controlling the import and export of such substances and equipment in co-operation with other federal government agencies. Provisions of the Non-Proliferation Treaty are administered under a safeguards agreement which provides for the inspection of the Canadian nuclear program by officers of the International Atomic Energy Agency.

The *Atomic Energy Control Act* empowers the board to award grants for atomic 1536
energy research. Such grants are co-ordinated with National Research Council grants for both basic and applied research in atomic energy.

The *Nuclear Liability Act* (RSC 1970 c. 29, 1st supp; not yet proclaimed) assigns to the board certain responsibilities relating to the liability indemnification of nuclear installations.

Organization and Programs

The board is composed of the Nuclear Plant licensing Directorate, the Administration Division, and the Material and Equipment Control Directorate.

Nuclear Plant Licensing Directorate

This directorate is responsible for safety evaluation and licensing of power and 1538
research reactors, heavy water plants, and other projects.

Administration Division

This division is responsible for the general administrative functions of the 1540
board as well as the administrative aspects of radioisotope licensing.

Material and Equipment Control Directorate

This directorate is responsible for safeguards activities, licensing of the proc- 1542
essing and fabrication of fissionable substances, import and export control of nuclear materials and equipment, licensing of accelerators, safety evaluation of major radioisotope equipment, transportation regulatory activities, raw materials, and waste management.

In addition to its own staff of technical experts, the board benefits from advice 1544
from other federal departments such as the Radiation Protection Bureau of the Department of National Health and Welfare and from provincial government departments including Health, Labour, and Environment. The board appoints advisory committees such as the Reactor Safety Advisory Committee whose membership is drawn from federal, provincial, and municipal levels of government. Advisors, inspectors, and advisory committees not only provide a more extensive and specialized advisory and inspection resource, but also facilitate inter-governmental and inter-departmental co-operation in areas of interest to the board.

Additional Information – may be obtained from the Chief, Technical Information 1547
Division.

Parliamentary Committee – Standing Committee on National Resources and 1548
Public Works.

Auditor – Auditor General of Canada. 1549

1575 Atomic Energy of Canada Limited*

Head Office

275 Slater Street
Ottawa, Ontario
K1A 0S4

Minister Designated

Minister of Energy, Mines and Resources**

Board of Directors***

Fernand Bonenfant ..... Québec, Qué.
H. Marcel Caron ..... Montréal, Qué.
Yvon F. DeGuise ..... Montréal, Qué.
John S. Foster ..... Ottawa, Ont.
David A. Golden ..... Ottawa, Ont.
Nancy E. Henderson ..... Calgary, Alta.
Harry W. Macdonell ..... Toronto, Ont.
Arthur J. O'Connor ..... Fredericton, N.B.
Robert B. Taylor ..... Toronto, Ont.
Harry G. Thode ..... Hamilton, Ont.

Principal Officers

President ..... John S. Foster
Vice-presidents
- Administration and Planning ..... Archie M. Aikin
- Commercial Products ..... John M. Beddoes
- Whiteshell Nuclear Research Establishment ..... Robert G. Hart
- Chalk River Nuclear Laboratories ..... Ara J. Mooradian
- Power Projects ..... George A. Pon

Historical Background

1577 Atomic Energy of Canada Limited (AECL) was incorporated as a Crown company in 1952 under the provisions of the *Companies Act*. On April 1, 1952 the company assumed responsibility for operation of the Chalk River project from the National Research Council.

This Crown corporation is designated as an agency corporation (Schedule C) within the meaning and purpose of the *Financial Administration Act* (OIC, P.C. 1952-4307, 23 Oct 1952). The Company is an agent of Her Majesty.

Overall Responsibilities

AECL is responsible for research into and development of peaceful uses of nuclear energy; in particular, the development of nuclear power systems to meet Canadian needs and medical and industrial applications of radioisotopes and radiation.

The company's activities include:

(a) operation of laboratories for fundamental and applied research and engineering development;
(b) design of nuclear power systems;
(c) marketing of nuclear power stations, components and technology;
(d) construction and operation of heavy water production plants; and

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*text effective September 1975
**OIC, P.C. 1969-2001, 15 Oct. 1969; SOR/69-529
***the directors remain in office until they reach retirement age

(e) production and marketing of radioisotopes and the design, manufacture and marketing of equipment for the utilization of radioisotopes and radiation.

Organization and Programs

The executive offices of AECL are at Head Office, Ottawa, to which is attached also the Nuclear Power Marketing group. Chalk River Nuclear Laboratories and the Whiteshell Nuclear Research Establishment engage in fundamental and applied research in physics, chemistry, biology, and medicine, and in engineering development related to design and construction of nuclear power plants. 1580

Commercial Products Division processes and markets radioactive isotopes for industry and medical diagnosis and treatment, develops new uses for isotopes and manufactures and markets equipment for the application of radiation and radioactive isotopes. Commercial Products operates as a separate, self-supporting, commercial enterprise. 1582

Power Projects is the main engineering group of AECL. It provides design and development engineering, project control, and management for nuclear power plants based on the CANDU (Canada Deuterium Uranium) system. Customers include Ontario Hydro, Hydro-Québec, and New Brunswick Electric Power Commission, as well as overseas utilities. Power Projects acted as project managers for the Nelson River high voltage D.C. transmission system recently completed for Manitoba Hydro. 1583

Heavy Water Projects is responsible for the construction and operation of heavy water plants in order to supply the Canadian nuclear power program. The plant at Glace Bay, N.S., has been rehabilitated and started up, while a plant at Port Hawkesbury, N.S. was purchased from Canadian General Electric Company Limited, and is now operated by AECL. Construction began on the La Prade Heavy Water Plant at Gentilly, Québec. 1584

Regional Offices

Glace Bay Heavy Water Plant
P.O. Box 5
Glace Bay, N.S.
B1A 5V8

Power Projects-Montréal
Suite 900
2001 University
Montréal, Qué.
H3A 2N2

Commercial Products
P.O. Box 6300
Station "J"
Ottawa, Ont.
K2A 3W3

Power Projects
Sheridan Park
Mississauga, Ont.
L5K 1B2

La Prade Heavy Water Plant 1585
P.O. Box 460
Gentilly, Qué.
G0X 1G0

Chalk River Nuclear Laboratories
Chalk River, Ont.
K0J 1J0

Heavy Water Projects
P.O. Box 3504
Ottawa, Ont.
K1Y 4G1

Whiteshell Nuclear Research Establishment
Pinawa, Man.
R0E 1L0

Additional Information – from public relations at head office. 1587

Parliamentary Committee – Standing Committee on National Resources and Public Works. 1588

Auditor – Auditor General of Canada. 1589

1590 Board of Examiners for Dominion Land Surveyors*

Head Office

Surveys and Mapping Branch
Room 552, 615 Booth Street
Ottawa, Ontario
K1A 0E9

Minister

Minister of Energy, Mines & Resources

Members of the Board

Chairman, David Robert Slessor, B.Sc.(C.E.), O.L.S., D.L.S., P. Eng. (Surveyor General & Director, Legal Surveys Division, Surveys & Mapping, EMR)
Vice-chairman, William Vacy Blackie, B.Sc., N.S.L.S., O.L.S., D.L.S. (Assistant Surveyor General and Director, Legal Surveys Division, Surveys & Mapping Branch of EMR)
Member, Alfred Frederick Lambert, BA, D.T.S., D.L.S. (Commissioner International Boundary Commission)
(one vacancy)

Principal Officer

Secretary ..... Robert Oswald Semper

Historical Background

1591 A Board of Examiners was first provided for in the *Dominion Lands Act* of 1872. The board was established by Order-in-Council P.C. 422-1875, dated May 7, 1875. Initially it consisted of the Surveyor General of Dominion Lands as chairman plus eight qualified surveyors as members. The board appointed its secretary. In 1899, the act was amended, thereby reducing the membership from nine to three persons (namely, the surveyor general, and two dominion topographical surveyors).

The board continued to appoint its own secretary until 1951, when under Section 5 of the *Canada Lands Surveys Act* (now RSC 1970 c. L-5), it was provided that the secretary be appointed by the Minister of Mines and Technical Surveys.*

Overall Responsibilities

1592 The board controls all matters relating to the examination, admission, and qualification of candidates who wish to qualify as either Dominion Land Surveyors or Dominion Topographical Surveyors. The board is responsible for the maintenance of professional discipline.

Regional Offices

1593 The Board of Examiners utilizes the regional offices of the Surveyor General of Canada (Lands). The board may establish temporary examination centres in any area of Canada.

1594 Offices of the Regional Surveyors are located at the following addresses:

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*text effective October 1975
*today this is the Minister of Energy, Mines and Resources

Dominion Block Building
P.O. Box 368
98 Victoria Street, East
Amherst, N.S.
B4H 3Z5

25 St. Clair Avenue, East
Toronto, Ont.
M4T 1M2

Room 409
McCallum Hill Building
1874 Scarth Street
Regina, Sask.
S4P 2G7

Pacific Centre Limited
P.O. Box 10062
700 West Georgia Street
Vancouver, B.C.
V7Y 1B6

P.O. Box 668
Yellowknife, N.W.T.
X0E 1H0

P.O. Box 9874
1141 route de l'Église
Sainte-Foy, Qué.
G1V 4C5

1000 Kensington Building 1595
275 Portage Avenue
Winnipeg, Man.
R3B 2B3

Centennial Building
10015-103 Avenue
Edmonton, Alta.
T5J 0H1

200 Range Road 1596
Whitehorse, Yukon Territory
Y1A 3A4

1605 Canadian Permanent Committee on Geographical Names*

Head Office

EMR Tower
580 Booth Street
Ottawa, Ontario
K1A 0E4

Minister

Minister of Energy, Mines and Resources**

Members of the Board†

Federal Representatives

- Chairman, ADM, Mineral Policy, Department of Energy, Mines and Resources
- Director General, Surveys and Mapping Branch, Department Energy, Mines and Resources
- Director of Cartography, Department of National Defence
- Dominion Hydrographer, Department of the Environment
- Superintendent, Bureau for Translations, Department of the Secretary of State
- Dominion Archivist, Public Archives of Canada
- Alex Stevenson, Department of Indian Affairs and Northern Development (representing the two territorial governments as well as National Parks, and Indian Reserves)

Provincial Representatives

- K. J. Beanlands, Assistant Deputy Minister, Lands, Government of Newfoundland
- D. F. Person, Research Officer, Department of Lands, Forests and Water Resources, Government of British Columbia
- W. B. Edwards, Chairman, Alberta Heritage Sites Board, Government of Alberta
- W. M. Schwartz, Controller of Surveys, Government of Saskatchewan
- A. C. Roberts, Director of Surveys, Government of Manitoba
- R. G. Code, Surveyor General, Government of Ontario
- J. Poirier, Secretary, Québec Geographical Commission, Government of Québec
- B. B. Meadows, Director of Lands, Government of New Brunswick
- D. Boylan, Secretary of Cabinet, Government of Prince Edward Island
- H. B. Robertson, Director of Surveys, Government of Nova Scotia

Principal Officer

Executive Secretary ..... Alan Rayburn

Historical Background

1606 The Canadian Permanent Committee on Geographical Names (CPCGN) was established by Order-in-Council in 1897 as the Geographic Board of Canada. The name was changed in 1948 to the Canadian Board on Geographic Names, and finally re-formed under its present name in 1961. The committee's functions were re-defined in 1964 (OIC P.C. 1964-1519). The last re-organization recognized that

*text effective September 1975; the board often is referred to as the CPCGN, The Names Committee, or the Permanent Committee
**Order-in-Council 1969-1458, 22 Jul. 1969
†the federal members are ex officio except the representative of IAND who is appointed by his Minister. The provincial members are appointed by their respective governments

the provinces had exclusive jurisdiction to make decisions on names within their own territory.

Overall Responsibilities

1607 The CPCGN standardizes and co-ordinates provincial authority activities regarding geographical names in Canada. This includes toponymic research into the use, origin, and meaning of names and of generic terminology. The committee's secretariat* provides geographic name information to federal agencies, as well as various mapping and charting offices. Canada's international interests in toponymic problems such as the processing of undersea names, the publishing of international toponymic references, and the training of persons to undertake toponymic field research are co-ordinated by the committee.

Organization and Programs

1608 The committee meets annually to discuss various problems, to report on developments, and to advise on programs of research and of publication.

The publishing program includes the *Gazetteer of Canada* series which began 25 years ago. (The series is complete except for Québec which produced its own *Répertoire géographique du Québec.*) Most of the federal gazetteers are in second edition. However, cumulative annual supplements are produced.

1609 **Additional Information** – from the executive secretary.

1610 **Parliamentary Committee** – funds from the *Surveys and Mapping Branch Program.*

*provided by EMR Surveys and Mapping Branch's Toponymy Division. The division chief is the committee's executive secretary. He is supported by a staff of 12. (The branch provides staff and funds.)

1615 Columbia River Treaty Permanent Engineering Board* (Canadian Section)

Head Office

EMR Tower
Ottawa, Ontario
K1A 0E4

Minister Designated**

Minister of Energy, Mines and Resources

Members of the Board

Chairman, Gordon M. MacNabb (Deputy Minister, Department of Energy, Mines and Resources, Government of Canada) ..... Ottawa, Ont.

Other Members

B. E. Marr (Associate Deputy Minister of Water Resources, Department of Lands, Forests and Water Resources, Government of British Columbia) ..... Victoria, B.C.

E. M. Clark, Alternate to Mr. G. M. MacNabb (Regional Director, Pacific Region, Inland Waters Directorate, Department of the Environment, Government of Canada) ..... Vancouver, B.C.

H. M. Hunt, Alternate to B. E. Marr (Chief, Power and Major Licenses Division, Water Resources Service, Department of Lands, Forests and Water Resources, Government of British Columbia) ..... Victoria, B.C.

Principal Officers

Chairman ..... Gordon M. MacNabb
Secretary ..... E. M. Clark

Historical Background

1616 The Columbia River Treaty Engineering Board was established in 1961 by a *Treaty between Canada and the United States of America relating to cooperative development of the water resources of the Columbia River Basin.****

Overall Responsibilities

1617 The board reports to the governments of Canada and the United States on the implementation of the treaty and on the results being achieved.

The board is responsible for:

(a) assembling records of the flows of the Columbia and Kootenay Rivers at the Canadian-American Border;
(b) reporting to either government whenever there is a substantial deviation from the hydroelectric and flood-control operating plans;
(c) assisting in reconciling differences between technical or operational matters;
(d) making periodic inspection and review reports to ensure that treaty objectives are being met;
(e) reporting to Canada and the United States at least once a year;
(f) investigating and reporting with respect to any other matter coming within the scope of the treaty; and

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*text effective September 1975
**Order-in-Council P.C. 1964-1971, 29 October 1964
***generally referred to as The Columbia Treaty

(g) consulting with the operating authorities as designated by the governments of Canada and the United States in the establishment and operation of a hydro-meteorological system as required by the treaty.

Organization and Programs

1618 The board normally meets twice a year to receive and review reports on the construction and operation of the projects and reservoirs* established and operated in compliance with the treaty. The board submits an annual report to both governments. The report sets forth the results achieved and benefits produced during the 12-month period under review (i.e. November to October).

Regional Offices

1619 The Canadian secretary is located in Vancouver, B.C. and the U.S.A. secretary in Washington, D.C.

Canada Secretary
E. M. Clark, Regional Director
Pacific Region
Inland Waters Directorate
Department of the Environment
Vancouver, B.C.

U.S.A. Secretary
W. W. Duncan
Assistant Chief
Hydrologic Engineering Branch
Civil Works Directorate
Office, Chief of Engineering
U.S. Army
Washington, D.C.

*reservoirs are still being constructed

1630 Eldorado Aviation Limited*

Head Office

Suite 400
255 Albert Street
Ottawa, Ontario
K1P 6A9

Minister Designated

Minister of Energy, Mines and Resources**

Board of Directors***

Clement G. Baschenis ..... Ottawa, Ont.
Gordon R. Burton ..... Ottawa, Ont.
Nicholas M. Ediger ..... Ottawa, Ont.
Gordon A. Frost ..... Ottawa, Ont.
(one vacancy)

Principal Officers

President ..... Nicholas M. Ediger
Executive Vice-president ..... Clement G. Baschenis

Historical Background

1631 The Eldorado Aviation Limited was established pursuant to the *Companies Act* on April 1953. This Crown corporation is designated a 'proprietary corporation' (Schedule D); and the Minister as the "Appropriate Minister" (OIC P.C. 1953-1068, 6 July 1953) within the meaning and purpose of the *Financial Administration Act*.‡ The corporation is an agent of Her Majesty.

Overall Responsibilities

1632 The company operates under a Class 5 licence from the Canadian Transport Commission to carry on aerial transportation of personnel and freight and to provide other air services as required under contracts between the company and its parent, Eldorado Nuclear Limited, and the Northern Transportation Company Limited.

Organization

1633 The company's operating office and headquarters are located at No. 2 Hangar, Industrial Airport, Edmonton, Alta.

1634 **Additional Information** – enquiries to be directed to the assistant secretary, director of aviation at head office.

Parliamentary Committee – the Standing Committee on National Resources and Public Works.

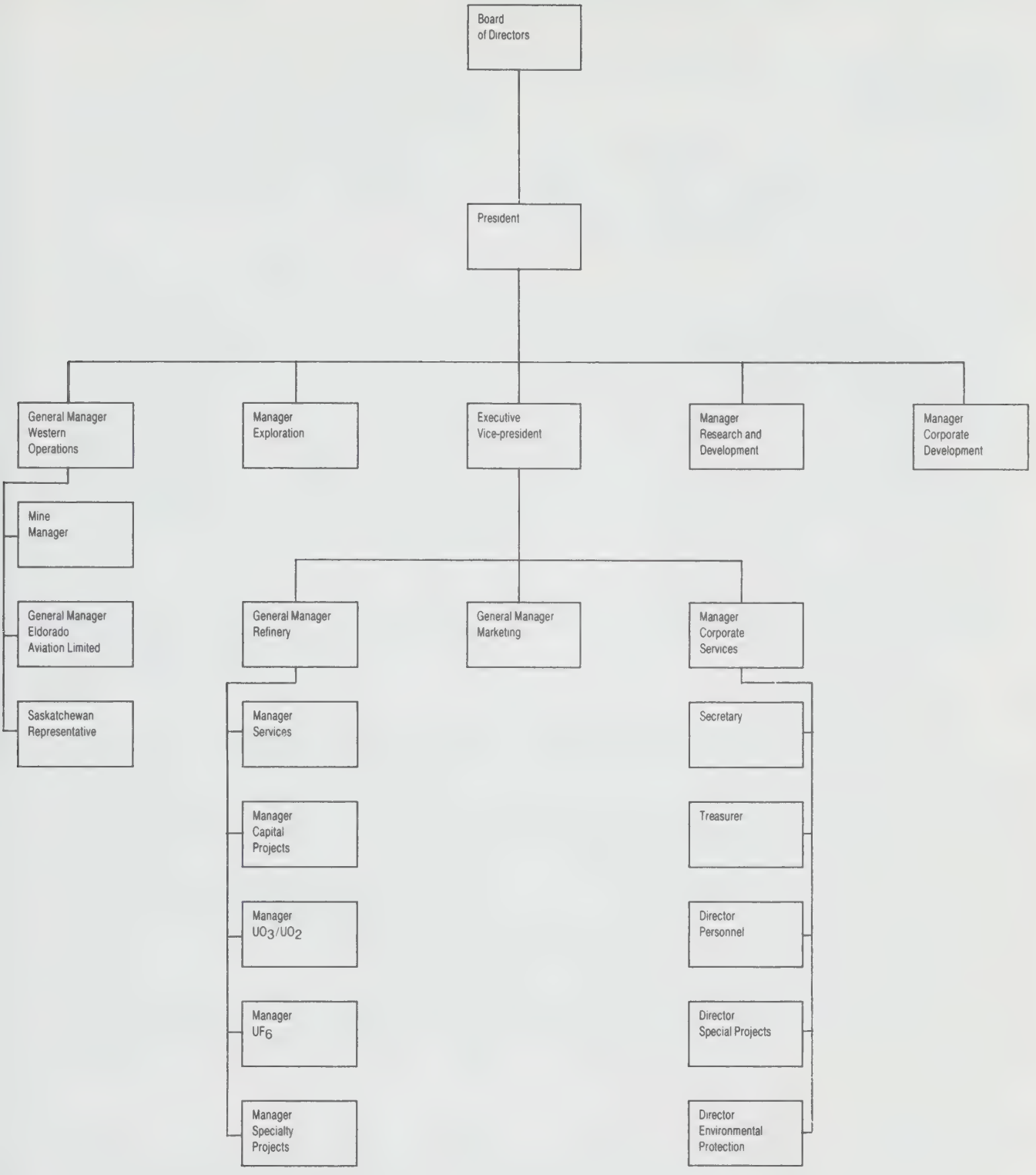
Auditor – Auditor General of Canada.

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*text effective September 1975
**OIC P.C. 1969-2001, 15 Oct 1969; SOR/69-529
***There is no expiry date as directors are appointed for life or until retirement
‡a further Order-in-Council was issued in September 15 of that year (P.C. 1953-1402) as the 1952 revised statutes had omitted this corporation from Schedule D of the Act.

1645 Eldorado Nuclear Limited

ENL Chart - 1 April 1975



1646 Eldorado Nuclear Limited*

Head Office

255 Albert Street
Ottawa, Ontario
K1P 6A9

Minister Designated

Minister of Energy, Mines and Resources**

Board of Directors***

The Hon. John B. Aird	Toronto, Ont.
Clement G. Baschenis	Port Hope, Ont.
Marcel Bélanger	Québec, Qué.
William J. Bennett	Montréal, Qué.
Roger A. Blais	Montréal, Qué.
Nicholas M. Ediger	Ottawa, Ont.
William M. Gilchrist	Ottawa, Ont.
J. Gerald Godsoe	Halifax, N.S.
Maurice A. A. C. Swertz	Weyburn, Sask.

Principal Officers

President	Nicholas M. Ediger
Executive Vice-president	Clement G. Baschenis

Historical Background

1647 The original company, then known as Eldorado Gold Mines Limited, carried out exploration activities in the Northwest Territories. In June 1943, the company changed its name to Eldorado Mining and Refining Limited. (Both companies were incorporated under the *Companies Act of Ontario.*) On 28 Jan 1944, the issued and outstanding shares were expropriated and held by the Minister of Munitions and Supplies in trust for His Majesty the King in Right of Canada. Later Eldorado Mining and Refining (1944) Limited was incorporated under the *Companies Act,* for the purpose of acquiring the property, assets, and rights, and assuming the obligations and liabilities of Eldorado Mining and Refining Limited.

The Company, a Crown corporation, is designated a proprietary corporation (Schedule D) within the meaning and purpose of the *Financial Administration Act* OIC P.C. 1968-1057, 22 May 1969; SOR/69-262). The Company is an agent of Her Majesty.

Overall Responsibilities

1648 The company has a number of functions: it explores for and develops uranium deposits; mines and concentrates uranium ores; refines uranium concentrates (producing nuclear grade oxides, uranium hexaflouride, uranium metal and other nuclear fuel products) and markets them both in Canada and abroad. At Port Hope, the company acts as custodian of the Government of Canada uranium concentrate stockpile.

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*text effective August 1975
**OIC P.C. 1969-2001, 15 Oct. 1969
***all appointments expire in April 1976

Organization

The organization of the company comprises the following divisions: 1650

Research and Development

The Research and Development Division is located in Ottawa and deals with the development and improvement of methods of treating uranium ores and producing nuclear fuels. 1652

Refining Division

The Refining Division, at Port Hope, Ontario, refines uranium concentrates to UO_3, UO_2, UF_6 and other compounds and metal. The division also manufactures nuclear fuels and other products using depleted and enriched uranium. The zirconium production facility is at present inactive. 1654

Beaverlodge Operation

Beaverlodge, at Eldorado, Saskatchewan, is engaged in mining uranium ores from which U_3O_8 concentrates are produced. 1655

Regional Office

The following office is the general headquarters for mining operations and western exploration: 1656

10040 – 105th Street
Edmonton, Alta.

Additional Information – enquiries should generally be referred to the company's head office. 1657

Parliamentary Committees – National Resources, and Public Works. 1658

Auditor – Auditor General of Canada. 1659

1660 Energy Supplies Allocation Board*

Head Office
Canadian Building
219 Laurier Avenue West
Ottawa, Ontario

Mailing Address
P.O. Box 2578, Station "D"
Ottawa, Ontario
K1P 5W6

Minister Designated
Minister of Energy, Mines and Resources

Members of the Board**
Chairman, Neil J. Stewart ..... Ottawa, Ont.
Vice-chairman, William D. Archbold ..... Toronto, Ont.
Members
Cooper Drabble ..... Ottawa, Ont.
Armand Beaupré ..... Québec City, Qué.
(one vacancy)

Principal Officer
Director-General, Operations and Secretary of the Board ..... James I. Carmichael

Historical Background

1662 The Energy Supplies Allocation was established under the *Energy Supplies Emergency Act,**** assented to 14 Jan 1974 (SC 1974 c. 52).

Part IV of the *Petroleum Administration Act,* assented to 19 June 1975, assigns to the board the responsibility for administering petroleum import cost compensation payments, and the inspection of price-control performance by persons receiving compensation under the Act. The Board is designated as a department, and the Minister as the Appropriate Minister within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1974-1014, 2 May 1974; SI/74-55).

Mandatory Allocation of Supplies

1664 When the Governor-in-Council is of the opinion that a national emergency exists by reason of actual or anticipated shortages of petroleum or disturbances in the petroleum markets that affect or will affect the national security and welfare and the economic stability of Canada, and that it is necessary in the national interest to conserve the supplies of petroleum products within Canada, the Governor-in-Council may, by order, so declare and by that order authorize the establishment of a program for the mandatory allocation of petroleum products within Canada in accordance with this Act. The Governor-in-Council may order the introduction of rationing should it appear this additional measure is necessary to support the mandatory allocation program.

Special Tribunal

1666 The Governor-in-Council may make regulations providing for the establishment and conduct of a tribunal for the hearing and determination of complaints of deprivation of property occasioned by any regulation under the Acts, prescribing the time within which complaints may be made and the procedure to be followed thereon, and respecting the determination and payment of compensation for such deprivation of property.

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*text effective April 1975; names updated to August 1975
**date of appointment; term to be served "at leisure".
***the Act, except for Part V dealing with the *National Energy Board Act*, expires 30 June 1976

Additional Information – from the Director-General, Operations at Head Office. 1670

Parliamentary Committee – Standing Committee on National Resources and Public Works. 1671

Auditor – Auditor General of Canada. 1672

1680 Interprovincial and Territorial Boundary Commissions*

Head Office

Surveys and Mapping Branch
Department of Energy, Mines and Resources
615 Booth Street
Ottawa, Ontario
K1A 0E4

Minister

Minister of Energy, Mines and Resources

Members of the Commissions

Chairman, David Robert Slessor, Surveyor General of Canada** ..... Ottawa, Ont.
Manitoba/Saskatchewan Members
- Allen C. Roberts, Director of Surveyors, Department of Mines and Natural Resources, Winnipeg
- William Merrit Schwartz, Controller of Surveys, Department of Natural Resources, Regina

British Columbia/the Territories Members
- Surveyor General of British Columbia, Victoria

Saskatchewan/Northwest Territories Members
- William Merrit Schwartz, Controller of Surveys, Department of Natural Resources, Regina

Alberta/British Columbia Members
- Charles Walton Youngs, Director of Surveys, Department of Highways, Edmonton
- Surveyor General of British Columbia, Victoria

Alberta/Northwest Territories Members
- Charles Walton Youngs, Director of Surveys, Department of Highways, Edmonton

Manitoba/Northwest Territories Members
- positions vacant

Manitoba-Saskatchewan Boundary Commission

1682 This commission was established in 1936 (OIC P.C. 1410 of 10 June 1936). Parts of the boundary were surveyed in 1936, 1941, 1947, and 1961-62. Under authority of OIC 683 of 2 May 1963, the total length of the boundary was defined. This work was completed in 1972. Work is in progress on the commissioner's report and accompanying atlas which will describe the southerly two-thirds of the boundary (the northerly portion is described in the published *Report and Atlas* covering the years 1936-1962).

British Columbia-Yukon-Northwest Territories Boundary Commission

1684 From 1899-1908 165 miles of boundary was surveyed in areas of mineral exploration. However, it was not until the construction of the Alaska Highway in 1942

*text effective October 1975
**the Surveyor General of Canada is the chairman for the first four commissions, but has not officially been named to that position for the last two

that indirectly led to the establishment of this commission (OIC P.C. 5355 of 5 July 1943). Except for 38 miles of heavily glaciated and isolated areas, the boundary has been surveyed. Line clearing and restoration of survey monuments continue.

Saskatchewan-Northwest Territories Boundary Commission

1686 The commission was established in 1952 (OIC P.C. 3801 of 24 Aug 1952). The survey commenced in 1954 was completed in 1958. Check measurements are being made on 140 miles in order to isolate and correct possible error of about 270 feet. Some restoration to survey monuments may be undertaken.

Alberta-British Columbia Boundary Commission

1688 The first commission, established in 1913, surveyed portions of the sinuous (i.e. Rocky Mountain height of land) boundary where the boundary crossed certain passes; and surveyed the straight line boundary North to the 60th parallel. In addition to demarcate and maintain the boundary, the commission also settles disputes. In 1974 a permanent commission was established under statute (two provincial and one federal). The present commission is authorized to re-survey any part of the sinuous boundary; settle disputes; establish, restore, and maintain survey monuments and other physical evidence of the boundary. At the moment commission is not active as the British Columbia Commissioner has not yet been appointed.

Alberta-Northwest Territories Boundary Commission

1690 During 1924 and 1925, 36 miles were surveyed around the vicinity of Fort Smith. The commission was not formerly established until 1950 by OIC 962 of 14 Feb. The boundary was surveyed and restoration work completed. There have been no active programs since 1965.

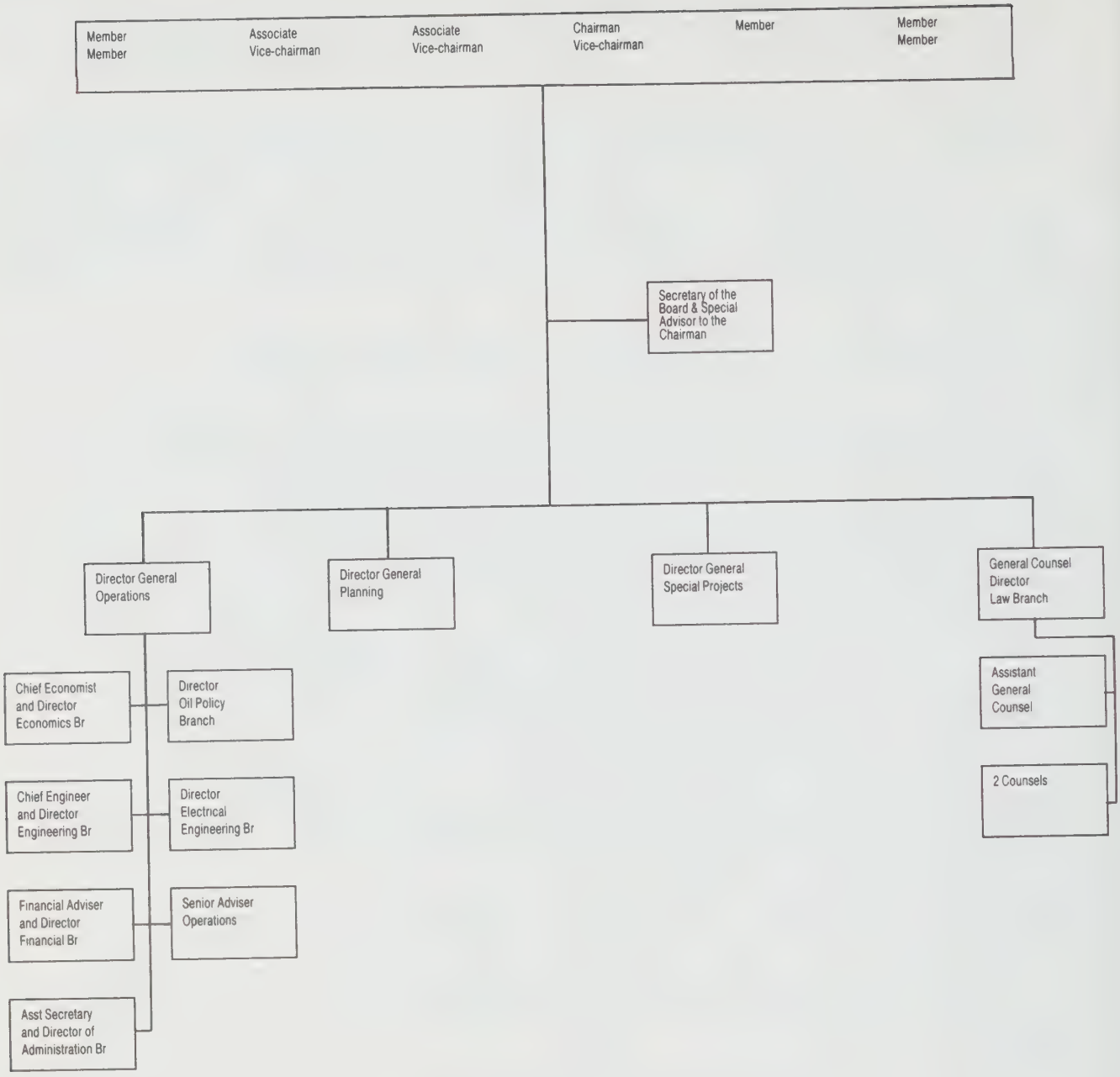
Manitoba-Northwest Territories Boundary Commission

1692 The commission was established in 1955 by OIC 1014 of 7 July. The boundary was demarcated between 1958 and 1960. There have been no active programs since.

1695 **Additional Information** – may be obtained from the chairman at head office, or from any of the provincial commissioners.

1700 National Energy Board

TBS Chart - 1 April 1975



National Energy Board*

Head Office

Trebla Building
473 Albert Street
Ottawa, Ontario
K1A 0E5

Minister Designated

Minister of Energy, Mines and Resources**

Members of the Board

Chairman, Marshall A. Crowe (10/80)*** ..... Portland, Ont.
Vice-chairman, Douglas M. Fraser (8/80) ..... Ottawa, Ont.
Associate Vice-chairmen
- Jack G. Stabback (1/81) ..... Ottawa, Ont.
- (one vacancy)

Other Members
- Rolf F. Brooks (11/80) ..... Kanata, Ont.
- A. Cossette Trudel (10/77) ..... Ottawa, Ont.
- C. Geoffrey Edge (1/78) ..... Ottawa, Ont.
- Jacques Farmer (4/81) ..... Ottawa, Ont.
- William A. Scotland (4/81) ..... Ottawa, Ont.

Principal Officers

Secretary of the Board and Special Advisor to the Chairman ..... Robert A. Stead
Directors General
- Operations ..... Andrew B. Gilmour
- Planning ..... John R. Jenkins
- Special Projects ..... Marc E. LeClerc

Historical Background

1702 The National Energy Board was established in June 1959 by the *National Energy Board Act* (now RSC 1970 c. N-6 as amended). The Board is designated as a department within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1959-1038, 14 Aug 1959).

Overall Responsibilities

1703 Under the *National Energy Board Act,* the board has two principle roles: to regulate specific areas of the oil, gas and electrical industries in the public interest, and to advise the Government on all matters concerned with the development and use of energy resources.

The Act requires the board to regulate many aspects of the energy industries to ensure that the interests of the public are protected. The regulatory role of the board encompasses the following fields:

(a) the issuance of certificates of public convenience and necessity for interprovincial and international pipelines and international power lines – only federally incorporated companies‡ may be granted a certificate to construct or operate interprovincial and international pipelines. Before permission is granted for construction (through a certificate of public convenience and necessity) the

*text effective 1 April 1975
**OIC P.C. 1969-2001, 15 Oct 1969
***indicates month and year of appointment expiry date
‡refer to the Corporations Branch of Consumer and Corporate Affairs

board considers the application at a public hearing. The board may, however, issue orders for relatively minor additions or modifications to pipeline systems or transmission lines without calling a public hearing;

(b) pipeline utility crossings – for reasons of safety, the protection of the environment and other utilities' services, no pipeline may cross or be crossed by another utility without authorization of the board. Authorization is made by board order*, without a public hearing, after consideration of all the relevant information;

(c) safety regulations – pipeline safety is an important aspect of the board's responsibilities, and high standards are maintained through regulations and orders, and regular on-site inspections by board staff;

(d) regulation of pipeline tolls, tariffs, accounting practices – the regulation of rates, tolls, and tariffs of pipeline companies under federal jurisdiction is carried out by the board, and the establishment of fair and reasonable rates may involve public hearings. The board, in approving or setting rates or charges for the transportation of oil and gas in a pipeline, seeks to ensure that there is no unjust discrimination against any person or locality;

(e) the issuance of licences and orders authorizing the export of oil, gas and electric power and the import of gas – in considering applications for export licences, the board is required by the *National Energy Board Act* to satisfy itself, among other things, that the quantities of energy involved do not exceed the surplus remaining after allowance has been made for reasonably foreseeable Canadian requirements. The board must also be satisfied that the prices charged for exports are just and reasonable in relation to the public interest;

(f) the control of exports of motor gasoline, middle distillates, propane, butane and ethylene – in connection with its advisory role, the board keeps under review all matters relating to energy within the jurisdiction of the Parliament of Canada (including the control, supervision, conservation, use, marketing and development of energy and sources of energy). The board recommends to the Minister any measure that it considers necessary or advisable in the public interest. With respect to this role, the board on its own initiative may hold inquiries into a particular aspect of the energy industry and prepare a report for the information of the Minister and the general public. The board also conducts studies and prepares reports at the request of the Minister.

1707 In addition, the board administers Part I of the *Petroleum Administration Act* (SC 1974-75 c. 47) effective from 1 April 1974. The board administers and collects petroleum export charges and advises the Minister on the amount collected.

1708 The National Energy Board is a court of record. With regard to attendance, the swearing and examining of witnesses, the producing and inspecting of documents, and the enforcement of its orders, it has all the powers vested in a superior court of record.

Organization and Programs

1709 Nine members, appointed by the Governor-in-Council, constitute the board. They are appointed for a term of seven years or until the age of 70. Four members are designated as chairman, vice-chairman and two associate vice-chairmen, respectively. Sittings are held at such times and places as necessary.

Under the direction of the chairman, the board has a staff which is organized into seven branches: Administration, Economics, Electrical Engineering, Engineering, Financial, Law, and Oil Policy. The ongoing work of these branches is controlled by three directors general: Operations, Planning, Special Projects.

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* they appear in Part II of the *Canada Gazette*

Operations

1710 The operations facility ensures that the board is provided with the resources necessary to carry out its tasks and further ensures that these resources are utilized effectively and efficiently. This facility also co-ordinates the work program of the board, as well as, inter-branch activities (particularly with reference to the board's regulatory function).

Planning

1711 The planning facility develops the board's national policy recommendations. Recommendations related to both national and international long-term use of energy resources insofar as that use concerns the Government of Canada.

Special Projects

1712 The special projects facility is responsible for the provision of expeditious co-ordination of advice required by the board to enable it to respond to urgent requests from the Minister, the Cabinet, other departments, the energy industry – the general public.

1713 **Additional Information** – may be obtained from the secretary of the board, at head office.

1714 **Parliamentary Committee** – Standing Committee on National Resources and Public Works. Background papers available are the Main Estimates of the board as well as minutes of the proceedings of the committee.

1715 **Auditor** – Auditor General of Canada.

1750 Uranium Canada, Limited*

Head Office

580 Booth Street
Ottawa, Ontario
K1A 0E4

Minister Designated

Minister of Energy, Mines and Resources**

Directors

Gordon M. MacNabb (DM, EMR) ..... Ottawa, Ont.
John H. Young (ADM, Finance) ..... Ottawa, Ont.
Jean-Paul Drolet (ADM, EMR) ..... Ottawa, Ont.
O. John C. Runnalls (Sr. Adviser, EMR) ..... Ottawa, Ont.
Miss Pamela A. McDougall (Dir. Gen., External Affairs) ..... Ottawa, Ont.
Anthony M. Guérin (ADM, ITC) ..... Ottawa, Ont.

Principal Officers

President ..... Gordon M. MacNabb
Executive Vice-president ..... O. John C. Runnalls
Vice-president (Finance) ..... John H. Young
Vice-president ..... Jean-Paul Drolet
Secretary ..... Kenneth E. Rowley

Historical Background

1752 This Crown corporation was incorporated under the *Canada Corporations Act* June 21, 1971. The Company is designated as an agency corporation (Schedule C) within the meaning and purpose of the *Financial Administration Act* (OIC, P.C. 1971-1610, 11 Aug. 71 SOR/71-404). The Company is an agent of Her Majesty.

The directors are elected each December for a period of one year.

Overall Responsibilities

1753 Business-UCAN, a Crown company, is to hold title to the Crown's share of the joint venture stockpile of uranium concentrates established under an agreement with Denison Mines Ltd. entered into as of Jan. 1, 1971, and to act on behalf of the federal government in the acquisition and sale of this uranium. Denison Mines Ltd. is to act as the sales agent for joint venture uranium. UCAN has been authorized also to act as sales agent for the general government uranium stockpile purchased in the 1963-1970 period.

1755 **Additional Information** – All enquiries should be sent to the secretary at head office.

1756 **Parliamentary Committee** – Standing Committee on National Resources and Public Works.

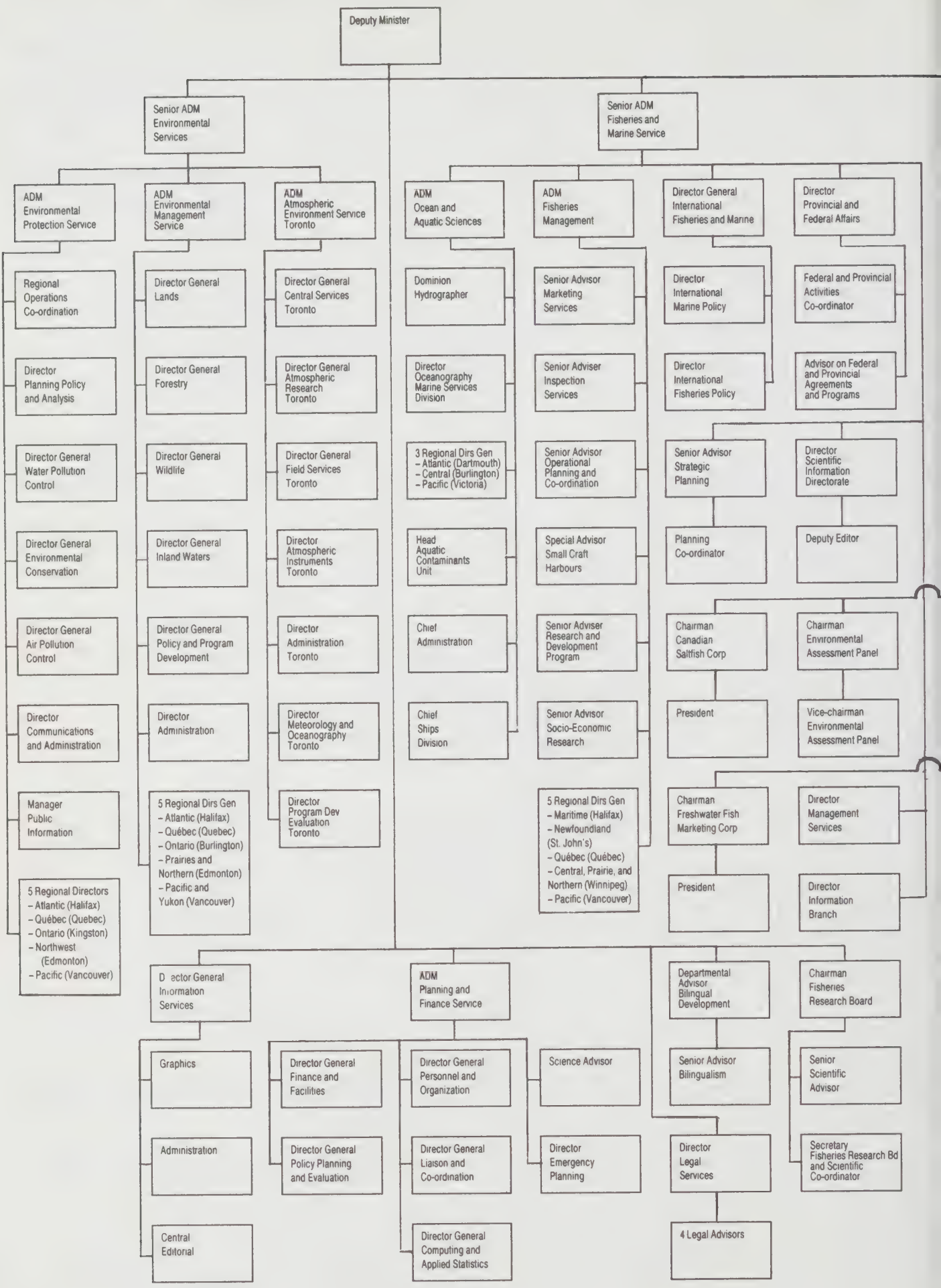
1757 **Auditor** – Auditor General of Canada.

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*text effective April 1975; names updated to August 1975
**OIC P.C. 1971-1610, 11 August 1971

1800 Department of the Environment

TBS Chart - 1 April 1975



Department of the Environment*

Head Office
Fontaine Building
Hull, Quebec

Mailing Address
Ottawa, Ontario
K1A 0H3

Minister

The Hon. Jean Marchand, P.C., M.P., Minister of the Environment and Minister of Fisheries for Canada
The Hon. Roméo LeBlanc, P.C., M.P., Minister of State (Fisheries)**

Principal Officers

Deputy Minister ..... J. Blair Seaborn
Senior Assistant Deputy Minister, Environmental Services ..... (vacant)
Assistant Deputy Ministers
- Atmospheric Environment Service ..... J. Reginald H. Noble
- Environment Management Service ..... Dr. John S. Tener
- Environmental Protection Service ..... Les Edgeworth

Senior Assistant Deputy Minister, Fisheries and Marine Service .... Kenneth C. Lucas
Assistant Deputy Ministers
- Fisheries Management ..... David J. MacEachran
- Ocean and Aquatic Sciences ..... Dr. Arthur E. Collin

Assistant Deputy Minister, Planning and Finance Service ..... W. Evan Armstrong

Historical Background

The Department of the Environment was established on 11 June 1971 under Part I of the *Government Organization Act, 1970* (SC 1970-71-72 c.42). The department assumed the powers, duties, and functions of the then Department of Fisheries and Forestry (RSC 1970 c. F-20). 1802

Pursuant to the *Public Service Rearrangement and Transfer of Duties Act,*‡ the following powers, duties, and functions were transferred from various departments of government to the then Minister of Fisheries and Forestry: 1804

(a) from the Minister of Indian Affairs and Northern Development – migratory birds and other wildlife; the *Game Export Act;* the *Migratory Birds Convention Act,* and that portion of the department known as the Canadian Wildlife Service;
(b) from the Minister of Energy, Mines and Resources – that relate to water and to technical surveys within the meaning of the *Resources and Technical Surveys Act* in respect of water; the *International River Improvements Act;* the *Canada Water Act;* and those parts of the department known as the Marines Sciences Branch, the Inland Waters Branch, and the Policy and Planning Branch;
(c) from the Minister of National Health and Welfare – the enforcement of any rules or regulations made by the International Joint Commission pursuant to the treaty between the United States of America and England insofar as they relate to pollution programs; and those parts of the department known as the Air Pollution Control Division, and the Public Health Engineering Division of the Environmental Health Directorate; and
(d) from the Minister of Transport – the control and supervision of that part of the department known as the Meteorological Branch of the Air Service.

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*text effective 1 April 1975; names updated to January 1976; the brief identifying name is *Environment Canada*
**see also para 1995
‡OIC P.C. 1970-2047, 26 Nov 1970; SOR/70-517, 23 Dec 1970; *Government Organization Act, 1966*

Overall Responsibilities

1807 The duties, powers, and functions of the Minister of the Environment extend to and include all matters over which the Parliament of Canada has jurisdiction, not by law assigned to any other department, branch, or agency of the Government of Canada, relating to

(a) sea coast and inland fisheries;
(b) renewable resources, including
  (i) the forest resources of Canada,
  (ii) migratory birds, and
  (iii) other non-domestic flora and fauna;
(c) water;
(d) meteorology;
(e) the protection and enhancement of the quality of the natural environment, including water, air, and soil quality;
(f) technical surveys within the meaning of the *Resources and Technical Surveys Act* relating to any matter described in paragraphs (a) to (e); and
(g) notwithstanding paragraph (f) of section 5 of the *Department of National Health and Welfare Act,* the enforcement of any rules or regulations made by the International Joint Commission, promulgated pursuant to the treaty between the United States of America and England relating to boundary waters and questions arising between the United States of America and Canada, so far as the same relate to pollution control.

Organization and Programs

1810 The department has two principal components: Environmental Services, and Fisheries and Marine Service. Various service and advisory functions are provided to the department by Planning and Finance Service.

Environmental Services

Atmospheric Environment Service

1812 The Atmospheric Environment Service (AES) is a service-oriented, scientific organization which supplies historical, current and predictive meteorological, sea-state, and ice information for all areas of Canada and adjacent waters. National Headquarters are at 4905 Dufferin Street, Toronto, Ontario, with facilities for atmospheric research, instrument design and calibration, technical and professional meteorological training, as well as administrative support.

1818 The field programs and services of the AES are directed through six regional offices. These regional centres administer over 50 weather services to the public and special users. Networks are also maintained for obtaining surface and upper-air data on a continuous daily basis. These networks comprise approximately 300 first-order surface observing stations and over 2200 climatological stations.

1820 Advice and consultation on the impact of weather on human activities are supplied to a wide range of weather sensitive industries and enterprises including aviation services, construction, forestry, agriculture, marine services, recreation and tourism, resource management, fisheries and many others. Information concerning sea-state and ice conditions is provided to companies engaged in off-shore oil exploration, and agencies concerned with flood control and the operation of hydro-electric dams.

1822 Research on the quality and behavior of the atmosphere includes such areas as atmospheric processes, inter-environmental reactions, air quality, meteorological aspects of noise intensity and propagation, wind wave mechanisms, and the dynamics of ice in navigable waters. In addition to continuing research in direct sup-

port of weather forecasting, observing systems and long-term trends in atmospheric conditions with their impact on Canada's climate receives special attention. AES also participates in the formulation of national air quality objectives and provides assessments of the impact of human activities on the atmospheric environment. Meteorological research at Canadian universities is supported by AES grants.

AES has special commitments to the Department of Transport and the Department of National Defence, to provide, on a priority basis, meteorological, sea-state and ice information services to meet ever changing transportation and military needs. 1824

Internationally, AES actively supports the World Meteorological Organization through effective participation in the planning and implementation of international scientific and operational programs. AES also provides technical assistance, consultation and advice in support of Canadian International Development Agency's programs to assist individual nations. 1826

Environmental Management Service

The Environmental Management Service provides a focus of a comprehensive approach to environmental and resource management. The staff directors-general of its four operational units, the Canadian Forestry Service, Inland Waters Directorate, Canadian Wildlife Service, and the Lands Directorate, are responsible for planning their national programs. The regional director-general of each of the five regions is responsible for directing, managing, and supervising the Environmental Management Service components within his region. The Policy and Program Development Directorate assists in developing and applying the concept of an integrated Environmental Management Service. This form of management enables the service to provide the five diverse regions with the specific, integrated environmental management information suited to each. At the same time, on a national basis, the Environmental Management Service secures baseline data, participates in the Environmental Assessment and Review Process and provides an integrated approach for problem-solving. 1827

Regional Offices

1828

Atlantic Region
Bedford Towers
P.O. Box 5111
Bedford, N.S.
B0N 1B0

Ontario Region
P.O. Box 5050
Canada Centre for Inland Waters
Burlington, Ont.
L7R 4A6

Pacific and Yukon Region
1001 West Pender Street
Vancouver, B.C.
V6E 2M7

Québec Region
P.O. Box 10100
2875 Laurier Blvd.
Sainte-Foy, Québec
G1V 4H5

Western and Northern Region
10025 Jasper Avenue
Edmonton, Alta.
T5J 3A7

Policy and Program Development Directorate

The Directorate is concerned with the coordination and integration of the broad range of interests in the Environmental Management Service. It provides a unified approach to environmental concerns and ensures that the inter-relationships are considered in resource management problems. It is responsible for advice and formulation of policy developments pertaining to environmental management, and for the development of planning and program evaluation systems. 1829

Canadian Forestry Service

1830 This service is engaged in a number of major research activities to promote the effective management and use of the forest resources of the nation.

Regional Offices

Newfoundland Forest Research Centre
P.O. Box 5430
Building 304, Pleasantville
St. John's Nfld.

Laurentian Forest Research Centre
P.O. Box 3800
1080 route du Vallon
Sainte-Foy, Québec

Petawawa Forest Experiment Station
Chalk River, Ont.

Forest Fire Research Institute
Nicol Building
331 Cooper Street
Ottawa, Ont.

1831 Forest Management Institute
Majestic Building
396 Cooper Street
Ottawa, Ont.

Forest Ecology Research Institute
c/o Eastern Forest Products Laboratories
Montreal Road
Ottawa, Ont.

Pacific Forest Research Centre
506 West Burnside Road
Victoria, B.C.

Maritimes Forest Research Centre
P.O. Box 4000
College Hill
Fredericton, N.B.

Insect Pathology Research Institute
P.O. Box 490
1195 Queen St. E.
Sault Ste. Marie, Ont.

Great Lakes Forest Research Centre
P.O. Box 490
1189 Queen St. E.
Sault Ste. Marie, Ont.

Chemical Control Research Institute
25 Pickering Place
Ottawa, Ont.

Eastern Forest Products Laboratory
Montreal Road
Ottawa, Ont.

Northern Forest Research Centre
5320-122nd Street
Edmonton, Alta.

Western Forest Products Laboratory
6620 N.W. Marine Drive
Vancouver, B.C.

1832 The service conducts research to improve forest productivity. Studies of soils, fertilizers, genetics and tree biology provide information for improvements in forest management. Methods are sought for increasing forest yields and improving harvesting and reforestation practices. Studies are also conducted to improve techniques for determining the size, growth, and yield of forests. Inventory information is made available to industries and provincial and federal government agencies. Forest management assistance is provided on federal lands administered by other departments and agencies such as Indian Affairs and Northern Development, National Defence, and the National Capital Commission.

1834 A national survey of forest insects and diseases is conducted annually. Extensive research is being made on methods to combat destructive insects and diseases. Forest fire researchers are studying methods of fire suppression, forest flammability measurement, improved techniques of fire protection and safer and more effective methods for burning slash.*

1836 Economic studies are made of forest resources, forest industries, and forest products marketing.

1838 Forest Products Research laboratories in Ottawa and Vancouver assist in developing new uses for wood and improving present utilization techniques. Re-

*ân open tract in a forest strewn with debris.

search is conducted on the properties and behaviour of wood, protection of wood in use, structural applications, sawmilling, veneering, secondary conversion of wood, chemical composition, utilization of derivatives, pulping processes, packaging, gluing and composite products.

The federal government participates in a number of shared-cost programs with industry programs aimed at developing new knowledge and more effective methods of dealing with problems inherant to the forest industry. It also provides funding to universities and other research agencies undertaking programs of research and development in fields relevant to the protection, management, and utilization of the forest resource in Canada. 1840

Inland Waters Directorate

The directorate plans and participates in national and international water resource management programs. 1846

The directorate is responsible for national policies concerning water quality and water quantity, and national policies, and functional direction for comprehensive river basin studies under the *Canada Water Act.* The directorate co-operates with the provinces and the United States in developing joint programs for water resource management, and flood damage reduction. 1848

Regional Offices

1850

Atlantic Region
P.O. Box 365
Halifax, N.S.
B3J 2P8

Québec Region
P.O. Box 9130
2875 Boulevard Laurier
Sainte-Foy, Québec
G1V 4H5

Ontario Region
Provincial Building
135 St. Clair Avenue West
Toronto, Ont.
M4V 1P5

Western and Northern Region
Brent Building
2505-11th Avenue
Regina, Sask.
S4P 0K6

Pacific Region
1001 West Vancouver, B.C.
V6E 2M7

The Canada Centre for Inland Waters at Burlington, Ontario is the major national freshwater research and survey centre for the Department of the Environment. The centre undertakes research in the natural and social sciences. 1852

Canadian Wildlife Service (CWS)

This service is primarily responsible for the administration of the *Migratory Birds Convention Act.* The service revises annually the *Migratory Birds Regulations* which govern open seasons on migratory game birds and the issuing of hunting permits under the Act. Research also is conducted into wildlife problems in the Northwest and Yukon Territories, and the national parks, and, on that basis CWS provides advice on wildlife management. 1854

The Canadian Wildlife Service conducts wildlife research in the territories and national parks, advises on wildlife management problems in the parks, territories and the provinces, and cooperates with other agencies in dealing with national and international problems related to wildlife resources (such as rare and endangered species and toxic chemicals). 1856

Regional Offices

1858

Atlantic Region
P.O. Box 1590
Sackville, N.B.

Québec Region
Federal Building
1141 route de l'Église
Sainte-Foy, Québec

Ontario Region
2721 Highway 31
Ottawa, Ont.
K1A 0H3

Western and Northern Region
Imperial Oil Building
1110-10025 Jasper Avenue
Edmonton, Alta.
T5J 1S6

Pacific and Yukon Region
5421 Robertson Road
Delta, B.C.
V4K 3N2

Lands Directorate

1860 The primary responsibility of the directorate is to provide expertise and technical assistance in the areas of land use planning in environmental programs and cross-mission studies. The directorate also has certain co-ordinating responsibilities with respect to the federal position on land use policies. Its functions have been divided into three branches.

1862 The Land Evaluation and Mapping Branch conducts various national and regional mapping programs such as the *Canada Land Inventory*, and specialized resources mapping programs such as the *Northern Land Use Information Map Series*. Within this branch a computerized land management information system has been established to permit rapid retrieval and analyses of the Canada Land Inventory and related data.

1864 The Land Use Studies Branch focuses on research, research methodology, and related liaison activities designed to improve understanding of relationships between land, its uses, and the changing social and economic demands of society, and of the processes and implications of trends in land use. Outdoor recreation and open space is an area of particular concern.

1866 The Land Use Planning Branch conducts or participates in specific planning studies. It provides planning assistance and expertise to other agencies engaged in land use planning programs and is also responsible for research and implementation of land use planning systems.

1867 **Regional Offices**

Atlantic Region
P.O. Box 365
Halifax, N.S.
B3J 2P8

Québec Region
P.O. Box 2800
1080 route du Vallon
Sainte-Foy, Québec

Ontario Region
P.O. Box 5050
Canada Centre for Inland Waters
Burlington, Ont.
L7R 4A6

Western and Northern Region
1110-10025 Jasper Avenue
Edmonton, Alta.
T5J 1S6

Pacific and Yukon Region
1001 West Pender Street
Vancouver, B.C.
V6E 2M7

Environmental Protection Service

1868 The role of the Environmental Protection Service is to direct appropriate federal response to Canada's pollution problems – to develop and enforce regulations, guidelines, and other control and prevention measures to effectively combat and roll back any deterioration of Canada's environment. Service programs are managed by three directorates at head office and implemented through five regional offices.

Regional Offices

Atlantic Region
P.O. Box 2406
5151 George Street
Halifax, N.S.
B3J 3E4

Ontario Region
135 St. Clair Avenue West
Toronto, Ont.
M4V 1P5

Pacific Region
Capilano
100 Park Royal
West Vancouver, B.C.
V7T 1A2

Québec Region
2020 University Avenue
Montréal, Québec
H3B 3K9

Northwest Region
10025 Jasper Avenue
Edmonton, Alta.
T5J 2X9

Air Pollution Control Directorate

The objective of the directorate is to define the air pollution problem, to promote the attainment of desirable air quality levels, and to control the emissions of air contaminants that are deemed to be a significant danger to health or the environment. 1870

The Air Pollution Programs Branch carries out the surveillance of air pollution in Canada, collects information regarding sources of air pollution, conducts source and area surveys and studies, assesses social and economic effects of air pollution control regulations and programs, ensures the development of air pollution control regulations and guidelines, and develops co-operative federal-provincial and international programs. 1872

The Abatement and Compliance Branch assesses pollution emissions, emission controls, and abatement methods, to establish the technical basis for the development of air pollution control regulations and guidelines. The Technology Development Branch fosters the development and demonstration of air pollution control technology. 1874

Water Pollution Control Directorate

The directorate's objective is to define the water pollution problem, and to promote the attainment of water quality adequate to support healthy aquatic communities as well as maximum diversity of other uses. 1876

The Abatement and Compliance Branch designs technical solutions to water pollution problems, for developing appropriate regulatory instruments, and for ensuring equitable enforcement of them across Canada. 1878

The Technology Development Branch conducts programs aimed at developing new Canadian technology for pollution control and getting it into use as quickly as possible. The branch manages the activities of the Wastewater Technology Centre at the Canada Centre for Inland Waters in Burlington, Ontario. A special program focusing on northern water pollution control technology is based in Edmonton. 1880

The Water Pollution Programs Branch conducts programs of pollution abatement in specific areas, under specific federal-provincial or international agreements. 1882

Environmental Conservation Directorate

The responsibilities of this directorate include environmental contaminants control, solid waste management, environmental emergencies, and the cleanup and prevention of any pollution resulting from federal activities. 1884

1885 The objectives of the Environmental Contaminants Control Branch are to limit the entry of contaminants into the environment and to manage the disposal of hazardous materials.

1886 The Solid Waste Management Branch's objective is to minimize the environmental impact of solid wastes and to maximize resource recovery and conservation by the recycling and re-use of wastes for optimum social and economic benefit.

1888 The Environmental Emergency Branch's objective is to prevent environmental pollution from spills of pollutants, and to ensure the immediate and environmentally safe cleanup and disposal of spills.

1889 The objective of the Federal Activities Environmental Branch is to ensure the protection of the environment from any federal activity or from any enterprise funded by, owned by, or under the jurisdiction of the federal government.

Fisheries and Marine Service

1890 The service is responsible for a broad range of programs related to the aquatic environment and the living resources of the ocean and inland waters.

These include:

(a) management of Canada's ocean and inland fisheries;
(b) hydrographic surveying and charting of navigable coastal and inland waters
(c) fisheries and oceanographic research contributing to the understanding, management and optimum utilization of renewable aquatic resources and marine waters; and
(d) research in support of international agreements related to fisheries management and marine environmental quality.

Functions of the service are grouped under two major units: Fisheries Management, and Ocean and Aquatic Sciences. The activities are co-ordinated by a small corps of senior staff officers at head office. The service carries on most of its programs at regional and field locations from coast-to-coast.

1892 **Regional Offices**

Newfoundland Region
Building 302
Pleasantville
St. John's, Nfld.

Maritimes Region**
1649 Hollis Street
Halifax, N.S.

Ontario Region
867 Lakeshore Blvd.
Burlington, Ont.

Pacific Region*
1090 West Pender Street
Vancouver, B.C.

Atlantic Region*
Atlantic Oceanographic Laboratory
Bedford Institute of Oceanography
Dartmouth, N.S.

Québec Region
1141 route de l'Église
Sainte-Foy, Québec

Western Region
501 University Crescent
Winnipeg, Man.

Pacific Region**
512 Federal Building
Victoria, B.C.

1893 In addition an International Fisheries and Marine Directorate serves as the focus for development of departmental policy in the international field.

1894 The service also includes the Small Crafts Harbours Branch, the Recreational Fisheries Branch, the Environmental Quality Secretariat, the Information Branch, the Management Services Branch, and the Provincial and Federal Affairs Branch.

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*Responsible for Ocean and Aquatic Sciences all others responsible for both Fisheries Management and Ocean and Aquatic Affairs
**Responsible for Fisheries Management

Fisheries Management

Fisheries Management programs ensure maximum economic and social benefit to Canada from the use of fisheries and other aquatic coastal and inland waters living resources, and maintains and conserves these resources and the aquatic environment in a healthy, productive state. In pursuit of these objectives, specific programs are carried on in all regions to ensure:

(a) the conservation, protection, and within the limits of resources available, the development and expansion of fisheries resources;
(b) the maintenance of high quality standards for fish and fishery products for human consumption; and
(c) assistance to fishermen and industry in the development of new products, and more effective harvesting, production, and marketing.

Other related activities include provision of a low-cost fishing vessel insurance plan, and the administration of a vessel construction subsidy program.

In order to carry out these objectives, Fisheries Management is divided into three directorates: Resource Services, responsible for management of the supply of fishery resources and protection of the aquatic environment; Fishing Services, which covers the primary industry aspects of use management in the fisheries; and Industry Services, responsible for such things as inspection and technology, marketing services, and secondary industry development.

Programs of fisheries research directly supporting national and international fisheries activities are conducted from research stations located in coastal and inland areas.

Fisheries Biological Research Stations

Biological Station
St. John's Nfld.

Biological Station
St. Andrew's, N.B.

Biological Station
P.O. Box 100
Nanaimo, B.C.

Fisheries Technological Laboratories

Fisheries and Marine Service
Halifax Laboratory
P.O. Box 429
Halifax, N.S.

Vancouver Laboratory
6640 Marine Drive
West Vancouver, B.C.

Management-Oriented Fisheries Research

Bedford Institue of Oceanography
P.O. Box 1006
Dartmouth, N.S.

Arctic Biological Station
P.O. Box 400
Ste. Anne de Bellevue, Québec

Canada Centre for Inland Waters
P.O. Box 5050
Burlington, Ont.

Freshwater Institute
501 University Crescent
Winnipeg, Man.

Pacific Environment Institute
4160 Marine Drive
West Vancouver, B.C.

Ocean and Aquatic Sciences

Under the broad heading of Ocean and Aquatic Sciences are grouped an extensive range of programs contributing to the management and development of non-renewable ocean resources, and to the understanding of ecological processes with the aquatic and marine environment as well as the precautions and remedies required to restore and protect that environment and associated resources.

Programs are centered at Fisheries and Marine Service institutes and laboratories across Canada, but principally at the Bedford Institute in Dartmouth, N.S.; Ocean and Aquatic Sciences regional headquarters in Victoria, B.C. (to be relo-

cated in 1978 at a new Institute of Ocean Sciences, Patricia Bay, B.C.); and the Canada Centre for Inland Waters, Burlington, Ont.

1939 Oceanographic programs concentrating on physical, chemical, and biological phenomena contribute to the understanding, exploitation, and management of renewable and non-renewable marine resources.

1940 Oceanographic activities include, in addition to oceanographic research, the operation of a Marine Environmental Data Service, comprising the Canadian Oceanographic Data Centre, wave climate studies, tide and water level measurements and other related projects.

1942 Ecological and environmental studies related to the marine and aquatic environment are directed primarily toward the control of pollution and the determination of safety margins of contaminants as they affect aquatic life.

1944 Another major responsibility of Ocean and Aquatic Sciences is the planning and implementation of a national program of hydrographic surveying and charting of navigable coastal and inland waters. The work of the Canadian Hydrographic Service includes production of special charts and maps for pleasure craft, the fishing industry, national defence, and offshore exploration. Publications related to navigation, such as *Tides and Current Tables* and *Sailing Directions,* are also produced.

1946 The Ship Branch oversees a substantial fleet of vessels involved in research, survey, and patrol activities in both coastal and inland waters.

International Fisheries and Marine Directorate

1950 The directorate is responsible for the conduct of negotiations in support of Canada's international fisheries and marine initiatives. (These negotiations are conducted in close collaboration with the Department of External Affairs.) Of particular importance is the organization of Canadian participation in 11 international commissions, and arrangements under ten other international agreements concerned with management of Canadian fisheries through international regulation and for protection of the marine environment. At present, the directorate is playing a key role in the development and negotiation of Canada's position in the Law of the Sea Conference. The directorate also provides the departmental input into Canadian fisheries and marine environmental overseas aid programs that are administered through the Canadian International Development Agency, and the United Nation's Food and Agriculture Organization.

International Fisheries Commissions

1951 Canada-Norway Sealing Commission
Department of the Environment
Fisheries and Marine Service
Ottawa, Ontario
K1A 0H3
Canadian Commissioners, M. P. Sheppard, H. D. Fisher, K. Hendriksen, J. W. Carroll

1952 Great Lakes Fisheries Commission
1451 Green Road
Ann Arbor
Michigan, U.S.A.
Executive Secretary K. W. Saalfeld
Canadian Commissioners, Dr. F. E. J. Foy, Dr. G. C. Kerswill, K. H. Loftus, E. W. Burridge

Inter-American Tropical Tuna Commission 1953
Scripps Institution of Oceanography
La Jolla
California, U.S.A. 92037
Director of Investigation, Dr. James Joseph
Canadian Commissioners, G. E. Waring, E. B. Young, S. N. Tibbo

International Commission for the Conservation of Atlantic Tunas 1954
Madrid, Spain
Canadian Commissioners, E. B. Young, G. E. Waring, M. P. Shepard

International Commission for the Northwest Atlantic Fisheries 1955
Bedford Institute of Oceanography
Dartmouth, N.S.
Executive Secretary, L. R. Day
Canadian Commissioners, Dr. A. W. H. Needler, Dr. M. P. Shepard, K. Hendriksen, A. A. Etchegary

International Council for the Exploration of the Sea 1956
Charlottenlund Slot
DK-2920 Charlottenlund
Denmark
General Secretary, Hans Tambs-Lyche
Canadian Delegate, Dr. J. R. Weir

International North Pacific Fisheries Commission 1957
6640 N.W. Marine Drive
Vancouver, B.C.
Executive Director, Toshio Isogai
Canadian Commissioners, D. F. Miller, J. C. Cameron, R. A. Pierce, Dr. M. P. Shepard, C. R. Levelton

International North Pacific Fur Seal Commission 1958
U.S. Fish and Wildlife
Washington, D.C., U.S.A.
Secretary, Ralph C. Baker
Canadian Commissioner, E. B. Young

International Pacific Halibut Commission 1959
Marine Sciences No. 2
University of Washington
Seattle, Washington, U.S.A.
Director of Investigation, Bernard S. Skud
Canadian Commissioners, F. W. Millard, Jr., J. T. Prince, C. R. Levelton

International Pacific Salmon Fisheries Commission 1960
New Westminster, B.C.
Director, A. C. Cooper
Canadian Commissioners, W. R. Hourston, R. Nelson, Sr., R. Haig-Brown

International Whaling Commission 1961
3 Whitehall Place
London, S.W.I., England
Secretary, R. Stacey
Canadian Commissioners, Dr. W. R. Martin, Dr. W. M. S. Sproules

Small Craft Harbours Branch

The branch manages the small craft harbours throughout Canada for use by both commercial and recreational boating. 1965

Recreational Fisheries Branch

The branch develops national data on the size, value, and potential of Canada's sport fisheries. 1967

Environmental Quality Secretariat

1969 The secretariat provides a focus for aquatic environmental planning and program co-ordination.

Information Branch

1971 The branch is responsible for public and media relations, as well as publication and distribution of general information material.

Management Services Branch

1972 The branch provides internal administrative and management services.

Provincial and Federal Affairs Branch

1974 The branch is responsible for liaison between federal and provincial departments on policy co-ordination and other areas of joint concern.

Planning and Finance Service

1975 This service is responsible for coordination of programs for policy planning and evaluation, legal policy advice, intergovernmental affairs, scientific and other research, and negotiations on environmental matters related to renewable resources. The service is responsible for monitoring and assessing changes in policies and programs related to the environment and resource matters of other federal departments, governments, international organizations, and intergovernmental organizations. This service is responsible also for all aspects of support services including finance, personnel, library, computer sciences, computer sciences and applied statistics, facilities planning, and emergency measures.

Regional Offices

1976 There are no regional offices for the department as a whole. However, each service and directorate has its own. These addresses are listed throughout the text.

1977 **Additional Information** – from the information service or by writing to each service or directorate head.

1978 **Parliamentary Committees** – Standing Committee on Fisheries and Forestry and Standing Committee on Miscellaneous Estimates

1979 **Auditor** – Auditor General of Canada.

Statutes

1980 The Minister of the Environment and Minister of Fisheries for Canada is responsible for the administration of the following statutes:

Canada Water Act (RSC 1970 c. 5, [1st Supp])
Canada Wildlife Act (SC 1973 c. 21)
Canadian Environment Week (SC 1970-71-72 c. 28)
Clean Air Act (SC 1970-71-72 c. 47)
Coastal Fisheries Protection Act (RSC 1970 c. C-21)
Department of the Environment Act see *Government Organization Act*
Fish Inspection Act (RSC 1970 c. F-12)
Fisheries Act (RSC 1970 c. F-14)
Fisheries Development Act (RSC 1970 c. F-21)
Fisheries Prices Support Act (RSC 1970 c. F-23)
Fisheries Research Board Act (RSC 1970 c. F-24)
Forestry Development and Research Act (RSC 1970 c. F-30)
Freshwater Fish Marketing Act (RSC 1970 c. F-13)

Game Export Act (RSC 1970 c. G-1)
Government Harbours and Piers Act (RSC 1970 c. G-9) as amended
Government Organization Act (SC 1970-71-72 c. 42, sec. 2 Part I, *Department of the Environment Act)*
Great Lakes Fisheries Convention Act (RSC 1970 c. F-15)
International River Improvements Act (RSC 1970 c. I-22)
Migratory Birds Convention Act (RSC 1970 c. M-12)
North Pacific Fisheries Convention Act (RSC 1970 c. F-16)
Northern Pacific Halibut Fishery Convention Act (RSC 1970 c. F-17)
Northwest Atlantic Fisheries Convention Act (RSC 1970 c. F-18)
Ocean Dumping Control Act (SC 1974-75 c. 55)
Pacific Fur Seals Convention Act (RSC 1970 c. F-33)
Pacific Salmon Fisheries Convention Act (RSC 1970 c. F-19)
Saltfish Act (RSC 1970 c. 37, [1st Supp.])
Territorial Sea and Fishing Zones Act (SC 1970 c. 45 [1st Supp.])
Weather Modification Information Act (SC 1970-71-72 c. 59)
Whaling Convention Act (RSC 1970 c. W-8)

Minister of State (Fisheries)

On the recommendation of the Prime Minister, pursuant to section 23 of the *Ministries and Ministers of State Act,* The Hon. Roméo LeBlanc, a Minister of State is assigned to assist the Minister of the Environment in carrying out the latter's responsibilities as Minister of Fisheries for Canada (OIC P.C. 1974-1837, 8 Aug 1974). 1995

On the recommendation of the Prime Minister, pursuant to the *Public Service Rearrangement and Transfer of Duties Act,* the following powers, duties, and functions are transferred to the Minister of State (OIC P.C. 1974-1839, 8 Aug 1974; SI/74-104, 28 Aug 1974). 1997

(a) the powers, duties and functions of the Minister of the Environment under the *Government Harbours and Piers Act* over the small craft facilities set out in Schedule A (listed as para 1999) to Order-in-Council P.C. 1973-1551 of 14th June, 1973, as amended; and 1998

(b) the powers, duties and functions of the Minister of the Environment under the following Acts: 1999

Coastal Fisheries Protection Act, Fish Inspection Act, Fisheries Act (excluding Sections 33 to 33.4 inclusive), *Fisheries Development Act, Fisheries Prices Support Act, Fisheries Research Board Act, Freshwater Fish Marketing Act, Great Lakes Fisheries Convention Act, North Pacific Fisheries Convention Act, Northern Pacific Halibut Fisheries Convention Act, Northwest Atlantic Fisheries Convention Act, Pacific Fur Seals Convention Act, Pacific Salmon Fisheries Convention Act, Saltfish Act, Territorial Sea and Fishing Zones Act, Whaling Convention Act.*

2100 Canadian Saltfish Corporation*

Head Office

Royal Trust Bldg.
P.O. Box 6088
St. John's, Nfld.

Minister

Minister of Fisheries for Canada

Minister Designated**

Minister of State (Fisheries)

Board of Directors

Chairman, Louis S. Bradbury (4/76) ..... Ottawa, Ont.
President, Aidan J. Maloney (4/80) ..... St. John's, Nfld.
Directors
- Raymond M. Clancy (4/76) ..... St. John's, Nfld.
- James W. Conway (4/77) ..... St. John's, Nfld.
- Auguste Maltais (9/77) ..... Québec, Qué.
- Robin C. Molson (4/78) ..... Ottawa, Ont.
- Clifford P. Russell (12/76) ..... St. John's, Nfld.

Historical Background

2102 The Canadian Saltfish Corporation was established by the *Saltfish Act* (RSC 1970 c. 37, [1st Supp.]). The corporation is designated as an agency corporation (Schedule C) within the meaning and purpose of the *Financial Administration Act* (Canadian Saltfish Act, Section 15[2]). The corporation is an agent of Her Majesty.

Overall Responsibilities

2105 The corporation was established for the purpose of improving the earnings of primary producers of cured fish of the cod family. The corporation is the first buyer of cured fish and fish for curing in participating provinces. It is the sole marketing agent for specified salt fish products produced in these provinces.

2108 Initial prices are announced by the corporation for each grade and size at the beginning of the fishing season. Any surplus funds remaining after sales of annual production may be distributed to each fisherman on the basis of his sales to the corporation. Individuals or firms in the salt fish industry sign agreements to be agents of the corporation and perform functions such as collecting, drying, storing, and packing cod fish.

2113 The corporation has now completed five successful years of operation with the year ending March 31, 1975, and has done so without grant appropriations from Parliament. It has managed to raise returns to fishermen through a range of 143 to 298%, depending on types of gear and grades, as compared with the prices offered in 1969, the year before the corporation began operations. Not only has the corporation managed to raise prices substantially, it has also been able to distribute, from the results of five years, a total of $2 million in additional payments to fishermen and primary producers.

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*text effective 1 April 1975; names updated to August 1975
**OIC P.C. 1974-1839, 8 Aug 1974; SI/74-104, 28 Aug 1974.

Organization

The corporation consists of a board of directors composed of a chairman, a president, one director for each participating province, and not more than five other directors, each of whom is appointed by the Governor-in-Council to hold office for a term not exceeding five years. 2118

A director of the corporation for a participating province is appointed on the recommendation of the Lieutenant-Governor-in-Council of the participating province. These directors presently are Clifford P. Russell for Newfoundland and Auguste Maltais for Québec. 2120

The Advisory Committee, appointed by the Governor-in-Council consists of no more than 15 members, one of whom is designated by the Governor-in-Council as chairman of the committee. At least half of the members are fishermen or representatives of fishermen. 2122

Advisory Committee

Chairman, Dr. Raymond C. Barrett (4/76)..... St. John's Nfld.
Patrick J. Antle (4/76)..... St. John's, Nfld.
Ovila Beaudoin (8/77)..... Lourdes, Blanc Sablon, Qué.
Donald Best (4/76)..... Fogo, Nfld.
Eric J. Bolt (4/76)..... Arnold's Cove, Nfld.
Frederic G. Earle (4/76)..... Carbonear, Nfld.
Joseph Edwards (4/76)..... Lawn, Nfld.
David G. Hiscock (4/76)..... Brigus, Nfld.
Thomas E. King (8/77)..... Kégashka, Qué.
Graham L. Knickle (12/76)..... Lunenburg, N.S.
Albert P. Perlin (4/76)..... St. John's, Nfld.
William J. Senior (8/76)..... Baine Harbour, Nfld.

Additional Information – questions of policy may be directed to the chairman of the Corporation at 580 Booth Street, Ottawa, Ont. 2125

Parliamentary Committee – Standing Committee on Fisheries and Forestry. There are no background papers available. 2126

Auditor – Auditor General of Canada. 2127

2130 Environmental Assessment Panel*

Head Office

Fontaine Building
200 Sacré Coeur Blvd.
Hull, Québec

Mailing Address

c/o Department of the Environment
Ottawa, Ontario
K1A 0H3

Minister

Minister of the Environment

Members** of the Board and Principal Officers

Chairman, Dr. Robert R. Logie ..... Ottawa, Ont.
Vice-chairman, Dr. Harry M. Hill ..... Ottawa, Ont.

Historical Background

2131 A Cabinet Decision of 20 December 1973 established an Environmental Assessment and Review Process, and authorized the Minister of the Environment to establish an Environmental Assessment Panel.

Overall Responsibilities

2132 The panel reviews and assesses the effects on the environment by projects initiated by federal departments or agencies; and advises the Minister on the acceptability of these effects.

*text effective October 1975
**other members are appointed as each assessment occurs

Fisheries Prices Support Board*

Head Office

E.M.R. Tower
580 Booth Street
Ottawa, Ontario
K1A 0H3

Minister

Minister of Fisheries for Canada

Minister Designated

Minister of State (Fisheries)**

Members of the Board***

Chairman, George Lorne Grant (A/Dir. Gen., Industry Services, Fisheries and Marine Service, Dept. of the Environment) ..... Ottawa, Ont.
Vice-chairman, Kenneth F. Harding ..... Prince Rupert, B.C.
Other Members
Bernard Blais ..... Québec, Qué.
Paul P. Russell (7/77) ..... St. John's, Nfld.
James B. Morrow (4/79) ..... Halifax, N.S.
John Bruce Buchanan (4/79) ..... Vancouver, B.C.

Principal Officer

Executive Director ..... I. J. Strong

Historical Background

2141 The Fisheries Prices Support Board was created in 1944 under the *Fisheries Prices Support Act* (now RSC 1970 c. F-23). This Crown corporation is designated a departmental corporation (Schedule B) within the meaning and purpose of the *Financial Administration Act*. The board is an agent of Her Majesty.

Overall Responsibilities

2142 The Act protects fishermen against sharp declines in prices and consequent loss of income due to causes beyond their control. The board is responsible for investigating and, where appropriate, recommending price support measures for fishery products.

2143 The board is authorized to buy fish products and to sell or otherwise dispose of these products. Or the board makes deficiency payments to fish producers of fishery products equal to the difference between a prescribed price and the average price at which such products were sold.

Additional Information – from the executive director. 2144

Parliamentary Committee – Standing Committee on Fisheries and Forestry. 2145

Auditor – Auditor General of Canada. 2146

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*text effective September 1975
**Order-in-Council P.C. 1974-1839, 8 Aug. 1974
***the first three members serve "at pleasure", the month and year of appointment expiry date are indicated opposite the names of the last three

2150 Fisheries Research Board of Canada*

Head Office

580 Booth Street
Ottawa, Ontario
K1A 0H3

Mailing Address

c/o Department of the Environment
Ottawa, Ontario
K1A 0H3

Minister

Minister of Fisheries for Canada

Minister Designated

Minister of State (Fisheries)**

Members of the Board

Chairman, Dr. John Robert Weir (Department of the Environment)..... Ottawa, Ont.
Other members

Dr. Louis Berlinguet (12/79)*** ..... Québec, Québec
Dr. J. Ewart Blanchard (12/79)..... Dartmouth, N.S.
Mrs. Maryon Brechin (7/80) ..... Etobicoke, Ont.
Dr. Robin D. Connor (12/76) ..... Winnipeg, Man.
Kenneth F. Harding (3/79)..... Prince Rupert, B.C.
Dr. David R. Idler (3/77)..... St. John's, Nfld.
Douglas N. Kendall (12/78) ..... Toronto, Ont.
Ian H. Langlands (12/78)..... Halifax, N.S.
Dr. Peter A. Larkin (12/76) ..... Vancouver, B.C.
Barry McMillan (3/79)..... Vancouver, B.C.
Dr. Alfred W. H. Needler (12/78) ..... St. Andrews, N.B.
Prof. Keith Ronald (12/77)..... Guelph, Ont.
Paul Russell (12/77) ..... St. John's Nfld.
Dr. Sol. Sinclair (12/76) ..... Winnipeg, Man.
Dr. Paul C. Trussell (12/76)..... Vancouver, B.C.
Dr. Robert J. Uffen (7/80) ..... Kingston, Ont.

Principal Officers

Senior Scientific Advisor ..... Dr. William Robert Martin
Scientific Advisor ..... Dr. Francis Durwood McCracken
Secretary of the Board..... Erling B. Stolee

Historical Background

2152 The Fisheries Research Board of Canada was established in 1937 by the *Fisheries Research Board Act* (now R.S.C. 1970 c. F-24, as amended). Members serve a five year term and may be re-appointed.

Overall Responsibilities

2153 The Board advises the Minister on all aspects of national research and development in fisheries and marine sciences in Canada.

Organization and Programs

2154 The Board is organized into three standing committees – Priorities; Scientific Resources; and Scientific Publications and Information. In addition, four ad hoc

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*Effective April 1975
**Order-in-Council P.C. 1974-1839, 8 August 1974
***denotes month and year of appointment expiry date

committees are producing a series of studies which will form a background to a national overview for research and development in this field. The board's ongoing activities include advice on research and development programs and planning in the Fisheries and Marine Service (Department of the Environment).

Regional Offices – none 2156

Additional Information – Any queries concerning the Fisheries Research Board of Canada should be addressed to the Chairman. 2157

Parliamentary Committee – Standing Committee on Fisheries and Forestry 2158

Auditor – None. (Budgetary program within Department of the Environment) 2159

2160 Freshwater Fish Marketing Corporation*

Head Office

1199 Plessis Road
Winnipeg, Manitoba
R2C 3L4

Minister

Minister of Fisheries for Canada

Minister Designated

Minister of State (Fisheries)

Board of Directors

Chairman, Fernand Joseph Doucet (5/77)** ..... Ottawa, Ont.
President and General Manager, Peter Moss (4/76) ..... Winnipeg, Man.
Directors representing the participating provinces
- Frank Frederick Hirst, Fisherman (6/76) ..... Hay River, N.W.T.
- William Ralph Parks, Northern Wood Preservers Ltd. (4/76) .. Thunder Bay, Ont.
- Dr. Arthur William Wood, University of Manitoba (10/77) ..... Winnipeg, Man.
- Fred Theodore Shwaga, Fisherman (8/76) ..... Denare Beach, Sask.
- (one vacancy)

Other Directors
- John David Nicholson, Department of Indian Affairs and Northern Development (7/76) ..... Winnipeg, Man.
- George Lorne Grant, Department of the Environment (10/75) ..... Ottawa, Ont.
- Alfred Herbert Valgardson, Fisherman (9/77) ..... Gimli, Man.
- Pierre Carrière, Fisherman (10/77) ..... Cumberland House, Sask.

Advisers
- R. W. Bédard, Department of Industry, Trade and Commerce ..... Ottawa, Ont.
- R. R. Andrews ..... Winnipeg, Man.
- J. A. Bergasse, Government of the N.W.T. ..... Yellowknife, N.W.T.
- Gordon Koshinsky, Department of Northern Saskatchewan ..... La Ronge, Sask.
- Allan Murray, Manitoba Department of Mines, Resources and Development ..... Winnipeg, Man.
- Dr. N. J. Paetz, Alberta Department of Lands and Forests ..... Edmonton, Alta.

Principal Officer

President and General Manager ..... Peter Moss

Historical Background

2162 The Freshwater Fish Marketing Corporation was established by the *Freshwater Fish Marketing Act* (SC 1968-69 c. 21). This Crown corporation is designated a proprietary corporation (Schedule D) within the meaning and purpose of the *Financial Administration Act*. The Corporation is an agent of Her Majesty.

2163 The corporation consists of a board of directors composed of a chairman, a president, one director for each participating province and four other directors, each of whom is appointed by the Governor-in-Council for a period of five years. The director of the corporation for a participating province is appointed on the recommendation of the Lieutenant Governor-in-Council of the participating province. The president is the chief executive officer of the corporation and the general man-

*text effective September 1975
**denotes month and year of appointment expiry

ager of its undertakings. An advisory committee, one-third of which must be persons actively engaged in the freshwater fishing industry as fishermen, or be the representatives of such persons, has been appointed by the Governor-in-Council.

Overall Responsibilities

The corporation was established for the purpose of marketing and trading in fish, fish products, and fish by-products in and out of Canada. 2164

Except in accordance with the terms and conditions set forth in any licence that may be issued by it, the corporation has the exclusive right to market and trade in fish in inter-provincial and export trade, and shall exercise that right, either by itself or by its agents, with the object of: 2165

(a) marketing fish in an orderly manner;
(b) increasing returns to fishermen; and,
(c) promoting international markets for, and increasing inter-provincial and export trade in, fish.

The corporation may enter into and carry out arrangements with any government or person that the corporation deems necessary or desirable in furtherance of the purpose for which it is established, and may receive and exercise any grants, rights, franchises, privileges, and concessions that may be granted to or conferred upon it by any government or person.

Federal-provincial agreements, which establish the participating status of provinces, provide for the corporation to perform on behalf of the provinces functions relating to intra-provincial trade in fish parallel to those which the corporation performs in inter-provincial and export trade under federal powers. 2166

Freshwater Fish Marketing Corporation Advisory Committee 2167

Chairman, Solomon Sinclair (5/77)* ..... Winnipeg, Man.
Other Members
John Ateah (10/77) ..... Victoria Beach, Man.
Willie Adams (5/77) ..... Rankin Inlet, N.W.T.
Raymond James Fleming (11/77) ..... Winnipegosis, Man.
Frank Ladouceur (11/75) ..... Fort Chipewyan, Alta.
Hilaire John Ladouceur (11/75) ..... Lac La Biche, Alta.
Augustin Mercredi (11/75) ..... Fond du Lac, Sask.
Kenneth Wesley Myers (3/76) ..... Cormorant, Man.
William George Samuel (1/76) ..... Sioux Lookout, Ont.
Percival Harold Monkman (10/77) ..... Hay River, N.W.T.
Phillip Chenard (10/77) ..... Lac la Ronge, Sask.
Leon Hansen (10/77) ..... Beauval, Sask.

Additional Information – from either head office or from the Office of the Chairman, Ottawa, K1A 0H3 2168

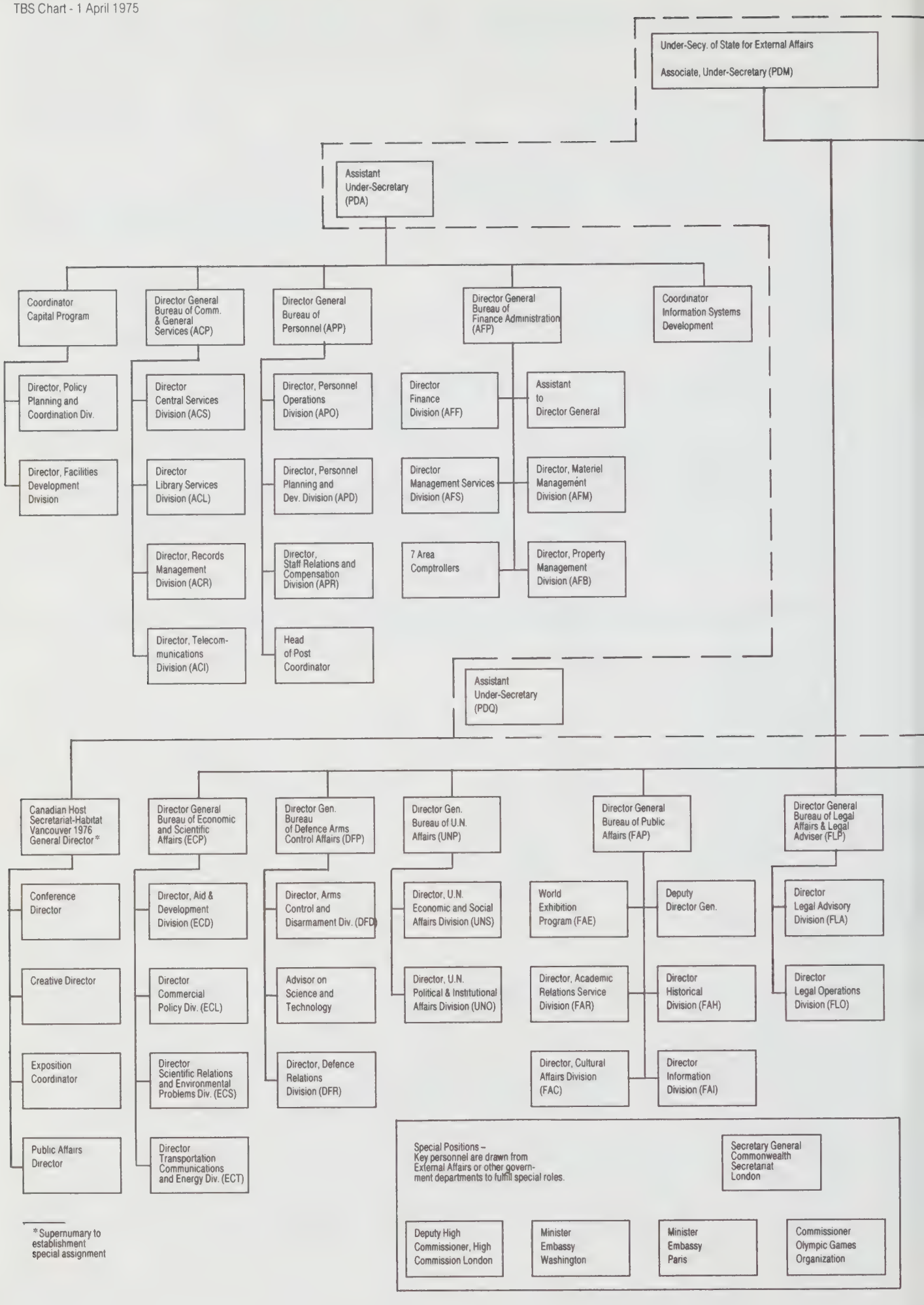
Parliamentary Committee – Standing Committee on Fisheries and Forestry
Background papers (Annual Report) can be obtained from addresses above

Auditor – Auditor General of Canada 2169

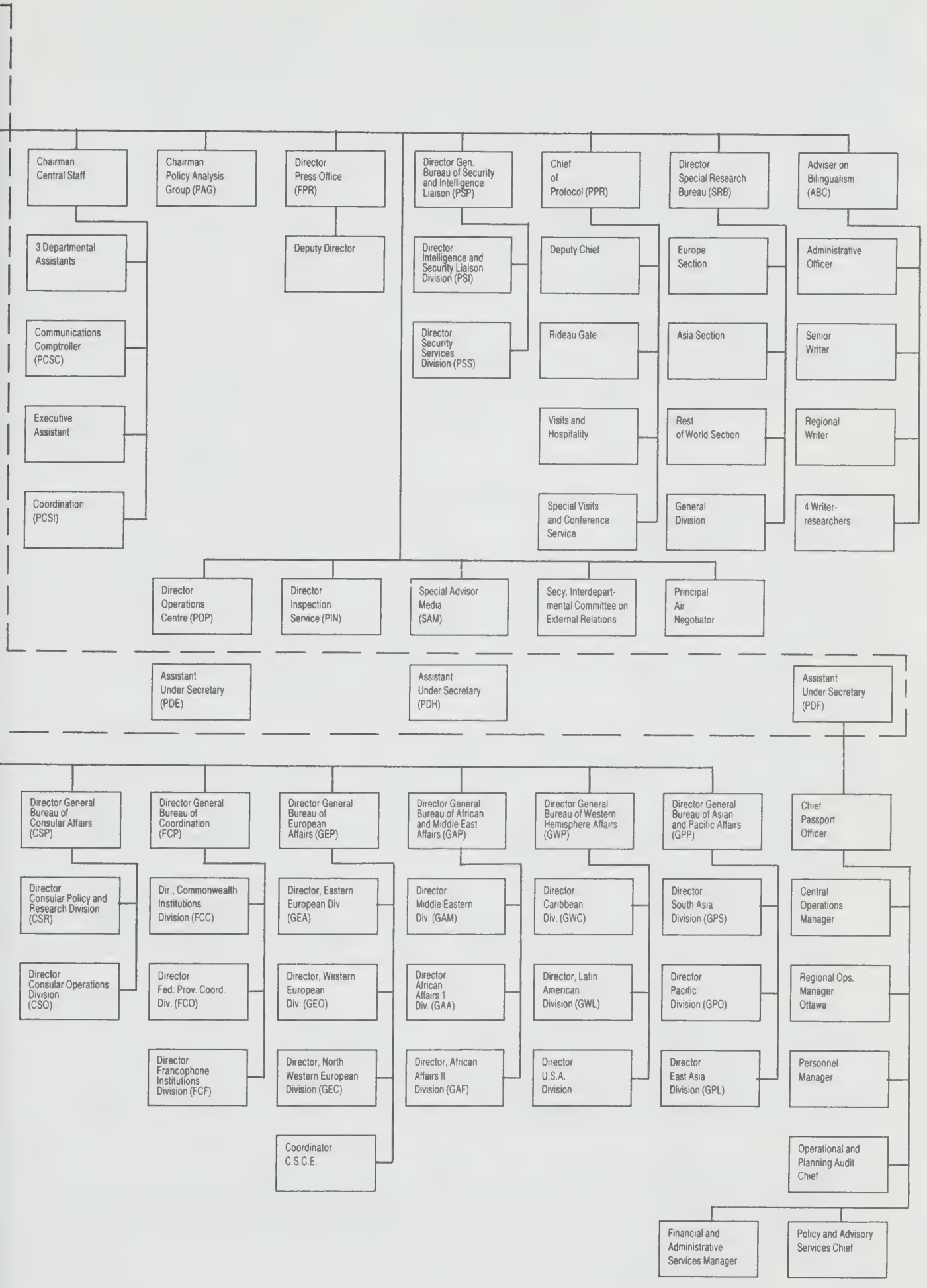
*denotes month and year of appointment expiry

Department of External Affairs

TBS Chart - 1 April 1975



*Supernumary to establishment special assignment


Chairman Central Staff
Chairman Policy Analysis Group (PAG)
Director Press Office (FPR)
Director Gen. Bureau of Security and Intelligence Liaison (PSP)
Chief of Protocol (PPR)
Director Special Research Bureau (SRB)
Adviser on Bilingualism (ABC)
3 Departmental Assistants
Communications Comptroller (PCSC)
Executive Assistant
Coordination (PCSI)
Deputy Director
Director Intelligence and Security Liaison Division (PSI)
Director Security Services Division (PSS)
Deputy Chief
Rideau Gate
Visits and Hospitality
Special Visits and Conference Service
Europe Section
Asia Section
Rest of World Section
General Division
Administrative Officer
Senior Writer
Regional Writer
4 Writer-researchers
Director Operations Centre (POP)
Director Inspection Service (PIN)
Special Advisor Media (SAM)
Secy. Interdepart-mental Committee on External Relations
Principal Air Negotiator
Assistant Under Secretary (PDE)
Assistant Under Secretary (PDH)
Assistant Under Secretary (PDF)
Director General Bureau of Consular Affairs (CSP)
Director General Bureau of Coordination (FCP)
Director General Bureau of European Affairs (GEP)
Director General Bureau of African and Middle East Affairs (GAP)
Director General Bureau of Western Hemisphere Affairs (GWP)
Director General Bureau of Asian and Pacific Affairs (GPP)
Chief Passport Officer
Director Consular Policy and Research Division (CSR)
Director Consular Operations Division (CSO)
Dir., Commonwealth Institutions Division (FCC)
Director Fed. Prov. Coord. Div. (FCO)
Director Francophone Institutions Division (FCF)
Director, Eastern European Div. (GEA)
Director, Western European Div. (GEO)
Director, North Western European Division (GEC)
Coordinator C.S.C.E.
Director Middle Eastern Div. (GAM)
Director African Affairs 1 Div. (GAA)
Director, African Affairs II Division (GAF)
Director Caribbean Div. (GWC)
Director, Latin American Division (GWL)
Director U.S.A. Division
Director South Asia Division (GPS)
Director Pacific Division (GPO)
Director East Asia Division (GPL)
Central Operations Manager
Regional Ops. Manager Ottawa
Personnel Manager
Operational and Planning Audit Chief
Financial and Administrative Services Manager
Policy and Advisory Services Chief

2201 # Department of External Affairs*

Head Office

Lester B. Pearson Building
125 Sussex Drive
Ottawa, Ontario
K1A 0G2

Minister

The Hon. Allan Joseph MacEachen, P.C., M.P. Secretary of State for External Affairs**

Principal Officers

Under-Secretary of State for External Affairs..... H. Basil Robinson
Assistant Under-Secretaries..... Arthur J. Andrews
Pierre-André Bissonnette
Michel Dupuy
D'Iberville Fortier
Lawrence Joseph O'Toole
Peter M. Towe

Historical Background

2202 The department was established in 1909 by *An Act to create a department of External Affairs.* The department was presided over by the Secretary of State of Canada (who was also *ex officio* the Registrar General of Canada). In 1912, the Office of the Secretary of State for External Affairs was created by statute and the Prime Minister was to hold office *ex officio.* This relationship terminated in 1946 with the passage of the *Department of External Affairs Act* (now RSC 1970 c. E-20).

Overall Responsibilities

2204 The main functions of the department are:

(a) the supervision of relations between Canada and other countries, and of Canadian participation in international organizations;
(b) the protection of Canadian interests abroad;
(c) the collation and evaluation of information regarding developments likely to affect Canada's international relations;
(d) correspondence with other governments and their representatives in Canada;
(e) the negotiation and conclusion of treaties and other international agreements;
(f) the representation of Canada in foreign capitals and at international conferences; and
(g) assistance to Canadians travelling abroad.

Organization and Programs

2207 The headquarters organization of the department is divided into four areas: Under-Secretarial Group, Area Bureaus, Functional Bureaus, Administrative Bureaus.

Under-Secretarial Group

2209 Associated with the Under-Secretary's responsibilities are certain functions that must be carried out under the direct control of this group. They are the Press

*text effective 1 April 1975; names updated to August 1975
**but referred to in the text as the Minister

Office, Operations Centre, Policy Analysis Group, Bureau of Security and Intelligence Liaison, Protocol Division, Special Research Bureau, Inspection Service, Departmental Adviser on Bilingualism and Chief Air Negotiator. The Special Assistant to the Under-Secretary and the Special Adviser to the Under Secretary on Media of Communications also function within this group. Also included is a number of small units known collectively as the Central Staff.

Press Office

This office is concerned with the department's relations with the press, radio, and television regarding Canadian foreign policy. It prepares press conferences for the Minister and makes press arrangements for international conferences at home and abroad and for visiting dignitaries. It also provides posts with timely reports on Canadian news and government policy to help them deal with the local press. 2211

Operations Centre

This centre was set up to improve the ability of the department and the government to react quickly and to alert ministers and officials to reports and events of immediate significance for Canadian interests. 2213

Policy Analysis Group

This group assists in the development and analysis of major policy issues in the sphere of foreign affairs. It works closely with a number of similar organizations, both within and outside the government. The group also assists the department in developing and applying new techniques of forecasting and future-oriented policy research. 2215

Bureau of Security and Intelligence Liaison

This bureau deals with the security aspects of the department's operations and is responsible for the conduct of liaison on security and intelligence matters. 2219

Protocol Division

The Protocol Division handles matters of the accreditation and appointment of foreign and Commonwealth representatives to Canada and of Canadian representatives to other countries. It resolves questions of diplomatic privileges and immunities, in respect of both foreign missions to Canada and Canadian missions abroad. The division plans, organizes, and manages state and official visits to Canada and the hospitality involved. 2221

Special Research Bureau

The department provides administrative support for this bureau. 2223

Inspection Service

This service is responsible for carrying out systematic independent reviews and appraisals of departmental operations both at posts abroad and at headquarters. It also assists the Interdepartmental Committee on External Relations by on-the-spot appraisals of the integration of support services at posts abroad. 2225

Departmental Adviser on Bilingualism

The adviser supervises the co-ordination of departmental policies on bilingualism and administers language tests. 2227

Chief Air Negotiator

2229 The Chief Air Negotiator is responsible for the conduct of an extensive series of bilateral negotiations. He reports to the Interdepartmental Committee on Civil Aviation, which is responsible for co-ordinating domestic and international civil aviation matters and making recommendations as appropriate to the Minister of Transport and the Secretary of State for External Affairs.

Area Bureaus

2231 The "area divisions" are distributed amongst the bureaus of:

(a) African and Middle Eastern Affairs;
(b) Asian and Pacific Affairs; and
(c) European Affairs; and
(d) Western Hemisphere Affairs.

2233 Each division is responsible for a number of the countries that make up the region administered by the bureau to which it belongs. The Bureau of African and Middle Eastern Affairs includes the African Affairs I,* African Affairs II** and Middle Eastern Division; the Bureau of Asian and Pacific Affairs includes 3 divisions – East Asia, Pacific, and South Asia; the Bureau of European Affairs includes three divisions – Eastern Europe, Northwestern Europe and Western Europe; and the Bureau of Western Hemisphere Affairs includes the Caribbean, Latin American, and United States of America Divisions.

Functional Bureaus

2235 Corresponding to the area bureaus are a number of bureaus organized on a "functional basis": Economic and Scientific Affairs; Defence and Arms Control Affairs; Legal Affairs; Consular Services; the Passport Office; United Nations Affairs; Public Affairs; and Co-ordination.

Bureau of Economic and Scientific Affairs

2237 This bureau co-ordinates and develops policy and initiatives touching on broader questions of major significance for Canada in international economic, scientific, and environmental affairs. The bureau comprises four divisions: Aid and Development; Commercial Policy; Transport, Communications and Energy; Scientific Relations and Environmental Problems.

Aid and Development Division

2239 This division provides a focus for co-ordination of departmental views on aid-policy questions and a channel for consultation with the Canadian International Development Agency and with other government departments and agencies that have an interest in particular aspects of development-assistance activities, both bilateral and multilateral. The division also has responsibility for special measures designed to promote the trading interests of developing countries. It provides liaison with the Export Development Corporation and the International Development Research Centre. It supplies representation at relevant interdepartmental consultations on aid questions and helps to staff Canadian delegations to international aid conferences, (such as the Colombo Plan Consultative Committee, the United Nations Conference on Trade and Development, the United Nations Development Program, the International Bank for Reconstruction and Development, and the regional development banks to which Canada belongs).

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*English speaking
**French and Maghreb

Commercial Policy Division

2241 This division is responsible for general international economic, trade and financial policy questions, (including Canada's bilateral relations in these fields with all countries), and Canadian participation in international organizations and multilateral arrangements concerned with such matters. The division is not responsible for bilateral and multilateral foreign aid and development; or for questions relating to energy, transport or communications.

Transport, Communications and Energy Division

2243 This division is primarily concerned with the external-affairs aspects of transport, communications and energy, including bilateral and multilateral questions relating to atomic energy, bilateral civil aviation agreements, INTELSAT and other communications subjects; matters related to the export of strategic materials, and bilateral energy relations with the United States. This division has responsibility for matters concerning the International Atomic Energy Agency.

Scientific Relations and Environmental Problems Division

2245 This division was established in 1970 as a reflection of the growing importance of science, technology and environmental problems in the conduct of international relations. Divisional responsibilities also include the following: the conduct of scientific relations with other countries and international organizations, (including the negotiation of agreements pertaining to scientific, technological and environmental matters); the provision of advice on scientific questions with foreign-policy implications; liaison and co-ordination with science-based departments and agencies; and the administrative direction of official scientific representation abroad.

Bureau of Defence and Arms Control Affairs

2249 The direct relations between foreign and defence policies require close liaison between the department and other departments, particularly the Department of National Defence. The bureau consists of the Defence Relations Division and the Arms Control and Disarmament Division. The co-ordination of Canadian foreign and defence policies in connection with Canada's participation in North American defence, Canadian membership in NATO, and other military activities abroad is carried out through a variety of interdepartmental channels and groups in which the department is represented. The Minister is the Chairman of the Cabinet Committee on External Policy and Defence, the meetings of which are usually attended by the Under-Secretary or officials from the department. The department also is represented at the meetings of the Defence Council in the Department of National Defence and on several senior interdepartmental bodies that advise on various aspects of defence policy.

2251 The Director General of the bureau is a member of the Canadian section of the Canada-United States Permanent Joint Board of Defence, and the bureau provides a member and the secretary of the Canadian section of the Canada-U.S. Civil Emergency Planning Committee.

2253 The bureau is responsible for the direction of Canadian participation in the exploratory talks on Mutual and Balanced Force Reductions (MBFR), that commenced in January 1973 in Vienna. It is supported in this task by an interdepartmental committee made up of representatives of the Departments of External Affairs and National Defence.

Defence Relations Division

2255 This division co-ordinates departmental views and prepares guidance for the departmental representatives on interdepartmental bodies, as well as providing ad-

vice on the defence aspects of Canada's bilateral relations with various countries. In particular, it is the responsibility of the officers of the North American and NATO Sections of this division to co-ordinate the preparation of instructions for the Canadian Permanent Delegation to the North Atlantic Council in Brussels, and briefs for the twice-yearly meetings of the Council in ministerial sessions. The division provides the Secretary for the Canadian section of the Canada-U.S. Permanent Joint Board on Defence, which meets three times a year.

2257 The Military Assistance and Peacekeeping Section co-ordinates Canadian military-training assistance to newly-independent countries and co-operates with the Department of National Defence in international peacekeeping matters, (including the Canadian military contribution to United Nations). This section also is responsible for Canada's relations with Cyprus. In addition, it assists in making arrangements for naval visits, clearances for military aircraft, and the employment of Canadian Forces personnel or equipment in international relief operations abroad.

Arms Control and Disarmament Division

2259 This division is responsible for the development of advice and recommendations concerning governmental policies and positions related to Canadian contributions to negotiations to stop the arms race. It acts in close consultation with the Defence Relations Division and with the Directorate of Arms Control Policy of the Department of National Defence. The division prepares instructions, in consultation with other bureaus, agencies and departments, for Canadian representatives to the Conference of the Committee on Disarmament in Geneva. This division also assists in the formulation and co-ordination of Canadian policies on arms-control questions under consideration in NATO, the most important of which are the Strategic Arms Limitation Talks (SALT) between the United States and the Soviet Union. The division co-ordinates the Canadian contribution to NATO studies of the technical and military aspects of MBFR and to military aspects of security proposed for consideration by the Conference on Security and Cooperation in Europe (C.S.C.E.).

Bureau of Legal Affairs

2262 This bureau consists of two divisions: Legal Advisory and Legal Operations – under the general policy direction of the Legal Adviser to the Department of External Affairs, who is also the Director General of Legal Affairs. Each of these divisions functions independently under its own director in close co-ordination with each other, with other divisions in the department, and with other federal departments.

The functions of the bureau are:

2263 (a) to advise the department and the Government of Canada on matters of international law;

(b) to contribute to the progressive development of international law in the light of Canadian interests;

2264 (c) to ensure the development and execution of Canadian foreign policy in accordance with recognized or developing principles of international law;

(d) to initiate, through appropriate consultation, reviews of established Canadian policy in the field of international legal affairs in the light of domestic and international developments and changing Canadian interests; and

(e) to plan new initiatives as appropriate.

2266 The bureau manages the execution of foreign policy in this area of responsibility; ensures the effective administration of the bureau; responds to enquiries from the public (in particular from the legal profession) concerning private international law matters; provides a focal point for departmental liaison with the Department of Justice; monitors domestic law developments to ensure that inconsistencies with Canada's international legal obligations are identified; and, in liaison with the Bureau of Personnel, develops and maintains (within the career foreign service) a sup-

ply of legally-qualified personnel to staff legal positions in the department and at its posts.

Legal Advisory Division

This division is divided into four sections.

The Economic Section advises on the legal aspects of Canada's international economic relations. 2268

The Claims Section is concerned with the protection of the interests of Canadian citizens and the Canadian Government arising out of injury or damage to Canadian property abroad. 2270

The Treaty Section advises on treaty-interpretation questions; assists in the preparation and interpretation of international agreements; ensures that treaties entered into by Canada are concluded in accordance with Canada's international and domestic legal obligations; maintains treaty records; registers treaties with the United Nations; publishes treaties in the *Canada Treaty Series* and tables the treaties in Parliament. 2272

The Constitutional and Advisory Section advises on the constitutional aspects of Canada's international relations; on questions relating to recognition of states and governments; on diplomatic and consular privileges and immunities; and, such other international legal matters that do not fall within the designated responsibilities of other divisions or sections in the Bureau of Legal Affairs. 2274

Legal Operations Division

This division serves as the operational arm of the department for a number of international legal activities, many of which are closely connected with the United Nations. It has particular responsibility for Canada's position on subjects under discussion in the Sixth (Legal) Committee of the United Nations General Assembly, as well as subjects, (such as the law of the sea and outer space) that are dealt with in other committees of the Assembly. The division also concerns itself in a variety of ways with Canada's role with respect to the development of international law in all fields. The division is organized into four sections: 2276

The Law of the Sea and Fisheries Section deals with maritime legal questions, including territorial waters, fishing-zones and the continental shelf; the protection of Canadian fisheries; questions of Arctic sovereignty; and, the peaceful uses of the seabed and its resources beyond the limits of national jurisdiction. 2278

The Environmental Law Section co-ordinates the Canadian approach to international legal activities in the field of human environment, and deals with pollution questions having a relation to the law of the sea. 2280

The United Nations and Legal Planning Section is responsible for all United Nations legal and humanitarian-law questions and assists in the planning of Canadian policy on quasi-legal matters, as well as co-ordinating departmental relations with the international law academic community in Canada. 2282

The Private International Law Section assists the legal profession and the public with the administration of private international law, particularly international civil practice and procedure pertaining to the service and authentication of documents in legal proceedings abroad and the furthering of extradition proceedings to and from Canada. 2284

Bureau of Consular Services

This bureau deals with all consular matters except the issuing and control of passports and other travel documents that are the responsibility of the Passport Office. The Director-General is responsible to the Under-Secretary of State for External Affairs for managing the consular function of the Bureau and for exercising general supervision over the Consular Policy Division, and the Consular Operations 2287

Division. Within the framework of the two broad areas of policy and operation, the bureau (besides dealing with enquiries from the Canadian public) has the major responsibility of giving daily guidance and instructions to Canadian posts, particularly with regard to assisting world-travelling Canadians.

Consular Policy Division*

2289 This division is responsible for:

(a) drafting consular agreements with other countries;
(b) tendering advice on consular policies and procedures and assessing their implication in a variety of activities, including Canadian merchant shipping, immigration and citizenship matters;
2290 (c) completing and amending the *Manual of Consular Instructions;*
(d) preparing and issuing circular documents of instructions to posts abroad;
(e) conducting consular training programs;
(f) developing consular policy research and undertaking special projects;
(g) publishing the departmental publication *Information for Canadians Travelling Abroad;* and
(h) maintaining liaison with other departments or organizations concerned with matters of consular policy.

Consular Operations Division

2293 This division is responsible for:

(a) providing advice and instructions to posts with respect to Canadians in difficulty abroad, including those who are ill, have sustained injury, or are in detention or temporarily destitute;
(b) giving Canadians, where warranted, financial aid on a recoverable basis to relieve immediate distress or to enable them to return to Canada;
(c) making arrangements in connection with the death of Canadians abroad and the settlement of estates;
(d) authorizing the issuance of diplomatic and courtesy visas to foreign officials;
(e) answering enquiries in matters pertaining to travel abroad;
(f) providing assistance in obtaining birth, marriage, death, and other official documents from certain foreign countries;
(g) contingency planning; and
(h) maintaining a register of Canadian residents abroad.

Passport Office

2302 This office issues passports to Canadian citizens through the main Passport Office at Ottawa and through regional offices at Montréal, Qué., Toronto, Ont., Vancouver, B.C., Halifax, N.S., Winnipeg, Man., and Edmonton, Alta. Abroad, service is provided through Canadian diplomatic missions and consular and trade offices. The Passport Office issues certificates of identity and United Nations Refugee Convention travel documents to non-Canadians legally-landed who are eligible to receive them and who are currently residing in Canada. It also provides limited consular and passport service on behalf of certain newly-independent Commonwealth countries which do not have a diplomatic mission accredited to Canada.

Bureau of United Nations Affairs

2306 This bureau which consists of two divisions, United Nations Economic and Social Affairs, and United Nations Political and Institutional Affairs, provides advice on and co-ordinates the implementation of Canadian policy towards the United Nations and the related "family" of Specialized Agencies and other bodies. A major func-

*formerly the Consular Policy and Research Division

tion of the bureau and its divisions is to assist in the appointment, briefing, and co-ordination of the work of Canadian delegates who participate from time-to-time in nearly all of these bodies that offer an opportunity to advance Canadian policy objectives. In addition to its major co-ordinating responsibility, the bureau has a variety of operational responsibilities and serves as the headquarters link with the Permanent Missions in Geneva and New York, as well as with other Canadian missions in respect of the UN tasks they perform.

United Nations Political and Institutional Affairs Division

2308 This division has the task of assessing, on a continuing basis, the political implications of developments in the Security Council, the General Assembly or other UN organs, and examining the institutional development of the United Nations system and administrative and procedural questions.

United Nations Economic and Social Affairs Division

2310 This division co-ordinates Canadian policy and activity regarding the Economic and Social Council and its subsidiary organs, the special bodies of the United Nations and the Specialized Agencies. Matters of human rights and the status of women, and UN issues of social and economic development, fall within the purview of this division.

Bureau of Public Affairs

2314 This bureau brings together departmental management activities which are essentially devoted to relations with the public or sections of the public at home and abroad. The bureau is composed of: the Academic Relations Division, the Cultural Affairs Division, the Information Division, the World Exhibitions Program, the Historical Division.

Academic Relations Division

2316 This service fosters understanding and co-operation between the department and academics, universities and internationalist groups in Canada interested in the study and discussion of international relations and in the long-term formulation of Canadian foreign policy. The division sets up and carries out programs for the establishment and development of contacts with individuals and organizations to arrange consultations, discussions, meetings, and various other forms of exchange. In co-operation with other divisions, the Academic Relations Division invites academics and organizations to undertake research on a contract basis on international relations and foreign-policy subjects. It arranges the secondment to universities, on a yearly basis, of senior departmental officers (''foreign service visitors'') to engage in teaching, discussion, research, and other academic activities relating to international affairs.

Cultural Affairs Division

2318 This division is responsible for the conduct of cultural relations between Canada and other countries so far as these contacts occur through intergovernmental channels. It also maintains liaison with other agencies, both official and private, with a view to making Canada better known through its cultural and educational activities. It has specific rresponsibility for the governmental aspects of Canada's membership in the United Nations Educational, Scientific and Cultural Organization (UNESCO) and provides departmental liaison with the Canadian National Commission for UNESCO.

2320 The division's duties include primary responsibility for negotiating and administering cultural agreements with other countries and developing cultural programs

with them (including such activities as scholarship awards, exchanges of professors, tours by performing arts groups and art exhibitions). It arranges for Canadian participation in cultural events outside Canada, such as festivals of the arts and handicrafts, selected international exhibitions and competitions, and participation by foreign artists and cultural personalities in similar events in Canada. It helps keep Canadian cultural organizations informed of cultural activities outside the country and provides general assistance to Canadian students, artists, and professors going abroad.

2322 It has a book-presentation program that arranges donations of Canadian books to libraries abroad, and it handles questions arising from international agreements on intellectual property and copyright.

Information Division

2324 This division has two main functions: to spread abroad the knowledge and understanding of Canada and of the Canadian people; and, to provide information on Canada's external policy and the work of the Department of External Affairs to Canadians as well as citizens of other countries. The division produces a variety of publications, such as *Statement and Speeches, Reference Papers, Reprints,* the departmental bimonthly journal *International Perspectives, Canada Weekly* and several booklets and folders in English, French, and a number of foreign languages. It also purchases certain Canadian publications in quantity for distribution abroad.

2326 In association with the National Film Board, the division organizes the distribution of films by Canadian posts. It co-operates with Information Canada/Expositions in the provision of display materials to posts for trade fairs and exhibitions in other countries. It is responsible for liaison between the department and the Canadian Broadcasting Corporation (CBC), and for cooperation with the CBC International Service. The division has a "visits program" under which prominent journalists are brought to Canada.

World Exhibitions Program

2330 This program represents Canada at the International Bureau of Exhibitions in Paris and acts as a liaison between the two. It co-ordinates the handling of invitations to take part in world exhibitions; determines interdepartmental interest; and makes recommendations. It also provides for the organization and direction of Canadian participation in world exhibitions.

Historical Division

2332 This division is responsible for the archive activities of the department; for historical work in the realm of foreign affairs; and for the preparation of background material on international issues for use in the department. The division deals with requests for access to departmental records from scholars studying Canada's external relations and assists them in their research when possible. It also conducts the department's program of oral history.

2334 One of the major tasks of this division is the compilation and editing of state papers in the continuing series entitled *Documents on Canadian External Relations* (seven volumes of which have already been published). The eighth volume will appear shortly.

Bureau of Co-ordination

2338 This bureau co-ordinates and develops policies concerning provincial participation in Canada's international relations and Canada's role in the institutions and activities of the Commonwealth and of La Francophonie. It comprises three divisions: Federal-Provincial Coordination, Commonwealth Institutions, Francophone Institutions.

Federal-Provincial Coordination Division

This division is concerned with the federal-provincial aspects of Canada's international relations. The division's primary responsibility is to maintain liaison with the provinces regarding their interest in international affairs and to facilitate their international activities in a manner that will fully meet provincial objectives and that will be consistent with a unified Canadian foreign policy. On the provincial level, the division is in regular contact with provincial officials and, in conjunction with provincial authorities, seeks to establish closer working relations and more effective procedures for consultation. Federally, the division co-operates with other departments and agencies in order to ensure that full account is taken of provincial interest abroad. The division coordinates the activities of other divisions of the department, and of Canadian posts when these relate to areas of provincial interest. 2340

The division is engaged primarily in the following activities:

(a) assists in making arrangements for visits abroad by provincial representatives as well as for visits of foreign representatives to the provinces; 2342

(b) ensures that the provinces are adequately represented on Canadian delegations to international conferences and organizations; 2343

(c) seeks to ensure that provincial aid projects are co-ordinated with the activities of the Canadian International Development Agency and with the development-assistance programs for which CIDA is responsible; and 2344

(d) consults with the provinces with respect to the conclusion of treaties, conventions, and other formal agreements between Canada and foreign countries when these touch on areas of provincial or joint federal-provincial jurisdiction. 2345

Commonwealth Institutions Division

This division has general responsibility for Canada's participation in the Commonwealth association and its many subsidiary and related bodies. In particular, it is responsible for co-ordinating Canadian participation in Commonwealth heads of government meetings and in other Commonwealth conferences and serves as a focal point for communications with the Commonwealth Secretariat. The division is also a reference centre for any matters involving the Commonwealth. 2347

Its main functions, in conjunction with other divisions of the department and with other departments and agencies of the government, are to advise on Canada's participation in Commonwealth programs and activities and to co-ordinate the implementation of government policies in relation to the Commonwealth. It also has an advisory and liaison function in relation to Canadian involvement with the more than 250 non-governmental institutions, associations, and organizations associated with the Commonwealth. 2349

Francophone Institutions Division

This division has general responsibility for the multilateral aspects of Canada's relations with French-speaking countries. It assists in formulating and implementing Canadian policy on multilateral relations between these countries and in co-ordinating the Canadian contribution to their aid programs. Thus the division is reponsible for handling all aspects of the Canadian presence in La Francophonie (i.e. the cultural community of the world's French-speaking countries). Among other things it establishes and co-ordinates Canadian participation in various meetings and events of an official or semi-official nature taking place in these countries. 2351

The division establishes Canadian participation, and co-ordinates policy, at various intergovernmental conferences or within organizations of the francophone countries. In particular, it handles Canada's participation in the Agency for Cultural and Technical Cooperation*, of which Canada is a founding member. It co-ordinates formulation of the Canadian viewpoint at discussions of agencies of this or- 2353

*a central agency of which all the French-speaking countries are members

ganization, and establishes the broadest possible balanced participation by Canada in the Agency's programs and activities – both those involving multilateral action and those taking place in Canada itself. At the private level, it performs a role of liaison and support in international associations and organizations of a private nature within the French-speaking world community, in order to ensure effective and representative Canadian participation.

Administrative Bureaus

These bureaus, which constitute the rest of the headquarters bureaus structure are: Communications and General Services; Finance and Administration; and Personnel.

Posts Abroad

2389 Canada's diplomatic missions and consular offices form an integral part of the department. Heads of diplomatic and consular posts report to the Minister and receive their instructions from him.

2391 The diplomatic staff of an embassy consists of the ambassador, assisted by one or more foreign service officers, who may also be assigned consular duties to the extent required by the volume of consular work. Where separate consular offices exist, they operate under the general supervision of the head of the diplomatic mission in the country, while receiving instructions in matters of detail from the appropriate division in the department.

2393 In some cases officers of other departments of the Government of Canada – commercial, immigration, military, naval, air or others – are attached to missions. Though responsible to their departmental heads in Ottawa, they also work under the general supervision and direction of the mission.

2395 In essence, the work of a mission is: to conduct negotiations with the government to which it is accredited; to keep the Government of Canada fully informed of political or other developments of significance in the country in which it is serving; to watch over Canada's interests in the country; to serve Canadians in the country; and to make information about Canada available to the public.

Statutes

2397 The Minister is responsible for:

An Act carrying into effect the Treaties of Peace between Canada and Italy, Roumania, Hungary and Finland, (SC 1948 c. 71)

An Act carrying into effect the Treaty of Peace between Canada and Japan (SC 1952 c. 50)

An Act Respecting the International Boundary Waters Treaty and the existence of the International Joint Commission (RSC 1970 c. I-20)

Department of External Affairs Act (RSC 1970 c. E-20)*

Diplomatic Immunities (Commonwealth Countries) Act (RSC 1970 c. D-4)

Food and Agriculture Organization of the United Nations Act (RSC 1970 c. F-26)*

High Commissioner in the United Kingdom Act (RSC 1970 c. H-5)

International Development Research Centre (RSC 1970 c. 21 [1st Supp])

Privileges and Immunities (International Organizations) Act (RSC 1970 c. P-22)

Privileges and Immunities (NATO) Act (RSC 1970 c. P-23)

Roosevelt-Campobello International Park Commission Act (SC 1964-65 c. 19)*

Territorial Sea and Fishing Zones Act (RSC 1970 c. T-7)

United Nations Act (RSC 1970 c. U-3)

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*the Act requires the Minister to submit an annual report to the House of Commons

Blue Water Bridge Authority (Canadian Section)* 2400

Head Office

1 Bridge Street
Point Edward, Ontario

Ministers**

Secretary of State for External Affairs
Minister of Transport

Commissioners and Principal Officers

Chairman, John D. George (11/75)‡ ..... Sarnia, Ont.
Vice-chairman, W. Arthur Emmett (9/76) ..... Sarnia, Ont.
Commissioner and Secretary, Morley B. MacGregor (6/78) ..... Sarnia, Ont.

Historical Background

The authority was established by the *Blue Water Bridge Authority Act* (SC 1965 c. 6). The authority is not an agent of Her Majesty, and no member, officer or employee of the authority shall be deemed, as such, to be one. 2401

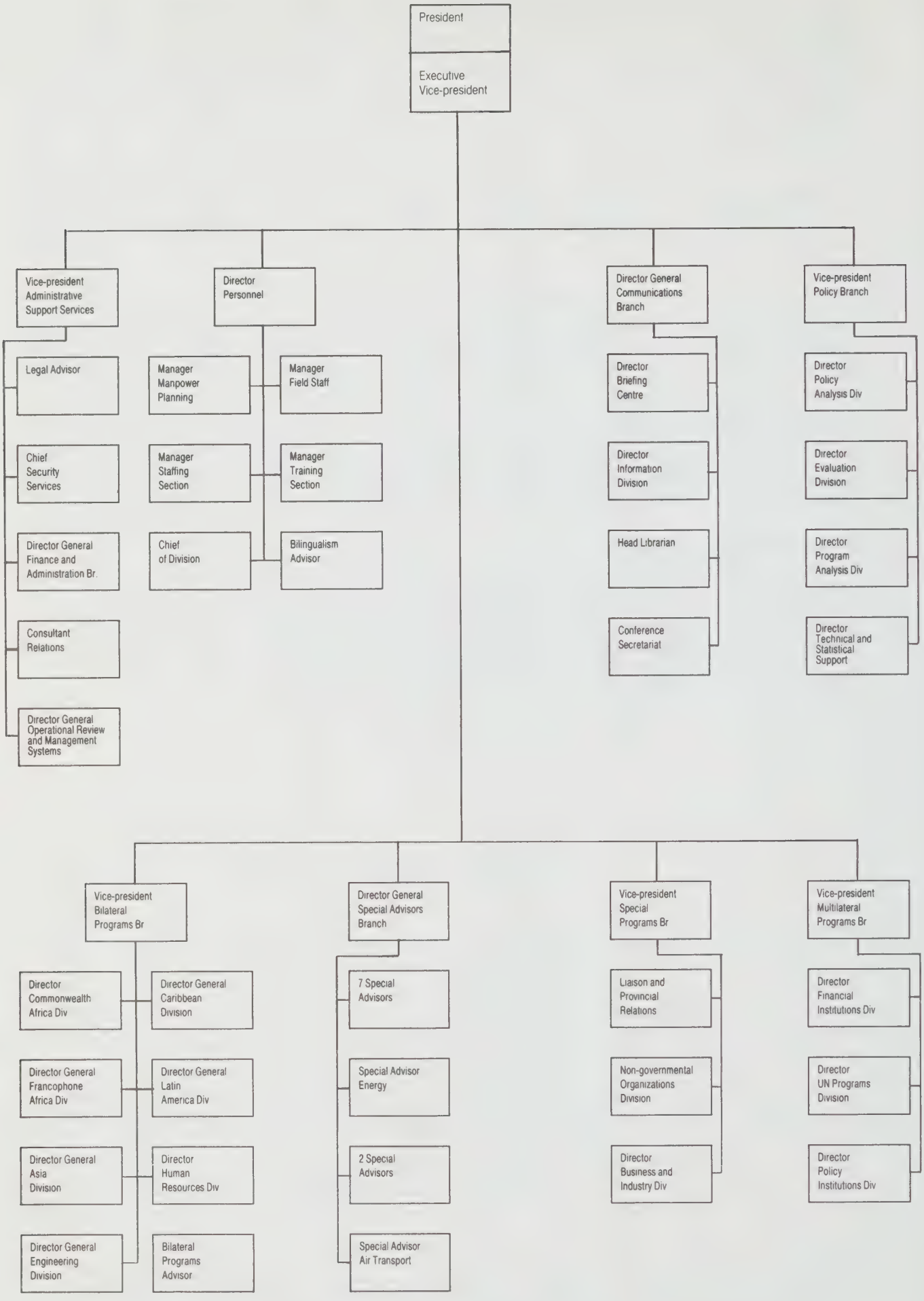
Overall Responsibilities

The authority acquires, disposes of holds, operates, maintains, and repairs the Canadian portion of the Blue Water Bridge (an international bridge across the St. Clair River that links Sarnia Ontario with Port Huron Michigan). The responsibilities include those buildings used by the Department of National Revenue (Customs and Excise) and the Department of Manpower and Immigration. 2402

*text effective September 1975
**the authority reports to the Secretary of State (OIC P.C. 1972-2412, 5 Oct 1972; and to the Canadian Transport Commission for the Minister of Transport
‡denotes month and year of appointment expiry; commissioners are appointed without remuneration.

2425 Canadian International Development Agency

TBS Chart - 1 April 1975



Canadian International Development Agency* 2426

Head Office

Jackson Building
122 Bank Street
Ottawa, Ontario
K1A 0G4

Minister Designated

Secretary of State for External Affairs

Principal Officers

President ..... Paul Gérin-Lajoie
Executive Vice-President ..... Bruce Williams
Vice-Presidents
- Policy ..... (vacant)
- Multilateral Programs ..... Donald D. Tansley
- Bilateral Programs ..... Neil Overend
- Special Programs ..... Lewis Perinbam
- Administration ..... John F. Toller
- Special Advisers ..... Dr. Rolland Poirier

Historical Background

2427 The Canadian International Development Agency (CIDA) began as the Economic and Technical Assistance Branch of the Department of Trade and Commerce. Then, pursuant to the *Public Service Re-arrangement and Transfer of Duties Act,* the functions of the branch were transferred to the Department of External Affairs on 1 Nov 1960 (OIC P.C. 1960-1476), and in particular to the External Aid Office. The office was designated a department (OIC 1968-923, 8 May 1968), the Secretary of State for External Affairs as the Appropriate Minister (OIC P.C. 1968-1028), within the meaning and purpose of the *Financial Administration Act.* Order-in-Council 1968-1760, of 12 Sept 1968 authorized the name of the External Aid Office to be changed to the Canadian International Development Agency, and the External Aid Board to that of the Canadian International Development Board. The order also asserted that these new titles (including that of President) be changed on the 1960 order insofar as all existing orders-in-council, Treasury Board Minutes, and other official documents which concern the organization, operations, and administration of Canada's aid program.

Overall Responsibilities

2428 CIDA operates and administers Canada's official international development assistance program in more than 70 developing nations in Asia, Africa, the Commonwealth Caribbean, and Latin America. Through the Minister it advises the Government of Canada on the formulation of international assistance policies and on the appropriate level of its contribution to international development agencies. CIDA also exists as a forum for inter-departmental and inter-governmental discussions in international co-operation and maintains liaison with provincial governments and professional associations in the recruiting of advisers for overseas assignments with CIDA. Overseas, it is linked with developing countries through Canadian diplomatic posts and serves as Canada's representative on various consultative and aid co-ordinating institutions set up by the international community.

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*text effective April 1975

Organization and Programs

2430 Major policy changes are referred to the Canadian International Development Board, which consists of the Under Secretary of State for External Affairs, the deputy ministers of Finance and Industry, Trade and Commerce, the Governor of the Bank of Canada, the Secretary of the Treasury Board Secretariat, and the President of the International Development Research Centre, and meets under the chairmanship of CIDA's president.

The direction and volume of Canada's assistance programs are determined by Cabinet. All major programs and projects are referred to the ministerial level for approval.

Policy Branch

2431 The branch provides CIDA management with analyses and options on major policies and orientations; develops and manages an annual planning cycle for CIDA as a whole, and evaluates the effectiveness of CIDA's program. The branch has developed a capability for longer-range planning, and provides analyses of government policies related to development outside the Aid Program.

Bilateral Programs Branch

2432 This branch develops and implements CIDA's assistance programs on a country-to-country basis in Asia, Africa, Commonwealth Caribbean, and Latin America. Within each of its area divisions – Asia, Commonwealth Africa, Francophone Africa, Commonwealth Caribbean and Latin America – are desk officers responsible for all aspects of country programs. Other divisions in the branch are assigned technical functions.

The Human Resources Division recruits teachers and other professional and technical personnel for overseas assignments and arranges training in Canada for students from developing countries. It also administers a scholarship program for Canadians interested in pursuing careers in international development. The branch's Engineering Division provides professional, technical and cost assessments of projects in engineering and related fields.

Multilateral Programs Branch

2433 This branch is responsible for Canada's relations with international development assistance institutions and organizations and for formulating Canadian policy towards them and their programs.

Special Programs Branch

2434 This branch fosters and supports the participation of Canadian business and industry and voluntary agencies in economic and social development in the Third World. The branch also works closely with provincial institutions to ensure co-ordination of efforts of CIDA divisions in special programs. Its Non-Governmental Organizations Division through a matching-grant basis, provides increased opportunities for voluntary organizations to become involved in international development. The Business and Industry Division administers a grant program to help Canadian firms explore opportunities to form joint business ventures in developing countries with local entrepreneurs.

Communications Branch

2435 This branch has over-all responsibility for developing and implementing information programs to keep the Canadian public informed on Canadian international

development activities in Canada and overseas and encouraging a wide spectrum of the Canadian public to support and participate in Canada's international assistance program. The branch is also responsible for the briefing of personnel selected for overseas assignments and organizing internal conferences on international themes.

Finance and Administration Branch

This branch is responsible for providing advice on financial planning, reporting and control, in-house management consulting services, advising CIDA management and employees on all aspects of personnel administration, evaluating management and project operations, and providing necessary administrative support services. 2436

Special Advisors Branch

The branch provides professional and technical advice to all CIDA branches in such specialized fields as food, nutrition and agriculture, rural development and cooperatives, fisheries, forestry, water management, environment, health and population policies, education, energy, telecommunications, and air transport. 2437

Additional Information – all enquiries should be addressed to the information director at head office. 2438

Parliamentary Committee – Standing Committee on External Affairs and National Defence 2439

Auditor – Auditor General of Canada.

2440 Interdepartmental Committee on External Relations*

Head Office

Lester B. Pearson Building
125 Sussex Drive
Ottawa, Ontario
K1A 0G2

Minister

Secretary of State for External Affairs

Members of the Board (all ex officio)

Chairman, Under-Secretary of State for External Affairs
Other Members
- President, Canadian International Development Agency
- Deputy Minister, Department of Industry, Trade and Commerce
- Deputy Minister, Department of Manpower and Immigration
- Secretary of the Treasury Board
- Clerk of the Privy Council and Secretary to the Cabinet
- Deputy Minister, Department of Public Works

Principal Officer

Secretary ..... Andrew D. Ross

Historical Background

2441 On 21 May 1970 the government established an Interdepartmental Committee on External Relations (ICER) with supporting secretariat from the departments and agencies primarily concerned. The cabinet decision stipulated that membership in ICER would be at the deputy minister level and chaired by the Under-Secretary of State for External Affairs.

Overall Responsibilities

2442 Initially, ICER advised the government on the ways and means of achieving maximum integration as outlined in the white paper on foreign policy.**

The initial steps selcted for implementation in moving towards integration were the organizational and managerial integration of support services, the development of a suitable country programming system for foreign operations and the development of co-ordinated and, ultimately, common personnel policies for Canadian government employees who serve abroad. These are the only areas in which integration has been implemented to date. There is no master plan or timetable for the complete integration of all aspects of foreign operations.

Organization and Programs

The inter-departmental committee comprises a number of components.

Personnel Management Committee (PMC)

2443 The committee was established in 1970, as a sub-committee of ICER. In general, PMC advises ICER on personnel staffing abroad, but specifically, PMC develops

*text effective October 1975
**for background on events – leading up to the formation of ICER consult Canada, External Affairs *Foreign Policy for Canadians*

a co-ordinated common policy related to recruitment, career development, classification, evaluation and evaluation standards, pay and allowances, and diplomatic designation. The committee also recommends a selection criteria of heads of post. It receives and considers reports from departments and agencies regarding postings and promotions.

Ad Hoc Sub-Committee

The committee was established in 1973 by ICER at its November 21st meeting. 2444
It deals with any matter which participating departments and agencies wish to bring before it. Its chairman is the Assistant Under-Secretary of State for External Affairs and members are the assistant deputy ministers or equivalents of ICER departments and agencies. The chairman of the Personnel Management Committee is also a member.

Secretariat

The Secretariat's principal role is to design and develop methods and proce- 2445
dures for harmonizing policies, plans and programs of departments and agencies with activities outside of Canada. Proposals are submitted to ICER. The Secretariat manages the *Country Program System.** It provides guidance to posts prior to and during the preparation of the CPs, arranges for the printing and distribution of the documents in Ottawa and monitors the system throughout its cycle. Recognizing that the system is still evolving, the Secretariat is charged with finding ways of improving and further developing it as an increasingly effective and efficient means of forward planning. The Secretariat prepares, following consultation with the ICER departments, the agenda for the ICER and Ad Hoc Sub-Committee meetings as well as the preparation of the minutes of these meetings.

Information – ICER Sub-Committee

In its decision of 4 March 1971, Cabinet charged ICER** with the responsibility 2446
for "advising the Government on information abroad through the Secretary of State for External Affairs". Cabinet also instructed ICER to "establish an Information Sub-Committee to assist it in the provision of advice on information policy and in the co-ordination of Canadian government information programs and activities abroad (within the framework of country plans as they progressively develop)".

Additional Information – from the Secretary of ICER 2447

Parliamentary Committee – Standing Committee on External Affairs and National 2448
Defence

Auditor – Auditor General of Canada 2449

*more detailed information on this and other ICER activities may be obtained from the ICER Reference Manual
**with the Director General of Information Canada and senior officials of the other appropriate departments and agencies added to its membership for this purpose

2450 International Boundary Commission*

Head Office

615 Booth Street
Ottawa, Ontario
K1A 0E9

Minister

Secretary of State for External Affairs

Principal Officers

Canadian Section
Commissioner..... A. Frederick Lambert
Senior Engineer..... Winston M. Smith

United States Section
Commissioner .....Richard L. Herman
Engineer to the Commission
Francis X. Popper

Historical Background

2452 The International Boundary Commission was created on 11 April 1908 pursuant to the *Treaty respecting the demarcation of the international boundary between the United States and Canada* (RSC 1970 c. 1-19).

Overall Responsibilities

2453 The commission keeps the boundary vista entirely free of obstruction and plainly marked for the proper enforcement of customs, immigration, fishing and other laws of the two nations. The commission is concerned with fixed objects on or near the boundary line. (The commission is not responsible for movement across the boundary.)

The commission also regulates all construction within 10 feet of the boundary and is responsible for defining the boundary location in any legal situation involving the border.

Organization

2454 The commission comprises two commissioners: one appointed in Canada and one in the United States, each chief of his own staff, equipment and budget. The commissioners report annually to both governments.

For administrative purposes, the Canadian Section of the commission is within the Surveys and Mapping Branch, Department of Energy, Mines and Resources. However, the commissioner reports to the Secretary of State for External Affairs.

2457 **Additional Information** – from the Canadian Section in Ottawa, or United States Section located at 425 I Street* N.W., Washington, D.C.

2458 **Parliamentary Committee** – see Department of Energy, Mines and Resources

2459 **Auditor** – see Department of Energy, Mines and Resources

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*text effective September 1975
*the street's name is "I" as in the letter of the alphabet

International Development Research*

Head Office

60 Queen Street
Ottawa, Ontario

Mailing Address

P.O. Box 8500
Ottawa, Ontario
K1G 3H9

Minister Designated

The Hon. Allan J. MacEachen, P.C., M.P.**

Board of Governors

Canadian

- Chairman, Louis Rasminsky‡ (3/78) ..... Rockcliffe, Ont.
- President, W. David Hopper‡ (5/80) ..... Ottawa, Ont.
- J. Milton Bell (8/79) ..... Saskatoon, Sask.
- Roger Blais‡ (3/78) ..... Montréal, Québec
- Louis Berlinquet‡ (2/79) ..... Québec, Québec
- Norman T. Currie‡ (6/77) ..... Toronto, Ont.
- Paul Gérin-Lajoie (6/77) (President of CIDA) ..... Ottawa, Ont.
- Peter Green (3/78) ..... Halifax, N.S.
- Archie R. Micay‡ (6/77) ..... Winnipeg, Man.
- R. Stephen Milne (3/78) ..... Vancouver, B.C.
- William C. Winegard‡ (3/78) ..... Guelph, Ont.

Foreign

- Manuchehr Agah (2/79) ..... Iran
- Pierre Bauchet (2/79) ..... France
- Sir John Crawford (2/79) ..... Australia
- Aklilu Habte (6/77) ..... Ethiopia
- Ilunga Kabongo‡ (2/78) ..... Zaïre
- Rex Nettleford‡ (2/78) ..... Jamaica
- Theodore W. Schultz‡ (6/77) ..... U.S.A.
- Dr. Soedjatmoko (6/77) ..... Indonesia
- Victor L. Urquidi (2/79) ..... Mexico
- Sir Geoffrey Wilson‡ (3/78) ..... England

Principal Officers

President ..... W. David Hopper

Vice-presidents

- International ..... Cheikh Hamidou Kane
- Canada and Donor Agencies ..... Lucien Michaud

Historical Background

The *International Development Research Centre Act* (RSC 1970 c. 21 [1st supp]) created a corporation called the International Development Research Centre (IDRC), consisting of a Board of Governors composed of a Chairman, President and 19 other members, appointed by the Governor-in-Council for renewable terms. Both the Chairman, and the President, who is the chief executive officer of the Centre, are appointed for terms of five years, while the other governors have four-year terms. 2462

*text effective October 1975
**OIC P.C. 1974-1838 8 Aug 1974
‡these Governors are members of the Executive Committee, set up under the terms of the *IDRC Act* para 11(1); dates opposite names indicate month and year of appointment expiry

Although IDRC is not classified in any of the schedules of the *Financial Administration Act,* the corporation falls within the Act's definition of a Crown corporation. The IDRC is not an agent of Her Majesty and its officers and employees are not part of the Public Service of Canada.

Most of IDRC's income is derived from a grant of the Government of Canada, but the Centre is allowed to accept bequests or grants from any source. For tax purposes, IDRC is deemed an organization as described in paragraph 69(1)(f) of the *Income Tax Act* and in subparagraph 7 (1)(d)(i) of the *Estate Tax Act.* The annual report is tabled in Parliament by the designated Minister.

Overall Responsibilities

2463 The corporate objectives of IDRC, as set out in the Act are:

"to initiate, encourage, support and conduct research into problems of the developing regions of the world and into the means for applying and adapting scientific, technical and other knowledge to the economic and social advancement of those regions, and, in carrying out those objects

(a) to enlist the talents of natural and social scientists and technologists of Canada and other countries;
(b) to assist the developing regions to build up the research capabilities, the innovative skills and institutions required to solve their problems;**
(c) to encourage generally the co-ordination of international development research; and
(d) to foster co-operation in research on development problems between the developed and developing regions for their mutual benefit".

Organization and Programs

2465 The Centre is governed by an international Board of Governors from six countries in addition to Canada. Four of these Governors are from developing countries. The Governors meet twice yearly, and the Board's Executive Committee meets four times a year.

The Governors set policy and establish the organizational structure within the terms of the Act. IDRC supports project activities in five major program areas.

Division of Agriculture, Food and Nutrition Sciences

2466 Project activities in this division are in the following sectors: plant breeding, farming systems and post harvest technology (geared to small farmers in developing countries); nutrition and home sciences, animal sciences, fisheries (for rural, small-scale operations), aquaculture and forestry. (This program focuses on the food production problems of the developing countries situated in the semi-arid tropics.)

Division of Information Sciences

2467 This division has divided its program into two main sectors: information about development (e.g. establishment of information systems for collection and dissemination of data about social and economic conditions in developing countries) and information for development (e.g. information centres to assist developing countries in specialized areas such as agriculture or extension services for small and medium-scale industry; library services; cartographic research).

**External Affairs Vote 30

Division of Population and Health Sciences

The division supports research activities in: rural health care delivery systems, family planning, fertility regulation, environmental health and disease prevention. Funds are also provided in support of population and health institutions at the international level. 2468

Publications Division

This division publishes research results emanating from Centre supported projects, as well as IDRC's quarterly magazine *The IDRC Reports,* and supports scientific publications relevant to development efforts and public information services. 2469

Division of Social Sciences and Human Resources

Projects in the social sciences part of the program come under three major themes: 2470

(1) studies on the process of modernization and change (e.g. social and economic impact of new farming practices, rural-urban migration, institutional modernization, etc.);
(2) applied social sciences (e.g. studies on marketing systems, science and technology policy, rural education, low cost housing); and
(3) support of international and regional research networks to encourage a sharing of experiences between scientists from developing countries.

The *Human Resources Awards Program* is designed to provide opportunities for individual scholars and professionals to undertake training, research or investigation in the international development field. There are categories of awards for both Canadians and non-Canadians.

Regional Offices

Asia
Tanglin P.O. Box 101
Singapore 10

North Africa and the Middle East
P.O. Box 105055
Beirut, Lebanon

Latin America and the Caribbean
Centro Internacional de Investigaciones para el Desarrollo
Apartado Aereo 53016
Bogotá, D.E. Colombia

East Africa 2471
P.O. Box 30677
Nairobi, Kenya

West Africa
P.O. Box 11007, CD Annexe
Dakar, Sénégal

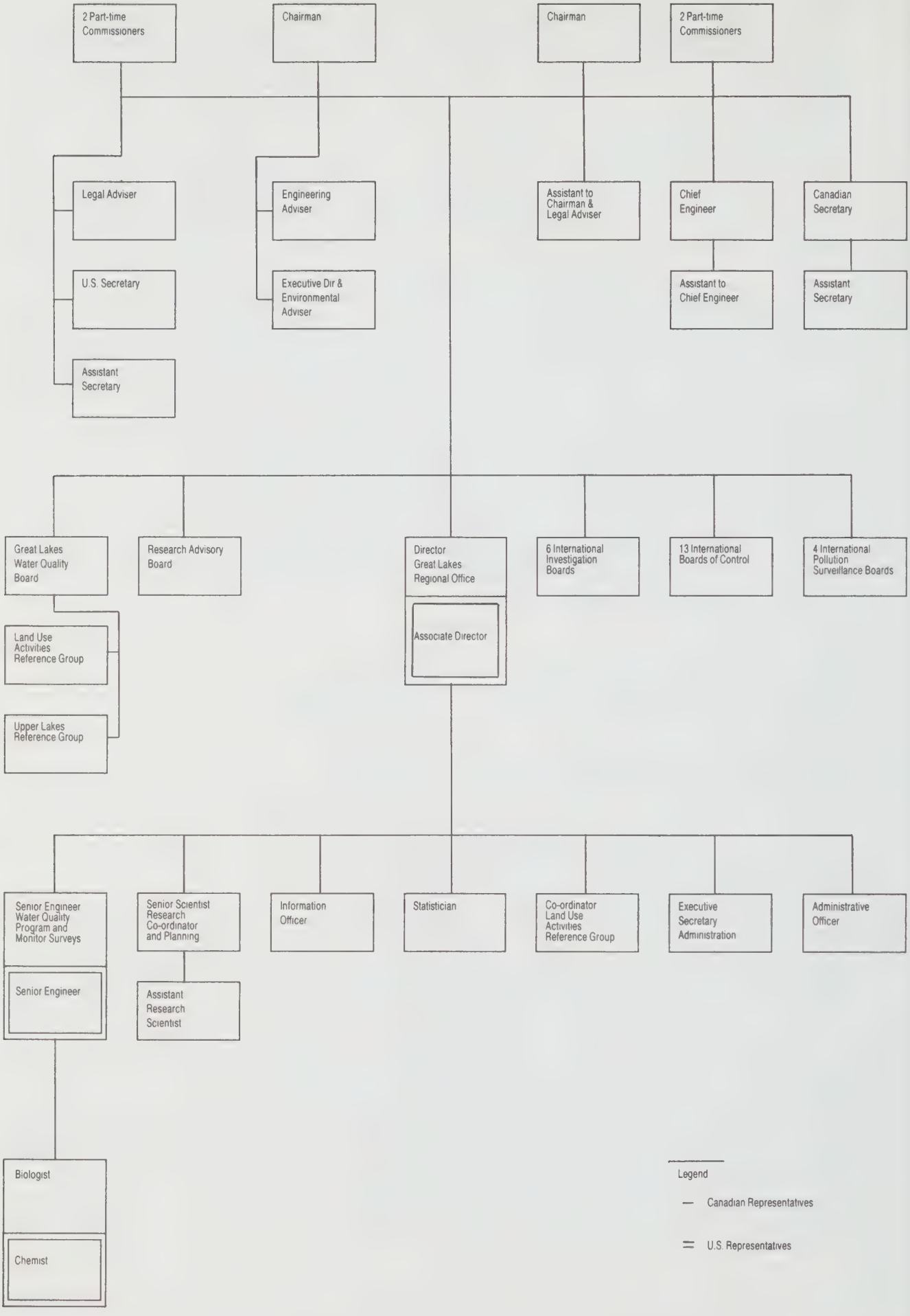
Additional Information – while the IDRC's Head Office in Ottawa is the seat of its executive and administrative body, regional offices facilitate working contacts with institutions and researchers in the developing areas. The regional offices handle enquiries originating in their respective regions, including questions on IDRC policy. Enquiries from Canada, the U.S. and other countries not in the areas covered by these offices should be directed to the Ottawa head office. 2472

Parliamentary Committee – Standing Committee on External Affairs and National Defence 2473

Auditor – Auditor General of Canada 2474

2475 International Joint Commission

TBS Chart - 1 April 1975



International Joint Commission*

Head Office

151 Slater Street
Ottawa, Ontario
K1P 5H3

Minister

Secretary of State for External Affairs

Members of the Commission

Canadian Section

Chairman ..... Dr. Maxwell Cohen, Q.C.
Commissioners ..... Keith A. Henry
Bernard Beaupré

United States Section

Chairman ..... Henry P. Smith III
Commissioners ..... Charles R. Ross
Victor L. Smith

Principal Officers

Secretary ..... D. G. Chance
Assistant to the Chairman and Legal Adviser ..... J. Lloyd MacCallum, Q.C.
Chief Engineer ..... Murray W. Thompson

Secretary ..... William A. Bullard
Executive Director and Environmental Advisor ..... John F. Hendrikson
Engineering Advisor ... Stewart H. Fonda
Legal Advisor ..... James G. Chandler

Historical Background

The International Joint Commission was established in 1909 by a treaty between the United States of America and Great Britain. This treaty was confirmed and sanctioned by the *International Boundary Waters Treaty Act* (SC 1911 c. 28, now RSC 1970 c. I-20). 2477

The commission consists of six members, three appointed by the Government of Canada, and three appointed by the President of the United States. 2478

Overall Responsibilities

The commission deals with the use, obstruction and diversion of boundary waters and rivers crossing the boundary between Canada and the United States. Structures which would increase the levels of waters at the boundary require the prior approval of the commission before work can proceed. In addition, the commission carries out extensive investigations on questions arising between the Canadian and United States Governments along the "common frontier", and reports its findings, with recommendations, to the two Governments. It is also the co-ordinating agency for activities under the 1972 *Canada-U.S. Agreement on Great Lakes Water Quality* and maintains continuing surveillance of air quality along the boundary. 2479

Programs

International Boards

The following boards have been established under the 1909 treaty and are still active: 2480

*text effective April 1975

International Investigation Boards

2481 American Falls
Great Lakes Levels
Point Roberts
Richelieu-Lake Champlain Engineering Board
Roseau River Drainage
Souris & Red Rivers
Point Roberts
Richelieu-Lake Champlain Engineering Board

International Boards of Control

2482 Columbia River
Kootenay Lake
Lake Champlain
Lake Superior
Niagara River
Osoyoos Lake
Prairie Portage
Rainy and Namakan Lakes
St Croix River
St Lawrence River
St Mary and Milk Rivers
Skagit River
Souris River

International Pollution Surveillance Boards

2483 Air Pollution along the Boundary
Rainy River
Red River
St. Croix River

Boards and Reference Groups

2484 The following were established in accordance with the 1972 *Canada-U.S. Agreement on Great Lakes Water Quality:* Great Lakes Water Quality Board (see para 2485), International Reference Group on Pollution of the Upper Great Lakes, International Reference Group on Great Lakes Pollution from Land Use Activities, Great Lakes Research Advisory Board (see para 2489).

2485 Great Lakes Water Quality Board

Head Office
International Joint Commission
Great Lakes Regional Office
100 Ouellette Ave.
Windsor, Ontario
N9A 6T3

2486 Canadian Section

James P. Bruce (Chairman)
Director General
Inland Waters Directorate
Environmental Management Service
Department of the Environment

Peter M. Higgins
Director General
Water Pollution Control Directorate
Environmental Protection Service
Department of the Environment

United States Section

F. T. Mayo (Chairman)
Regional Administrator
Region V
Environmental Protection Agency

Eugene J. Seebald
Director of Division of Pure Waters
Department of Environmental Conservation

Canadian Section (cont'd)

Capt. George Leask, Director
Central Region Marine Services
Department of Transport.

R. H. Millest, Director
Water Quality Branch
Inland Waters Directorate
Department of the Environment

P. Real L'Heureux
Deputy Director
Government of Quebec
Environment Protection
Services.

David S. Caverly, Chairman
Environmental Hearing Board
Ontario Ministry of the
Environment.

W. A. Steggles
Environmental and Technical
Adviser to the Deputy Minister
Ontario Ministry of the
Environment.

Dennis P. Caplice, Director
Environmental Approvals Branch
Ontario Ministry of the
Environment.

K. H. Loftus, Director
Sport Fisheries Branch,
Division of Fish & Wildlife
Ontario Ministry of Natural
Resources.

Dr. W. R. Drynan, Secretary
Senior Engineer
Water Quality Programs
Great Lakes Regional Office
International Joint Commission

United States Section (cont'd)

Walter A. Lyon, Director
Bureau of Water Quality Management
Department of Environmental
Resources

Ned E. Williams, Director
Ohio Environmental Protection
Agency

Grant J. Merritt
Executive Director
Minnesota Pollution Control Agency

Ralph W. Purdy
Deputy Director
Environmental Protection Service
Michigan Department of Natural
Resources

Thomas G. Frangos, Administrator
Division of Environmental Protection
Wisconsin Department of Natural
Resources

Dr. Richard H. Briceland, Director
Illinois Environmental
Protection Agency

Oral H. Hert, Technical Secretary
Indiana Stream Pollution Control
Board

Historical Background

The Great Lakes Water Quality Board was formed by the International Joint Commission in consultation with the the Governments of Canada and the United States in the spring of 1972, pursuant to Article VII of the *Great Lakes Water Quality Agreement,* which was signed April 15, 1972. The Board's first meeting was on July 19, 1972. Regular reports to the Commission are made in July for the preceeding

water year, and special reports are prepared as the Commission requests or the Board desires.

Overall Responsibilities

2488 The Board is the principle adviser to the Commission with regard to the exercise of the functions, powers and responsibilities assigned to the latter under the *Great Lakes Water Quality Agreement of 1972.* These include collation analysis and dissemination of data and information provided by the federal, state and provincial governments, and tendering advice and recommendations to the governments on Great Lakes water quality problems and achievement of the agreed water quality objectives.

In addition to these duties, the Water Quality Board supervises and co-ordinates the studies being conducted by the Commission's International Reference Group on Pollution of the Upper Great Lakes and the International Reference Group on Great Lakes Pollution from Land Use Activities.

2489 Great Lakes Research Advisory Board

Head Office
International Joint Commission
Great Lakes Regional Office
100 Ouellette Ave.
Windsor, Ontario
N9A 6T3

2490 Canadian Section

Floyd Elder (Chairman)
Director
Canada Centre for Inland Waters
Department of the Environment

Dr. Arnold J. Drapeau, Professor
École Polytechnique
Campus de l'Université de Montréal

H. R. Holland
462 Charlesworth Lane
Sarnia, Ontario

Paul D. Foley, Supervisor
Development and Research Group
Ontario Ministry of the Environment

Mrs. Mary Munro
3020 First Street
Burlington, Ontario

J. Douglas Roseborough, Director
Fish and Wildlife Research Branch
Ontario Ministry of Natural Resources

United States Section

Dr. A. F. Bartsch (Chairman)
Director
National Environmental Research Center

Dr. Eugene J. Aubert, Director
Great Lakes Environmental Research Laboratory
National Oceanographic and Atmospheric Administration

Dr. Leonard B. Dworsky, Director
Water Resources & Marine Sciences Center

Carlos M. Fetterolf Jr.
Chief Environmental Scientist
Bureau of Water Management
Michigan Department of Natural Resources

Dr. Leo J. Hetling, Director
Environmental Quality
Environmental Research and Development,
New York State Department of Environmental Conservation

Dr. Murray G. Johnson, Director
Great Lakes Biolimnology Laboratory
Canada Centre for Inland Waters
Department of the Environment

Mrs. Charles Stebbins, Chairman
Cleveland Citizens for
Air and Water Inc.

Dr. J. C. N. Westwood, Professor and
Head of Microbiology and Immunology
Faculty of Medicine, University
of Ottawa

Dr. Herbert E. Allen, Asst. Professor
Department of Environmental
Engineering
Illinois Institute of Technology

Dr. Dennis E. Konasewich, Secretary
Research Scientist
Applied Research Programs
Great Lakes Regional Office
International Joint Commission

Alvin R. Balden
19 Alina Lane
Hot Springs Village, Arkansas

Historical Background

The Great Lakes Research Advisory Board was formed in consultation with the Governments of Canada and the United States during the summer of 1972, pursuant to Article VII of the *Great Lakes Water Quality Agreement,* signed April 15, 1972. Its first meeting was on November 10, 1972. 2491

The Board reports to the International Joint Commission each July on its activities over the past year and submits special reports whenever the Commission requests or the Board desires.

Overall Responsibilities

The Board assists the Commission in co-ordinating Great Lakes water quality research programs, identifies research needs, and advises the Commission on the formulation of recommendations to the Governments for further research. 2492

Regional Offices – see paras 2485 and 2489 2493

Additional Information – enquiries should be addressed to the International Joint Commission at head office. 2494

Parliamentary Committee – Standing Committee on External Affairs and National Defence.

Auditor – Auditor General of Canada.

2495 Roosevelt Campobello International Park Commission*

Head Office

P.O. Box 9
Welsh Pool
Campobello Island, N.B.

Minister

Secretary of State for External Affairs

Members of the Commission**

Canadian Section
Chairman ..... Hedard J. Robichaud
Other Members
Robert A. Tweedie

Alternates
Stewart D. Trueman
Brenda Norris
Rowland Frezee

United States Section
Vice-chairman ..... Edmund S. Muskie
Other Members
David H. Walker
Franklin D. Roosevelt, Jr.
Curtis M. Hutchins

Alternates
Miss Grace Tully
James H. Rowe, Jr.
Lawrence Stuart

Historical Background

2496 The Rossevelt Campobello International Park Commission was established by the *Roosevelt Campobello International Park Commission Act* (SC 1964-65, c.19).

2497 **Additional Information** – from the executive secretary at head office.

2498 **Parliamentary Committee** – Contribution from the Canadian Interests Abroad Program, Department of External Affairs.

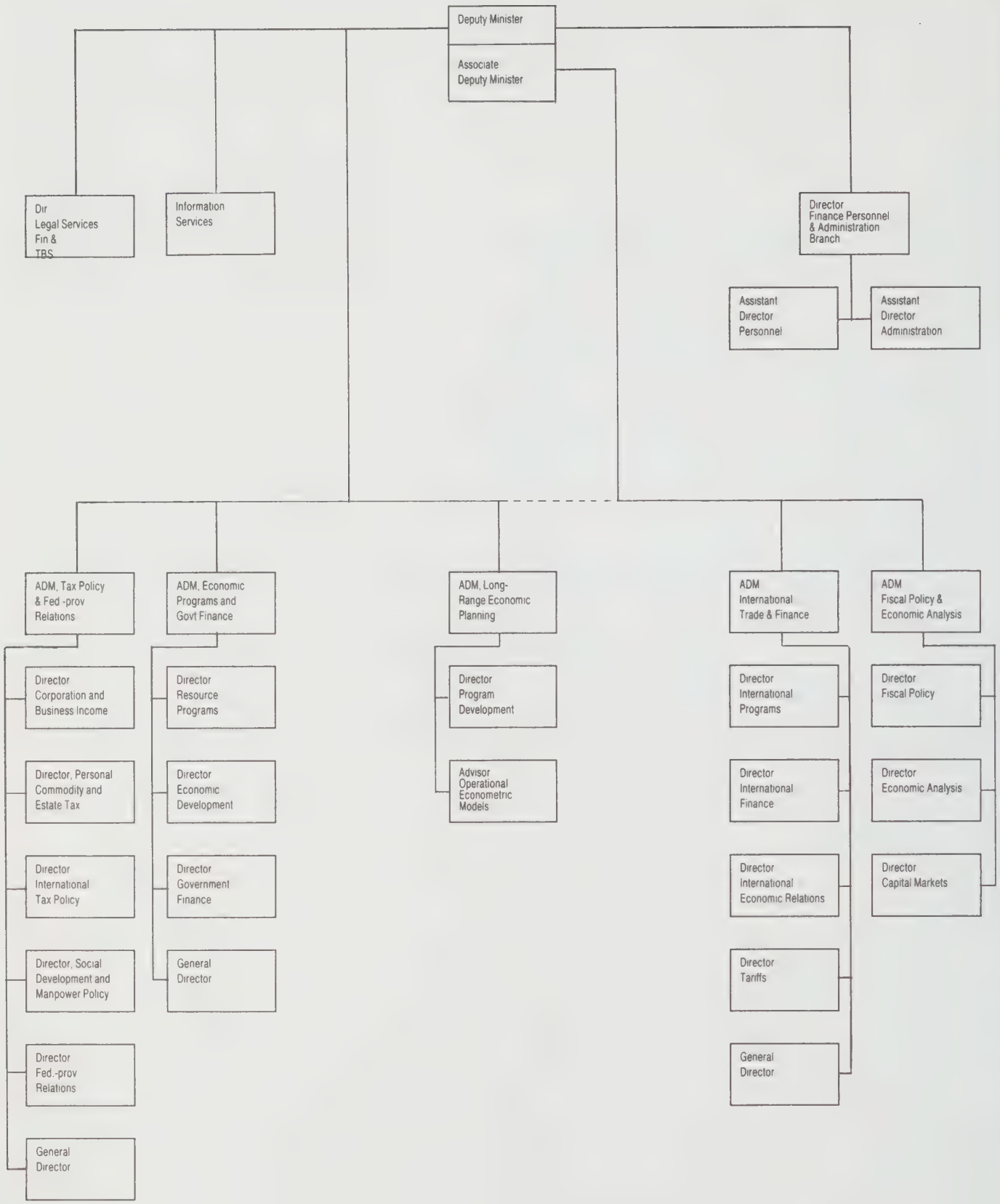
2499 **Auditor** – Auditor General of Canada.

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*text effective October 1975
**appointments all expire in July 1976

2500 Department of Finance

TBS Chart - Oct. 1975



Department of Finance*

Head Office

Place Bell Canada
Elgin Street
Ottawa, Ontario
K1A 0G5

Minister

The Hon. Donald S. Macdonald, P.C., M.P.

Principal Officers

Deputy Minister ..... Thomas K. Shoyama
Associated Deupty Minister (Economic Analysis, Fiscal Policy and International Finance) ..... Dr. W. C. Hood
Assistant Deputy Ministers
- Long Range Economic Planning ..... Otto E. Thür
- Economic Programs and Government Finance ..... John H. Young
- Tariffs, Trade and Aid ..... Robert K. Joyce
- Tax Policy and Federal-Provincial Relations ..... M. A. Cohen

Historical Background

The Department of Finance was created by an Act of Parliament in 1869, but now operates under Parts VIII to X of the *Financial Administration Act* (RSC 1970 c. F-10). Prior to the formation of Canada in 1867, each province had an "inspector general" who handled financial affairs. After Confederation, this individual was styled "Minister of Finance". 2502

At various times in its history, the Department of Finance has included the Treasury Board, the Comptroller of the Treasury, the Royal Canadian Mint, Tax Inspection, Old Age Pensions, Superannuation and Retirement, and the Tariff Board. Today only two operational groups remain with the department: Municipal Grants (part of the Federal-Provincial Relations Division), and Guaranteed Loans (part of the Economic Programs and Government Finance Branch). 2503

Overall Responsibilities

The Minister has the management of the Consolidated Revenue Fund and the supervision, control, and direction of all matters relating to the financial affairs of Canada not by law assigned to the Treasury Board or to any other Minister. 2508

Objectives of the department are:

(a) to analyse and appraise the economic situation and prospects in Canada and in other countries of interest to Canada; 2510
(b) to advise on fiscal and other economic policies and measures;
(c) to recommend measures to meet the requirements of the government within appropriate fiscal policies, by action in expenditure, lending, taxation, borrowing and cash management; 2511
(d) to advise on matters concerning the balance of payments, exchange reserves, international monetary and financial arrangements, coinage, and related matters; 2512
(e) to participate in international negotiations and other meetings related to trade, finance, taxation, and economic development, to carry on discussions with provincial authorities and to pay grants to provincial governments and grants-in-lieu of taxes to municipalities; and 2513

*text effective October 1974 (no change); names updated to October 1975

(f) to advise on policies relating to federal-provincial fiscal and economic relations.

(g) to administer statutes relating to guaranteed loans, the capital budgets and financing of Crown corporations and agencies.

Organization and Programs

The department is organized into five branches and a number of other offices: Economic Programs and Government Finance; Tax Policy and Federal Provincial Relations; Tariffs, Trade and Aid; Economic Analysis, Fiscal Policy and International Finance; Capital Markets Division; Long Range Economic Planning. In addition there is also the Inspector General of Banks, and an Information Division. Administrative Support is provided on a joint basis with the Treasury Board Secretariat by the Finance, Personnel and Administration Branch.

Economic Programs and Government Finance Branch

This branch is composed of four divisions: Economic Development, Resource Programs, Government Finance, Guaranteed Loans.

Economic Development Division

This division is concerned with secondary industry and industrial developments, consumer and corporate affairs, transportation, communications and energy, science policy and research, regional and area developments, and tourism. Economic, financial, and policy-related implications of new or changing programs are examined to ensure they conform to over-all government economic policy.

Resource Programs Division

This division is responsible for encouraging the development of policies and programs for Canada's natural resources, the Northern Territories, and the environment, which accord with the government's over all economic, financial and social policies. Its policy areas include energy, oil and gas, minerals, agriculture, fisheries and forestry. The division also provides advice on policies concerning northern development, pipelines, the environment, food and national parks.

Government Finance Division

This division's responsibilities encompass financial operations and advice on policy formulation concerning loans investments and guarantees by the government. Most of the functions of the division arise from direct responsibilities which the Minister holds in connection with various statutes, particularly the *Financial Administration Act.*

The Minister is one of three ministers who recommend the budgets of Crown corporations for approval of Governor-in-Council. Capital budgets are the main instruments of control over these corporations. The division reviews and advises on these budgets (taking into account commercial, economic and financial considerations against the background of the established objectives of the individual corporations). Claims on the government for funds are reconciled with fiscal resources available within the overall framework established for the government as a whole in a particular year.

Where legislation is proposed to create new Crown corporations, the division participates in interdepartmental discussions, represents the views of the Department of Finance on objectives and related matters, and advises on the required financial provisions including capital structure, limits on debt and equity, budgetary and other financial controls and loan guarantee provisions. The Division also is re-

sponsible for preparation of legislation and amendments of various financial bills including the *Canadian National Railways Financing and Guarantee Act,* the *Small Business Loans Act,* the *Farm Improvement Loans Act* and the *Fisheries Improvement Loans Act.*

Since the Minister of Finance's approval is required for loan guarantees given by the government under a number of Acts, the divison makes liability analyses of industrial and commercial projects recommended for this type of assistance. 2542

Guaranteed Loans Division

The division recommends terms and conditions for loans to Crown corporations and calculates interest rates on government loans designed to recover the government's cost of borrowing. The division advises on special financial problems (such as the valuation of Crown corporations to be sold or of businesses to be purchased or invested in by the government). The division deals with operational policy matters which concern the negotiation of coinage contracts with the Royal Canadian Mint, the investment of Canada Pension Plan monies, and the provision of loans and advances to the Unemployment Insurance Commission, and the Old Age Security Fund. 2543

The division also is responsible for advising on government policy with regard to the several guaranteed lending programs under the jurisdiction of the Minister of Finance (students, farmers, fishermen and small businessmen) and currently includes a Guaranteed Loans Administration responsible for the day-to-day operation of these programs. 2545

Tax Policy and Federal Provincial Relations Branch

This branch consists of six divisions: Corporations and Business Income; Personal, Commodity and Estate Taxes; International Tax Policy; Social Development and Manpower Policy; Federal-Provincial Relations; and Municipal Grants. 2555

Corporations and Business Income Division

The division analyzes existing tax measures and new proposals which directly affect the business community. An ongoing review of corporate tax measures is necessary because of the constantly changing economic conditions and international competition. 2557

Personal, Commodity and Estate Taxes Division

A personal income tax unit analyzes proposals relating to personal taxation, deferred income plans, trusts, and partnerships. A commodity tax unit deals with tax policy problems concerning all federal excise taxes and duties. A quantitative tax analysis unit conducts the economic and econometric analyses of tax proposals to determine the effects of the proposals upon the distribution of income, the long-term growth of the economy, and the behaviour of individuals and companies. The division also determines the revenue effects of various tax measures, and assists in work on federal-provincial tax problems. 2559

International Tax Policy Division

The division is concerned primarily with the international provisions of the taxing statutes – those affecting both non-residents with income from Canadian sources and Canadians with income from foreign sources as well as those tax measures which affect international trade and foreign investment. In addition, it is responsible for the negotiation of tax treaties with other countries and the surveillance of tax developments throughout the world. 2561

Social Development and Manpower Policy Division

2563 The division assists the Minister and the government in selecting and implementing measures to accomplish economic, fiscal and financial objectives in the fields of social policies and income support systems, manpower policies and employment programs, and socio-economic measures.

2564 The division monitors existing and developing measures such as mobility programs, direct employment programs, family allowances, guaranteed annual income, cultural policies, and Indians and Métis policies.

Federal-Provincial Relations Division

2568 This Division undertakes technical analysis and provides advice on the development of fiscal federalism in Canada. Areas covered include arrangements with provinces over joint occupancy of tax fields, conditional and unconditional fiscal transfers to provinces and municipalities, shared-cost programs and opting-out provisions, and mechanisms for intergovernmental cooperation in fiscal and economic matters.

2569 The division administers the *Federal-Provincial Fiscal Arrangements Act,* and other fiscal arrangements between the federal government and the provinces, including the *Established Programs (Interim Arrangements) Act,* statutory subsidies and the transfer of public utility corporation taxes.

Municipal Grants Division

2571 The division administers the program of grants in lieu of real estate taxes to taxing authorities in Canada within whose boundaries federal property is situated. Since section 125 of the *British North America Act* states that no land or property belonging to Canada shall be liable to taxation, a system has been evolved whereby grants in lieu of real estate taxes may be paid to municipalities in compensation for the local services which they provide to federal property.

Tariffs, Trade and Aid Branch

This branch is composed of three divisions: Tariffs, International Economic Relations, and International Programs.

Tariffs Division

2576 This division investigates and reports on proposals regarding the Canadian customs tariff and related matters. To this end, meetings are held with producers, importers, and other groups concerned with tariffs, trade agreements and commitments under the General Agreement on Tariffs and Trade.

The effects of tariff changes on the allocation of resources are evaluated, as are the competitive position of Canadian industry and the volume and value of imports. Reports of the Tariff Board are reviewed, and representations on these reports considered. The division participates in international tariff conferences and carries out tariff renegotiations with other countries.

International Economic Relations Division

2584 This division helps to develop the recommendations on commercial policy and provides advice on Canada's economic policy and international economic relations. These functions are shared with other departments such as the Department of Industry, Trade and Commerce, and the Department of External Affairs. The division, working with the Tariffs Division, is concerned with Canada's bilateral and multilateral import policy and (aside from those directly related to international monetary and aid questions) participates in the formulation of the Canadian position on issues related to international economic policy.

International Programs Division

2592 The functions of this division arise primarily from Canada's membership in a number of international organizations and from financial involvement with developing countries through the provision of aid and long-term export credits. The division provides advice inter-departmentally on all budgetary and financial policy issues which arise in the United Nations Organization, its Specialized Agencies, and its Voluntary Funds. It participates with other government departments in the formulation of Canada's position in relation to these institutions and to their programs and financial policies.

The division is similarly involved in the interdepartmental formulation of Canada's position in relation to the World Bank, the International Development Association, and the four regional development banks* of which Canada is a member. The Canadian International Development Agency (CIDA) consults the division on policy issues with respect to Canada's bilateral aid program to developing countries, as well as on matters concerned with the international review of donors' aid programs and policies by the Development Assistance Committee of the OECD and the United Nations Conference on Trade and Development (UNCTAD). The division reviews and evaluates proposals submitted by the Export Development Corporation for export financing.

Economic Analysis, Fiscal Policy and International Finance Branch

This branch is composed of three divisions: Economic Analysis, Fiscal Policy, and International Finance.

Economic Analysis Division

2602 This division provides a continuing assessment of the general economic situation and makes forecasts for use in preparing budgets and developing overall fiscal, financial, and economic policy. It also evaluates specific proposals and events, often directly related to particular sectors or regions of the economy. The four sections within the division are responsible for general economic conditions, regional and sectoral analysis, economic forecasting, and branch data services.

Fiscal Policy Division

2610 This division appraises the effects of government fiscal measures on the performance of the economy, and recommends measures appropriate to the economic situation. It is responsible for forecasting and analyzing the revenues and expenditures and, hence, the financial requirements of the Government of Canada. These forecasts and analyses are the basis for decisions in the fields of fiscal policy and debt management.

The division monitors and analyzes the fiscal position and fiscal developments of the provinces, and develops, with the provinces, fiscal data necessary for meetings of Ministers of Finance and Provincial Treasurers. It also reviews the form and content of the Public Accounts for which the department has responsibility under the *Financial Administration Act.*

International Finance Division

2620 This division advises on foreign exchange policy, deals with matters relating to international monetary affairs, and administers Canada's relations with the International Monetary Fund, and participates in the work of the Group of Ten, and of the Interim Committee of the IMF. It is particularly concerned with the Canadian balance of payments and with financial arrangements between Canada and the United

*Asian Development Bank, Caribbean Development Bank, Inter-American Development Bank, and African Development Fund

States. The division follows developments in the various forms of international liquidity such as gold, U.S. dollar, sterling balances, and Special Drawing Rights; and advises on proposals to improve the international monetary system. It participates in the work of the Organization for Economic Co-operation and Development and its Working Party 3 (balance of payments problems), and it maintains bilateral relations with the United States, the United Kingdom, the European Economic Community (EEC), and Japan.

Capital Markets Division

2630 This division is concerned with the management of the public debt and the ways in which the government's cash requirements can be met through borrowings. It advises on policy related to capital markets, chartered banks, and other financial institutions. The division also provides advice on general policies related to the structure and management of the public debt as well as on the size, nature, terms and conditions of government Treasury Bill, marketable bond and Canada Savings Bond issues. It is continuously assessing the Canadian capital markets, financial institutions and their regulation, from the point of view of their competitiveness and the efficiency with which they collect and channel Canadian savings. It advises on ways in which these markets and institutions might be developed to better meet Canadian requirements. It also coordinates and administers government guidelines to all financial institutions concerning their net asset positions abroad.

Long Range Economic Planning Branch

2640 The branch consists of three divisions: Program Development, Operational Econometric Models, and Regional Analysis and Long-Term Growth.

Program Development Division

2642 The division carries out medium and long-term sectoral studies aimed at developing long-term policy guidelines. Analysis of the long-term implications of inventory costs and pricing policies in the agricultural sector are also being carried out. A program of research into the effect of medium and long-term changes in the age/sex structure of the population on, for example, the level of consumer expenditures in various disaggregated categories is in progress. In the financial sector, the effects arising from the necessity of financing substantial medium and long-term investment policies are being examined.

Operational Econometric Models Division

2645 The division concentrates on macroeconomic projections and impact analyses using existing econometric models of the Canadian economy, such as CANDIDE, TRACE and RDX2. These conditional forecasts, or control solutions, provide base cases for impact studies related to the sectoral analyses. In particular, special studies have been done of such problems as energy supply and demand, acquisition of major equipment items by the armed forces, the impact of immigration policy in the medium and long-term, the financial problems associated with large investment projects such as the Mackenzie Valley pipeline, and various other problems. Extensive use is also made of static models such as the Statistics Canada input-output models of the Canadian economy.

Regional Analysis and Long-Term Growth Division

2650 The division focusses on medium and long-term development programs having strong regional or provincial content. Early in 1974, the branch was asked to undertake a study, in depth, of the existing distribution of incomes and how that distribution might be improved, in future, through changes in social welfare, taxation and

other policies. The study will be concerned particularly with the problems of bringing about a fairer distribution of income for those people who are at the low end of the income distribution. Many existing programs of government affect the services, but no clear understanding exists about how existing policies should be modified or future policies be developed to bring about a more equitable distribution or about the best techniques for coordinating and implementing such policies.

Inspector General of Banks

The Inspector General of Banks established under section 64(1) of the *Bank Act* (RSC 1970 c. B-1) is required by Parliament to conduct examinations and inquiries into the affairs and business of chartered banks, and banks incorporated under the *Quebec Savings Bank Act* in order to satisfy himself that the provisions of the respective Acts are being observed, and that the banks are in a sound financial position. The Inspector General of Banks is considered to be an officer of the Department of Finance. 2674

Information Services

This division is responsible for internal communications and serves as an intermediary in the department's relations with the general public. 2685

Regional Offices

The department has no regional offices. 2690

Statutes

The Minister is responsible for the: 2695

Anti-dumping Act (RSC 1970 c. A-15) as amended
Bank Act (RSC 1970 c. B-1) as amended
Bank of Canada Act (RSC 1970 c. B-2)*
Beechwood Power Project Act (SC 1957-58 c. 26)
Bills of Exchange Act (RSC 1970 c. B-5) as amended
Bretton Woods Agreement Act (RSC 1970 c. B-9) as amended
Canada Deposit Insurance Corporation Act (RSC 1970 c. C-3)
Canada Development Corporation Act (SC 1970-71-72 c. 49)
Canada Pension Plan Act (RSC 1970 c. C-5, sec. 116 [3])
Canadian National Railways Financing and Guarantee Act (SC 1970-71-72 c. 17)
Canadian National Railways Refunding Act (SC 1926-27 c. 27) as amended
Currency and Exchange Act (RSC 1970 c. C-39)
Customs Tariff Act (RSC 1970 c. C-41)
Department of Insurance Act (RSC 1970 c. I-17)
Diplomatic Service (Special) Superannuation Act (RSC 1970 c. D-5) as amended
Established Programs (Interim Arrangements) Act (RSC 1970 c. E-8) as amended
Excise Act (RSC 1970 c. E-12) as amended
Excise Tax Act (RSC 1970 c. E-13) as amended
Farm Improvement Loans Act (RSC 1970 c. F-3) as amended
Federal-Provincial Tax Sharing Arrangements Act (SC 1956 c. 29) as amended
Financial Administration Act (RSC 1970 c. F-10) as amended
Fire Losses Replacement Account Act (RSC 1970 c. F-11)
Fisheries Improvement Loans Act (RSC 1970 c. F-22) as amended
Gold Export Act (RSC 1970 c. G-5)
Governor General's Retiring Annuity Act (RSC 1970 c. G-15) as amended
Income Tax Act (SC 1970-71-72 c. 63) as amended
Industrial Development Bank Act (RSC 1970 c. I-9)
Interest Act (RSC 1970 c. I-18)

International Development Association Act (RSC 1970 c. I-21) as amended
Members of Parliament Retiring Allowance Act (RSC 1970 c. M-10) as amended
Municipal Development and Loan Act (SC 1963 c. 13)
Municipal Grants Act (RSC 1970 c. M-15)
Municipal Improvements Assistance Act (RSC 1970 c. M-16)
Old Age Security Act (RSC 1970 c. O-6, sec. 25 [4])
Olympic (1976) Act (SC 1973 c. 31, sec. 13 [3])
Pawnbrokers Act (RSC 1970 c. P-5)
Pension Benefits Standards Act (RSC 1970 c. P-8, sec. 22)
Prairie Grain Loans Act (SC 1960 c. 1)
Prairie Grain Producers' Interim Financing Act (SC 1951 c. 20) as amended
Provincial Subsidies Act (RSC 1970 c. P-26)
Public Service Superannuation Act (RSC 1970 c. P-36) as amended
Quebec Savings Banks Act (RSC 1970 c. B-4) as amended
Satisfied Securities Act (RSC 1970 c. S-4)
St Lawrence Seaway Authority Act (RSC 1970 c. S-1, sec. 29 [4])
Small Business Loans Act (RSC 1970 c. S-10) as amended
Supplementary Retirement Benefits Act (RSC 1970 c. 43, sec. 11 [1st Supp.])
Tariff Board Act (RSC 1970 c. T-1)
Unemployment Insurance Fund Act (RSC 1970 c. U-2, sec. 87)
Winding up Act (RSC 1970 c. W-10, Parts II, and III) as amended

Municipal Development and Loan Board*

2699 The Municipal Development and Loan Board administered the *Municipal Development and Loan Act* which received Royal assent on 2 Aug. 1963, and came into force by Proclamation on 5 Sept. 1963. The Act established a $400 million fund to be used to stimulate increased employment in Canada by providing short or long term loans to municipalities in order to assist in the financing of municipal capital works projects.

During the closing months of the fiscal year ending March 31, 1969, the board completed payment of the last of 2,429 loans and at the end of the fiscal year the functions and activities of the board ceased.

The repayment of the loans made by the Municipal Development and Loan Board is under the control and administration of the Department of Finance. The board has no staff or facilities but remains a legal entity until all loans are repaid.

Additional Information may be obtained by writing to the Secretary-Treasurer, c/o Canada Deposit Insurance Corporation (see para 2775).

*text written September 1975

Anti-dumping Tribunal*

Head Office

Place Bell Canada
Ottawa, Ontario
K1A 0G5

Minister

Minister of Finance

Members of the Tribunal

Chairman, J. Patrick C. Gauthier (12/75)** ..... Montréal, Québec
Vice-chairman, Ms. Margaret E. Ritchie, Q.C. (9/79) ..... Edmonton, Alta.
Members
Andrew Philip Mills (4/80) ..... Spokane, Washington
Waldo J. Lavigne (7/80) ..... Renfrew, Ont.
Albert L. Bissonnette, Q.C. (9/80) ..... Weyburn, Sask.

Principal Officers

Secretary ..... Arthur B. Trudeau
Director of Research ..... Kenneth Besharah

Historical Background

The Anti-dumping Tribunal was established in 1969 under the *Anti-dumping Act* (now RSC 1970 c. A-15). 2702

Overall Responsibilities

Under the Act, the tribunal was established to receive representation; to hear evidence; and, to arrive at decisions on the impact of dumping of goods into Canada on production in Canada. The tribunal, within 90 days of receiving a preliminary determination of dumping from the Deputy Minister of National Revenue (Customs and Excise), must decide as to whether the dumping of the goods has caused, is causing, or is likely to cause material injury to the production in Canada of like goods, or is materially retarding the establishment of the production in Canada of like goods. 2703

The inquiry by the tribunal may include investigation of the state of the industry producing like goods in Canada and may take into account the number of factors such as market share, profits, prices, export performance, employment, utilization of capacity, and productivity. An order or finding of the tribunal is final and conclusive. 2704

The tribunal, under Section 16.1 of the *Anti-dumping Act,* by order of the Governor-in-Council inquires into any matter related to the serious prejudice caused by foreign imports to Canadian production. 2705

Hearings of the tribunal are usually held in Ottawa, and are open to the public.

Program

The activity of the tribunal is part of the Department of Finance's Anti-dumping Tribunal Program. 2706

Additional Information – requests for copies of orders or findings and other relevant information should be addressed to the secretary at head office. Notices of 2707

*text effective April 1975; names updated to August 1975
**Denotes month and year of appointment expiry

Commencement of Inquiry and orders or findings are published in Part I of the *Canada Gazette*. All communications to the Tribunal should be addressed to the secretary.

2708 **Parliamentary Committee** – Standing Committee on Finance, Trade and Economic Affairs.

2709 **Auditor** – through the Department of Finance.

Bank of Canada*

Head Office

234 Wellington Street
Ottawa, Ontario
K1A 0G9

Minister

Minister of Finance

Board of Directors

Governor, Gerald K. Bouey** ..... Ottawa, Ont.
Senior Deputy Governor, R. W. Lawson** ..... Ottawa, Ont.
Other Governors
- J. G. Burchill ..... Nelson-Miramichi, N.B.
- R. W. Campbell ..... Calgary, Alta.
- C. A. Dagenais ..... Montréal, Québec
- W. Dodge ..... Ottawa, Ont.
- W. R. Jenkins ..... Charlottetown, P.E.I.
- S. G. Lake ..... Ramea, Nfld.
- J. G. Langs, Q.C. ..... Hamilton, Ont.
- J. W. E. Mingo, Q.C. ..... Halifax, N.S.
- J. A. Stack ..... Saskatoon, Sask.
- J. Taschereau** ..... Québec, Québec
- A. Walton** ..... Vancouver, B.C.

Ex Officio
Deputy Minister of Finance

Principal Officers

Governor ..... G. K. Bouey
Senior Deputy Governor ..... R. W. Lawson
Deputy Governors ..... G. E. Freeman
Alain Jubinville
B. J. Drabble†
D. J. R. Humphreys
Advisers ..... R. Johnstone††
J. N. R. Wilson
Jacques A. Bussières
Director of Administrative Operations ..... L. F. Mundy
Secretary ..... J. S. Roberts

Historical Background

The Bank of Canada was incorporated in 1934 by the *Bank of Canada Act* (now RSC 1970 c. B-2). In accordance with the provisions of the statute, the capital stock (amounting to $5 million) is held by the Minister of Finance on behalf of Canada. 2727

The Bank of Canada is Canada's central bank, the agency directly responsible for the country's monetary policy. It is not a commercial bank and does not carry out ordinary banking business or accept deposits from the general public. 2728

Interest in a central bank in this country did not develop until the late 1920's but with the onset of the depression in the early 1930's there was mounting criticism of 2729

*text effective October 1975
**Member of the Executive Committee
†On leave of absence as an Executive Director of the International Monetary Fund
††On leave of absence as Executive Director of the Anti-Inflation Board

the existing financial structure and monetary arrangements. In March 1933, the Government announced that a Royal Commission would be appointed to study the workings of the financial system. The Report of the MacMillan Commission, published later that year, recommended the establishment of a central bank; legislation was passed the following year and the Bank of Canada began operations in March 1935. The bank was founded as a privately-owned corporation but, following a change of Government in 1935, the Act was amended in two stages to provide for Government ownership. Since 1938 the entire share capital issued by the bank has been held by the Minister of Finance.

2730 The *Bank of Canada Act* provides that the bank shall be under the management of a board of directors composed of a governor, a deputy governor, and twelve directors. The governor of the bank is its chief executive officer and is authorized to act in connection with the conduct of the bank's business in all matters not specifically reserved to the board or to its executive committee. The directors are appointed for three-year terms by the Minister of Finance with the approval of the Governor-in-Council. The directors, in turn, appoint the governor and deputy governor for seven-year terms, (but with the approval of the Governor-in-Council). The Deputy Minister of Finance sits on the board but does not have a vote. Between its meetings, an Executive Committee composed of the governor, deputy governor, two directors and the Deputy Minister of Finance (without a vote) acts for the board which meets weekly.

2731 Although not included in any of the schedules, the Bank satisfies the *Financial Administration Act's* definition of a Crown Corporation.

Overall Responsibilities*

2733 In carrying out its responsibility for monetary policy the bank maintains close links with the Government. The presence of the Deputy Minister of Finance on the board provides one channel of communication between the bank and the Minister of Finance. In addition the *Bank of Canada Act* requires that the Minister of Finance and the governor consult regularly on monetary policy and on its relation to general economic policy.**

2734 The duties of the bank are to regulate credit and currency in the best interests of the economic life of the nation; to control and protect the external value of the national monetary unit; and to mitigate by its influence fluctuations in the general level of production, trade, prices and employment, so far as may be possible within the scope of monetary action; and generally to promote the economic and financial welfare of Canada.

2735 The *Bank of Canada Act* does not specify the methods that the bank should use to further the attainment of these goals but it does confer on the bank certain powers that, together with provisions in other legislation, enable the bank to exercise a broad controlling influence over the growth of money and credit in Canada, and thereby to affect levels of spending and economic activity. This influence stems primarily from the bank's ability to determine the total amount of cash reserves available to the Canadian banking system and thus, in effect, to regulate the system's growth over time.

2736 In addition to its responsibility for monetary policy, the Bank of Canada acts as fiscal agent for the Government and is thus directly concerned with the management of the public debt. The bank advises the Government on the method of financing to be used in raising money and on the terms of new issues and undertakes the

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*Editor's note: section 18 (1) of the Act outlines more fully the business and powers of the Bank

**Section 14 of the Act, added in 1967 revision and to date never used, provides a mechanism for resolving serious differences of view on the appropriate policy to be followed. Under this section the Minister of Finance, with the approval of the Governor-in-Council, has the power to issue instructions to the bank which the bank must follow. These instructions must be in specific terms and for a specified period; they must also be made public. The ultimate responsibility for the monetary policy followed thus rests with the Government, but this in no way diminishes the direct responsibility of the Bank of Canada for formulating and executing monetary policy.

management of the public debt for the Government. This includes making the arrangements for the sale of new securities, for the redemption or conversion of maturing issues, the payment of interest on outstanding securities, and the maintenance of records.

The Bank of Canada has other functions related to its role as fiscal agent for the Government. It acts as agent and adviser in the management of the country's foreign exchange reserves which are largely held in the *Exchange Fund Account* in the name of the Minister of Finance. In addition the bank maintains foreign currency accounts at other central banks and operates accounts for foreign central banks and international institutions. 2737

Official intervention in the exchange market is carried out by the bank on behalf of the Minister of Finance through purchases from the market and sales into the market of U.S. dollars from the *Exchange Fund Account.* The Canadian dollars needed to pay for purchases of foreign exchange by the *Exchange Fund Account* are supplied from the Government's cash balances. Conversely, the Government's cash balances are increased by the Canadian dollar proceeds of sales of foreign exchange. 2738

Agencies of the Bank of Canada 2739

1583 Hollis Street
P.O. Box 127
Halifax, N.S.
B3J 2M5

901 Victoria Square
P.O. Box 6018
Montréal, Qué.
H3C 3C2

250 University Avenue
P.O. Box 550, Terminal "A"
Toronto, Ont.
M5W 1E8

161 Portage Avenue
Winnipeg, Man.
R3B 0Y4

900 West Hastings Street
Vancouver, B.C.
V6C 1E6

75 Prince William Street
P.O. Box 68
Saint John, N.B.
E2L 3X5

245 Sparks Street
Ottawa, Ont.
K1A 0G9

2220-12th Avenue
P.O. Box 1065
Regina, Sask.
S4P 3B3

404 Sixth Avenue, S.W.
P.O. Box 98, Main Post Office
Calgary, Alta.
T2P 2H4

2740

2741

Additional Information – from the office of the assistant secretary 2749

Parliamentary Committee – none 2750

Auditor – The affairs of the bank are audited by two auditors appointed by the Minister, subject to the approval of the Governor-in-Council; they may not be members of the same firm, and may not hold office for more than two consecutive years. The present auditors are G. Ian Craig (Price Waterhouse & Co., Montréal, Québec) and P. A. Michaud (Samson, Belair, Cote, Lacrois & Associates, of Québec City). 2751

(For the period beginning the 1st day of February 1975 and ending on the 31st day of January 1976).

2775 Canada Deposit Insurance Corporation*

Head Office
71 Bank Street
Ottawa, Ontario

Mailing Address
P.O. Box 2340
Postal Station "D"
Ottawa, Ontario
K1P 5W5

Minister
Minister of Finance

Board of Directors
Chairman, Gérard Gingras (5/77) ..... Ottawa, Ont.
Directors
- Governor, Bank of Canada
- Deputy Minister of Finance
- Superintendent of Insurance
- Inspector General of Banks

Principal Officer
Secretary-Treasurer.....Theodore J. Davis

Historical Background
2777 The Canada Deposit Insurance Corporation was established in 1966 by the *Canada Deposit Insurance Corporation Act* (now RSC 1970 c. C-3).

The Corporation, a Crown corporation, is designated a proprietary corporation (Schedule D) within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1967-1552, 9 Aug 1968; SOR/67-401). The Corporation is an agent of Her Majesty.

Overall Responsibilities
2780 The corporation is empowered to insure Canadian currency deposits, up to $20,000 per person, in banks, federally incorporated trust and loan companies that accept deposits from the public, and any similar Provincially Incorporated Institutions that are authorized by their Provincial Government to apply for such deposit insurance. It is also empowered to act as a lender of last resort for member institutions, and under the provision of the *Investment Companies Act,* the Corporation is empowered to make short term loans, as a lender of last resort, to Canadian controlled Sales Finance Companies. Also, under the provisions of the *Cooperative Credit Associations Act,* the Corporation is empowered to make short term loans, for liquidity purposes, to cooperative credit societies and to provincially created corporations that provide, or administer, stabilization or liquidity funds for the benefit of Credit Unions and their members.

Regional Offices
2786 There are no Regional Offices or Branch Offices.

2788 **Additional Information** – secretary-treasurer at head office

2790 **Parliamentary Committee** – Standing Committee on Finance, Trade and Economic Affairs

2792 **Auditor** –Auditor General of Canada

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*text effective September 1975

Industrial Development Bank*

Head Office

234 Wellington Street
Ottawa, Ontario
K1A 0G9

Minister designated

Minister of Finance

Historical Background

The Industrial Development Bank (IDB), wholly-owned subsidiary of the Bank of Canada, was established by the *Industrial Development Bank Act* (SC 1944-45 c. 44 – now RSC 1970 c. 1-9). IDB was established to provide capital assistance to develop new businesses and to finance the expansion programs of existing small and medium-size businesses which are unable to obtain financing elsewhere in Canada under reasonable conditions and terms. 2827

Overall Responsibilities

The president of IDB is also the Governor of the Bank of Canada, and the advisory board consists of the same directors as the Bank of Canada plus the Deputy Minister of Industry, Trade and Commerce. 2828

The general manager's office is located in Montréal.

The authorized capital of IDB is $75 million. It may also raise funds by the issue of bonds and debentures provided that its total direct liabilities and contingent liabilities in the form of guarantees and underwriting agreements do not exceed ten times the aggregate of its paid-up capital and Reserve Fund. The total amount of commitments of the IDB in the form of loans, guarantees, etc., in excess of $200 thousand each, may not exceed $200 million.

Organization and Programs

The purpose of IDB is to promote the economic welfare of Canada by ensuring the availability of credit to industrial enterprises which may reasonably be expected to prove successful, by supplementing the activities of other lenders and by providing financial assistance to business with particular emphasis in meeting the needs of small enterprises. IDB may, among other things, lend money, guarantee loans to other lenders, and purchase shares of a corporation with a view to the re-sale of the shares. IDB can lend to virtually any industry, trade or other business undertaking and meet any sort of financial need. 2830

The IDB Act stipulates that the amount invested or to be invested in the enterprise by persons other than IDB should be such as to afford it reasonable protection. A loan proposal is then assessed on the grounds of its business viability and credit worthiness.

During the past year, IDB has launched an advisory services function to provide to small businesses various services of a non-monetary nature, mostly informational, including educational material on business management in the form of a series of booklets. Seminars on business management are being conducted by IDB in smaller centres across Canada where this type of service is not now available. 2832

Regional Offices

IDB has 50 branch offices across Canada located in the following cities: 2832

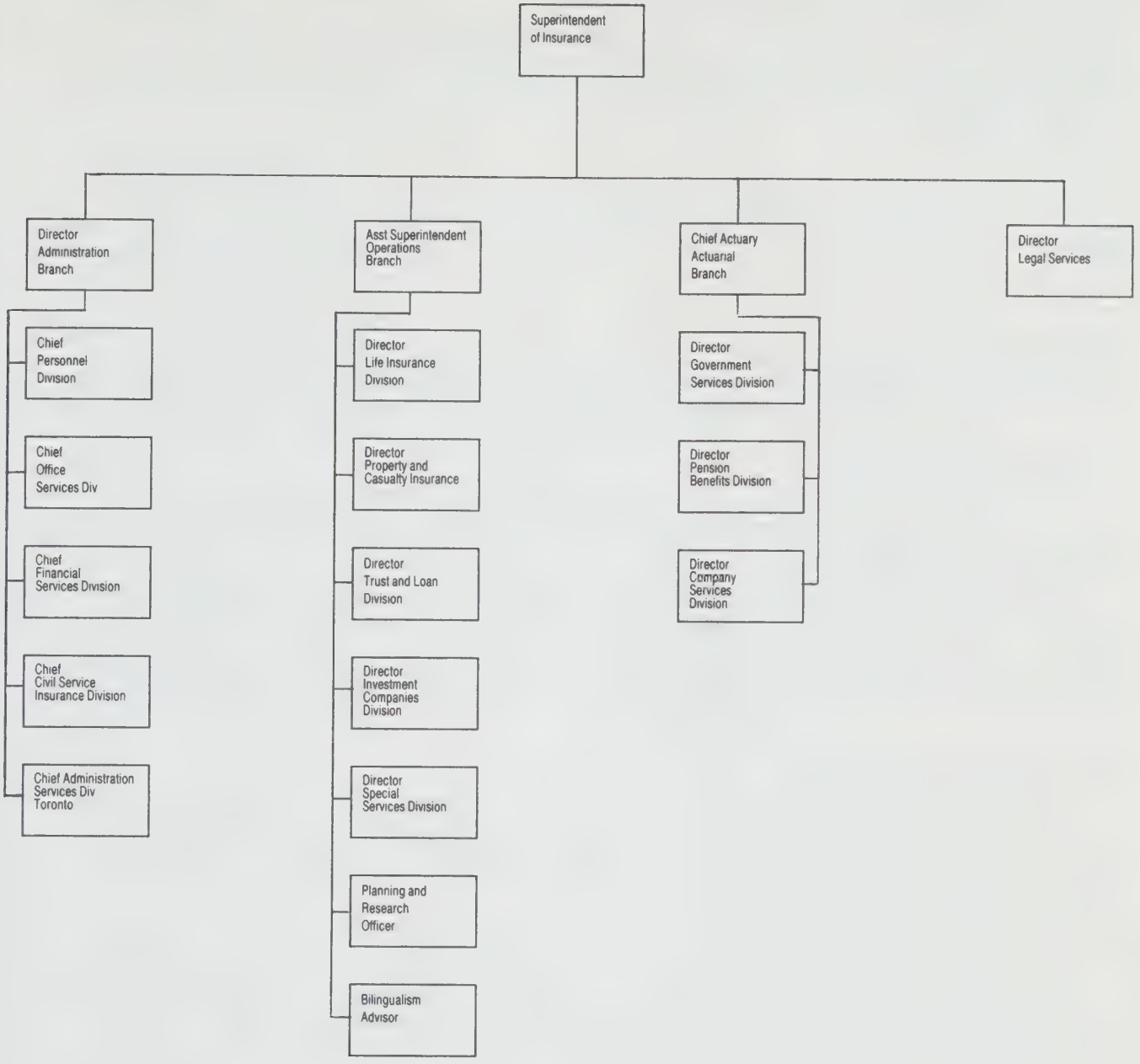
*text effective September 1973; see editor's note next page

2832
(cont'd) St. John's, Nfld.; Charlottetown, P.E.I.; Halifax, and Sydney, N.S.; St. John, and Moncton, N.B.; Chicoutimi, Longueuil, Montréal (2), Québec, Rimouski, Rouyn-Noranda, St. Jérôme, Sept-Îles, Sherbrooke and Trois-Rivières, Qué.; Barrie, Hamilton, Kenora, Kingston, Kitchener-Waterloo, London, Oshawa, Ottawa, St. Catharines, Sault-Ste. Marie, Sudbury, Thunder Bay, Toronto, and Windsor, Ont.; Brandon, and Winnipeg, Man.; Regina, and Saskatoon, Sask.; Calgary, Edmonton, Grande Prairie, and Lethbridge Alta.; Campbell River, Chilliwack, Cranbrook, Kamloops, Kelowna, New Westminster, Prince George, Vancouver, North Vancouver, and Victoria, B.C.

Editors note: On 4 December 1974, *An Act to incorporate the Federal Business Development Bank* was passed by the House of Commons (then Bill C-14, now SC 1974-75 c. 14). The Act establishing the Bank has not been proclaimed in force. Therefore the Bank as a legal entity does not exist. As soon as the Proclamation is issued, registered, and published in the Canada Gazette, this text will be re-written and moved to the Industry, Trade and Commerce portfolio (new para 3450).

Department of Insurance

TBS Chart - 1 April 1975



2851 Department of Insurance*

Head Office

Place Bell Canada
160 Elgin Street
Ottawa, Ontario
K1A 0H2

Minister

Minister of Finance

Principal Officers

Superintendent of Insurance ..... Richard Humphrys
Assistant Superintendent of Insurance ..... Ellwood E. Clarke

Historical Background

2852 The Office of the Superintendent of Insurance was first established in 1875 and, prior to 1910, the staff under the Superintendent of Insurance was attached to the Department of Finance.

The Department of Insurance formally was created in 1924 as a separate department by an amendment ot the *Insurance Act* (although it had been designated as such by *The Insurance Act* of 1910. When the Act was repealed in 1932, the department was reconstituted by the *Department of Insurance Act* (now RSC 1970 c. I-17).

Overall Responsibilities

2853 It is the aim of the Department of Insurance to protect the public against financial loss from the operations of federally registered or licensed financial institutions and registered pension plans and to provide actuarial services for the government and other government departments by:

(a) ensuring the financial solvency and the propriety of management policies and operations of federally registered or licensed insurance, investment, trust, loan, and small loans companies, fraternal benefit societies and co-operative credit societies; and provincial insurance, loan and trust companies that are supervised under agreement or arrangements with their home provinces or the Canada Deposit Insurance Corporation;
(b) providing the government with detailed information with respect to the operations and financial positions of the institutions enumerated above;
(c) ensuring the financial solvency of, and the propriety of management policies with respect to, pension plans subject to the *Pension Benefits Standards Act;*
(d) providing actuarial services and advice to the government and to government departments with respect to programs under development or administration; and by
(e) administering the Civil Service Insurance program and the collection of premium taxes pursuant to Part I of the *Excise Tax Act.*

Organization

The department is divided into three branches: Operations, Actuarial, and Administration.

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*text effective April 1975

Operations Branch

This branch registers and supervises insurance companies, trust companies, mortgage loan companies, investment companies, small loans companies, and co-operative credit societies that are subject to acts administered by the department. 2854

Actuarial Branch

This provides actuarial services for other departments, examines actuarial valuations of policy liabilities of registered life insurance companies, and supervises employee pension plans. 2856

Administration Branch

This branch provides office, personnel, financial, and library services for the department. The branch also collects premium taxes under Part 1 of the *Excise Tax Act*, and administers the *Civil Service Insurance Act.* 2858

Regional Offices 2860

Halifax
Federal Building
Halifax, N.S.
B3J 2Y3

Toronto
155 University Avenue
Toronto, Ont.
M5H 3B7

Vancouver
1750 One Bentall Centre
505 Burrard Street
Vancouver, B.C.
V7X 1C4

Montréal
276 St. James Street, W.
Montréal, Qué.
H2Y 1N3

Winnipeg
Commercial Building
169 Pioneer Avenue
Winnipeg, Man.
R3C 0H2

Statutes

The Superintendent of Insurance is required to act under the instructions of the Minister, and to examine and report from time to time on all matters connected with the administration of each of the following statutes, and of the orders or regulations passed or made thereunder: 2861

Canadian and British Insurance Companies Act (RSC 1970 c. I-15).
Civil Service Insurance Act (RSC 1952 c. 49)
Cooperative Credit Associations Act (RSC 1970 c. C-29)
Excise Tax Act (RSC 1970 c. E-13, Part I)
Foreign Insurance Companies Act (RSC 1970 c. I-16)
Investment Companies Act (SC 1970-71-72 c. 33)
Loan Companies Act (RSC 1970 c. L-12)
Pension Benefits Standards Act (RSC 1970 c. P-8)
Small Loans Act (RSC 1970 c. S-11)
Trust Companies Act (RSC 1970 c. T-16)

Additional Information – may be obtained from head office or from any of the regional offices as that staff comprises examiners who inspect financial conditions and affairs of financial institutions under the supervision of the department. 2862

2864 **Parliamentary Committee** – Standing Committee on Finance, Trade and Economic Affairs

2866 **Auditor** – Auditor General of Canada


Member
1st Vice-chairman
2nd Vice-chairman
Chairman
Member
Member
Member
Director
Secretary
Project Leader
Project Leader
Project Leader
Statistical Support
Project Officer
Statistical Support

2876 Tariff Board*

Head Office

365 Laurier Avenue West
Ottawa, Ontario
K1A 0G7

Minister Designated

Minister of Finance

Members of the Board

Chairman ..... L. E. Couillard
First Vice-Chairman ..... W. J. Landreth
Second Vice-Chairman ..... W. T. Dauphinee
Members ..... René Labelle, Q.C.
G. Deachman
A. C. Kilbank
K. C. Martin

Principal Officers

Secretary ..... J. R. Mitchell
Director of Research ..... W. L. Posthumus

Historical Background

2877 The Tariff Board, constituted by the *Tariff Board Act* derives duties and powers from *Anti-dumping Act, Customs Act, Excise Tax Act, Tariff Board Act.*

The Board is designated as a department; the minister of Finance as Appropriate Minister within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1969-696, 15 Apr 1969).

Overall Responsibilities

2878 Under the *Tariff Board Act*, the Board makes inquiry into and reports upon any matter in relation to goods that, if brought into Canada are subject to, or exempt from customs duties or excise taxes, and on which the Minister of Finance desires information. The investigation into any such matter may include inquiry as to the effect that an increase or decrease of the existing rate of duty upon a given commodity might have upon industry or trade and the extent to which the consumer is protected from exploitation. It is also the duty of the Board to inquire into any other matter in relation to the trade and commerce of Canada that the Governor-in-Council sees fit to refer to the board for inquiry and report. Usually, the references take one of two forms: authority for review of sections of the Customs Tariff relating to an entire industry, or for investigation in respect of specified commodities. Reports of the Board are tabled in Parliament by the Minister of Finance.

2880 Under the provisions of the *Customs Act*, the *Excise Tax Act,* and the *Anti-dumping Act*, the Board acts as a court to hear appeals from rulings of the Department of National Revenue (Customs and Excise), in respect of certain matters including excise taxes, tariff classification, value for duty, drawback of customs duties, and determination of dumping. Declarations of the Board on appeals on questions of fact are final and conclusive, but the Acts contain provisions for appeal, on questions of law, to the Federal Court of Canada, and to the Supreme Court of Canada.

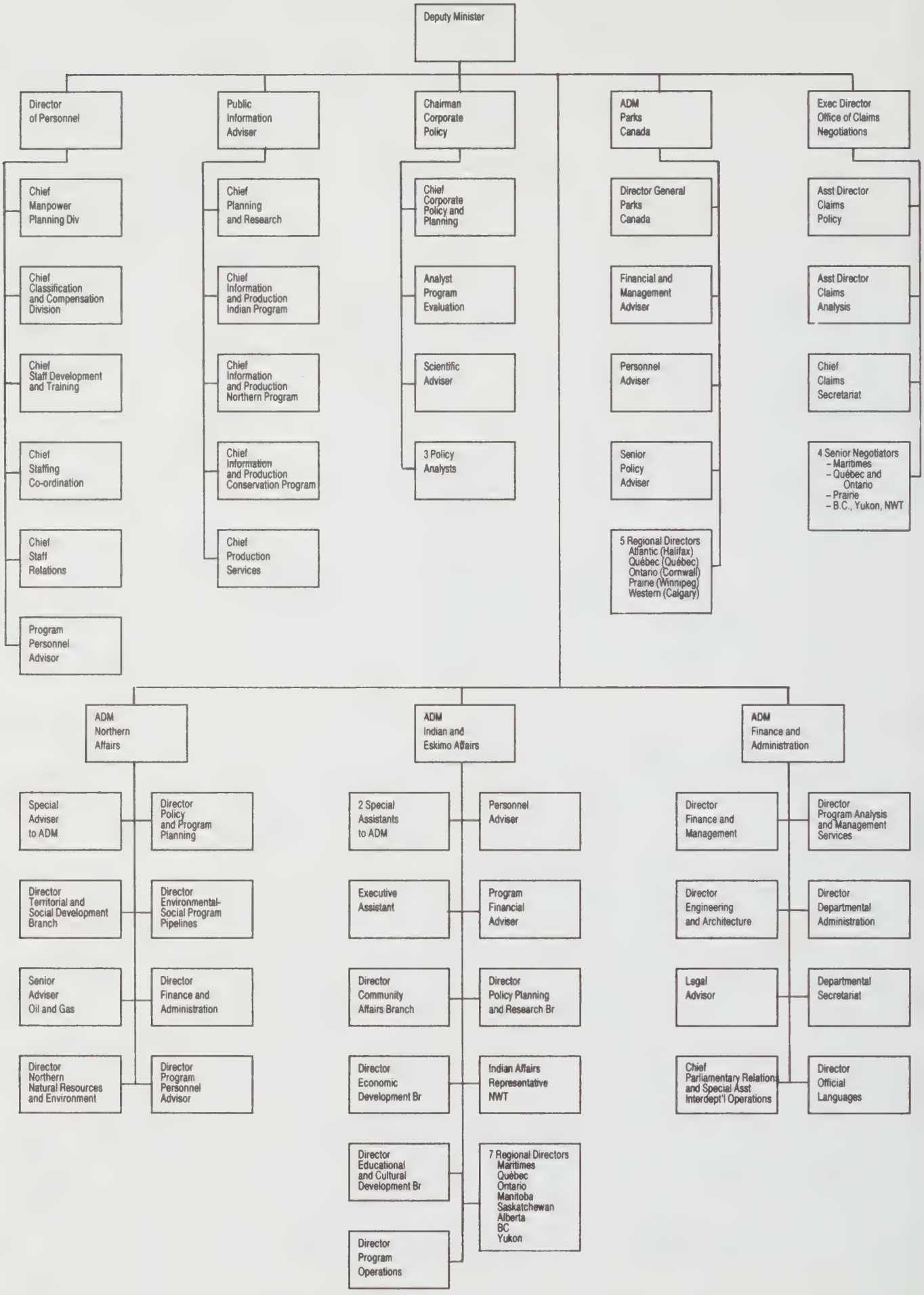
Tariff references and appeals receive hearing at public sittings of the Board.

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*text effective September 1973; no change in text

2900 Department of Indian Affairs and Northern Development

TBS Chart - 1 April 1975



Department of Indian Affairs and Northern Development*

Head Office

400 Laurier Avenue West
Ottawa, Ontario
K1A OH4

Minister

The Hon. J. Judd Buchanan, P.C., M.P.

Principal Officers

Deputy Minister ..... Arthur Kroeger
Assistant Deputy Ministers
- Parks Canada ..... A. Thomas Davidson
- Indian and Eskimo Affairs ..... P. Cam Mackie**
- Northern Affairs ..... Ewan Cotterill
- Finance and Administration ..... Jacques Y. Ranger
- Co-ordinator (Corporate Policy) ..... Geoffrey Stuart

Historical Background

The Department of Indian Affairs and Northern Development was established under section 15 of the *Government Organization Act, 1966* (now *Department of Indian Affairs and Northern Development Act* RSC 1970 c. I-7, as amended). The department assumed the powers, duties and functions of the then Department of Northern Affairs and National Resources.** 2902

Pursuant to the *Public Service Rearrangement and Transfer of Duties Act*** the following powers, duties and functions were transferred from the then Department of Citizenship and Immigration to the Department of Northern Affairs and National Resources: 2903

(a) the control or supervision of that part of the public service known as the Indian Affairs Branch;
(b) the *Indian Act;* and
(c) all matters relating to Indian Affairs.

The Minister of Northern Affairs and National Resources was also designated, pursuant to the *Financial Administration Act,* the Appropriate Minister for the Northern Transportation Company Limited. 2904

Overall Responsibilities

The duties, powers and functions of the Minister of Indian Affairs and Northern Development extend to and include all matters over which the Parliament of Canada has jurisdiction, not by law assigned to any other department, branch or agency of the Government of Canada, relating to: 2905

(a) Indian Affairs;
(b) the Northwest Territories and the Yukon Territories and their resources and affairs;
(c) Eskimo Affairs;
(d) national parks;
(e) national battlefields, historic sites and monuments; and

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*text effective 1 April 1975; names updated to August 1975
**appointment effective 1 Jan 1976
***OIC P.C. 1965-2285, 22 Dec 1965, SOR/66-10 (in effect 1 Jan 1966); *Government Organization Act, 1966* (SC 1966-67 c. 25)

(f) migratory birds and other wildlife (section (f) was later transferred to the Department of the Environment).

Organization and Programs

2907 The department is organized into three operational programs: Indian and Eskimo Affairs; Northern Affairs; and Parks Canada. The Administration Program (departmental and branch support services), the Corporate Policy Group, and the Office of Claims Negotiation are the remaining components.

Indian and Eskimo Affairs Program

2908 This program assists Indians, who come within the provisions of the *Indian Act* in the provinces, and Eskimos in Arctic Québec, in the development of their full social, economic, and cultural resources. Although special statutory obligations for Indians and Eskimos in the Northwest and Yukon Territories are the responsibility of the Minister, some of these obligations are met through the instruments of the Governments of the Northwest and Yukon Territories. (para 3100 and 3125)

Educational Branch

2910 This branch ensures that Indian children have access to elementary and secondary schooling throughout the ordinary school years, administers kindergartens, and supports Indian students in extensive vocational training and academic education beyond high school. It operates student residences, administers a boarding home program, provides counselling and placement service and directs a relocation assistance program.

Community Affairs Branch

2916 This branch assists Indian people to develop their communities by assisting local government institutions, by instituting programs in order to provide better housing, water supply, sewage facilities, and roads within the communities, and by providing broad support services for development of autonomous communities.

Economic Development Branch

2922 This branch assists Indian people to develop managerial skills and helps to create economic opportunities for Indian people and communities. It manages programs to assist Indians to identify opportunities, to evaluate resources available to them, and to develop the community and individual potential. The branch discharges the department's responsibilities for Indian land and other trust responsibilities imposed by the *Indian Act*. Economic development programs assist Indians to take over the management of their economic affairs, and to utilize their full potential.

Policy/Planning and Research Branch

2928 This branch conducts the department's research programs and special policy studies. The branch also provides funds and resources to Indian organizations to conduct research necessary to present their land and Treaty claims to the government and for the review of the *Indian Act*.

Operations Branch

2940 This branch has been assigned responsibility for activities related to more than one branch; especially those involving the transfer of major activities to Bands.

Regional Directorates

These directorates operate in eight designated regions. Each region is administered by a regional director who is supported by a staff of program administrators to carry out programs in the field. Regions are divided into districts and agencies according to administrative needs. The regional director co-ordinates activities in his area, sets regional priorities and objectives, and establishes liaison with the Indian people in his area. 2942

Maritimes
P.O. Drawer 160
Amherst, N.S.

Québec 2943
1141 route de l'Église
P.O. Box 8300
Sainte-Foy, Québec
G1V 4C7

Ontario
Sir Arthur Meighen Bldg.
55 St. Clair Ave. E.
Toronto, Ont.
M4T 2P8

Saskatchewan
1874 Scarth St.
Regina, Sask.
S4P 2G7

Manitoba
Midtown Bldg.
267 Edmonton St.
Winnipeg, Man.
R3C 1S3

Alberta 2944
C.N. Tower
10004-104th Avenue
Edmonton, Alta.
T5J 0K1

British Columbia
P.O. Box 10061
Pacific Centre Ltd.
700 West Georgia St.
Vancouver, B.C.

Yukon
Federal Building
Whitehorse, Y.T.
Y1A 2B5

The regional respresentative in the Northwest Territories serves primarily as a liaison between the territorial government, the Indian and Eskimo Affairs Program, and the Indian people in the Northwest Territories. He also administers certain programs supporting Indian band activities. The representative is located at: 2946

P.O. Box 2760 2947
5124-52nd Avenue
Yellowknife, NWT
X0E 1H0

Northern Affairs Program

The aim of the program is to advance the social, economic, and political development of the Yukon and Northwest Territories. The program is responsible for the protection of the environment, and the management of all natural resources north of 60. It also is responsible for all departmentally sponsored regional programs in the territories. The program supports the two territorial governments in providing social and other local services. Program operation is structured into four branches. 2952

Northern Policy and Program Planning Branch

This branch prepares advice on northern policy, and develops plans within the program. It provides staff support to the interdepartmental Advisory Committee on Northern Development. The branch analyzes performance in relation to the program's northern objectives, and develops techniques for joint planning, coordination and evaluation of northern programs. The branch also manages the northern roads policy and programs and different natural resources incentive policies and programs. 2958

Northern Natural Resources and Environment Branch

2964 This branch is responsible for the administration and development of northern natural resources; the protection of the northern environment; and the formulation of natural resources and environmental policy. The branch also handles the administration of Acts, regulations, policies and programs in the field.

Territorial and Social Development Branch

2970 This branch prepares advice on territorial constitutional development policy. It arranges and monitors federal financial assistance to the territories. The branch also provides the Minister with support for his directives and advice to the commissioners of the two territories, and the branch develops, in conjunction with the territorial governments, economic and employment opportunities for northern natives. It also is responsible for the development of Eskimo art and culture, northern-oriented social resarch, and special programs for northern natives.

Northern Finance and Administration Branch

2976 The branch plans, develops, and recommends to program senior managers, policies for the effective control and management of the branches financial and administrative resources. The branch also advises all program managers on financial management and reporting systems, program forecast and estimates, manpower utilization, and general administrative services.

Parks Canada*

2982 This program is divided into three activity branches – National Parks, National Historic Parks and Sites, and Agreements for Recreation and Conservation (ARC).

National Parks

2983 The National Parks of Canada are areas preserved for and dedicated to the people of Canada for their continuing benefit, education, and enjoyment; they are administered under the *National Parks Act.*

Program functions with respect to parks include:

(a) the formulation, review, and updating of policy within the intent and framework of the Act;
(b) research and planning to identify the most suitable features of Canadian topography, flora and fauna; and
(c) the initiation and implementation of programs to provide services designed to enhance public enjoyment of the parks.

National Historic Parks and Sites

2988 This program is administered under the *Historic Sites and Monuments Act,* the *National Parks Act.* The branch develops, interprets, operates, and maintains historic parks and sites.

Agreements for Recreation and Conservation (ARC)

2998 This branch administers the Agreements for Recreation and Conservation (originally introduced as the Byways and Special Places Program). Conservation of the natural and cultural history is achieved by a series of linear parks following land or water routes of significance scenically or historically and developed jointly by federal-provincial agreements.

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*this program is known also as the Conservation Program

Field Operations

Parks Canada administers the following National Parks: Auyuittung Island, Banff, Cape Breton Highlands, Elk Island, Forillon, Fundy, Georgian Bay Islands, Glacier, Gros-Morne, Jasper, Kejimkujik, Kluane, Kootenay, Kouchibouguac, La Mauricie, Mount Revelstoke, Nahanni, Pacific Rim, Point Pelee, Prince Albert, Prince Edward Island, Pukaskwa, Riding Mountain, St. Lawrence Islands, Terra Nova, Waterton Lakes, Wood Buffalo, Yoho. 3004

There are more than 80 national historic parks and major sites which are in operation, 48 of which are at varying degrees of development. Added to this are more than 650 plaques, monuments, and cairns which mark historic events, persons, or places. 3010

There are eight historically significant canal systems*: the Rideau, Trent-Severn, and Murray in Ontario; the Carillon, and Ste. Anne Canals on the Ottawa River; the St. Ours, and Chambly on the Richelieu in Québec; and the St. Peters in Nova Scotia. 3012

Parks Canada Regional Offices

Atlantic Region
The Royal Bank Building
5161 George Street
Halifax, N.S.
B3J 1M7

Ontario Region
132 Second Street, East
P.O. Box 1359
Cornwall, Ont.
K6H 5V4

Western Region
134, 11 Avenue, Southeast
Calgary, Alta.
T2J 0X5

Québec Region 3015
1141 route de l'Église
P.O. Box 9578
Sainte-Foy, Québec
G1V 4C2

Prairie Region 3016
114 Garry Street
Winnipeg, Man.
R3C 1G1

3017

Administration Program

This program contains elements which provide policy direction and central advisory and administrative services to the three main programs: Parks Canada; Indian and Eskimo Affairs; Northern Affairs. The program budget provides for the offices of the Minister, the deputy minister, the assistant deputy ministers and the corporate policy group. The program comprises the following components: Legal Adviser; Departmental Financial Services; Program Analysis and Program Management Branch; Engineering, Architectural and Technical Services Branch; Administrative Services; Departmental Secretariat; Parliamentary Relations, Interdepartmental Liaison; Office of the Personnel Adviser; Office of the Public Information Adviser; Official Languages Branch. 3020

Corporate Policy Group

Late in 1972 the Corporate Policy Group was formed to advise and assist the deputy minister on broad policy questions affecting the department as a whole and, in particular, those involving coordination among programs. 3040

It has a corresponding role for facilitating interdepartmental consultations on policy matters and to that end the Co-ordinator, Corporate Policy, is to serve as

*the Canals Division and Canal Lands were transferred from the Department of Transport to IAND (OIC P.C. 1972-1124, 25 May 1972)

Chairman of the General Committee of the Advisory Committee on Northern Development.

Advice and other assistance is provided to the deputy minister direct, as required, and through the maintenance of functional relationships with policy planning, coordination and research units within the department, and in other departments and agencies.

Office of Claims Negotiation

3050 The Office of Claims Negotiation is primarily responsible for representing the Minister and the Department in negotiations with native groups about their land claims and related grievances. It conducts the basic research and policy analysis required for policy development and the conduct of negotiations ranging across social, legal, economic and political factors. It formulates policy positions and recommendations requiring close liaison and consultation within the federal government, with provincial and territorial governments, native associations, special consultants and experts. Other major responsibilities include devising a negotiation strategy and the correlation of advice and recommendations from several key departments of the federal government including Justice and Finance and of provincial and territorial governments concerned.

Regional Offices

3060 The department has no regional offices. However, branches do and those offices are listed throughout the text.

3090 **Additional Information** – of a non-policy nature may be obtained from the appropriate regional directors. Policy questions are to be addressed to the ADM responsible for the relevant program.

3091 **Parliamentary Committee** – Standing Committee on Indian Affairs and Northern Development.

3092 **Auditor** – Auditor General of Canada.

Statutes

3097 The Minister is responsible for the:

Alberta Natural Resources Act (SC 1930 c. 3)
Arctic Waters Pollution Prevention Act (RSC [1st Supp] c. 2)
British Columbia Indian Reserves Mineral Resources Act (SC 1943-44 c. 19)
Caughnawaga Indian Reserve Act (SC 1934 c. 29)
Department of Indian Affairs and Northern Development Act (RSC 1970 c. 1-7) as amended
Historical Sites and Monuments Act (RSC 1970 c. H-6)
Indian Act (RSC 1970 c. I-6) as amended
Indian Lands (Settlement of Differences) Act (SC 1920 c. 51; SC 1924 c. 48)
Indian Oil and Gas Act (SC 1974-75 c. 15)
Indian (Soldier Settlement) Act (RSC 1927 c. 98)
Lac Seul Conservation Act (SC 1928 c. 32)
Lake of the Woods Control Board Act (SC 1921 c. 10)
Land Titles Act (RSC 1970 c. L-4)
Land Surveys, Canada Act (RSC 1970 c. L-5, Part III)
Manitoba Natural Resources Act (SC 1930 c. 29)
Manitoba Supplementary Provisions Act (RSC 1927 c. 124)
National Battlefields at Québec, An Act respecting (SC 1908 c. 57) as amended

3097
(cont'd)

National Parks Act (RSC 1970 c. N-13)
National Wildlife Week Act (RSC 1970 c. N-18)
Natural Resources Transfer (School of Lands) Amendment Act (SC 1960-61 c. 62)
New Brunswick Indian Reserves Agreement Act (SC 1959 c. 47)
Newfoundland National Park Act (SC 1955 c. 37, s. 3)
Northern Canada Power Commission Act (RSC 1970 c. N-21) as amended
Northern Inland Waters Act (RSC 1970 [1st Supp.] c. 28) as amended
Northwest Territories Act (RSC 1970 c. N-22) as amended
Nova Scotia Indian Reserves Agreement Act (SC 1959 c. 50)
Oil and Gas Production and Conservation Act (RSC 1970 c. 0-4) as amended
Public Lands Grants Act (RSC 1970 c. P-29)
Railway Belt Act (RSC 1927 c. 116)
Railway Belt and Peace River Block Act (SC 1930 c. 37)
Railway Belt Water Act (RSC 1927 c. 211)
Refunds (Natural Resources) Act (SC 1932 c. 35)
St. Peters Indian Reserve Act (SC 1916 c. 24)
St. Regis Indian Reservation Act (SC 1926-27 c. 37)
Saskatchewan and Alberta Roads Act (RSC 1927 c. 180)
Saskatchewan Natural Resources Act (SC 1930 c. 41)
Seed Grain Act (RSC 1927 c. 87)
Seed Grain Fodder and Other Relief Act (SC 1915 c. 20)
Seed Grain Sureties Act (RSC 1927 c. 88)
Songhees Indian Reserve Act (SC 1911 c. 24)
Territorial Lands Act (RSC 1970 c. T-6) as amended
Territorial Supreme Courts Act (SC 1927 c. 17)
Waterton Glacier International Peace Park Act (SC 1932 c. 55)
Yukon Act (RSC 1970 c. Y-2) as amended
Yukon Placer Mining Act (RSC 1970 c. Y-3) as amended
Yukon Quartz Mining Act (RSC 1970 c. Y-4) as amended

3100 Government of the Northwest Territories*

Head Office

Yellowknife, N.W.T.
X0E 1H0

Minister

Minister of Indian Affairs and Northern Development
Commissioner ..... Stuart M. Hodgson, O.C.

Appointed Members

John H. Parker, B.Sc., Deputy Commissioner of the Northwest Territories
Air Marshal Hugh Campbell, C.B.E., C.D., B.Sc., LL.D., D.Sc.
Dr. Louis-Edmond Hamelin, B.A., M.A.D. en géog., F.R.S.C.
Pierre Genest, Q.C., B.A., LL.B.

Elected Members

Mackenzie Liard ..... Nicholas Sibbeston, B.A.
Lower Mackenzie ..... L. R. Trimble
Great Slave South ..... Paul W. Kaeser
Great Slave North ..... James Rabesca
Yellowknife ..... David H. Searle, Q.C., B.A., LL.B.
Keewatin ..... Willie Adams
Western Arctic ..... Thomas H. Butters, B.A.
Central Arctic ..... Mrs. Lena Pedersen
High Arctic ..... Paul Koolerk
Eastern Arctic ..... Bryan R. Pearson

Historical Background

3122 The Council of the Northwest Territories was established by the *Northwest Territories Act* (now RSC 1970 c. N-22).

Overall Responsibilities

3123 The Commissioner-in-Council has legislative powers on such matters as direct taxation within the Territories, the maintenance of municipal institutions, the granting of licenses, the solemnization of marriages, property civil rights, administration of justice, education, public health, welfare, and other matters of a local nature.

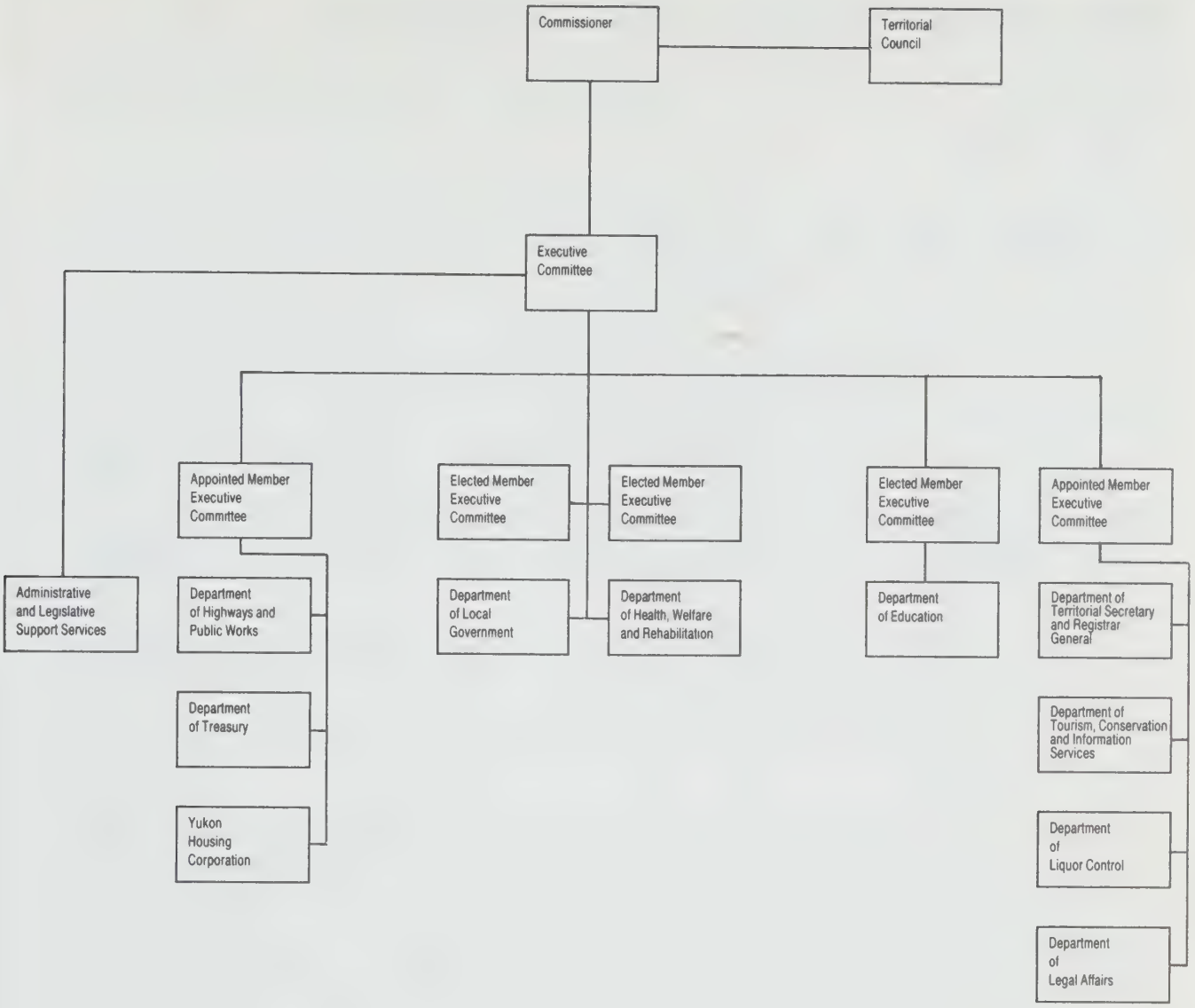
The Council of the Northwest Territories consists of 14 members of whom four are appointed by the Governor-in-Council and ten are elected. The Commissioner of the Northwest Territories is also appointed and presides at the meetings of Council but is not a member of the Council. He is the Chief Executive Officer and has a full territorial public service with headquarters at Yellowknife.

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*text effective1 April 1975

Government of the Yukon Territory

Gov't of the Y.T. Chart - August 1975



3121 Government of the Yukon Territory*

Head Office

P.O. Box 2703
Whitehorse, Yukon
Y1A 2C6
Telephone (403) 667-7811
Telex 0368260

Minister

Minister of Indian Affairs and Northern Development

Principal Officers

Executive Committee
- Commissioner ..... James Smith

Assistant Commissioners
- Executive ..... Peter Gillespie
- Administrative ..... Merv. Miller

Members**
- Health, Welfare and Rehabilitation** ..... Florence Whyard
- Education** ..... Dan Lang
- Local Government** ..... Ken McKinnon

Territorial Council

Elected Members	Constituency
Ken McKinnon	Whitehorse North Centre
Dan Lang	Whitehorse Porter Creek
Florence Whyard	Whitehorse West
Gordon McIntyre	Mayo
Alfred Berger	Klondike
Bob Fleming	Hootalinqua
Jack Hibberd	Whitehorse South Centre
Eleanor Millard	Ogilvie
Stu McCall	Pelly River
Walter Lengerke	Whitehorse Riverdale
Don Taylor	Watson Lake
Hilda Watson	Kluane

Historical Background

3122 The Yukon Territory, established in 1898 by the *Yukon Act* (now RSC 1970 c. Y-2, as amended) provides for a government consisting of a commissioner, and a council appointed by the Governor-in-Council.

Provision for the first elected members of council was made in 1899 and by 1908 the territory had a fully elected council with a monopoly over the legislative function. Since 1908, the commissioner is no longer a member of the council. The commissioner has full executive powers. Since 1970, an executive committee has advised the commissioner on the daily administration of the territory. Today the executive committee consists of three appointed members, and three councillors designated by council. The commissioner is chairman. (The executive committee performs the same functions as the federal cabinet.)

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*text effective August 1975; names updated to November 1975
**members are chosen from the Territorial Council

The Commissioner-in-Council has legislative powers analogous to those of provincial jurisdictions with natural resources (exluding game), and management and sale of Crown lands being the exceptions. The council may not initiate legislation involving the expenditure of public monies.

Overall Responsibilities

Subject to the instructions of the Governor-in-Council or the Minister, the commissioner is responsible for the administration of the Yukon Territory. In practice, daily administration of the territory is carried out upon the advice and with assistance of the executive committee. The commissioner may not spend any territorial funds unless approved by council. 3123

Subject to the provisions of the *Yukon Act* and other federal statutes, the Commissioner-in-Council may assume responsibility for: direct taxation within the territory, the territorial public service, municipal institutions, elections, licensing, incorporation of companies, solemnization of marriages, property and civil rights, administration of justice, prisons, game management, education, liquor, health, agriculture, local public works and maintenance, and other matters of a local nature. For practical reasons, some services, such as health, are administered by federal departments.*

Organization and Programs

The territorial public service is organized into eleven services. All offices are located in Whitehorse. 3124

Administrative and Legislative Support Services

The Clerk of Council provides administrative support services to the executive committee, the territorial council, and the commissioner. The Clerk of Council is responsible for the traditional services to the legislature. The Clerk also acts as secretary to the executive committee and provides research and secretarial services to its subcommittees. In addition, the functions of the Registrar of Regulations are performed by this office. 3125

The Personnel Department is responsible for recruiting and selecting civil servants; administering and interpreting the collective bargaining agreement; contract negotiations; job evaluation and pay administration; staff control and organizational analysis; employee appraisal; employee training; administration of the fringe benefits program; and the employee safety and security program. 3126

The Statistical and Planning Advisor provides statistical analyses to the executive committee and all departments and, policy analysis primarily for the executive committee. 3127

Intergovernmental Affairs performs a liaison function between the territorial government and other governments inside and outside Canada. 3128

The Land Claims Administrator performs research functions to assist the executive committee in matters related to the Indian Land Claims negotiation. 3129

Department of Highways and Public Works

The department maintains all roads,* the airports and basic upkeep of territorial airstrips and float plane docks at Mayo and Dawson, and all territorial buildings and equipment. The department supervises all territorial construction projects. The department offers professional engineering services to all Yukon government departments. 3130

*except the mine access roads at Clinton Creek and Anvil, and part of the Nahanni Range Road

Department of Treasury

3131 The department supervises, controls, and directs all matters related to the financial affairs of the territory. (This includes the collection of taxes and other revenue, and the management of the *Yukon Consolidated Revenue Fund.*) Data centre services, administration of the Small Business Loans Program and central purchasing, stores, and inventory control are other responsibilities.

Department of Local Government

3132 The department consists of four branches.

The Local Government Branch provides municipal services and guidance to all communities. The branch develops fiscal policies, an annual budget, and assists in the community plans which enable communities to develop an acceptable level of municipal services.

3133 The Lands Branch is responsible for community planning and land disposal.* The branch also supervises the sale, lease, and other disposition of lands which are under the control of the territorial government.

3134 The Assessment Branch carries out property assessment for the entire territory including municipal assessments.

3135 The Protective Services Branch carries out fire prevention programs throughout the territory, co-ordinates the Emergency Measures Organization, operates ambulance services in Yukon communities, and provides inspection services to ensure conformity with territorial and federal building and safety standards.

Department of Health, Welfare and Rehabilitation**

3136 The department consists of four branches.

3137 The Territorial Health Services Branch administers the *Yukon Health Care Insurance Plan* and *Yukon Hospital Insurance Services.*

3138 The Alcohol and Drug Services develops prevention programs to combat the problems of alcohol and other drugs, provides training to professional and lay groups and is responsible for ensuring that treatment resources are available.

3139 The Social Welfare Branch provides a variety of public welfare services including social assistance, geriatric services, and family and child welfare services.

3140 The Corrections Branch provides adult and juvenile probation services; operates a juvenile training home and a medium security institution for adult male and female offenders sentenced to terms of less than two years.

Department of Education and Vocational Training

3141 This department provides kindergarten, elementary and secondary education for Yukon students. (The educational system follows the British Columbia curriculum.) Special education for handicapped children and adult education are provided. Vocational training includes courses in trade and non-trade skills.

3142 Rehabilitation services are provided to physically and mentally handicapped adults using facilities within the territory when possible and purchasing services from the provinces when necessary.

3143 The Recreation Branch provides financial assistance for recreational and amateur sport programs that are Yukon-wide but outside the jurisdiction of municipalities.

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*planning, developing and servicing of lands within communities to permit the orderly, economic growth of communities

**preventive services, such as community public health, environmental health inspections, mental health services, are purchased from the Department of National Health and Welfare.

Department of Territorial Secretary and Registrar General

The department provides a registration service on companies, securities, societies, vital statistics, business licences, co-operative associations, credit unions, document registrations, motion pictures, and insurance. It also provides inspection services for labour standards, liquor, steam boilers, and public health. The department administers the Workmen's Compensation Program. The department is responsible also for motor vehicles, government mail and records, lotteries, and performs the function of the Yukon Queen's Printer. 3144

Department of Tourism, Conservation and Information Services

The Game Branch administers and enforces federal and territorial legislation governing the harvesting of wildlife and sports fishing. The branch conducts programs of wildlife resource management. 3145

The Library Services Branch furnishes public library services to all Yukon communities and schools. Through the Media Services division, audio-visual equipment and materials are made available to schools, organizations and individuals throughout the territory. The Yukon Archives obtains and maintains primary and secondary sources of information relevant to the history of the Yukon and the North in general. 3146

The Tourism and Information Branch promotes tourism and encourages the development of tourist and recreational attractions and facilities. The branch also is responsible for the development of territorial parks, and for public information on government programs and services. 3147

Department of Liquor Control

The department controls all alcoholic beverages in areas such as purchasing, importing, transporting, warehousing, advertising, and selling within the jurisdiction of the *Yukon Liquor Ordinance and Regulations* and other related federal legislation. 3148

Department of Legal Affairs

The department administers the territorial court system which includes the Yukon Court of Appeal, the Supreme Court, Magistrate's Court and courts presided over by justices of the peace. (The Yukon Court of Appeal normally sits in Vancouver. Justices of the peace sit in every Yukon community.) The department is responsible for the Legal Aid Program, and provides legal advice and services to the commissioner, the Territorial Council, and all territorial departments. It also drafts or supervises preparation of all legal documents, ordinances, and regulations. 3149

Yukon Housing Corporation

The corporation provides for the construction and acquisition of subsidized rental housing for low-income families and persons. The corporation offers a rental-purchase program on a rent-to-income basis for families of limited means. It also is responsible for the construction or acquisition and management of territorial staff housing. 3150

Additional Information – Inquiries regarding territorial policies and programs should be sent to the director of the department concerned. 3151

Historic Sites and Monuments Board of Canada*

Head Office

400 Laurier Avenue West
Ottawa, Ont.

Minister

Minister of Indian Affairs and Northern Development

Members of the Board

Chairman, Prof. Marc LaTerreur ..... Québec, Qué.
Other Members
- Rev. Francis W. P. Bolger ..... Charlottetown, P.E.I.
- J. Maurice S. Careless ..... Toronto, Ont.
- Prof. Andrée Désilets ..... Sherbrooke, Qué.
- Leslie Harris ..... St. John's, Nfld.
- Prof. Jules Henri Léger ..... Moncton, N.B.
- George F. MacDonald, Chief, Archaeological Survey of Canada, National Museums of Canada ..... Ottawa, Ont.
- Margaret E. Prang ..... Vancouver, B.C.
- J. Edgar Rea ..... Winnipeg, Man.
- B. Napier Simpson ..... Thornhill, Ont.
- David E. Smith ..... Saskatoon, Sask.
- Lewis H. Thomas ..... Edmonton, Alta.
- Prof. Peter B. Waite ..... Halifax, N.S.

Ex Officio
- Dominion Archivist

Principal Officer

Secretary, Henry Têtu (Department of Indian Affairs and Northern Development) ..... Ottawa, Ont.

Historical Background

Originally created in 1919, the Historic Sites and Monuments Board of Canada was established in 1953 under the *Historic Sites and Monuments Act* (now RSC 1970, c. H-6). 3156

Overall Responsibilities

The board advises the Minister of events and persons, sites and structures of national historic importance. (Information is obtained from the Department of Indian Affairs and Northern Development – see para 2988.)

*text effective October 1975

3157 Mackenzie Valley Pipeline Inquiry*

3157 **Head Office**
Resources Building
Yellowknife, N.W.T.

Mailing Addresses
P.O. Box 1338, Station "B"
Ottawa, Ontario
K1P 5R4; or
P.O. Box 2817
Yellowknife, N.W.T. (Headquarters)

Minister
Minister of Indian Affairs and Northern Development

Members of the Board
Commissioner, The Hon. Mr. Justice Thomas Berger ..... Vancouver, B.C.

Historical Background
3158 The commission of inquiry was established under paragraph 19(f) of the *Territorial Lands Act* (OIC P.C. 1974-641, 21 March 1974).

Overall Responsibilities
3159 The commissioner was appointed to inquire into and report upon the terms and conditions that should be imposed in respect of any right-of-way that might be granted across Crown lands for the purposes of the proposed Mackenzie Valley Pipeline having regard to:

(a) the social, environmental and economic impact regionally, of the construction, operation and subsequent abandonment of the proposed pipeline in the Yukon and the Northwest Territories, and
(b) any proposals to meet the specific environmental and social concerns set out in the *Expanded Guidelines for Northern Pipelines* as tabled in the House of Commons on June 28, 1972 by the Minister.

Additional Information – may be obtained by writing to the commissioner.

Parliamentary Committee – funds come from the Commissions of Inquiry and Task Forces Program of the Privy Council Office.

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*text effective October 1975; the inquiry is often referred to as the *Berger Inquiry*, or *Berger Commission*

National Battlefields Commission*

Head Office

Battlefields Park
390 Avenue de Bernières
Québec, Québec
G1R 2L7

Minister

Minister of Indian Affairs and Northern Development

Commissioners (appointed by the federal government)

Chairman, The Hon. Antoine Rivard, Q.C. (acting) (4/57)** ..... Québec, Qué.
Part time members
- Jean Leahy, Q.C. (7/63)** ..... Québec, Qué.
- John H. C. McGreevy, C.A. (3/68)** ..... Québec, Qué.
- Pierre Côté (1/71)** ..... Québec, Qué.
- Raymond Thivierge (1/71)** ..... Québec, Qué.
- (three vacancies)

Commissioners (appointed by the provinces)

Québec ..... Hon. Antoine Rivard, Q.C.
Ontario ..... (vacant)

Principal Officer

Secretary ..... Colonel Léon Taschereau

Historical Background

The National Battlefields Commission was established in 1908 by *An Act respecting National Battlefields at Quebec.* 3162

The Commission, a Crown corporation, is designated as an agency corporation (Schedule C) within the meaning and purpose of the *Financial Administration Act.* The Commission is an agent of Her Majesty.

Overall Responsibilities

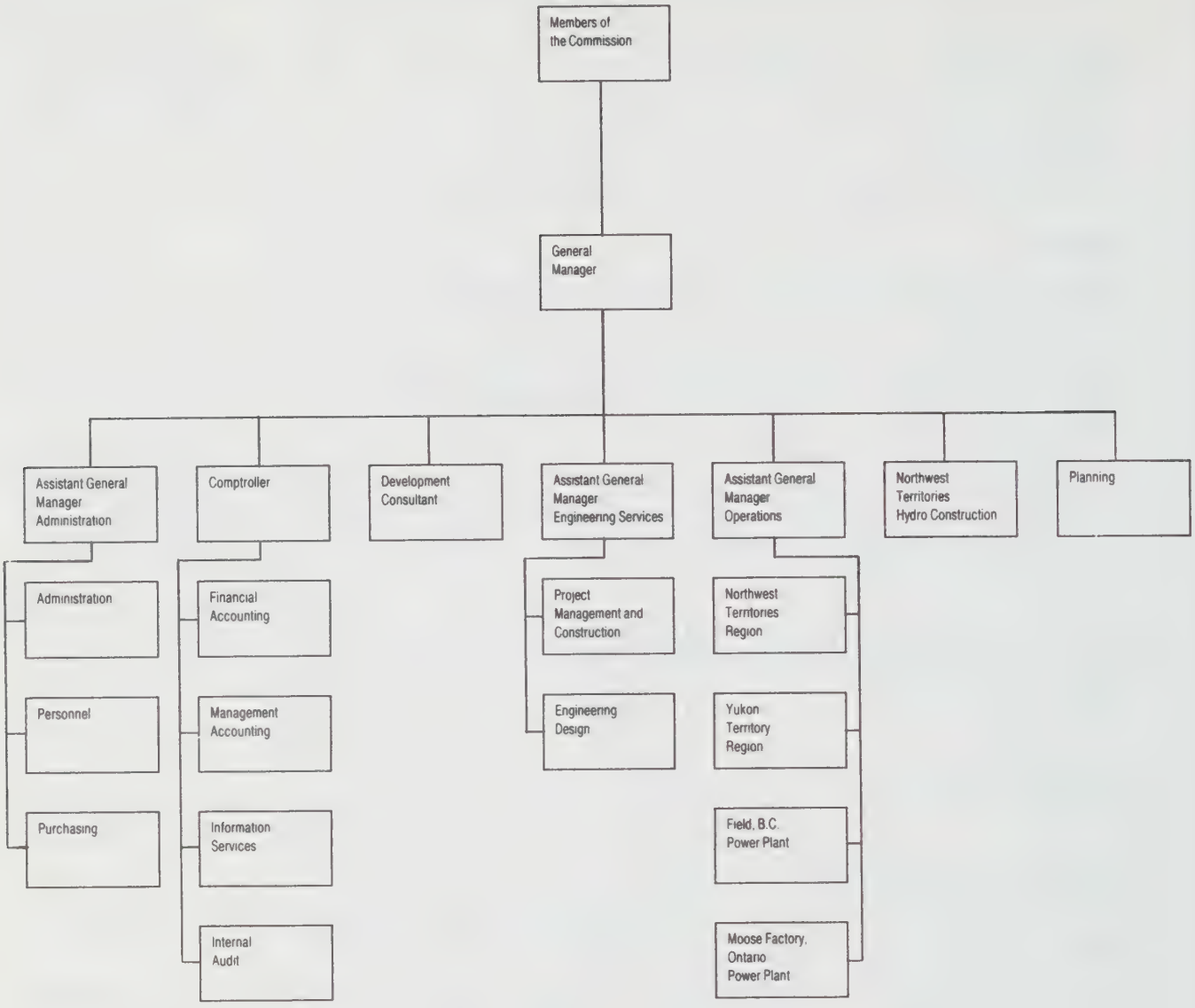
The Commission is responsible for the acquisition, restoration, and maintenance of the historic battlefields at Quebec*** in order to form a National Battlefields Park. 3163

Program

The work of the Commission is financed through the Department of Indian Affairs and Northern Development's Parks Canada Program (vote 75). 3164

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*text effective January 1975
**date of appointment; term to be served "at leisure"
***the Plains of Abraham at Quebec City


Members of the Commission
General Manager
Assistant General Manager Administration
Comptroller
Development Consultant
Assistant General Manager Engineering Services
Assistant General Manager Operations
Northwest Territories Hydro Construction
Planning
Administration
Personnel
Purchasing
Financial Accounting
Management Accounting
Information Services
Internal Audit
Project Management and Construction
Engineering Design
Northwest Territories Region
Yukon Territory Region
Field, B.C. Power Plant
Moose Factory, Ontario Power Plant

Northern Canada Power Commission*

Head Office
7909 51st Avenue
Edmonton, Alberta

Mailing Address
P.O. Box 5700
Edmonton, Alberta
T6C 4J8

Minister

Minister of Indian Affairs and Northern Development

Members of the Commission

Chairman, James Smith (Commissioner, Yukon Territory) ..... Whitehorse, Y.T.
Other Members
A. Digby Hunt (ADM Dept. of Indian Affairs and Northern Development) ..... Ottawa, Ont.
Joseph H. Parkinson ..... Ottawa, Ont.
Donald M. Stewart ..... Hay River, N.W.T.

Principal Officer

General Manager ..... John M. Lowe

Historical Background

In 1948, the *Northwest Territories Power Commission Act* established a commission to operate in the Northwest Territories. In 1956 the *Northern Canada Power Commission Act*** established a new commission and extended its base of operations to include both territories. 3167

The board, appointed by the Governor-in-Council, consists of a chairman and four additional members, one of whom is appointed on the recommendation of the Commissioner-in-Council of the Yukon Territory and one on the recommendation of the Commissioner-in-Council of the Northwest Territories.

The commission, a Crown corporation, is designated as an agency corporation (Schedule C) within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1955-897 15 Jun 1955; SOR/55-224). The commission is an agent of Her Majesty. 3168

Overall Responsibilities

Under the Act the commission plans, constructs, and operates utility plants and distribution systems in the Northwest and Yukon Territories, and subject to approval of the Governor-in-Council, elsewhere in Canada. 3169

A 1975 amendment to the Act enables the commission to charge rates for utilities on a zone basis. (Such rates to provide revenue sufficient to cover interest on investment, repayment of principal, operating and maintenance expenses, and a contingency reserve.

Organization and Programs

The commission operates 56 utility plants, all of which are owned by N.C.P.C. except the Moose Factory, Ontario plant, which is leased from the Department of National Health and Welfare. In the Territories, certain of the following operations are conducted on behalf of the Governments of the N.W.T. and Y.T.: 3170

(a) Heating plant and water system at Fort McPherson, N.W.T.

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*text effective April 1975
**now R.S.C. 1970 c. N-21

(b) Water and sewage systems at Dawson, Y.T. and Frobisher Bay, N.W.T.

Administration Branch

3171 This branch consists of the following support services: Administration Section, Personnel Department, Purchasing Department.

Operations Branch

N.W.T. Regional Office

3172 This office acts as liaison between the various plants in the Northwest Territories and head office and provides technical expertise as required to all the N.W.T. plants.

Yukon Region

This office acts as liaison between the plants in the Yukon Territory and head office and provides technical expertise as required to the plants in the Yukon.

Field, B.C. Power Plant

3173 This plant, being one of two south of the 60th parallel, reports direct to the Assistant General Manager on its operations in the town of Field.

Moose Factory, Ontario Power Plant

This plant is leased from the Department of National Health and Welfare. The electrical distribution system will be transferred to Ontario Hydro in the latter part of 1975 with the central heating, water and sewerage utility system to revert to the responsibility of the Department of National Health and Welfare prior to March 31, 1976.

Planning Branch

3174 This branch is responsible for establishing a comprehensive economic plan for development of energy requirements north of 60°. Activities include carrying out preliminary overview studies of feasible hydro sites liaising with the Yukon and Northwest Territory water boards and the Land Use Department of the Commission.

N.W.T. Hydro Construction Branch

3175 The responsibilities of this branch include overseeing all construction aspects of hydro developments in the Northwest Territories for which the owner is the principal contractor.

Finance Branch

3176 The branch consists of the following support services: Financial Accounting, Management Accounting, Information Systems, Internal Audit.

Development Consulting Branch

3177 This branch is responsible for providing technical and administrative advice to all branches of the commission and for co-ordinating various senior level projects.

Engineering Services Branch

3178

Project Management and Construction Department

This department is responsible for the overall administration and control of engineering projects for thermal power plants.

Engineering Design Department

This department is responsible for carrying out the engineering design for all thermal power plants.

Additional Information – may be obtained by writing to the assistant general manager (administration) at head office. 3179

Parliamentary Committee – Standing Committee on Indian and Northern Affairs.

Auditor – Auditor General of Canada.

3180 Northwest Territories Water Board*

Head Office

Bellanca Building
50th Street
Yellowknife, N.W.T.
X0E 1H0

Mailing Address

P.O. Box 1500
Yellowknife
Northwest Territories
X0E 1H0

Minister

Minister of Indian Affairs and Northern Development

Members of the Board

Chairman (vacant)
Vice-chairman, Joe A. Bergasse**, Assistant Director, Department of Economic Development, Government of the N.W.T. ..... Yellowknife, N.W.T.
Other Members
C. Doug Forbes‡, Project Manager, Department of Public Works ..... Edmonton, Alta.
Wayne J. Bryant‡, District Manager, Environmental Protection Service, Department of the Environment ..... Yellowknife, N.W.T.
Dr. Bill H. Frost‡, Senior Consultant, Medical Services Branch, Department of National Health and Welfare ..... Ottawa, Ont.
Harry R. Dubinsky‡, District Manager, Canadian Coast Guard, Department of Transport ..... Hay River, N.W.T.
Ted W. Humphrys‡, Senior Electrical Energy Advisor, Department of Energy, Mines and Resources ..... Ottawa, Ont.
A. Bill Lafferty**, Member for Mackenzie Liard, Northwest Territories Council ..... Fort Simpson, N.W.T.
Bill H. R. Gibney**, Manager, Pine Point Mines Ltd. ..... Pine Point, N.W.T.

Principal Officers

Controller ..... Arthur G. Redshaw, P.Eng.
Secretary ..... Dianne Geddes

Historical Background

3182 The Northwest Territories Water Board was established under Section 7 of the *Northern Inland Waters Act* which was proclaimed on February 28, 1972. The *Northern Inland Waters Regulations* were promulgated on September 14, 1972. Two amendments to the Regulations have been made, one on January 15, 1974 and the other on July 17, 1975.

The board consists of not less than three and not more than nine members appointed by the Minister of Indian Affairs and Northern Development and is made up of at least one nominee of each department of the Government of Canada that in the opinion of the Governor-in-Council are most directly concerned with the management of the water resources in the N.W.T. and at least three persons named by the Commissioner-in-Council of the N.W.T. The Water Board held its founding meeting in Yellowknife, N.W.T. on April 18, 1972.

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*text effective September 1975
**appointment is made for four years or for the life of the NWT Government's Territorial Council
‡indeterminate

Overall Responsibilities

The N.W.T. Water Board provides for the conservation, development, and utilization of the water resources of the N.W.T. in a manner that will provide the optimum benefit of the waters for all Canadians and for the residents of the N.W.T. in particular. Under the Act an application must be made to the board and either an Authorization or Licence issued prior to the use of any waters or disposal of any water borne waste. The requirement for application applies equally to departments and agencies of the federal government. The only exclusions are the use of water for domestic purposes, for extinguishing a fire, or on an emergency basis, controlling or preventing a flood. 3183

A public hearing must be held by the board on all applications going towards licensing.

Organization and Programs

The board is responsible for the water management of the inland waters of the N.W.T. as stated by the *Northern Inland Waters Act.* Professional and technical staffs have been provided by the Minister of Indian Affairs and Northern Development to conduct the business of the board. This staff is headed by the Controller, and includes a Supervisor of Pollution Control, the Supervisor of Licencing and Approvals and a Hydrologist and a Biologist. Technical and administrative support staff are provided to assist these professionals in carrying on the board activities. A Technical Advisory Committee was established under the board on October 17, 1973. This committee provides a forum for the discussion of technical matters related to applications for use of water. The committee consists of one representative appointed by each board member and is chaired by the controller. The committee reports direct to the board. 3184

A fully-equipped laboratory was set up in Yellowknife by the Northern Natural Resources and Environment Branch of the Department of Indian Affairs and Northern Development in conjunction with the Water Quality Branch of the Department of the Environment. This laboratory became operational early in 1975 and provides the analytical support to the board required to monitor waste discharges as permitted under a licence or authorization.

Regional Offices

At the present time there are none. 3186

Additional Information – on the board can be obtained by writing to either the Controller, Water Management or the secretary at head office.

Parliamentary Committee – Standing Committee on Indian Affairs and Northern Development.

Auditor – Auditor General of Canada.

3188 Oil and Gas Committee*

Head Office

Centennial Tower
400 Laurier Avenue, West
Ottawa, Ontario
K1A 0H4

Ministers Designated**

Minister of Indian Affairs and Northern Development
Minister of Energy, Mines and Resources

Members of the Board

Chairman, Dr. Pierre E. Côté (acting), Senior Advisor, Northern Affairs Program, IAND ..... Ottawa, Ont.

Other Members

Bernard Cloutier ..... Sainte-Foy, Qué.
William Andrew McKay ..... Halifax, N.S.
(two vacancies)

Principal Officer

Secretary ..... Victor Comeau

Historical Background

3189 The Oil and Gas Committee was established in 1968 under section 4 of the *Oil and Gas Production and Conservation Act* (RSC 1970 c. 0-4).

Overall Responsibilities

The committee holds enquiries on any question, matter, or thing arising under the Act that relates to the conservation, production, storage, processing, or transportation of gas or oil either referred to the committee by the Minister, or by persons aggrieved by any orders of the Chief Conservation Officer.

Organization

Officers, clerks, and other employees are provided by the Minister of IAND who may also provide such professional or technical assistance for temporary periods or for specific work as the committee may request.

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*text effective September 1975

**Order-in-Council P.C. 1973-265 1 Feb. 1973, IAND – in relation to oil and gas matters within the Yukon Territory or the Northwest Territories; EMR – in relation to oil and gas matters adjacent to the coast of Canada.

Yukon Territory Water Board*

3190

Head Office

200 Range Road
Whitehorse, Y.T.
Y1A 3V1

Minister

Minister of Indian Affairs and Northern Development

Members of the Board

Chairman, H. E. (Bert) Boyd (8/76)** ..... Whitehorse, Y.T.
Vice-chairman, A. Bill Hollingshead (IAND) ..... Whitehorse, Y.T.
Other Members
R. Keith Byram, Department of Public Works ..... Whitehorse, Y.T.
Dr. Michael Connolly, Department of National Health and Welfare ..... Whitehorse, Y.T.
Cliff D. Geddes (7/78) ..... Teslin, Y.T.
E. D. (Ed) Harris, Department of Transport ..... Prince Rupert, B.C.
E. W. (Ted) Humphrys, Department of Energy, Mines and Resources ..... Ottawa, Ont.
A. A. (Al) Wright (1976) ..... Whitehorse, Y.T.
Colin E. Wykes, Department of the Environment ..... Whitehorse, Y.T.

Principal Officers

Controller of Water Rights ..... C. N. Williams
Secretary ..... W. G. Trew
Administrator, Water Licencing ..... L. Garinger
Administrator, Pollution Control ..... G. Whitley

Historical Background

The board was formed in February 1972 following the proclaiming in force on 21 February 1972 of the *Northern Inland Waters Act.* 3191

Overall Responsibilities

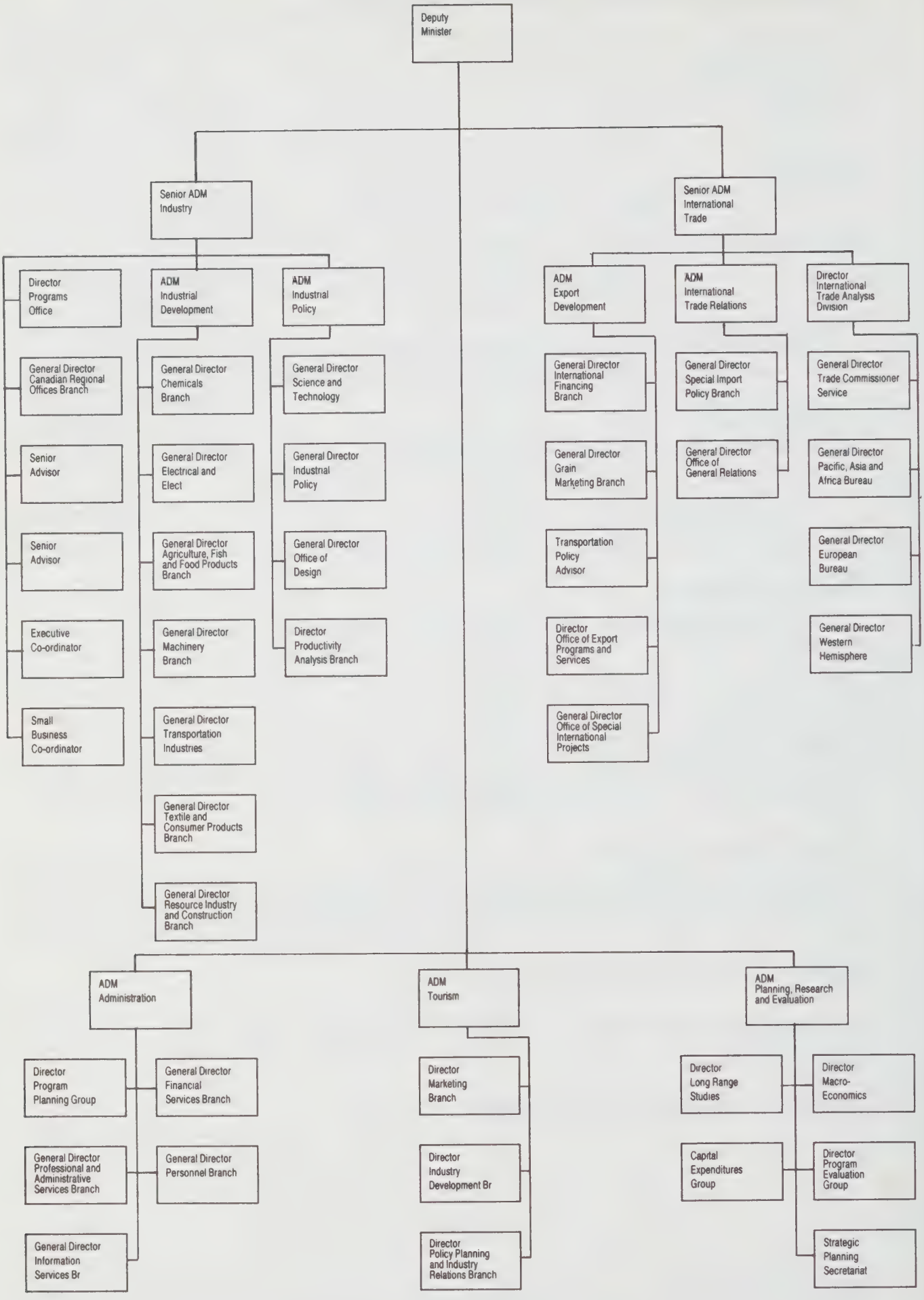
The board provides for the conservation, development, and utilization of the water resources of the Yukon Territory in a manner that will provide the optimum benefit for Canadians and residents in the Yukon Territory. 3192

Additional Information – from the chairman. 3197

Parliamentary Committee – Standing Committee on Indian Affairs and Northern Development 3198

Auditor – Auditor General of Canada. 3199

*text effective September 1975
**denotes month and year of appointment expiry; other appointments are for an indeterminate period


Deputy Minister
Senior ADM Industry
Senior ADM International Trade
Director Programs Office
ADM Industrial Development
ADM Industrial Policy
ADM Export Development
ADM International Trade Relations
Director International Trade Analysis Division
General Director Canadian Regional Offices Branch
Senior Advisor
Senior Advisor
Executive Co-ordinator
Small Business Co-ordinator
General Director Chemicals Branch
General Director Electrical and Elect
General Director Agriculture, Fish and Food Products Branch
General Director Machinery Branch
General Director Transportation Industries
General Director Textile and Consumer Products Branch
General Director Resource Industry and Construction Branch
General Director Science and Technology
General Director Industrial Policy
General Director Office of Design
Director Productivity Analysis Branch
General Director International Financing Branch
General Director Grain Marketing Branch
Transportation Policy Advisor
Director Office of Export Programs and Services
General Director Office of Special International Projects
General Director Special Import Policy Branch
General Director Office of General Relations
General Director Trade Commissioner Service
General Director Pacific, Asia and Africa Bureau
General Director European Bureau
General Director Western Hemisphere
ADM Administration
ADM Tourism
ADM Planning, Research and Evaluation
Director Program Planning Group
General Director Financial Services Branch
General Director Professional and Administrative Services Branch
General Director Personnel Branch
General Director Information Services Br
Director Marketing Branch
Director Industry Development Br
Director Policy Planning and Industry Relations Branch
Director Long Range Studies
Capital Expenditures Group
Director Macro-Economics
Director Program Evaluation Group
Strategic Planning Secretariat

Department of Industry, Trade and Commerce*

Head Office

Tower "B"
Place de Ville
112 Kent Street
Ottawa, Ontario
K1A 0H5

Minister

The Hon. Alastair W. Gillespie, P.C., M.P.

Principal Officers

Deputy Minister ..... J. F. Grandy
Senior Assistant Deputy Ministers
(Industry) ..... B. G. Barrow
(International Trade) ..... T. M. Burns
Assistant Deputy Ministers
(Industrial Development) ..... A. M. Guérin
(Industrial Policy) ..... L. F. Drahotsky
(Planning, Research and Evaluation) ..... F. J. Chambers
(Export Development) ..... C. T. Charland
(International Trade Relations) ..... R. E. Latimer
(Tourism) ..... T. R. G. Fletcher
(Administration) ..... (vacant)

Historical Background

The Department of Industry, Trade and Commerce was formed through an amalgamation of the Departments of Trade and Commerce, and of Industry (*Government Organization Act* 1969, now *Department of Industry, Trade and Commerce Act,* RSC 1970 c. I-11) 3202

Overall Responsibilities

The objective of the department is to further the growth, productivity, employment opportunities, and prosperity of the Canadian economy through the efficient development of Canada's manufacturing and processing industries, and the expansion of trade and tourism. 3205

To achieve this objective, the department is helping the Canadian manufacturing and processing industries to improve their international competitiveness; to create a framework of conditions in world trade that will effectively advance the marketing of Canadian goods and services; to better the nation's capacity to satisfy the traveller in Canada; and to attract the traveller to Canada. 3207

Organization and Programs

The department is organized into five main functional groups: Industry; International Trade; Planning, Research and Evaluation; Canadian Government Office of Tourism; Administration. 3210

*text effective October 1974; names updated to February 1975

Industry Group

3215 This group is responsible for the creation, development and maintenance of policies and programs which encourage and assist in achieving efficient and sustained growth of Canadian industrial development. The group establishes guidelines and priorities for developing a strong and internationally competitive industry. It consists of Industry Development and Industrial Policies components plus the Program Office, Regional Office Branch, and Investment Analysis Branch.

Industrial Development

3220 This area is responsible for operations which assist Canadian industry to innovate, develop, and produce goods and services to satisfy domestic demand and compete successfully in international markets. It develops, implements and maintains programs designed to support industrial development, and collaborates with other departmental groups, departments, governments and international organizations.

3225 In this component are the Chemicals Branch; Agriculture, Fish and Food Products Branch; Resource Industries and Construction Branch; Electrical and Electronics Branch; Machinery Branch; Transportation Industries Branch; Textiles and Consumer Products Branch.

Industrial Policy

3250 This area is responsible for the formulation of departmental policies, including appropriate associated negotiations on such industrial development factors as innovation and technology, fiscal policy, availability of capital, competition policy, quality of the environment, transportation policy, labour and management, incentives, sectoral policy, business practices and design. It works closely with other departments, the business community, other governments, and international organizations.

3255 The component consists of the Office of Science and Technology; Office of Industrial Policy Advisor; Office of Design, Productivity Analysis Branch.

International Trade Group

3265 International Trade develops, creates and maintains policies and programs favourable to Canadian international trade and ensures that Canadian economic policy takes adequate account of the international environment.

It consists of the Export Development, and International Trade Relations components plus the European Bureau; Pacific, Asia and Africa Bureau; Western Hemisphere Bureau; and the Trade Commissioner Service.

Export Development

3280 This area is responsible for operations to sustain and develop specific export markets for Canadian goods and services. It is concerned with:

(a) providing an effective foreign trade service to the Canadian government and the business community;
(b) alerting the Industry side of the department that in turn alerts the business community to export market opportunities and problems; and
(c) ensuring that export financing and external aid programs adequately take account of Canadian industrial and trade interests.

3285 The component consists of the Program Office; Office of International Special Projects; International Financing Branch; Grains Marketing Office; Office of Transportation Policy Advisor; Fairs and Missions Branch.

International Trade Relations

This area is responsible for the creation and improvement of an international trading environment favourable to Canadian trade and other economic interests. It is also responsible for policies and programs to safeguard and advance Canada's international trading interests. As the primary departmental contact with foreign governments and international organizations which influence trade, it must consult and negotiate with such governments and organizations and work closely with other departments, the provinces, and business and academic communities. 3300

The component consists of the Office of General Relations; Office of Special Import Policy; Export/Import Permits Division.

Planning, Research and Evaluation Group

In order to balance and coordinate demands into a comprehensive and integrated plan for industry and trade, that will enable the maximum contribution to national objectives, this group must identify and evaluate changing priorities and their implications for the allocation of departmental resources. In the development of long-term national, industrial and trade strategy, it collates inputs from within the department, from other government agencies, and Canadian institutions. The group maintains a continuing evaluation of the effectiveness of departmental policies and objectives in relation to evolving national goals. 3320

The group is composed of the Program Evaluation Group; Macro-Economic Analysis Group; Long Range Studies Group; Strategic Planning Secretariat. 3325

Canadian Government Office of Tourism Group

The role of this group is to organize the promotion of travel by foreign nationals to Canada. The group is concerned with studies and analyses of the Canadian travel industry. The group's main aims are to promote travel to and within Canada, and to help coordinate the total Canadian tourism promotion effort outside Canada by working with provincial travel bureaus, transportation companies and national, regional and local tourist associations. 3340

Recently reorganized, the Canadian Government Office of Tourism consists of the Travel Marketing Branch (formerly the Canadian Government Travel Bureau); the Travel Industry Development Branch (formerly the Travel Industry Branch); and the new Policy Planning and Industry Relations Branch.

Administration Group

Administration provides administrative services for the department. It is responsible also for implementing promotional and publicity programs as well as printing and distributing booklets, brochures, and pamphlets which are designed to assist Canadian industry. The group consists of the Information Services Branch; Financial Services Branch; Personnel Branch; Program Planning Group; Professional and Administrative Service Branch. 3365

Regional Offices

3380 **Newfoundland Region/Ontario Region**
210 Water Street
St. John's, Nfld.
A1C 1A9

Commerce Court West
51st floor
P.O. Box 325
Toronto, Ont.
M5L 1G1

Nova Scotia Region
Suite 1124, Duke Tower
5251 Duke Street
Scotia Square
Halifax, N.S.
B3J 1N9
0A5

Manitoba Region
Suite 1104
Royal Bank Building
220 Portage Avenue
Winnipeg, Man.
R3C

New Brunswick and Prince Edward Island Region
Eastern Canada Building
212 Queen Street
Fredericton, N.B.
E3B 1A8

Saskatchewan Region
Room 651
2625 Victoria Avenue
Regina, Sask.
S4T 1K2

Québec City Office
Suite 620
2 Place Québec
Québec City, Qué.
G1R 2B5

Alberta and Northwest Territories Region
500 Macdonald Place
9939 Jasper Avenue
Edmonton, Alta.
T5J 2W8

Québec Region
Room 2124
Place Victoria
P.O. Box 257
Tour de la Bourse
Montréal, Qué.
H4Z 1J5

British Columbia and Yukon Territory Region
P.O. Box 49178, Suite 2743
Bentall Centre, Tower III
5955 Burrard Street
Vancouver, B.C.
V7X 1K8

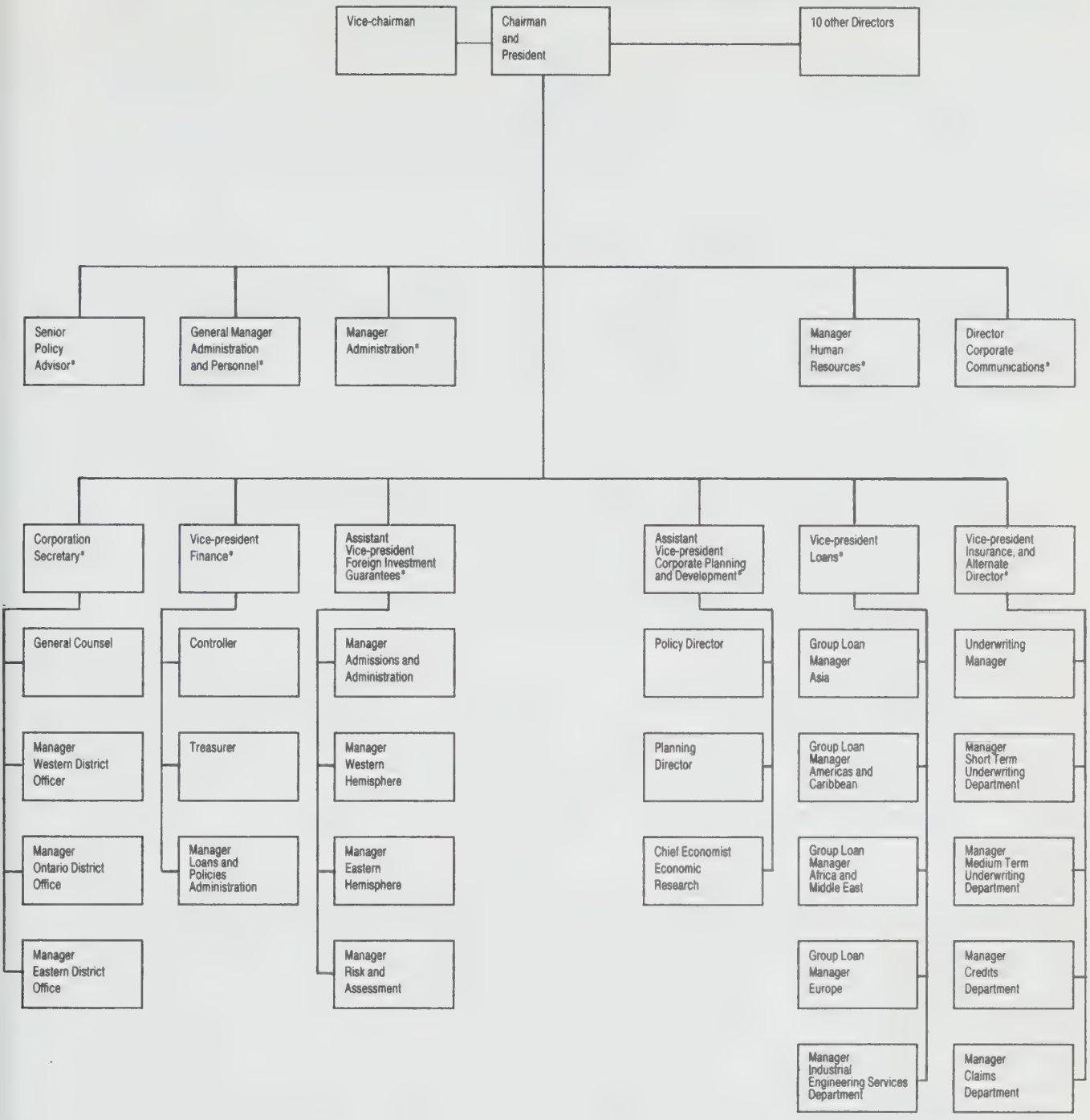
Statutes

3385 The Minister is responsible for the administration of the following statutes:

Employment Support Act (SC 1970-71-72 c. 56)
Export and Import Permits Act (RSC 1970 c. E-17) as amended
Export Development Act (RSC 1970 c. E-18) as amended
Defence Supplies Act (RSC 1952 c. 64)
Department of Industry, Trade and Commerce Act (RSC 1970 c. I-11)
Foreign Investment Review Act (SC 1973-74 c. 46)
Industrial Research and Development Incentives Act (RSC 1970 c. I-10) as amended
National Design Council Act (RSC 1970 c. N-5)
Standards Council of Canada Act (RSC 1970 c. 41 [1st Supp]) as amended
Statistics Act (SC 1970-71-72 c. 15)
Textile and Clothing Board Act (SC 1970-71-72 c. 39)

Export Development Corporation

EDC Chart - 1 September 1975



*Member of the President's Executive Committee

3401 Export Development Corporation*

Head Office
110 O'Connor Street
Ottawa, Ontario

Mailing Address
Box 655
Ottawa, Ontario
K1P 5T9

Minister Designated

Minister of Industry, Trade and Commerce**

Board of Directors‡

Chairman, John A. MacDonald, President, Export Development Corporation ..... Ottawa, Ont.
Vice-chairman, O. Gerald Stoner, Deputy Minister of Industry, Trade and Commerce ..... Ottawa, Ont.
Members from the Public Service
- Governor of the Bank of Canada
- Sr. Assistant Deputy Minister, International Trade, Dept. of Industry, Trade and Commerce
- President, Canadian International Development Agency
- Under-Secretary of State for External Affairs
- Deputy Minister of Finance

Members from Industry
- Harold W. Godwin (10/79) ..... Calgary, Alta.
- Raymond Lavoie (10/77) ..... Montréal, Québec
- Ian S. Ross (10/75) ..... Vancouver, B.C.
- Alexander K. Stuart (10/78) ..... Toronto, Ont.
- Adam H. Zimmerman (10/75) ..... Toronto, Ont.

Historical Background

3402 The Export Development Corporation (EDC), established on 1 Oct. 1969 under the *Export Development Act,* succeeded the Export Credits Insurance Corporation. EDC, a Crown corporation, is designated a proprietary corporation (Schedule D) within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1969-1836, 24 Sept. 1969; SOR/69-484). EDC is an agent of Her Majesty.

Overall Responsibilities

3403 EDC was established to facilitate the development of Canada's export trade through the provision of services, services which ensure that Canadian exporters have financial backing which enables them to meet international credit competition. The EDC may:

(a) insure Canadian firms against non-payment when Canadian goods and services are sold abroad;
(b) make loans to foreign purchasers of Canadian capital equipment and technical services;
(c) guarantee financial institutions against loss when they are involved in an export transaction either by financing the Canadian supplier or the foreign buyer; and
(d) insure Canadians against loss of their investments abroad through political actions.

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*text effective September 1975
**OIC P C 1969-1837, 24 September 1969
‡Chairman, vice, and those from the Public Service are appointed *during pleasure;* the dates refer to the month and year of appointment expiry.

Organization and Programs

Administration

Direction of the affairs of EDC is vested in a 12-member board chaired by its president. To ensure co-operation between government and private industry, the board includes five directors appointed from outside the Public Service of Canada. 3403

Insurance

EDC may insure Canadian exporters against non-payment when they grant credit to foreign buyers under contracts involving: 3405

(a) consumer goods sold on short-term credit usual for the particular trade;
(b) capital goods such as heavy machinery sold on medium-term credit;
(c) services such as the supply of design, engineering, construction, technological, and marketing services to a foreign customer;
(d) photogrammetric and geophysical surveys, etc.;
(e) "invisible" exports such as the sale or licensing to a foreign customer of any right in a patent, trademark, or copyright, advertising fees, fees to auditors, architectural consultants, etc.

The main risks covered under an EDC policy are: 3406

(a) insolvency of, or protracted default by, the foreign buyer;
(b) repudiation by the buyer that does not result from a breach of contract by the exporter;
(c) blockage of funds or transfer difficulties;
(d) war or revolution in the buyer's country;
(e) cancellation or non-renewal of an export permit and the imposition of restrictions on the export of goods not previously subject to restriction;
(f) any other cause outside the control of both the exporter and the buyer which arises from events occurring outside Canada and the continental United States of America.

EDC will agree to assign the proceeds of any losses payable under a policy to a bank or to any other lender providing financing in respect of export sales. EDC also may issue unconditional guarantees to financial institutions which have agreed to provide non-recourse supplier financing for insurable sales of capital goods or services. 3407

Normally, contracts of insurance and guarantees are issued under the authority of the board of directors. When the amount of term of a credit does not meet the approval of the board, but the transaction is judged by the Minister to be in the national interest, contracts may be issued under the authority of the Government. 3408

Loans

EDC makes long-term loans direct to foreign borrowers, or guarantees private loans to such borrowers to finance Canadian exports of capital equipment and services. EDC financing is provided on commercial terms at internationally competitive interest rates to permit foreign borrowers to pay cash to Canadian exporters. 3409

To qualify for an EDC loan or guarantee, a transaction must be of a type and for an amount which justifies extended credit terms, normally beyond five years. 3410

The project must be financially and economically sound and the foreign borrower must be creditworthy. The transaction must provide employment and industrial benefits for Canada as well as give promise for future Canadian exports in the foreign market concerned. 3411

EDC requires that the transaction being financed have the highest possible Canadian material and labour content, and that all of the goods and services be exported from Canada. 3412

3413 Loans and guarantees are made under the authority of the board of directors. In the case of very large export transactions or other special situations considered by the Minister to be in the national interest, loans may be made under the authority of the Government.

Foreign Investment Guarantees

3414 EDC offers protection to Canadian businessmen who invest abroad, by providing insurance to them against risk of loss due to the political events of expropriation, war or insurrection, or the inability to repatriate funds. The program covers almost any right that an investor might acquire in a foreign enterprise, including equity, loans, management contracts, royalty and licencing agreements. Investment may be in the form of cash, contribution in kind, or the issuance of a guarantee. The investment can be made direct in a foreign enterprise or indirect through a related company based in Canada, the host country or even a third country.

3415 Coverage under a policy can have a term of up to 15 years and can be cancelled only by the investor, and not by EDC, as long as the conditions of the policy are maintained. The rate of premium is one percent per annum. The investor, however, has a wide range of flexibility in his selection of coverage. This allows him to cover only those assets that he actually has at risk. Also, he may elect to insure for one or more of the political events of expropriation, war and insurrection or inconvertibility. This choice of coverage usually results in a substantial reduction in the premium costs to the investor, and in most instances will be well under the one percent premium rate.

3416 The program is designed to place Canadian investors in a position of competitive equality to nationals of other countries which have similar schemes and thus help to maintain or enhance Canada's trade position. An additional role is the promotion of Canadian private sector involvement in the industrial growth of developing countries. Joint venture participation with nationals of the host country is encouraged under the program.

Regional Offices

Eastern Canada
P.O. Box 124
Stock Exchange Building
Montréal, Québec
H4Z 1C3

Ontario
145 King St. W.
Toronto, Ont.
M5H 1J8

Western Canada
P.O. Box 49024
The Bentall Centre
Vancouver, B.C.
V7X 1C4

3418 EDC also is represented in St. John's, Nfld., Halifax, N.S., Fredericton, N.B., Winnipeg, Man., Regina, Sask., and Edmonton, Alta., by the regional managers of the Department of Industry, Trade and Commerce.

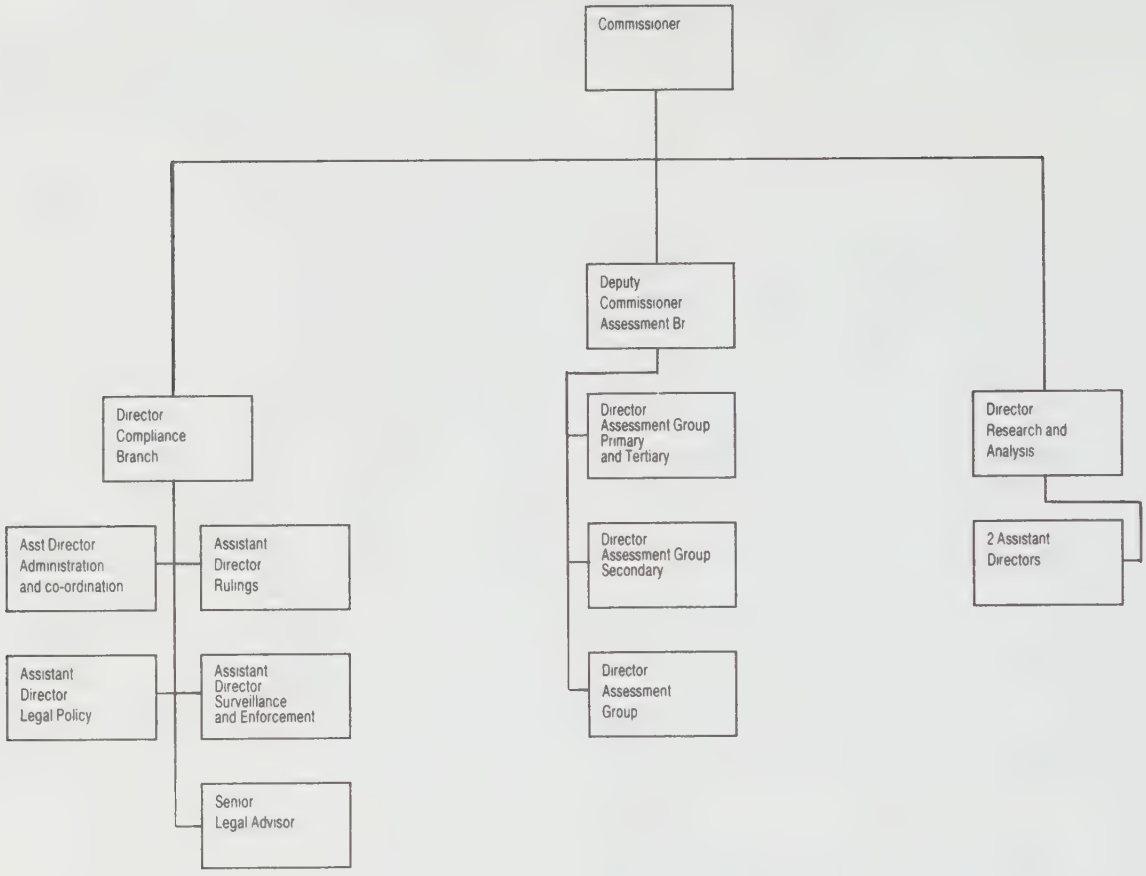
3419 **Additional Information** – general inquiries relating to EDC services may be directed to the responsible district office or to head office. All inquiries relating to questions of policy should be sent to head office.

3420 **Parliamentary Committee** – EDC is self sustaining. Income is derived from premiums, interest and guarantee fees earned. Therefore there is no budgetary allocation in government Estimates.

3421 **Auditor** – Auditor General of Canada.

3450 Foreign Investment Review Agency

TBS Chart - 1 April 1975



Foreign Investment Review Agency*

Head Office

Journal Tower North
300 Slater Street
Ottawa, Ontario

Mailing Address

P.O. Box 2800
Postal Station "D"
Ottawa, Ontario
K1P 6A5

Minister Designated

Minister of Industry, Trade and Commerce**

Principal Officers

Commissioner ..... Bertman G. Barrow
Deputy Commissioner ..... Gorfe Howarth

Historical Background

3452

The Agency was established by subsection 7(1) of the *Foreign Investment Review Act* assented to 12 December 1973 (SC 1973-74 c. 46). The First Proclamation of the Act that related to acquisitions of control of existing Canadian businesses was made on 9 April, 1974. The second proclamation of the Act came into force on October 15, 1975.

Overall Responsibilities

3453

The Agency advises and assists the Minister in assessing significant benefit to Canada or the likelihood of significant benefit to Canada of proposals by non-Canadians regarding acquisition of control of Canadian business enterprises, the establishment of new businesses in Canada, and their expansion into unrelated businesses in Canada.

3454

The Agency:

(a) negotiates undertakings and consults with provincial governments and other federal departments in formulating opinions as to whether proposed acquisitions or investments provide significant benefit to Canada;
(b) provides legal and administrative support to assist in the assessment process;
(c) prepares ministerial rulings as required by the Act;
(d) monitors, investigates, and recommends enforcement measures to secure compliance with the legislation; and
(e) provides the research and analysis necessary to assist in the effective administration of the *Foreign Investment Review Act.*

Additional Information – from the Director, Research and Analysis Branch. 3457

Parliamentary Committee – Standing Committee on Finance, Trade and Economic Affairs. 3458

Auditor – Auditor General of Canada. 3459

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*text effective 1 November 1975
**for the purpose of the *Foreign Investment Review Act* (OIC P C 1974-791, 4 April 1974; SI/74-43, 24 April 1974)

3470 Metric Commission*

Head Office

Bonaventure Building
301 Elgin Street
Ottawa, Ontario
K1A 0H5

Minister

Minister of Industry, Trade and Commerce

Members of the Commission**

Chairman, Stevenson M. Gossage ..... Ottawa, Ont.
Vice-chairman, B. Maurice Archer (1/78) ..... Brome, Qué.
Other Commissioners
- Lesley H. Chater (1/78) ..... Hamilton, Ont.
- Albert D. Cohen (1/78) ..... Winnipeg, Man.
- Pierre Demers (1/78) ..... Montréal, Qué.
- Gordon C. L. Draeseke (4/78) ..... Vancouver, B.C.
- Arnold J. Groleau (1/78) ..... Montréal, Qué.
- Willis M. Hall (4/78) ..... Halifax, N.S.
- Cyrille J. Laurien (2/76) ..... Toronto, Ont.
- Duncan R. B. McArthur (4/78) ..... Edmonton, Alta.
- Darcy D. Morris (1/78) ..... Vancouver, B.C.
- Réjean Parent (1/78) ..... Montréal, Qué.
- Betty E. Robinson (1/78) ..... Saskatoon, Sask.
- Thomas A. Somerville (1/78) ..... Montréal, Qué.
- G. G. Ernest Steele (1/78) ..... Ottawa, Ont.
- James E. Thomas (1/78) ..... Brockville, Ont.
- Alexander S. Tirrell (1/78) ..... Thornville, Ont.
- James O. Wright (4/78) ..... Regina, Sask.
- (two vacancies)

Principal Officer

Executive Director ..... Paul C. Boire

Historical Background

3472 The Metric Commission was created in 1971 pursuant to section 17 of the *Industry Trade and Commerce Act.* (*The Metric Commission Order,* Order-in-Council P.C. 1971-1146 of June 1971).

Overall Responsibilities

3473 The Commission advises the Minister on plans for conversion to the metric system and on the need for legislation. It also initiates, co-ordinates, and undertakes investigations, surveys and studies relating to the implications of conversion to the metric system in different sectors of the Canadian economy. In consultation and co-operation with any federal or provincial department or agency, (the Standards Council of Canada) or other interested parties, it prepares an overall plan for conversion to the metric system that will ensure, as far as possible, that any programs are phased in and co-ordinated in order to maximize the benefits of conversion

*text effective August 1975; the formal long name of the Commission is the *Preparatory Commission for conversion to the metric system.*

**the chairman is appointed "at pleasure", all other dates refer to month and year of appointment expiry.

while minimizing the costs. The commission also publishes and disseminates information concerning conversion to the metric system.

Organization

Steering Committees

To perform its task the commission established 10 steering committees, each responsible for co-ordinating a group of economic sectors that have related interests. 3474

In addition, there is an Interdepartmental Committee for Metric Conversion which is responsible for co-ordinating conversion within the federal government. 3475

Another committee, established to oversee the public information program of the commission, acts as a consultant to its officers and commissioners in this field.

The steering committees co-ordinate the plans of the different sectors and submit to the commission a consolidated plan for their segment of the economy. The commission integrates sector plans to form the overall program for the economy.

Sector Committees

The commission has established 60 sector committees which report to the steering committees. Each is responsible for a particular industry, group of industries or interests. 3476

Regional Offices – There are none.

Additional Information – Enquiries for metric information should be addressed to: Box 4000, Ottawa, Ont. K1S 5G8 3477

Parliamentary Committee – Standing Committee on Finance, Trade and Economic Affairs 3478

Auditor – Auditor General of Canada 3479

3480 National Design Council*

Head Office

300 Sparks Street
Ottawa, Ontario
K1A OH5

Minister

Minister of Industry, Trade and Commerce

Members of the Council

Chairman, George S. MacDonell (7/76) ..... Weston, Ont.
Gordon R. Arnott (7/76) ..... Regina, Sask.
Mrs. Sonja Bata (7/77) ..... Don Mills, Ont.
Pierre L. Bourgault (11/77) (Asst Secy, Ministry of State for Science and Technology)
Denis Daly (3/78) ..... Winnipeg, Man.
Jacques M. DesRoches (7/76) (DM, Supply and Services) ..... Ottawa, Ont.
André Dubois (11/77) ..... Chateaugay, Qué.
Gilbert J. Hardman (11/77) ..... Vancouver, B.C.
Mrs. Rachel Pilon (11/77) ..... Boucherville, Qué.
Charles R. Sharpe (7/76) ..... Toronto, Ont.
C. Bill Sloan (7/76) ..... Toronto, Ont.
J. Phillip Vaughan (8/78) ..... Halifax, N.S.
(three vacancies)
Ex-officio members
General Director, Office of Design, Industry, Trade and Commerce
Secretary-General, National Design Council

Historical Background

3482 The National Design Council was established in 1961 by the *National Design Council Act* to promote and expedite improvement of design in the products of Canadian industry. The Council is not an agent of Her Majesty.

Overall Responsibilities

3483 The overall goal of the Council is to gain greater involvement of leading interests in our society in the task of advancing the effective use of design in all areas of Canadian endeavour.

The Council may both plan and implement programs for the advancement of design. At present it concentrates on recommending design policies and on planning design programs for implementation through departments and agencies of the federal and regional governments, and other private and institutional bodies.

3484 The Council is concerned with the following activities:

(a) Social – activities directed towards gaining social benefits through greater appreciation and utilization of design; the present emphasis is on design education;
(b) Governmental – activities directed toward encouraging government leadership in the field of design;
(c) Environmental – activities directed toward the improvement of our man-made environments through the more effective use of design; and
(d) Economic – activities directed toward assisting economic development through the application of design.

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*text effective August 1975

Programs

The Department of Industry, Trade and Commerce has assumed the prime responsibility for implementing activities recommended by the Council, specifically the Design Canada program, and the Industrial Design Assistance Program (IDAP). The programs of promotional activities utilize publications, exhibits, audio-visual aids, seminars, and awards to draw attention to the benefits of effective design. Scholarships and grants also are offered to assist the development of design management capabilities, and to support the development of Canadian design talent and research in the field of design. The Industrial Design Assistance Program provides direct financial assistance to manufacturers to expand their design innovation activities. 3485

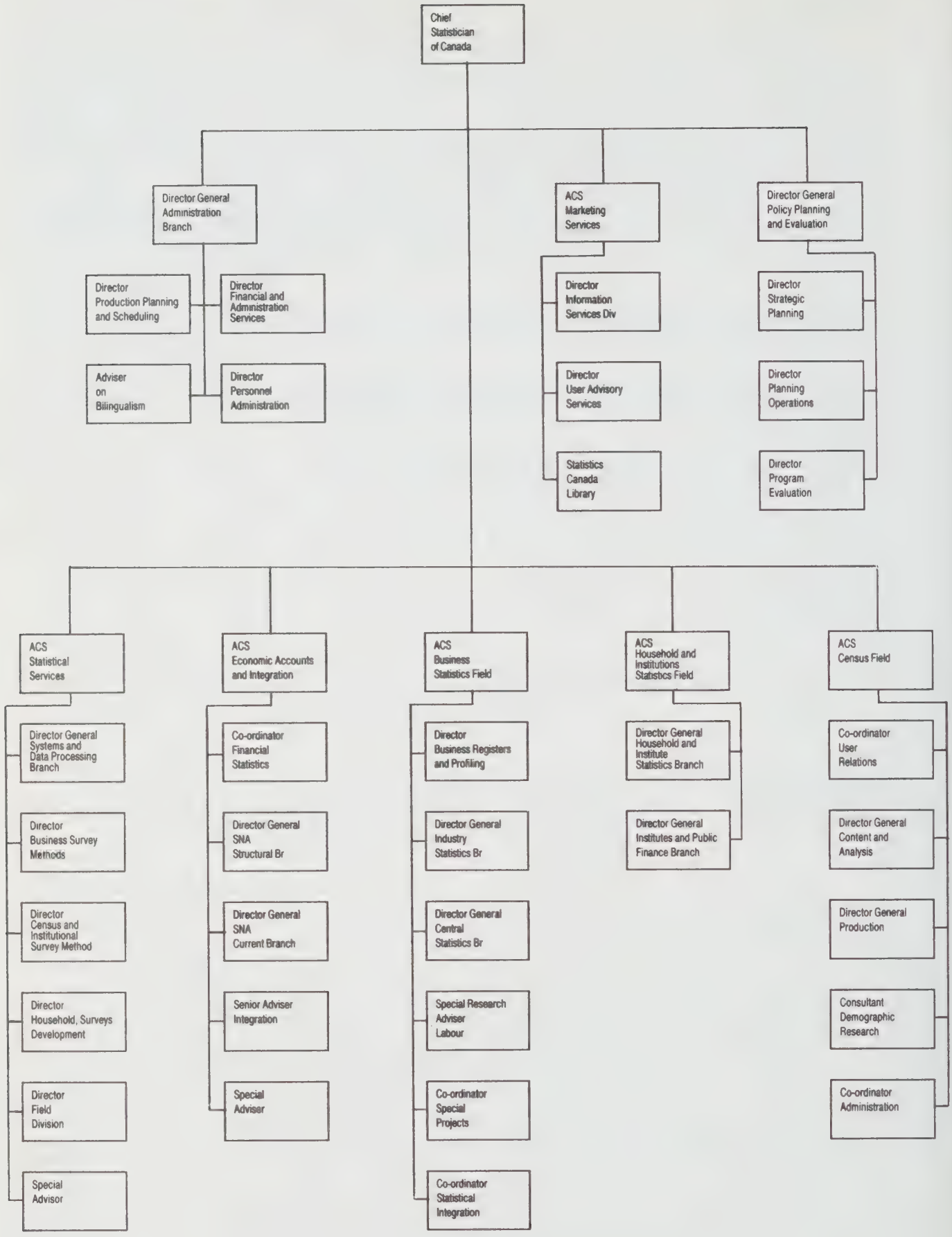
Additional Information – enquiries should be addressed to the secretary-general at head office. 3487

Parliamentary Committee – Standing Committee on Finance, Trade and Economic Affairs. 3488

Auditor – Auditor General of Canada. 3489

3500 Statistics Canada

TBS Chart - 1 April 1975



Statistics Canada*

Head Office

R. H. Coats Building
Tunney's Pasture
Ottawa, Ontario
K1A 0T6

Minister Designated

Minister of Industry, Trade and Commerce**

Principal Officers

Chief Statistician of Canada ..... Peter G. Kirkham
Assistant Chief Statisticians
- Business Statistics ..... Vincent R. Berlinguette
- Household and Institutional Statistics ..... Lorne E. Rowebottom
- Economic Accounts and Integration ..... Guy Leclerc
- Statistical Services ..... Ivan P. Fellegi
- Marketing Services ..... (vacant)
- Census ..... Robert A. Wallace

Historical Background

Statistics Canada, was established in 1918 as the Dominion Bureau of Statistics. The *Statistics Act* changed the name of the department in 1971 (SC 1970-71-72 c. 15). Statistics Canada is designated as a department; the Minister of Industry, Trade and Commerce as Appropriate Minister within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1965-29, 6 Jan 1965; *Statistics Act* sec. 39). 3502

Overall Responsibilities

The department's duties are: 3503

(a) to collect, compile, analyze, abstract, and publish statistical information relating to the commercial, industrial, financial, social, economic and general activities and condition of the people;
(b) to collaborate with departments of government in the collection, compilation and publication of statistical information, including statistics derived from the activities of those departments;
(c) to take the census of population of Canada and the census of agriculture of Canada as provided in the Act;
(d) to promote the avoidance of duplication in the information collected by departments of government; and
(e) generally, to promote and develop integrated social and economic statistics pertaining to the whole of Canada and to each of the provinces thereof and to coordinate plans for the integration of such statistics.

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*text effective 1 April 1975; names updated to August 1975
**OIC P.C. 1971-1961, 16 Sept 1971

Organization and Programs

3505 The department is organized into six fields:

3507 Business Statistics

3508 The Industry Statistics Branch produces statistical information on agriculture, manufacturing and primary industries, transportation and communications, merchandising and services, and construction.

3509 The General Statistics Branch produces statistical information on prices, labour, external trade, finance and taxation of corporations, and administers the *Corporation and Labour Union Returns Act.*

3510 Economic Accounts and Integration

3512 The System of National Accounts (Current) Branch is responsible for statistical information regarding gross national product, balance of payments, financial flows, multi-national enterprises, and CANSIM (the department's time series data bank).

3514 The System of National Accounts (Structural) Branch is responsible for standards of statistical classifications, input-output tables, development of regional and urban statistics, and structural economic analysis.

3515 Household and Institutional Statistics

3516 The Household Statistics Branch produces demographic information and statistics on the labour force, consumer income and expenditure, and numerous other related areas.

3518 The Institutional and Public Finance Statistics Branch provides statistics on education, science, culture, crime, health, welfare, and government revenue and expenditure.

3520 Census

3522 The Content and Analysis Branch is responsible for producing population estimates and projections, preparation of subjects and questions for the 1976 census, planning the 1981 census, and the census of agriculture.

3524 The Production Branch is responsible for collecting census data from enumeration in the field of computer print-out; for processing, publishing, answering enquiries; and for providing proof of age and place of birth to those requiring them.

3528 Statistical Services

3530 The Systems and Data Processing Branch provides comprehensive electronic data processing systems and production services to the data gathering and information disseminating divisions.

3532 The Survey Methods Divisions design and develop survey methods which can effectively and efficiently obtain household, business, agricultural, institutional and census data.

3534 The Field Division, through offices in eight cities, is the field data collection group of Statistics Canada. (The data are collected every month.)

3535 Marketing Services

3537 The Information Division promotes awareness and use of statistical information through the news media, and publication of the *Canada Year Book, Canada Handbook,* the weekly *Infomat,* and the *Statistics Canada Daily.*

3539 The Statistics Canada Library maintains a large collection of books, periodicals and journals for the use of statisticians, economists, and the public.

The User Advisory Services has offices in nine cities across Canada to assist organizations and the public in making optimum use of statistical information. 3541

Regional Offices 3545

Viking Bldg.
Crosbie Road
St. John's, Nfld.
A1B 3P2

1256 Barrington Street
Halifax, N.S.
B3J 1Y6

1500 Atwater Avenue
Montréal, Qué.
H3Z 1X5

2197 Riverside Drive
Ottawa, Ont.
K1H 8K6

Central Inquiry Unit
Statistics Canada
R. H. Coats Building
Ottawa, Ont.
K1A 0T6

25 St. Clair Avenue E.
Toronto, Ont.
M4T 1M4

266 Graham Avenue
Winnipeg, Man.
R3C 0K4

1783 Hamilton Street
Regina, Sask.
S4P 2B6

10025-106th Street
Edmonton, Alta.
T5J 1G9

16 East Hastings Street
Vancouver, B.C.
V6A 1N1

Additional Information – from the central inquiry unit (para 3545). 3547

Parliamentary Committee – Standing Committee on Finance, Trade and Economic Affairs. 3548

Auditor – Auditor General of Canada. 3549

3550 Standards Council of Canada*

Head Office

Centre Building
350 Sparks Street
Ottawa, Ontario
K1R 7S8

Minister Designated

Minister of Industry Trade and Commerce

Members of the Council

President, Brig. Gen. Jean-Paul Carrière (6/76)** ..... Montréal, Qué.
Vice-president, George W. Lord (6/77)** ..... Edmonton, Alta.
Federal Representatives
Clair Adams (6/76)** .....(Department of Transport)
Arthur R. Bailey*** .....(Department of Supply and Services)
Clarence M. Bolger*** ..... (Department of Consumer and Corporate Affairs)
Charles R. Phillips (6/77)** ..... (Department of Agriculture)
Dr. Sydney Wagner*** .....(Department of Industry, Trade and Commerce)
(one vacancy)

Principal Officer

Executive Director .....Ralph L. Hennessy

Historical Background

3552 This Council was established by the *Standards Council of Canada Act* (RSC 1970 c. 41, [1st Supp]). The Council is not an agent of Her Majesty.

Overall Responsibilities

3553 Its objects are to foster and promote voluntary standardization in fields relating to the construction, manufacture, production, quality, performance and safety of buildings, structures, manufactured articles and products and other goods, including components thereof, not expressly provided for by law, as a means of advancing the national economy, benefiting the health, safety and welfare of the public, assisting and protecting consumers, facilitating domestic and international trade and furthering international co-operation in the field of standards.

3555 The Council's function includes the planning and guidance with respect to the change of standards to the metric system.

It sets its own policies and makes its own decisions within the terms of the *Standards Council of Canada Act.*

Organization and Programs

3557 The council consists of not more than 57 Order-in-Council appointed members, of whom six are federal representatives, 10 are provincial representatives and 41 are representatives of national organizations‡. Membership is broadly representative of all levels of government, primary and secondary industries, distributive and

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*text effective October 1975
**denotes month and year of appointment expiry date
***appointed at pleasure
‡a list may be obtained from the council

service industries, trade associations, labour unions, provincial associations, consumer associations and the academic community.

National Standardization Program

The program provides for the: 3559

(a) accreditation to the National Standards System of organizations in Canada engaged in standards formulation, testing, and certification;
(b) promotion of co-operation among such organizations to co-ordinate standardization activities and develop common standards and codes; and
(c) identification of the need for new standards and additional testing and certification services plus the arrangement for such need to be satisfied.

International Standardization Program

The program provides for Canadian participation in the activities of the International Organization for Standardization (ISO), and the International Electro-Technical Commission (IEC) and similar international organizations engaged in the formulation of voluntary standards. The program assures effective Canadian participation in the activities of such organizations, and the exchange of information and co-operation in standards formulation, testing, and certification. 3561

The office is located at 2000 Argentia Road, Mississauga, Ontario, L5N 1P7.

Additional Information – The Head Office, National Standardization Metric Conversion, Public Relations and Administrative Branches are located in Ottawa. The International Standardization Branch is located in Mississauga. All questions of policy, organization and operation of the council should be directed to the head office. Questions on international or foreign standards should be directed to the International Branch. 3562

Parliamentary Committee – Standing Committee on Finance, Trade and Economic Affairs. 3563

Auditor – Auditor General of Canada. 3564

3590 Textile and Clothing Board*

Head Office

Journal Building North
300 Slater Street
Ottawa, Ontario
K1A 0H5

Minister

Minister of Industry, Trade and Commerce

Members of the Board

Chairman, Gordon L. Bennett
Part-time Members
John D. Campbell.....Campbellville, Ont.
Jacques St. Laurent..... Sillery, Québec

Principal Officer

Executive Director ..... John M. MacKillop

Historical Background

3591 The Textile and Clothing Board was first established by Order-in-Council (P.C. 1970-1882, 29 Oct 1970), and later by the *Textile and Clothing Board Act* (S.C. 1970-71-72 c. 39). The officers and employees of the Board are appointed under the provisions of the *Public Service Employment Act.*

Overall Responsibilities

3592 The board is responsible for:

(a) conducting inquiries to determine whether or not particular textile and clothing goods are being imported under such conditions as to cause or threaten serious injury to Canadian production;
(b) examining adjustment plans submitted by the Canadian producers affected to determine whether or not these plans are acceptable;
(c) deciding whether or not all the circumstances warrant a recommendation to the Minister that special measures of protection be implemented against the imports in question; and
(d) determining whether or not textile and clothing workers who have been laid-off are eligible to apply for benefits under the *Adjustment Assistance Benefit Regulations.*

3593 **Additional Information** – may be obtained from the secretary.

Parliamentary Committee – Standing Committee on Finance, Trade and Economic Affairs.

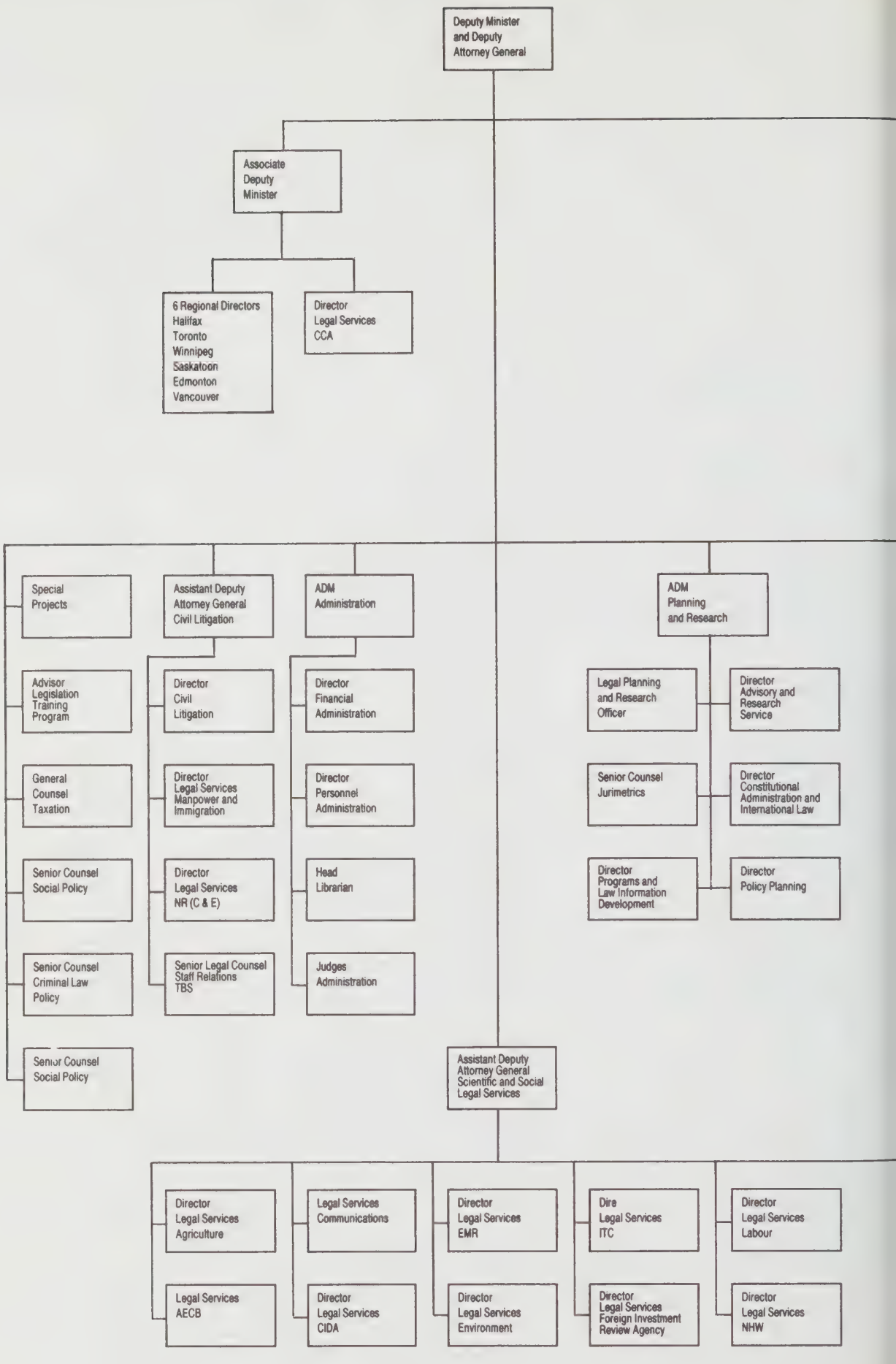
3594 **Auditor** – Auditor General of Canada.

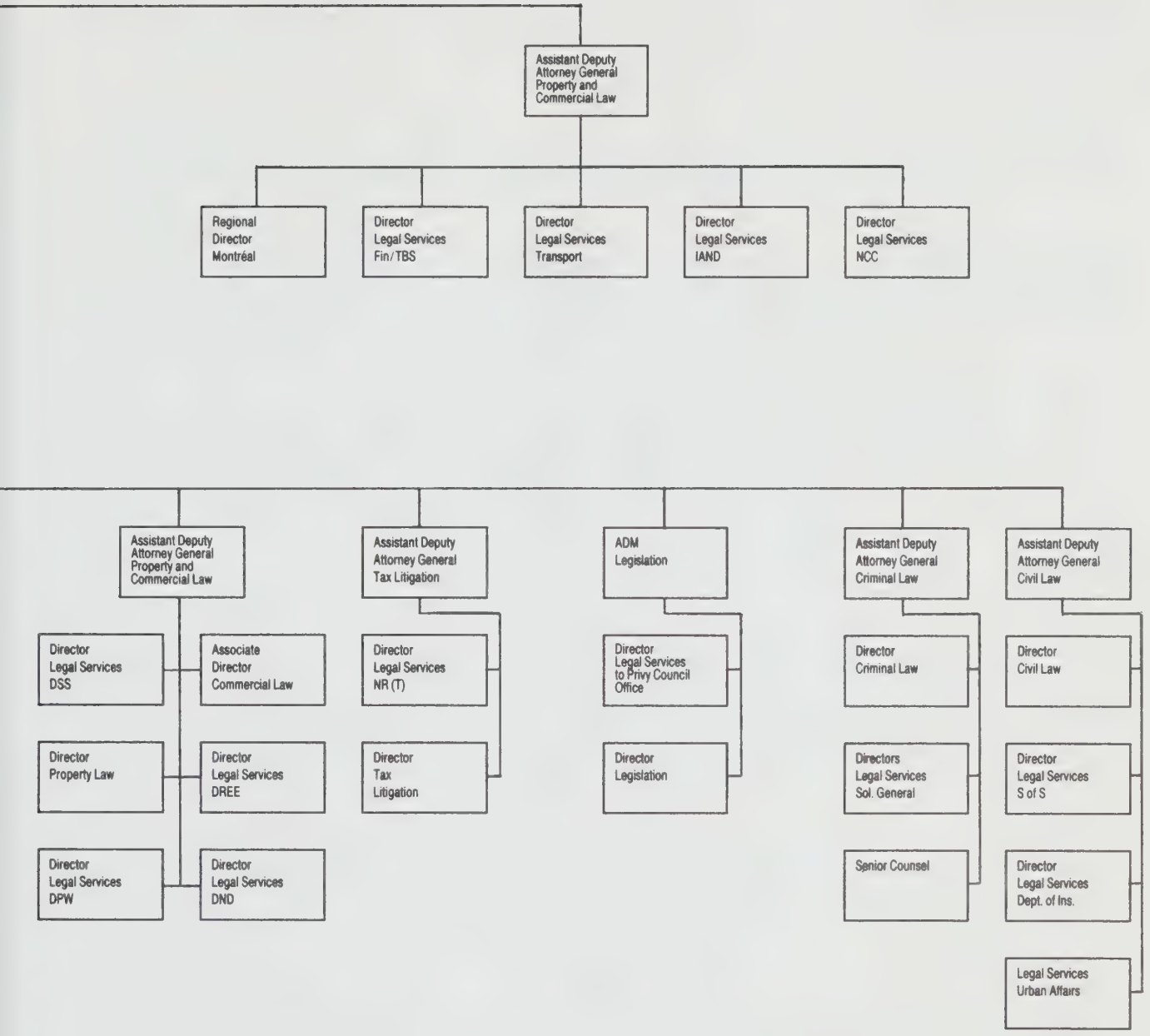
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*text effective September 1975

3600 Department of Justice

TBS Chart - 1 April 1975




Assistant Deputy Attorney General Property and Commercial Law
Regional Director Montréal
Director Legal Services Fin/TBS
Director Legal Services Transport
Director Legal Services IAND
Director Legal Services NCC
Assistant Deputy Attorney General Property and Commercial Law
Director Legal Services DSS
Associate Director Commercial Law
Director Property Law
Director Legal Services DREE
Director Legal Services DPW
Director Legal Services DND
Assistant Deputy Attorney General Tax Litigation
Director Legal Services NR (T)
Director Tax Litigation
ADM Legislation
Director Legal Services to Privy Council Office
Director Legislation
Assistant Deputy Attorney General Criminal Law
Director Criminal Law
Directors Legal Services Sol. General
Senior Counsel
Assistant Deputy Attorney General Civil Law
Director Civil Law
Director Legal Services S of S
Director Legal Services Dept. of Ins.
Legal Services Urban Affairs
Legal Services NRC
Director Legal Services Post Office
Legal Services Science and Technology
Legal Services Statistics Canada
Director Legal Services UIC
Director Legal Services DVA
Director Legal Services Whitehorse, Y.T.
Director Legal Services Yellowknife, NWT
Legal Services Energy Supplies Allocation Board
Legal Services Mint

3601 Department of Justice*

Head office

Justice Building
Wellington Street
Ottawa, Ontario
K1A 0H8

Minister

The Hon. Ronald Basford, P.C., M.P., Minister of Justice and Attorney General of Canada

Principal Officers

Deputy Minister and Deputy Attorney General of Canada.....Donald S. Thorson, Q.C.
Associate Deputy Ministers .....Paul M. Ollivier, Q.C.
Donald H. Christie

Historical Background

3602 The *British North America Act, 1867* provided for the establishment of a department of justice that would supervise all legal matters under federal responsibilities. The department was established in 1868 by *An Act respecting the Department of Justice* (now the *Department of Justice Act* RSC 1970 c. J-2).

Overall Responsibilities

3603 Under the Act, the Minister of Justice shall:

(a) be the official legal adviser of the Governor General and the legal member of Her Majesty's (the Queen's) Privy Council for Canada;
(b) see that the administration of public affairs is in accordance with law;
(c) have the superintendence of all matters connected with the administration of justice in Canada, not within the jurisdiction of the governments of the provinces;
(d) advise upon the legislative Acts and proceedings of each of the legislatures of the provinces of Canada and generally advise the Crown upon all matters of law referred to him by the Crown; and
(e) be charged generally with such other duties as are at any time assigned by the Governor-in-Council to the Minister of Justice.

3606 And the Attorney General of Canada shall:

(a) be entrusted with the powers and charged with the duties that belong to the office of the Attorney General of England by law or usage, so far as those powers and duties are applicable to Canada. Also with the powers and duties that, by the laws of the several provinces, belonged to the office of the Attorney General of each province up to the time when the *British North America Act, 1867,* came into effect, so far as those laws under the provisions of the said Act are to be administered and carried into effect by the Government of Canada;
(b) advise the heads of the several departments of the government upon all matters of law connected with such departments;
(c) be charged with the settlement and approval of all instruments issued under the Great Seal of Canada;
(d) have the regulation and conduct of all litigation for or against the Crown or any public department, in respect of any subject within the authority or jurisdiction of Canada; and

*text effective April 1975

(e) be charged generally with such other duties as are at any time assigned by the Governor-in-Council to the Attorney General of Canada.

Organization and Programs

The legal functions of the department are performed by 11 sections, seven regional offices. 3610

Legislation Branch

The branch consists of two sections, Legislation, and Privy Council.

Legislation Section

The section drafts all bills presented to Parliament as the legislative program of the government. Other functions include the preparation of current legislative programs of the territorial councils of the Yukon and the Northwest Territories in addition to revising the ordinances of these territories; regulations made under statute (upon request from departments); office consolidations, and amendments to Acts (for all government departments); documents issued under the Great Seal of Canada; and a consolidation of each statute (from session-to-session). 3620

Privy Council Office Section

Besides providing legal counsel to the Privy Council Office, the section prepares regulations made under statutes, and reviews all statutory instruments in accordance with the *Statutory Instruments Act.* 3625

Planning and Research Branch

The branch has five sections: Advisory and Research Services; Policy Planning; Programs and Law Information Development; Constitutional, Administrative and International Law; Jurimetrics. 3630

Advisory and Research Services Section

The section prepares legal opinions requested by the departments, agencies, boards, and Crown corporations of the Government of Canada. The section ensures that specific policy initiatives are researched as to their legal implications. 3635

Policy Planning Section

The section develops legal initiatives and responses to emerging social problems. In co-operation with other departments and levels of government, the section is concerned with answering recommendations for changes in the law as proposed by the Law Reform Commission, and other groups. The section is developing means for introducing the legal contribution to the formulation of government policy at an earlier stage. 3640

Programs and Law Information Development Section

This section develops and implements law-related programs of the department. Some of these programs such as *Assistance to Provinces for the Provision of Compensation to Victims of Certain Crimes, Assistance to Provinces for the Provision of Legal Aid in Matters Relating to the Criminal Law, Native Courtworker Program, Program for the Employment of Law Students by Police Forces, Unified Family Court Pilot Projects Program* involve close federal-provincial co-operation. 3645

The department is involved actively in research and education into law by providing grants and contributions to universities, agencies, associations, and individ- 3648

uals interested in various aspects of law and its effects, and its application to persons living in Canada.

Constitutional, Administrative and International Law Section

3650 The section, as its name implies, deals with matters in these three fields. The section advises other government departments and agencies on such matters as the validity of administrative actions, the constitutionality of proposed legislation, and the legal aspects of inter-governmental negotiations (i.e. giving advice on various questions, particularly those related to constitutional interpretation, litigation on constitutional issues, the legal implications for Canada of membership in international organizations, treaties and agreements between nations, the effect of international developments upon domestic law, and the application of legal rules to the administrative machinery of government). In addition, the section is concerned with such aspects of law as human rights, the law of the sea, and public interest representation.

Administration Branch

3660 The branch is responsible for the general administration of the department, and includes the personnel, finance, and administration sections.

Scientific and Social Legal Services Branch

3675 The branch comprises 151 Department of Justice lawyers assigned to and physically located with 19 federal departments and agencies. These lawyers advise and obtain official opinions of the Deputy-Attorney General.

Tax Litigation Branch

3690 The branch deals primarily with litigation arising under the *Income Tax Act*, and the *Estate Tax Act*. The branch also includes the Legal Services, National Revenue (Taxation) Section which gives legal advice on taxation matters to the Department of National Revenue (Taxation) officials.

Civil Litigation Branch

3700 The branch comprises three sections – Civil Litigation, Legal Services Revenue Canada Customs and Excise (i.e. the Department of National Revenue (Customs and Excise). The Civil Litigation Section is charged with the conduct of all civil litigation arising in any of the Common Law provinces with the exception of income tax appeals and estate matters.

Civil Law Branch

3720 The branch includes the Civil Law Section, Legal Services Department of Insurance, Legal Services Secretary of State, and Legal Services Urban Affairs (i.e. Ministry of State for).

3725 The Civil Law Section deals with all civil litigation for or against the federal government, and with all land transactions and other non-criminal matters which arise in the Province of Québec (see para 3745). The section also advises the Minister of Justice in certain matters not necessarily involving actual litigation, but which are essentially concerned with the application of the Civil Law of the Province of Québec.

Property and Commercial Law Branch

The branch includes the Property and Commercial Law Section, Legal Services Supply and Services Canada (i.e. Department of Supply and Services), Legal Services Department of Regional Economic Expansion, Legal Services Public Works Department, and the National Defence Department-Property Section. 3740

Property and Commercial Law Section

The section deals with non-litigious legal work relating to land and the acquisition of land throughout Canada by purchase and expropriation, and the disposition of land throughout Canada by Letters Patent, except in the Province of Québec (see para 3725). 3745

Regional Offices 3750

Halifax Region
Duke Towers
Scotia Square
Halifax, N.S.
B3J 1N9

Toronto Region
P.O. Box 57
Toronto-Dominion Centre
Toronto, Ont.
M5K 1E7

Saskatoon Region
Investors Building
402-21st Street, East
Saskatoon, Sask.
S7K 0C3

Vancouver Region
1900-1055 Georgia Street, West
Vancouver, B.C.
U6E 3P9

Montréal Region
P.O. Box 938
Place d'Armes
Montréal, Québec
H2Y 3J4

Winnipeg Region
301 Centennial House
310 Broadway Avenue
Winnipeg, Man.
R3C 0S6

Edmonton Region
C.N. Towers
10004-104th Avenue
Edmonton, Alta.
T5J 0K1

Additional Information – from the Director, Information Services. 3760

Parliamentary Committee – Standing Committee on Justice and Legal Affairs. 3765

Auditor – Auditor General of Canada. 3770

Statutes

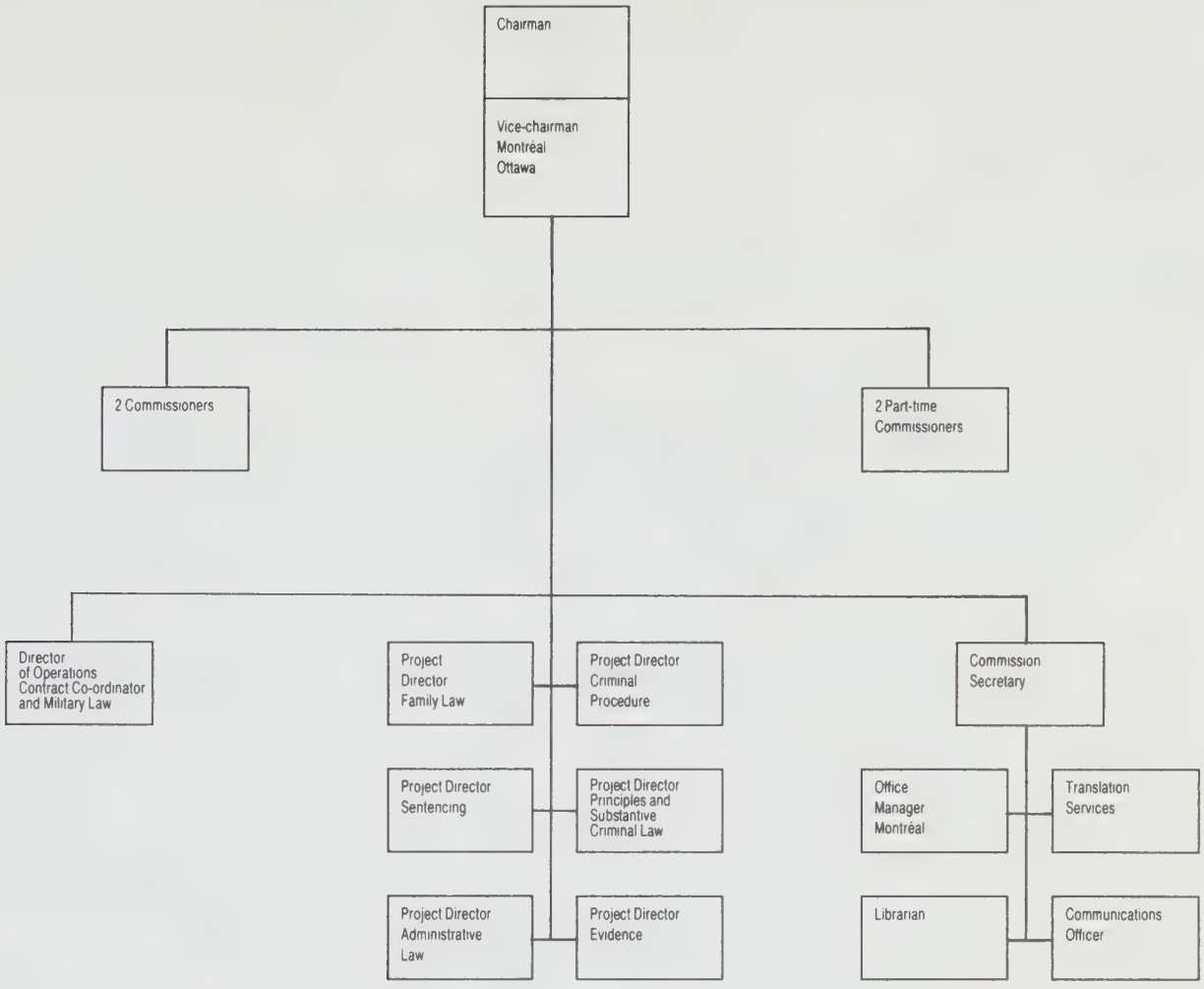
The Minister of Justice administers or has a special interest in the following statutes: 3778

Admiralty Act (RSC 1970 c. A-1)
Bail Reform Act (SC 1970-71-72 c. 37)
Canada Evidence Act (RSC 1970 c. E-10)
Canada Prize Act (RSC 1970 c. P-24)
Canadian Bill of Rights (SC 1960 c. 44, SC 1970-71-72 c. 38, sec. 29)
Criminal Code (RSC 1970 c. C-34)
Crown Liability Act (RSC 1970 c. C-38)
Department of Justice Act (RSC 1970 c. J-2)
Escheats Act (RSC 1970 c. E-7)
Expropriation Act (RSC 1970 c. E-19)

3778 (cont'd)
Extradition Act (RSC 1970 c. E-21)
Federal Court Act (RSC 1970 c. 10 [2nd Supp.])
Fugitive Offenders Act (RSC 1970 c. F-32)
Interpretation Act (RSC 1970 c. I-23)
Judges Act (RSC 1970 c. J-1)
Law Reform Commission Act (RSC 1970 c. 23 [1st Supp.])
Lords Day Act (RSC 1970 c. L-13)
Narcotic Control Act (RSC 1970 c. N-1)
Official Secrets Act (RSC -1970 c. O-3)
Petition of Right Act (RSC 1970 c. P-12)
Supreme Court Act (RSC 1970 c. S-19)
Tax Review Board Act (SC 1970-71-72 c. 11)
Tobacco Restraint Act (RSC 1970 c. T-9)
Yukon Act (RSC 1970 c. 42, Part II, sec. 36)

Law Reform Commission

TBS Chart - 1 April 1975



3851 Law Reform Commission of Canada*

Head Office

Varette Building
130 Albert Street
Ottawa, Ontario
K1A 0L6

Minister

Minister of Justice

Members of the Commission

Chairman, The Hon. E. Patrick Hartt (3/76)** ..... Don Mills, Ont.
Vice-chairman, The Hon. Antonio Lamer (12/95)..... Saint-Bruno, Québec
Full-time members
Dr. Johann W. Mohr (12/75)..... Toronto, Ont.
Gérard V. La Forest, Q.C. (4/81) ..... Grand Falls, N.B.

Historical Background

3852 The Commission was established under the *Law Reform Commission Act* (RSC 1970 c.23 [1st Supp]).

Overall Responsibilities

3853 The objects of the commission are to study and keep under review on a continuing and systematic basis the statutes and other laws comprising the laws of Canada with a view to making recommendations for their improvement, modernization and reform, including, without limiting the generality of the foregoing:

(a) the removal of anachronisms and anomalies in the law;
(b) the reflection in and by the law of the distinctive concepts and institutions of the common law and civil law legal systems in Canada, and the reconciliation of differences and discrepancies in the expression and application of the law arising out of differences in those concepts and institutions;
(c) the elimination of obsolete laws; and
(d) the development of new approaches to and new concepts of the law in keeping with and responsive to the changing needs of modern Canadian society and of individual members of that society.

Organization and Programs

3854 The commission ordinarily comprises the chairman, the vice-chairman, and three full-time commissioners. They are assisted by the secretary, charged with overall direction of administrative policy, organizing of committee meetings, and management of the public communications program, and by the director of operations responsible for general administration, contract negotiation and management, and financial management. Supporting the operations of the commission there is a staff providing communication, translation, library, secretarial, and clerical services.

Law Research

3855 The commission's law research activity is carried out almost entirely by contract, usually with individuals but sometimes with institutions. Some researchers are

*text effective 1 April 1975; names updated to August 1975
**denotes month and year of appointment expiry date; Judge Antonio Lamer named in October 1975 to replace present chairman when his term expires after five years

stationed at the commission headquarters in Ottawa and function, in effect, as the commission's expert staff. The commission conducts research and analysis of the laws and legal systems and institutions of Canada and those foreign countries which are of significant interest.

Meetings

The commission is required, by the Act, to meet at least six times per year. In practice, meetings take place more frequently for the formulation of general policy, consideration of research work, scheduling and budgetting of the work program, and review of draft publications. 3856

Publications

In lieu of public hearings, the commission employs publications as its means of communicating with the judiciary, the legal profession, and the public at large. To this end the commission publishes background papers, study papers, and working papers to encourage public and professional comment before writing its final reports. 3857

In pursuing its task of making recommendations for the improvement, modernization and reform of the law, the commission follows a work program encompassing the following broad topics: Family Law, Criminal Procedure, Principles of Criminal Law, Sentencing, Administrative Law, and Evidence. Recently, the commission has been tasked with a study of Sunday observance and the *Lord's Day Act*. 3858

Family Law

The purpose of the project on Family Law is to evaluate laws of the Government of Canada that directly affect the Canadian family. Particular attention is given to the need for reform of Canadian divorce laws and for a system of courts to facilitate the expeditious and constructive resolution of family conflicts. A series of Working Papers dealing with Unified Family Courts, Divorce Reform, Maintenance on Divorce and Family Property Rights has been published and these contain a variety of proposals for reform of existing laws. The final report of the Family Law Project, to be submitted in the spring of 1976, will contain the final conclusions of the commission with respect to reform of family law. 3859

Criminal Procedure Project

The Criminal Procedure Project was established to study, evaluate and make recommendations relating to the methods by which the state, through its officials and institutions, reacts to the commission of offences under federal legislation. The scope of the project includes police powers, pre-trial procedures, trials appeals, and non-prosecutorial methods of disposition. Although work has been done in all these areas, the emphasis has been on pre-trial procedures. Studies on discovery and the preliminary inquiry have been published. The division of responsibility between the Crown and the judiciary is the subject of a report, now in preparation, that will include an examination of the role of the Attorney General and his agents, Crown discretionary powers, the charging process and plea bargaining. 3860

Project on Principles of Criminal Law

The project on Principles of Criminal Law includes research on specific offences dealing with sexual misconduct, obscenity, contempt of court, conspiracy and dishonest acquisition of property. In the field of general principles the work involves consideration on a theoretical level of the aims and purposes of criminal law, 3861

the conceptions of a reformed Criminal Code, and criminal responsibility. Mental disorder and the law is another aspect of this project with clinical studies of many of the criminal offences now associated with mental disorder being prepared by a team of consultants with considerable experience in forensic psychiatry.

Project on Sentencing

3862 The project on Sentencing is at the stage where it is largely concerned with considering the public reaction to its Working Papers on Principles of Sentencing, Fines, Compensation and Restitution, Diversion, and Imprisonment and Release, prior to preparation of a detailed volume on Sentencing Guidelines to form the basis of a report to Parliament. As well, work is in progress dealing with hospital orders as a therapeutic alternative to imprisonment. The possibility of encouraging pilot projects to test some of the commission's recommendations on sentencing and dispositions is under examination.

Administrative Law Project

3863 The Administrative Law Project carries out research and other related activities to identify and meet needs for reform in the laws and procedures that govern relationships between people and government. In particular, the project directs its attention to the operations of administrative agencies, boards, commissions, tribunals or departmental units that perform a wide range of functions from regulating individual or corporate economic activity to the provision of money or other benefits to certain persons or groups. The project's central concerns, as illustrated by its work on expropriation laws and procedures, are the promotion of administrative practices and information programs to provide adequate protection to the individual from harmful consequences of the powers vested in governmental agencies.

Evidence Project

3864 The purpose of the Evidence Project is to carry out an overall review of the law of evidence with a view to its reformulation. In doing this the commission will, in the near future, submit rules of evidence intended to help secure the just determination of judicial proceedings, to assist in eliminating unjustifiable expense and delay in these proceedings, and to protect other important social interests.

3865 **Regional Offices** – none

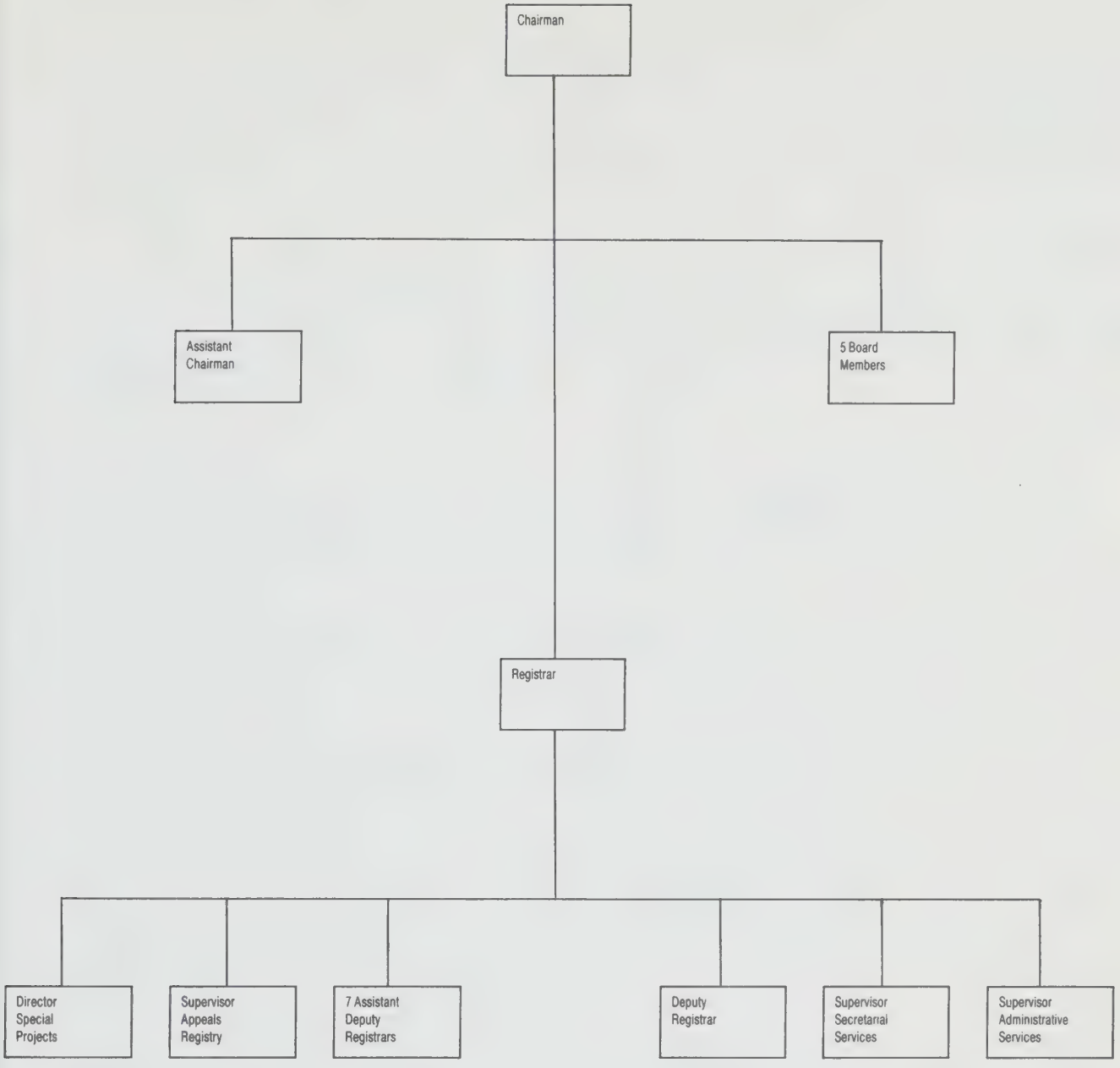
3866 **Additional Information** – to be addressed to the secretary.

3867 **Parliamentary Committee** – Standing Committee on Justice and Legal Affairs.

3868 **Auditor** – Auditor General of Canada.

Tax Review Board

TBS Chart - 1 April 1975



3876 Tax Review Board*

Head Office

381 Kent Street
Ottawa, Ontario
K1A 0M1

Minister

Minister of Justice

Members of the Board**

Chairman ..... (vacant)
Assistant Chairman ..... The Hon. Lucien Cardin, P.C., Q.C.
Members
Roland St-Onge, Q.C.
Alfred J. Frost, F.C.A.
Alexander W. Prociuk, Q.C.
(two vacancies)

Principal Officers

Registrar ..... Paul H. McCann
Deputy Registrar ..... Norman Delorme

Historical Background

3877 An Income Tax Appeal Board was established by section 22 of *An Act to amend the Income War Tax Act* (SC 1946 c. 55) to hear and determine appeals instituted by taxpayers from income tax and gift tax assessments for 1946 and subsequent years. By Section 22 of *An Act to amend the Income Tax Act* (SC 1958 c. 32) the name of the Board was changed to the Tax Appeal Board.

3878 By the *Tax Review Board Act* (SC 1970-71-72 c. 11) which was proclaimed to take effect as of December 15, 1971, a board to be known as the Tax Review Board was created, but section 18 of the Act declared that the former Tax Appeal Board and the new Tax Review Board were, for all purposes, one and the same body. (The main differences between the former Tax Appeal Board and the Tax Review Board are that written reasons for judgment need not be given by the Tax Review Board unless it deems it to be in the public interest to do so, the practice being to give oral reasons at the conclusion of the hearing; and the members are appointed to hold office [during good behaviour] until age 70 and not for a period of years as were members of the Tax Appeal Board. Another innovation is that the members are now entitled to a pension pursuant to the *Judges Act.)*

Overall Responsibilities

3879 The Board's objective is to provide an easily accessible and independent tribunal for the informal and expeditious disposition of disputes between taxpayers and the Minister of National Revenue. It is the board's duty to hear and dispose of appeals on matters arising under the *Income Tax Act,* the Canada Pension Plan, the *Estate Tax Act,* and any other Act of Parliament in respect of which an appeal to the board is provided by the legislation.

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*text effective 1 April 1975; names updated to August 1975
**members must retire by age 70; all live in or near the National Capital Region

Organization and Programs

3880 The board consists of a chairman and assistant chairman, (each of whom must have been either a judge of a superior court of Canada or of a superior, county or district court of a province, or a barrister or advocate of not less than ten years' standing at the bar of any of the provinces), and not less than one nor more than five other members. At any given point in time, either the chairman or the assistant chairman must have been a judge of the Superior Court of Québec or a member of the bar of that province.

3881 The chairman, as the chief executive officer, supervises the apportionment of the work among the members and assigns the members to preside individually at hearings of the board. As well, the chairman exercises general supervision over the conduct of the work of the board, the management of its internal affairs, and the duties of its staff.

Registrar

3882 The registrar, with the assistance of his deputy, supervises the day-to-day business of the board, handles telephone enquiries and deals with incoming and outgoing correspondence in connection with all legal matters brought before the board for determination.

The policy is to have one assistant deputy registrar for each sitting member of the board including the chairman and assistant chairman. Their main duty is to accompany individual members on out-of-town sittings and assist them in every possible way. They keep an official record of the proceedings, and record and safeguard all documents and exhibits filed with the board by the parties until the material can be turned over to the Appeals Registry at head office.

Appeals Registry

3883 The Appeals Registry is the custodian of all relevant documents. This includes control, retention, and disposition (e.g. some are transferred to the Federal Court of Canada – Trial Division, some are returned to the involved parties, others may be sent to the *Dead File Storage Unit* of the Public Archives).

Special Projects Unit

3884 The unit undertakes special projects assigned to it by the board members. (Particular emphasis is on research and studies on special aspects of income tax law, together with accurate citations for any relevant jurisprudence).

Annual Report

3885 Section 17 of the *Tax Review Board Act* requires the board submit an annual report to the Minister of Justice for tabling in both the House of Commons and the Senate.

Regional Courts

3886 Although the board has its own court accommodations in Vancouver, Montréal, Toronto, and London (Ontario), no staff members are present at these locations unless the board is in session. Its members sit in every province of Canada at least once a year, hold frequent sittings in Vancouver, and usually sit monthly (except for July and August) at Montréal, and Toronto. As a general rule, its sittings are conducted in cities where District Taxtion Offices are located. (See Department of National Revenue [Taxation] for listings.) Special sittings for complicated or unduly long cases may be arranged upon request.

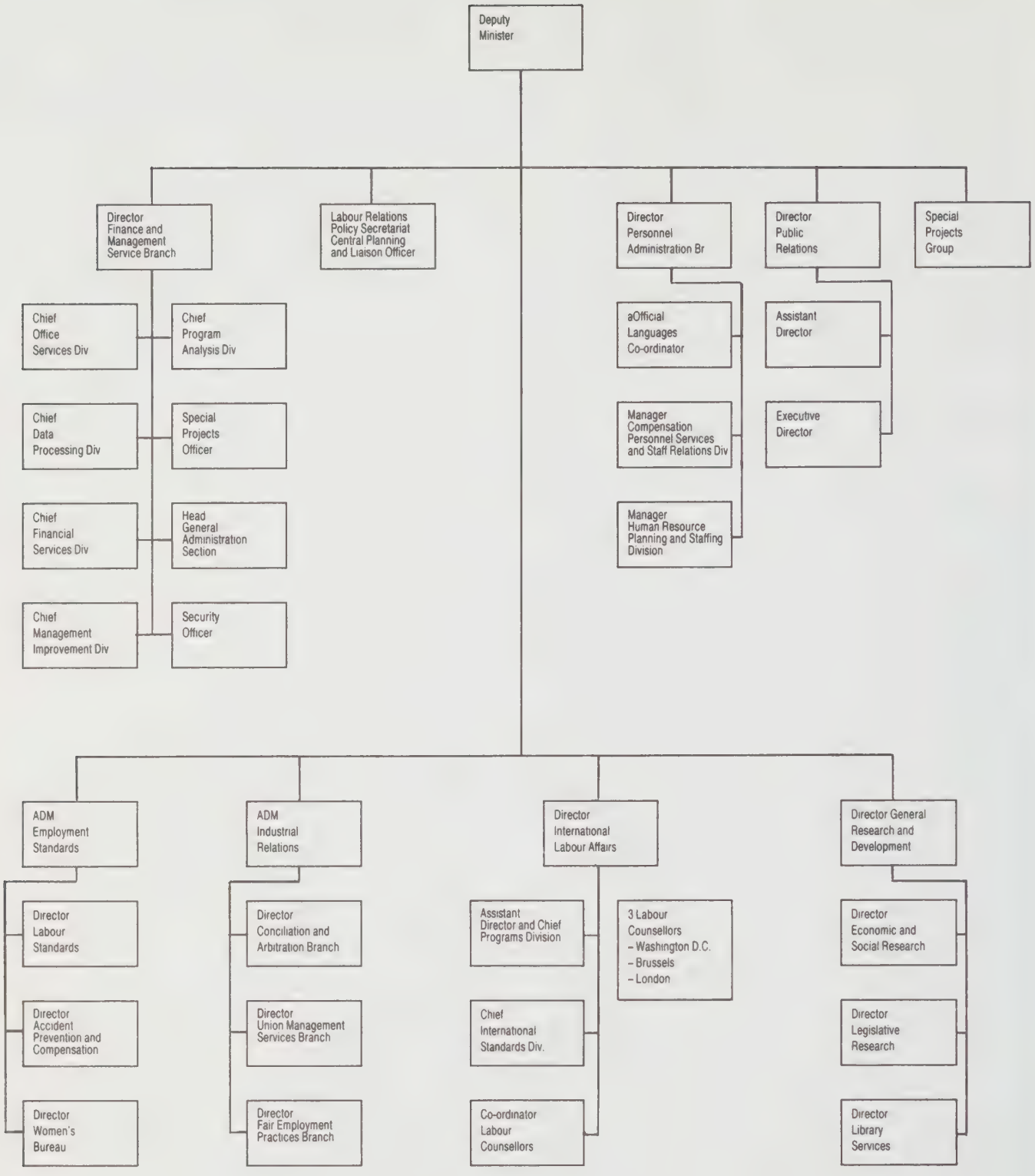
3887 **Additional Information** – may be obtained from the registrar.

3888 **Parliamentary Committee** – Standing Committee on Justice and Legal Affairs.

3889 **Auditor** – Auditor General of Canada.

3900 Department of Labour

TBS Chart - 1 April 1975



Department of Labour*

Head Office

Sir Wilfrid Laurier Building
340 Laurier Avenue West
Ottawa, Ontario
K1A 0J2

Minister

The Hon. John Munro, P.C., M.P.

Principal Officers

Deputy Minister ..... Thomas M. Eberlee
Assistant Deputy Ministers..... J.-P. Després
W. P. Kelly

Historical Background

The Department of Labour was established by the *Conciliation Act* (SC 1900 c. 3902
24 – now the *Department of Labour Act* RSC 1970 c. L-2).

Overall Responsibilities

Under this Act the department is authorized to: 3905

(a) collect, digest and publish in a suitable form, statistical and other information relating to the conditions of labour;
(b) institute and conduct inquiries into important industrial questions; and
(c) issue *The Labour Gazette*.

Organization and Programs

The department pursues three major programs – Industrial Relations, Employ- 3910
ment Standards, and Research and Development, consisting of the following branches: Conciliation and Arbitration, Fair Employment Practices, Union-Management Services, Accident Prevention and Compensation, Labour Standards, Women's Bureau, International Labour Affairs, Economics and Research, Legislative Research and Library Services.

An administrative component responsible to the deputy minister is made up of the following branches: Public Relations, Personnel Administration, Financial and Management Services.

Conciliation and Arbitration Branch

This branch has responsibility for those provisions of Part V of the *Canada Lab-* 3915
our Code (Industrial Relations) that deal with the conciliation, mediation, and settlement of labour disputes. The functions of the branch include the appointment of conciliation officers and the establishment of Industrial Inquiry Commissions in labour-management disputes. The branch also provides the services of industry specialists who apply the techniques of preventive mediation to areas of potential industrial unrest.

Conciliation and Arbitration Branch: St. John's, Nfld.; Halifax, N.S.; Montréal, Qué.; Toronto, Ont.; Winnipeg, Man.; and Vancouver, B.C.

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*text effective October 1974; the new text was unavailable as the department was undergoing a massive re-organization at press time

Fair Employment Practices Branch

3920 This branch is responsible for Part I of the *Canada Labour Code (Fair Employment Practices),* which is aimed at preventing discrimination in employment, hiring, and union membership, on the grounds of race, colour, religion, or national origin. The branch investigates complaints of violation of Part I of the Code.

Union-Management Services Branch

3925 This branch promotes procedures for joint union and management co-operation at the plant level. These procedures are designed to improve industrial relations and to enable the parties to deal more effectively with a wide variety of problems during the closed period of a collective agreement. The branch staffs field offices across Canada with officers who are available to assist joint union-management groups.

Union-Management Services Branch: St. John's, Nfld.; Halifax, N.S.; Saint John, N.B.; Chicoutimi and Montréal, Qué.; Toronto, London, North Bay, Ottawa, Ont.; Winnipeg, Man.; Saskatoon, Sask.; Edmonton, Alta.; and Vancouver, B.C.

Accident Prevention and Compensation Branch

3930 This branch administers Part IV of the *Canada Labour Code (Safety of Employees)* which provides for promoting the safety and well-being of persons during their employment in federal works, undertakings and businesses, including the public service; the *Government Employees Compensation Act* under which injury benefits are provided to employees who suffer occupational accidents or diseases; and the *Merchant Seamen Compensation Act* providing injury benefits to seamen for accidents arising out of their employment.

Accident Prevention and Compensation Branch: St. John's, Nfld.; Sydney and Halifax, N.S.; Fredericton, N.B.; Montréal, Qué.; Toronto, Ont.; Winnipeg, Man.; Regina, Sask.; Edmonton, Alta.; and Vancouver, B.C.

Labour Standards Branch

3935 This branch applies Part III of the *Canada Labour Code (Labour Standards)* which sets minimum labour standards for employees in any work, undertaking or business under the jurisdiction of the Parliament of Canada, and the *Fair Wages and Hours of Labour Act* which provides labour conditions, including minimum wage rates and maximum hours of work for inclusion in federal government contracts for construction and supply.

Labour Standards Branch: St. John's, Nfld.; Halifax, N.S.; Fredericton, N.B.; Montréal, Qué.; Ottawa and Toronto, Ont.; Winnipeg, Man.; Edmonton, Alta.; and Vancouver, B.C.

Women's Bureau

3940 The bureau promotes a wider understanding of the present role of women so as to ensure the greatest use of their potential in employment. It also is concerned with employment standards for women as a part of the labour force.

International Labour Affairs Branch

3945 This branch is represented abroad by labour counsellors attached to the Canadian Embassies in Washington, D.C., Brussels, Belgium, and the Canadian High Commission in London England. This branch, designated in 1946 as the official link between Canada and the International Labour Organization (ILO) in Geneva, co-

ordinates all activities relating to the ILO as well as the Organization for Economic Co-operation and Development in Paris.

Economics and Research Branch

This branch serves as an agency for economic and social analysis and research in the labour field. It is also responsible for maintaining records on labour unions as called for under part 3, section 13 of the *Corporations and Labour Unions Returns Act.* 3950

Legislative Research Branch

The function of this branch is to study labour legislation in Canada as well as other countries and to provide information concerning this field. 3955

Library Services Branch

This branch, established in 1900 for the use of departmental interests, is now the most extensive labour library in Canada. It serves both as a reference and lending library for other government departments, employers, unions, students, and the general public. 3960

Public Relations Branch

This branch is responsible for a program of information designed to better public understanding of industrial relations, collective bargaining, and the changing work environment. It publishes *The Labour Gazette* (the official journal of the department). 3965

Personnel Administration Branch

This branch is responsible for personnel services throughout the department. It conducts promotional competitions, establishment reviews, and training programs for staff development. 3970

Financial and Management Services Branch

This branch participates in the planning and control functions required to support the management of the department's programs. It is responsible for the development and implementation of policies and practices in support of financial services, electronic data processing, organizational and systems analysis, as well as general office services. 3975

Statutes

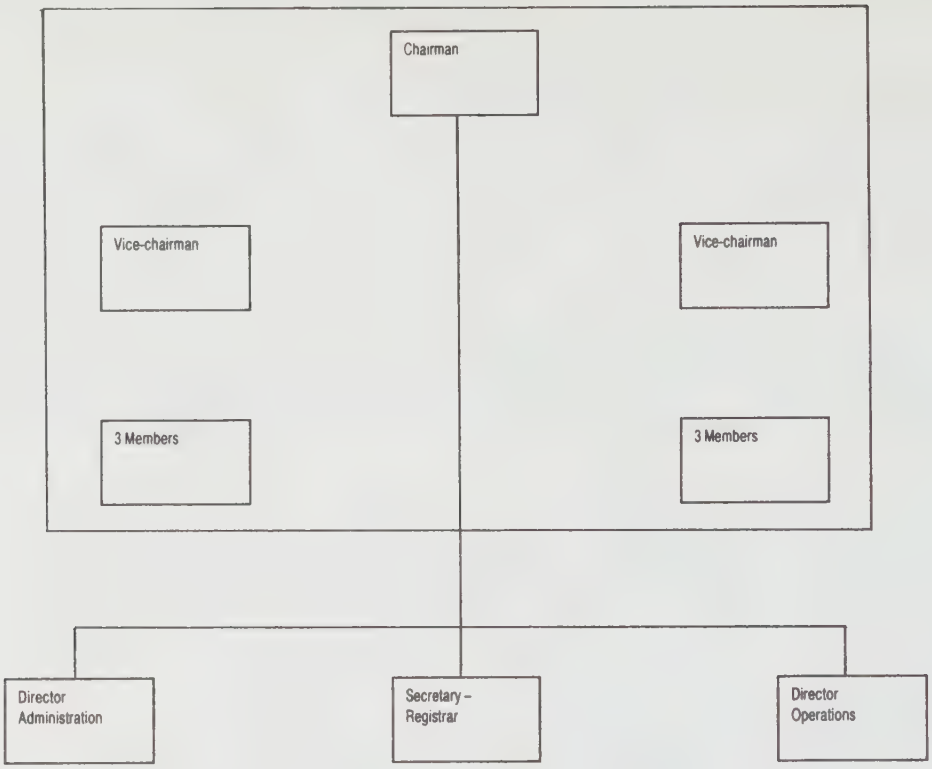
The Minister is responsible for the: 3985

Canada Labour Code (RSC 1970 c. L-1)
- Part I *(Fair Employment Practices)*
- Part II *(Female Employees-Equal Pay)*
- Part III *(Labour Standards)*
- Part IV *(Safety of Employees)*
- Part V *(Industrial Relations)*

Department of Labour Act (RSC 1970 c. L-2)
Fair Wages and Hours of Labour Act (RSC 1952 c. 108) as amended
Government Employees Compensation Act (RSC 1970 c. G-8)
Merchant Seamen Compensation Act (RSC 1970 c. M-11) as amended

4100 Canada Labour Relations Board

CLRB Chart - 1 April 1975



Canada Labour Relations Board*

Head Office

Lester B. Pearson Building
125 Sussex Drive
Ottawa, Ontario
K1A 0X8

Minister

Minister of Labour

Members of the Board

Chairman, Marc Lapointe, Q.C. (1/83) ..... Montréal, Qué.
Vice-chairmen
- Dr. Joseph W. Willard (1/83) ..... Ottawa, Ont.
- Hélène LeBel (9/84) ..... Montréal, Qué.

Members
- Gerald W. Brown (1/78) ..... Ottawa, Ont.
- W. F. Cleve Kidd (1/78) ..... Toronto, Ont.
- Gérard Picard (1/78) ..... Montréal, Qué.
- Lorne E. Shaffer (8/84) ..... Vancouver, B.C.
- Norman Bernstein (3/80) ..... Montréal, Qué.
- Robert Arseneau (3/80) ..... Fredericton, N.B.

Principal Officer

Assistant Secretary-Registrar ..... George A. Lane

Historical Background

The present Canada Labour Relations Board was established on March 1st, 1973, under the provisions of the *Canada Labour Code* (RSC 1970 c. L-1, Part V, and amended by SC 1972 c. 18). The Board is designated as a department within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1973-586, 13 Mar 1973). 4102

Overall Responsibilities

The aim of the board is to contribute to and promote effective industrial relations in any work, undertaking or business that falls within the authority of the Parliament of Canada.

The board is represented by a chairman, a vice-chairman, an additional vice-chairman where considered advisable by the Governor-in-Council and not less than four or more than eight members, all of whom are appointees of the Governor-in-Council. 4103

The board exercises statutory and regulatory powers relating to: 4105

(a) bargaining rights, the declaration of a single employer and a single bargaining agent;
(b) the investigation, conciliation and disposition of complaints relating to unfair labour practices;
(c) the definition of technological changes susceptible of affecting the terms, conditions, and security of employees;
(d) the disposition of complaints relating to technological changes affecting a significant number of employees;
(e) the declaration of unlawful strikes or lockouts; and

*text effective October 1975

(f) the provision of advice and recommendations relative to statutory and regulatory powers of the board.

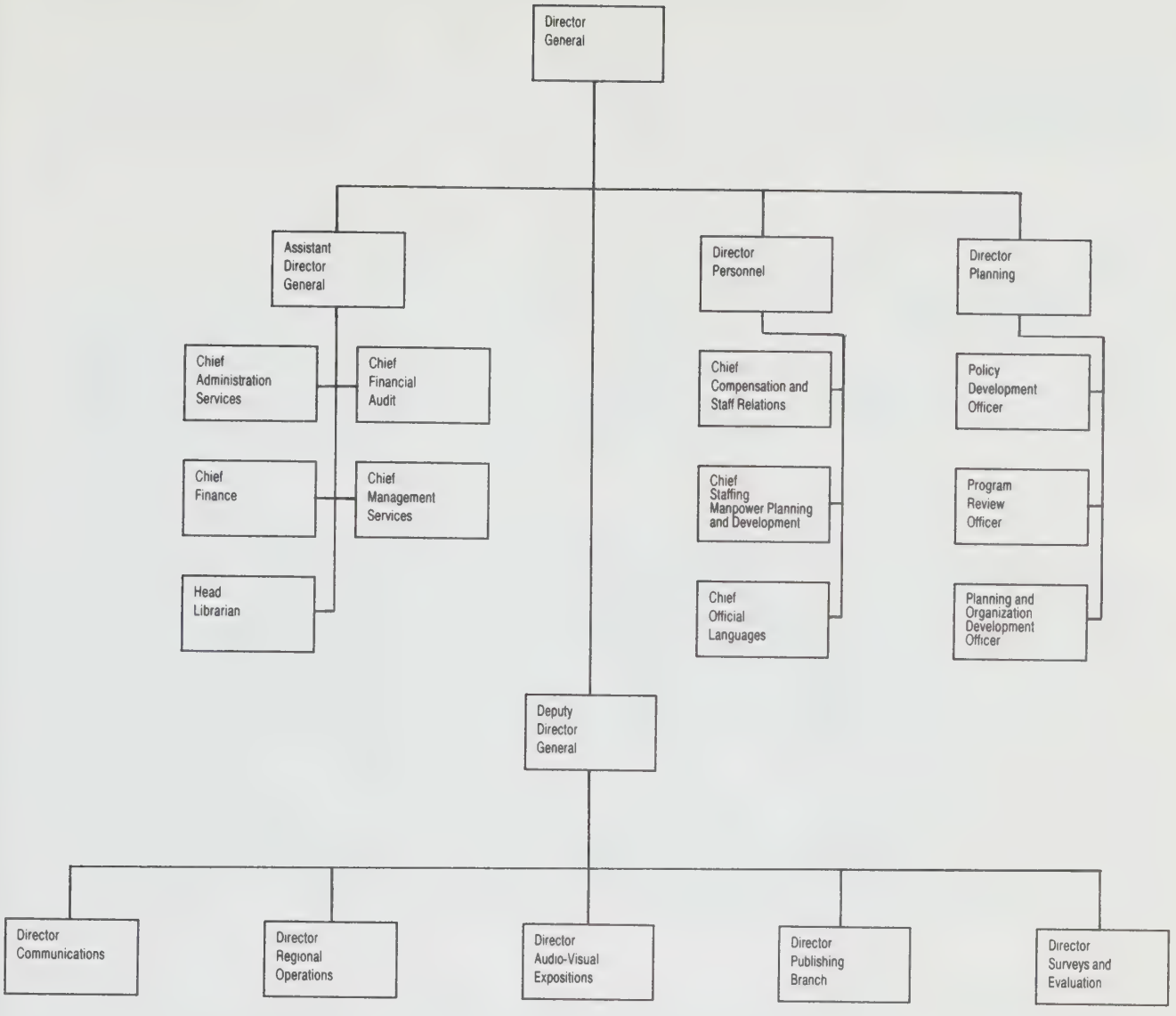
All proceedings before the board are to be commenced by the filing with the board of an application in writing.

The board has issued regulations establishing the general rules which govern the making of applications.

Additional Information – Chief, Information Services, Head Office

4107 **Parliamentary Committee** – Standing Committee on Labour, Manpower and Immigration

4108 **Auditor** – Auditor General of Canada


Director General
Assistant Director General
Director Personnel
Director Planning
Chief Administration Services
Chief Financial Audit
Chief Finance
Chief Management Services
Head Librarian
Chief Compensation and Staff Relations
Chief Staffing Manpower Planning and Development
Chief Official Languages
Policy Development Officer
Program Review Officer
Planning and Organization Development Officer
Deputy Director General
Director Communications
Director Regional Operations
Director Audio-Visual Expositions
Director Publishing Branch
Director Surveys and Evaluation

4126 Information Canada*

Head Office

171 Slater Street
Ottawa, Ontario
K1A 0S9

Minister Designated

The Hon. John C. Munro, P.C., M.P.**

Principal Officers

Director General..... Guy R. D'Avignon
Deputy Director General..... Eric Miller
Assistant Director General.....Frank Libera

Historical Background

4127 Information Canada began operations on April 1, 1970 as a result of one of the recommendations of the Task Force*** on government information.

Upon its formation, the department absorbed the Publishing Division of the Canadian Government Printing Bureau, and the Canadian Government Exhibition Commission from the Department of Public Works. The Still Photo Section of the National Film Board was transferred to Information Canada on June 1, 1971.

4128 It is designated as a department within the meaning of the *Financial Administration Act*, and the *Public Service Employment Act,* and the director general holds the rank of a deputy head (OIC P.C. 1970-559, 26 May 1970). Pursuant to *Appropriation Act* No. 2, 1970, the Minister of Supply and Services was made responsible for the administration of a consolidated information service. In turn, he assigned to the Director General of Information Canada certain duties and responsibilities which are listed under Overall Responsibilities.

Overall Responsibilities

4129 The department is responsible for:

(a) the design, provision and administration of exhibits and displays on behalf of federal government departments and agencies;
(b) the provision of publishing services for departments except:
  (i) such publishing services as are already assigned by statute to the Queen's Printer; and
  (ii) the publication of the Canada Gazette, the official documents and instruments required to be published therein, and the reports, transcripts, bills and other documents sent to the Queen's Printer for printing by the staff of the Senate, and House of Commons of Canada.
(c) the retail distribution system and bookstores associated, and to be associated therewith as formerly operated by the Queen's Printer;
(d) the supervision and control of the rights and obligations in respect of the Crown Copyright in any document or other work to which this copyright applies;
(e) the organization, management, and direction of the staff and other resources acquired and to be acquired in respect of the administration of the consolidated information service; and
(f) the provision of information to Canadians through Enquiry Centres.

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*text effective April 1975
**OIC PC 1970-559 March 26, 1970
***the Task Force was established in 1968 to study federal departmental information services

Organization and Programs

The department comprises five branches: Communications; Expositions; Publishing; Regional Operations; Research, Surveys and Evaluation. The support services consist of Personnel, Finance, Administration, Management Services and Planning.

Communications Branch

This branch is responsible for the improvement of the government information process through counsel and advice to departments to help them develop or implement information programs; through the initiation of special projects which fill information gaps by increasing the citizen's knowledge of all federal programs and services; and through coordination of information projects and the packaging of federal program information materials involving several departments or agencies. The branch includes the following areas: 4130

Departmental Liaison Division

This division provides the primary corporate liaison channel between Information Canada and its client departments and agencies via an ongoing advisory and counselling service. A service which assists these clients in the planning and development of public information programs. The division also carries out special studies and projects on behalf of the government information process as a whole, and maintains effective contact with the Council of Federal Information Directors on behalf of Information Canada. 4131

English Creative Services/French Creative Services Division

Upon request from other branches within the department, or from other federal government departments and agencies, these two divisions initiate in all media special information projects. 4132

Information Services Division

This division acts as Information Canada's information division as distinct from the other branches which act on behalf of the government as a whole. Information Services plans and directs the public and media relations, advertising, parliamentary returns, and employee communications of Information Canada. 4133

Graphic Design Secretariat

In July 1970, Information Canada was made responsible for the Federal Identity Program. The basis of the program is the consistent application of three graphic symbols for the identification of federal activities; the Federal Symbol, the full flag, and the coat of arms. The program is coordinated by the Graphic Design Secretariat which was established in January 1974. The Secretariat is charged by Cabinet with upgrading the overall effectiveness, efficiency, and quality of graphic design in government.* 4134

Expositions Branch

This branch designs and presents exhibits at home and abroad on behalf of all federal departments and agencies. The branch has an Audio-Visual Unit which prepares presentations for inclusion in exhibits, and which also provides technical and creative counsel to other departments on request. 4135

Another division, the Photothèque, (formerly part of the NFB's Still Photography Division) maintains a collection of over 300,000 photographs of Canada by Canadians. These photographs are available to other departments and on a Royalty

basis, to publishers and other interested parties. The Photothèque also offers a photographic consultation service, and a photo story service, called "Fotomedia", for the use of newspapers and magazines.

Publishing Branch

4139 The Publishing Branch is responsible for selling and promoting in Canada and abroad federal government publications and related items (e.g. parliamentary papers, books, periodicals, maps) through Information Canada bookstores, and central and regional mail order services; and through authorized agents and independent commercial booksellers. Information Canada is also the national sales agent in Canada for certain international publications. The Branch also provides advice on request and helps determine the saleability of publications and related items which are submitted by federal government departments and agencies.

4140 Other functions of the Publishing Branch include:

(a) the supervision and control of the rights and obligations in respect of the Crown Copyright in any document or other work to which this Copyright applies;
(b) the free distribution of publications as required by statute or by executive order;
(c) the administration of the government co-publishing policy; and
(d) the negotiation, review, and application of appropriate discount schedules and other marketing practices.

The Branch includes also an Operations Division which is responsible for warehousing and distribution, and mail order services. The Marketing Division is responsible for sales promotion and marketing of federal publications in all regions of Canada, while the Publishing Decisions Division procures publications, controls inventories, and adminsters the production checklists of federal government publications. The Co-Publishing Division is responsible for the administration of the government co-publishing policy.

Regional Operations Branch

4143 The branch is responsible for facilitating the exchange of public information on federal programs between the different regions of Canada and Ottawa. The branch directs the operation of Information Canada's 11 enquiry centres (para 4149) and six bookstores (para 4148); maintains teams of mobile information officers; and helps develop regional information networks (i.e. the linking up of existing community information outlets [such as libraries, Community Information Centres] with Information Canada's enquiry system).

Research, Surveys and Evaluation

4145 The branch is responsible for all research and evaluation studies which are conducted within or on behalf of Information Canada. On request, the branch also coordinates and plans research programs on behalf of other government departments and agencies. Branch activities include:

(a) the study of communications as a sociological phenomenon (especially relations between government and citizens);
(b) the analysis of the relevant characteristics of the Canadian publics;
(c) the analysis of appropriate media in relation message content and target audiences; and
(d) the evaluation, for efficiency and effectiveness of the various aspects of the federal communications process.

Regional Offices

Bookstores

1683 Barrington Street
Halifax, N.S.
B3J 1Z9

171 Slater Street
Ottawa, Ontario
K1A 0S9

393 Portage Avenue
Winnipeg, Man.
R3B 2C6

640 St. Catherine Street West 4148
Montréal, Qué.
H3B 1B8

221 Yonge Street
Toronto, Ont.
M5B 1N4

800 Granville Street
Vancouver, B.C.
V6Z 1K4

Enquiry Centres

Newfoundland
216 Water Street
St. John's Nfld
A1C 1A9

Prince Edward Island
160A Kent Street
Charlottetown, P.E.I.
C1A 1N9

Québec
Room 805
1255 University Street
Montréal, Qué.
H3B 3W3

Ontario
2 St. Clair Avenue West
Room 12-A
Toronto, Ont.
M4V 1L5

Saskatchewan
273 Second Avenue, South
Saskatoon, Sask.
S7K 1K8

British Columbia
800 Granville Street
Vancouver, B.C.
V6Z IK4

Nova Scotia 4149
1683 Barrington Street
Halifax, N.S.
B3J 1Z9

New Brunswick
981 Main Street
Moncton, N.B.
E1C 1G9

Ontario
171 Slater Street
Ottawa, Ont.
K1A 0S9

Manitoba
303 Main Street
Ground Floor
Winnipeg, Man.
R3C 3G7

Alberta
MacDonald Place
9929 Jasper Avenue
Edmonton, Alta.
T5J 2X4

Additional Information – may be obtained from the chief, information services. 4150

Parliamentary Committee – Standing Committee on Broadcasting, Films and Assistance to the Arts. 4151

Auditor – Auditor General of Canada 4152

4165 Merchant Seamen Compensation Board*

Head Office

Sir Wilfred Laurier Building
340 Laurier Avenue West
Ottawa, Ontario
K1A 0J3

Minister

Minister of Labour

Board of Directors**

Chairman, Jean-Pierre Després (ADM, Dept. of Labour) ..... Ottawa, Ont.
Vice-Chairman, Captain George W. R. Graves (Dir., Marine Safety, Dept. of Transport) ..... Ottawa, Ont.
Other Member, J. Howard Currie (Dir., Accident Prevention and Compensation Br., Dept. of Labour) ..... Ottawa, Ont.

Principal Officer

Secretary ..... James F. Ellsworth

Historical Background

4167 The Merchant Seamen Compensation Board was established in 1946 by the *Merchant Seamen Compensation Act* (now RSC 1970 c. M-11). The board is composed of three senior Public Service employees who are appointed by the Governor-in-Council.

Overall Responsibilities

4168 The board is responsible for adjudicating claims made under the Act. The board may make such rules, orders, and by-laws as it may deem expedient or necessary for regulating its procedures and for carrying any of the purposes or provisions of the Act into effect.

4169 The board administers the Act which provides employment injury benefits to certain seamen who are employed on ships registered in Canada and who are not covered under any provincial compensation legislation or the *Government Employees Compensation Act* while the vessel on which they are employed is engaged on a foreign or home trade voyage.

4170 **Regional Offices** – the board has no regional offices.

4171 **Additional Information** – may be obtained by writing to the secretary at the board.

4172 **Parliamentary Committee** – Standing Committee on Labour, Manpower and Immigration

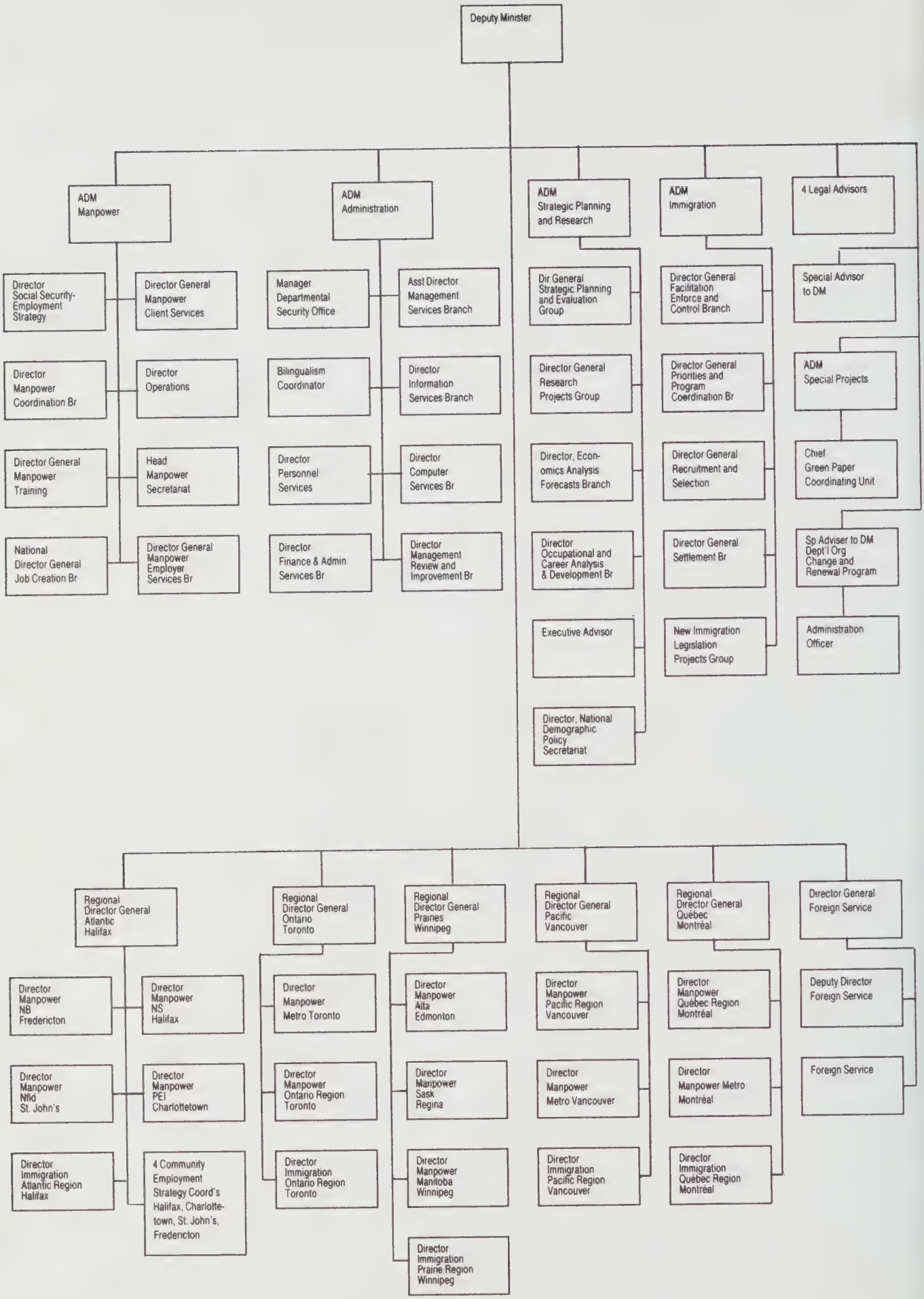
4173 **Auditor** – Auditor General of Canada

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*text effective September 1975
**all appointments are "at pleasure"

4200 Department of Manpower and Immigration

TBS Chart - 1 April 1975



Department of Manpower and Immigration* 4201

Head Office

E. A. Bourque Memorial Building
305 Rideau Street
Ottawa, Ontario
K1A 0J9

Minister

The Hon. Robert Knight Andras, P.C., M.P.

Principal Officers

Deputy Minister ..... Allan E. Gotlieb
Senior Assistant Deputy Ministers
- Manpower ..... John L. Manion
- Immigration ..... Mrs. Jean W. Edmonds

Assistant Deputy Ministers
- Strategic Planning and Research ..... Duncan R. Campbell
- Administration ..... Fernand Godbout
- Special Projects ..... Richard Tait

Historical Background

The Department of Manpower and Immigration was established by the *Government Organization Act, 1966* (now *Department of Manpower and Immigration Act* RSC 1970 c. M-1). 4202

Overall Responsibilities

The department is responsible for the development and utilization of manpower resources in Canada, employment services, and immigration. 4203

Organization and Programs

The department comprises four main divisions, Canada Manpower; Canada Immigration; Strategic Planning and Research; Administration; as well as the six regional offices. 4205

Canada Manpower Division

The division administers the *Development and Utilization of Manpower Program,* which is shared by five branches: Manpower Employer Services; Manpower Client Services; Manpower Training; Job Creation; and Manpower Co-ordination. 4215

Manpower Employer Services Branch

This branch deals with the demand side of the labour market providing guidelines for relations with employers in the development of employment service, and collecting specialized information on industrial needs. The branch administers a manpower consultative service to help industries adjust to problems arising from economic and technological change, and ensures that Canada Manpower Centres are organized to give effective service to employers. 4220

*text effective April 1975; names updated to August 1975

Manpower Client Services Branch

4225 This branch deals with the supply side of the labour market (providing guidelines for placement counselling and career guidance with emphasis on special groups such as youth, older workers, and handicapped people) ensuring that Canada Manpower Centres are organized to give effective service to clients (i.e. employees).

Manpower Training Branch

4230 This branch administers a broad range of training programs which include institutional basic training and skill courses, as well as industrial training, including courses, in support of provincial apprenticeship programs.

Job Creation Branch

4235 This branch administers a range of special manpower services designed to assist Canadian workers who experience unusual difficulties in joining or re-entering the labour force. These services include the Local Initiatives Program, Opportunity for Youth, and Local Employment Assistance Program.

Manpower Co-ordination Branch

4240 The branch deals with the formulation and implementation of the department's manpower operational activities. It prepares the relevant operational directives; co-ordinates widely-dispersed manpower operations; and monitors operational results and information systems.

Canada Immigration Division

4245 The division administers the *Immigration Program* which is shared by four branches: Recruitment and Selection; Facilitation, Enforcement and Control; Settlement; and Priorities and Program Co-ordination.

Recruitment and Selection Branch

4250 This branch administers the *Immigration Program* policy and those activities related to the selection of immigrants, and the control of the movement of immigrants in terms of quantity and quality. The branch also administers policy matters concerned with refugees and family re-unification. Other activities include the location of immigrant and non-immigrant workers, and the prior applications for immigrant and non-immigrant workers, and the prior applications from them.

Facilitation, Enforcement and Control Branch

4255 This branch is responsible for program policy and activities related to the facilitation of entry into Canada by visitors and others for legitimate temporary purposes; the clearance of vehicles and their crews; the admission to or the remaining in Canada of "prohibited persons"; and the examination of persons within Canada seeking a change of status.

Settlement Branch

4260 This branch is concerned with the integration of immigrants into the social, economic, and cultural fabric of Canada according to their needs and the needs of the communities; and with relationships with provincial governments on immigration matters.

Priorities and Program Co-ordination Branch

4265 This branch co-ordinates and supports policy development throughout the Immigration Division and with other elements of the department. The branch relates

program planning to resource planning and budgeting, and resource allocation to divisional and departmental priorities.

Strategic Planning and Research Division

This division provides research, program development, and evaluation services in support of the two departmental operational organizations – i.e. Canada Manpower Division and Canada Immigration Division. 4300

The Planning and Research Division has two groups and two branches: the Strategic Planning and Evaluation Group, Research Projects Group, Economic Analysis and Forecasts Branch, and the Occupational and Career Analysis and Development Branch. The division also administers the departmental library.

Strategic Planning and Evaluation Group

This group provides advice on departmental policies and programs strategies, resource allocation priorities, and program effectiveness and evaluation. 4305

Research Projects Group

This group carries out long and short-term research and analysis projects for the department. 4310

Economic Analysis and Forecasts Branch

This branch provides the department with continuous current analyses and projections of labour market conditions, in general and occupational supply and demand data, in particular. It also conducts relevant surveys and ensures adequate statistical development. 4315

Occupational and Career Analysis and Development Branch

This branch deals with preparing career and occupational counselling materials. 4320

Administration Division

The division comprises the following: Management Review and Improvement Bureau, Information Services Branch, Personnel Services Branch, Finance and Administrative Services Branch, Management Services Branch, and Computer Services Branch. 4330

Regional Offices

Atlantic Region
Bank of Montreal Tower
5151 George Street
P.O. Box 2463
Halifax, N.S.
B3J 3E4

Québec Region 4365
550 Sherbrooke Street, West
Montréal, Qué.
H3A 1B9

Ontario Region
Canada Square
Box 25
2180 Yonge Street
Toronto, Ont.
M4S 2E7

Prairie Region
Grain Exchange Building
167 Lombard Avenue
Winnipeg, Man.
R3B 0T6

4366 Pacific Region
Royal Centre
P.O. Box 11145
1055 Georgia Street, West
Vancouver, B.C.
V6E 2P8

4367 **Additional Information** – may be obtained from the director general, personnel division.

4368 **Parliamentary Committee** – Standing Committee on Labour, Manpower and Immigration.

4369 **Auditor** – Auditor General of Canada.

Statutes

4375 The Minister is responsible for the:

Adult Occupational Training Act (RSC 1970 c. A-2)
Area Development Incentives Act (SC 1965 c. 12, sec. 11)
Canada Manpower and Immigration Act (RSC 1970 c. C-4)
Department of Manpower and Immigration Act (RSC 1970 c. M-1)
Immigration Act (RSC 1970 c. I-2)
Immigration Aid Societies Act (RSC 1952 c. 146) as amended
Immigration Appeal Board Act (RSC 1970 c. I-3) as amended
Regional Development Incentives Act (RSC 1970 c. R-3, sec. 13)
Reinstatement in Civil Employment Act (RSC 1952 c. 236)
Unemployment Insurance Act (SC 1970-71-72 c. 48, Part VII)

Canada Manpower and Immigration Council* 4415

Head Office

E. A. Borque Memorial Building
305 Rideau Street
Ottawa, Ontario
K1A 0J9

Minister

Minister of Manpower and Immigration

Members of the Council**

Chairman, John L. Jaskula
Members

Ralph F. Patterson
Reuben C. Baetz
John Ewasew
Gower H. Markle
W. John Whittaker
Isidore C. Pollack
Mrs. R. D. Jennings
William H. Wightman
Edward E. Brown
Paul-E. Dalpé
William Hamilton

Historical Background

The council was created in 1967 by the *Canada Manpower and Immigration Council Act* (now RSC 1970 c. C-4). 4416

Overall Responsibilities

It is the function of the council to advise the Minister on all matters to which the duties, powers and functions of the Minister extend, and in particular it shall be the duty of the council 4417

(a) to advise the Minister on all matters pertaining to the effective utilization and development of manpower resources in Canada, including immigrants to Canada and their adjustment to Canadian life;
(b) to refer those matters that the Minister requests or that the council deems appropriate, to the appropriate board for a report;
(c) to advise the Minister with respect to any report received by the council from a board;
(d) to advise the Minister on the establishment of local and regional manpower committees pursuant to Part III (of the Act); and
(e) to advise the Minister on such other matters as the Minister may refer to the council for its consideration.

The Minister shall establish 4418

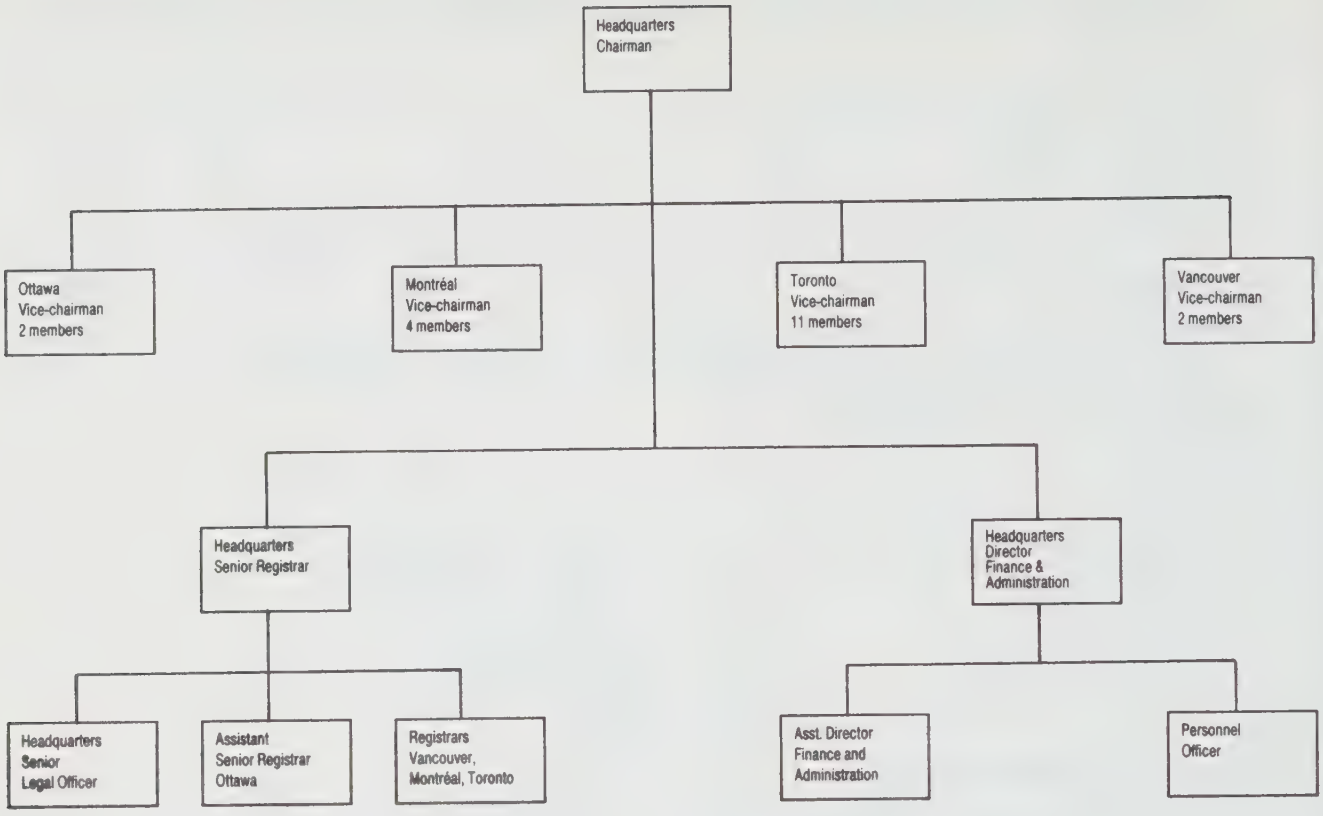
(a) an Advisory Board on Adult Occupational Training;
(b) an Advisory Board on the Adjustment of Immigrants;
(c) an Advisory Board on the Co-ordination of Rehabilitation Services for Disabled Persons; and
(d) an Advisory Board on Manpower and Immigration Research.

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*text effective April 1975
**all appointments expire on 1 April 1976

4425 Immigration Appeal Board

TBS Chart - 1 April 1975



Immigration Appeal Board*

Head Office

116 Lisgar Street
Ottawa, Ontario
K1A 0K1

Minister

Minister of Manpower and Immigration

Members of the Board**

Chairman, Miss Janet V. Scott ..... Ottawa, Ont.
Vice-chairmen
- Jean-Pierre Houle ..... Montréal, Qué.
- Anton Bernard Weselak ..... Toronto, Ont.
- James Allen Byrne ..... Vancouver, B.C.

Other Members
- Ugo Benedetti ..... Toronto, Ont.
- Frank Glogowski ..... Ottawa, Ont.
- Gérard Legaré ..... Ottawa, Ont.
- Mrs. Rachel Tremblay ..... Montréal, Qué.

Principal Officers

Senior Registrar ..... Roger Hélie
Director, Finance and Administration ..... George E. H. Cousens

Historical Background

4427 The Immigration Appeal Board was established by the *Immigration Appeal Board Act* which was proclaimed on November 13, 1967 (RSC 1970 c. I-3). The Board is designated as a department within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1970-34, 14 Jan. 1970).

Overall Responsibilities

4428 The board is a court of record completely independent from the Department of Manpower and Immigration. Amendments to the *Immigration Appeal Board Act* proclaimed on August 15, 1973, provide for increased membership on a renewable temporary basis. The permanent and temporary members are appointed by the Governor-in-Council.

The board has established court facilities at Montréal, Ottawa, Toronto, and Vancouver, but the headquarters are located at Ottawa.

4430 The Act provides an avenue for certain categories of persons who are ordered deported from Canada to appeal to the board. It also provides an appeal by Canadian sponsors whose applications for admission of relatives from abroad have been refused pursuant to the *Immigration Act* or Regulations.

4432 Any permanent member, or temporary member with the authorization of the chairman or vice-chairman, may determine an appeal. A permanent member and not less than two other members constitute a quorum of the board.

Appeal hearings are public unless the board approves a request by an appellant that it be "in camera".

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*text effective April 1975; names updated to August 1975
**Board members retire upon reaching the age of 70.

4440 **Regional Offices**

Information concerning appeals is available at the following offices:

Cadillac Building
510 St. Laurent Blvd.
Montréal, Québec
H2Y 2Y9

102 Bloor St. West
Toronto, Ontario
M5S 1M8

116 Lisgar Street
Ottawa, Ontario
K1A 0K1

P.O. Box 49180
Suite 1583
3, Bentall Centre
595 Burrard Street
Vancouver, British Columbia
V7X 1K8

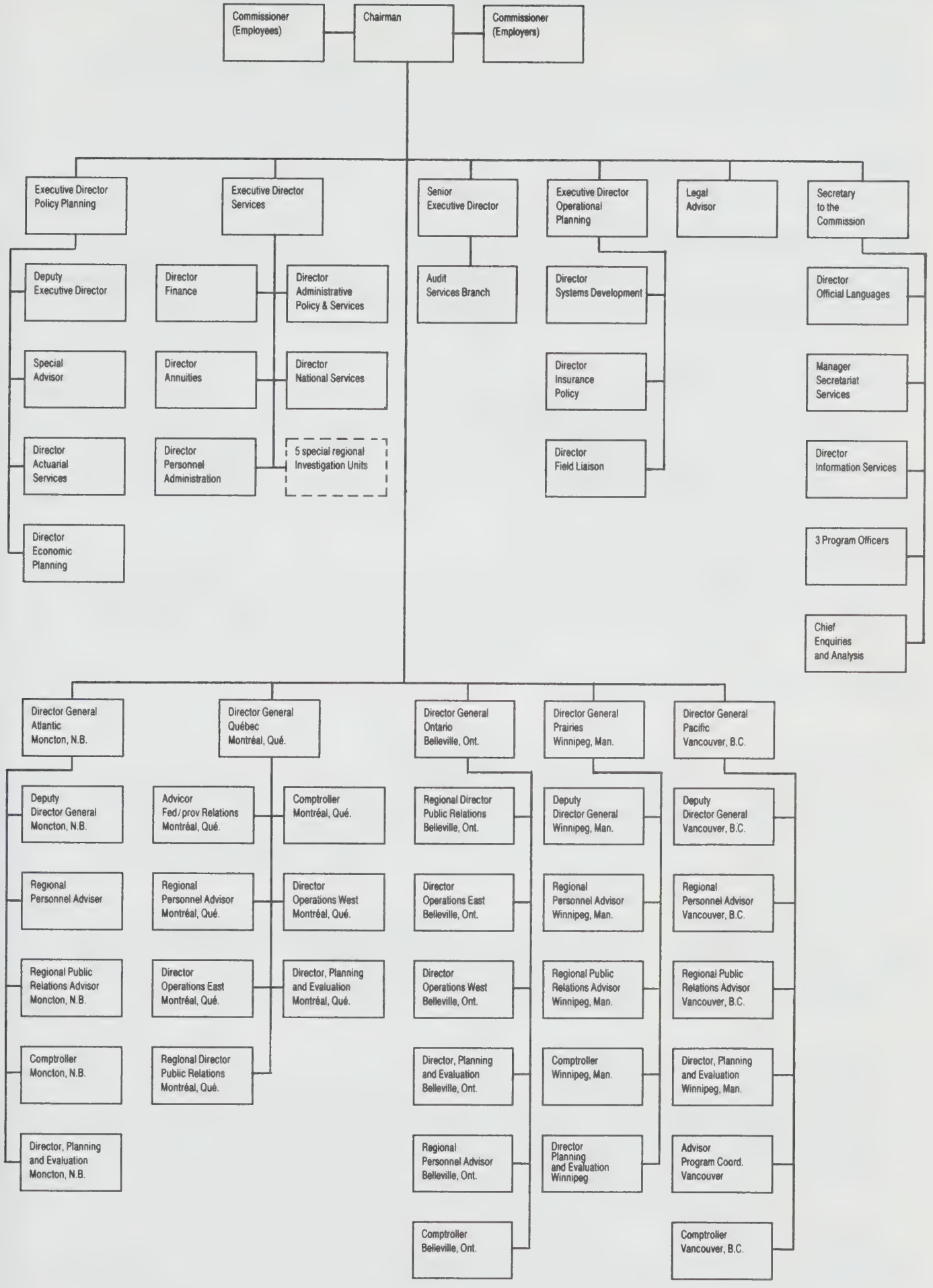
4445 **Additional Information** – Office of the regional registrar or in Ottawa, the senior registrar at head office.

4447 **Parliamentary Committee** – Standing Committee on Labour, Manpower and Immigration

4449 **Auditor** – Auditor General of Canada

Unemployment Insurance Commission

TBS Chart - 1 April 1975



4476 Unemployment Insurance Commission*

Head Office

222 Nepean Street
Ottawa, Ontario
K1A 0J5

Minister

Minister of Manpower and Immigration

Members of the Commission

Chairman ..... Guy Cousineau
Commissioners (Employers) ..... W. Edward McBride
Commissioners (Employees) ..... Raymond Lapointe

Historical Background

4477 The Unemployment Insurance Commission was established in 1941 under the *Unemployment Insurance Act* (now SC 1970-71-72 c. 48).

The Commission, a Crown corporation, is designated as a departmental corporation (Schedule B) within the meaning and purpose of the *Financial Administration Act.* (OIC P.C. 1972-155**, 28 Jan 1972; SI/72-6, 28 Jan 1972). The Commission is an agent of Her Majesty.

Overall Responsibilities

4481 The commissioners, who form the policy-making body of the organization, administer the *Unemployment Insurance Act* and carry out such other duties as the Governor-in-Council, on the recommendation of the Minister, requires.

Organization and Programs

Office Of The Senior Executive Director

4485 Re-organization of the Commission resulted in the creation of a senior executive director who is responsible for the administration of internal matters. He acts as the senior executive officer, on a continuing basis, on behalf of the chairman.

Policy Planning Directorate

4487 This directorate is concerned with research and analysis of socio-economic factors in the public sector that affect income maintenance, particularly those factors that have relevance to legislative aspects of the Act, and with the development and evaluation of policies affecting the Unemployment Insurance Program.

Operational Planning Directorate

4488 This directorate is responsible for:

(a) the development of plans and programs to ensure the equitable determination and payment of entitlements to insured persons under terms and conditions of the Act;
(b) collation and dissemination of insurance policy jurisprudence; and,

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*text effective April 1975

**The same order also transferred the *Unemployment Insurance Act* from the Minister of Labour to the Minister of Manpower and Immigration.

(c) the planning, development, and improvement of manual and computer systems required for management and provision of claimant services.

Social Insurance Registration

Incorporated in this directorate is a Social Insurance Registration Unit with responsibility for maintenance, allocation and control of the central index of social insurance numbers. 4490

Services Directorate

The Services Directorate is responsible for the provision of financial, material and management information resources required to support the Unemployment Insurance Program. This includes the forecasting, accounting, safekeeping and control of funds, operating budgets and resources. It also includes responsibility for the administration of contracts entered into by individuals and groups under the *Government Annuities Act**. 4492

Regional Offices

Atlantic Region
1075 Main Street
Moncton, N.B.
E1G 1H2

Québec Region 4494
1441 St. Urbain
Box 7500
Montréal, Qué.
H2Y 2N9

Ontario Region
494 Dundas St. East
Box 4500
Belleville, Ont.
K8N 5C1

Prairie Region
1200 Portage Avenue
Winnipeg, Man.

Pacific Region
750 Cambie Street
Vancouver, B.C.
V6B 2P3

Additional Information – from the director of information services. 4497

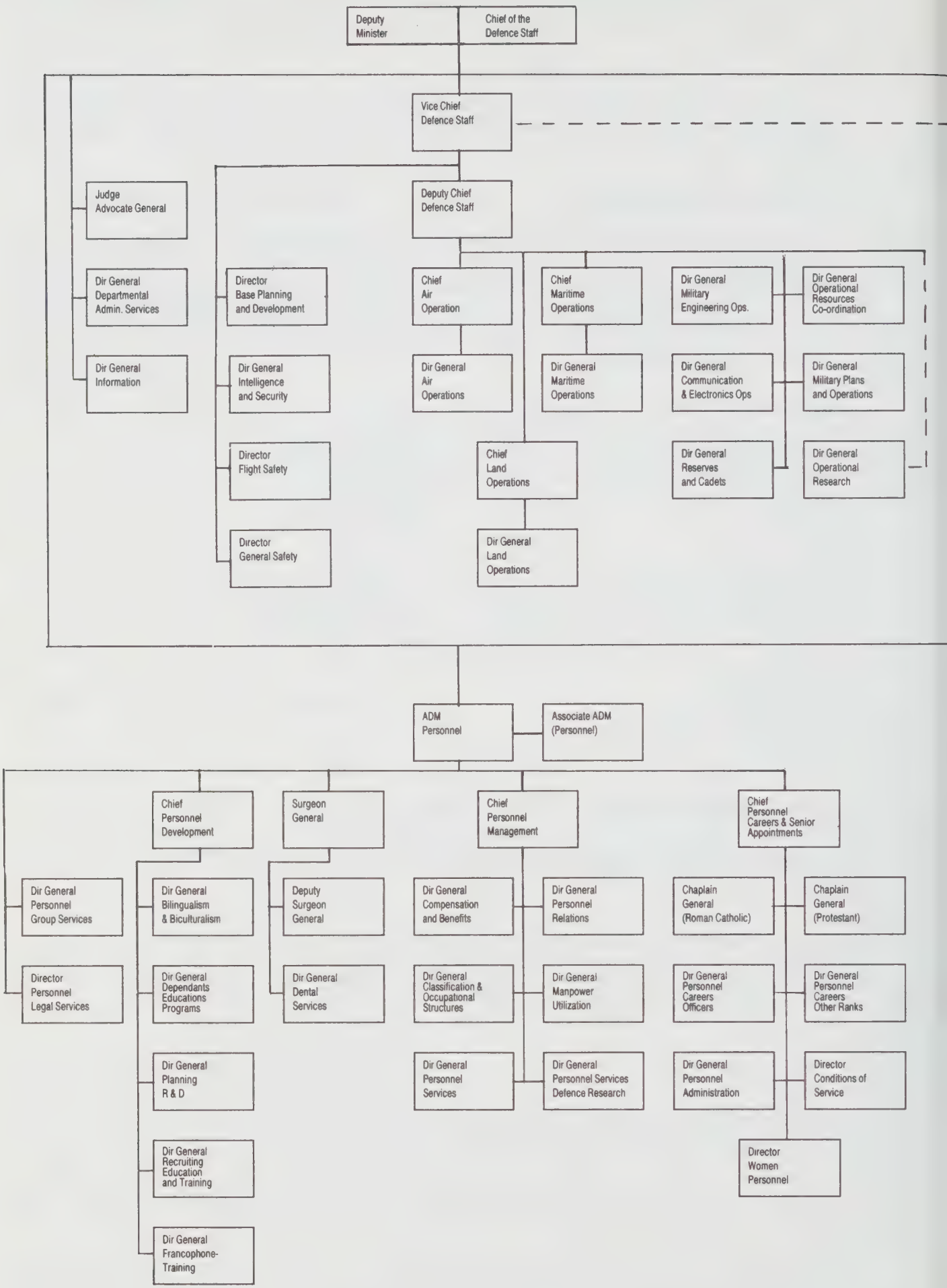
Parliamentary Committee – Standing Committee on Labour, Manpower and Immigration. 4498

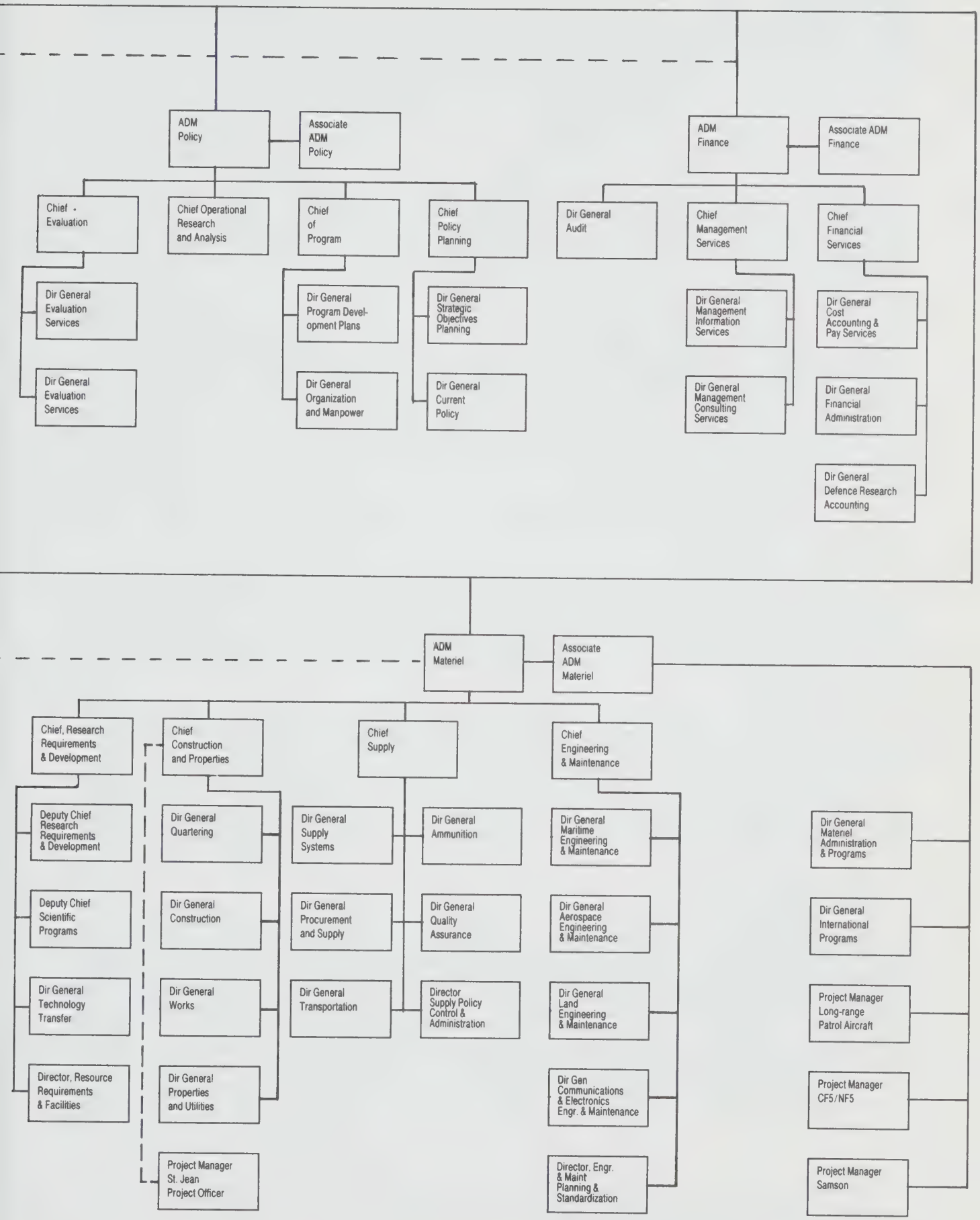
Audior – Auditor General of Canada. 4499

*The Annuities Branch was transferred from the Dept. of Labour to UIC in 1970 (OIC P.C. 1970-570, 27 March 1970).

4600 Department of National Defence (Headquarters)

TBS Chart - 1 April 1975




ADM Policy
Associate ADM Policy
ADM Finance
Associate ADM Finance
Chief - Evaluation
Chief Operational Research and Analysis
Chief of Program
Chief Policy Planning
Dir General Audit
Chief Management Services
Chief Financial Services
Dir General Evaluation Services
Dir General Evaluation Services
Dir General Program Development Plans
Dir General Organization and Manpower
Dir General Strategic Objectives Planning
Dir General Current Policy
Dir General Management Information Services
Dir General Management Consulting Services
Dir General Cost Accounting & Pay Services
Dir General Financial Administration
Dir General Defence Research Accounting
ADM Materiel
Associate ADM Materiel
Chief, Research Requirements & Development
Chief Construction and Properties
Chief Supply
Chief Engineering & Maintenance
Deputy Chief Research Requirements & Development
Deputy Chief Scientific Programs
Dir General Technology Transfer
Director, Resource Requirements & Facilities
Dir General Quartering
Dir General Construction
Dir General Works
Dir General Properties and Utilities
Project Manager St. Jean Project Officer
Dir General Supply Systems
Dir General Procurement and Supply
Dir General Transportation
Dir General Ammunition
Dir General Quality Assurance
Director Supply Policy Control & Administration
Dir General Maritime Engineering & Maintenance
Dir General Aerospace Engineering & Maintenance
Dir General Land Engineering & Maintenance
Dir Gen Communications & Electronics Engr. & Maintenance
Director, Engr. & Maint Planning & Standardization
Dir General Materiel Administration & Programs
Dir General International Programs
Project Manager Long-range Patrol Aircraft
Project Manager CF5/NF5
Project Manager Samson

4601 Department of National Defence*

Head Office

101 Colonel By Drive
Ottawa, Ontario
K1A 0K2

Minister

The Hon. James Richardson, P.C., M.P.

Associate Minister

(vacant)

Principal Officers

Deputy Minister ..... Charles R. Nixon
Chief of the Defence Staff ..... General J. A. Dextraze
Assistant Deputy Minister (Policy) ..... D. H. W. Kirkwood
Associate Assistant Deputy Minister (Policy) ..... Major-General J. Chouinard
Assistant Deputy Minister (Personnel) ..... Lieutenant-General W. A. Milroy
Associate Assistant Deputy Minister (Personnel) ..... T. G. Morry
Assistant Deputy Minister (Finance) ..... T. C. Greig
Associate Assistant Deputy Minister (Finance) ..... Rear Admiral C. W. Ross
Assistant Deputy Minister (Materiel) ..... L. G. Crutchlow
Associate Assistant Deputy Minister (Materiel) ..... Major-General M. T. Friedl

Historical Background

4602 The Department of National Defence was created in 1922 by the *National Defence Act* now RSC 1970 c. N-4, as amended). The 1922 Act established one civil department in place of the previous Department of Militia and Defence (formed in 1868), the Department of the Naval Service (formed in 1910), and the Air Board (formed in 1920).

4603 In July 1965, Naval Service Headquarters, Army Headquarters, and Air Force Headquarters were amalgamated to form the "Canadian Forces Headquarters" (CFHQ).

4605 The *Canadian Forces Reorganization Act* proclaimed in force 1 Feb. 1968, "unified" the Royal Canadian Navy, the Canadian Army, and the Royal Canadian Air Force into a single "service" called the Canadian Armed Forces.

Overall Responsibilities

4607 The Minister of National Defence is responsible for the control and management of the Canadian Armed Forces**, the Defence Research Board, and all matters relating to national defence including preparation for certain civil defence against enemy action. He also is responsible for the construction and maintenance of all defence establishments and facilities required for the defence of Canada.

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*text effective December 1973; names updated to August 1975
**often referred to as just the Canadian Forces

Organization and Programs

Deputy Minister

The deputy minister is the senior public servant in the department and the principal civilian adviser to the Minister on all departmental affairs. He is responsible for ensuring that all policy directives emanating from the government are reflected in the administration of the department, and in military plans and operations. 4614

Chief/Defence Staff

The Chief of the Defence Staff, the Minister's senior military adviser, is charged with the control and administration of the Canadian Forces. He is responsible for the effective conduct of military operations and the readiness of the Canadian Forces in order to meet the commitments assigned to the department by the government. 4617

Defence Research Board

The Chairman of the Defence Research Board is responsible for advising the Minister on all matters relating to scientific, technical, and other research and development that may affect the defence of Canada. He also is responsible for carrying out research relating to the defence of Canada and the development or improvement of defence materiel. 4620

Vice Chief/Defence Staff

The Vice Chief of the Defence Staff is the principal assistant and adviser to both the Deputy Minister and the Chief of the Defence Staff. The Vice Chief coordinates the activities of the Headquarters' Groups, and authorizes the assignment of the department's financial, manpower, and materiel resources to approved programs and activities. He acts for the Chief of the Defence Staff in his absence. 4625

Policy

The Assistant Deputy Minister (Policy) is responsible for: recommending defence objectives and policy options; acting as principal departmental spokesman at the official level on matters of policy planning; and ensuring that departmental planning and Canadian Armed Forces structure proposals provide a realistic and harmonious relationship between objectives, tasks and resources. He acts for the Deputy Minister in his absence. 4630

Personnel

The Assistant Deputy Minister (Personnel) is responsible for: developing military and civilian personnel policies and administering a comprehensive personnel administration program; ensuring that personnel establishments, actual strengths, and manpower requirements are harmonized within approved policy and budgets; maintaining liaison with reference to departmental personnel policies with other government departments and agencies, other levels of government, other governments, and with industry and universities; and administering a program for the education of dependents. 4635

Finance

4640 The Assistant Deputy Minister (Finance) is responsible for: directing the financial administration of the department and for the preparation of related financial, regulatory, and procedural material required within the department or by outside agencies; coordinating and guiding the development and implementation of mangement information systems; providing management services within the department, including advisory, audit, financial, accounting, and automatic data processing services.

Materiel

4645 The Assistant Deputy Minister (Materiel) is responsible for:

(a) the development, engineering, procurement, storage, issue, maintenance, and disposal of systems, equipment, and materiel;
(b) providing an integrated logistics system to the Canadian Forces including supply, maintenance, ammunition, transport and postal facilities and services; and
(c) developing and implementing departmental policies relating to the acquisition and management of real property, construction and maintenance of building and facilities, and associated utilities.

Evaluation

4650 The Assistant Deputy Minister (Evaluation) is responsible for: planning and directing systematic studies and evaluations of all aspects of the department's operations (other than tactical evaluations) in order to measure its effectiveness in achieving objectives; assessing the effectiveness of departmental management; evaluating the adequacy of departmental policies, programs, systems and procedures, and its organizational structure.

Deputy Chief/Defence Staff

4655 The Deputy Chief of the Defence Staff is responsible to the Vice Chief of the Defence Staff for:

(a) the effective and efficient performance of the operations of the Canadian Forces;
(b) providing operational information, advice and guidance required for planning the future employment, structure and operational requirements of the Canadian Forces;
(c) coordinating and guiding the implementation of approved changes to the Canadian Force's structure;
(d) acting as the central planning, controlling and coordinating agency for all current operational activities of the Forces;
(e) ensuring the efficient employment of resources in carrying out these activities; and
(f) preparing and coordinating annual training plans.

Judge Advocate General

4660 The Judge Advocate General is responsible for the administration of military justice in the Canadian Armed Forces. He is also the legal adviser to the department, the Canadian Forces, and the Defence Research Board.

Information

4663 The Director General (Information) is responsible for the dissemination of information on defence matters to the public, the Canadian Forces, and civilian staffs of

the department. He prepares answers to parliamentary questions and also plans and coordinates community relations programs.

Departmental Administrative Services

The Director General (Departmental Administrative Services) is responsible for providing those common administrative services required for the functioning of the department in general, and for the National Defence Headquarters in particular. 4666

Canadian Armed Forces

The major formations of the Canadian Armed Forces and their commanding officers are: 4671

Mobile Command ..... Lieutenant-General S. C. Waters
Maritime Command – Atlantic ..... Rear-Admiral D. S. Boyle
Maritime Forces – Pacific ..... Rear-Admiral R. J. Pickford
Air Defence Command ..... Major-General W. M. Garton
Canadian Forces Europe ..... Major-General W. C. Leonard
Air Transport Command ..... Major-General H. McLachlan
Training Command ..... Rear-Admiral R. S. Stephens
Canadian Forces Communication Command ..... Colonel L. H. Wylie
Northern Region Headquarters ..... Brigadier-General J. A. Fulton

Mobile Command

Mobile Command, the largest command in the Canadian Forces, has headquarters near Montréal at St. Hubert. Command bases and units across Canada, provide land and tactical air forces to meet defence commitments. Mobile Command functions include: 4673

(a) the defence of Canada, and the joint Defence of North America;
(b) support of Canada's NATO commitments;
(c) the provision of troops for international peacekeeping; and
(d) emergency assistance to civil authorities in Canada.

The Command also exercises command and control of the Militia and Air Reserves.

Maritime Command

Maritime Command provides the combat-ready sea and maritime air forces in support of Canada's defence commitments. The Commander, stationed in Halifax, N.S., commands all maritime forces, Atlantic and Pacific, the latter through the Commander Maritime Forces (Pacific) at Esquimalt, B.C. Command functions include surveillance and maintenance of sovereignty over territorial waters and contiguous ocean areas. Maritime forces and facilities also are assigned to the defence of the North American continent and of NATO's Canadian Atlantic sub-area. Command and control of the Naval Reserve is also a command responsibility. 4678

Air Defence Command

Air Defence Command, with headquarters at North Bay, Ontario, is the Canadian component of the North American Air Defence Command (NORAD) and provides combat-ready forces to maintain sovereignty of Canadian airspace and to meet Canada's air defence commitments. 4683

Canadian Forces Europe

4686 Canadian Forces Europe consists of approximately 5000 NATO-assigned troops based in the Black Forest region of southern Germany at Lahr and Baden-Söellingen. It is comprised of *4 Canadian Mechanized Brigade Group,* and *1 Canadian Air Group* with headquarters at Lahr. The Brigade Group consists of a headquarters, signals, armoured, artillery, engineering, and infantry units as well as helicopter support. The Air Group consists of a headquarters and three conventional attack squadrons of CF-104 aircraft based at Baden-Söellingen.

Air Transport Command

4692 Air Transport Command with headquarters at Trenton, Ont. provides the airlift needed to meet Canada's defence commitments, as well as other national and international tasks given to it by the government. The Command also provides search-and-rescue services for aircraft, to meet Canada's obligations under the terms of membership in the International Civil Aviation Organization, and coordinates marine search-and-rescue operations within Canada's areas of responsibility.

Training Command

4697 Training Command plans and conducts all armed forces recruit training and all individual trades and specialist training common to more than one command. The headquarters is in Winnipeg, Man. and a branch of the headquarters, La Division d'instruction francophone in Québec City, Qué., advises and assists in planning the training of Francophones.

Communication Command

4702 Communication Command provides strategic, communication support forces, and maintains communication networks for use by the federal and provincial governments in the event of a national emergency. The Command has headquarters in Ottawa with five regional communication groups across Canada that direct the operation of 18 major, and 90 minor communication facilities. Twelve militia units also are included in the Command's organization.

Canadian Forces Northern Region

4707 Canadian Forces Northern Region, with headquarters at Yellowknife N.W.T. and a headquarters detachment at Whitehorse Y.T., is one of six military regions in Canada, and the largest, geographically. The Region encompasses the Yukon Territory and the Northwest Territories, including the islands in Hudson Bay and James Bay, the islands of the Arctic Archipelago and extends to the geographic (True) North Pole. The Commander Northern Region is responsible for regional military matters and for coordinating and supporting the activities of the Forces of other commands when they are employed in the North.

Regions

4712 The following Commanders have been assigned responsibilities relating to the employment of the Canadian Forces in the maintenance of law and order and in the provision of various forms of assistance to provincial and municipal authorities, within the geographic regions indicated:

Commanders	**Region**
Maritime Command	Atlantic
Mobile Command	Eastern

Air Transport Command	Central
Training Command	Prairie
Maritime Command (Pacific)	Pacific
Northern Region Headquarters	Northern

Statutes

The Minister is responsible for administering the following statutes: 4717

Aeronautics Act (RSC 1970 c. A-3, Part 1, sec. 2)
Canadian Forces Superannuation Act (RSC 1970 c. C-9) as amended
Defence Services Pension Continuation Act (RSC 1970 c. D-3) as amended
National Defence Act (RSC 1970 c. N-4) as amended
Visiting Forces Act (RSC 1970 c. V-6) as amended

4800 Defence Construction (1951) Limited*

Head Office

Kenson Building
225 Metcalfe Street
Ottawa, Ontario
K1A 0K3

Minister Designated

Minister of National Defence**

Board of Directors

Chairman, this office is always held by the Company's president.
Directors

Eric A. Booth (6/76).....(ADM, Dept. of Supply and Services)
Lewis G. Crutchlow (6/76).....(ADM, Dept. of National Defence)
Lieutenant General Jacques Chouinard
(6/76) .....(Commander, Mobile Command, Dept. of National Defence)
Thomas C. Greig (6/76).....(ADM, Dept. of National Defence)
Major General Richard E. Ashton
(6/76) ..... (Chief, Construction and Properties, DND)

Principal Officer

President and General Manager..... Alan G. Bland

Historical Background

4802 The corporation began its operations in November 1950 as a Crown agency responsible for awarding and supervising defence construction projects. On May 10, 1951, under authority of the *Defence Production Act*, the present company was established under the name of Defence Construction (1951) Limited, and took over the responsibilities of the former agency. On April 22, 1965, the control and supervision of the company was transferred from the Minister of Defence Production to the Minister of National Defence (DND).

The Company is designated as an agency corporation (Schedule C) within the meaning and purpose of the *Financial Administration Act*. The Company is an agent of Her Majesty.

Overall Responsibilities

4803 The company's prime responsibility is the construction of defence projects. This includes not only the calling and review of all tenders and subsequent contract awards, but also the supervision of actual construction work in the field, and the administration of all projects which involve new construction as well as the repair and maintenance (renovation) of existing capital plants. In addition, the company arranges contracts with consulting engineering and architectural firms on behalf of the Department of National Defence.

Organization and Programs

4804 More specifically, the company's operations cover four distinct spheres:

(a) defence projects in Canada for DND;
(b) all defence projects in Europe for DND under NATO agreement;

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*text effective October 1975
**OIC P.C. 1965-1428, 6 August 1965

(c) defence construction for the U.S. Government in Canada; and
(d) upon request, advice and assistance to other government departments and agencies with respect to construction matters.

At Head Office in Ottawa, policy is determined and the overall operation is controlled by the President and General Manager. Under the direction of the President, the Chief of Consultant Contracts is responsible for negotiating and processing awards for consultant contracts.

Engineering Division

This division is responsible for the administration of all contracts. This includes the calling and review of tenders, the preparation of Treasury Board submissions where required, the award of the contract, and the supervision of the work including certification for payment of work completed. 4806

Treasurer's Division

This division deals with: 4808

(a) the preparation of annual estimates and the control of all expenditures against such estimates;
(b) the pre-audit of all progress claims and full accountability for expenditures made from funds provided for the construction and maintenance programs of the DND;
(c) the handling and control of all security deposits submitted by contractors bidding on defence projects; and
(d) the personnel activities of the company which include advising on staff relations and the administration of personnel, including recruiting, selection, classification, training, promotion and employee benefits.

Secretary's Division

This division is responsible for the control and regulation of all administrative procedures and operations and for the compilation of all statistics issued by the company. It also has under its jurisdiction communications, publications records, and all office services which support the company's administrative and technical functions. 4810

Regional Offices

4812

European Region
Headquarters Canadian Forces Europe
CFPO 5000
Lahr, West Germany

Québec Region
81A St. Charles Street West
Longueuil, Qué.
J4H 1E1

Prairie Region
P.O. Box 166
CFB Winnipeg
Westwin, Man.
R2R 0T0

Atlantic Region
P.O. Box 126
Halifax, N.S.
B3J 2M4

Ontario Region
1107 Avenue Road
Toronto, Ont.
M5N 2E4

British Columbia Region
Room 263
4050 West 4th Avenue
Vancouver, B.C.
V6R 1P5

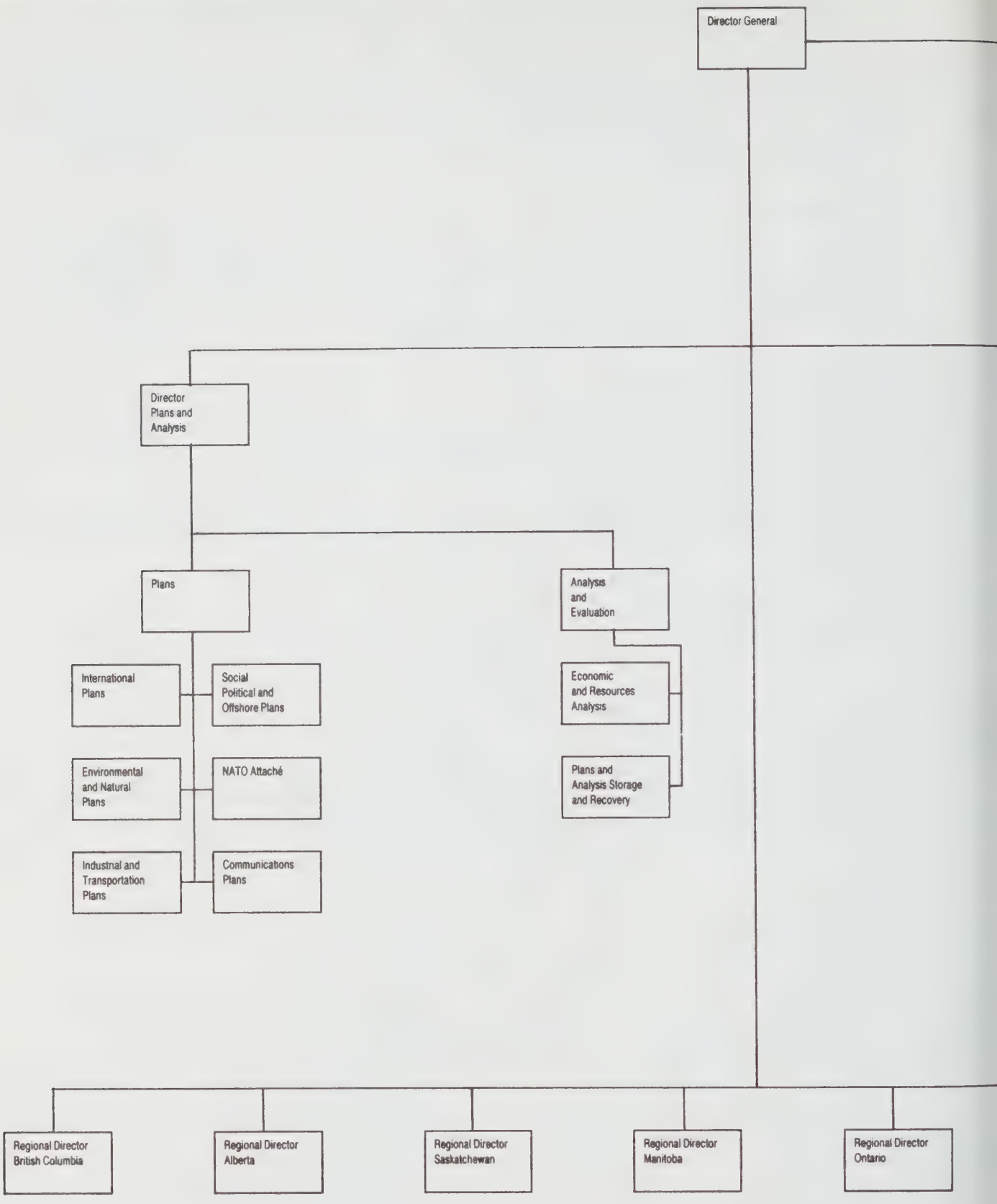
Additional Information – Enquiries should be addressed to the secretary. 4814

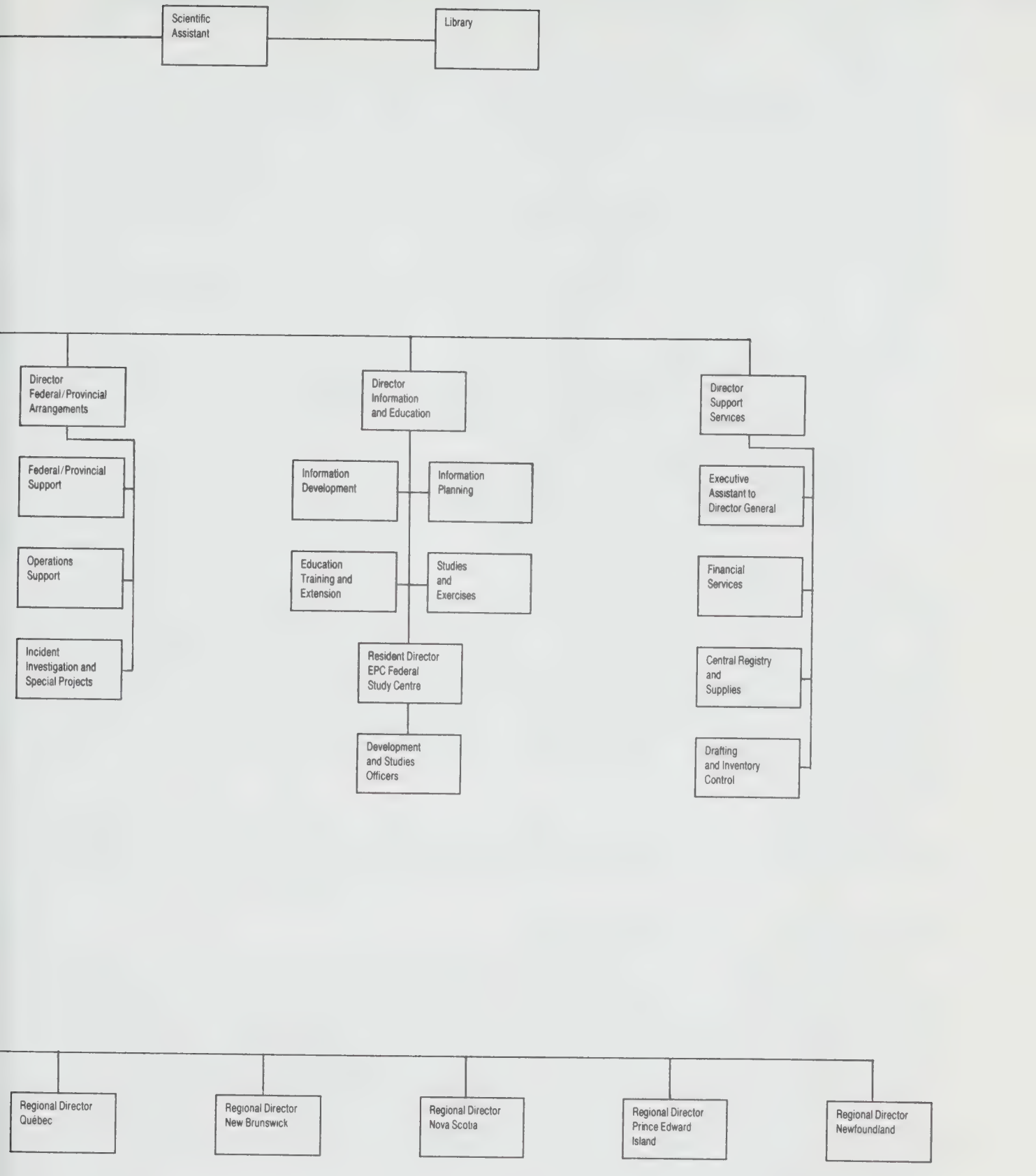
Parliamentary Committee – External Affairs and National Defence 4816

Auditor – Auditor General of Canada 4818

National Emergency Planning Establishment

NEPE Chart - 8 March 1975




Scientific Assistant
Library
Director Federal/Provincial Arrangements
Federal/Provincial Support
Operations Support
Incident Investigation and Special Projects
Director Information and Education
Information Development
Information Planning
Education Training and Extension
Studies and Exercises
Resident Director EPC Federal Study Centre
Development and Studies Officers
Director Support Services
Executive Assistant to Director General
Financial Services
Central Registry and Supplies
Drafting and Inventory Control
Regional Director Québec
Regional Director New Brunswick
Regional Director Nova Scotia
Regional Director Prince Edward Island
Regional Director Newfoundland

4826 National Emergency Planning Establishment*

Head Office

Tower "B"
Lester B. Pearson Building
125 Sussex Drive
Ottawa, Ontario
K1A 0W6

Minister

Minister of National Defence
Director General ..... C. R. (Pat) Patterson

Historical Background

4826 In accordance with the recommendations of the report of the Crisis Management Study Group, the Prime Minister announced on 12 March 1974 the formation of the National Emergency Planning Establishment (NEPE) to replace the Canada Emergency Measures Organization (EMO).

4828 EMO was established within the Privy Council Office on June 1, 1957. On May 28, 1959, a federal government order placed the Emergency Measures Organization under the Prime Minister and defined the civil defence responsibilities of National Defence, National Health and Welfare, and Justice departments. Under this order, the EMO assumed in addition to its government and resource management planning, the responsibilities of the Civil Defence Branch which, in turn, ceased to exist. *Order-in-Council P.C. 1963-993* of June 27, 1963, transferred responsibility for the EMO to the Minister of Defence Production. Two years later *Order-in-Council P.C. 1965-1041* approved the Civil Emergency Measures Planning Order and placed the organization under the Minister of Industry. *Orders-in-Council 1968-1302 and 1968-1580* transferred responsibility for civil emergency planning from the Minister of Industry to the Minister of National Defence.

Overall Responsibilities

4830 The primary role of NEPE is to coordinate, under the general direction of the Assistant Secretary, Emergency Planning (Privy Council Office), federal government planning aimed at mitigating the adverse effects of emergencies.

Responsibility – Federal Government

4832 The major responsibility within the federal government for both planning and action was assigned by Cabinet to departments, each within its area of responsibility. As the policy is implemented, however, problems in precisely delineating the division of responsibilities between departments are bound to arise. In considering these problems, it is convenient to differentiate between "lead" departments and "resource" departments. It is envisaged that a lead department would have primary responsibility for general planning and would be expected to assume authority on behalf of the federal government in an actual emergency, for those situations in which the predominant factor involved was one which came within the department's normal responsibilities.

4834 Departments holding resources or providing services which have potential use during an emergency would, in their planning, take their cue from the lead department in determining the kinds of resources or services which might be needed, the amounts which might be needed, and the sorts of situations in which they would be required.

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*text effective January 1975; no changes in fact; new chart October 1975

A particular department might be a lead department for some types of emergencies, and a resource department for others. Departments which have been assigned co-ordinating responsibilities in connection with their normal functions will have similar co-ordinating responsibilities for emergency planning. 4836

The Emergency Planning Secretariat (EPS) has been set up in the Privy Council Office to be responsible for general policy development and to facilitate the co-ordination of planning within the federal government. One of its main functions is the development, in consultation with departments, of a clear definition of departmental responsibilities in relation to emergency preparedness, with its recommendations to be considered by the Inter-departmental Committee on Emergency Preparedness. Solutions which result will be incorporated into guidelines for consideration by Cabinet, and possibly for subsequent publication as an Order-in-Council to replace the existing Civil Emergency Measures Planning Order. In keeping with the principle that handling emergencies is, in general, an extension of normal functions, responsibility to Parliament for preparedness and (at least in the initial stages of an emergency) for action, would rest with the Minister responsible for the most closely related normal function. 4838

Regional Directors

Under the direction of the Director General, the directors liaise between the federal and provincial governments and private organizations within the region, on civil emergency planning matters. 4850

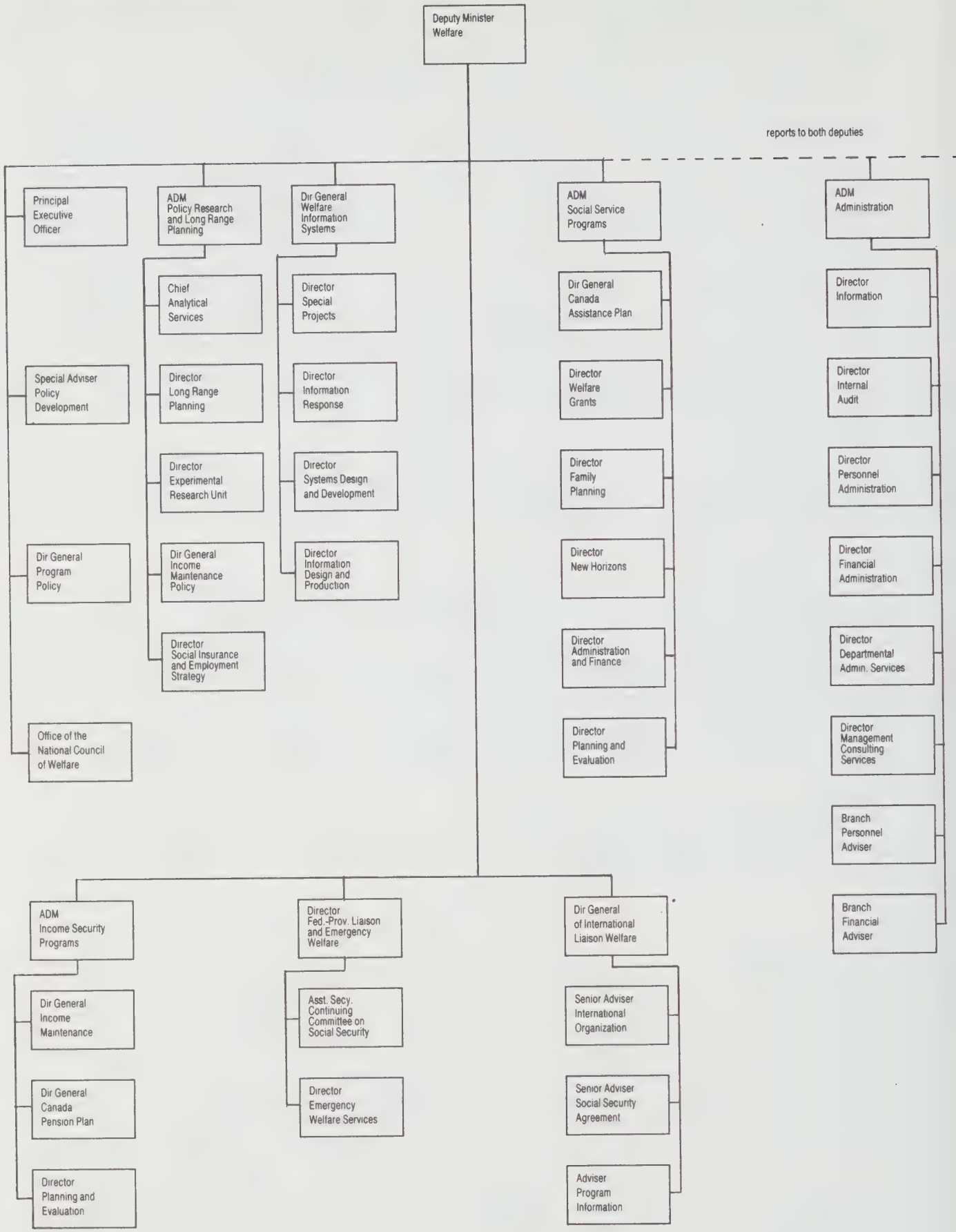
Planning Order

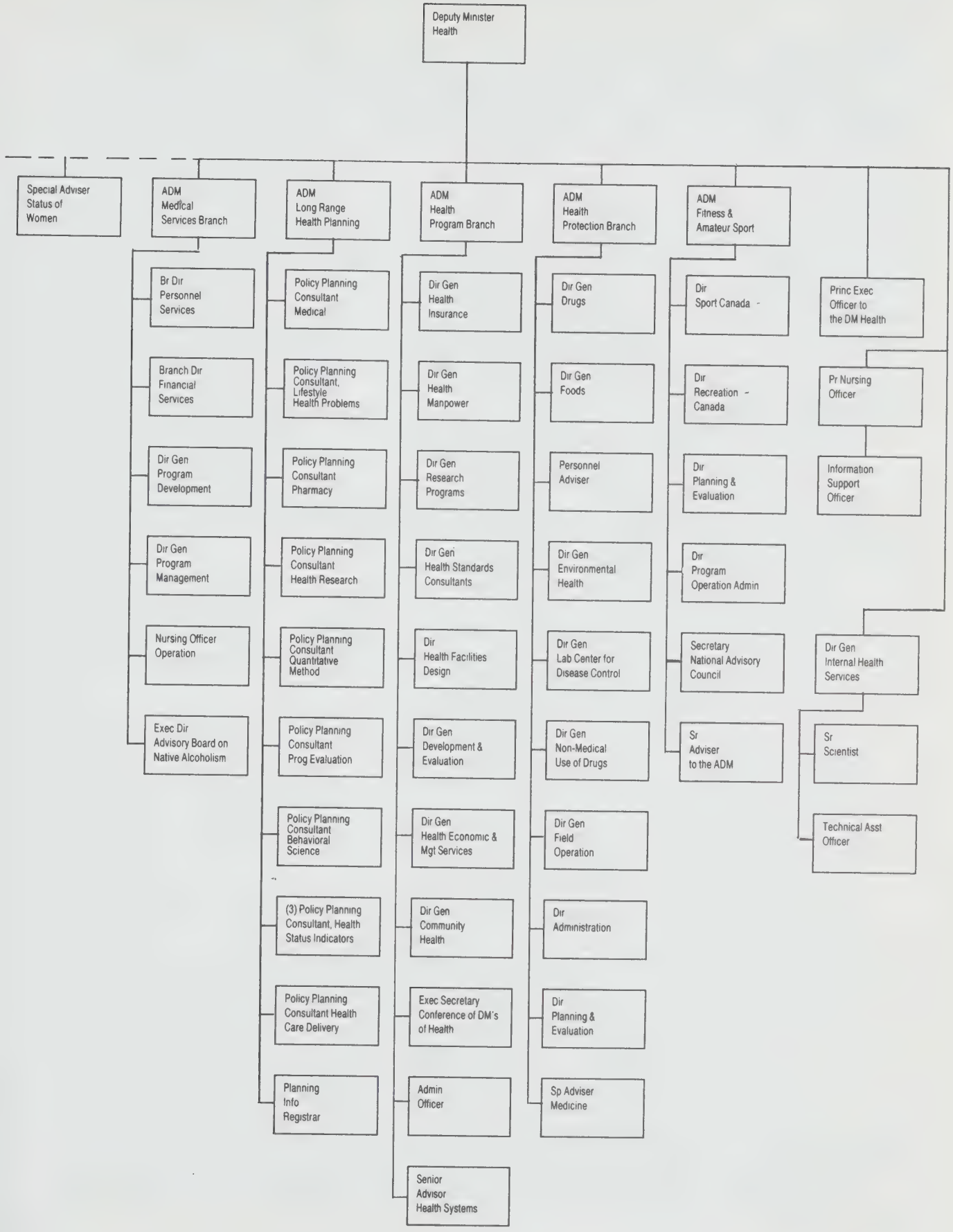
The Civil Emergency Measures Planning Order defines the civil emergency powers, duties and functions of the ministers of federal departments and agencies having immediate responsibilities in the event of a war emergency. Included in this category are the departments of Agriculture, External Affairs, Finance, Fisheries, Justice, Labour, Manpower and Immigration, National Defence, National Health and Welfare, Post Office, Public Works, Solicitor General, Supply and Services (formerly Defence Production), Transport, Bank of Canada, Canadian Broadcasting Corporation, Central Mortgage and Housing Corporation, and Royal Canadian Mounted Police. 4855

Under the *Government Organization Acts of 1966, 1969, and 1970* some of these powers, duties and functions were transferred to other ministers, notably Communications and Environment.

Department of National Health and Welfare

TBS Chart - 1 January 1976




Deputy Minister Health
Special Adviser Status of Women
ADM Medical Services Branch
ADM Long Range Health Planning
ADM Health Program Branch
ADM Health Protection Branch
ADM Fitness & Amateur Sport
Br Dir Personnel Services
Branch Dir Financial Services
Dir Gen Program Development
Dir Gen Program Management
Nursing Officer Operation
Exec Dir Advisory Board on Native Alcoholism
Policy Planning Consultant Medical
Policy Planning Consultant, Lifestyle Health Problems
Policy Planning Consultant Pharmacy
Policy Planning Consultant Health Research
Policy Planning Consultant Quantitative Method
Policy Planning Consultant Prog Evaluation
Policy Planning Consultant Behavioral Science
(3) Policy Planning Consultant, Health Status Indicators
Policy Planning Consultant Health Care Delivery
Planning Info Registrar
Dir Gen Health Insurance
Dir Gen Health Manpower
Dir Gen Research Programs
Dir Gen Health Standards Consultants
Dir Health Facilities Design
Dir Gen Development & Evaluation
Dir Gen Health Economic & Mgt Services
Dir Gen Community Health
Exec Secretary Conference of DM's of Health
Admin Officer
Senior Advisor Health Systems
Dir Gen Drugs
Dir Gen Foods
Personnel Adviser
Dir Gen Environmental Health
Dir Gen Lab Center for Disease Control
Dir Gen Non-Medical Use of Drugs
Dir Gen Field Operation
Dir Administration
Dir Planning & Evaluation
Sp Adviser Medicine
Dir Sport Canada
Dir Recreation - Canada
Dir Planning & Evaluation
Dir Program Operation Admin
Secretary National Advisory Council
Sr Adviser to the ADM
Princ Exec Officer to the DM Health
Pr Nursing Officer
Information Support Officer
Dir Gen Internal Health Services
Sr Scientist
Technical Asst Officer

4901 Department of National Health and Welfare*

Head Office

Brooke Claxton Building
Tunney's Pasture
Ottawa, Ontario
K1A 0K9

Minister

The Hon. Marc Lalonde P.C., M.P.

Principal Officers

Deputy Ministers
Health ..... Jean Lupien
Welfare ..... Bruce S. Rawson

Historical Background

4902 The department, established in 1944 by the *Department of National Health and Welfare Act* (now RSC 1970 c. N-9) was originally formed in 1919 as the Department of Health. In 1928, this department merged with the Department of Soldiers' Civil Re-establishment in order to form the Department of Pensions and National Health. This department was replaced in 1944 by the Department of National Health and Welfare, and the Department of Veterans Affairs.

Overall Responsibilities

4905 The Minister has charge of matters relating to the promotion and preservation of the health, social security, and social welfare of Canadians. Under the authority of the Act, the Minister is responsible for:

4906 (a) investigation and research into public health and welfare;

4907 (b) the inspection and medical care of immigrants and seamen, and the provision of medical services for, and in conjunction with, the Canadian Coast Guard Service;

4908 (c) the supervision of public health facilities on railway, water, and all other forms of transportation;

4909 (d) the enforcement of rules and regulations made by the International Joint Commission relating to public health;

4910 (e) the promotion and conservation of the health of public servants, and other government employees;

4911 (f) the collection, publication and distribution, subject to the provisions of the *Statistics Act,* of information relating to public health, improved sanitation, and social and industrial conditions effecting the health of Canadians; and

4912 (g) co-operation with provincial authorities with a view to coordinating efforts made or proposed; preserving and improving the public health; and providing for the social security and welfare of the people of Canada.

Organization and Programs

4917 The department is composed of two broad sectors: Health and Welfare. Each sector is sub-divided into a number of branches.

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*text effective January 1976

Health

Medical Services Branch

The branch provides the services of health treatment, education, or assessment of various categories of persons. The principal activities are: Indian and Northern Health Services, Civil Aviation Medicine, Public Service Health, Immigration Medical Service, Quarantine and Regulatory, Prosthetic Services, and Emergency Health Services. 4920

Indian Health Service

The objective of the service is to provide or arrange for health services for eligible Registered Indians, in order to assist them in achieving a standard of health comparable to that of other Canadians. The development and extension of provincial hospitalization and medical care plans has facilitated the achievement of this objective in built-up areas of the provinces. However in more remote locations, Medical Services operates a number of nursing stations and other health facilities with back-up support from departmental hospitals at Moose Factory, and Sioux Lookout, Ontario; Norway House, and Hodgson, Manitoba; North Battleford, and Fort Qu'Appelle, Saskatchewan; Cardston, Gleichen, and Edmonton, Alberta. 4924

Northern Health Services

The service provides or arranges for health services for residents of the Yukon and Northwest territories in order to assist them in achieving a standard of health comparable to that of other Canadians. The Regional Directors of the Northwest Territories and the Yukon Territory are also the principal medical advisers to the territorial government commissioners. Departmental hospitals operate at Whitehorse and Mayo in the Yukon and at Inuvik, Frobisher, and Fort Simpson in the Northwest Territories. The department also provides a number of nursing stations and other health facilities throughout the territories. 4927

Civil Aviation Medicine

The activity assists the Department of Transport in protecting air passengers in Canada from flight hazards, by providing that department with medical advice on applicants for licensing or renewal of licences in the civil aeronautical field, and by investigation of human factors in aircraft accidents. 4930

Public Service Health

The activity promotes and conserves the health of federal public servants and other federal government employees by health counselling and examination services; to provide advice on health matters to line managers; and to provide or arrange for emergency treatment of illness or accidental injury. This service is provided by branch medical and para-medical personnel. 4932

Immigration Medical Service

The service advises the Department of Manpower and Immigration on the medical status of prospective immigrants to Canada, and other persons for whom that department is responsible. Provision also is made to provide or arrange medical care to certain classes of immigrants who may fall ill in transit or after arrival and who are not covered by medical insurance. 4934

Quarantine and Regulatory

Quarantine activities are directed towards enforcing measures prescribed under the *Quarantine Act,* and subsidiary legislation designed to prevent entry into 4939

Canada of cholera, plague, smallpox, and yellow fever; advising on measures generally for the protection of the country from invasion of infectious diseases; and supervising the health of travellers.

Prosthetic Services

4941 These activities provide rehabilitation services through the development, manufacture, and sale of prosthetic devices.

Emergency Health Services

4943 The service provides for the planning and provision of consultation advice and training for the continuity of government and the provisions of health services under emergency conditions.

Health Protection Branch

4947 The branch enforces in full or in part the *Food and Drugs Act,* the *Narcotic Control Act,* the *Hazardous Products Act,* the *Atomic Energy Control Act,* the *Canada Labour Code,* the *Radiation Emitting Devices Act,* and the *Department of National Health and Welfare Act.* The branch comprises the following:

Food Directorate

4949 It protects the Canadian public against health hazards related to food by ensuring safeguards in the manufacture, importation, sale, and advertising of foods.

Drugs Directorate

4952 It protects the Canadian public against health hazards and fraud related to drugs and cosmetics.

Environmental Health Directorate

4955 It undertakes a number of services and wide ranging research programs related to the impact of environmental factors on human health; by protecting the Canadian population from unknown or suspected chemical health hazards of the air and water; by assessing hazards and making recommendations concerning technological change, rate of change, human development, and the associated sociological changes as these may adversely affect the health and well-being of Canadians; and by ensuring the health and safety of radiation workers in establishments using X-rays or nuclear energy, and assessing and making recommendations concerning the radiation exposure to members of the public.

Laboratory Centre for Disease Control*

4959 The laboratory advises on medical microbiology and other laboratory fields associated with disease control in Canada (both at the national and international level); co-ordinates all provincial public health, hospital, and private clinical laboratories to provide national health surveillance and disease control systems; plans and implements inter-disciplinary research of an applied nature into the improvement of methods for the diagnosis of diseases and the follow-up of treatment; provides national reference centres; offers services in clinical chemistry, virology, bacteriology and associated medical laboratory fields (including the checking of medical kits, reagents and devices).

*incorrectly identified in the last edition as the Disease Directorate

Non-Medical Use of Drugs Directorate

The directorate provides effective assistance to Canadians in dealing with three main areas of concern relating to the problems created by the use of mood-altering substances: treatment, rehabilitation and prevention. 4962

Field Operations Directorate

The prime responsibility of this directorate is to enforce branch programs at the field level by inspecting food and drug manufacturing and distribution plants, and by monitoring recalls by manufacturers. The directorate educates the public on the nature of the branch programs. 4966

Health Programs Branch**

The branch provides financial and technical support to the provincially-administered programs which are designed to make high quality health services available to all Canadians at a reasonable cost. The execution of this responsibility entails the following activities which are conducted in close co-operation with provincial governments and their officials: 4972

(a) the administration of the Health Insurance Program under which financial assistance is provided to provincially-operated hospitals and medical care insurance plans. This program is carried out pursuant to the provisions of the *Medical Care Act* and the *Hospital Insurance and Diagnostic Services Act;* 4974

(b) the conduct of a Health Manpower Program designed to determine the national needs and to improve the quality, supply and utilization of health manpower. This includes the administration of the *Health Resources Fund Act* which provides for contributions to provinces for the construction, renovation, and basic equipment; of research establishments, teaching hospitals, and training facilities for health personnel, as well as the professional training grants under which assistance is provided to provinces for the training of health personnel; 4975

(c) the administration of the National Health Grants Program under which financial support is provided direct to provinces, organizations or individuals, for applied research of national interest in the health services field and for the training of researchers; 4976

(d) the provision of technical and professional consulting services to provincial governments, hospitals and other health organizations, in an effort to improve the quality and effectiveness of health care service; 4977

(e) the development and distribution of guidelines and information material directed to the promotion of healthy lifestyle habits in individuals; and 4978

(f) the promotion, co-ordination, development and acceptance, of Canadian standards for health and health care. 4979

Fitness and Amateur Sport Branch

The objectives of the program are to encourage, promote and develop fitness, physical recreation, and amateur sport in Canada. The program is carried on through grants-in-aid to national organizations involved in fitness, physical recreation, and amateur sport; to sports governing bodies; to provincial governments in aid of provincial programs; to individuals for training and research projects. The branch also provides advisory services and promotional support to those receiving grants-in-aid. 4991

**please refer to the chart at para. 4900 for names of branch sub-divisions

Long Range Health Planning Branch

4995 The purpose of this branch is to originate, develop or help put into practice ideas with major long-term health benefits to Canadians. It deals with the future in such areas as medicine, lifestyle, health care administration, sociology, health status indicators, pharmacy and quantitative methods, and focuses on major latent or emerging issues in the health field.

International Health Services

4998 This service has as its major objectives: the co-ordination of all the activities of the department in the international health field; the provision of advice to other federal departments and agencies on international health matters; and departmental representation as required at international meetings concerned with health. These responsibilities require that officers play a major role in interdepartmental committees concerned with the activities of organizations in which the department has a primary interest (such as the World Health Organization, the Pan American Health Organization, and the United Nations Commission on Narcotic Drugs). International Health is also responsible for co-ordinating within the department, all matters arising from the bilateral, cultural, and scientific agreements with France, Belgium, Federal Republic of Germany, and the U.S.S.R.

Welfare

5000 The Welfare side of the department was re-organized into two major operational components – Income Security Programs and Social Service Programs. In support of these operations are the Policy Research and Planning Branch and Welfare Information Systems.

Income Security Programs

5005 This branch is responsible for Income Maintenance and the Canada Pension Plan.

Income Maintenance

.5010 This program is responsible for the *Family Allowances Act* under which allowances are paid on behalf of all children resident in Canada and under the age of 18, who are maintained by their parents; and the payment of federal Old Age Security Pensions, which are available to everyone who can meet the age and residence requirements of the *Old Age Security Act,* and for the Guaranteed Income Supplement Program under which additional payments are available to old age security pensioners who have little or no income except their pension.

Canada Pension Plan

5011 This group administers the Canada Pension Plan, except for coverage and the collection of contributions which come under the jurisdiction of the Department of National Revenue (Taxation). The plan operates throughout Canada except in the Province of Québec where there is a closely co-ordinated social insurance counterpart. The plan is a contributory social insurance program designed to provide earnings-based retirement pensions for contributors. It also provides benefits to a disabled contributor and dependent children and, at the contributor's death, a lump sum benefit together with monthly benefits for a surviving spouse and dependent children. Retirement pensions under the plan were paid for the first time in 1967 and since 1970 are payable to persons aged 65 or over. Survivors' benefits were first paid in 1968 and disability pensions in 1970.

Social Services Programs

This branch is responsible for the Canada Assistance Plan, National Welfare Grants, Family Planning, and New Horizons. 5020

Canada Assistance Plan

The plan is a comprehensive measure through which the federal government may share in 50 per cent of the costs to provinces and municipalities of providing social assistance to needy persons and, up to 50 per cent of the costs of welfare services. Major emphasis is placed on the development and improvement of welfare services aimed at the lessening, removing or preventing the causes and effects of child neglect, and dependence on public assistance. The work activity clauses provide for cost-sharing of special programs to improve the motivation and work capacity of assistance recipients who have unusual difficulty in securing or retaining employment. 5025

National Welfare Grants

The program begun in 1962, is designed to contribute to the development and strengthening of welfare services in Canada by providing financial and consultative support to research, demonstration, experimental projects, and to individuals, governmental and non-governmental organizations. The program's main activities include grants for demonstration projects (innovative and developmental) and consultative activity by the staff. Liaison with provincial departments of welfare and major national voluntary agencies has strengthened the basis upon which decisions regarding policy and future funding rest. 5030

Family Planning

The essential purpose of this program is to ensure the accessibility and availability of family planning services to all Canadians who want them. The program provides information and consultative services to other governments, private organizations, and individuals. The family planning grant program provides financial support: for family planning demonstration and service programs operating under public or voluntary auspices; for the training of health and welfare professionals and other staff involved in family planning services; and for relevant research in family planning. 5035

New Horizons

This program, officially launched in 1972, operates regional offices in Vancouver, Edmonton, Winnipeg, Toronto, Montréal, Moncton, Charlottetown, Halifax, and St. John's. The program's basic objective is to enable groups of retired Canadians to plan and carry out, on a voluntary basis, activities which they design for themselves and for other members of their community. 5040

Administration Branch

This branch, which reports to both the Deputy Ministers of Health and Welfare, is comprised of Financial Administration, Personnel Administration, Information Directorate Services, Management Consulting Services, Internal Audit Directorate, and Departmental Administrative Services. 5050

Additional Information – may be obtained from the information directorate at head office. 5085

Parliamentary Committee – Standing Committee on Health, Welfare and Social Affairs, background papers may be obtained from the program area concerned. 5086

5087 **Auditor** – Auditor General of Canada.

Regional Offices – full addresses will follow in the next edition.

Statutes

5097 The Minister is responsible for the following statutes:

Atomic Energy Control Act (RSC 1970 c. A-19)
Blind Persons Act (RSC 1970 c. B-7)
Canada Assistance Plan Act (RSC 1970 c. C-1)
Canada Pension Plan Act (RSC 1970 c. C-5; Part II) as amended
Canada Shipping Act (RSC 1970 c. S-9; Part V) as amended
Department of National Health and Welfare Act (RSC 1970 c. N-9) as amended
Disabled Persons Act (RSC 1970 c. D-6)
Divorce Act (RSC 1970 c. D-8) as amended
Excise Tax Act (RSC 1970 c. E-13; Sec. 47)
Family Allowances Act (SC 1973 c. 44)
Fitness and Amateur Sport Act (RSC 1970 c. F-25) as amended
Food and Drugs Act (RSC 1970 c. F-27) as amended
Health Resources Fund Act (RSC 1970 c. H-4)
Hazardous Products Act (RSC 1970 c. H-3, Secs 9 & 10) as amended
Hospital Insurance and Diagnostic Services Act (RSC 1970 c. H-8)
Immigration Act (RSC 1970 c. I-2; Part III)
Indian Act (RSC 1970 c. I-6; *Indian Health Regulations)*
Medical Care Act (RSC 1970 c. M-8)
Narcotic Control Act (RSC 1970 c. N-1) as amended
Old Age Assistance Act (RSC 1970 c. O-5)
Old Age Security Act (RSC 1970 c. O-6) as amended
Public Works Health Act (RSC 1970 c. P-39)
Quarantine Act (RSC 1970 c. 33 [1st Supp.])
Radiation Emitting Devices Act (RSC 1970 c. 34 [1st Supp; Part IV])
Unemployment Assistance Act (RSC 1970 c. U-1)
Vocational Rehabilitation of Disabled Persons Act (RSC 1970 c. V-7)*

*powers, duties, and functions transferred from Minister of Manpower and Immigration (OIC P.C. 1973-752, 27 March 1973)

Advisory Council on the Status of Women*

Head Office
63 Sparks Street
Ottawa, Ontario

Mailing Address
P.O. Box 1541
Station "B"
Ottawa, Ontario
K1P 5R5

Minister

The Hon. Marc Lalonde, P.C., M.P.

Members of the Council

Executive Committee

Chairman, Katie Cooke (5/76) ..... Ottawa, Ont.
Vice-chairman, June Menzies (5/76) ..... Winnipeg, Man.
Vice-chairman, Yvette Rousseau (5/76) ..... Montréal, Qué.
Elected member, Maria Masson (5/77) ..... Québec, Qué.
Elected member, Catherine Wallance (5/76) ..... Fredericton, N.B.

Members

Shirley Black (5/78) ..... Regina, Sask.
Blanche Bourgeois (5/76) ..... Cocagne, N.B.
Mary Casey (5/77) ..... Halifax, N.S.
Ann Dea (5/78) ..... Edmonton, Alta.
Madeleine Gariépy Dubuc (5/77) ..... Outremont, Qué.
Norah Cassidy Frood (5/78) ..... Ottawa, Ont.
Jane Gibson (5/76) ..... Ancaster, Ont.
Jerry Goodis (5/78) ..... Toronto, Ont.
Esther Greenglass (5/77) ..... Toronto, 0nt.
Aline Guay (5/77) ..... Sherbrooke, Qué.
Grace Hartman (5/76) ..... Ottawa, Ont.
Bernice Hervieux (5/76) ..... Algoma Mills, Ont.
Raizel Macklovitch (5/78) ..... Montréal, Qué.
Mary Matthews (5/78) ..... Willowdale, Ont.
Norrie Preston (5/78) ..... Victoria, B.C.
Elizabeth Pedersen (5/78) ..... Calgary, Alta.
Joyce Samms (5/77) ..... Port-aux-Basques, Nfld.
Sarah Sark (5/77) ..... Rocky Point, P.E.I.
Doris Elizabeth Serne (5/78) ..... Saskatoon, Sask.
Audrey Shepherd (5/77) ..... Scarborough, Ont.
Claude-Armand Sheppard (5/77) ..... Montréal, Qué.
Ruth Spence (5/77) ..... Yellowknife, N.W.T.
Marthe Vaillancourt (5/77) ..... Arvida, Qué.
Joan C. Wallace (5/77) ..... Delta, B.C.
Jocelyn D. Ward (5/76) ..... Whitehorse, Yukon
(one vacancy)

Historical Background

The Advisory Council on the Status of Women was established by the Government on 31 May 1973. 5117

The Council ensures the implementation of the recommendations of the Royal Commission on the Status of Women, and advises the federal government on issues of interest and of concern to Canadian women.

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*text effective October 1975

At the same time as the Council reports to the federal government through the Minister, it has the right and the responsibility to report to both the public and to the press.

The 30 Council members are appointed by Governor-in-Council for three-year terms. The chairman and vice-chairmen serve in full-time paid capacity. They, together with two other members elected from the Council at large for one-year terms, form the Executive Committee of the ACSW.

Overall Responsibilities

5119 In keeping with recommendation 166 of the *Royal Commission on the Status of Women,* the specific terms of reference adopted by the ACSW are:

(a) to advise and consult the Government on matters pertaining to women and to report annually on the progress being made to improve the status of women in Canada;
(b) to undertake research on matters relevant to the status of women and to suggest research topics which can be carried out by governments, private business, universities, and voluntary associations;
(c) to establish programs to correct attitudes and prejudices adversely affecting the status of women;
(d) to propose legislation, policies, and practices in order to improve the status of women;
(e) to consult, on a continuing basis, with women's bureaus or similar provincial organizations, and with voluntary associations particularly those concerned with the problems of women; and
(f) to liaise with the United Nations' Commission on the Status of Women and other appropriate national or international organizations.

5116 **Additional Information** – Enquiries are addressed to the Executive Assistant.

5117 **Parliamentary Committee** – please refer to Privy Council Office as the council is sustained through a contribution from the Administration Program.

5118 **Auditor** – Latendresse & Latendresse, Chartered Accountants, Ottawa.

Medical Research Council*

Head Office

General Purpose Building
Tunney's Pasture
Ottawa, Ont.
K1A 0W9

Minister Designated

Minister of National Health and Welfare**

Members of Council

Chairman, Dr. G. Malcolm Brown (President of the MRC)
Vice-president, Dr. Pierre Boix (6/76)*** ..... Montréal, Qué.
Other members
- Dr. William E. Alexander (6/78) ..... Toronto, Ont.
- Dr. William R. Awrey (6/76) ..... Hamilton, Ont.
- Dr. Margaret R. Becklake (6/77) ..... Montréal, Qué.
- Dr. Danielle Bourgaux-Ramoisy (6/78) ..... Sherbrooke, Qué.
- Dr. T. Edward Cuddy (6/78) ..... Winnipeg, Man.
- Dr. Jean de Margerie (6/76) ..... Sherbrooke, Qué.
- Dr. Sergey Fedoroff (6/76) ..... Saskatoon, Sask.
- Dr. Jacques Genest (6/76) ..... Montréal, Qué.
- Dr. Nathan Kaufman (6/77) ..... Kingston, Ont.
- Dr. Dorothy J. Kergin (6/77) ..... Hamilton, Ont.
- Mme Mary Lamontagne (6/77) ..... Québec, Qué.
- Dr. Bernard Langer (6/76) ..... Toronto, Ont.
- Dr. Franklin W. Lovely (6/77) ..... Halifax, N.S.
- Dr. Keith L. MacCannell (6/77) ..... Calgary, Alta.
- Dr. Barry C. McBride (6/78) ..... Vancouver, B.C.
- Dr. Ernest E. McCoy (6/77) ..... Edmonton, Alta.
- Dr. Hugh McLennan (6/77) ..... Vancouver, B.C.
- Dr. Louis J. Poirier (6/78) ..... Québec, Qué.
- Mrs. Lorraine Sweatman (6/78) ..... Winnipeg, Man.
- Dr. Leslie S. Valberg (6/78) ..... London, Ont.

Associate members (ex officio)
- Vice-president (University Grants and Scholarships), NRC
- Director General (Research Programs), Department of National Health and Welfare

Principal Officers

President ..... Dr. G. Malcolm Brown
Secretary of the Council ..... Miss Dorothy J. Wright

Historical Background

The Medical Research Council was established under section 3 of the *Medical Research Council Act* (RSC 1970 c. M-9). Since 1960, it had operated as a virtually autonomous subsidiary of the National Research Council. 5152

The Council, a Crown corporation, is designated as a departmental corporation (Schedule B) within the meaning and purpose of the *Financial Administration Act.*

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*text effective April 1975
**OIC P.C. 1968-1709, 30 Aug 1968
***denotes month and year of appointment expiry date

(OIC P.C. 1969-1027, 20 May 1969; SOR/69-257). The Council is an agent of Her Majesty.

Overall Responsibilities

5153 The primary function of the Council is to promote and support research in the health sciences in Canada. To this end it maintains a balanced program of support to research trainees and research investigators, to the costs of research programs in Canadian universities, hospitals and related institutes, and to promotional activities designed to stimulate new research effort in significant areas.

5155 The Council is responsible for the administration of the *Queen Elizabeth II Research Fund Act* (see para 5951).

Organization and Programs

5157 The council comprises a president, 21 other members who are appointed by Governor-in-Council, and two associate members. The council also has the assistance of over 150 scientists (drawn chiefly from the universities) who serve on its standing committees. The administration of Council's activities is carried out by a staff located in Ottawa under the direction of the president.

Grants Program

5158 Operating grants are provided to assist in defraying the costs of basic, applied, developmental or clinical research initiated and carried out in the health science complexes of Canadian universities and their affiliated institutions, and in other faculties or institutes when the proposed research is highly relevant to health. Grants may also be provided for the purchase of items of specialized equipment required for approved research in the health sciences.

Awards Programs

5159 The council provides salary support for a limited number of full-time investigators in Canadian universities and the council has a number of programs designed to provide opportunities for advanced training in research in the health sciences at both the pre- and post-doctoral level.

Special Programs

5160 A number of programs are available for the development and support of research in areas where research is not adequately developed, and in highly productive fields where major contributions can be expected. Special grants are also available as a means of encouraging collaborative or interdisciplinary research in the health sciences. Limited support is also provided for approved symposia and workshops, international scientific activities and exchanges.

5161 **Additional Information** – enquiries should be addressed to the secretary of the council.

5162 **Parliamentary Committee** – Standing Committee on Health, Welfare and Social Affairs.

5163 **Auditor** – Auditor General of Canada.

National Advisory Council on Fitness and Amateur Sport*

Head Office

Journal Building North
365 Laurier Avenue, West
Ottawa, Ontario
K1A 0X6

Minister

Minister of National Health and Welfare

Members of the Council

Chairman, Philippe de Gaspé Beaubien (12/75)** ..... Montréal, Qué.
Vice-chairman, John Pelech (12/75) ..... Hamilton, Ont.
Other Members
- Paul Arseneault (12/75) ..... Montréal, Qué.
- Dr. Claude Bertrand (12/75) ..... Montréal, Qué.
- Dr. Daniel Boulet (12/76) ..... Neufchâtel, Qué.
- Rémi Cloutier (12/75) ..... Lorraine, Terrebonne, Qué.
- Mrs. Faye Eccleston (12/76) ..... Vancouver, B.C.
- Ken Galanchuk (12/75) ..... Winnipeg, Man.
- Don Goodwin (12/75) ..... Toronto, Ont.
- Miss Ann Hall (12/76) ..... Edmonton, Alta.
- Robert Hall (12/76) ..... Salmon Arm, B.C.
- Maurice Harquail (12/75) ..... Campbellton, N.B.
- Paul Henderson (12/75) ..... Toronto, Ont.
- Douglas Hilland (12/75) ..... Calgary, Alta.
- Henry Janzen (12/76) ..... Winnipeg, Man.
- Terry Kelly (12/75) ..... Oshawa, Ont.
- Miss Patricia Lawson (12/76) ..... Saskatoon, Sask.
- Paul Lucier (12/75) ..... Whitehorse, Yukon
- Mrs. Van MacDonald (12/75) ..... Lucerne, Qué.
- William McEwen (12/75) ..... Vancouver, B.C.
- Dr. Joseph MacInnis (12/76) ..... Toronto, Ont.
- Mrs. Claire Marcil-Faubert (12/76) ..... Montréal, Qué.
- Mrs. Marlene B. Mullenger (12/76) ..... Halifax, N.S.
- Mrs. Elizabeth D. Murphy (12/76) ..... St. John's, Nfld.
- Mrs. M. Elizabeth Neal (12/76) ..... Unionville, Ont.
- Charles E. Ryan (12/75) ..... Charlottetown, P.E.I.
- Mrs. Marilyn Savage (12/76) ..... West Hill, Ont.
- Mrs. Gwen Smith (12/76) ..... Edmonton, Alta.
- Mrs. Jean Valentino (12/76) ..... Minto, N.B.

Principal Officer

Executive Director ..... Jocelyn St-Denis

Historical Background

The National Advisory Council on Fitness and Amateur Sport was created in 1961 under the *Fitness and Amateur Sport Act* (now RSC 1970 c. F-25). The council consists of thirty members appointed by the Governor-in-Council to hold office for a

5177

*text effective September 1975
**denotes month and year of appointment expiry

term not exceeding three years. The Governor-in-Council designates one of the members to be chairman. The council's mandate, as specified in the Act, is to advise the Minister on all matters relating to fitness and amateur sport.

Organization and Programs

5179 The council is presently organized structurally in three committees – Fitness, Sport, and Recreation – in order to look at specific problem areas more effectively. Council, as a whole, meets generally twice a year and the committees four times a year.

5182 **Additional Information** – from the executive director at head office.

5183 **Parliamentary Committee** – Standing Committee on Health, Welfare and Social Affairs.

5184 **Auditor** – Auditor General of Canada.

National Council of Welfare*

Head Office

Brooke Claxton Building
Ottawa, Ontario
K1A 0K9

Minister

Minister of National Health and Welfare

Members of the Board

Chairperson, Ms. Darlene Gernscheid (2/78)** ..... Winnipeg, Man.
Other Members
James Albert (3/76) ..... Ottawa, Ont.
Morris Bartlett (3/76) ..... St. John's Nfld.
Ms. Helen Bastien (3/77) ..... Montréal, Qué.
Ms. Raymonde Bélanger (3/76) ..... Québec City, Qué.
Ms. Estelle Belliveau (3/77) ..... Church Point, N.S.
Ms. Jean Blanchard (3/77) ..... Charlottetown, P.E.I.
Brian Carter (3/76) ..... Vancouver, B.C.
Ms. Joan Clark (3/77) ..... Toronto, Ont.
Ms. Marjorie Hartling (3/76) ..... Ottawa, Ont.
Al Hyndman (3/76) ..... Edmonton, Alta.
Ms. Jacqueline Jacob (3/77) ..... Québec City, Qué.
Ms. Marguerite Legris (3/76) ..... Montréal, Qué.
Ms. Alice Lupton (3/77) ..... Hamilton, Ont.
Ms. Janine Martin (3/76) ..... Trois-Pistoles, Qué.
Ms. Céline Morin (3/77) ..... Québec City, Qué.
Ms. Janet Ross (3/77) ..... Toronto, Ont.
Ms. Yolande Savoie (3/77) ..... Bouctouche, N.B.
Al Skagen (3/77) ..... Moose Jaw, Sask.
Ms. Judy Stainsby (3/76) ..... Vancouver, B.C.
Larry Taman (3/76) ..... Toronto, Ont.

Principal Officer

Director ..... Edward Tamagno

Historical Background

The National Council of Welfare was established by the *Government Organization Act, 1969* which amended the *Department of National Health and Welfare Act* and constituted the council as a citizens' advisory body to the Minister. 5202

Overall Responsibilities

The council consists of a Chairman, appointed for a term of three years, and 20 members appointed for terms of two years each. All are private citizens and serve in their personal capacities rather than as representatives of organizations or agencies. The membership of the council encompasses a diverse range of welfare-related interests. These include past and present welfare recipients active in welfare rights, public housing tenants and other low-income citizens' groups, and social workers and others involved in social service associations, private welfare agencies, and social work education. Retiring members of the council are eligible for re- 5203

*text effective September 1975
**denotes month and year of appointment expiry

appointment for a second term. All appointments are made by the Governor-in-Council and are held during pleasure.

The function of the council is to advise the Minister in respect of such matters relating to welfare as the Minister may refer to the council for its consideration or the council considers appropriate.

Organization and Programs

5204 Reports by the National Council of Welfare have dealt with income security, social employment, community organization, nutrition, legal aid/legal services, children in poverty, low-income consumers, poor people's groups and poverty coverage in the press. The National Council of Welfare initiated the National Poor People's Conference held in January 1971, the seminar on low-income group organization held in October 1972, and the seminar on organizing for social action held in November 1974.

The Office of the National Council of Welfare carries out research and other support activities for the National Council of Welfare and performs an ongoing liaison role between the federal department and organizations of the poor and related bodies across Canada.

The *Bulletin of Canadian Welfare Law,* edited for the Office of the National Council of Welfare by the Welfare Law Project at the Osgoode Hall Law School of York University (formerly at the University of British Columbia Law School), is published twice yearly by the Council office. A directory of low-income citizen groups in Canada, prepared by the Council office, is published annually.

5207 **Additional Information** – may be obtained by writing to the director.

5208 **Parliamentary Committee** – Standing Committee on Health, Welfare and Social Affairs.

5209 **Auditor** – Auditor General of Canada.

Pension Appeals Board*

Head Office

P.O. Box 6567
Postal Terminal
Ottawa, Ontario
K1G 3H9

Minister

Minister of National Health and Welfare**

Members of the Board‡

Chairman, The Honourable Mr. Justice André N. Déchène ..... Superior Court of Alberta, Edmonton
Vice-chairman ..... (vacant)
Other Members
The Honourable Mr. Justice Jacques Boucher ..... Superior Court of Québec, Hull
The Honourable Mr. Justice Samuel S. Bard ..... Superior Court of Québec, Montréal
The Honourable Mr. Justice John N. Bugold ..... Superior Court of New Brunswick, Fredericton
His Honour Judge M. Tyrwhitt-Drake ..... County Court of Victoria, Victoria, B.C.
His Honour Judge Elmer E. Smith ..... Judicial District of Ottawa-Carleton, Ottawa, Ont.
His Honour Judge Neal Primrose ..... Supreme Court of Alberta, Edmonton
His Honour Judge Wilfred R. DuPont ..... District Court, Cochrane, Ont.

Principal Officer

Registrar ..... J. Bonneau

Historical Background

The board was established in 1964 under the *Canada Pension Plan* (now RSC 1970 c. C-5, as amended). 5226

Overall Responsibilities

The board hears appeals under the *Canada Pension Plan,* the *Québec Pension Plan,* and may also hear appeals under section 86 of the *Unemployment Insurance Act.* 5227

Decisions of the board are registered and published as *Employment Benefits and Pension Guide* (which constitute part of the "Topical Law Reports" published by CCH (Canada) Limited). 5228

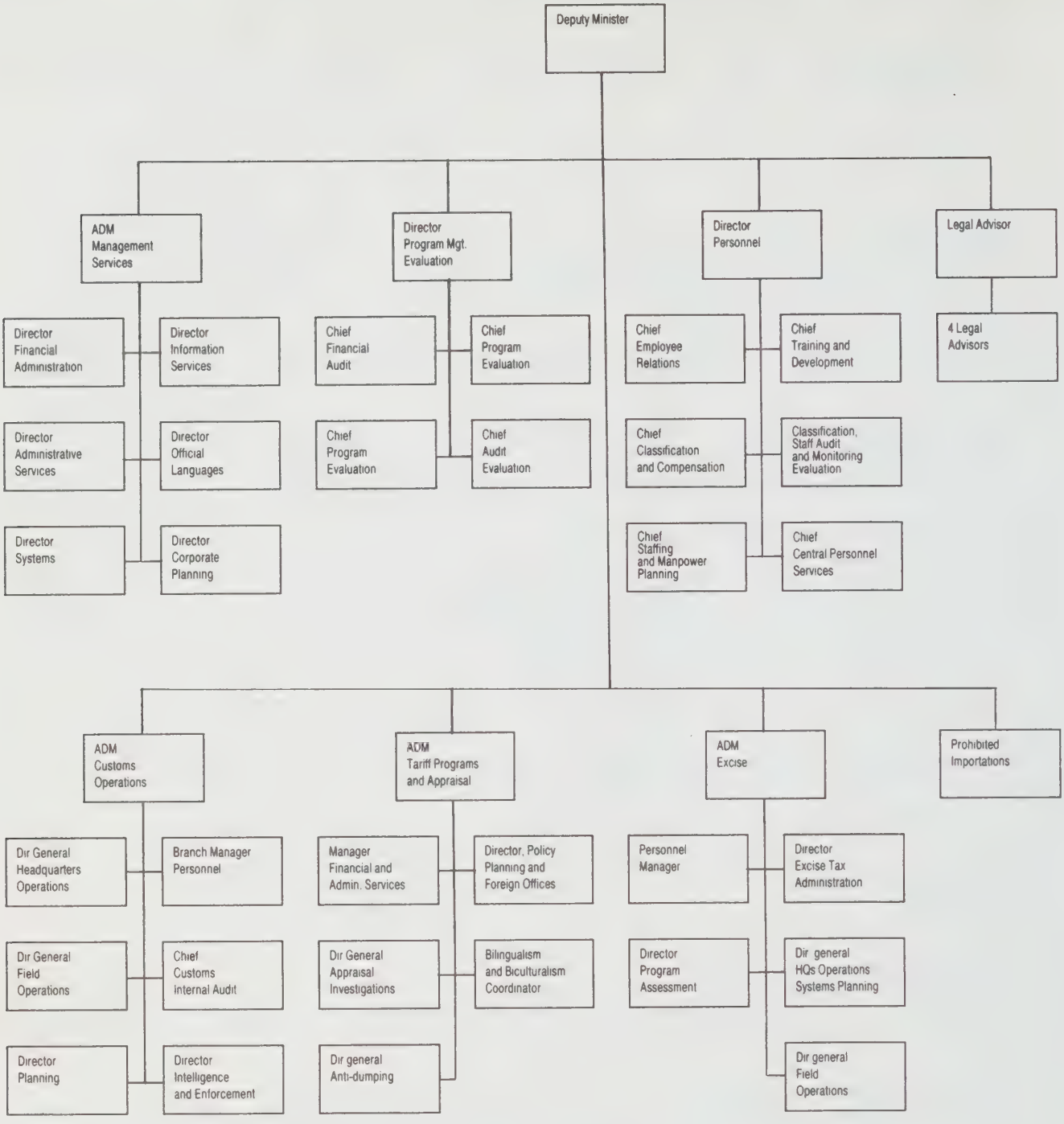
The *Pension Appeals Board Rules of Procedure* are published in Part II of the *Canada Gazette.* 5229

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*text effective September 1975
**for the purposes of the *Canada Pension Plan*
‡all appointments are "at pleasure"
Editor's note: although the *Québec Pension Plan* does not refer to the board by name, but rather cites a "Review Committee", the Québec Government passed an order-in-council stating that for the purposes of the QPP a "Review Committee" was the Pension Appeals Board.

5300 Department of National Revenue (Customs and Excise)

TBS Chart - 1 April 1975



Department of National Revenue (Customs and Excise)* 5301

Head Office

Connaught Building
MacKenzie Avenue
Ottawa, Ontario
K1A 0L5

Minister

The Hon. Jack S. G. (Bud) Cullen, P.C., M.P.

Principal Officers

Deputy Minister ..... J. Peter Connell
Assistant Deputy Ministers
- Tariff Programs and Appraisal ..... André Senecal
- Customs Operations ..... J. Norman Leigh
- Excise ..... Howard Perrigo
- Management Services ..... E. Alex McIntyre

Historical Background

Until World War I, the federal government financed its operations from indirect taxes, customs duties, and excise taxes. To ease the financial burden of the war effort, direct taxation was introduced in 1916 by means of an excess business profits tax, followed the next year by an income tax on individuals and corporations. 5302

The Department of National Revenue was established in 1927 by the *Department of National Revenue Act* (now RSC 1970 c. N-15).

The department has two components: Customs and Excise, and Taxation‡. Each is headed by a deputy minister and each is administered as an independent department.

Overall Responsibilities

The Department of National Revenue (Customs and Excise) is responsible for: 5303

(a) assessing and controlling duties and taxes on imported and domestically produced goods;
(b) controlling the international movement of persons and goods;
(c) providing Canadian industry with the protection to which it is entitled under the customs laws; 5305
(d) providing information and services necessary to full understanding of – and voluntary compliance with – the requirements of customs and excise laws and regulations;
(e) administering the *Customs Act,* the *Customs Tariff,* the *Anti-dumping Act,* the *Excise Act, and the Excise Tax Act;* 5306
(f) administering, in part, the statutes of other government departments and agencies, where they concern the international movement of persons and goods; and
(g) collecting customs and excise duties and taxes.

*text effective April 1975; names updated to October 1975
‡see para 5450

Organization and Programs

5310 Customs and Excise comprises three operational branches – Tariff Programs and Appraisals; Customs Operations; Excise, while Management Services handles administrative matters.

Tariff Programs and Appraisal Branch

5315 The Tariff Programs and Appraisal Branch is responsible for the following:

(a) appraises *value for duty,* and determines tariff classification and *Made in Canada* status of imported goods;
(b) investigates violations of customs laws and regulations;
(c) investigates alleged cases of *dumping* of imported goods;
(d) carries out *value for duty,* and anti-dumping investigations in foreign countries;
(e) administers the government's *Import Surveillance Program System* (i.e. to identify imports from counties that allow deferral, remission, or rebate of corporate tax paid on goods that are exported);
(f) audits import entries, and processes refund claims, under the Machinery Remission programs.
(g) administers quotas and voluntary restraint certificates, under the *Export and Import Permits Act;* and
(h) participates in the initiation and formulation of economic and other policies, laws and regulations that have trade or industrial implications.

Customs Operations Branch

5320 The branch has the following responsibilities:

(a) examines and clears vehicles, goods, and passengers entering or leaving Canada and collects whatever duties or taxes may apply;
(b) seizes or rejects prohibited goods, apprehends and detains persons importing illicit narcotics, and ensures compliance with the control measures embodied in other departments' legislative programs. Processes cases where seizure has been made, because of breaches of customs or excise laws;
(c) reviews import entries and supporting invoices, to ensure their accuracy and uniform application, and handles refund claims for customs duty and taxes paid in error, for goods damaged in transit or for goods landed which are not those ordered;
(d) investigates claims filed by manufacturers and other to recover duties and taxes paid on imported goods that are later re-exported, or used in Canada in the production of certain articles for home consumption or export;
(e) audits production and sales records, under the *Automotive Remission Programs;*
(f) ensures that transportation companies and private users comply with the laws and regulations governing the use of non-duty paid transportation equipment in domestic service in Canada. Ensures that all goods conveyed to *Customs Bonded Warehouses* are duty and tax paid or exported or destroyed within prescribed time limits; and
(g) in general, enforces all customs laws and regulations.

Excise Branch

5325 This branch has the following responsibilities:

(a) determination of value and classification of goods for tax assessment purposes;
(b) collection of sales and excise taxes on domestic goods, and licensing of manufacturers and wholesalers;

(c) investigations into suspected fraud or evasion;
(d) audit of records of manufacturers and wholesalers to verify accuracy of tax liability reported;
(e) verification of claims for refund of sales and excise taxes paid and refundable under specific conditions; and
(f) collection of excise duties, the licensing and controlling the operation of distilleries, breweries and other plants that use alcohol in their product, tobacco manufacturers and other premises that operate under the *Excise Act.*

Regional Offices – Customs

5328

Atlantic Region
Halifax Insurance Bldg.
5670 Spring Garden Road
P.O. Box 1658
Halifax, N.S.
B3J 2Z8

Montréal Region
400 Youville Street
Montréal, Qué.
H2Y 3N4

Hamilton Region
10 John St. S.
P.O. Box 989
Hamilton, Ont.
L8N 3V8

Toronto Region
55 Bloor Street, West
P.O. Box 10, Postal Station "A"
Toronto, Ontario
M5W 1A3

Winnipeg Region
Federal Bldg.
269 Main St.
Winnipeg, Manitoba
R3C 1B2

Calgary Region
134 - 11 Ave. S.E.
Calgary, Alberta
T2G 0X5

Québec Region
2 St. André St.
P.O. Box 2267
Québec City, Qué.
G1K 7P6

Ottawa Region
52 Nicholas St.
Ottawa, Ont.
K1N 7B8

London Region
111 Waterloo St.
P.O. Box 5940, Terminal "A"
London, Ontario
N6A 4T9

Windsor Region
185 Ouellette St.
Windsor, Ontario
N9A 4H7

Regina Region
104 Towne Square
1919 Rose Street
Regina, Sask.
S4P 3P1

Vancouver Region
1001 West Pender St.
Vancouver, B.C.
V6E 2M7

Regional Offices – Excise

5331

Atlantic Region
Halifax Insurance Building
5670 Spring Garden Road
P.O. Box 1658
Halifax, N.S.
B3J 2Z8

Montréal Region
515 St. Catherine Street, West
P.O. Box 6092
Montréal, Québec
H3C 3H3

Québec Region
P.O. Box 9664
Sainte Foy, Québec
G1V 4C2

Ottawa Region
Teron Building
219 Argyle Avenue
P.O. Box 8257
Ottawa, Ont.
K1G 3H7

5332 Hamilton Region
Stelco Towers
100 King Street, West
P.O. Box 588
Hamilton, Ont.
L8N 3K7

Toronto Region
25 St. Clair Avenue, East
P.O. Box 100, Station "Q"
Toronto, Ont.
M4T 2L7

Winnipeg Region
Royal Bank Building
220 Portage Avenue
Winnipeg, Man.
R3C 0A5

Vancouver Region
460 Nanaimo Street
P.O. Box 69090, Station "K"
Vancouver, B.C.
V5K 4X2

London Region
Dominion Public Building
457 Richmond Road
P.O. Box 5548, Terminal "A"
London, Ont.
N6A 4R3

Waterloo Region
Waterloo Square Building
75 King Street, South
Waterloo, Ont.
N2J 1P2

Calgary Region
MacLeod Place
5920 MacLeod Trail, South
P.O. Box 5555, Station "A"
Calgary, Alta.
T2H 2C8

5335 **Additional Information** – from the applicable regional office, or from the Information Services at head office.

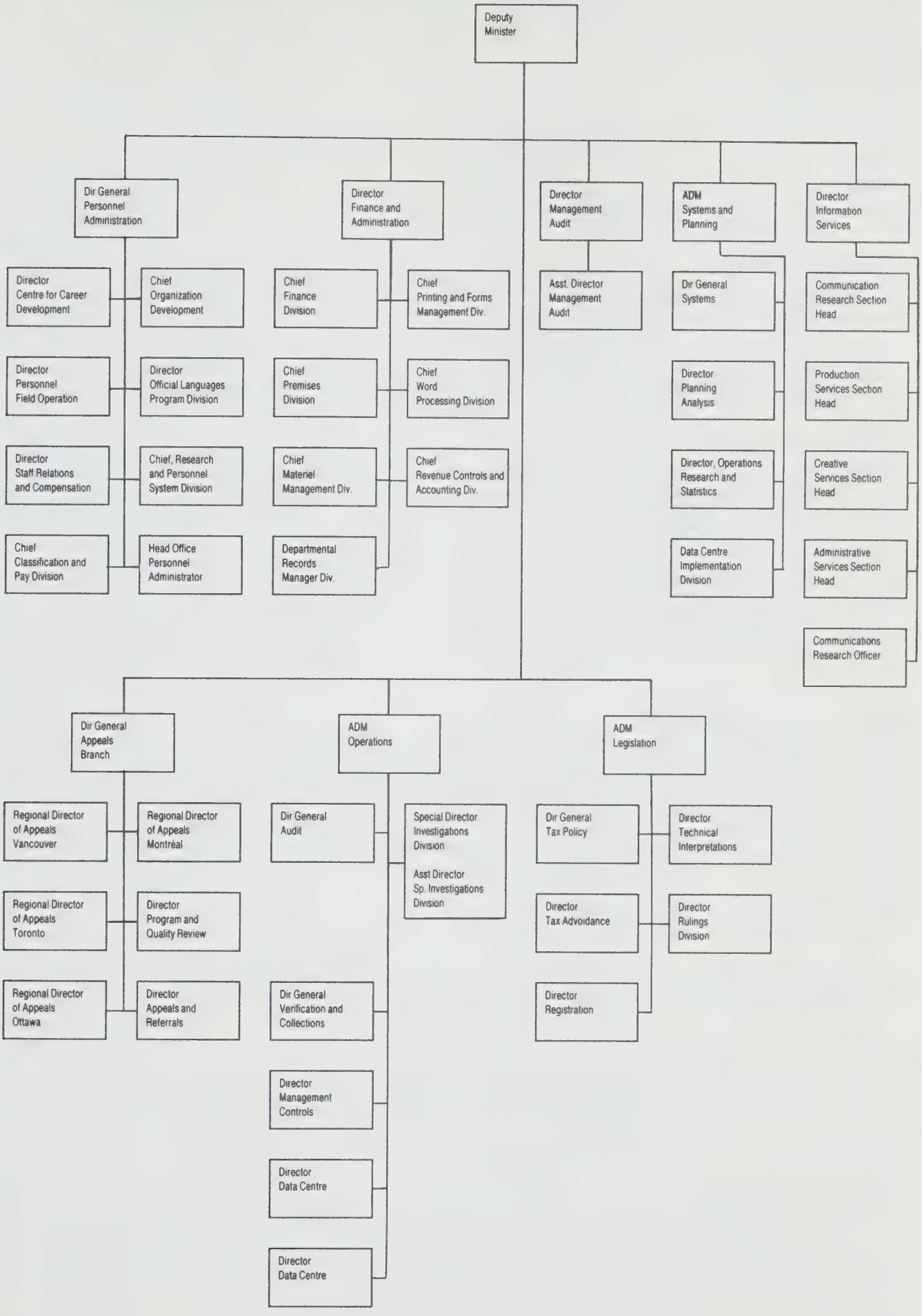
5336 **Parliamentary Committee** – none.

5337 **Auditor** – Auditor General of Canada.

5338 **Statutes** – (see para 5495).

Department of National Revenue (Taxation)

TBS Chart - 1 April 1975



5451 Department of National Revenue (Taxation)*

Head Office

875 Heron Road
Ottawa, Ontario
K1A 0L8

Minister

The Hon. Jack S. G. (Bud) Cullen, P.C., M.P.

Principal Officers

Deputy Minister ..... John S. Hodgson
Assistant Deputy Ministers
Legislation ..... Harry E. Garland
Operations ..... Sidney F. Hobart
Systems and Planning ..... Robert W. Arbuckle

Historical Background

5452 Until World War I, the federal government financed its operations from indirect taxes, customs duties, and excise taxes. To ease the financial burden of the war effort, direct taxation was introduced in 1916 by means of an excess business profits tax, followed the next year by an income tax on individuals and corporations.

5453 The Department of National Revenue was established in 1927 by the *Department of National Revenue Act* (now RSC 1970 c. N-15).

The department has two components: Customs and Excise, and Taxation**. Each is headed by a deputy minister and each is administered as an independent department.

Overall Responsibilities

5455 The department assesses and collects income taxes, succession duties, gift taxes, Canada Pension Plan contributions and Unemployment Insurance premiums due under federal and provincial statutes, and administers various tax credit plans on behalf of requesting provinces. In meeting these objectives, the department attempts to facilitate and encourage voluntary compliance with the tax laws of the land and deter tax evasion and tax avoidance.

Organization and Programs

5460 Taxation is divided into three main branches each headed by an assistant deputy minister: Legislation, Operations, Systems and Planning.

Legislation Branch

5465 This branch is responsible for the interpretation and uniform application of tax legislation and policies. In addition, it investigates cases of suspected tax avoidance.

Operations Branch

5475 This branch plans and evaluates the audit, verification, and collection operations of the department. It conducts special investigations and carries out prosecution of taxpayers in cases of tax evasion.

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*text effective April 1975; names updated to October 1975
**see para 5450

Systems and Planning Branch

This branch is responsible for long-range planning, electronic data processing, research and analysis. 5485

Regional Offices

District Taxation Offices are located in the following cities: 5488

Sir Humphrey Gilbert Bldg.
165 Duckworth St.
St. John's, Nfld.
A1C 5X6

Ralston Bldg.
1557 Hollis St.
Halifax, N.S.
B3J 2T5

New Post Office Bldg.
Canterbury St.
Saint John, N.B.
E2L 4H9

50 Couture St.
P.O. Box 1300
Sherbrooke, Qué.
J1H 4G9

11 McQuaig St. E.
Rouyn, Qué.
J9X 3B5

385-387 Princess St.
Kingston, Ont.
K7L 1C1

Mackenzie Bldg.
36 Adelaide St. E.
Toronto, Ont.
M5C 1J7

National Revenue Bldg.
166 Frederick St.
Kitchener, Ont.
N2H 2M4

388 Dundas St.
London, Ont.
N6B 1V7

Federal Bldg.
19 Lisgar St. S.
Sudbury, Ont.
P3E 3L5

Dominion Bldg.
97 Queen St.
Charlottetown, P.E.I.
C1A 7N1

Federal Bldg.
Dorchester St.
P.O. Box 1300
Sydney, N.S.
B1P 6K3

165 Dorchester St. S.
Québec, Qué.
G1K 7L3

National Revenue Bldg.
305 Dorchester Blvd. W.
Montréal, Qué.
H2X 1A6

Century Bldg.
360 Lisgar St.
Ottawa, Ont.
K1A 0L9

New Federal Bldg.
11 Station St.
Belleville, Ont.
K8N 2S3

National Revenue Bldg.
150 Main St. W.
Hamilton, Ont.
L8N 3E1

Federal Bldg.
32-46 Church St.
St. Catharines, Ont.
L2R 3B9

Canadian Imperial
Bank of Commerce
100 Ouellette Ave.
Windsor, Ont.
N9A 5S8

Revenue Bldg.
201 North May St.
Thunder Bay, Ont.
P7C 3P5

5490 Revenue Bldg.
391 York Ave.
Winnipeg, Man.
R3C 0P5

Canadian Imperial
Bank of Commerce Bldg.
201-21st St. East
Saskatoon, Sask.
S7K 0A8

Federal Public Bldg.
9820-107th St.
Edmonton, Alta.
T5K 1E8

1110 West Georgia St.
Vancouver, B.C.
V6E 3H8

Income Tax Bldg.
1955 Smith St.
Regina, Sask.
S4P 2N9

Calgary Public Bldg.
205-8th Ave. S.E.
Calgary, Alta.
T2G 0L1

Federal Bldg.
277 Winnipeg St.
Penticton, B.C.
V2A 1N6

1415 Vancouver St.
Victoria, B.C.
V8V 3W4

5492 **Additional Information** – may be obtained from the information services branch.

5493 **Parliamentary Committee** – Standing Committee on Public Accounts.

5494 **Auditor** – Auditor General of Canada.

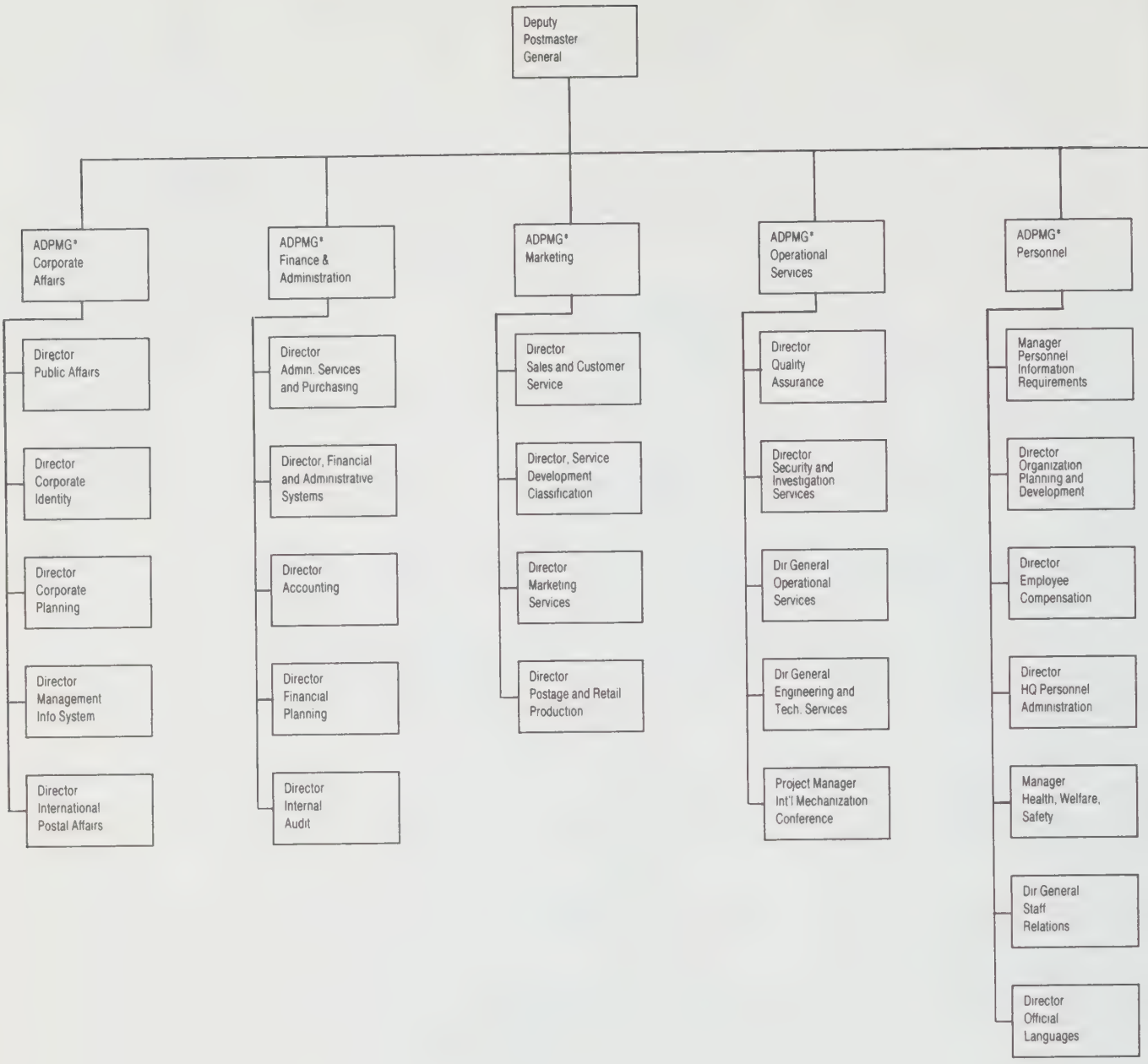
Statutes

5495 The Minister of National Revenue is responsible for administering the following statutes:

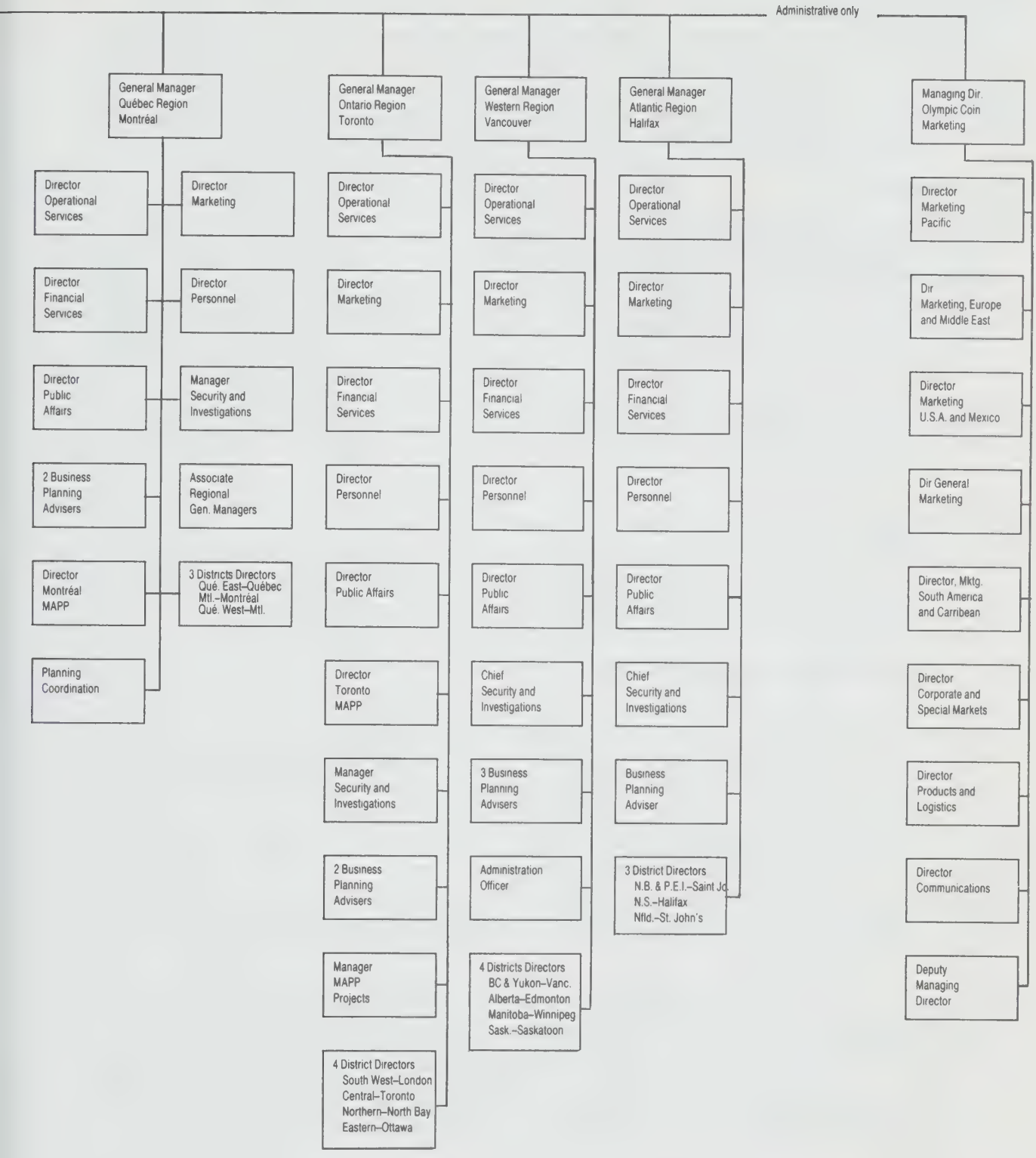
Anti-dumping Act (RCS 1970 c. A-15) as amended
Canada Pension Plan (RSC 1970 c. C-5, Part I)
Customs Act (RSC 1970 c. C-40)
Customs Tariff (RSC 1970 c. C-41) as amended
Department of National Revenue Act (RSC 1970 c. N-15)
Excise Act (RSC 1970 c. E-12) as amended
Excise Tax Act (RSC 1970 c. E-13, but excluding Part I) as amended
Income Tax Act (RSC 1952 c. 148) as amended
Unemployment Insurance Act (SC 1970-71-72 c. 48, Part IV).

5600 Post Office Department

TBS Chart - 1 April 1975



*Assistant Deputy Postmaster General


Administrative only
General Manager Québec Region Montréal
General Manager Ontario Region Toronto
General Manager Western Region Vancouver
General Manager Atlantic Region Halifax
Managing Dir. Olympic Coin Marketing
Director Operational Services
Director Financial Services
Director Public Affairs
2 Business Planning Advisers
Director Montréal MAPP
Planning Coordination
Director Marketing
Director Personnel
Manager Security and Investigations
Associate Regional Gen. Managers
3 Districts Directors Qué. East–Québec Mtl.–Montréal Qué. West–Mtl.
Director Operational Services
Director Marketing
Director Financial Services
Director Personnel
Director Public Affairs
Director Toronto MAPP
Manager Security and Investigations
2 Business Planning Advisers
Manager MAPP Projects
4 District Directors South West–London Central–Toronto Northern–North Bay Eastern–Ottawa
Director Operational Services
Director Marketing
Director Financial Services
Director Personnel
Director Public Affairs
Chief Security and Investigations
3 Business Planning Advisers
Administration Officer
4 Districts Directors BC & Yukon–Vanc. Alberta–Edmonton Manitoba–Winnipeg Sask.–Saskatoon
Director Operational Services
Director Marketing
Director Financial Services
Director Personnel
Director Public Affairs
Chief Security and Investigations
Business Planning Adviser
3 District Directors N.B. & P.E.I.–Saint Jo N.S.–Halifax Nfld.–St. John's
Director Marketing Pacific
Dir Marketing, Europe and Middle East
Director Marketing U.S.A. and Mexico
Dir General Marketing
Director, Mktg. South America and Carribean
Director Corporate and Special Markets
Director Products and Logistics
Director Communications
Deputy Managing Director

5601 Post Office Department*

Head Office

Sir Alexander Campbell Building
Riverside Drive
Ottawa, Ontario
K1A 0B1

Minister

The Hon. Bryce Stuart MacKasey, Postmaster General**

Principal Officers

Deputy Postmaster General ..... John A. H. Mackay
Assistant Deputy Postmasters General
- Operational Services ..... G. M. Sinclair
- Personnel ..... L. Barrière
- Marketing ..... R. W. Rapley (acting)
- Finance and Administration ..... A. C. Boughner

Historical Background

5602 The Post Office Department was established by the *Post Office Act of 1867* (now RSC 1970 c. P-14).

Organization and Programs

5610 The department is composed of five directorates: Corporate Affairs, Operational Services, Finance and Administration, Marketing, Personnel.

Corporate Affairs Directorate

5630 This directorate consists of four branches: Corporate Planning, International Postal Affairs, Management Information Systems, Public Affairs.

The directorate is responsible for developing and maintaining an effective corporate capability in order to:

(a) achieve a sound corporate plan;
(b) develop legislative programs;
(c) achieve compatibility of corporate policies;
(d) coordinate interdepartmental projects;
(e) participate in international affairs involving postal administrations and other related organizations;
(f) achieve international postal agreements;
(g) achieve external and internal understanding and acceptance of Canada Post Office objectives, policies and plans;
(h) achieve a comprehensive integrated Management Information System; and
(i) provide management with expertise and counsel in support of the above areas, which will contribute to the attainment of Canada Post Office objectives.

Operational Services Directorate

5650 This directorate consists of five branches: Coding and Mechanization, National Operations, Quality Assurance, Security and Investigation Services, Transportation.

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*text effective October 1974; updated to January 1975. Editor's note: no change in narrative

**where no member of the Queen's Privy Council for Canada holds the office of Postmaster General by appointment to that office by commission under the Great Seal, the Minister of Communications is the Postmaster General and has the management and direction of the Post Office Department (*Government Organization Act* SC 1970-71-72 c.42, Part VI, sec. 26).

In addition, the Assistant Deputy Postmaster General (Operational Services) has reporting to him the Director General (Engineering and Technical Services) who has the following branches under his direction: Computer Services, Facilities Planning and Equipment, Operational Research, Systems Research and Development.

The directorate is responsible for planning, developing, designing, communicating, and achieving implementation, (through the regions) of the National Operating Systems in order to meet service specification by the most economical means and within the time targets. It also provides managers with professional, specialist, and technical services which will meet management specifications in areas where it has been established by corporate policy that these can best be provided from headquarters; and evaluating performance of National Operating Systems. 5668

Finance and Administration Directorate

This directorate consists of five branches: Administrative Services and Purchasing, Accounting, Financial and Administrative Systems, Financial Planning, Internal Audit. It is responsible for achieving the following corporate policies, objectives and goals as economically and effectively as possible; 5670

(a) financing and the overall utilization and management of financial resources;
(b) competitive national money order system;
(c) pooled or centralized administrative support services; and
(d) national procurement and inventory management of materials and postal values.

Marketing Directorate

This directorate consists of four branches: Market Development, Postage and Retail Products, Postal Rates and Classification, Sales and Customer Service. 5690

It is responsible for achieving those national customer services and products that will enhance profit opportunities as well as that product mix which will provide opportunity to maximize marginal income while satisfying customer service expectations.

Personnel Directorate

This directorate consists of three branches: Employee Compensation, Organization Planning and Development, Staff Relations. In addition, the Assistant Deputy Postmaster General (Personnel) has reporting to him: Headquarters Personnel Administration, Safety, Health and Welfare, the Bilingual Advisor. 5710

The directorate is responsible for planning, developing, promoting and ensuring effective use of corporate-wide personnel management processes on a timely and economic basis that result in:

(a) a safe and healthy physical work environment;
(b) a stable, flexible, well-informed and productive work force;
(c) the creation and maintenance of constructive human relationships;
(d) conditions in which employees may achieve self-development goals in line with departmental requirements; and
(e) managerial effectiveness.

Regional Offices

Canada is divided into four regions and each region is sub-divided into districts as outlined below: 5730

Atlantic Region – Newfoundland District (St. John's)
– Nova Scotia District (Halifax)
– New Brunswick and Prince Edward Island District (St. John)

Québec Region – Québec East District (Québec)
– Québec West District (Montréal)
– Montréal Metropolitan District
Ontario Region – Eastern Ontario District (Ottawa)
– Central Ontario District (Toronto)
– Southwestern Ontario District (London)
– Northern Ontario District (North Bay)
– MAPP District (Toronto)
Western Region – Manitoba District (Winnipeg)
– Saskatchewan District (Saskatoon)
– Alberta District (Edmonton)
– British Columbia and Yukon District (Vancouver)

5610 The general manager for each region reports direct to the Deputy Postmaster General and is responsible for providing the following services to users in the region:

(a) the transfer of information, goods and funds between sender and receiver;
(b) sales of related and support services and products; and
(c) sales and distribution of services and products to and for government departments and agencies.

These services are provided in order to achieve: dependability, maximum productivity (input/output), optimum shares of served market, favourable public reaction, and the balanced best interest of employees, customers and public, agents, sub-contractors and government.

5611 There are approximately 8655 post offices in Canada. Of this number 3774 are revenue post offices which are, in many instances, operating on a part-time basis in conjunction with a private business establishment.

President of the Queen's Privy Council for Canada*

5650

Office of the President of the Queen's Privy Council for Canada
House of Commons
Ottawa, Ontario
K1A 0A3

Minister

The Hon. Mitchell Sharp, P.C., M.P., President of the Queen's Privy Council for Canada

Parliamentary Secretary ..... Jean-Jacques Blais, M.P.
Executive Assistant ..... David Paget
Special Assistant and Private Secretary ..... Jeannette Dugal
Special Assistant ..... Larry Bryan
Legislative Assistants ..... Jerry Yanover
Tom Van Dusen
Wendy Carter
Co-ordinator of Parliamentary Returns ..... Denise Paquette

Historical Background

5654

The Presidency of the Privy Council is a Cabinet portfolio which has no defined functions. Responsibilities are assigned as the Prime Minister decides. The portfolio, for long periods associated with the Prime Minister, has frequently been held by another minister and has often been left vacant.

Overall Responsibilities

5658

In July, 1968, the responsibilities of the President were enlarged by the Prime Minister. The President was made the Leader of the Government in the House and performs all the duties associated with that position. He supervises the preparation of the Government's legislative program and acts on behalf of the Government as its principal manager in the House of Commons.

5660

In addition, he assumes direction of special studies and projects related to:

(a) procedural reform;
(b) reform of the *Canada Elections Act;*
(c) development of rules to regulate conflicts of interest among members of the House of Commons and Senate;
(d) development of appropriate techniques for the review of subordinate legislation and statutory instruments;
(e) development of research and other facilities for Members of Parliament to enable them to meet the growing complexity of the problems facing Parliament.

Parliamentary Enquiries and Co-ordination Division

5665

The division is also under the jurisdiction of the President. This division co-ordinates the returns by departments and agencies in response to questions on the Order Paper and motions for the production of papers.

*text effective 1 April 1975; names updated to August 1975

5670 Public Service Staff Relations Board*

Head Office
110 O'Connor Street
Ottawa, Ontario

Mailing Address
P.O. Box 1525, Stn "B"
Ottawa, Ontario
K1P 5V2

Minister Designated

President of the Queen's Privy Council for Canada**

Members of the Board

Chairman, Jacob Finkelman, Q.C. (2/77)‡ ..... Ottawa, Ont.
Vice-Chairman, (vacant)
Deputy Chairmen
- J. Harold Brown, Q.C. (7/83) ..... Ottawa, Ont.
- Mrs. Michèle Falardeau-Ramsay (12/84) ..... Ottawa, Ont.
- (one vacancy)

Members representing employee interest
- Saul Frankel (3/76) ..... Hamilton, Ont.
- Emile Gosselin (4/77) ..... Montréal, Qué.
- Albert L. Hepworth (6/79) ..... Ottawa, Ont.
- Edward O'Connor (7/76) ..... Vancouver, B.C.

Members representing employer interest
- Carl Anshelm (3/76) ..... Burnaby, B.C.
- René Doucet (7/76) ..... Montréal, Qué.
- Lloyd Hemsworth (3/76) ..... Toronto, Ont.
- Donald G. Pyle (12/77) ..... Toronto, Ont.

Principal Officers

Secretary ..... Marcel Garneau
Registrar ..... Garry E. Plant
Public Service Arbitration Tribunal Chairman ..... René Lippé, Q.C.
Chief Adjudicator of Grievances ..... Edward B. Jolliffe, Q.C.
Director, Pay Research Bureau ..... T. Jeffrey Wilkins

Historical Background

5672 The Public Service Staff Relations Board was established in 1967 by the *Public Service Staff Relations Act* (now RSC 1970 c. P-35). The Board is designated as a department within the meaning and purpose of the *Financial Administration Act* (OIC 1967-635, 4 Apr 1967).

Overall Responsibilities

5676 The board, an independent body, is responsible for determining bargaining units, certifying bargaining agents, dealing with complaints of unfair practices, and generally overseeing the administration of the legislation which provides for collective bargaining in the Public Service of Canada.

5678 Under the Act, certified bargaining agents who have the exclusive right to enter into binding collective agreements with the employer, have the right to opt for one of two dispute-settlement processes; one providing for resort to binding arbitration by a tripartite Public Service Arbitration Tribunal; the other for resort to a concilia-

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*text effective October 1975
**OIC P.C. 1972-244, 16 Feb 1972
‡denotes month and year of appointment expiry

tion board empowered to make public recommendations. Employees in bargaining units governed by the latter process, other than employees performing duties that are "necessary in the interest of the safety of security of the public" have the right to strike following completion of conciliation board procedures. Strikes are prohibited under the legislation in all other circumstances.

Organization

5680 The board consists of a full-time chairman, vice-chairman and not more than three deputy chairmen who hold office for periods not exceeding ten years, as well as not less than four nor more than eight part-time members, equally representative of the interests of employees and the interests of the employers, who hold office for periods not exceeding seven years. All appointments are made by the Governor-in-Council and are held during good behavior. The officers and employees of the board are appointed under the provisions of the *Public Service Employment Act.*

Adjudication of Grievances

5682 The Act provides access to formal grievance procedures which have been established in all government departments and agencies. Grievances arising from the interpretation of collective agreements or arbitral awards, or from disciplinary action resulting in discharge, suspension or financial penalty, may be referred to independent adjudication by a grievance adjudicator or a board of adjudication.

5683 The adjudicators are appointed by the Governor-in-Council on the recommendations of the Public Service Staff Relations Board for terms not exceeding five years.

Public Service Arbitration Tribunal

5684 The tribunal consists of a chairman, alternate chairmen and two panels of at least three members each. One panel represents the interests of the employer and the other the interests of the employees. The chairman and alternate chairmen are appointed by the Governor-in-Council on the recommendation of the board for terms not exceeding seven years; the other members are appointed by the Public Service Staff Relations Board for such term as the board deems appropriate.

Pay Research Bureau

5686 With the introduction of collective bargaining into the Public Service, the Bureau, which was established in 1957 as a branch of the then Civil Service Commission, was transferred to the board.

The Bureau undertakes objective and impartial research to obtain information on rates of pay, employee earnings, conditions of employment, and related practices prevailing both inside and outside the Public Service, to meet the needs of the parties to collective bargaining in the Public Service, or of the employers in the case of occupational groups excluded from collective bargaining or for which no bargaining agent is certified. The Bureau may also produce other related statistical data as required by the chairman of the board.

5688 **Additional Information** – all requests for information should be sent to the chairman.

5689 **Parliamentary Committee** – Standing Committee on Miscellaneous Estimates.

5690 **Auditor** – Auditor General of Canada.

Prime Minister*

5800

The Rt. Hon. Pierre Elliott Trudeau, P.C., M.P.

Private Secretary ..... Miss Cécile Viau
Executive Assistant ..... Robert Murdoch
Administrative Assistant ..... Miss Mary E. MacDonald
Principal Secretary ..... James Coutts
Director of Operations ..... Colin Kenny
Legislative Assistant ..... Miss Joyce Fairbairn
Nominations Secretary ..... Miss Marie-Hélène Fox
Appointments Secretary ..... Mrs. Madeleine Lafleur
Assistant Principal Secretary (International Relations) ..... Ivan Head
Press Secretary ..... Courtney Tower (acting)
Assistant Principal Secretary (Plans and Policy) ..... Michael Kirby
Correspondence Secretary ..... Claude Desjardins

Mailing Address

House of Commons
Ottawa, Ontario
K1A 0A2

Overall Responsibilities

The Prime Minister's Office is organized into a Secretariat, with officers responsible for keeping the Prime Minister aware of all significant developments throughout the country; liaising with various party organizations; preparing evaluations and recommendations; maintaining appropriate records; and in addition for: 5804

(a) the preparation of letters and messages to be sent by the Prime Minister in reply to correspondence and requests received; 5809
(b) the arrangement of appointments for individuals and delegations to interview the Prime Minister privately or with his colleagues;
(c) the arrangement for the Prime Minister of public appearances associated with government business;
(d) assisting the Prime Minister in his parliamentary duties; and
(e) releasing to the public, through the press, statements and announcements of the Prime Minister on matters of public interest.

*text effective January 1975; names updated to September 1975

5820 Advisory Commission on Parliamentary Accommodation*

Head Office

Victoria Building
140 Wellington Street
Ottawa, Ontario

Mailing Address

P.O. Box 1553
Postal Station "B"
Ottawa, Ontario
K1P 5R5

Minister

Prime Minister

Members of the Commission

Chairman, The Hon. Douglas C. Abbott, P.C. ..... Ottawa, Ont.
Other Commissioners
- The Hon. George J. McIlraith, P.C. ..... Ottawa, Ont.
- The Hon. Jean-Paul Deschatelets, P.C. ..... Montréal, Qué.
- The Hon. M. Grattan O'Leary ..... Ottawa, Ont.
- The Hon. Marcel Lambert, P.C., M.P. ..... Ottawa, Ont.
- The Hon. Richard A. Bell, P.C. ..... Ottawa, Ont.
- Gaston Clermont, M.P. ..... Thurston, Qué.
- Hugh Poulin, M.P. ..... Ottawa, Ont.
- Eymard G. Corbin, M.P. ..... Edmunston, N.B.
- Thomas-Henri Lefebvre, M.P. ..... Davidson, Pontiac County, Québec
- Paul W. Dick, M.P. ..... Kanata, Ont.
- John Gilbert, M.P. ..... Toronto, Ont.
- Barry Mather ..... Wakefield, Québec
- Gerard Laprise, M.P. ..... La Sarre, Abitibi West County, Québec
- Dr. John B. Stewart ..... R.R. 1 Afton, Antigonish County, N.S.
- Claude Wagner, M.P. ..... Montréal, Québec

Ex officio
- Speaker of the Senate and Speaker of the House of Commons.

Historical Background

5821 The commission of inquiry known as the Advisory Commission on Parliamentary Accommodation was established under Part I of the *Inquiries Act* (OIC, P.C. 1974-963, 25 April 1974).

Overall Responsibilities

5822 The commissioners were appointed to inquire into and advise upon the amount and type of accommodation and facilities that Parliament will require in the future as follows:

(a) to inquire into the present and future needs of Parliament as the paramount legislative body of the nation, including the manner in which parliamentary needs are met or may be met in other jurisdictions, and to advise as to the amount and type of accommodation and facilities that Parliament will require to operate effectively in the future; and

(b) for the purpose of reporting in respect to the matters referred to in paragraph (a), to receive evidence from any person, any interested agency, group or corporation, any representative of the federal or of any provincial, territorial, regional or municipal government and any representative of any jurisdiction outside Canada who desires or may be invited to give evidence.

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* text effective September 1975

Canadian Intergovernmental Conference Secretariat*

5850

Head Office
66 Slater Street
Ottawa, Ontario

Mailing Address
P.O. Box 488
Terminal "A"
Ottawa, Ontario
K1N 8V5

Minister Designated
Prime Minister

Principal Officers
Secretary ..... Henry F. Davis
Assistant to the Secretary ..... André S. Millar
Directors
Conference Branch ..... Ed Watson
Information Branch ..... François Morisset
Administration Branch ..... Phil Porter

Historical Background

The Canadian Intergovernmental Conference Secretariat (SCICS) was established by the Federal-Provincial Conference of First Ministers** held in May 1973. It replaced and succeeded the Secretariat of the Constitutional Conference which had been established in 1968 to administer the constitutional review process. 5852

The Secretariat is designated as a department within the meaning and purpose of the *Financial Administration Act,* the Prime Minister as the appropriate Minister, and the Secretary as Deputy Head (OIC P.C. 1973-3698, 29 Nov 1973; SOR/73-310). 5853

The secretariat is financed jointly by the federal and provincial governments. Appointed following consultation with the governments, the secretary is responsible to each.

Secretariat personnel are recruited from both federal and provincial departments as well as from private sources.

Overall Responsibilities

The Secretariat serves all federal-provincial meetings of First Ministers** and, upon request, other federal-provincial or interprovincial conferences at the ministerial or senior official levels. 5855

The Secretariat is an intergovernmental agency serving equally the federal and provincial governments.

Although based in Ottawa, the Secretariat can serve meetings throughout the country.

Organization

Conference Branch

The branch provides and co-ordinates all the administrative services required to hold a conference. In accordance with each request received, it can make all necessary arrangements from the planning of a proposed meeting to the subse- 5860

*text effective October 1975
**meaning provincial premier, or provincial prime minister as the case may be

quent issue of a record of discussions. Services offered include printing, translation, and distribution of documents; provision of interpretation and typing services; media relations, and the preparation of a verbatim or other record of proceedings.

Information Branch

5862 A registry of federal-provincial documents related to the meetings is maintained by this branch. The branch also provides other information services to each government in addition to answering requests from the public.

Administration Branch

5864 The branch supports both the Conference and Information branches.

5866 **Regional Offices** – none.

5867 **Additional Information** – from the secretary.

5868 **Parliamentary Committee** – Standing Committee on Miscellaneous Estimates.

5869 **Auditor**– Auditor General of Canada.

Commission of Inquiry into the Marketing of Beef* 5880

Head Office

Victoria Building
140 Wellington Street
Ottawa, Ontario
K1P 5A2

Minister Designated

Prime Minister

Members of the Commission

Chairman, Maxwell W. Mackenzie ..... Rockcliffe, Ont.
Other Commissioners
Lydia Patry-Cullen ..... Outremont, Montréal
Hu Harries ..... Edmonton, Alta.

Historical Background

The commission of inquiry was established under Part I of the *Inquiries Act* 5881
(OIC P.C. 1975-1, 6 January 1975). The commission is designated a department, and the Prime Minister as Appropriate Minister for the purposes of the *Financial Administration Act* (OIC P.C. 1975-136, SI 75-13, 12 Feb 1975).

Overall Responsibilities

The commissioners were appointed to hold a public inquiry covering all beef 5882
and veal marketed within Canada and

(a) to examine the organization and methods of operation of the marketing system for all grades of beef and veal including all live cattle, calves and carcass beef and veal sold within Canada whether imported or domestically produced taking into account:
    (i) each step in the distribution and processing system; and
    (ii) any geographical differences in the marketing system;
(b) to examine the price-setting mechanisms for all beef and veal sold in Canada, including the nature and extent of the price spreads which exist among the various elements of the marketing system;
(c) to examine the number of intermediaries in the system and the nature of the services they render;
(d) to report on the overall effectiveness of the marketing system including both the reasonableness of the costs incurred and of the price spreads which occur at each level and over the entire system; and
(e) to submit to the Government as soon as possible such recommendations as it may deem fit for improving the marketing of beef and veal in Canada.

*text effective October 1975

5900 Economic Council of Canada*

Head Office

333 River Road
Vanier, Ontario

Mailing Address

P.O. Box 527, Postal Station "B"
Ottawa, Ontario
K1P 5V6

Minister Designated

Prime Minister**

Members of the Council

Chairman ..... Dr. André Raynauld
Vice-chairman ..... Dr. George R. Post
Director ..... Dr. John A. Dawson
Other Members

Robert G. Annable ..... Vancouver, B.C.
Ian Andrew Barclay ..... Vancouver, B.C.
Marcel Bélanger ..... Québec, Qué.
S. Robert Blair ..... Calgary, Alta.
Jacob A. Brown ..... Saskatoon, Sask.
Patricia Carney ..... Vancouver, B.C.
Claude Edwards ..... Ottawa, Ont.
Roy Fraser Elliott ..... Montréal, Qué.
Gilbert Finn ..... Moncton, N.B.
Steve Rankin ..... Port Hawkesbury, N.S.
Alexander M. Runciman ..... Winnipeg, Man.
John Kostuik ..... Toronto, Ont.
Gilles Lamontagne ..... Québec, Qué.
James A. McCambly ..... Ottawa, Ont.
Joseph Morris ..... Ottawa, Ont.
Robert M. MacIntosh ..... Toronto, Ont.
Donald H. Taylor ..... Don Mills, Ont.
William C. Y. McGregor ..... Montréal, Qué.
Dr. Helen K. Mussallem ..... Ottawa, Ont.
The Hon. Horace A. Olson, P.C. ..... Iddesleigh, Alta.
Charles Perrault ..... Montréal, Qué.
Miss Huguette Plamondon ..... Montréal, Qué.
Louis-Philippe Poulin ..... Montréal, Qué.
Raymond Primeau ..... Montréal, Qué.
Ray D. Wolfe ..... Toronto, Ont.

Principal Officer

Chief Executive Officer ..... Dr. André Raynauld

Historical Background

5902 The Economic Council of Canada was established in 1963 under the *Economic Council Act* (now RSC 1970 c. E-1). The Council, a Crown corporation, is designated as a departmental corporation (Schedule B) within the meaning and purpose of the *Financial Administration Act*. (OIC P.C. 1963-1600, 31 Oct. 1963; SOR/63-431). The Council is an agent of Her Majesty.

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*text effective August 1975; the reader may obtain appointment expiry dates in Part I of the *Canada Gazette*
**OIC P.C. 1965-2288, 22 Dec 1965

Overall Responsibilities

The council advises and recommends to the Minister how Canada can achieve the highest possible levels of employment and efficient production in order that the country may enjoy a high and consistent rate of economic growth. 5903

It is the function of the council:

(a) to assess the medium and long-term prospects of the economy, and to compare such prospects with the potentialities of growth of the economy;
(b) to recommend what government policies will best help to realize the potentialities of growth of the economy;
(c) to consider means of strengthening and improving Canada's international, financial, and trade position;
(d) to study means of increasing Canadian participation in the ownership, control, and management of industries in Canada;
(e) to study how economic growth, technological change and automation, and international economic changes may effect employment and income in Canada as a whole, in particular areas and sectors of the economy;
(f) to study and discuss with representatives of the industries, labour, agriculture and other primary producers, and other occupational groups and organizations, what specific plans for production and investment in major industries in Canada will best contribute to a high and consistent rate of economic growth; 5905
(g) to study how national economic policies can best foster the balanced economic development of all areas of Canada;
(h) to explore and evaluate particular projects of major significance for the expansion of industrial and other economic activities in Canada and to recommend projects that will contribute to the growth of the Canadian economy;
(i) to encourage maximum consultation and co-operation between labour and management in the fulfilment of the objectives of the Act;
(j) to seek full and regular consultation with appropriate agencies of the governments of each province; and
(k) to conduct reviews of medium or long-term programs of the Government of Canada that are designed to aid or assist industry, labour or agriculture, if directed to do so by the minister.

The council conducts on its own initiative, or if directed to do so by the minister, such studies, inquiries and other undertakings with respect to any matter relating to its duties. The council advises, recommends, and reports to the government as required.

The council publishes annually a review of the medium and long-term prospects and problems of the Canadian economy.

Regional Offices – none. 5906

Additional Information – is available from the secretary. 5907

Parliamentary Committee– Standing Committee on Finance, Trade and Economic Affairs. 5908

Auditor– Auditor General of Canada. 5909

5935 Indian Claims Commission*

Head Office

Kent-Albert Building
150 Kent Street
Ottawa, Ontario

Mailing Address

P.O. Box 2520
Station "D"
Ottawa, Ontario
K1P 5Y4

Minister Designated

Prime Minister

Principal Officers

Commissioner** ..... Dr. Lloyd I. Barber
Executive Director ..... Brian G. Pratt
Director of Research Resource Centre ..... Stewart Raby
Legal Counsel ..... Kenneth Norman
Librarian ..... Mrs. Alberta Lamb
Administration ..... G. Patrick O'Keefe

Historical Background

5937 The Indian Claims Commission was created by *Order-in-Council PC 1969-2405,* December 19, 1969. This is a Royal Commission and the Commissioner is authorized to exercise all the powers conferred on him by section 11 of the *Inquiries Act* (RSC 1970, c. I-13) in the performance of his duties.

The Commission is designated as a department; the Prime Minister as Appropriate Minister within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1970-41, 14 Jan 1970).

Overall Responsibilities

5940 It is the responsibility of the commission to receive, study, and make recommendations to the Government of Canada on grievances put forward in the form of claims regarding:

5942 (a) the occupation of lands by non-Indians without the prior agreement of the Indians using the land;

5943 (b) the execution of the terms of treaties and agreements formally entered into by representatives of the Indian people and the Crown; and

5944 (c) the administration of moneys and lands pursuant to schemes established by legislation for the benefit of the Indian people.

Commission Reports

5949 At the conclusion of each individual claims inquiry, the Commissioner is obliged to file all papers and records regarding that inquiry with the Dominion Archivist.

Copies of these papers and records may be obtained by writing to the Dominion Archivist (see 7850).

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*text effective August 1975
**editor's note: The Commissioner's office address out West is:
Marquis Towers,
1802-241 Fifth Avenue, N.
Saskatoon, Sask.
S7K 2P3

Queen Elizabeth II Canadian Research Fund* 5950

Head Office

c/o Medical Research Council
General Purpose Building
Tunney's Pasture
Ottawa, Ontario
K1A 0W9

Minister

Prime Minister

Board of Trustees

Chairman, Dr. J. Ducharme, St. Justine Hospital..... Montréal, Québec
Other Trustees

Dr. G. Malcolm Brown, President, Medical Research Council
Dr. Victor Chernick, Department of Pediatrics, Children's Hospital, Winnipeg, Man.
Dr. R. B. Goldbloom, Department of Paediatrics, Dalhousie University, Halifax, N.S.
Dr. J. Maurice LeClair, Secretary, Ministry of State for Science and Technology.
Dr. M. W. Thompson, Department of Genetics, Hospital for Sick Children, Toronto, Ont.

Historical Background

The *Queen Elizabeth II Canadian Research Fund Act* (RSC 1970 c. Q-1) established a fund of one million dollars to be administered by a corporate board of trustees to aid in research on the diseases of children. 5952

The interest derived from the fund, together with donations and bequests which may be made to it, are used to provide salary support for investigators working or training in the field of children's diseases.

The recipients of such support are selected each year by the board of trustees on the basis of applications submitted** to it.

Responsibility for provision of administrative and technical services and facilities was transferred from the National Research Council to the Medical Research Council by the *Government Organization Act 1969*.

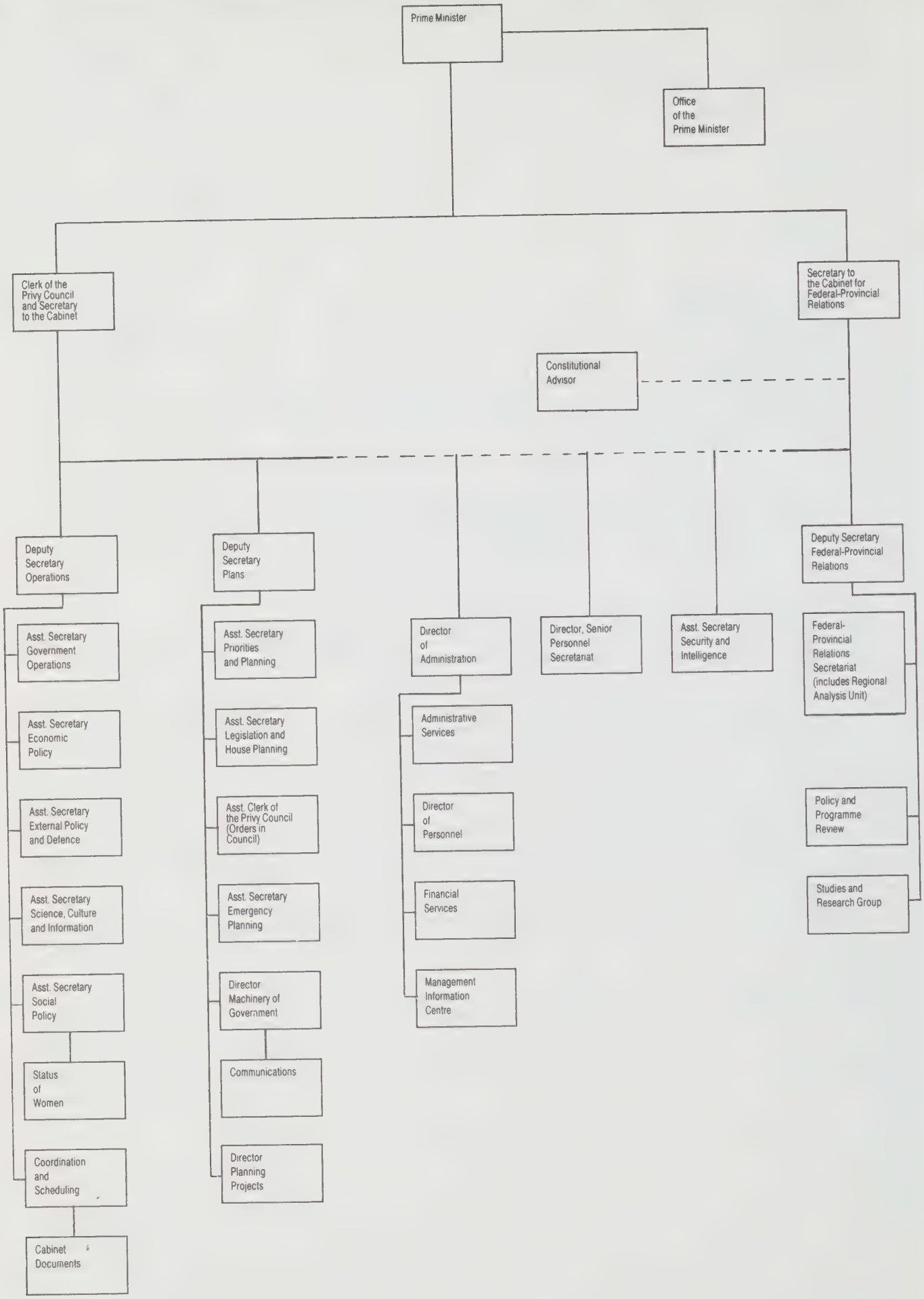
Additional Information – should be directed to secretary to the board of trustees. 5953

Auditor – Auditor General of Canada. 5954

*text effective October 1975
**by January 15

6000 Privy Council Office, and Federal-Provincial Relations Office

TBS Chart - 1 August 1975



Privy Council Office, and Federal-Provincial Relations Office* 6001

East Block
Parliament Buildings
Ottawa, Ontario
K1A 0A3

Minister

Prime Minister

Principal Officers, Privy Council Office 6002

The Clerk of the Privy Council
and Secretary to the Cabinet ..... P. Michael Pitfield, Q.C.
Deputy Secretary to the Cabinet (Operations) ..... de Montigny Marchand
Deputy Secretary to the Cabinet (Plans) ..... William R. Teschko
Director of Administration** ..... Harry B. Stewart

Principal Officers, Federal-Provincial Relations Office 6003

The Secretary to the Cabinet
for Federal-Provincial Relations ..... R. Gordon Robertson
Deputy Secretary to the Cabinet
for Federal-Provincial Relations ..... Frank A. G. Carter
Director of Administration** ..... Harry B. Stewart

The Privy Council

Historical Background

The Privy Council was established under section 11 of the *British North America Act* 1867, that constituted a Council to "aid and advise in the government of Canada, to be styled the Queen's Privy Council for Canada". The first members of the Queen's Privy Council were sworn in at Ottawa by the Governor General, Viscount Monck, on Monday, July 1, 1867. 6005

The Privy Council is an advisory body to the Crown. Membership is determined by the Governor General on the advice of the Prime Minister, and no Minister may hold office without first being sworn to the Privy Council. Membership is for life, although by convention only those Privy Councillors who are also members of the Ministry of the day*** may advise the Crown, and they perform this function as a collectivity rather than as individuals.

The Privy Council Office

Historical Background

By section 130 of the *British North America Act,* all officers of the provincial governments charged with duties relating to matters assigned by the Act to the Parliament of Canada were required to continue to discharge these duties until it should be otherwise provided by Parliament. Accordingly, the Clerk of the Executive Council of the Province of Canada was sworn Clerk of the Privy Council on July 1, 1867, and carried on, almost without any change, the practices of his previous office in the Province of Canada. 6007

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*text effective August 1975; names updated to October 1975
**see para 6040
***meaning the present Cabinet – see para 6045

6009 Originally the Privy Council Office's (PCO) general function was, under the direction of the Clerk of the Privy Council, to assist the President of the Queen's Privy Council for Canada* in the transaction of the Council's business. The work was concerned with the recommendations of Ministers of the Crown in fields where action was to be taken by the Governor-in-Council and with despatches to and from the Colonial Office that required ministerial attention.

6011 Since 1867 several changes in function have taken place. In 1909 the duties involved in the handling of despatches were transferred to the new Department of External Affairs, and in 1940 the Clerk of the Privy Council was also made Secretary to the Cabinet. As Secretary he was charged, under the direction of the Prime Minister, with various duties in connection with meetings of the Cabinet and Cabinet Committees.

Overall Responsibilities

6012 For administration purposes the Privy Council Office is regarded as a department of the government under the Prime Minister and its work is primarily concerned with:

(a) the co-ordination of and support of activities for Cabinet and Cabinet Committees through the various secretariats;
(b) the preparation of material for the Prime Minister;
(c) liaison with departments and agencies of government on Cabinet matters;
(d) work for inter-departmental committees of officials, including the provision of chairmen, members and secretaries and the preparation of papers for, and on behalf of, such committees;
(e) undertaking special studies as required;
(f) the examination of submissions to the Governor-in-Council to ensure conformity with policy and legal requirements, preparation of draft orders;
(g) duties in connection with regulations made under the *Statutory Instruments Act* including the examining, editing, registering, and arranging for publication of federal statutory regulations in Part II of the *Canada Gazette;* and
(h) support and advice to the Prime Minister respecting his prerogatives and responsibilities for the organization of the Government of Canada.

Organization and Programs

6015 Pursuant to the *Financial Administration Act,* the Privy Council Office is regarded as a department* of government under the Prime Minister**. The Privy Council Office is divided into two main "line" divisions: Operations and Plans. These divisions operate in support of Cabinet, but do have additional responsibilities in relation to the Prime Minister. Each division contains a number of secretariats that serve both the Cabinet and the Prime Minister, and a number of other directorates and units that assist the Prime Minister in carrying out the responsibilities and prerogatives of his office.

6016 Each of the six operational Cabinet Committees is supported by a secretariat within the PCO except the Treasury Board which has its own statutory authority and is served by the Treasury Board Secretariat. Each secretariat is headed by an assistant secretary to the cabinet and each is responsible for overseeing and coordinating initiatives within its policy sector. Each secretariat handles the paper flow for its Cabinet committee and for the Cabinet within the secretariat's policy area. (This involves the moving forward to and through Cabinet Committee and Cabinet itself proposals requiring Cabinet consideration, the preparation of supporting material in consultation with the appropriate policy sector, the preparation

*OIC P.C. 1903-1952, 31 Mar 1952
**OIC P.C. 1962-240, 22 Feb 1962

of agenda, and the recording of decisions. There are also two secretariats which support the two co-ordinating committees of Cabinet also handled by assistant secretaries located in the Plans Division: Priorities and Planning, and Legislation and House Planning. Unlike the operations secretariats, the plans secretariats do not co-ordinate or oversee a discrete policy sector.

Operations Division

The division comprises five secretariats (each serving a separate Cabinet Committee). All are operating committees, and all are generally referred to as "subject matter committees". The division is headed by the Deputy Secretary to the Cabinet (Operations), and, headed by an Assistant Secretary to the Cabinet, each secretariat comprises two to six officers. 6018

As well as their secretariat and support role to the Cabinet Committees and Cabinet, the secretariats' duties and functions involve the following:

Economic Policy Secretariat

Economic Policy provides the services and support of a group of economists who, in consultation on a regular basis with departments concerned with economic policy and in response to requests, prepare briefing notes and memoranda on current economic developments and issues. 6019

Science, Culture and Information Secretariat

Science, Culture and Information provides a co-ordination and secretariat role focusing on policies in fields related to science, urban and environmental affairs, culture, information, communications, sport, and leisure. 6020

Government Operations Secretariat

Government Operations deals with issues in the renewable and non-renewable resources sector involving the infrastructure required to support their development. (Proposals which effect the economy as a whole become the responsibility of Economic Policy.) Government Operations also deals with proposals with respect to specific economically-allied projects or programs, as well as items which do not clearly fall within the policy area assigned to another secretariat. 6021

External Policy and Defence Secretariat

External Policy and Defence provides secretariat and co-ordinating roles ensuring that external and defence policy are conducted in compliance with the principles laid down in two White Papers: *Foreign Policies for Canadians* and *Defence in the Seventies* as well as ensuring that these policies are under continuing review in terms of their relevance to national goals and objectives. 6022

Social Policy Secretariat

Social Policy deals with issues and policy initiatives in fields related to health, welfare, social insurances, manpower, housing and native questions. 6023

The Office of the Co-ordinator of the Status of Women is located within this secretariat. The co-ordinator advises the Minister responsible for the Status of Women on government policies, monitors the activities of government departments, and co-ordinates new initiatives to improve the status of women. The Co-ordinator thus ensures that Government policy concerning the removal of discrimination and the provision of equal opportunity for women is reflected in the Government's own initiatives. 6024

Plans Division

Priorities and Planning Secretariat

6025 The Priorities and Planning Secretariat provides support to the Cabinet Committee on Priorities and Planning. The main role of the committee involves determining the priorities of government and the establishment of broad objectives and long-term policies related to these priorities. This work includes consideration of the main areas of political and policy concern to the Government and the communication of these concerns throughout government to ensure the relationship of the priorities to the work of individual departments and agencies. The committee also ensures the establishment and application of a suitable framework for the allocation of the financial, personnel, and time resources of the government.

Legislation and House Planning

6026 The Secretariat of the Cabinet Committee on Legislation and House Planning co-ordinates the preparation of legislative programs, monitors their implementation, and provides support to the Cabinet Committee on Legislation and House Planning. The committee reviews draft Government bills prior to their submission to Cabinet and introduction in Parliament. As required, the secretariat advises the Prime Minister and the President of the Queen's Privy Council on matters relating to the legislative process.

Emergency Planning Secretariat

6027 This secretariat does not support a separate Cabinet committee. It comprises two officers supported by the National Emergency Planning Establishment which comes under the general direction of the secretariat. The secretariat reviews and co-ordinates emergency planning, policy, and reports periodically to Cabinet on the state of emergency preparedness of departments. The secretariat advises the Prime Minister and the Secretary to the Cabinet on emergency matters. (During an emergency the secretariat facilitates Cabinet decision-making.)

Machinery of Government Directorate

6028 Whereas the secretariats of the Privy Council Office are oriented towards serving Cabinet and the Cabinet Committees, the Machinery of Government Directorate is primarily oriented towards serving the Prime Minister. The directorate advises and otherwise supports the Prime Minister in the exercise of his prerogatives with respect to the organization of the Government of Canada. This particular prerogative finds its origins in the Prime Minister's responsibilities for selection of senior key personnel (such as Ministers and deputy ministers) and the establishment of jurisdictional boundaries between them. In practice this involves the directorate in giving advice and support related to basic organizational changes of the Government of Canada or intra-organizational changes which have an impact on other elements of the government. The directorate is concerned with both the substance and strategy of long or short-term plans of government organization and produces special studies related to organizational issues. In the pursuit of this function, the directorate maintains close liaison with the Treasury Board Secretariat, the Privy Council Office's Senior Personnel Secretariat, and other elements within the Plans Division.

6029 With the Machinery of Government Directorate resides the responsibility for communications. Communications involves the provision of information about the functioning of Cabinet and its support by the PCO, to personnel within the PCO, other departments and agencies and to various learned societies, institutions and individuals among the public at large.

Also included within the directorate are a number of responsibilities related to the provision of advice and support to the Prime Minister in matters related to the Canadian Monarchy. This function involves advice with respect to liaison with Government House and other matters related to the Queen, Governor General and Lieutenant Governors and advice related to policy respecting honours and awards. 6030

Directorate of Planning Projects

The directorate anticipates problems which are likely to warrant government attention. This group provides analytic, synectic and graphic services and a knowledge of planning techniques to any major study under review. They also provide data or assistance in setting major issues in a broader and longer term perspective to assist in the decision-making process. 6031

The Federal-Provincial Relations Office

Historical Background

The office was established by *An Act Respecting the Office of the Secretary of the Cabinet for Federal Provincial Relations and Respecting the Clerk of the Privy Council* (SC 1974-75 c. 16). The office came into being as a separate entity on January 15, 1975. For some years prior to the creation of this office, the functions were carried out by a division in the Privy Council Office. (It was this division which was reconstituted as the Federal-Provincial Relations Office.) The office is headed by the Secretary to Cabinet for Federal-Provincial Relations. 6032

The office is designated a department and the Prime Minister as "appropriate Minister" within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1975-250, 4 Feb. 1975).

Overall Responsibilities

The objectives of the Federal-Provincial Relations Office are 6034

(a) to assist the Prime Minister in his overall responsibility for federal-provincial relations;
(b) to provide Cabinet with greater assistance in examining federal-provincial issues of current and long-term concern; and
(c) to assist in developing federal-provincial consultation on an increasing range of policy fronts.

For administrative purposes the Federal-Provincial Relations Office is regarded as a department of government under the Prime Minister, and its work includes: 6036

(a) preparation of material on federal-provincial relations matters for the Prime Minister;
(b) providing assistance to Ministers, departments and agencies in the conduct of their relations with provincial governments including the development of long-term policies;
(c) undertaking special studies as required;
(d) monitoring provincial views on federal policies and programs, and the evolution of provincial policies as they affect federal policies;
(e) co-ordination and support activities for the Cabinet Committee on Federal-Provincial Relations and for the Cabinet on federal-provincial questions;
(f) co-ordination of federal participation in First Ministers' Conferences; and
(g) participation in the work of inter-departmental committee of officials.

To carry out its responsibilities the Federal-Provincial Relations Office is divided into a Secretariat, a Policy and Program Review Section, and a Studies and Research Group. 6038

Other Services

Administration

6040 The Directorate of Administration provides administrative support to the Privy Council Office, Federal-Provincial Relations Office, and the Prime Minister's Office. Divisions such as Reference, Accounts, Personnel, and Office Services provide a common service for all three offices. In addition, the Director of Administration oversees the administering of Royal Commissions and Conferences, and administers the Prime Minister's residence.

Other

The Director of Senior Personnel and the Constitutional Adviser report to both Secretaries to the Cabinet. In addition there is a small security section, which reports to the Secretary to the Cabinet for Federal-Provincial Relations.

Statutes

6042 The Prime Minister is responsible for the following:

British North America Act 1867
Economic Council of Canada Act (RSC 1970 c. E-1)
Governor General's Act (RSC 1970 c. G-14)
Inquiries Act (RSC 1970 c. I-13)
Ministries and Ministers of State Act (RSC 1970 c. 14, secs. 13-24 [2nd Supp.])
Official Languages Act (RSC 1970 c. O-2) as amended
Parliamentary Secretaries Act (RSC 1970 c. P-1) as amended
Public Service Rearrangement and Transfer of Duties Act (RSC 1970 c. P-34) as amended
Queen Elizabeth II Canadian Research Fund Act (RSC 1970 c. Q-1)
Royal Style and Titles, An Act respecting (RSC 1970 c. R-12)
Salaries Act (RSC 1970 c. S-2) as amended
Statutory Instruments Act (RSC 1970-71-72 c. 38)

The Canadian Ministry*

6045 (according to precedence in The Privy Council)

1. The Rt. Hon. Pierre Elliott Trudeau ..... Prime Minister
2. The Hon. Mitchell Sharp ..... President of the Queen's Privy Council for Canada
3. The Hon. Allan Joseph MacEachen ..... Secretary of State for External Affairs
4. The Hon. Charles Mills Drury ..... Minister of State for Science and Technology, and Minister of Public Works
5. The Hon. Jean Marchand ..... Minister of the Environment and Minister of Fisheries for Canada
6. The Hon. Jean Chrétien ..... President of the Treasury Board
7. The Hon. Bryce Stuart Mackasey ..... Postmaster General
8. The Hon. Donald Stovel Macdonald ..... Minister of Finance
9. The Hon. John Carr Munro ..... Minister of Labour
10. The Hon. Stanley Ronald Basford ..... Minister of Justice and Attorney General of Canada
11. The Hon. Donald Campbell Jamieson ..... Minister of Industry, Trade and Commerce
12. The Hon. Robert Knight Andras ..... Minister of Manpower and Immigration

*appointments updated to January 1976

13. The Hon. James Armstrong Richardson ..... Minister of National Defence*
14. The Hon. Otto Emil Lang ..... Minister of Transport
15. The Hon. Jean-Pierre Goyer ..... Minister of Supply and Services
16. The Hon. Alastair William Gillespie ..... Minister of Energy, Mines and Resources
17. The Hon. Eugene Francis Whelan ..... Minister of Agriculture
18. The Hon. W. Warren Allmand ..... Solicitor General of Canada
19. The Hon. James Hugh Faulkner ..... Secretary of State of Canada
20. The Hon. André Ouellet ..... Minister of Consumer and Corporate Affairs
21. The Hon. Daniel Joseph MacDonald ..... Minister of Veterans Affairs
22. The Hon. Marc Lalonde ..... Minister of National Health and Welfare
23. The Hon. Jeanne Sauvé ..... Minister of Communications
24. The Hon. Raymond Joseph Perrault ..... Leader of the Government in the Senate
25. The Hon. Barnett Jerome Danson ..... Minister of State for Urban Affairs
26. The Hon. J. Judd Buchanan ..... Minister of Indian Affairs and Northern Development
27. The Hon. Roméo LeBlanc ..... Minister of State (Fisheries)
28. The Hon. Marcel Lessard ..... Minister of Regional Economic Expansion
29. The Hon. Jack Sydney George Cullen ..... Minister of National Revenue

Parliamentary Secretaries**

Agriculture ..... Irénée Pelletier
Communications ..... James Flemming
Consumer and Corporate Affairs ..... Art Lee
Energy, Mines and Resources ..... Maurice Foster
Environment ..... George Baker
External Affairs ..... Monique Bégin
Finance ..... Jacques Trudel
Indian Affairs and Northern Development ..... Iona Campagnolo
Industry, Trade and Commerce ..... Marcel Roy
Justice ..... Francis Fox
Labour ..... Fernand Leblanc
Manpower and Immigration ..... Arthur Portelance
National Defence ..... Maurice A. Dionne
National Health and Welfare ..... Bob Kaplan
National Revenue ..... Claude G. Lajoie
Postmaster General ..... Paul McRae
President of the Queen's Privy Council ..... J.-J. Blais
Public Works ..... Alexandre Cyr
Regional Economic Expansion ..... Cliff McIsaac
Secretary of State ..... Coline Campbell
Science and Technology ..... Keith Penner
Solicitor General ..... Hugh Poulin
Supply and Services ..... Walter Smith
Transport ..... Ralph E. Goodale
Treasury Board ..... Lloyd Francis
Urban Affairs ..... Jean-Robert Gauthier
Veterans Affairs ..... Victor S. Railton

*the ministerial office of Associate Minister of National Defence has been vacant since 18 Sept. 1967
**in alphabetical order by name of the department; appointments effective September 1975

6090 Royal Commission on Corporate Concentration*

Head Office

Victoria Building
140 Wellington Street
Ottawa, Ontario
K1P 5A2

Minister Designated

Prime Minister**

Members of the Commission

Chairman, Robert Broughton Bryce ..... Ottawa, Ont.
Commissioners
Robert W. V. Dickerson ..... Vancouver, B.C.
Pierre A. Nadeau ..... Montréal, Québec

Historical Background

6091 The commission of inquiry was established under Part I of the *Inquiries Act* (OIC P.C. 1975-879, 22 April 1975). The commission is designated a department, and the Prime Minister as Appropriate Minister for the purposes of the *Financial Administration Act* (OIC P.C. 1975-879; SI/75-61, 28 May 1975).

Overall Responsibilities

6092 The commissioner was appointed to inquire into, report upon, and make recommendations concerning:

(a) the nature and role of major concentrations of corporate power in Canada;
(b) the economic and social implications for the public interest of such concentration; and
(c) whether safeguards exist or may be required to protect the public interest in the presence of such concentration.

The commissioner reports to the Governor-in-Council and files with the Privy Council Office the papers and records of the commission as soon as possible after the conclusion of the inquiry.

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*text effective October 1975
**Order-in-Council P.C. 1975-879, 22 April 1975, and 1975-999, 1 May 1975

Department of Public Works*

Head Office

Sir Charles Tupper Building
Confederation Heights
Ottawa, Ontario
K1A 0M2

Minister

The Hon. Charles Mills Drury, P.C., M.P.

Principal Officers

Deputy Minister ..... Jean Boucher
Senior Assistant Deputy Minister ..... G. B. Williams

Historical Background

6302 The Department of Public Works was established in 1867 by an *Act respecting the Public Works of Canada* (SC 1867-68 c. 12). Before that time, public works were carried on in the Province of Canada by the Commissioner of Public Works who controlled canals, works in navigable waters, harbours, lighthouses, beacons and buoys, slides and booms, roads and bridges, public buildings and provincial vessels.

Overall Responsibilities

6310 Under the *Public Works Act* (RSC 1970 c. P-38), the department is responsible for the management and direction of the public works of Canada except as specifically provided for in other statutes. This includes responsibility for the construction and maintenance of public buildings, acquiring leased accommodation for public use, construction and maintenance of wharves, piers, roads, bridges, and improvement of harbours and navigable channels.

6325 Under the *Federal Expropriation Act 1970,* the department also administers the expropriation activities for the federal government, and the central real property inventory for the Treasury Board and federal departments and agencies.

Statutes

6460 The Minister is responsible for the administration of the following statutes:

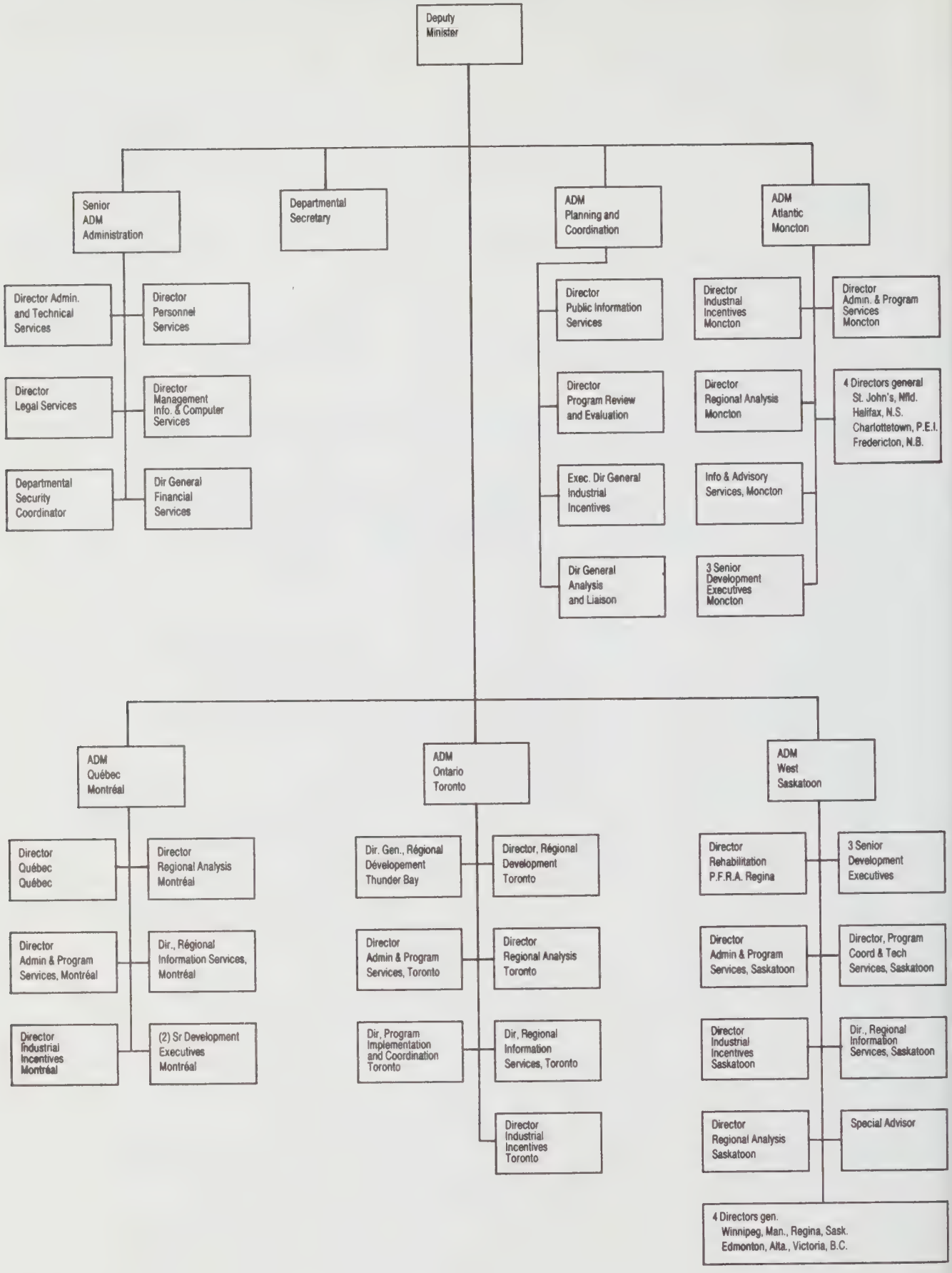
Dry Docks Subsidies Act (RSC 1970 c. D-9)
Expropriation Act (RSC 1970 c. 16, 1st supp.)
Government Harbours and Piers Act (RSC 1970 c. G-9, sec. 5)
Government Property Traffic Act (RSC 1970 c. G-10)
Government Works Tolls Act (RSC 1970 c. G-13)
Kingsmere Park Act (RSC 1952 c. 161, in part)
Laurier House Act (RSC 1952 c. 163)
Prime Minister's Residence Act (RSC 1970 c. P-20)
Public Works Act (RSC 1970 c. P-38)
Trans-Canada Highway Act (RSC 1970 c. T-12)

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*text effective October 1974; names updated to April; the department was unable to supply a text

6500 Department of Regional Economic Expansion

TBS Chart - 1 April 1975



Department of Regional Economic Expansion*

Head Office

Sir Guy Carleton Building
161 Laurier Avenue West
Ottawa, Ontario
K1A 0M4

Minister

The Hon. Marcel Lessard, P.C., M.P.

Principal Officers

Deputy Minister ..... J. Douglas Love
Assistant Deputy Ministers
- Administration [Senior ADM] ..... J. P. (Jake) Francis
- Planning and Coordination ..... Mark R. Daniels
- Atlantic ..... Don McPhail
- Québec ..... Robert C. Montreuil
- Ontario ..... Ronald R. McIntyre
- Western ..... John MacNaught

Historical Background

The creation of the department**, on April 1, 1969, was the culmination of a process which started in July of the previous year when the Prime Minister announced the government's intention of establishing a new department to deal with the problem of regional economic disparities. 6502

The first step in the establishment of the new department was the consolidation under a single Minister of all the existing federal agencies and programs active in the field of regional development and social adjustment. The oldest of these programs went back to 1935 but the majority of them had been set up since 1960. 6503

The vehicle selected for the consolidation was the Rural Development Branch of the Department of Forestry and Rural Development that administered the *Agricultural and Rural Development Act* (ARDA), the Fund for Rural Economic Development (FRED) and the *Maritime Marshland Rehabilitation Act* (MMRA). To this nucleus were added the following agencies and programs: 6504

(a) the Area Development Agency (ADA) from the Department of Industry, responsbile for the *Area Development Incentives Act;*
(b) the Atlantic Development Board (ADB), a semi-autonomous agency responsible for fostering economic development in the Atlantic Provinces;
(c) the Experimental Projects Branch, formerly the Pilot Projects Branch of the Department of Manpower and Immigration, responsible for the Canada NewStart program; and
(d) the *Prairie Farm Rehabilitation Act* (PFRA) from the Department of Agriculture.

The Minister also became responsible for the Cape Breton Development Corporation (DEVCO), and the *Atlantic Provinces Power Development Act* (APPDA), which continued to be administered by the Northern Canada Power Commission. 6505

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*text effective April 1975; names updated to October 1975
**by the *Government Organization Act, 1969* (now *Department of Regional Economic Expansion Act* (RSC 1970 c. R-4)

Overall Responsibilities

6507 The department is responsible for matters relating to economic expansion and social adjustment in areas requiring special measures to improve opportunities for productive employment and access to those opportunities.

6508 The department has the authority to prepare and implement, in co-operation with provincial governments and other federal agencies, development plans and programs designed to meet the special needs of areas where the growth of employment and income lags behind other parts of Canada. The department plays a role in setting goals, formulating plans, implementing projects, and in evaluating and controlling operations.

6510 During the fiscal year 1973-74, the department completed a major re-organization that involved a high degree of decentralization.

6511 The department now is represented in four regions – Moncton, New Brunswick; Montréal, Québec; Toronto, Ontario; and Saskatoon, Saskatchewan. There is now an improved capacity to administer existing programs effectively – particularly the regional development incentives program – and to engage in the process of identifying and carrying out developmental activity under subsidiary agreements, or "action pacts", with each of the provinces. There are, similarly, improved opportunities now to co-ordinate and co-operate with other federal departments and provincial governments in the areas concerned.

6512 The role of the Ottawa-based organization is now essentailly that of co-ordination and support.

6514 Each region comprises the following components: Planning and Co-ordination; Industrial Incentives; Developmental Opportunity Initiatives; Other Programs.

Planning and Co-ordination

6520 This comprises the analysis of regional economic and social circumstances and the identification of opportunities for development; preparation, with the province, of action plans for the pursuit of agreed development opportunities through the co-ordinated application of federal and provincial policies and programs; and executive direction and support services.

Industrial Incentives

6525 This involves the improvement of employment opportunities by inducements to the establishment, expansion and modernization of appropriate plants through financial assistance for the creation of continuing productive employment, under the authority of the *Area Development Incentives Act* and the *Regional Development Incentives Act.*

Developmental Opportunity Initiatives

6530 This involves joint federal-provincial initiatives under the *General Development Agreements* (GDAs) and *Subsidiary Agreements* for the realization of mutually agreed developmental opportunities undertaken in respect of economic and socio-economic development in each province. The agreements provide specific assistance for an identified development opportunity not otherwise attainable under existing policies and programs.

Other Programs

6535 These are for assistance under ARDA, FRED, PFRA, Special Areas, and related programs: for the provision of incremental social capital to facilitate economic and socio-economic development in areas and regions requiring special measures; the

improvement of access to employment opportunities through socio-economic development programs, and improvement and regionalization of resource utilization.

Regional Offices

6540

Atlantic Region
P.O. Box 1210
Assomption Place
770 Main Street
Moncton, N.B.
E1C 8P9

Québec Region
P.O. Box 247
Stock Exchange Tower
800 Victoria Square
Montréal, Qué.
H4Z 1E8

Ontario Region
Niagara Building
1300 Yonge Street
Toronto, Ont.
M4T 1X3

Western Region
Bessborough Tower
601 Spadina Crescent East
Saskatoon, Sask.
S7K 3G8

Additional Information – to be addressed to the chief of communications, public information services branch 6545

Parliamentary Committee – Standing Committee on Regional Development 6546

Auditor – Auditor General of Canada 6547

Statutes

The Minister is responsible for the administration of the following statutes: 6697

Agricultural and Rural Development Act (ARDA) (RSC 1970 c. A-4)
Atlantic Provinces Power Development Act (RSC 1970 c. A-17)
Cape Breton Development Corporation Act (RSC 1970 c. C-13) as amended
Department of Regional Economic Expansion Act (RSC 1970 c. R-4)
Fund for Rural Economic Development Act (SC 1966-67 cc. 41, 80) as amended
Prairie Farm Rehabilitation Act (RSC 1970 c. P-17)
Regional Development Incentives Act (RSC 1970 c. R-3) as amended

6700 Atlantic Development Council*

Head Office

Ashley Building
Peet Street
St. John's, Nfld.
A1B 2C9

Minister

Minister of Regional Economic Expansion

Members of the Council

Chairman, G. Campbell Eaton (6/76)** ..... St. John's, Nfld.
Vice-Chairman, Alyre H. Cormier (4/77) ..... Moncton, N.B.
Other Members
W. John Bigelow (4/78) ..... Charlottetown, P.E.I.
Théo H. Etchegary (4/78) ..... Burin, Nfld.
John F. Hirtle (3/77) ..... Bridgewater, N.S.
F. Carl Hudson (4/76) ..... Bedford, N.S.
Paul LePage (3/76) ..... Bathurst, N.B.
John R. Lynk (4/76) ..... New Glasgow, N.S.
J. Burford Ploughman (4/77) ..... St. John's, Nfld.
Esau E. Thomas (4/76) ..... Freshwater, Pleasant Bay, Nfld.

Principal Officer

Executive Director ..... James L. Miller

Historical Background

6702 The Atlantic Development Council*** was established by the *Government Organization Act, 1969,* as an advisory body to the Minister. The members are appointed by the Governor-in-Council, after consultation with the provincial governments. (The appointments reflect the economic structure of the Atlantic region.)

Overall Responsibilities

6703 The Council advises, reports, and recommends to the Minister on:

(a) plans, programs, and proposals for fostering the economic expansion and social adjustment of the region;
(b) the possibility of certain programs and projects and the contribution they would make to the economic expansion and social adjustment of the region; and
(c) such other matters as the Minister may refer to the Council.

Organization

6704 In 1974, the Council established four provincial committees each consisting of Council members from each province. A Cabinet Minister designated by each provincial premier acts as liaison. Each committee monitors provincial development activities, and provides the Council with a more in-depth knowledge of development problems and opportunities within each province.

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*text effective October 1975
**denotes month and year of appointment expiry date
***this advisory function had been provided by the Atlantic Development Board. The operational functions were absorbed into the Department of Regional Economic Expansion in 1969

The staff of the Council consists of development officers (economics, engineering, business, and resources), plus two economists. This staff provides a back-up for the four provincial committees, and a research capacity for the Council. (Contracts for professional services, are let out in order to augment the research capacity.)

The Council has no operating programs. However, on the Minister's behalf, it did initiate agreements to establish and to assist, on a continuing basis, the Atlantic Management Institute, and the Atlantic Region Labour Education Centre.

Additional Information – although the Council's advice to the Minister is given privately, the Council has published, with the Minister's permission, a number of reports on Atlantic development issues. For copies still available, and other information about the Council, readers are invited to write to the above council address or telephone 1-709-753-1902. 6707

Parliamentary Committee – Standing Committee on Regional Development 6708

Auditor – Auditor General of Canada 6709

6750 Canadian Council on Rural Development*

Head Office

Sir Guy Carleton Building
161 Laurier Ave. West
Ottawa, Ontario
K1A 0M4

Minister

Minister of Regional Economic Expansion

Members of the Executive Committee**

Chairperson, Mrs. Jane A. Abramson ..... Saskatoon, Sask.
Vice-chairman, David V. Love..... Toronto, Ont.
Other Members
Dr. William A. Jenkins ..... Truro, N.S.
Dr. Marcel Daneau ..... Québec, Qué.
Donald Snowden..... St. John's, Nfld.
René Laforest..... St. Jérôme, Qué.
William Scott Neal ..... Winnipeg, Man.

Principal Officer

Executive Director ..... Gerald Steele

Historical Background

6752 The Canadian Council on Rural Development (CCRD) was established in 1965 by the then Minister of Forestry and Rural Development, to advise on problems and issues concerning rural Canada. *The Agricultural and Rural Development Act,* popularly known as ARDA, enabled the Minister, under section 6 (a) of the Act, to establish such an advisory body and appoint its members.

Overall Responsibilities

6753 By mid 1966, a statute, constitution and mandate of the council was negotiated with the Minister, in which the purpose and functions of the council were defined.

The council's purpose is:

(a) to consider specific questions referred to it by the Minister;
(b) to provide a forum for the expression of views comments and suggestions by national organizations with a direct and active interest in rural development, and to provide a vehicle for the orderly transmission of these views to the Minister;
(c) to facilitate consultation between the Minister and leading experts in the various disciplines connected with rural development by providing a permanent structure for such consultation;
(d) to ensure continuity and coherence in Canada's long-term rural development policy; and
(e) to facilitate public understanding – particularly academic and organizational – of Canada's rural development program.

6757 **Additional Information** – from the chairperson

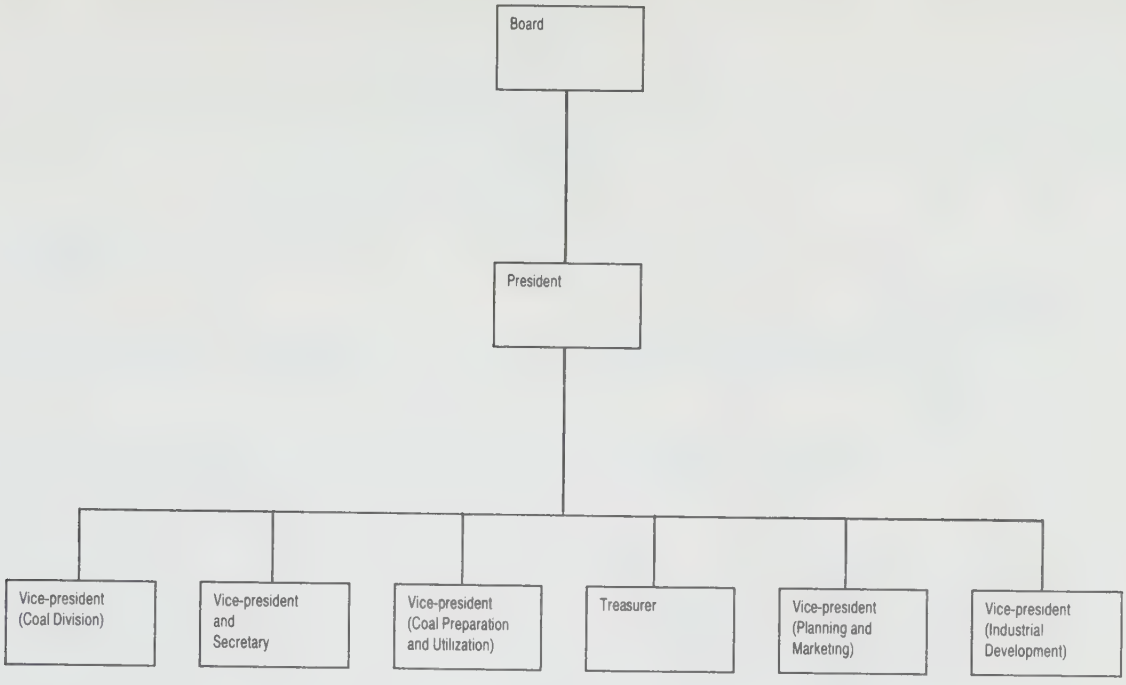
6758 **Parliamentary Committee** – Standing Committee on Regional Development

*text effective August 1975
**all appointments expire in June 1977

Cape Breton Development Corporation

CBDC Chart - 1 April 1975

6800



6801 Cape Breton Development Corporation*

Head Office
Cabot House
500 Kings Road
Sydney, Nova Scotia

Mailing Address
P.O. Box 1330
Sydney, Nova Scotia
B1P 6K3
Telephone: 902-539-6300

Minister Designated
Minister of Regional Economic Expansion**

Board of Directors
Chairman and Chief Executive Officer, Gordon Robert Matheson, Q.C. (5/79)*** ..... Halifax, N.S.
Other directors
Thomas Worrall Kent (8/77) ..... Sydney, N.S.
Derek William Reginald Haysom (1/77) ..... Sydney, N.S.
Daniel Alexander Munroe (2/78) ..... Glace Bay, N.S.
Dr. Sarah Teresa MacNeil (2/78) ..... Antigonish, N.S.
Dr. Kenneth Albert West (3/76) ..... Willowdale, Ont.
Arthur Joseph LeBlanc (7/79) ..... Port Hawkesbury, N.S.

Principal Officer
President, Thomas W. Kent ..... Sydney, N.S.

Historical Background

6802 The Cape Breton Development Corporation (DEVCO) was established by the *Cape Breton Development Corporation Act* (SC 1967 c. 6 – now RSC 1970 c. C-13).

Section 31(1) of the Act designates this Crown corporation as a proprietary corporation (Schedule "D") within the meaning and purpose of the *Financial Administration Act*. Except as provided in subsection 30(1), the Corporation is an agent of Her Majesty.

Overall Responsibilities

6803 DEVCO began in order to deal with the threatened closure of the Sydney coalfields. The Governments of Canada and Nova Scotia agreed that a proprietary corporation be formed in order to handle the coal problem, and diversify the economic base available to the people of Cape Breton Island.

Organization and Programs

Within the corporation are two divisions: Coal; Industrial Development.

Coal Division

6810 This division acquired the interests of the major coal producer in the Sydney coalfield with the objective of rationalizing coal production in the area. It is rehabilitating and modernizing the industry with the objective of making it economically viable by 1977.

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*text effective August 1975
**designation never published in the Canada Gazette
***denotes month and year of appointment expiry date

Industrial Development Division

This division promotes and assists the development and financing of industry on Cape Breton Island, including primary industries and tourist-oriented services, with the aim of improving, in concert with federal and provincial departments, employment and earning opportunities on the Island. 6815

Additional Information – may be obtained from the information co-ordinator at head office 6816

Parliamentary Committee – Standing Committee on Regional Development 6817

Auditor – Touche Ross & Company 6819

6850 Regional Development Incentives Board*

Head Office

Sir Guy Carleton Building
161 Laurier Avenue West
Ottawa, Ontario
K1A 0M4

Minister

Minister of Regional Economic Expansion

Members of the Board

Chairman, J. D. Love, Deputy Minister, DREE ..... Ottawa, Ont.
Secretary, John Wansbrough, Director General, Industrial Incentives Branch, DREE ..... Ottawa, Ont.
Other Members
- Marc R. Daniels, DREE ..... Ottawa, Ont.
- Gordon. T. Steenson, DREE ..... Ottawa, Ont.
- A. M. Guérin, Industry, Trade and Commerce ..... Ottawa, Ont.
- J. L. Manion, Manpower and Immigration ..... Ottawa, Ont.
- L. Edgeworth, Department of Environment ..... Ottawa, Ont.
- E. A. Oestreicher, Department of Finance ..... Ottawa, Ont.
- B. J. Barrow, Foreign Investment Review Agency ..... Ottawa, Ont.

Historical Background

6852 The board came into effect on April 1, 1974 as a result of the decentralization in strategic locations throughout the ten provinces of DREE's Industrial Incentives Branch.

Overall Responsibilities

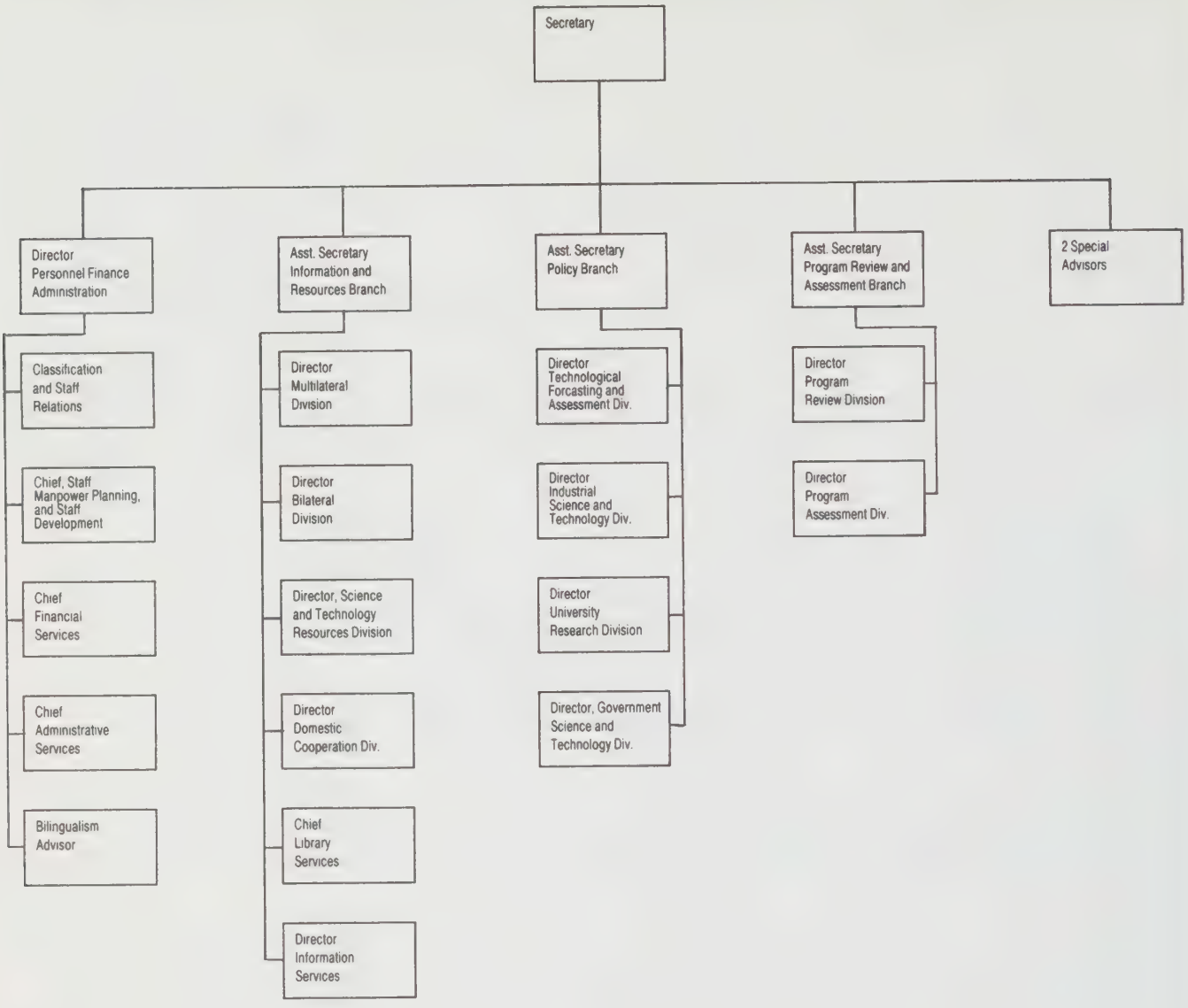
6853 The board's purpose is to consider and to make recommendations to the Minister concerning:

(a) directives, guidelines and other instruments used in the administration and assessment of the program;
(b) the disposition of specific loan guarantee applications;
(c) the disposition of specific grant applications that involve either:
  (i) capital costs or jobs in excess of those associated with authority delegated to regional Assistant Deputy Ministers or
  (ii) significant policy questions or other sensitive issues.

*text effective August 1975

6900 Ministry of State for Science and Technology

TBS Chart - 1 April 1975



Ministry of State for Science and Technology* 6901

Head Office

207 Queen Street
Ottawa, Ontario
K1A 1A1

Minister

The Hon. Charles Mills Drury, P.C., M.P., Minister of State for Science and Technology

Principal Officers

Secretary ..... Dr. J. Maurice LeClair
Assistant Secretaries
- Policy ..... Pierre Bourgault
- Program Review and Assessment ..... Blair McGugan
- Cooperation ..... Gaëtan Y. Tremblay

Historical Background

6902

The Ministry of State for Science and Technology was created under the *Ministries and Ministers of State Act* (RSC 1970 c. 14 [2nd Supp]). A Proclamation establishing the Ministry was issued (SOR/71-413, 25 Aug. 1971). OIC P.C. 1971-1696 (SOR/71-408, 25 Aug. 1971) designated the Ministry as a department and the Minister as the Appropriate Minister for purposes of the *Financial Administration Act*. OIC P.C. 1971-1697 transferred that part of the Privy Council Office known as the Secretariat for Science and Technology from the Prime Minister to the Minister of State for Science and Technology.

Overall Responsibilities

The Ministry's purpose is to formulate and develop policies in relation to the activities of the Government of Canada that affect the development and application of science and technology.

The objecive is to assure the optimum use of science and technology in support of national objectives.

6903

Its mandate includes the following:

(a) to formulate and develop objectives, priorities and policies for the optimum development and application of science and technology in support of national objectives;
(b) to formulate and develop policies to achieve the most effective interrelationships among science and technology programs and with other federal policies and programs;
(c) to formulate and develop policies to foster the most effective cooperative relationships with respect to science and technology within Canada and internationally;
(d) to assist departments and agencies in the formulation and development of advice to the government with regard to the optimum investment in science and technology, the most satisfactory organization of scientific activities, and the most effective participation in international scientific affairs; and
(e) to develop methods for evaluating the effectiveness of scientific policies and programs and to promote their most efficient application.

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*text effective October 1975

Organization and Programs

6905 The Ministry is organized into four branches: Policy, Program Review and Assessment, Cooperation, Personnel Finance and Administration.

Policy Branch

6910 The branch, responsible for the *Policy Development Program,*

(a) directs or participates in assessing the impact of science and technology on Canadian society;
(b) forecasts likely developments in science and technology;
(c) conducts or sponsors science policy studies;
(d) formulates, develops and recommends objectives and priorities for science and technology;
(e) advises and counsels on the science and technology implications of government policies or proposals; and
(f) develops policies related to science and technology in university, industrial and international affairs and the co-ordination of intramural research programs.

Program Review and Assessment Branch

6920 The branch provides advice on matters in the budgetary process with a significant science and technology content; recommends the organization of research and development activities; advises departments and agencies on the conduct of science and technology programs and activities; and develops and promotes methods of evaluating the effectiveness of science and technology policies and programs.

Cooperation Branch

6930 The branch facilitates the exchange of information on domestic and international scientific activities, programs, and results among all major users; makes recommendations to the extent and nature of participations in national and international scientific activities; assists in the management of Canada's agreements and other cooperative relationships in science and technology with other countries; organizes government-sponsored scientific missions and visits; and directs functionally a science counsellor network abroad.

Personnel Finance and Administrative Branch

6940 The branch provides for the operation of the offices of the Minister and secretary; ministry program planning and review; and provides financial, personnel, communication and administrative services.

6945 **Additional Information** – may be obtained from the director of information services.

6946 **Parliamentary Committee** – Standing Committee on Miscellaneous Estimates Committee

6947 **Auditor** – Auditor General of Canada

Canadian Patents and Development Limited* 6950

Head Office

Congill Building
275 Slater Street
Ottawa, Ontario
K1A 0R3

Minister

Hon. C. M. Lury, P.C., M.P.

Board of Directors**

President, Richard D. Hiscocks ..... Ottawa, Ont.
Vice-President, Bertram G. Barrow (Sr ADM [Industry], ITC)
Other Directors
- William I. Armstrong ..... Vancouver, B.C.
- Walter I. Auld ..... Winnipeg, Man.
- Joan Cirk ..... Montréal, Qué.
- Pierre F Gendron ..... Montréal, Qué.
- William . Graydon ..... Toronto, Ont.
- Douglas N. Kendall ..... Toronto, Ont.
- Jean-Claude Panisset ..... Montréal, Qué.
- William . Schneider (President, NRC)
- John Sutcliffe ..... Smith Falls, Ont.
- Sidney agner (Gen Dir, Science & Technology, ITC)

Principal Officers

President ..... R. D. Hiscocks
Vice-president ..... B. G. Barrow

Historical background

Canadian Patents and Development Limited (CPDL), a Crown corporation, is a 6952
wholly-owned subsidiary of the National Research Council of Canada. It was incorporated in 1947 under Part I of the *Companies Act*.

Intellectual and industrial property arising from research carried out in federal 6953
government laboratories may be transferred to CPDL by Ministers in accordance with the provisions of the *Public Servants Inventions Act*. In addition, CPDL has agreements with most Canadian universities, certain private institutions, several provincial research organizations, and a number of federal government proprietary corporations regarding exploitation of their intellectual and industrial property.

To accomplish its objectives CPDL: 6954

(a) examines the intellectual or industrial property to determine the most appropriate type of protection to be sought regarding selected inventions; files patent applications in Canada and various other countries;
(b) develops selected intellectual or industrial property to make it exploitable; and
(c) promotes and licenses intellectual or industrial property by way of direct communication with potential licensees; manned displays at industrial and professional exhibitions and meetings; and publication and distribution of a bi-annually annoted catalog which contains information abstracts about licensable intellectual and industrial property.

*text effective September 1975

Funding

6955 CPDL collects, under license agreements, royalties which are used:

(a) to pay awards to public servants;
(b) to make payments in accordance with agreements with universities, institutions, and proprietary corporations;
(c) to develop selected intellectual or industrial property; and
(d) to defray the largest part of the cost of overall operations.

Also, the National Research Council of Canada provides funds to CPDL to cover the cost of non-remunerative advisory and other services regarding intellectual and industrial property performed by CPDL on behalf of departments and agencies of the Government of Canada.

6956 **Additional Information** – may be obtained from the secretary at head office.

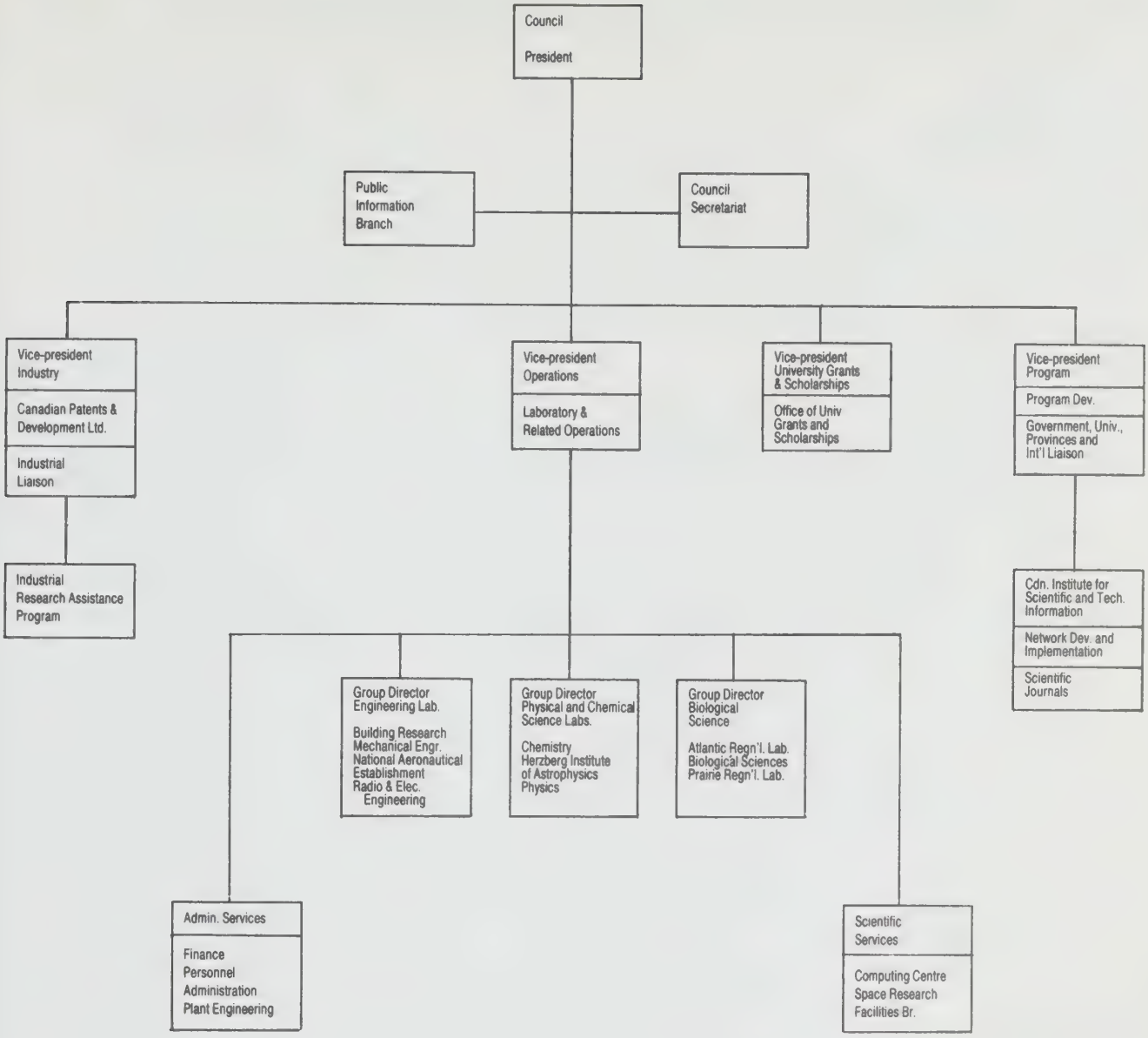
6957 **Parliamentary Committee** – see National Research Council

6958 **Auditor** – Auditor General of Canada

National Research Council of Canada

NRC Chart - 1 October 1975

6975



6976 National Research Council of Canada*

Head Office

Montreal Road
Ottawa, Ontario
K1A 0R6

Minister Designated

The Hon. C. M. Drury, P.C., M.P.**

Members of the Council***

President, W. G. Schneider ..... Ottawa, Ont.
Owen C. W. Allenby ..... Montréal, Qué.
Andrew D. Booth ..... Thunder Bay, Ont.
Gilles G. Cloutier ..... Varennes, Qué.
C. A. Dagenais ..... Montréal, Qué.
Thérèse Gouin-Décarie ..... Montréal, Qué.
J. Stefan Dupré ..... Toronto, Ont.
Daniel A. Eisenhauer ..... Lunenburg, N.S.
Robert Fafard ..... Shippegan, N.B.
Pierre Grenier ..... Québec City, Qué.
Rudolph R. Haering ..... Vancouver, B.C.
J. N. Ham ..... Toronto, Ont.
Robert H. Haynes ..... Downsview, Ont.
John S. MacDonald ..... Vancouver, B.C.
Vladimir N. Mackiw ..... Toronto, Ont.
Donald E. Munn ..... Winnipeg, Man.
Peter N. Nikiforuk ..... Saskatoon, Sask.
Harold W. Quinn ..... Weston, Ont.
Mary E. Spencer ..... Edmonton, Alta.
J. C. R. Warren ..... Guelph, Ont.
B. D. Leddy, Secretary of the Council

6977 Associates

George M. Brown (President, Medical Research Council) ..... Ottawa
Frank A. Milligan (Canada Council) ..... Ottawa
Donald G. Stephenson (NRC) ..... Ottawa
Frank R. Thurston (NRC) ..... Ottawa

6978 Principal Officers

President ..... W. G. Schneider
Vice-presidents
Industrial Research Program ..... R. D. Hiscocks
University Grants and Scholarships ..... B. A. Gingras
Operations ..... W. A. Cumming
Program ..... J. D. Keys

Historical Background

6980 The National Research Council (NRC), established in 1916 (*National Research Council Act* RSC 1970 c. M-14), has broad mandate for matters affecting scientific and industrial research in Canada.

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*text effective October 1975
**for the purposes of the *National Research Council Act* (OIC P.C. 1966-1143, 17 June 1966)
***appointment dates are found in Part I of the *Canada Gazette*

The NRC, a Crown corporation, is designated as a departmental corporation (Schedule B) within the meaning and purpose of the *Financial Administration Act.* The NRC is an agent of Her Majesty.

Overall Responsibilities

The Act assigns to NRC, but does not limit NRC (as a federal government engineering and scientific research agency) to the following functions: 6982

(a) to initiate and conduct research in the natural sciences and technology for the economic and social benefit of Canadians; and
(b) to provide an independant, versatile, broadly based source of expertise, available to assist in the achievement of national objectives.

Organization and Programs

The NRC operates in the following three areas: National Research Laboratories; University Grants and Scholarships, and Scientific and Technical Information Dissemination. 6984

National Research Laboratories

The Laboratories provide a national foundation upon which to build for the creation, application, and use of knowledge derived from the natural sciences and engineering. The following is a program description. 6986

(a) basic and exploratory research in the natural sciences and engineering – development of engineering fundamentals; acquisition of new engineering technologies; discovery of new applications for engineering technologies; development of scientific competence; acquisition of new scientific knowledge; discovery of new applications of science;
(b) research on long-term problems of national concern – application of engineering and scientific expertise to the solution of long-term problems of national concern such as transportation, energy, food, building and construction;
(c) research in direct support of industrial innovation and development – performance and promotion of exploratory and applied research in selected areas for the advancement of technology required for Canadian industrial development through effective methods of technology transfer, financial assistance and selected co-operative projects on processes, systems, materials, and products, to strengthen the research, development and innovative capacity of industry in Canada;
(d) research to provide technological support of social objectives – application of scientific and engineering expertise in support of national objectives such as law, safety, environmental quality, health and quality of Canadian life.
(e) national facilities – provision and management of common purpose; national research and development facilities as a service to industry, governments, and universities;
(f) research and services related to standards – research in the field of primary physical standards and provision of services in support of national and international standards activities; and
(g) administration – administrative support including financial and personnel services for this and other programs of the Council.

The laboratories are organized into the following divisions: Biological Sciences, Building Research, Chemistry, Mechanical Engineering, Radio and Electrical Engineering, National Aeronautical Establishment, Physics; on the following institutes; Herzberg Institute of Astrophysics, the Atlantic Regional Laboratory in Halifax, and the Prairie Regional Laboratory in Saskatoon.

University Grants and Scholarships

6988 This area promotes and supports the development and maintenance of research and the provision of highly qualified manpower in the natural sciences and engineering. The following is a description of the program.

(a) peer adjudicated grants – grants for research expenses and equipment costs awarded to selected individuals and groups on the basis of peer adjudication;
(b) developmental grants – grants negotiated with individuals, groups (including multidisciplinary groups) and institutions for major research installations, research programs, special research projects, and regional development of research capability, to meet needs or opportunities to contribute to the resolution of problems related to scientific, economic, and resource development;
(c) highly qualified manpower training and development – scholarships and fellowships awarded in national competitions to graduate students, postdoctorate fellows and senior scientists and engineers in universities and Canadian industry, for advanced study or research and professional development, tenable in universities, industrial firms and other institutions in Canada and abroad;
(d) national and internation activities – grants to support national and international scientific and engineering conferences and studies, the exchange of scientists and engineers, and selected activities of scientific and learned institutions; and
(e) administration – administrative support services.

Scientific and Technical Information Dissemination

The program is organized in the following manner: Canada Institute for Scientific and Technical Information (CISTI); Canadian Journals of Research; Network Planning and Research; Network Development and Implementation.

6990 The following is a program description.

(a) information services – operation and support of services to provide for the collection, storage, retrieval, analysis, and transfer of scientific and technical information; support for the publication of journals of research in engineering and science;
(b) network implementation – implementation and maintenance of a Canadian network of scientific and technical information services and a referral service network including the establishment of links with other national and international networks and services;
(c) research and development – research into the requirements for collection, storage, retrieval, analysis, and transfer of scientific and technical information; improvement of these and other related processes and development of new processes to meet the demonstrable needs of the users; development of standards, procedures, and processes for inter-system exchanges of scientific and technical information through participation and agreement with other national and international organizations.

6991 **Additional Information** – from the public information advisor.

6992 **Parliamentary Committee** – none.

6993 **Auditor** – Auditor General of Canada.

Science Council of Canada*

Head Office

Kent-Albert Building
150 Kent Street
Ottawa, Ontario
K1P 5P4

Minister Designated

Minister of State for Science and Technology

Members of the Council

Chairman, Dr. Josef Kates (9/78)** ..... Toronto, Ont.
Vice-chairman, Dr. Claude Fortier (9/78) ..... Québec, Québec
Other Members

Dr. David V. Bates (8/76) ..... Vancouver, B.C.
Dr. Angus A. Bruneau (12/77) ..... St. John's Nfld.
Alan C. Cagney (8/76) ..... Dartmouth, N.S.
Dr. A. John Coleman (8/76) ..... Kingston, Ont.
Dr. Lionel A. Cox (8/76) ..... Vancouver, B.C.
Dr. Henry E. Duckworth (8/76) ..... Winnipeg, Man.
Dr. Gabriel Filteau (8/76) ..... Québec, Québec
Dr. Mervyn Franklin (8/76) ..... Fredericton, N.B.
Dr. Ursula M. Franklin (12/77) ..... Toronto, Ont.
Dr. William H. Gauvin (3/76) ..... Pointe Claire, Québec
T. Ranald Ide (12/77) ..... Toronto, Ont.
Dr. Peter A. Larkin (12/77) ..... Vancouver, B.C.
R. Frank Lewarne (3/76) ..... Toronto, Ont.
John A. Pollock (3/76) ..... Kitchener, Ont.
Fernand Sequin (12/77) ..... Saint Charles-sur le Richelieu, Québec
Maurice Tremblay (12/77) ..... Québec, Québec
Dr. Muriel D. Vogel-Sprott (10/76) ..... Waterloo, Ont.
Dr. Blossom T. Wigdor (8/76) ..... Montreal, Québec
(five vacancies)

Historical Background

The Science Council of Canada was established in 1966 by the *Science Council of Canada Act* (now RSC 1970 c. S-5). The Council, a Crown corporation, is designated a departmental corporation (Schedule B) within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1969-1225, 17 Jun 1969). OIC P.C. 1971-1702, 12 Aug 1971 designated the Minister of State for Science and Technology as the Appropriate Minister for the purposes of the *Science Council of Canada Act*. The Council is an agent of Her Majesty. 7102

Overall Responsibilities

It is the duty of the Council to assess in a comprehensive manner Canada's scientific and technological resources, requirements and potentialities and to make recommendations thereon to the Minister; and in particular to give consideration to, and make reports and recommendations to the Minister on: 7103

(a) the adequacy of the scientific and technological research and development being carried on in Canada;

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*text effective October, 1975
**denotes month and year of appointment expiry

(b) the priorities that should be assigned in Canada to specific areas of scientific and technological research;
(c) the effective development and utilization of scientific and technological manpower in Canada;
(d) long term planning for scientific and technological research and development in Canada;
(e) factors involved in Canada's participation in international scientific or technological affairs;
(f) the responsibilities of departments and agencies of the Government of Canada, in relation to those of universities, private companies and other organizations, in furthering science and technology in Canada;
(g) the statistical and other information on scientific and technological research and development that should be obtained in order to provide a proper basis for the formulation of government policy in relation to science and technology in Canada; and
(h) the best means of developing and maintaining cooperation and the exchange of information between the Council and other public or private organizations concerned with the scientific, technological, economic or social aspects of life in Canada.

Organization

7105 The council conducts on its own initiative or, if directed to do so by the Minister, such studies, inquiries and other undertakings with respect to any matter relating to its duties, and reports to, advises or makes recommendations to the Minister as required.

The council submits to the Minister a report of its operations for each fiscal year. This report is tabled in the House of Commons. In addition, the council may publish such studies and reports prepared for its use as it sees fit.

7106 The council consists of 25 members* appointed by the Governor-in-Council, and is supported by a small professional and administrative staff.

7107 **Additional Information** – all queries are directed to the secretary.

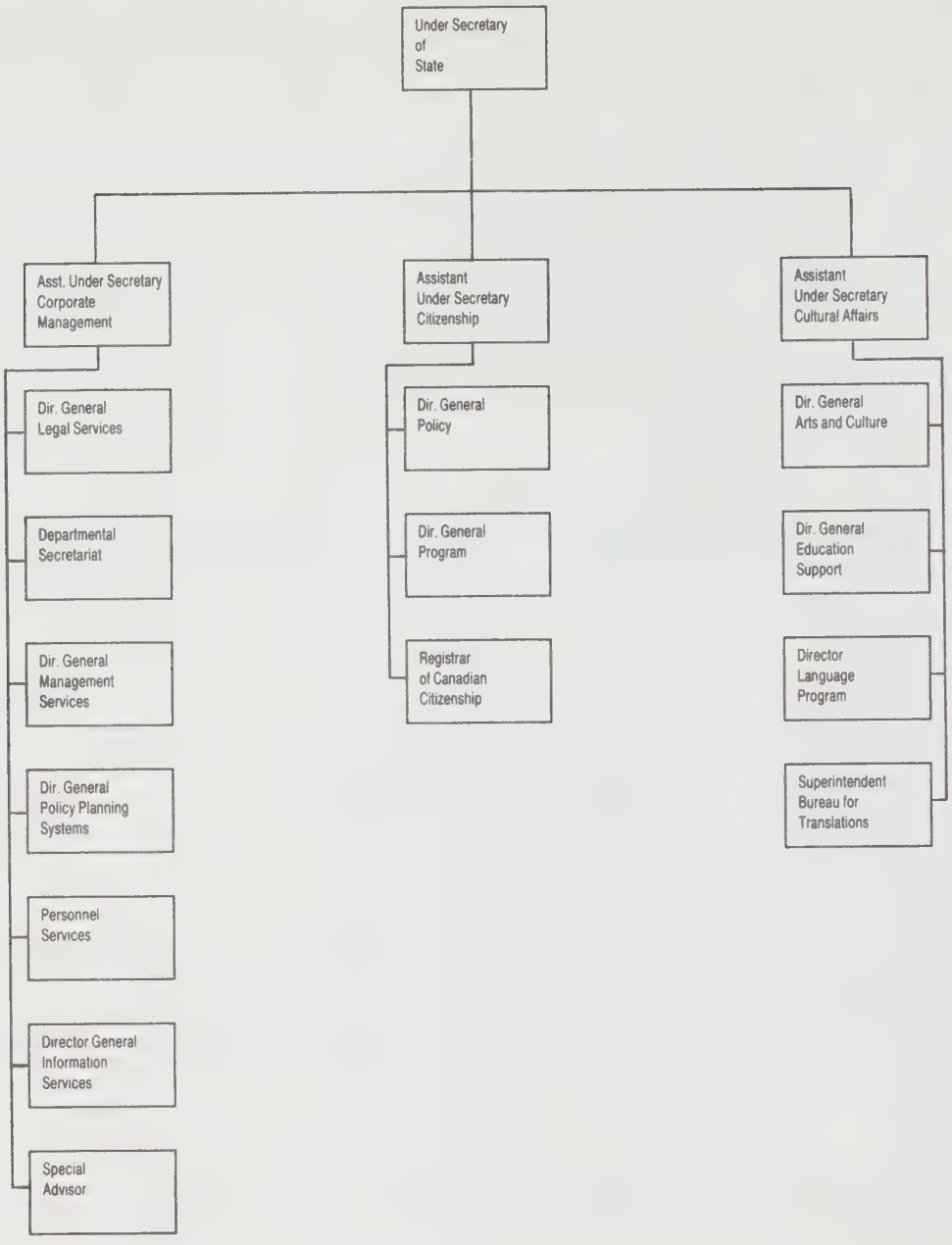
7108 **Parliamentary Committee** – Standing Committee on Miscellaneous Estimates.

7109 **Auditor** – Auditor General of Canada.

*there are no longer four associate members.

7200 Department of the Secretary of State

TBS Chart - 1 April 1975



Department of the Secretary of State*

Head Office

Lord Elgin Plaza
66 Slater Street
Ottawa, Ontario
K1A 0M5

Minister

The Hon. J. Hugh Faulkner, P.C., M.P., Secretary of State of Canada

Principal Officers

Under Secretary of State ..... André Fortier
Assistant Under Secretaries of State
- Citizenship ..... André Renaud
- Cultural Affairs ..... Peter M. Roberts
- Corporate Management ..... Gerald T. Rayner

Historical Background

7202 The Department of the Secretary of State, one of the oldest in the federal government, was established in 1867 (now *Department of State Act* RSC 1970 c. S-15). At that time the department was the official channel of communication between the Dominion of Canada and the Imperial Government, and the official repository of state records. The department also managed Indian affairs and Crown lands.‡ The Secretary of State was the Registrar-General of Canada.‡‡

7203 Among its diverse areas of responsibility have been: state correspondence with the provinces, the Royal North West Mounted Police (now the Royal Canadian Mounted Police), the Civil Service (now the Public Service), boards of trade and trade unions, trade marks and design, patents and copyrights, and government printing and stationery.

7204 Other responsibilities and incidental duties came under the *Canada Temperance Act,* the *Canada Medical Act,* the *Canada Evidence Act,* and the *Criminal Code.*

Overall Responsibilities

7205 The department has had a continuing responsibility for state and ceremonial and special occasions, and for naturalization and citizenship (except during the existence of the Department of Citizenship and Immigration from 1950-66).

7207 The present responsibilities are:

(a) to encourage the acquisition and use of the two official languages in Canadian society, thereby re-inforcing the equality of status;
(b) to formulate and develop policies and programs for the achievement of national arts and cultural objectives and to promote effective inter-agency co-operation in the achievement of these objectives;
(c) to advise on matters of state protocol and to manage state ceremonies and events;
(d) to ensure the co-ordinated development, formulation, implementation, and review of federal education policies and programs in support of national objectives;
(e) to provide translation and interpretation services in all languages in accordance with the needs of Parliament, the government and its agencies; 7208

*text effective April 1975; names updated to August 1975
‡both of these duties were transferred in 1873 with the creation of the Department of the Interior
‡‡this responsibility is now that of Consumer and Corporate Affairs (see para 1100)

(f) to promote and to assist in the development of a sense of effective Canadian citizenship, and to co-ordinate the formulation and development of national strategies and policies affecting citizenship;
(g) to provide facilities to grant and to give proof of Canadian citizenship and to encourage and assist eligible persons to acquire and value such citizenship.

Organization and Programs

7210 The department is divided into three sectors: Citizenship, Cultural Affairs and Corporate Management.

Citizenship

7215 This sector consists of three branches, Citizenship Registration, Citizenship Policy, Citizenship Programs. The sector also includes five departmental regional directors, who, in turn, are responsible for the administration of 23 field offices, and 25 citizenship courts across Canada.

Citizenship Registration Branch

7220 This branch administers the *Canadian Citizenship Act* and informs Canadians, and potential Canadians of their rights and privileges under this Act. An Examination Division, a Records Division, 14 citizenship courts, 11 sub-courts, four storefront offices, and four mobile teams in various centres across the country comprise the mechanisms by which the *Canadian Citizenship Act* is administered. The branch headquarters is divided into two directorates.

7225 The Registration Operations Directorate provides the day to day operations and administration of the Act, as well as technical advice on all aspects of law dealing with nationality. It has the facilities for granting Canadian citizenship, and deals with all matters pertaining to citizenship (such as proof, retention, resumption, renunciation, and revocation).

7230 The Registration Development and Legislation Directorate is responsible for the equality of service provided to the public, the promotion of citizenship, the development of registration programs and policies, and the formulation and introducton of new and revised regulations.

Citizenship Policy Branch

7235 This branch provides development, research, evaluation and other related services required by the sector, and in particular by the Citizenship Programs Branch. These services are intended to improve and to develop sector activities within the present mandate, framework, and objectives. The branch has three directorates.

7240 The Policy Development Directorate is responsible for the direct development of new citizenship policies, for the finalization of policy in the format required by either the Cabinet, the Treasury Board, or the department; and for advising the various components of the Citizenship Programs Branch of programs on implementation of policies.

7245 The Policy and Priorities Planning Directorate develops and maintains an information base which supports social policy planning in the citizenship area. It recommends priorities and policy alternatives, and provides information on broader social changes.

7250 The Policy and Program Analysis Directorate reviews, assesses, and evaluates citizenship sector activities. It assists in planning and clarifying objectives and devising evaluation methods and strategies appropriate to the nature of citizenship, and social development.

Citizenship Programs Branch

This branch consists of five directorates.

The Citizens' Participation Directorate promotes and improves the participation of citizens in all aspects of Canadian society. This is done through financial and technical assistance to community groups; through the encouragement of travel and exchange among different groups from various parts of Canada; and through financial assistance for educational programs for the promotion of group understanding and human rights and freedom. The directorate provides for the operation of hostels across the country in the summer months. It also administers the Student Community Service Program which encourages students to work in the voluntary sector during their vacation.

The Women's Directorate assists women's organizations in promoting greater understanding of the status of women in Canada, and in developing activities which help women acquire the knowledge and skills necessary for effective participation as equal citizens.

The Multiculturalism Directorate promotes the development of a society in which individuals and groups may have an equal opportunity to develop and express their cultural heritage through encouragement and assistance to multicultural groups. The directorate's Immigrant Orientation activity encourages immigrants to participate fully in Canadian society.

The Native Citizens Directorate ensures the preservation and development of native cultures in the context of Canadian society and encourages the development of specific projects to meet the special needs of native people. Activities include the core funding of native associations, and the support of friendship centres, as well as support to native communications. Also, assistance is provided to native women and native youth to help them improve the quality of their lives.

The programs within the Official Language Minority Group Directorate work toward a better understanding between Canada's two official language groups. This is accomplished by promoting and by assisting those two groups in making use of their language in areas where they constitute minorities. Through its professional, technical, and financial assistance, the directorate provides opportunities for Canadians to understand and appreciate the bilingual aspects of Canada.

Regional Directorates

The department's objectives and programs are promoted across Canada by a network of five regional directorates: Atlantic, Québec, Ontario, Prairie, and Pacific. (see para 7385)

Over 120 social development officers staff 23 field offices distributed throughout Canada. The officers relate to community groups and citizens' organizations, various institutions and other governmental agencies and departments, when carrying out their duties. These officers report direct to the regional director.

Twenty-five citizenship courts are also administered by the regional directorates.

Cultural Affairs

This sector formulates policies and programs designed to promote the development of Canadian culture. The sector comprises Arts and Culture Branch, Language Programs Branch, Bureau for Translations, and Education Support Branch.

Arts and Culture Branch

The branch advises the Minister on national policy on culture and the arts, promotes co-operation between federal cultural agencies* in order to carry out common cultural objectives, and implements programs intended for the private and public spheres. The branch comprises four directorates.

The Policy Planning and Program Development (I) Directorate is concerned with museums, the national heritage, drama, and the visual arts.

Broadcasting, films and publishing are affected by the policies and programs of the Policy Planning and Program Development (II) Directorate.

The Operations Directorate administers grants, the Film Festivals Bureau, the Festival Canada Bureau, and the application of the *Cultural Property Export and Import Act,* questions of protocol, and the organization of special events (such as Royal visits).

The Research and Analysis Directorate includes the evaluation of current programs and requests for funds from various federal cultural agencies,* and the organizing of statistical studies on the subject of culture at a national level.

Language Programs Branch

By means of various technical and financial assistance programs, the branch promotes the acquisition and use of the two official languages outside the public service. This branch comprises three directorates.

The Bilingualism in Education Directorate administers the assistance program to the provinces for the teaching of the second language or for teaching official-language minority groups in their mother tongue at the elementary, secondary, and post-secondary levels. This assistance will benefit individuals, students, instructors, and educational institutions.

The Policies and Co-ordination Directorate encourages the development of language instruction by subsidizing research in education-related fields. The directorate distributes all information pertaining to this research after it is completed. It co-operates with other countries and international agencies studying individual and institutional bilingualism questions. Finally, this division is responsible for the assistance program to territorial, provincial, and municipal administrations in their language training for employees, and for the translation of official documents.

The Private Sector Directorate promotes the equitable use of both official languages in the private sector. The directorate contributes financially to associations that have a bilingualism program and provides technical assistance to private businesses interested in setting up such a program.

Bureau for Translations**

The bureau provides translation and interpretation services in all languages, in order to meet the needs of Parliament, federal government, departments, and agencies. In particular, the bureau assists in the implementation of the official languages policy, by providing those translation and interpretation services which are guaranteed by this policy. The bureau comprises the following directorates.

The Special Operations Directorate handles parliamentary translation and interpretation services, as well as interpretation services for conferences in all languages.

The General Operations Directorate provides translation services to all federal departments and agencies located in the national capital region.

The Regional Operations Directorate provides translation services to all federal offices located outside the national capital region as well as Canadian federal

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*editor's note: this term is used by the department to mean those Crown corporations which report to or through the Secretary of State.

**editor's note: often incorrectly referred to as the Bureau of Translations, or the Translation Bureau

offices abroad. Regional Operations also includes the National Defence Division, the Multilingual Services Division, and the Contract Translation Section.

The Terminology Directorate provides a linguistic research service as well as disseminating terminological and linguistic information on all disciplines, and in several languages. Included in this directorate is a documentation centre. 7360

The Training Directorate provides the resources to carry out bureau objectives. (Resources include assistance in the training of translators and interpreters, as well as, additional training for bureau personnel.) 7365

Education Support Branch

The objectives are to ensure the co-ordinated production, formulation, application, and review of federal educational policies and programs with a view to assist in achieving national goals. Two directorates share these responsibilities. 7370

The Policy Directorate evaluates, in terms of national priorities, the objectives, policies, and programs of the federal government in the area of education. It also implements new policies and programs. 7375

The Programs Directorate administers adjustment payments to the provinces for post-secondary education as provided for in Part VI of the *Federal-Provincial Fiscal Arrangements Act** and Regulations. The division co-ordinates federal policies and programs which affect education in Canada. 7380

The directorate also communicates with provincial governments, the academic world, and national associations on education issues. And, with the Department of External Affairs, co-ordinates Canadian participation in international discussions on educational issues.

Corporate Management

This sector provides centralized support services in finance; office administration; legal and information services; personnel; financial resources (budgeting, financial control, internal audit); organization and systems development and evaluation. This sector is responsible for the coordination of policy planning and research, and the inter-relationship of programs within and without the department. 7384

Regional Directorates

Five regional directorates, administering and implementing Secretary of State programs and services across Canada, are located as follows: 7385

Atlantic Region
Trade Mart Building
Scotia Square
Halifax, N.S.
B3K 2Y5

Québec Region
1080 Beaver Hill
Montréal, Qué.
H2Z 1S8

Ontario Region
60 St. Clair Avenue, East
Toronto, Ont.
M4T 1N5

Prairie Region
177 Lombard Street
Winnipeg, Man.
R3B 0W4

Pacific Region
1525 West 8th Avenue
Vancouver, B.C.
V6J 1T5 7386

Additional Information – may be obtained from the information services. 7387

*this Act provides for transfers of financial resources to help provincial governments meet the costs of post-secondary education.

7388 **Parliamentary Committee** – Standing Committee on Broadcasting, Films and Assistance to the Arts.

7389 **Auditor** – Auditor General of Canada.

Statutes

7390 The Minister is responsible for administering the following statutes:

Broadcasting Act (RSC 1970 c. B-11 Parts II and III)
Canada Council Act (RSC 1970 c. C-2, sections 22 & 23)
Canada Temperance Act (RSC 1970 c. T-5) (see para 347)
Canadian Citizenship Act (RSC 1970 c. C-19) as amended
Canadian Film Development Corporation Act (RSC 1970 c. C-8)
Centennial of Canadian Confederation Act (SC 1960-61 c. 60) as amended
Company of Young Canadians Act (RSC 1970 c. C-26)
Cultural Property Export and Import Act (SC 1975 c. 50)*
Department of State Act (RSC 1970 c. S-15)
Disfranchising Act (RSC 1970 c. D-7)
Electoral Boundaries Readjustment Act (RSC 1970 c. E-2) as amended
Federal-Provincial Fiscal Arrangements Act (RSC 1970 c. F-6; Part VI)
Laurier House Act (RSC 1952 c. 163)
National Arts Centre Act (RSC 1970 c. N-2)
National Film Act (RSC 1970 c. N-7)
National Library Act (RSC 1970 c. N-11)
National Museums Act (RSC 1970 c. N-12)
Public Archives Act (RSC 1970 c. P-27)
Public Service Employment Act (RSC 1970 c. P-32)
Representation Commissioner Act (RSC 1970 c. R-6)
Translation Bureau Act (RSC 1970 c. T-13)

*editor's note: the Act, when proclaimed in force, will establish the Canadian Property Export Review Board (Secretary of State); the Canadian Cultural Property Export Control List (with Industry, Trade and Commerce); Permit Officers (with National Revenue [Customs and Excise]). The Act will also establish the Canadian Heritage Preservation Endowment Account in the Consolidated Revenue Fund.

Bilingual Districts Advisory Board*

Head Office

110 Argyle Avenue
Ottawa, Ontario
K2P 1B4

Minister

Secretary of State

Members of the Board

Chairman, Paul W. Fox ..... Toronto, Ont.
Members
- Mrs. A. W. R. Carrothers ..... Calgary, Alta.
- Ms. Eleanor Duckworth ..... Halifax, N.S.
- Dr. W. Harry Hickman ..... Vancouver, B.C.
- Dr. Léopold Lamontagne ..... Ottawa, Ont.
- Dr. William F. Mackey ..... Québec, Qué.
- The Hon. Mr. Justice A. M. Monnin ..... Winnipeg, Man.
- Mrs. Yvonne R. Raymond ..... Montréal, Qué.
- A. Regimbal ..... Sudbury, Ont.
- Adélard Savoie ..... Moncton, N.B.

Principal Officers

Secretary General ..... (vacant)
Associate Secretary General ..... (vacant)

Historical Background

A Bilingual Districts Advisory Board is established as soon as possible following the completion of each decennial census *(Official Languages Act,* RSC 1970 c. 0-2, sec. 14[1]). The board advises the government on the boundaries of federal bilingual districts. The chairman of the board is designated in the instrument of appointment. 7477

The Governor-in-Council, pursuant to *Part I of the Inquiries Act* appoints not less than five and not more than ten persons, selected as nearly as may be representative of residents of the several provinces of principal regions as commissioners to constitute the Bilingual Districts Advisory Board. One of these persons is designated in the instrument of appointment to act as chairman of the board. The present chairman was appointed by *Order-in-Council P.C. 1970-294* dated 12 Feb. 1970. 7478

Overall Responsibilities

One of the first duties of the board is to conduct an inquiry into and concerning the areas of Canada in which one of the official languages is spoken as a mother tongue by persons who are in the linguistic minority in those areas in respect of an official language. After holding such public hearings, if any, as it considers necessary and after consultation with the government of each of the provinces in which any such areas are located, the board must then prepare and submit to the Governor-in-Council a report setting out its findings and conclusions including its recommendations, if any, concerning the establishment of bilingual districts or the alteration of the limits of existing bilingual districts in accordance with the Act. 7480

*no change in text since December 1973; names updated to August 1975

7482 In addition to its duties and powers under the *Inquiries Act* in respect of recommending the establishment of bilingual districts, the board may be charged by the Governor-in-Council, on behalf of the Governor-in-Council, with the negotiation of a draft agreement with the government of a province for the purpose of ensuring that, to the greatest practical extent, the limits of any area that may be established as a bilingual district under the Act will have a common boundary with any area similarly established or to be established in that province by the provincial government.

7484 In carrying out its duties, the board must consider the convenience of the public in a proposed bilingual district regarding all the federal, provincial, municipal and educational services provided therein, and where necessary, recommend to the Governor-in-Council any administrative changes in federal services in the area that it considers necessary to adapt the area to a provincial or municipal bilingual area, for the greater public convenience of the area or to further the purposes of the Act.

7486 In accordance with, and subject to, the provisions of the Act and the terms of any agreement that may be entered into by the Governor-in-Council with the government of a province, the Governor-in-Council may, from time to time, establish one or more federal bilingual districts in a province and alter the limits of previously established bilingual districts by means of proclamation.

7488 A bilingual district, established under the Act, is an area delineated by reference to the boundaries of any or all of the following: a census district established pursuant to the *Statistics Act,* a local government or school district, or a federal or provincial electoral district or region.

7490 An area (as described above) may be established as a bilingual district or be included in whole or in part within a bilingual district if:

(a) both of the official languages are spoken as a mother tongue by persons residing in the area;

(b) the number of persons who are in the linguistic minority in the area in respect of an official language spoken as a mother tongue is at least ten per cent of the total number of persons residing in the area.

7492 Where the number of persons in the linguistic minority in an area is less than ten per cent of the total population, the area may be established as a bilingual district if the services of governmental departments and agencies were customarily made available to residents of the area in both official languages before the Act came into force (7 September 1969).

7494 Within 15 days after the receipt by the Governor-in-Council of the report of the Bilingual District Advisory Board or, if Parliament is not then sitting, on any of the first 15 days next thereafter that Parliament is sitting, the Governor-in-Council shall cause a copy of the report to be laid before Parliament. No proclamation establishing or altering the limits of any bilingual district shall be issued under the Act until at least 90 days have elapsed from the day a copy of the report of the Advisory Board was laid before Parliament. Such proclamation shall take effect in relation to any bilingual district on such day, not later than 12 months after the issue of the proclamation, as may be fixed there in relation to that district.

7496 The Chief Statistician, and the Director of the Surveys and Mapping Branch of the Department of Energy, Mines and Resources are required to make the services and facilities of the respective offices available to the board and render all such other assistance as may be necessary for the board to discharge its duties under the Act.

Canada Council*

Head Office

La Promenade Building
151 Sparks Street
Ottawa, Ont.

Mailing Address

P.O. Box 1047
Ottawa, Ontario
K1P 5V8

Minister

Secretary of State

Members of the Council

Chairman (vacant)
Vice-chairman, Brian Fleming (4/76)** ..... Halifax, N.S.
Other Members
Nini Baird (6/76) ..... Vancouver, B.C.
Ronald J. Baker (4/76) ..... Charlottetown, P.E.I.
Michel Bélanger (8/77) ..... Montréal, Qué.
Jean-Charles Bonnenfant (4/76) ..... Québec, Qué.
John Deutsch (1/77) ..... Kingston, Ont.
Guita Falardeau (11/77) ..... Québec, Qué.
John W. Grace (12/77) ..... Ottawa, Ont.
Frances Hyland (6/76) ..... Toronto, Ont.
Marjorie Johnston (5/77) ..... Winnipeg, Man.
Douglas T. Kenny (1/78) ..... Vancouver, B.C.
Eva Kushner (5/78) ..... Ottawa, Ont.
Gertrude Laing (5/77) ..... Calgary, Alta.
Eric McLean (7/77) ..... Montréal, Qué.
Mavor Moore (1/77) ..... Toronto, Ont.
Paul Park (7/78) ..... London, Ont.
Robert Rivard (7/77) ..... Montréal, Qué.
Norman Ward (5/77) ..... Saskatoon, Sask.

Principal Officers

Director ..... André Fortier
Associate Director ..... Timothy Porteous

Historical Background

The Canada Council, a Crown corporation,*** was established in 1957 by the *Canada Council Act* (now RSC 1970 c. C-2). The council is not an agent of Her Majesty. 7502

Overall Responsibilities

The council fosters and promotes the study and enjoyment of, and the production of works in the arts, humanities, and social sciences. The council carries out its task mainly through a broad program of grants. It also shares the responsibility for Canada's cultural relations with other countries, and administers, as a separate corporation, the Canadian Commission for UNESCO (see para 7541), plus a number of special programs financed by private donations. 7505

The council sets its own policies and makes its own decisions within the terms of the *Canada Council Act*.

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*text effective September 1975
**denotes month and year of appointment expiry date
***editor's note: the council falls within the definition of a Crown corporation as defined in the *Financial Administration Act*. However, it is not included in any of the schedules.

Organization and Programs

7510 The Canada Council consists of a chairman, vice-chairman and 19 other members, all of whom are appointed by the Governor-in-Council. The council meets four or five times a year at the council's office in Ottawa.

7512 The council is assisted by a permanent staff, and by numerous outside advisers, consulted individually or in committees or in consultative groups. Among the latter, the Advisory Arts Panel, and the Advisory Academic Panel play a major role in the development of council policies and programs.

7514 Annual grants from Parliament are the council's main source of income. The grants are supplemented by income from an endowment fund established by Parliament in 1957. The council also has received substantial amounts in private donations and bequests, usually for specific purposes. In addition, the council receives funds from the Department of External Affairs for the administration of cultural exchanges programs between Canada and certain foreign countries.

Humanities and Social Sciences*

7516 In the humanities and social sciences, the council supports research training through doctoral fellowships and special M.A. fellowships. For research work, it provides leave fellowships and research grants.

7517 To stimulate research communication, the council assists scholarly meetings, exchanges, and the publishing of learned journals. Through the Humanities Research Council and the Social Sciences Research Council, it also supports travel to the annual meetings of Canadian learned societies, and the publishing of scholarly manuscripts.

Explorations Program

7518 This program supports projects dealing with Canada's cultural and historical heritage and projects which explore new forms of expression and public participation in the arts, humanities, and social sciences.

Arts

7520 The council assists individuals and organizations in the fields of music, opera, dance, theatre, visual arts, films, video and photography, writing and publishing. It provides direct assistance to professional artists in the above fields through senior arts grants, arts grants, short term grants, travel grants and project cost grants. It also offers operating grants, and special project grants to professional arts organizations and support services which are necessary for the well-being of the arts. Production grants and post-production grants also are offered to individuals and organizations in the field of film and video taping.

7521 Each year the council sponsors a limited number of artists-in-residence within universities, cultural organizations, or municipalities. The council also provides assistance to museums, libraries, and post-secondary institutions wishing to invite Canadian writers to give public readings of their works. In aid of publication and translation, the council offers grants to Canadian majority-owned publishing firms for the publication or translation of a wide range of books. In addition, the council purchases Canadian books for distribution to Canadian groups and institutions. Funds also are available for literary and arts periodicals.

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*formerly referred to as *Research Training*.

Art Bank

Established in 1972 to encourage professional Canadian artists, the bank purchases works and rents them to government departments and agencies for display in public areas. 7522

Touring Office

This office provides subsidies, technical assistance, and support services in order to encourage and co-ordinate Canadian touring performing artists and companies. The office makes their performances accessible to a wider audience. It also organizes regional workshops to develop local sponsors. 7524

Cultural Exchange

On behalf of the Government of Canada, the council administers several programs of academic and cultural exchanges with certain foreign countries. Under these programs, the council supports visits by foreign researchers, lecturers, graduate students and distinguished artists in all disciplines to Canadian universities and cultural organizations, as well as Canadian researchers and lecturers in the humanities and social sciences who are going abroad. 7526

The council also administers the funds of the Canadian Cultural Institute in Rome; the Institute's annual income has been used to provide fellowships to one or two Canadian artists or scholars wishing to work or study in Italy. 7534

Killam Program

Under this program, the council offers Senior Research Scholarships, Post-Doctoral Research Scholarships, and I.W. Killam Memorial Awards to assist scholars of exceptional ability engaged in research projects of far-reaching significance in the humanities, social sciences, interdisciplinary studies or studies linking any of the natural sciences, medicine or engineering with any of the social sciences or humanities. 7538

Prizes and Awards*

Under its power to "make awards to persons in Canada for outstanding accomplishments in the arts, humanities and social sciences", the council annually awards the Molson Prizes and the Translation Prizes. It also finances the Governor General's Literary Awards and administers the Canadian portion of the Canada-Belgian Literary Prize. 7540

UNESCO

As an agent of the council, the Canadian Commission for UNESCO co-ordinates UNESCO program activities abroad and administers a modest program in furtherance of UNESCO objectives. 7541

Additional Information – all queries addressed to the council are sorted by a central service and are distributed to the appropriate offices for reply. 7542

Parliamentary Committee – Standing Committee on Broadcasting, Films, and Assistance to the Arts. 7543

Auditor – the council prefers not to publish the name. 7544

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*listed in the 10th edition as *Other Awards*.

7550 Canadian Broadcasting Corporation*

Head Office

1500 Bronson Ave.
Ottawa, Ontario

Mailing Address

P.O. Box 8478
Ottawa, Ontario
K1G 3J5

Minister

Secretary of State

Board of Directors

Chairman and President, A. W. Johnson ..... Ottawa, Ont.
Jean-Claude Delorme ..... Montréal, Qué.
Frank Hansen ..... Inuvik, N.W.T.
James S. Hinds ..... Sudbury, Ont.
Mary Konantz ..... Winnipeg, Man.
André Lamy ..... Montréal, Qué.
Fernand D. Lavergne ..... St-Boniface-de-Shawinigan, Qué.
Michael Lypka ..... Hamilton, Ont.
Yves J. Ménard ..... Montréal, Qué.
James S. Palmer ..... Calgary, Alta.
Dorothy Petrie ..... Willowdale, Ont.
Dr. Stanley Bah ..... Windsor, Ont.
Paul S. Plant ..... Vancouver, B.C.
Georgette Guay ..... Sillery, Qué.
(two vacancies)

Principal Officers

Executive Vice-president ..... Pierre DesRoches
Vice-president and General Manager and G.M. French Services Division,
Raymond David ..... Montréal, Qué.
Vice-president and General Manager and G.M. English Services Division,
D.M. MacPherson ..... Toronto, Ont.
Vice-president Corporate Affairs and Assistant to the
President ..... Ronald C. Fraser
Vice-presidents
Special Services ..... Marcel Ouimet
Human Resources ..... Guy Coderre
Finance ..... Victor F. Davies
Engineering (Montréal) ..... Norman R. Grover
Program Policy and Development ..... Lister Sinclair
Planning ..... (vacant)
Public Relations ..... (vacant)
General Counsel ..... Jacques Alleyn, Q.C.

Historical Background

7552 The Canadian Broadcasting Corporation, a Crown corporation,** was established in 1936 by the *Broadcasting Act* (now RSC 1970 c. B-11 Part III, sec. 34(i)) to provide the national broadcasting service in Canada. Its radio and television facilities extend from Atlantic to Pacific and into the Arctic Circle.

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*text effective September 1975
**often a Crown corporation will refer to itself as a public corporation, or a publically-owned corporation – neither term is incorrect.

The corporation consists of a president and 15 other directors appointed by the Governor-in-Council. The president is the chief executive officer. The executive vice-president is the chief operating officer and he is appointed by the corporation on the recommendation of the president and with the approval of the Governor-in-Council. 7553

Overall Responsibilities

The overall responsibilities of the national broadcasting service are: 7555

(a) to give a balanced service of information, enlightenment, and entertainment for people of different ages, interests and tastes covering the whole range of programming in fair proportion;
(b) to be extended to all parts of Canada, as public funds become available;
(c) to be in English and French, serving the special needs of geographic regions, and to contribute to the exchange of cultural and regional information and entertainment, and
(d) to contribute to the development of national unity and to provide for a continuing expression of Canadian identity.

CBC operates seven major domestic services: two television networks, English and French; two AM radio networks, English and French; two FM networks, English and French; and a northern radio service broadcasting in English, French and Indian and Inuit languages. 7556

Programming

The CBC produces programs in many fields: news and public affairs, commentary, special events, documentary, drama, music, variety, children's and youth programming, school programs, adult education, sports, religion, science, and the arts. It also carries a selection of programs from other countries. 7560

The CBC gives continuing support to Canadian artists and performers through the broadcast of Canadian music, drama and poetry, the commission of special works, the sponsorship of talent competition, and the presentation of Canadian films. The CBC produces a variety of recordings, audiotapes, and books from some of its program material. 7562

Radio Canada International (RCI)

This is the external shortwave service of the CBC. Primarily, it reflects Canada's image to the rest of the world. At present, RCI broadcasts in eleven languages. In addition to its shortwave broadcasts, RCI is expanding its activities in recorded programs, available free-of-charge for use by broadcasters throughout the world. 7564

Armed Forces Services

The service, in co-operation with the Department of National Defence, provides recorded and shortwave radio programs for Canadian military bases in Canada and abroad. 7566

Northern Service

Established in 1958, the service provides a broadcasting service for the people of Northern Canada. A radio service by means of medium and shortwave transmissions, and a television service by means of a national network fed via the world's first synchronous domestic communications satellite, ANIK,* which began operation early in 1973. 7568

*an Inuit word meaning brother

International Relations

7570 This activity involves program sales to other countries and international program festivals, and competitions. It is either a member or associate member of several international broadcasting unions and maintains relations with world broadcasting unions. In co-operation with the Canadian International Development Agency and UNESCO, CBC has sent personnel to aid foreign broadcasting organizations and provides training for foreign students who come to Canada to learn broadcasting.

Olympics Radio and Television Organization ORTO

7572 As host broadcaster of the 1976 Summer Olympics in Montréal, the CBC created ORTO to manage the project. ORTO's task is to plan, provide, and install the necessary facilities which will allow for the coverage and world-wide transmission of all events by Canadian and foreign broadcasters.

Offices

7574 The operational centre for English services is in Toronto, and there are several regional production centres across the country. CBC French services have their operational headquarters in Montréal, with local stations at other points in Québec and in most other provinces.

Offices are located also in London, Paris, New York and Washington, as well as news bureaus in Moscow and the Far East.

7591 **Additional Information** – is available from the public relations services.

7592 **Parliamentary Committee** – Standing Committee on Broadcasting, Films and Assistance to the Arts. (Supplementary revenue is obtained from commercial advertising.)

7593 **Auditor** – Auditor General of Canada.

Canadian Film Development Corporation* 7600

Head Office
Suite 2220, 800 Place Victoria
Montréal, Qué.

Mailing Address
Stock Exchange Building
P.O. Box 71
Montréal, Qué.
H4Z 1A8

Minister Designated
Secretary of State**

Members of the Corporation
Chairman, Gratien Gélinas (3/78)*** ..... Montréal, Québec
Other Members
- Mrs. Doris Anderson (2/79) ..... Toronto, Ont.
- Jean-Guy Fredette (5/76) ..... Montréal, Qué.
- Mrs. Doris Shadbolt (5/76) ..... Vancouver, B.C.
- David P. Silcox (3/78) ..... Toronto, Ont.
- Miss Jacqueline Vézina (5/76) ..... Montréal, Qué.

Ex officio
- Government Film Commissioner

Principal Officers
Executive Director ..... Michael D. Spencer

Historical Background
The Canadian Film Development Corporation, a Crown corporation, was established in 1967 by the *Canadian Film Development Corporation Act* (now RSC 1970 c. C-8). The corporation is designated as an agency corporation (Schedule C) within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1968-252, 8 Feb 1968; SOR/68-68). The corporation is an agent of Her Majesty. 7602

The corporation consists of six members appointed by the Governor-in-Council plus that person who holds office from-time-to-time as Government Film Commissioner; the Governor-in-Council designates which member is to serve as chairman of the corporation. 7603

Overall Responsibilities
The objectives of the corporation are to foster and promote the development of a feature film industry in Canada, and it may, in furtherance of these objects: 7605

(a) invest in individual feature film productions in return for a share in the proceeds from any such production; 7606

(b) make loans to producers of individual Canadian feature film productions and charge interest thereon; 7607

(c) make awards for outstanding accomplishments in the production of Canadian feature films; and 7608

(d) advise and assist the producers of Canadian feature films in the distribution of such films and in the administrative functions of feature film production. 7609

In this context, a "Canadian feature film" or "Canadian feature film production" is a feature film or feature film production in respect of which the corporation has determined: 7611

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*text effective August 1975
**OIC P.C. 1967-2256, 26 Nov. 1968
***denotes month and year of appointment expiry date

(a) that the completed film will, in the judgment of the corporation, have a significant Canadian creative, artistic and technical content, and that arrangements have been made to ensure that the copyright in the completed film will be beneficially owned by an individual resident in Canada, by a corporation incorporated under the laws of Canada or a province or by any combination of such persons; or

7612 (b) that provision has been made for the production of the film under a co-production agreement entered into between Canada and another country.

7613 The corporation is expected to consult and cooperate with departments, branches, and agencies of the Government of Canada and of the governments of the provinces having duties related to, or having aims or objects related to those of the corporation.

Organization

Administration

7614 The administrative sector of the corporation's activities includes expenses and remuneration of members, of executive, staff, of technical and professional advisers, plus the cost of support services required to assess, select, and administer projects.

7616 Investments and loans are made through the corporation's regular and special investment programs, this includes assistance to Canadian distributors for the promotion of Canadian feature films, on which tangible financial returns are expected.

7617 In addition, the Minister on the recommendation of the corporation, has appointed an Advisory Group broadly representative of the professional associations, exhibitors, distributors, and unions in the Canadian film industry and other qualified persons, to advise the corporation on matters which the Minister or the corporation may refer to it. The Advisory Group consists of four independent members and one representative from each of the following associations:

American Federation of Musicians (Canada)
101 Thorncliffe Park Drive
Toronto, Ont.
M4H 1M2

7618 Association canadienne des distributeurs indépendants de films d'expression française
321 Querbes Ave.
Montréal, Qué.
H2V 3W1

Association des producteurs de films du Québec
P.O. Box 686
Station Outremont
Montréal, Qué.
H2V 3M9

Association des propriétaires du cinéma du Québec, Inc.
3720 Van Horne St.
Montréal, Qué.
H3S 1R8

Canadian Motion Picture Distributors Association
277 Victoria Street
Toronto, Ont.
M5B 1W6

Canadian Society of Cinematographers
22 Front St. W.
Toronto, Ont.
M5J 1C4

Directors Guild of Canada
22 Front St. W.
Toronto, Ont.
M5J 1C4

International Alliance of Theatrical Stage Employees (Local 873)
167 Church St.
Toronto, Ont.
M5C 2M4

Association des réalisateurs de films du Québec
3466, rue Saint-Denis
Montréal, Qué.
H2X 3L3

Association of Canadian Independent Motion Picture Distributors
94 Cumberland Street
Toronto, Ont.
M5R 1A3

Association of Canadian Television and Radio Artists
105 Carlton St.
Toronto, Ont.
M5B 1M2

Association professionnelle des cinéastes du Québec
3466 St. Denis St.
Montréal, Qué.
H2X 3L3

Canadian Association of Motion Picture Producers
436 Sackville Street
Toronto, Ont.
M4X 1S9

Canadian Film and Television Association
55 York Street
Toronto, Ont.
M5J 1S2

Canadian Film Editors Guild
P.O. Box 46, Station "A"
Toronto, Ont.
M5W 1A2

Motion Picture Theatres Association of Canada
175 Bloor St. E.
Toronto, Ont.
M4W 1C8

National Association of Broadcast Employees and Technicians
105 Carlton St.
Toronto, Ont.
M5B 1M2

7619 Société des auteurs et compositeurs
1001 St. Denis St.
Montréal, Qué.
H2X 3J7

The Society of Film Makers
P.O. Box 1118
Place D'Armes Station
Montréal, Qué.
H2Y 2X3

Syndicat national du cinéma
3466 St. Denis St.
Montréal, Qué.
H2X 3L3

Union des Artistes de Montréal
1290 St. Denis St.
Montréal, Qué.
H2X 3J1

7620 For the purposes of the Act, the corporation has a revolving fund of $20 million that is also intended to cover the cost of administration.

Regional Offices

7621 The corporation has a regional office located at:

111 Avenue Road
Suite 602
Toronto, Ontario
M5R 3J8

7622 **Additional Information** – all general queries should be addressed to the secretary.

7623 **Parliamentary Committee** – Standing Committee on Broadcasting, Films and Assistance to the Arts.

7624 **Auditor** – Auditor General of Canada.

7650 The Company of Young Canadians*

Head Office

323 Chapel Street
Ottawa, Ontario
K1N 7Z2

Minister

Secretary of State

Members of the Council

President, M. Simon Noël (5/1976)** ..... Montréal, Qué.
Other members
Marilyn Assheton-Smith (4/1976) ..... Edmonton, Alta.
Richard Ira Good (12/1975) ..... Winnipeg, Man.
Jean-Guy Finn (4/1975) ..... Moncton, N.B.
Janice Newson (5/1977) ..... Toronto, Ont.
Micheline Côté (8/1975) ..... Montréal, Qué
Peter William Choate (6/1977) ..... Vancouver, B.C.
Claude Fontaine (10/1976) ..... Montréal, Qué
(one vacancy)

Principal Officer

Executive Director ..... Douglas Bowie

Historical Background

7652 The Company of Young Canadians (CYC) was established in 1966 (now RSC 1970 c. C 26 as amended). This Crown corporation is designated as an agency corporation (Schedule C) within the meaning and purpose of the *Financial Administration Act.* The CYC is an agent of Her Majesty.

Overall Responsibilities

7653 The Company is a collection of full-time paid volunteer*** workers who are involved with community groups initiating and promoting social action. They are chosen directly by the community group seeking CYC support and are responsible primarily to this reference group. Volunteers serve on projects normally for one year but may be re-engaged for a maximum of 30 months. Generally, volunteers are between the ages of 18 and 28.

These projects deal with such diverse issues and concerns as economic development, welfare rights, agriculture, native rights, tenants rights, and education. By providing human, rather than financial resources, the CYC encourages and supports communities who are attempting to determine their own growth and future.

7654 **Additional Information** – may be obtained from the co-ordinator of internal affairs.

7655 **Parliamentary Committee** – Standing Committee on Broadcasting, Films and Assistance to the Arts.

7656 **Auditor** – Auditor General of Canada.

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*text effective August 1975
**denotes month and year of appointment expiry date
***meaning a person under contract to the Company

National Arts Centre Corporation*

1 Confederation Square
Ottawa, Ontario
K1P 5W1

Minister

Secretary of State

Principal Officers

Chairman ..... François Mercier, Q.C.
Director General ..... G. Hamilton Southam

Historical Background

In 1966, the *National Arts Centre Act* created a corporation to administer to the National Arts Centre (now RSC 1970 c. N-2). The objects of the corporation are "to operate and maintain the Centre, to develop the performing arts in the National Capital region". 7678

The corporation** is not an agent of Her Majesty and, except as provided in section 13, the director and the officers and employees of the corporation are not part of the public service. 7679

The corporation shall be deemed to be a charitable organization in Canada:

(a) as described in paragraph (e) of subsection (1) of section 62 of the *Income Tax Act*, for the purposes of that Act; and
(b) as described in subparagraph (i) of paragraph (d) of subsection (1) of section (7) of the *Estate Tax Act*, for the purposes of that Act.

Overall Responsibilities

The corporation is empowered by the Act to: 7680

(a) arrange for and sponsor performing arts activities at the Centre;
(b) encourage and assist in the development of performing arts companies resident at the Centre;
(c) arrange for or sponsor radio and television broadcasts from the Centre and the showing of films in the Centre;
(d) provide accommodation at the Centre, on such terms and conditions as the corporation may fix, for national and local organizations whose objects include the development of the performing arts in Canada.

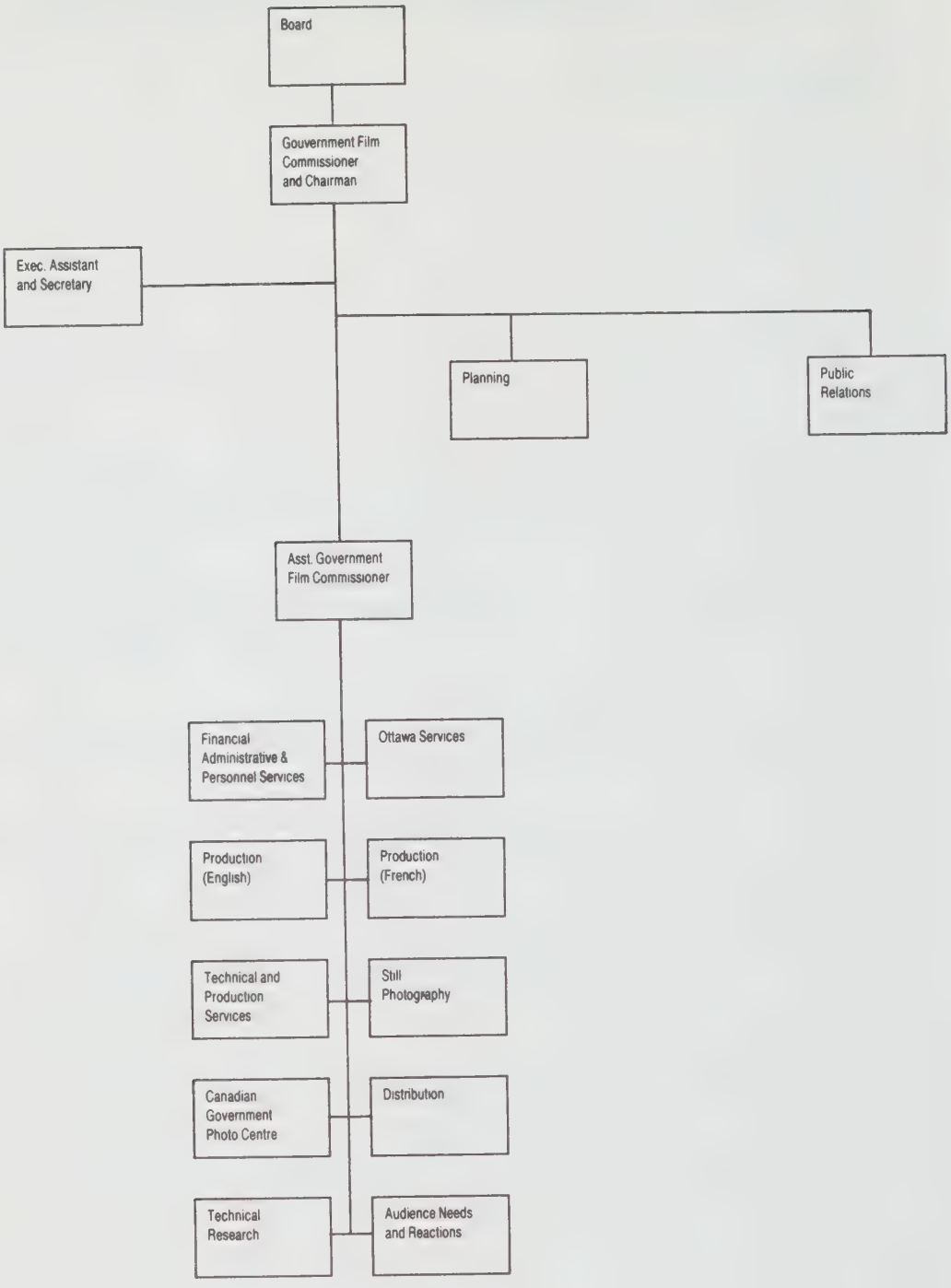
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*text effective October 1974; no change in text

**although not added to any of the schedules, the NAC satisfies the definition of a Crown corporation as defined by the *Financial Administration Act*.

7700 National Film Board

NFB Chart - 1 April 1975



National Film Board*

Head Office

150 Kent Street
Ottawa, Ontario
K1A 0M9

Operational Headquarters

P.O. Box 6100
Station "A"
Montréal, Qué.
H3C 3H5

Minister Designated

Secretary of State**

Board of Governors

Government Film Commissioner, and Chairman,
André Lamy (8/80)*** ..... Montréal, Qué.
Members from the Public Service
Albert W. Johnson (Pres. CBC) (4/76) ..... Ottawa, Ont.
D'Iberville Fortier (Dept. of External Affairs) (6/76) ..... Ottawa, Ont.
(one vacancy)
Other Members
Anthony Griffin (6/76) ..... Toronto, Ont.
Donald Snowden (9/77) ..... St. John's, Nfld.
Jean Gascon (5/78) ..... Montréal, Qué.
Jack Wasserman (8/78) ..... Vancouver, B.C.
Mrs. Roma Franko (8/78) ..... Saskatoon, Sask.

Historical Background

7702

The National Film Board (NFB) was established by the *National Film Act* of 1939 in order to review government film activities and advise the Governor-in-Council in connection with these activities. *Orders-in-Council P.C. 3549* of June 11, and *P.C. 6047* of August 8, 1941 transferred to the board the still and motion picture production and distribution operations of the Government Motion Picture Bureau (which had functioned since 1921 under the authority of the Minister of Trade and Commerce). The Bureau, in turn, grew out of the Exhibits and Publicity Bureau established in the Department of Trade and Commerce in 1914. The 1950 *National Film Act* (now RSC 1970 c. N-7) repealed the previous Act and redefined the functions and purposes of the board.

The Board is designated as a department; the Secretary of State as Appropriate Minister within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1952-1903, 31 March 1952).

Overall Responsibilities

7704

The Board, as now established, is authorized to initiate and promote the production and distribution of films in the national interest and, in particular, those which are designed to interpret Canada to Canadians and to other nations. The board also represents the government in its relations with persons engaged in commercial motion picture activity in connection with films for government departments and agencies. In addition, the Board makes available the results of its research to persons engaged in the production of films. While the board's head office is in Ottawa, the operational headquarters was moved in 1956 to the Montreal suburb of Saint Laurent, where the administrative offices, the distribution headquarters, the production studios and film laboratories are located.

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*text effective September 1975
**OIC P.C. 1963-678, 30 April 1963
***denotes month and year of appointment expiry date

7706 General policy of the NFB is determined by the Board of Governors, which consists of nine members. Four members, including the Government Film Commissioner (who is also chairman), are from the public service, and five are from the public at large. These five members represent the various regions of Canada. The board meets not less than once every three months. The film commissioner is also the chief executive officer of the Board.

Organization and Programs

7708 Operations of the board are organized under four activities which are carried out by six branches.

Executive and Administrative Services

7709 This activity is carried out by three branches: the Executive, the Financial and Administrative Services (including Personnel), and Ottawa Services.

Ottawa Services Branch

7710 In addition to a Head Office Administrative Division and a Sponsored Program Division, this branch is responsible for the Still Photography Division and the Canadian Government Photo Centre, located in Ottawa, which are part of the Production Activity. And since Ottawa is the official NFB headquarters, this branch is also responsible for film distribution services in the National Capital area.

7711 The Administrative Division provides counsel, production supervision and other services to government departments and agencies in the area of their film and audio-visual programming. It also represents the board in dealing with government departments and private film companies, and in serving on government committees.

7712 The Sponsored Program Division implements the National Film Board's mandate established by the *National Film Act* as the authorizing agency for the Government of Canada in all matters relating to the initiation, production (either by the NFB or by invitation to tender to the private Canadian film sector), and distribution of films and other audio-visual materials as required by federal departments and agencies as part of their programs.

7713 The Still Photography Division brings wider public awareness to the talents of Canadian photographers. The Photo Gallery in Ottawa produces major exhibitions, while groups of photographs are selected to form travelling exhibitions and are circulated to art galleries, libraries, educational institutions and other organizations in Canada. Exhibitions are also sent abroad through the Department of External Affairs. Audio-visual slide shows and high quality books and portfolios are other means used to present Canadians with a rich visual exposure to many aspects of the country and its people.

7714 The Canadian Government Photo Centre operates a cost recoverable operation through a revolving fund authorized to serve government departments and agencies in the printing and processing of all photographic materials other than scientific or highly specialized applications. The Centre also provides a consulting service for photographic operations in the government and maintains a record of all major photographic facilities held by departments.

English Production, French Production Branches

7720 These branches produce motion pictures, filmstrips, and other audio-visual materials in both French and English for NFB programs and government departments. The board's programs are concerned with social, economic, cultural and scientific development in Canada as well as with the country's international rela-

tionships. Productions range from documentaries, to animated films and fiction features. They vary from one minute to two hours in length and are made for all channels of distribution – television, theatres, community organizations, schools, and libraries. Most films are shot on location across Canada and abroad. Some are shot in the Montréal facilities and an increasing number are produced through the board's regional production centres which operate now in Vancouver, Winnipeg, and Halifax.

7722 The Challenge for Change/Société Nouvelle Program is a major project geared to provoke social action and change by using the latest audio-visual techniques to explore such fields as human rights, the quality of life, poverty and other contemporary problems. It involves citizens in the process of social change, using film and videotape as catalysts.

Technical and Production Services Branch

7724 There are two broad mainstream areas to the activities of this branch: research and development and the provision of the technical supportive services to the board. Included in the latter are: the motion picture laboratory where films are processed, timed, assembled and printed; animation and optical photograpy; titling; lighting; camera equipment; sound stage facilities; sound recording, re-recording, and mixing; film library services (including preview, stock shot and printing materials); a music and effects library; and an engineering shop for the maintenance of plant equipment and the fabrication of mechanical components.

Distribution Branch

7726 This branch distributes NFB productions through a diverse and all-embracing system developed over many years. In Canada, NFB productions are seen in theatres, with bookings arranged through regular commercial channels; on national and regional television networks, through individual television stations and through cable systems; through the sale of prints, either directly or through distribution companies. Films are seen by community organizations and educational institutions through film libraries located in the board's offices across the country as well as through many public libraries, departments and boards of education and through provincial and university audio-visual departments.

7727 Abroad, NFB productions are seen through most of Canada's embassies and trade posts, which make films available to community groups, educational institutions and interested individuals. NFB offices abroad distribute films commercially through contracts with television and theatrical distributors, and by sales of prints, either direct or through distribution companies.

7728 The branch also distributes travel films on behalf of the Canadian Government Office of Tourism (see para 3340) and abroad to promote tourist travel.

7729 As part of specialized services to various government departments this branch also runs a Non-medical Use of Drugs Program for the Department of National Health and Welfare and a National Industrial Relations Film Library for the Department of Labour.

7730 The Media/Research Division promotes new and continuing uses of film through activities such as screen education, media studies and seminars which are held in conjunction with educational institutions and other organizations.

7732 The Information and Promotion Division provides appropriate services to acquaint the public with the board's productions. This division is also responsible for the board's participation in international film festivals. At the request of the Film Festivals Bureau (Department of the Secretary of State) this division co-ordinated promotion activities for all Canadian films at the Cannes Film Festival.

Research and Development

7734 Technical research is conducted by the Technical and Production Services branch which initiates and develops projects to advance the art and technology of audio-visual communication. Findings are published in periodic bulletins available to all.

7735 In co-operation with the Educational Technology Branch of the Department of Communications, this unit tests audio-visual equipment used in the education system.*

7736 The Audience Needs and Reactions Unit, reporting direct to the Executive Branch, carries out a research program to help make new production and distribution priorities and policies informed and effective.

7740 Production Regional Offices

1572 Barrington Street
Halifax, N.S.
B3J 1Z6

736 Granville Street
Vancouver, B.C.
V6Z 1G3

674 St. James Street
Winnipeg, Man.
R3G 3J6

7741 Distribution Offices – Canada

Atlantic
1572 Barrington Street
Halifax, N.S.
B3J 1Z6

National Capital
150 Kent Street
Ottawa, Ont.
K1A 0M9

Prairie
674 St. James Street
Winnipeg, Man.
R3G 3J6

Québec
550 Sherbrooke St. West
Montréal, Qué.
H3A 1B9

Ontario
1 Lombard Street
Toronto, Ont.
M5C 1J6

British Columbia
1161 West Georgia Street
Vancouver, B.C.
V6E 3H4

7742 Distribution Offices – Foreign**

New York, U.S.A.
1251 Avenue of the Americas
New York, N.Y. 10020

San Francisco, U.S.A.
Canadian Travel Film Library
44 Montgomery Street
San Francisco, Cal. 94104

7746 Paris, France
15 de Berri Street
Paris, France 75008

Chicago, U.S.A.
Canadian Travel Film Library
111 East Wacker Drive
Chicago, Ill. 60601

London, England
No. 1 Grosvenor Square
London W., England
1X 0AB

Tokyo, Japan
c/o Canadian Embassy
7-3-8 Akasaka, Minato-ku
Tokyo, Japan 107

7747 **Additional Information** – enquiries to be addressed to the secretary of the board at operational headquarters.

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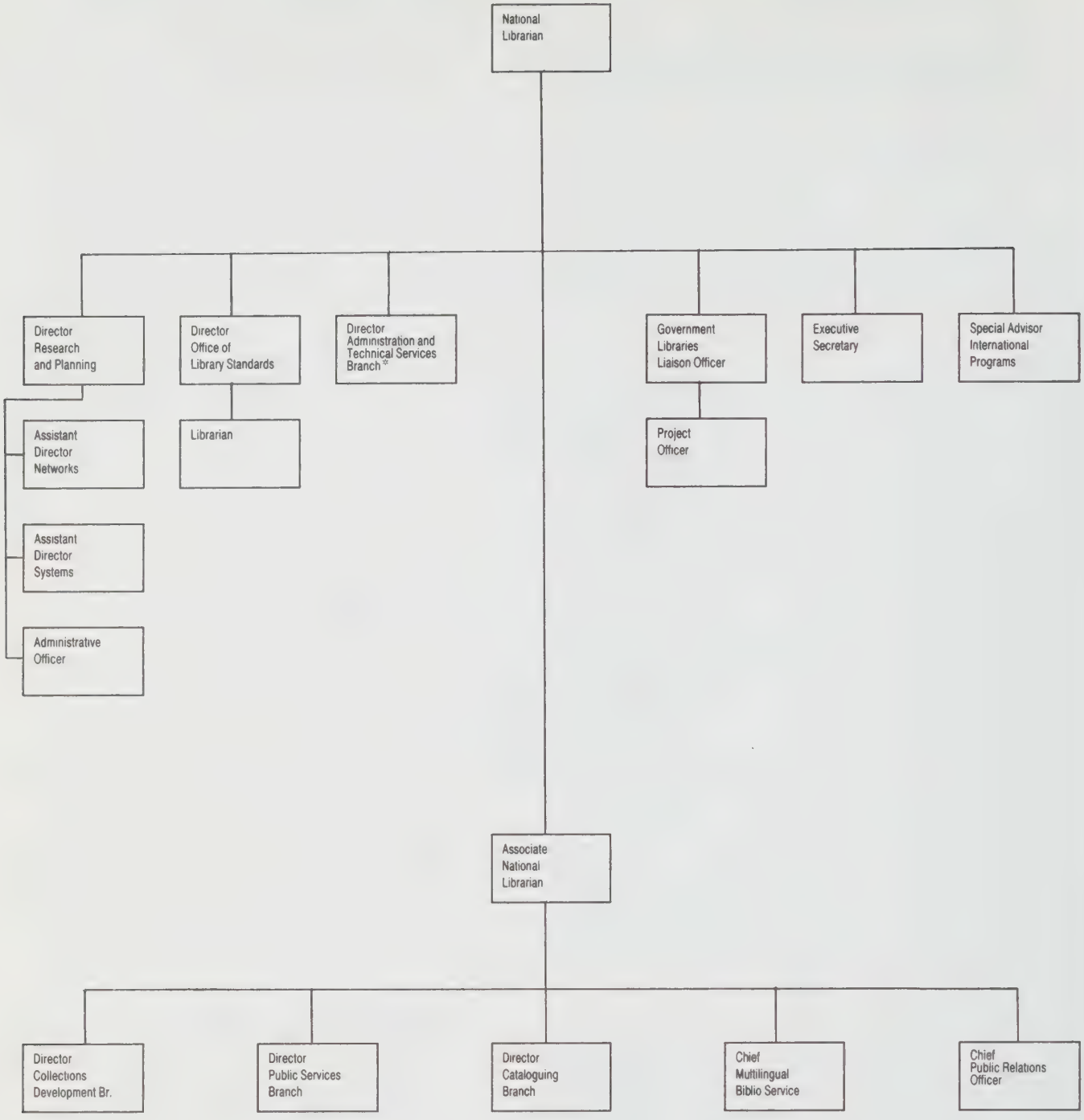
*editor's note: please check with the Department of Communications as this was being phased-out at press time.
**a new office is soon to open in Sydney, Australia.

Parliamentary Committee – Standing Committee on Broadcasting, Films and Assistance to the Arts. 7748

Auditor – Auditor General of Canada. 7749

7750 National Library of Canada

TBS Chart - 1 April 1975



*The branch director reports to both the National Librarian and Dominion Archivist (see chart 7850).

National Library of Canada*

Head Office

395 Wellington Street
Ottawa, Ontario
K1A 0N4

Minister

Secretary of State

Principal Officers

National Librarian.....Dr. Guy Sylvestre
Associate National Librarian.....Lachlan F. MacRae

Historical Background

The National Library of Canada was established in 1953 by the *National Library Act* (now RSC 1970 c. N-11). 7752

The National Library is designated as a department and the Secretary of State as Appropriate Minister within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1963-678, 30 April 1963).

Overall Responsibilities

General functions of the National Library include: 7753

(a) the collection, by purchase or other means, of books for the Library;
(b) the compilation and maintenance of a *Canadian Union Catalogue* in which the contents of the principal library collections throughout Canada may be listed;
(c) the compilation and publication of a national bibliography (entitled *Canadiana*) in which books produced in Canada, written or prepared by Canadians or of special interest or significance to Canada may be noted and described;
(d) the compilation and/or publication of other bibliographies, checklists and indexes; and
(e) the co-ordination of the library services of government departments, branches, and agencies.

Organization and Programs

The National Library is composed of five branches and several offices.

Cataloguing Branch

This branch deals with: 7755

(a) the compilation and publication of the current national bibliography *Canadiana,* of retrospective national bibliographies and of annual and retrospective lists of theses accepted by Canadian universities for higher degrees;
(b) the cataloguing of books added to the National Library's collections;
(c) the acquisition and registration, under the *Book Deposit Regulations of* the *National Library Act,* of books published in Canada, as well as the acquisition of books about Canada or by Canadians but published abroad; and
(d) the operation of the Canadian Theses on Microfiche Service which, at the request of any Canadian university, publishes on microfiche any or all theses accepted by that university, and sells copies in microform.

*text effective April 1975

Public Services Branch

7759 This branch provides a reference information service to libraries and the general public, a national SDI service, and a Library Documentation Centre (which compiles material on current developments in library and information science); compiles and maintains the *National Union Catalogue;* provides a location service to facilitate inter-library loans; and maintains the library collections, including official publications and serials, and special collections of music, rare books and manuscripts.

Collections Development Branch

7763 This branch is responsible for surveying library resources in Canada and for the procurement of library materials for the National Library by purchase and exchange. It collects and exchanges surplus library materials through the Canadian Book Exchange Centre.

Research and Planning Branch

7767 The branch researches, plans, develops, and co-ordinates automated or manual library and information systems and networks, and standards for improvement, promotion and implementation of library services and cooperative projects at the national and international level.

Administration and Technical Services Branch*

7771 This branch provides advice on general policy and attends to the administrative requirements of the Library.

Office of Library Standards

7775 This office is concerned with the development and evaluation of national and international standards with the objective of improving the bibliographic services of the National Library and of contributing to Canadian and universal bibliographic control.

Government Libraries Liaison Office

7779 This office gives the many federal department, branch, and agency libraries across Canada a continuing contact with the National Library on administrative, operational, and planning matters.

Multilingual Biblioservice

7783 Under the multicultural programme of the federal government, the National Library operates a multilingual biblioservice, whose primary objective is to acquire and disseminate, through the Canadian public library networks, deposit collections of library materials in the non-official languages spoken in Canada. The purpose is to ensure that library materials are available to Canadians whose mother tongue is other than English or French.

7784 **Regional Offices** – none.

7785 **Additional Information** – from the executive secretary.

*see para 7871 for more detail

Parliamentary Committee – Standing Committee on Broadcasting, Films and Assistance to the Arts. 7786

Auditor – Auditor General of Canada. 7787

National Library Advisory Board*

Head Office 7788

395 Wellington Street
Ottawa, Ontario
K1A 0N4

Members of the Board

Chairman, Miss Aileen Tufts (5/78)** ..... Vancouver, B.C.
Other Members
Director, Canada Institute for Scientific and Technical Information, NRC ..... Ottawa, Ont.
Dominion Archivist ..... Ottawa, Ont.
Parliamentary Librarian ..... Ottawa, Ont.
National Librarian, secretary ..... Ottawa, Ont.
Dr. Carlyle King ..... Saskatoon, Sask.
Dr. John W. Grace ..... Ottawa, Ont.
Alan H. MacDonald (5/76) ..... Halifax, N.S.
Dr. Philippe Sylvain (5/76) ..... Québec, Qué.
Ms. Catherine Wilson (5/76) ..... Toronto, Ont.
Dr. René de Chantal (5/77) ..... Montréal, Qué.
Dr. Henry E. Duckworth (5/77) ..... Winnipeg, Man.
Louis A. Santerre (5/77) ..... Sept-Iles, Qué.
Miss Mary E. P. Henderson (5/78) ..... Edmonton, Alta.
Miss Margaret Williams (5/78) ..... St. John's, Nfld.

Historical Background

Formerly the National Library Advisory Council, the board was established under section 9 of the *National Library Act.* 7789

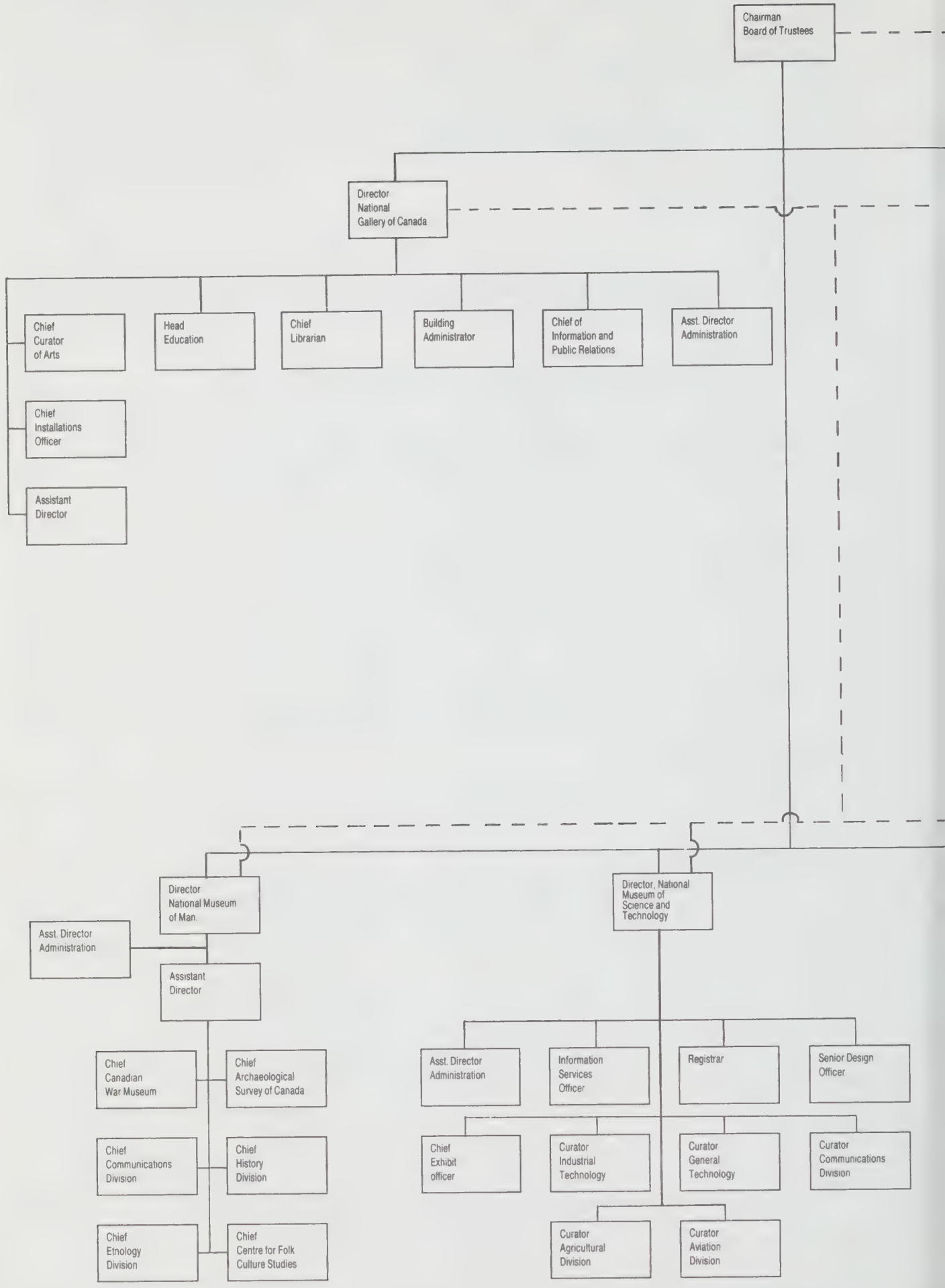
Overall Responsibilities

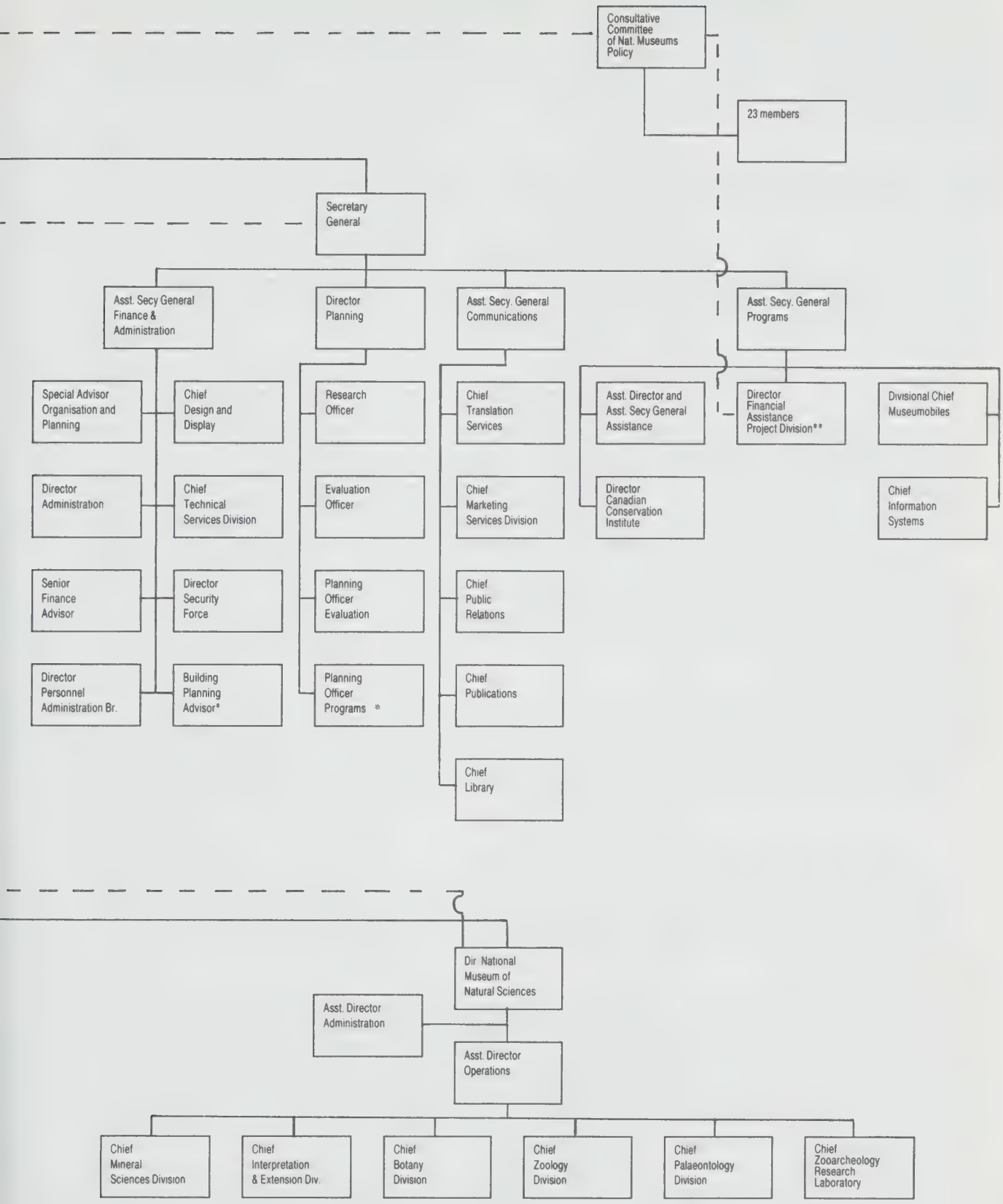
Under the Act, the board advises and assists the National Librarian in the organization and development of the library, and advises and assists in the development of the library's relations with other libraries, and library and educational associations and institutions. 7790

*text effective Oct. 1, 1975
**denotes month and year of appointment expiry

7800 National Museums of Canada

TBS Chart - 1 April 1975





*Secondment from DPW

**Secretary to the Consultative Committee, National Museum Policy

7801 National Museums of Canada*

Head Office

360 Lisgar Street
Ottawa, Ontario
K1A 0M8

Minister Designated

Secretary of State**

Board of Trustees

Chairman, George Ignatieff ..... Toronto, Ont.
Vice-Chairman, André Bachand ..... Montréal, Qué.
Members
- George W. P. Heffelfinger ..... Winnipeg, Man.
- Michael C. D. Hobbs ..... Vancouver, B.C.
- William Dodge ..... Ottawa, Ont.
- Sally Weaver ..... Kitchener-Waterloo, Ont.
- Léon Simard ..... Montréal, Qué.
- Marie-Paule LaBrèque ..... Québec City, Qué.
- Jean des Gagniers ..... Québec City, Qué.
- Marie Tellier ..... Montréal, Qué.
- William G. Schneider (ex officio) ..... Ottawa, Ont.
- André Fortier (ex officio) ..... Ottawa, Ont.

Principal Officers

Secretary-General ..... Bernard Ostry
Assistant Secretaries-General
- (Finance and Administration) ..... Arthur G. Trickey
- (Programmes) ..... Jennifer McQueen

Director-General, Planning ..... Miles C. M. Cameron
Directors
- (National Gallery of Canada) ..... Dr. J. S. Boggs
- (National Museum of Natural Sciences) ..... Dr. L. Lemieux
- (National Museum of Man) ..... Dr. W. E. Taylor, Jr.
- (National Museum of Science and Technology) ..... Dr. D. M. Baird

Historical Background

7802 The National Museums of Canada, at first known as the Victoria Memorial Museum, originated in the Geological Survey of Canada. In January 1927, the Victoria Memorial Museum became known as the National Museum *(Order-in-Council PC 1625-1927).* In 1957, this Museum was divided into two branches – Human History, and Natural History, with an additional branch – Science and Technology being established in 1966.

7803 In April 1968, a new Act amalgamated these three branches, plus the National Gallery of Canada, under the aegis of one corporation known as the National Museums of Canada (RSC 1970 c. N-12).

The National Museums is designated as a departmental corporation (Schedule B) within the meaning and purpose of the *Financial Administration Act.* (OIC P.C. 1968-727, 17 April 1968; SOR/68-151). The Museums is an agent of Her Majesty.

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*text effective October 1974; names updated to January 1975; the museums were unable to meet the copy deadline
**(OIC P.C. 1968-521, 19 March 1968)

Overall Responsibilities

The purposes of the Corporation are to demonstrate the products of nature and the works of man, with special but not exclusive reference to Canada, so as to promote interest therein throughout Canada and to disseminate this knowledge. 7804

Organization and Programs

The Corporation is composed of a Board of Trustees reporting to the Secretary of State; a Secretary-General and Chief Executive Officer who is reponsible for the overall planning and coordination of corporate activities and programs and for ensuring that the Board's policies are effectively carried out; and four National Museums which include: the National Gallery of Canada; the National Museum of Man; the National Museum of Natural Sciences; and the National Museum of Science and Technology. 7805

Consultative Committee, National Museum Policy

The "National Museum Policy" announced by the Secretary of State on March 28, 1972, describes a program of decentralization and democratization for Canadian museums. Essentially, this policy proposes that the movement of objects, collections and exhibits be increased and expanded across Canada for the benefit of more people through a grants and contributions program, and various service programs. 7806

The objective, therefore, is to better distribute those cultural resources which are obtainable through Canadian museums, both national and regional, to the end that the greatest possible number of Canadians be exposed to our national heritage. 7807

The National Museums of Canada has, through its Board of Trustees, appointed a "Consultative Committee". To assist the Committee and the Board of Trustees, a "Secretariat" has been formed in Ottawa to collect information and consult with groups and indivduals who wish to become involved in the programs. 7808

Financial Programs

Associate Museums

In addition to the four National Museums, Associate Museums* receive federal funding for those activities and projects related to the decentralization and democratization of our national heritage. 7810

British Columbia	–Art Gallery of Greater Victoria, Victoria
	–British Columbia Provincial Museum, Victoria
	–Vancouver Art Gallery, Vancouver
	–Vancouver Museums and Planetarium, Vancouver
Alberta	–Edmonton Art Gallery, Edmonton
	–Glenbow-Alberta Institute, Calgary
	–Provincial Museum and Archives of Alberta, Edmonton
Saskatchewan	–Norman Mackenzie Art Gallery, Regina
	–Mendel Art Gallery, Saskatoon
	–Western Development Museum, Saskatoon
Manitoba	–Manitoba Museum of Man and Nature, Winnipeg
	–Winnipeg Art Gallery, Winnipeg
Ontario	–Art Gallery of Ontario, Toronto

*list effective January 1975

Québec	–Le Musée du Québec, Québec –Le Musée d'Art Contemporain, Montréal –Montréal Museum of Fine Arts, Montréal
New Brunswick	–New Brunswick Museum, St. John
Nova Scotia	–Nova Scotia Museum, Halifax
P.E.I.	–Confederation Art Gallery and Museum, Charlottetown
Newfoundland	–Newfoundland Museum, St. John's

National Exhibition Centres*
Special Grants*
Training Assistance*
Catalogue Assistance*
Education and Extension*
Emergency Purchase Fund*

7812 **Other Programs**
Canadian Conservation Institute*
Museumobile*
National Inventory*
National Loan Collection*

7814 National Gallery of Canada

Elgin and Slater Streets
Ottawa, Ontario
K1A 0M8

Director.....Dr. Jean S. Boggs
Assistant Director.....Gyde V. Shepherd (acting)

Historical Background

7815 The beginnings of the National Gallery of Canada are associated with the founding of the Royal Canadian Academy of Arts in 1880. The Marquess of Lorne, then Governor General, had recommended and assisted in the founding of the Academy. Among the tasks he assigned to that institution was the establishment of the National Gallery at the seat of government.

7816 In 1960, the Gallery entered a new era in its history when the entire national collection (and the staff and equipment necessary to its maintenance) were transferred temporarily to new modern quarters – the Lorne Building in downtown Ottawa.

7817 The Gallery's collections have been built up along international lines and give the people of Canada an indication of the origins from which their own tradition is developing. The collection of Canadian art, the most extensive and important in existence, is continually being augmented by the purchase of works from the Biennials of Canadian Art and other sources.

7818 The collections include many Old Masters, among which are twelve acquired from the famous Liechtenstein collection; extensive war collections; the Massey collection presented to the Gallery during 1946-50 by the Massey Foundation; a growing collection of contemporary art; prints and drawings; and diploma works of the Royal Canadian Academy. The prints and drawings collection consists of more than 5000 items. The services of the Gallery include the operation of a reference li-

*narrative will be included in next edition

brary which contains more than 30,000 volumes and periodicals on the history of art and other related subjects. The library is open to the public.

7820 An active program of exhibitions, lectures, films, and guided tours is maintained for visitors to the Gallery in Ottawa. The interests of the country as a whole are served by circulating exhibitions, lecture tours, publications, reproductions, and films prepared by the National Gallery staff. Promotion of, and information on, art films are handled by the Canadian Centre for Films on Art, and their distribution by the Canadian Film Institute. The Gallery promotes interest in Canadian art abroad by participating in international exhibitions such as the Biennials of Venice and Paris, and by preparing major exhibitions of Canadian art for showing in other countries. At the same time, it brings important exhibitions from abroad for circulation in Canada.

National Museum of Man

7825

Victoria Memorial Museum Building
Metcalfe and McLeod Streets
Ottawa, Ontario
K1A 0M8

Director.....Dr. W. E. Taylor, Jr.
Assistant Director.....J. Pendergast

Overall Responsibilities

7826 The National Museum of Man is concerned with the archaeology, ethnology, physical anthropology, ethnolinguistics, ethnohistory, folklore, and history of Canada. These study collections, which are open to research by properly qualified students, include 601,047 archaeological specimens, 30,762 ethnological specimens, and 2833 in physical anthropology. Folksong collections include recordings of 4500 Indian, 14,000 French-Canadian, 5000 British-Canadian songs, and 2448 New Canadian folksongs. The historical collection now being assembled totals 10,802 specimens. Scientific and educational publications are available for distribution.

Canadian War Museum

7831

330 Sussex Drive
Ottawa, Ontario
K1A 0M8

Chief Curator.....L. F. Murray

7832 The Canadian War Museum, a component of the National Museum of Man, is concerned with research collections, exhibits, and publications in Canadian military history.

National Museum of Natural Sciences

7832

Victoria Memorial Museum Building
Metcalfe and McLeod Streets
Ottawa, Ontario
K1A 0M8

Director.....Dr. Louis Lemieux
Assistant Director.....F. H. Schultz

Overall Responsibilities

7834 This Museum deals with the sciences of Botany, Geology, Palaeontology, and Zoology. Four main exhibition halls on Birds, Mammals, Dinosaurs and Minerals are maintained in the Victoria Memorial Museum Building. Large research collections

are held in that building and in three other buildings in Ottawa. These collections are open to study by qualified students including post-doctoral fellows and other contractees sponsored by the Museum.

7835 The National Herbarium contains 310,000 sheets of vascular plants, and 142,000 sheets of cryptogamic plants.

7836 The National Zoological collections include 130,000 lots of molluscs (two million specimens); 50,000 lots (three-quarters of a million specimens) of crustaceans and other marine invertebrates; 143,000 fishes; 55,000 reptiles and amphibians; 57,000 birds; and 37,000 mammals.

7837 The Palaeontological collections include about 6000 fossil specimens, and the National Collection of Display Minerals, about 10,000 specimens.

7838 The Canadian Oceanographic Identification Centre was organized in 1967.

7839 Scientific and popular publications are available on these subjects.

National Museum of Science and Technology

1867 St. Laurent Blvd.,
Ottawa, Ontario
K1A 0M8

Director.....Dr. D. M. Baird

Overall Responsibilities

7842 The National Museum of Science and Technology is designed to bring scientific literacy to the visiting public, and to familiarize them with the language, events, and history of science. In the Museum, scientific principles and displays are demonstrated by means of artifacts and texts, which correlate these principles with the development of technology. All this is done with particular emphasis on the technologies of ground transportation, aviation, agriculture, shipping, and industrial technologies which have been so closely fused to the history of this nation.

7843 The Museum displays are colourful and inventive; designed to involve people in the learning process. Visitors are asked:

(a) to participate in experiments and in making things work;
(b) to explore the technological park;
(c) to ride in a double-decker bus, or ride down a track in a gondola car;
(d) to push a button or wind a crank to learn some physical law; or
(e) to sit in the driver's seat of a giant steam locomotive or a farm tractor.

7844 Museum collections are made available to other museums in Canada and abroad, with a view to bringing the story of science and technology to the widest audience possible.

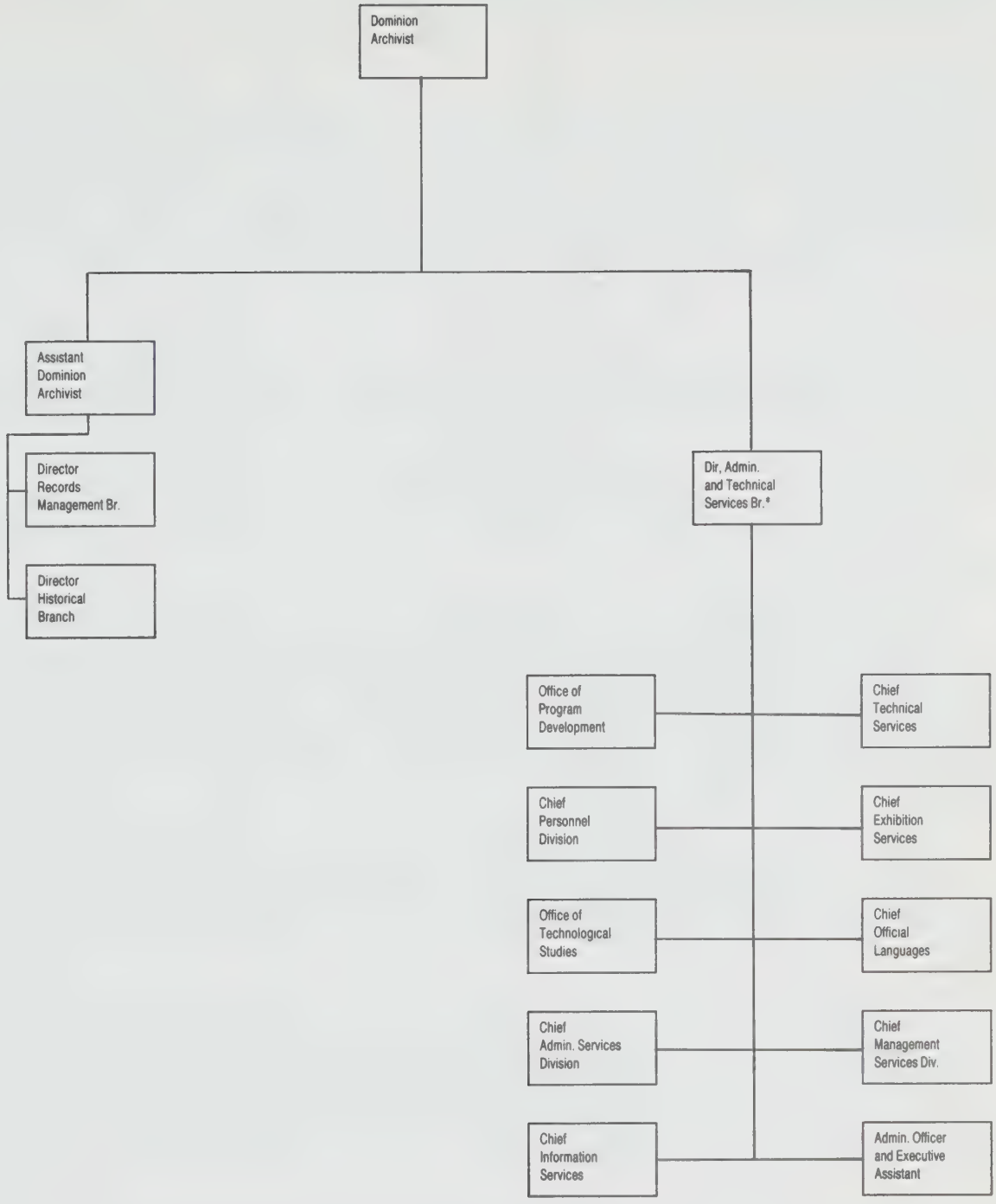
National Aeronautical Collection

7846 The National Aeronautical Collection, part of the Museum, is located in aircraft hangars at Rockcliffe Airport. There are displayed some 50 of Canada's national collection of about 90 aircraft, together with one of the finest engine collections in the world and other artifacts relating to the development of aviation.

Public Archives of Canada

TBS Chart - 1 April 1975

7850



* The branch director reports to both the Dominion Archivist and the National Librarian (see chart no. 7750).
The branch's budget is provided through the Public Archives.

7851 Public Archives of Canada*

Head Office

395 Wellington Street
Ottawa, Ontario
K1A 0N3

Minister

Secretary of State**

Principal Officers

Dominion Archivist ..... Dr. Wilfred I. Smith
Assistant Dominion Archivist ..... Bernard Weilbrenner
Directors
- Administration and Technical Services ..... Albert C. Taylor
- Historical ..... Hugh A. Taylor
- Records Management ..... David Shadd

Historical Background

7852 Provision for the creation of the Public Archives was first made by an *Order-in-Council of June 20, 1872* which appointed an officer of the Department of Agriculture to take charge of historical archives. In 1912, the Archives Branch was established under statute as the *Public Archives of Canada* (now *Public Archives Act* RSC 1970 c. P-27). The Archives also administers the Public Records Order (OIC P.C. 1966-1749). (Published in *Public Archives Records Scheduling and Disposal,* Ottawa, 1974 Appendix "A".)

The Archives is designated as a department within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1952-1903, 31 March 1952). The Secretary of State is designated as the Appropriate Minister for the purposes of the same Act (OIC P.C. 1963-678, 30 April 1963).

Overall Responsibilities

7853 The objectives of the Archives are to acquire, and preserve historical material relating to the history of Canada, and to provide a records managements and microfilming advisory service to government departments and agencies.

Organization and Programs

7855 The Public Archives is composed of three branches: Historical, Records Management, and Administration and Technical Services.

Historical Branch

7857 The branch acquires, organizes, and preserves historical material, and provides research facilities, advice, assistance and a reference service to researchers and government departments.

Documents in the Public Archives may not be taken out on loan; they must be consulted in the building, but the "Search Rooms" are open 24 hours a day for accredited researchers. Documents on microfilm, however, can be borrowed on interlibrary loan. Reproductions of archival material may be obtained at a very reasonable rate.

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*text effective 1 April 1975; names updated to August 1975

**but the Act further states ". . . or such other member of the Queen's Privy Council for Canada as is named for that purpose by Order-in-Council . . ."

The Historical Branch maintains offices in London, England, and Paris, France. This branch comprises seven divisions.

Manuscript Division

This division is responsible for all primary textual documents, originals or copies, other than records of the Government of Canada. The division acquires, arranges, and preserves private papers and corporate records of a permanent value. The division consists of several sections and units, including, arts, business, ethnic, genealogical, judicial, labour, medical and scientific, military, political, public affairs, scholastic, and sports archives. 7858

Public Records Division

This division is responsible for the selection, custody and control of the historical public records created and collected by the Government of Canada. 7859

Machine Readable Archives Division

This division preserves EDP records from the Government of Canada and private sources.

Pictures Division

This division is responsible for the custody and archival servicing of documentary visual records of national or cultural significance. Included in its holdings are some three million paintings, drawings, prints, photographs, heraldic devices, and miscellaneous graphics which provide a visual insight into Canadian development from the year 1500 to the present. It is also responsible for the National Medal Collection. 7861

National Film Archives

This archives preserves audiovisual materials of national interest. The collection includes films, video tapes, and sound recordings as well as posters, still photographs and books of related interest. 7863

National Map Collection of Canada

This collection has custody of approximately 500,000 cartographical items, including atlases, maps, charts, plans and related material. The collection maintains a virtually complete cartographical record of Canada from the year 1500 to the present, plus a comprehensive collection of current foreign material. 7865

Library

The Library contains some 100,000 volumes on Canadian history, 18,000 brochures, 1500 different periodicals, 800 posters, and 1000 scrapbooks of press clippings. 7867

Records Management Branch

Located at Tunney's Pasture (Ottawa), the branch stores and maintain dormant records. It provides a reference service, terminal destruction or disposal of records, and an advisory service on records management. The branch also published records management manuals. There are regional centres in Vancouver, B.C.; Winnipeg, Man.; Toronto, Ont.; Montréal, Qué.; and Halifax, N.S. 7869

Administration and Technical Services Branch

7871 This branch provides central management services for the Archives as well as common administrative, financial, administrative support and personnel services for both the Public Archives and the National Library. The branch has extensive publication, exhibition, restoration and reprography program. It also provides technical advisory services to government departments and agencies (where microfilm applications are involved), and operational microfilm service to government departments and agencies. The branch provides a records conservation, and reproduction and picture conservation for both the Archives and National Library.

Central Microfilming Unit

7873 This unit provides operational microfilm service to government departments and agencies on a cost recovery basis.

Other Services

7874 The branch also administers Laurier House, an historical museum located at 335 Laurier Avenue East, Ottawa.

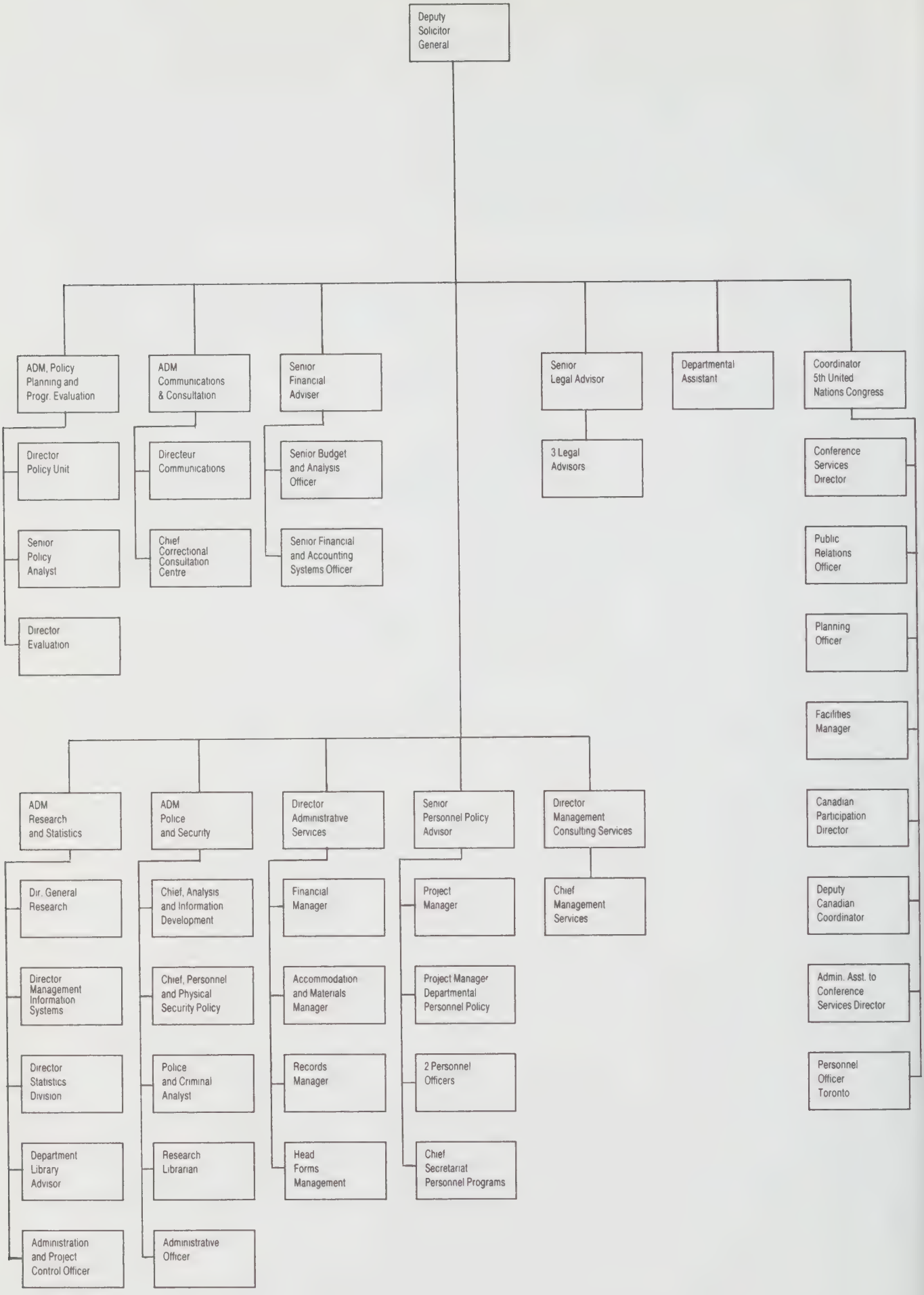
7875 **Additional Information** – from the office of the administrative assistant to the director of administration and technical services.

7876 **Parliamentary Committee** – Standing Committee on Broadcasting, Film and Assistance to the Arts.

7877 **Auditor** – Auditor General of Canada.

7900 Department of the Solicitor General

TBS Chart 1 April 1975



Department of the Solicitor General*

Head Office

Sir Wilfrid Laurier Building
340 Laurier Avenue West
Ottawa, Ontario
K1A 0P8

Minister

The Hon. Warren Allmand P.C., M.P.

Principal Officers

Deputy Solicitor General..... Roger Tassé, Q.C.
Assistant Deputy Ministers
- Policy Planning & Program Evaluation.....Art Wakabayashi
- Research & Systems Development ..... Bernard C. Hofley
- Police & Security Planning & Analysis ..... Robin P. Bourne
- Communications & Consultation ..... Reeves Haggan

Historical Background

The present department was created in 1966 by the *Department of the Solicitor General Act* (now RSC 1970 c. S-12). 7902

Overall Responsibilities

The duties, powers and functions of the Solicitor General of Canada extend to and include all matters over which the Parliament of Canada has jurisdiction, not assigned by law to any other department, branch or agency of the Government of Canada, relating to: 7905

(a) reformatories, prisons and penitentiaries;
(b) parole and remissions; and
(c) the Royal Canadian Mounted Police.

Organization and Programs

The department has the following four branches: Policy Planning and Program Evaluation; Police and Security Planning and Analysis; Research and Systems Development; and Communication and Consultation. 7909

Policy Planning and Program Evaluation Branch

The branch is responsible for the following: 7910

(a) chairs the federal-provincial joint working group that is reviewing the programs, services and financial arrangements for young persons in conflict with the law, a review closely co-ordinated with the work of the department's Committee on Legislation that is developing a proposed replacement for the *Juvenile Delinquents Act;*
(b) co-ordinates the work of the study group on the development of a federal corrections agency to fulfil the federal government's operational responsibilities in corrections; and 7920
(c) chairs and provides staff support to the department's Committee on Native People and the Law that is co-ordinating and developing policies and programs 7925

*text effective 1 April 1975; names updated to August 1975

that meet the objectives and goals of the department in its dealings with native people.

Police and Security Planning and Analysis Branch

7930 This branch monitors and analyzes internal security information on international terrorism, collective violence, and potentially violent social unrest. It is increasingly involved in police policy.

Among those projects which were undertaken are:

7940 (a) the development of contingency planning procedures in the event of internal security crises such as riots, the hijacking of aircraft, kidnapping and the holding of hostages;
(b) studies to assess Canada's vulnerability to possible acts by international terrorist organizations;
(c) studies on establishing national police research and training capabilities;
(d) the formulation of government policy recommendations on the physical security of information and property;
(e) studies of federal firearms control legislation to determine whether changes are required; and
(f) studies on the practical implementation of legislation such as the *Protection of Privacy Act.**

Research and Systems Development Branch

7950 This branch includes the Research and Statistics Divisions, Management Information Systems Division, and the Library.

Research Division

The division comprises the following:

7952 (1) Research Planning and Liaison – responsible for maintaining contact with the division's clients and ensuring that the results of research are fed back into the system in a meaningful way.

7956 (2) Research Programme Management – responsible for the research management functions related to project decision-making and project control including project design, monitoring and project evaluation.

7960 (3) Research Resources – responsible for managing the divisions intramural research personnel, establishing and maintaining contact with the Canadian research community and encouraging the development of criminological research manpower within Canada.

Statistics Division

7970 The division responds to requests for information and provides a statistical analysis capability within the Secretariat. The division is active in the development of the CANJUS project: a computerized simulation model of the Canadian Criminal Justice System.

Management Information Systems

7975 This division was established to develop better management information systems (e.g. studies to determine the status of criminal justice information systems throughout Canada, and the development of the Inmate Record and Temporary Absence Systems).

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* *an Act to amend the Criminal Code, the Crown Liability Act, and the Official Secrets Act*

Library

The Library serves regional offices and institutions during the year and together with the Research Division is planning for a Documentation Centre that would become the *clearing house* for all Canadian criminological research. 7979

Communication and Consultation Branch

Communication Division

The division is responsible for internal and external communication. The division publishes departmental reports and answers queries from the general public. 7980

Consultation Centre

The Centre fulfils its responsibilities through broadly based policy consultations, demonstration projects, consultative studies and reviews of provincial correctional systems, and through consultation on specific problems or needs. 7985

Regional Consultants 7988

Atlantic
1222 Main Street
Terminal Plaza Building
Moncton, N.B.
E1C 1H6

Québec
Phase I
Place du Circle
3555 Berri
Montréal, Qué.
H2L 4G4

Ontario
Sir William Mulock Building
241 Jarvis Street
Toronto, Ont.
M3B 2C2

Prairies
Financial Building
230-22nd Street East
Saskatoon, Sask.
S7K 0E9

British Columbia
1234 Robson Street
Vancouver, B.C.
V6E 1C1

Additional Information – from the chief, publications at head office. 7989

Parliamentary Committee – Standing Committee on Justice and Legal Affairs 7990

Auditor – Auditor General 7992

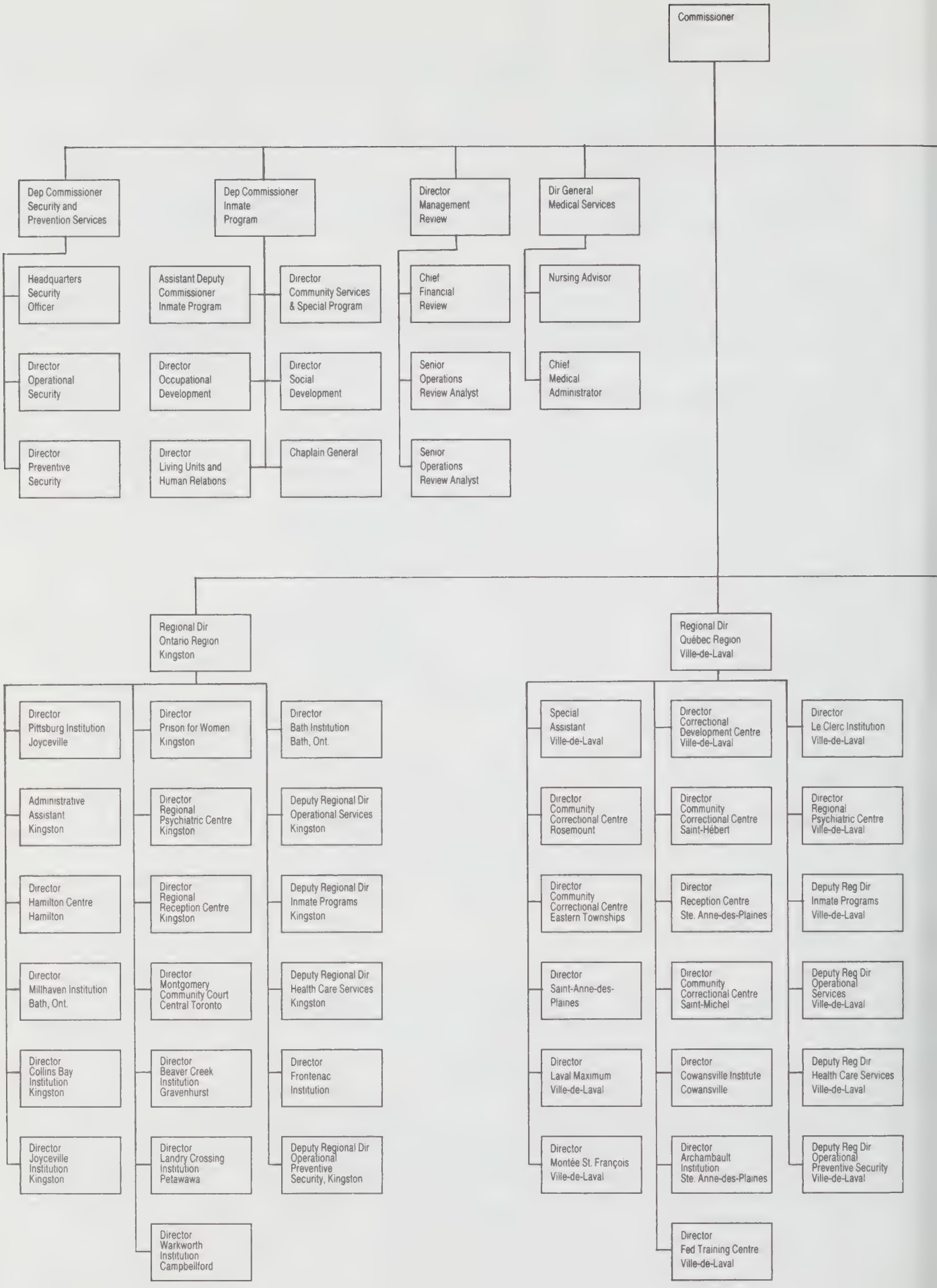
Statutes

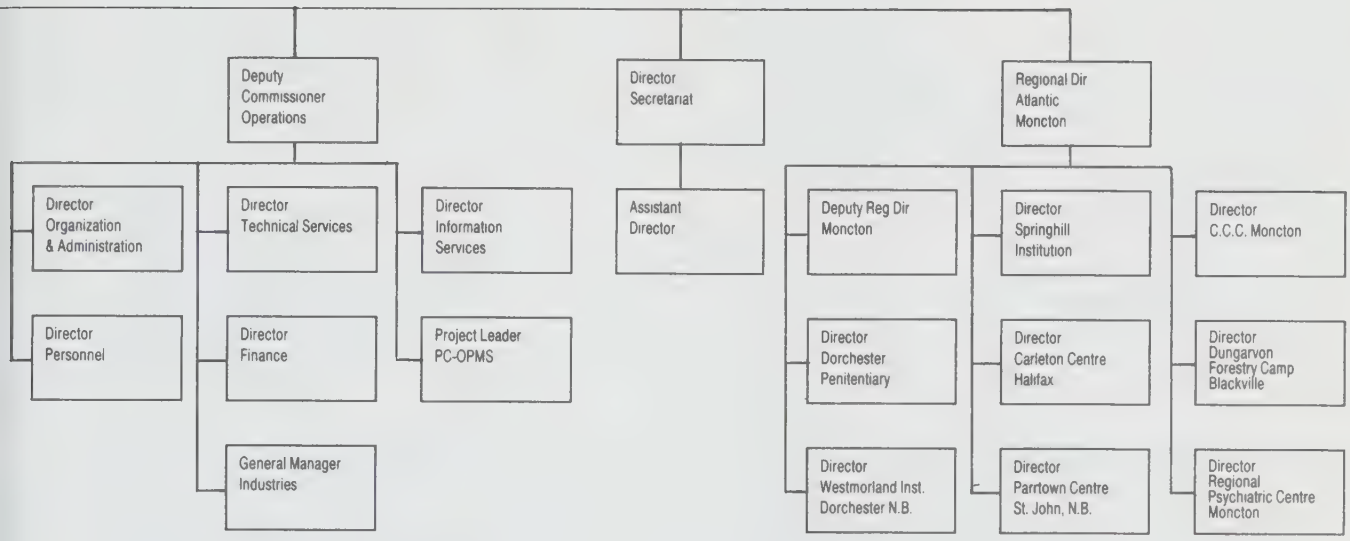
The Minister is responsible for administering the following statutes: 7995

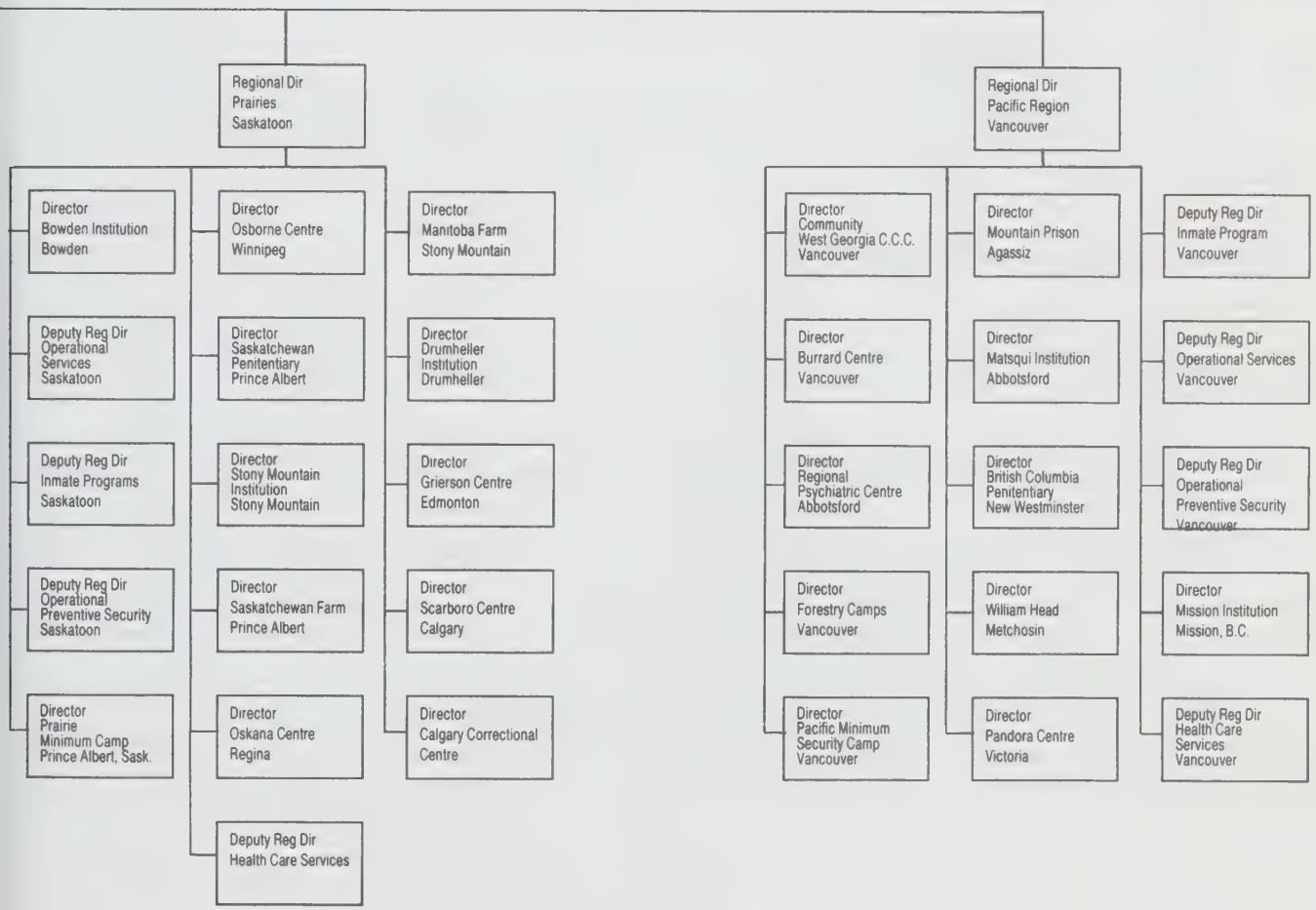
Criminal Records Act (RSC 1970 c. 21 [1st Supp]) as amended
Parole Act (RSC 1970 c. P-2) as amended
Penitentiary Act (RSC 1970 c. P-6)
Prison and Reformatories Act (RSC 1970 c. P-21)
Royal Canadian Mounted Police Act (RSC 1970 c. R-9)
Royal Canadian Mounted Police Pension Continuation Act (RSC 1970 c. R-10) as amended
Royal Canadian Mounted Police Superannuation Act (RSC 1970 c. R-11) as amended

Canadian Penitentiary Services

TBS Chart - 1 April 1975




Deputy Commissioner Operations
Director Secretariat
Regional Dir Atlantic Moncton
Director Organization & Administration
Director Technical Services
Director Information Services
Director Personnel
Director Finance
Project Leader PC-OPMS
General Manager Industries
Assistant Director
Deputy Reg Dir Moncton
Director Springhill Institution
Director C.C.C. Moncton
Director Dorchester Penitentiary
Director Carleton Centre Halifax
Director Dungarvon Forestry Camp Blackville
Director Westmorland Inst. Dorchester N.B.
Director Parrtown Centre St. John, N.B.
Director Regional Psychiatric Centre Moncton


Regional Dir Prairies Saskatoon
Regional Dir Pacific Region Vancouver
Director Bowden Institution Bowden
Director Osborne Centre Winnipeg
Director Manitoba Farm Stony Mountain
Deputy Reg Dir Operational Services Saskatoon
Director Saskatchewan Penitentiary Prince Albert
Director Drumheller Institution Drumheller
Deputy Reg Dir Inmate Programs Saskatoon
Director Stony Mountain Institution Stony Mountain
Director Grierson Centre Edmonton
Deputy Reg Dir Operational Preventive Security Saskatoon
Director Saskatchewan Farm Prince Albert
Director Scarboro Centre Calgary
Director Prairie Minimum Camp Prince Albert, Sask.
Director Oskana Centre Regina
Director Calgary Correctional Centre
Deputy Reg Dir Health Care Services
Director Community West Georgia C.C.C. Vancouver
Director Mountain Prison Agassiz
Deputy Reg Dir Inmate Program Vancouver
Director Burrard Centre Vancouver
Director Matsqui Institution Abbotsford
Deputy Reg Dir Operational Services Vancouver
Director Regional Psychiatric Centre Abbotsford
Director British Columbia Penitentiary New Westminster
Deputy Reg Dir Operational Preventive Security Vancouver
Director Forestry Camps Vancouver
Director William Head Metchosin
Director Mission Institution Mission, B.C.
Director Pacific Minimum Security Camp Vancouver
Director Pandora Centre Victoria
Deputy Reg Dir Health Care Services Vancouver

8001 Canadian Penitentiary Service*

Head Office

Sir Wilfrid Laurier Building
340 Laurier Avenue West
Ottawa, Ontario
K1A 0P9

Minister

Solicitor General of Canada

Principal Officers

Commissioner ..... André Therrien
Deputy Commissioners
Inmate Programs.....John W. Braithwaite
Security ..... Robert J. A. Diguer
Operational Services .....Robert J. A. Diguer (acting)

Historical Background

8002 The Canadian Penitentiary Service was established by section 3 of the *Penitentiary Act* (SC 1960-61 – now RSC 1970 c. P-6). The Service is designated as a department, and the Solicitor General as the Appropriate Minister within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1965-2286, 22 Dec 1965).

Overall Responsibilities

8003 The Service is responsible for all federal penitentiaries. It administers sentences imposed by the courts and prepares inmates for their return to society as responsible citizens.

Organization and Programs

8004 The Commissioner of Penitentiaries, under the direction of the Solicitor General, is responsible for the control, security and management of the Service, and related matters.

Programs for rehabilitating inmates, focussed on occupational and social development, include community-based programs. Industrial training in at least 15 occupational skills is offered at trade schools within the institutions**, and on-the-job training given by local employeurs. Opportunities for upgrading and extending educational levels are available in the institutions, and in community universities and colleges. Day parole or temporary passes are required for courses outside an institution. Medical, dental, and psychiatric treatment is provided. The Service releases inmates when parole is granted by the National Parole Board (para 8101). The care of parolees is the responsibility of the National Parole Service (para 8132).

Organization of the Service is national and regional. Headquarters for the Service is in Ottawa.

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*text effective April 1975
**an institution is a penitentiary within the federal sense

Regional Offices

Regional management is delegated to five offices across Canada: 8005

Atlantic
Box 1242
Moncton, N.B.
E1C 8P9

Québec
5486 Boulevard Lévesque
Ville de Laval, Qué.
H7C 1N0

Ontario
P.O. Box 1174
Kingston, Ont.
K7L 4Y8

Prairies
Box 9223
2002 Quebec Avenue
Saskatoon, Sask.
S7K 1W4

Pacific
P.O. Box 10058
Pacific Centre
700 West Georgia Street
Vancouver, B.C.
V7Y 1B9

Additional Information – enquiries should be addressed to the information services at head office or to the regional offices. 8007

Parliamentary Committee – Standing Committee Justice and Legal Affairs 8008

Auditor – Auditor General of Canada 8009

8090 Correctional Investigator*

P.O. Box 950
Station "B"
Ottawa, Ontario
K1P 5R1

Minister

Solicitor General

Commissioner ..... Inger Hansen, Q.C.

Historical Background

8092 A Commissioner, to be called the Correctional Investigator, was appointed pursuant to Part II of the *Inquiries Act* (OIC P.C. 1973-1431, 5 June 1973). The OIC authorized the appointment for one year beginning 18 June 1973, and authorized the Minister to reappoint for one additional year.

The Commissioner submits reports and makes recommendations to the Minister.

Overall Responsibilities

8093 The Correctional Investigator may investigate, on her own initiative or on complaint from or on behalf of inmates as defined in the Penitentiary Act, and report upon problems of inmates that come within the responsibility of the Solicitor General, other than problems raised on complaint

(a) concerning any subject matter or condition that ceased to exist or to be the subject of complaint more than one year before the lodging of the complaint with the Commissioner; or

(b) where the person complaining has not, in the opinion of the Commissioner, taken all reasonable steps to exhaust available legal or administrative remedies; and the Commissioner need not investigate if

  (1) the subject matter of a complaint has previously been investigated; or

  (2) in the opinion of the Commissioner, a person complaining has no valid interest in the matter.

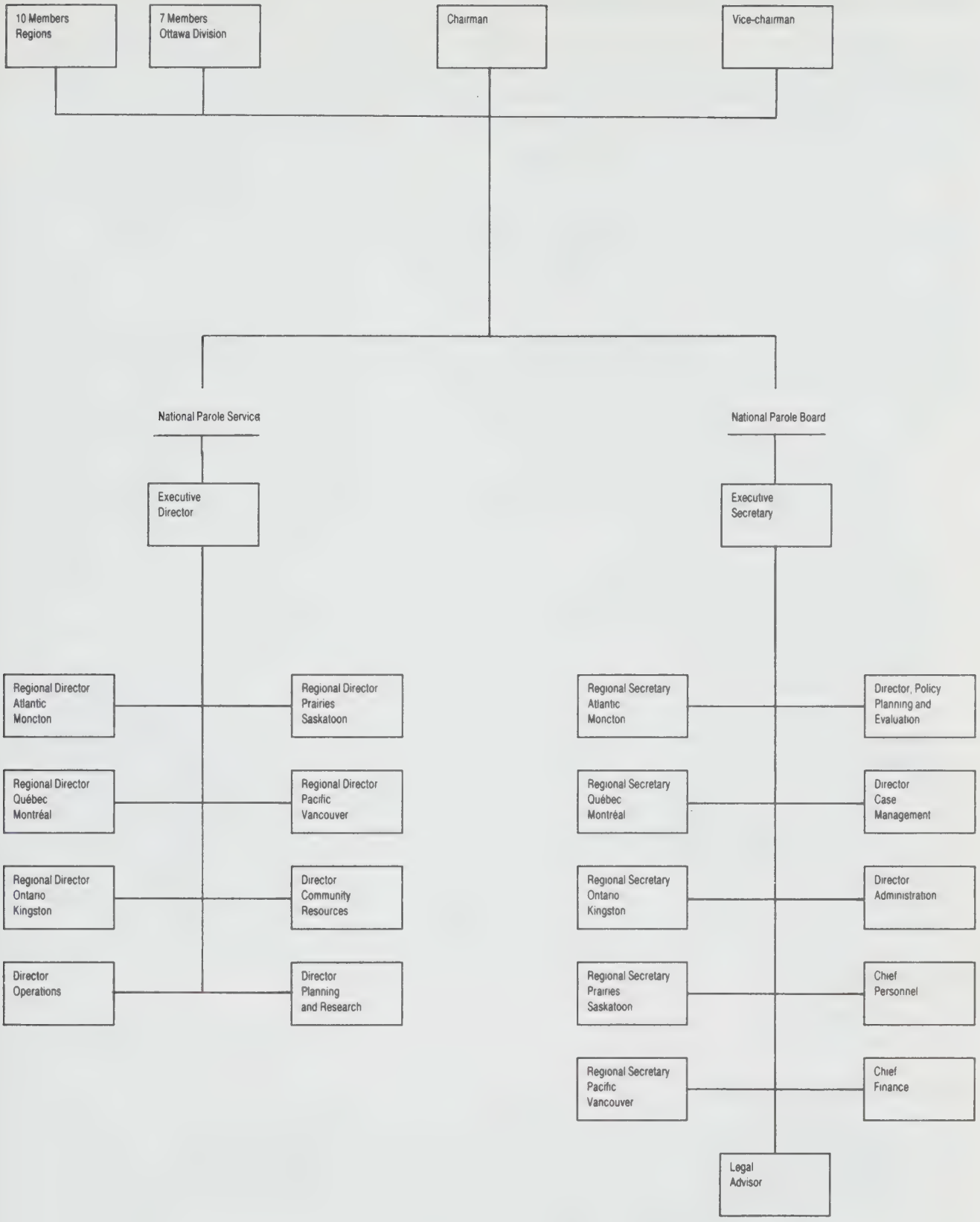
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*text effective October 1975

National Parole Board

TBS Chart - 1 April 1975

8100



8101 National Parole Board*

Head Office

Sir Wilfrid Laurier Bldg
340 Laurier Avenue
Ottawa, Ontario
K1A 0R1

Minister

Solicitor General of Canada

Members of the Board

Chairman, William Outerbridge (4/84)** ..... Ottawa, Ont.
Vice-chairman, Claude Bouchard (10/79) ..... Ottawa, Ont.
Other Members
- Mary L. Lynch (11/75) ..... Ottawa, Ont.
- Michael Maccagno (10/79) ..... Ottawa, Ont.
- Kyle Stevenson (10/79) ..... Ottawa, Ont.
- Hugh Christie (3/83) ..... Ottawa, Ont.
- Jean-Paul Gilbert (10/81) ..... Ottawa, Ont.
- Leighton Hutson (12/84) ..... Ottawa, Ont.
- Maurice Charbonneau (7/85) ..... Ottawa, Ont.

Temporary Member
- Justin Ciale (7/76) ..... Ottawa, Ont.

Ad Hoc Board Members
- Frank Anderson (5/79) ..... Saskatoon, Sask.
- Margaret Benson (5/79) ..... Kingston, Ont.
- Gaétan Bertrand (5/79) ..... Moncton, N.B.
- Steven Cumas (5/79) ..... Montreal, Québec
- Pierre Justras (5/79) ..... Saskatoon, Sask.
- Maryrose Lette (5/79) ..... Montreal, Québec
- Moir MacBrayne (5/79) ..... Vancouver, B.C.
- William Mussell (5/79) ..... Vancouver, B.C.
- Hazen Smith (5/79) ..... Moncton, N.B.
- Donald Wall (5/79) ..... Kingston, Ont.

Principal Officers

Executive Secretary ..... Hector Leroux
Executive Director ..... Lloyd Pisapio

Historical Background

8102 The National Parole Board was established by section 3 of the Parole Act (SC 1958 c.38, now RSC 1970 c. P-2). (The *Parole Act* replaced the *Ticket of Leave Act.*)

8103 The Board is designated as a department, and the Solicitor General as the Appropriate Minister within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1965-2286, 22 Dec 1965).

Overall Responsibilities

8105 The National Parole Board has the exclusive jurisdiction and absolute discretion to grant, refuse, or revoke parole** (subject to the *Prisons and Reformatories*

*text effective 1 April 1975; names updated to August 1975
**denotes month and year of appointment expiry

Act) for any adult inmate in a federal or provincial institution who is serving a sentence under any federal statute.

8106 Although eligibility for parole is based on the type and length of sentence, the Board is not a reviewing authority and is not concerned with the propriety of the conviction or the length of the sentence; this is the function of the court. In addition, the Board has no jurisdiction over a child under the *Juvenile Delinquents Act,* or over an inmate serving a sentence for a breach of a provincial statute, (for example, a liquor control act).

The board is responsible for inmates released on mandatory supervision.

8108 Through the *Parole Act,* the Board is involved in the pardon granting process under the Royal Prerogative of Mercy, when asked to do so by the Solicitor General. This concerns free pardons, ordinary pardons, and remissions of fines, forfeitures, or penalties.

8110 Under the *Criminal Records Act* the Board also has specific responsibilities for investigations and recommendations concerning pardons of people convicted and subsequently rehabilitated. Under the Act, a pardon may be granted two years after the end of a sentence for a summary offence, or five years after the end of a sentence for an indictable offence.

8112 The Board also has jurisdiction to revoke or suspend any order made under federal legislation prohibiting a person from operating a motor vehicle.

Organization and Programs

8113 The National Parole Board has two arms, the actual Board which makes parole decisions, and the National Parole Service which functions at the community level.

Parole Board

8114 There are at least three and no more than 19 members who are appointed by the Governor-in-Council for a period not longer than 10 years. A member may be re-appointed. One of the members is designated as chairman and another as vice-chairman. The chairman is the chief executive officer; supervising and directing the work and staff of the Board. The chairman may establish divisions of the Board, consisting of two or more members, that may carry out duties and functions of the Board, exercising all the powers conferred on the Board.

8116 Under the direction of the chairman, the Board has a staff, known as the "parole service", which is divided into divisions under the direction of an executive director.

Parole Service

Executive Director

8118 This officer is responsible for the organization, training, and efficiency of staff, for the administration of programs concerning selection and supervision of inmates, for investigations into pardons and remission of fines, forfeitures, or prohibitions against driving, and generally to implement the purposes and provisions of the *Parole Act* through adequate control and management.

Assistant Executive Director

8123 This officer is responsible for organizational planning and development; research planning, development, and coordination; staff training and development programs; liaison with community resources for rehabilitation and after-care agencies; and for all district representatives (except those in Québec).

Secretary to the Board

8128 The secretary is responsible for services to the board that include informing the board of precedence, previous policies, and keeping minutes of the board's meetings. The secretary also communicates all the board's policy decisions to the parole service.

Secretariat Staff

8130 The secretariat staff is responsible for identification, recording and communicating all decisions on each case to those concerned.

Case Preparation Division

8132 This division prepares the cases of parole applicants for the board (i.e. investigation and appraisal of applications entailing community assessment, institutional interviewing, and participation in institutional rehabilitation programs). The division is divided into four sections: special cases, evaluation, general cases, case investigation.

Parole Supervision Division

8137 Supervision and guidance for people released on the various forms of parole or under mandatory supervision is the responsibility of this division. Direct or assigned supervision and liaison with the police, members of community, and other agencies or authorities are within its responsibility. This division also deals with the reinstatement of driving licences that have been suspended under federal law. The Division is divided into three sections: police liaison, evaluation, and operations.

Clemency and Criminal Records Division

8141 Investigation and analysis of applications, and recommendations for pardons are the responsibility of this division, as well as handling applications for remission of fines or forfeitures under the *Criminal Code*, or other federal acts.

Administration and Personnel Division

8143 This division is responsible for personnel, finance, purchasing, accommodation and material records, and typing services.

Legal Division

8145 This division deals with legal questions and procedures arising from the administration of the *Parole Act*.

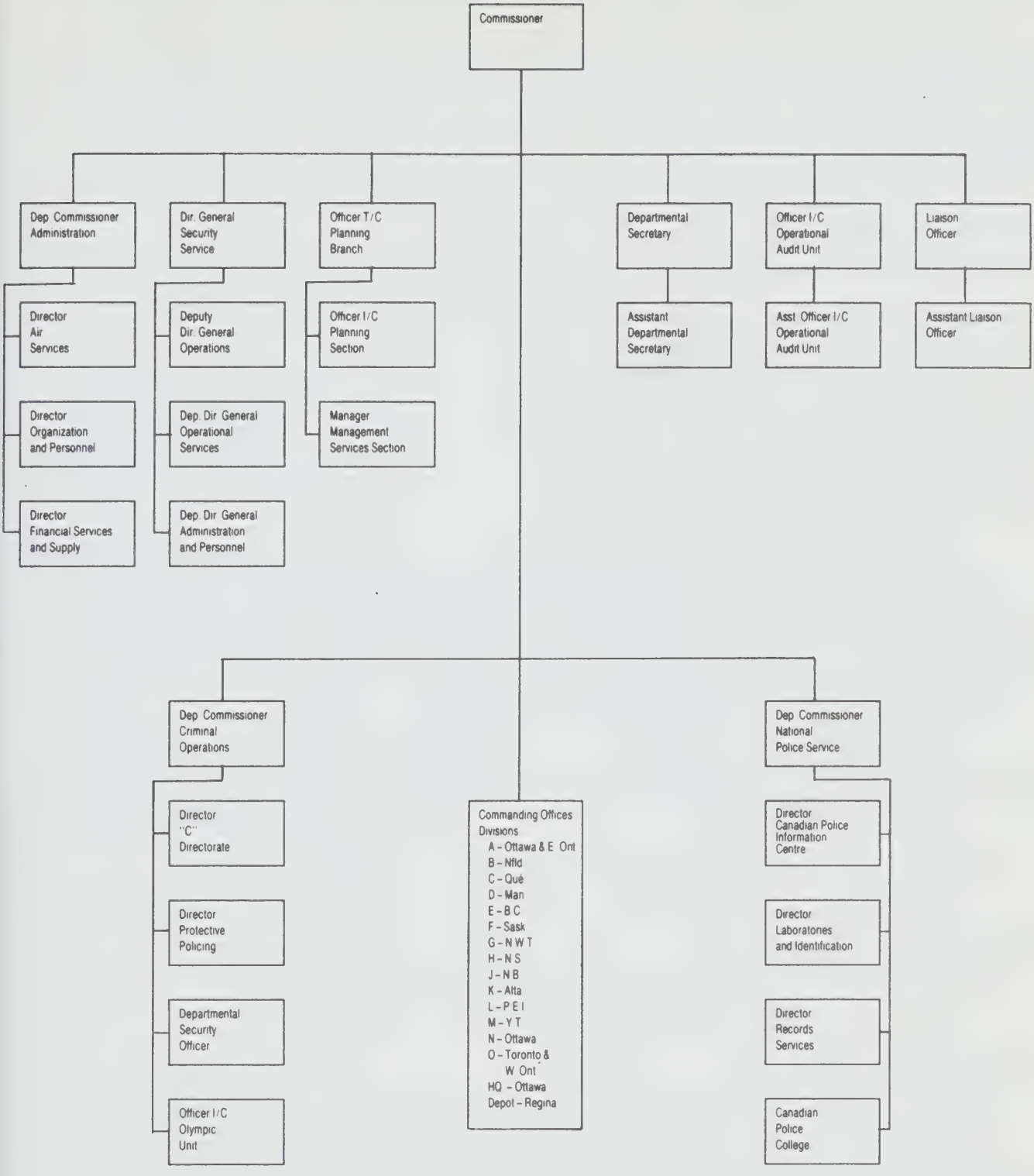
Information Services

8147 This division is responsible for relations with the news media, and for the publication of material about the board, and it provides general information to the public.

Royal Canadian Mounted Police

8150

TBS Chart - 1 April 1975



8151 Royal Canadian Mounted Police*

Head Office

Headquarters Building
1200 Alta Vista Drive
Ottawa, Ontario
K1A 0R2

Minister Designated

Solicitor General of Canada**

Principal Officers

Commissioner Maurice J. Nadon
Deputy Commissioner Robert J. Ross*** ..... (Criminal Operations)
Deputy Commissioner Peter Bazowski*** ..... (Administration)
Deputy Commissioner Chester R. Eves*** ..... (National Police Service)
Mr. Michael R. Dare, Director General ..... (Security Service)

Historical Background

8152 The Royal Canadian Mounted Police was established in 1873 as the North West Mounted Police by *An Act respecting the Administration of Justice, and for the establishment of a Police Force in the North West Territories* (SC 1873 c. 35 – now the *Royal Canadian Mounted Police Act* [RSC 1970 c. R-9]). The Force was set up to police a territory extending from the western boundary of Manitoba to the Rocky Mountains, then known as the North West Territories.

8153 In 1904, King Edward VII authorized the Force to use the prefix 'Royal' in recognition of its exemplary services. In 1918, the Royal North West Mounted Police was assigned the duty of enforcing federal legislation for that part of Canada west of Port Arthur and Fort William. In 1920, its jurisdiction was extended to the whole of Canada; the name of the Force was changed to the Royal Canadian Mounted Police, and the headquarters was moved from Regina to Ottawa.

8155 The first duties of the Force in 1873 included the suppression of the liquor traffic in the North West Territories, the collection of customs dues, the establishment of law and order.

The RCMP† is designated as a department within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1952-1903, 31 March 1952).

Overall Responsibilities

8157 Laws made by, or under the authority of, the federal government, are enforced by the Royal Canadian Mounted Police in all provinces and territories of Canada.

The enforcement of the *Criminal Code of Canada,* and the administration of justice within the provinces, are the responsibility of the provincial governments. The RCMP enforces criminal and provincial laws within all provinces, except Ontario and Québec. In addition, the RCMP, under contract, provides its policing services to 169 municipalities throughout Canada.

The Yukon and Northwest Territories are policed exclusively by the RCMP where police jurisdiction over criminal offences, federal statutes and territorial ordinances has been assigned to the Force.

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*text effective April 1975
**OIC P.C. 1965-2286, 22 Dec 1965
***Commissioner and Deputy Commissioner are ranks whereas Director General is a title.
†for the sake of consistency the abbreviation RCMP is used throughout the text, but the RCMP also refer to themselves as the Force. Although never used by the RCMP the term "Mounties" is even more familiar to those outside the RCMP.

Organization and Programs

There are 13 operational divisions, alphabetically designated, with a headquarter for each located in provincial or territorial capitals, except for "C", which is in Montréal, and "A" and "G", which are in the national capital. 8159

The operational divisions have 39 sub-divisions and 680 detachments. Air and Marine services within the Force support the operational divisions as do the two training divisions, "N" and "Depot", in Rockcliffe, Ont., and Regina, Sask., respectively.

Commercial Crime Branch

The objectives of the branch are to maintain public confidence in the Canadian business and financial community by controlling commercial crimes through effective enforcement and application of sanctions and, within Canada, by supressing the manufacture and distribution of counterfeit money and tokens.* 8160

The branch's activities centre on business-oriented crimes (i.e. offences relating to rights of property, fraudulent transactions respecting contracts, corporate frauds, tax frauds, bankruptcies, fraudulent securities and other promotions, counterfeiting, frauds where the Government of Canada is the victim, and corruption of public officials).

At Headquarters Ottawa, the branch monitors the activities of 21 commercial crime sections located in most major Canadian centres and provides guidance, assistance and liaison, on the national and international scene with foreign enforcement agencies, as well as with various commissions and departments of the Canadian federal and provincial governments. (Commercial Crime Sections are staffed with peace officers who have obtained varying levels of education and experience in such disciplines as law, accounting, commerce and business administration.)

The branch also maintains specialized Counterfeit Sections in Vancouver, Ottawa and Montréal. These units are engaged in the detection and prevention of counterfeiting activities in Canada.

National Crime Intelligence Branch (N.C.I.B.)

The criminal intelligence function of the Force is dedicated to combatting organized crime. The N.C.I.B. Sections are located throughout Canada. In addition, 43 major municipal police forces in Canada and the provincial police forces of Ontario and Québec have units engaged in this field. All activities are welded together by the Criminal Intelligence Service Canada, a multi-force organization, developed for this purpose. 8162

As an extension of the Criminal Intelligence Service Canada concept, the use of joint-force operations has been developed, in which police resources are pooled in an area, and concentrated on a specific organized crime subject or situation.

In each case, N.C.I.B. investigators, along with their local police department counterparts, examine organized crime situations in their respective regions. Resources have been committed to the Bureau of Investigations into Organized Crime (a branch of the Public Commission of Inquiry into Organized Crime, now under way in Québec). 8163

Since the *Protection of Privacy Act***, the branch has been responsible for issuing licences under the Act (the Commissioner is designated Registrar); and for performing authorized technical installations. N.C.I.B. also administers the Polygraph Programme.*

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*that have value

**an *Act to amend the Criminal Code, the Crown Liability Act, and the Official Secrets Act*

Customs and Excise Branch

8164 In the fiscal year 1974-75, the value of goods seized under the *Customs Act* amounted to $2,714,908. This resulted from seizures of goods unlawfully imported for personal and commercial purposes. (The most popular item smuggled being jewellery.)

Special Operations Branch

8165 This branch co-ordinates the implementation of personal and physical security requirements for national or international major events and conferences which occur in Canada. (Examples are the NATO Foreign Ministers Meeting, and the Commonwealth Finance Ministers Meeting, both held in 1974.)

Drug Enforcement Program

8166 The program places emphasis on the detection and apprehension of major importers and traffickers of illicit drugs. Good liaison is established with drug enforcement agencies in foreign countries. This mutual co-operation and flow of intelligence has resulted in numerous large seizures of drugs and arrests of influential members of international drug trafficking syndicates.

Interpol Section

8167 The International Criminal Police Organization – Interpol – was founded in 1923 and is now composed of 120 member countries. A national central bureau is established in each country to represent all the accredited police organizations of that country.* Canada joined Interpol in 1949, and the RCMP was designated to operate the Canadian National Central Bureau which is located within the Ottawa Headquarters. Commissioner W. L. Higgitt (retired) of the Royal Canadian Mounted Police is the current president.

Immigration and Passport Section

8169 The primary responsibility for this section is the investigation of offences described in the *Citizenship Act,* the *Immigration Act,* and related offences in the *Criminal Code.*

Special Enforcement Group

8170 This group enforces the *Migratory Bird Convention Act* as well as related wildlife statutes.

Racetracks

8171 Twenty-seven members of the RCMP were employed at ''parimutuel'' tracks to assist the federal Department of Agriculture in collecting the federal tax levy on bets wagered.

A ministerial decision is being awaited for complete and immediate phase-out of RCMP participation at racetracks with the present role being totally assumed by the Department of Agriculture.

Police Service Dog Teams

8172 As a support service, 60 police service dog teams were deployed in assisting investigators in tracking or searching for criminals, lost or stolen items, illicit alcohol and controlled drugs or narcotics and missing persons.

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*No information of national security is made available to foreign countries.

Nine dog teams formed part of existing control systems at Ports of Entry, assisting primarily the Departments of Transport and National Revenue (Customs and Excise).

Airport Policing Branch

8173 The participation of the RCMP with the Department of Transport in the National Airport Security Program continues. Airport Detachments operate at all nine international airports and 20 domestic airports. These detachments are staffed by special constables, constables, N.C.O.'s, and officers of the Force. Added to the program is the new Montréal (Mirabel) International Airport. (Staffing is underway.)

Physical Protection Branch

Personal Security Section

8174 Within Headquarters Ottawa, the Physical Security Section plans and co-ordinates security matters which concern the Governor General, the Prime Minister, federal cabinet ministers, and senior government officials. The section co-ordinates security arrangements for foreign heads of state or government, and the British Royal Family while visiting Canada. The security afforded to foreign embassy personnel and property in Canada is also co-ordinated through this section.

Special "L" Section

8175 Special "L" Sections established in specific Divisions of the Force, co-ordinate information and carry out investigations dealing with the criminal activities of revolutionary and/or terrorist groups.

Electronic Data Processing Branch

8176 The Electronic Data Processing (EDP) Branch is responsible for the organization and operations of the Security Evaluation and Inspection Team. This team regularly inspects all EDP facilities within the government, as well as private sector facilities which process sensitive government information.

In addition, the branch provides an EDP consulting service to government departments, and trains departmental staff in all aspects as it affects their sphere of operation.

Under the Vital Points Program, the branch conducts security surveys of government EDP facilities that do a significant portion of government work and where there is no alternative government storage.

The Technical Inspection Co-ordination Unit, an integral part of the National Technical Security Inspection Group, arranges and provides inspections related to the detection of clandestine information-gathering devices for all government departments except the Department of National Defence and the Department of External Affairs.

Protection of Property Branch

8177 Thirteen sections located across Canada provide all levels of government as well as the private sector with physical security surveys in order to collect data and to make practical recommendations to safeguard the product or services provided both during peacetime and wartime conditions.

In liaison with the National Emergency Planning Establishment, advice is offered to all levels of government, other police forces and the private sector, concerning anticipated or conceivable emergency crises situations and peacetime disasters.

The branch also maintains and co-ordinates operational plans for Port and Travel security, apprehension and detention of civilian internees, national censorship, line load control, auxiliary police, identification of disaster casualties, and the continuation of divisional headquarters in emergencies.

The branch participates in Department of National Defence and NATO exercises to examine, test and evaluate contingency plans, and participates as the Force representative on several interdepartmental committees and sub-committees.

Educational and advisory assistance is offered to agencies in the public and private sector where they are involved with RCMP programs.

8178 The Canadian Bomb Data Centre is located within this branch. This centre acts as a national repository for data relating to incidents involving improvised explosive/incendiary devices (IED's) and to thefts of specified hazardous materials. The centre also provides accredited Canadian law enforcement and government security agencies with technical, tactical, statistical information and advisory services to combat the IED threat. Nine explosive disposal units are being established now in various provinces. They will provide technical explosive disposal assistance to criminal investigators and provide advisory services to the Force and government security agencies regarding anti-bomb security, existing threats, and bombing offences.

Operational Support Services Branch

Security Equipment Section

8179 This section maintains existing security equipment and tests and evaluates marketed mechanical security products to determine their suitability for government use. The section researches and develops new mechanical security equipment for the storage of classified material and high value items in federal government custody.

Technical Consultant Section*

8180 The Electronic Unit of this section, with its engineering and technical staff, carries out the testing, evaluation and research of intrusion detection systems, security oriented electro-mechanical control systems, and devices for use within the government service. This unit is responsible for the design, installation and maintenance of electronic protective systems for Force occupied premises and provides technical advice on systems for use in government buildings.

The technical consultant segment of this section consists of personnel with engineering, drafting and technological skills. This area ensures that adequate physical security measures are implemented in all federal government buildings. It assists departmental security officers and Department of Public Works project engineers to ensure that a security system is incorporated into the design of new, as well as renovated buildings.

Olympics Unit

8181 The RCMP, in the role of federal security co-ordinator, works in close conjunction with the Montreal Urban Community Police, the Quebec Police Force, the Kingston City Police, and the Ontario Provincial Police, as well as other police agencies and governmental departments, respecting the necessary security for the 1976 Olympics. There will be a progressive increment in the establishment of this Unit to stay abreast of the increased security planning arrangements as this event draws closer.

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*formerly Engineering Section

"L" Directorate

8182 This directorate comprises the Crime Detection Laboratories, Scientific Services, and Identification Services.

Crime Detection Laboratories

8183 The laboratories provide technical and scientific assistance to all law enforcement agencies in Canada. This assistance is provided from strategically located regional laboratories at Vancouver, Edmonton, Regina, Winnipeg, Ottawa, and Sackville. The staff of the laboratories conduct the forensic examination of physical evidence and present expert evidence to the criminal courts of Canada in the fields of chemistry, toxicology, serology, alcohol, hair and fibre identification, document examination, firearms and tool mark identification, and counterfeiting.

Scientific Services

8184 The Scientific Services sector of "L" Directorate, consisting of senior personnel from the various scientific and technical disciplines within the directorate, is responsible for establishing the methods of analysis or operation and standards of performance for the laboratory sections and some identification services. These functions include the conduct or supervision of research projects and development work, consultation and training, as well as some active case work. Another significant proportion of the work consists of equipment evaluation studies.

Identification Services

8185 Identification Services is a central repository for a broad range of filed records and identification data submitted by police departments and penal institutions throughout Canada. These records and data provide vital support in criminal investigations and assist in the administration of law as well as the prevention and detection of crime. These records and identification facilities are available to all police departments and penal institutions throughout Canada on a 24-hour, seven-day week, basis.

Canadian Police Information Centre

8186 The centre performs three functions:

(a) it provides a computerized operational information system administered by the RCMP on behalf of all law enforcement agencies in Canada;
(b) it provides those services necessary for the maintenance of existing telecommunications facilities in the RCMP and the upgrading or development of new telecommunications systems; and
(c) it provides a repository for RCMP administrative files (Data Centre).

"A" Directorate

8187 This Directorate plans and directs the policies and programs of the Force relating to the organization and management of personnel.

Training and Development Branch

8188 The branch is responsible for basic recruit training and other specialized courses. The residence and classroom facilities at Rockcliffe, Ont., which house the Canadian Police College and other internal training courses are used throughout the year.

8189 The Canadian Police College offers the Executive Development Course for senior officers of all Canadian police forces. The Canadian Police College also provides advanced training courses in intermediate management and specialized are-

as: senior police administration; identification – crime scene investigation; instructional techniques; counterfeit investigational techniques; criminal intelligence; drug investigational techniques.

Staffing Branch

8190 The Staffing Branch consists of the following three sections:

(a) Recruiting – with the responsibility to engage all recruits for employment as members of the Force and ensure all manpower requirements are met;
(b) Manpower Planning – with the responsibility to ensure that the Force has the correct manpower and qualified personnel for all situations; and
(c) Career Planning – with the responsibility to channel current human resources of the Force to best advantage.

"Air" Directorate

8191 The RCMP has 22 aircraft posted at 17 different locations across Canada. The directorate is involved in air-search rescue.

"S" Directorate

8192 This directorate provides and manages the financial resources, accommodation, material and equipment requirements of the Force.

"R" Directorate

8193 This directorate is responsible for records management, directives and manuals, forms and graphics, library service.

Northern Work

8194 The policing of Canada's North is carried out by the members of the Force in two divisions. "G" Division looks after the Northwest Territories and effective July 1, 1974, it relinquished the Yukon Territory which came into its own as "M" Division.

"G" Division

8195 The headquarters of "G" Division was moved from Ottawa to Yellowknife, Northwest Territories on August 16, 1974. Suitable and adequate facilities were added by the construction of a new wing to the Henry Larsen Building in Yellowknife, that houses the administrative offices and certain operational units, which through this centralization can respond to our needs more efficiently and effectively. Modern training facilities have also been provided and members of both "G" and "M" divisions can attend in-service training courses which primarily deal with unique Northern requirements.

"G" Division acts as both a federal and territorial force under contract with the Territorial government. Besides the division headquarters at Yellowknife, there are three sub-divisions: Yellowknife, Inuvik, and Frobisher Bay, with a total of 32 detachments. Air detachments are also located at Yellowknife, Inuvik and Frobisher Bay and provide vital support service to police operations.

Telecommunication facilities are continually being updated and improved. A computer terminal has been installed at Yellowknife and provides access to the Force's Ottawa computer as part of the CPIC system.

"M" Division

8196 Previously known as Whitehorse Sub-Division of "G" Division, "M" Division gained, in 1974, the territory of the Peel River area in the east central area of the Yukon, (formerly policed from Fort McPherson Detachment) as well as the Herschel

"M" Division (cont'd)

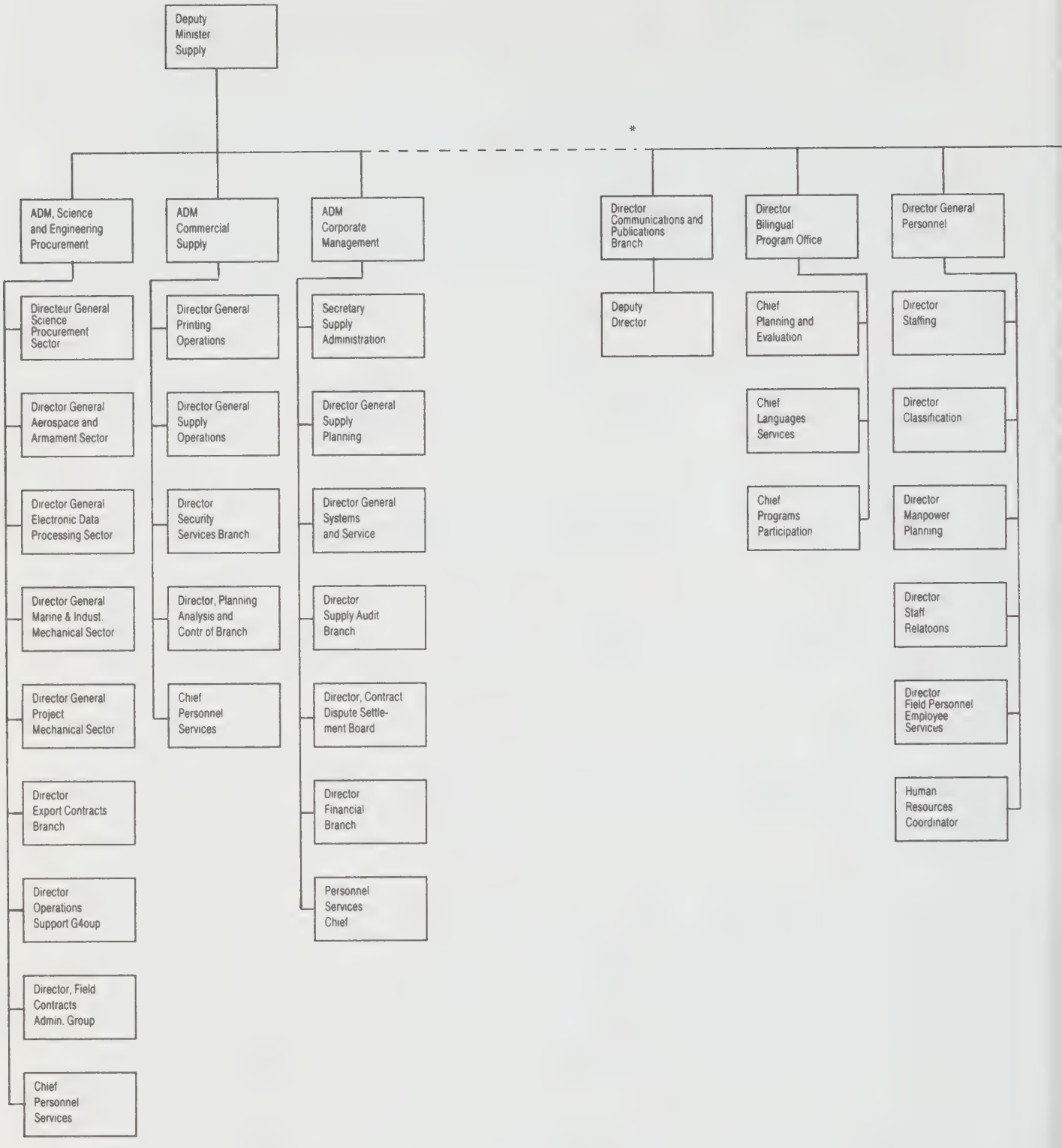
8196 (cont'd)

Island and north coast area, formerly policed from Tuktoyaktuk and the Inuvik Detachments. In addition, "M" Division policies three small areas of northern British Columbia which, for geographic reasons, are more easily accessible from the Yukon. Apart from some by-law enforcement officers within the City of Whitehorse, the RCMP is the only law enforcement agency within "M" Division responsible for the enforcement of the Criminal Code, federal statutes, as well as territorial ordinances.

"M" Division comprises eleven regular and one summer detachment with the capital city, Whitehorse, serving as Division Headquarters. There is also a domestic airport detachment at Whitehorse, primarily to maintain airport security.

Department of Supply and Services

TBS Chart - 1 April 1975



* positions between dotted lines report to both deputy ministers


Deputy Minister Services
Director General Administration
Director Legal Sector
Parliamentary Returns Officer
Director Management Audit
Director Planning
ADM Management Services
ADM Operational Services
Director Management Services
Comptroller
Director Administrative Services and New Building Projects
Personnel Services
Deputy Director
2 Senior Management Auditors
2 Planning Officers
Director General Audit Services Bureau
Director General Management Consulting Bureau
Director General Advisory Bureau of Computing
Chief Personnel Services
Director General Payment Services
Director General Compensation Services
Director General Government of Canada Accounts
Director General Operations
Director General Data Processing
Chief Personnel Services

8201 Department of Supply and Services*

Head Office

MacDonald Building
123 Slater Street
Ottawa, Ontario
K1A 0S5

Minister

The Hon. Jean-Pierre Goyer, P.C., M.P., Minister of Supply and Services and Receiver General for Canada**

Principal Officers

Deputy Minister of Supply and Queen's Printer ..... Jacques M. DesRoches
Assistant Deputy Ministers
- Corporate Management ..... Arthur R. Bailey
- Science and Engineering Procurement ..... Eric A. Booth
- Commercial Supply ..... Gerald A. Berger
- Supply Planning ..... Robert C. D. Laughton

Deputy Minister of Services and Deputy Receiver General for Canada ..... J. Lawrence Fry
Assistant Deputy Ministers
- Management Services ..... W. W. Muir
- Operational Services ..... Donald R. Yeomans

Historical Background

8202 The Department of Supply and Services was established April 1, 1969 by the *Government Organization Act 1969* (now the *Department of Supply and Services Act* RSC 1970 c. S-18). The present department was formed through the amalgamation of the Department of Defence Production; the Department of Public Printing and Stationery; the Ship-building Branch of the Department of Transport; the Office of the Comptroller of the Treasury; the Central Data Processing Service Bureau of the Treasury Board; and the Bureau of Management Consulting Services from the Public Service Commission.

Overall Responsibilities

8204 The Department of Supply and Services is the purchasing, supply, printing and accounting arm of the government. It provides major common services in the areas of procurement, warehousing, distribution, printing, accounting, payment and audit, and management advisory services.

Organization and Programs

8209 The department is divided into two administrations: Supply, Services.

Supply Administration

8220 The Supply Administration is organized into three services: Science and Engineering Procurement, Commercial Supply, and Corporate Management. Collectively they provide to departments and agencies a variety of services which include: requirements definition, science and engineering acquisition, commercial acquisi-

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*text effective April 1975; names to October 1975
**from 1878 until 1969, the nominal second title held by the Minister of Finance

tion, maintenance and repair, warehousing, traffic management, assets management, stocked item supply, security, and printing services.

Science and Engineering Procurement Service

8230 This service is engaged primarily in the procurement of items of a complex and often unique nature such as aircraft, ships, and electronic equipment (including electronic data processing). It is this service that has been made responsible for implementing the government policy of contracting research and development requirements to the private sector. Also included in this service is the secretariat for the Canadian Commercial Corporation which is responsible for assisting Canadian industry in selling to foreign governments.

Commercial Supply Service

8240 This service is involved mainly in commercial type commodities: vehicles, pharmaceuticals, furniture, typewriters, etc. In addition to the central purchasing operation, under the Field Operations Branch there are seven regional offices and eight district offices (including two in Europe).

8245 Printing Service (i.e. in-house print production as well as that contracted out to the private sector) also is included in this service. Printing for both Houses of Parliament is one of the important functions of the Printing Service.

Warehousing, distribution, maintenance, and repair are also responsibilities of the Commercial Supply Service. Also included is traffic management which arranges travel, accommodation and removal for public servants as well as auditing those aspects of contracts where freight costs are involved. The Security Services Branch also falls under the direction of the Commercial Supply Service.

Corporate Management Service

8250 This service exerts its main influence in the fields of central planning, policy formulation, supply systems development, research, and supply audit for the Supply Administration as a whole. It also contributes indirectly to the other services through the development of specifications and standards, quality determination, cataloguing, and data processing services. In addition, it is responsible for certain contractual advisory services, and management of production assets. Customer and supplier relations also come under this service and much importance is placed on maintaining good relations with industry with respect to purchasing policies.

Services Administration

8260 The Services Administration is responsible for a broad range of management and administrative services to the government as a whole and to other departments and agencies.

8262 Acting on behalf of the Receiver General for Canada in accordance with the *Financial Administration Act,* the Services Administration is responsible for making all payments from the Consolidated Revenue Fund, reconciling paid cheques and other instruments, maintaining the central fiscal accounts of Canada and preparing the annual Public Accounts for presentation to the House of Commons by the Minister of Finance.

It also provides management and advisory services in the areas of management consulting, audit, and computing. It provides administrative services in connection with pay, pensions and other employee benefits as well as financial management and statistical reports to other departments of government. It also provides a variety of other accounting and administrative services.

8270 The Administration comprises two sectors: Operational Services, Management Services.

Operational Services

8280 This sector is responsible for administering the Public Service pay payroll; the Superannuation and other employee benefit plans; the Public and Fiscal Accounts of Canada; the financial management reporting services to government departments and agencies; and the issuance of Receiver General cheques.

Operational Services carries out its responsibilities through five branches.

8290 The Payments Services Branch is responsible for the development of policy, procedures and systems required to effect all cheque disbursements, other than compensation, for the Government of Canada.

8300 The Compensation Services Branch administers the *Public Service Superannuation Act,* public payroll services, and various employee benefit plans.

8310 The Government of Canada Accounting Branch is responsible for the *Public and Fiscal Accounts of Canada,* the reconciliation of all government cheques and the production of financial reports for the departments and agencies of government.

8320 The Operations Branch, with functional direction from the three branches already mentioned, executes the services of the Operational Services sector through its field offices across Canada.

8330 The Data Processing Branch provides data processing services in support of the programs carried out by the sector.

Management Services

8340 This sector is responsible for three bureaus which provide professional and advisory management, and computer services.

8350 The Audit Services Bureau provides a wide range of professional auditing services to departments and agencies of government on request. It is one of the largest organizations of its kind in Canada, with offices located in 12 centres across Canada and one in London, England. The bureau audits government contracts (where the determination of contract costs and the evaluation of contractors' cost projections and budgets is required), cost-sharing agreements with the provinces, subsidies, subventions and grants programs. The bureau also performs internal and operational audits of government departments and agencies on a contract basis.

8360 The Bureau of Management Consulting offers broad consulting services: organization analyses, financial management, accounting, data processing, feasibility studies, personnel consulting services, operational research, operations and methods studies, and space planning studies to government departments. These services are provided to departments and agencies of government in Canada on a fee-for-service basis.

8370 The Advisory Bureau for Computing provides advisory services in the field of electronic data processing to government departments and agencies. In addition, it operates Personnel Applications Centre which has responsibility for the government's central personnel records system and the Official Languages Information System.

Regional Offices – Supply Administration

8372 Atlantic Region
Morris Drive
P.O. Box 3000, Main P.O.
Dartmouth, N.S.
B2Y 4A8

Québec Region
800 Golf Road
Nuns' Island
Montréal, Québec
H3E 1G9

8373 Ontario Region
1191 Cawthra Road
Port Credit, Ont.
L5G 4K8

Capital Region
1010 Somerset Street West
Ottawa, Ont.
K1A 0T4

Manitoba Region
344 Edmonton Street
Winnipeg, Man.
R3B 2X9

Pacific Region
355 Viking Way
Richmond, B.C.
V8W 1W9

Western Region
10210, 107th Street
Edmonton, Alta.
T5J 1J9

Regional Offices – Services Administration

Atlantic Region
P.O. Box 1659
Halifax, N.S.
B3J 2Z9

Ontario Region
480 University Avenue
Toronto, Ont.
M5G 1V5

Manitoba-Saskatchewan Region
344 Edmonton Street
Winnipeg, Man.
R3B 2Y1

Pacific Region
325 Granville Street
Vancouver, B.C.
V6C 1S6

Québec Region 8375
1010 de La Gauchetière Street West
Montréal, Québec
H3B 2R5

Capital Region
123 Slater Street
Ottawa, Ont.
K1A 0T5

Alberta Region
9820, 107th Street
Edmonton, Alta.
T5K 1E9

Additional Information – from the chief media relations and documentation. 8380

Parliamentary Committee – Standing Committee on Miscellaneous Estimate. 8381

Auditor – Auditor General of Canada. 8382

Statutes

The Minister is responsible for administering the: 8385

Canadian Commercial Corporation Act (RSC 1970 c. C-6)
Defence Production Act (RSC 1970 c. D-2) as amended
Department of Supply and Services Act (RSC 1970 c. S-18)
Public Service Superannuation Act (RSC 1970 c. P-36) as amended
Royal Canadian Mint Act (RSC 1970 c. R-8)
Surplus Crown Assets Act (RSC 1970 c. S-20)
Trading With The Enemy (Transitional Powers) Act (SC 1947 c. 24) as amended

8400 Canadian Arsenals Limited*

Head Office
Trafalgar Building
207 Queen Street
Ottawa, Ontario

Mailing Address
P.O. Box 717, Station "B"
Ottawa, Ontario
K1P 5P8

Minister
Minister of Supply and Services

Board of Directors
President, Eric A. Booth (ADM, Dept of Supply and Services)
Vice-president, Yvon Gariépy (Master, Royal Canadian Mint)
Directors
Arthur R. Bailey (ADM, Dept of Supply and Services)
Lewis G. Crutchlow (ADM, Dept of National Defence)
Jack S. Glassford ..... Ottawa, Ontario

Principal Officer
General Manager and Secretary ..... J. William Long

Historical Background
8402 Canadian Arsenals Limited was established 20 September 1945, under Part 1 of the *Companies Act* as a result of government acceptance of the recommendations of the Joint Arsenals Planning Board. The Company, a Crown corporation, is designated as an agency corporation (Schedule C) within the meaning and purpose of the *Financial Administration Act.* The Company is an agent of Her Majesty.

Overall Responsibilities
8403 The company acquired the best of each type of wartime munitions plant and retained sufficient skilled personnel, techniques, equipment and tools in order to maintain an efficient Canadian manufacturing capability for certain military materiel for Canadian defence needs. These plants, in addition to supplying normal peacetime requirements of munitions which civilian industry could not ordinarily be called upon to produce, would also form the base from which production capacity could be expanded in the event of war.

8405 The duties of the company include the:

(a) manufacturing of specified materiel to meet the planned requirement of the Department of National Defence and sales to foreign governments through the Canadian Commercial Corporation, and the manufacturing of specialized materiel for sale commercially;
(b) development of new military equipment carried out to the requirements of the Canadian Armed Forces;
(c) development and planning of manufacturing processes in keeping with scientific and technological development and the maintenance of an efficient manufacturing capability;
(d) conservation of production records; and
(e) maintenance of the special skills related to the above functions which are not normally retained in industry.

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*text effective August 1975

Regional Offices

The company maintains two operating divisions at the following locations: 8407

Small Arms Division
1400 Lakeshore Boulevard, East
Mississauga, Ont.
L5E 1E9

Filling Division
5, Montée des Arsenaux
St. Paul l'Ermite, Qué.
J5Z 2B4

At the Small Arms Division, small arms are manufactured, and at the Filling Division, artillery ammunition, mines, bombs, grenades, rockets, and other specialities up to torpedo warheads are filled and assembled.

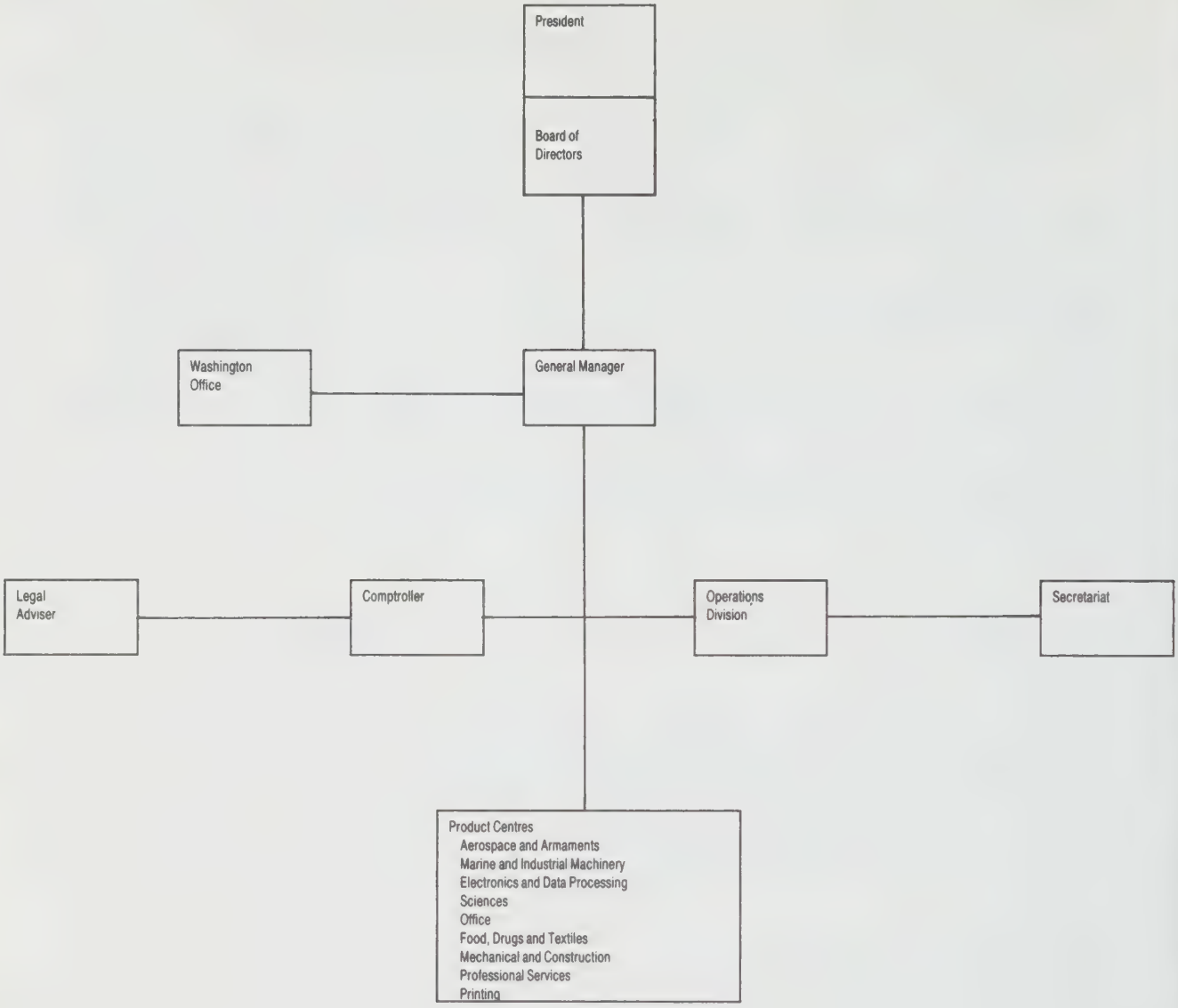
Additional Information – may be obtained from the assistant secretary at head office. 8408

Parliamentary Committee – Standing Committee on Miscellaneous Estimates. 8409

Auditor – Auditor General of Canada. 8410

8450 Canadian Commercial Corporation

C.C.C. Chart - September 1975



Canadian Commercial Corporation* 8451

Head Office

70 Lyon Street
Ottawa, Ontario
K1A 0S6

Minister

Minister of Supply and Services

Board of Directors

President and Chairman, Jacques M. DesRoches (DM [Supply], Department of Supply and Services)

Other Directors

Frank T. Jackman, Acting Vice-President (General Director, Department of Industry, Trade and Commerce)
Eric A. Booth (ADM, Department of Supply and Services)
Lewis G. Crutchlow (ADM, Department of National Defence)
Arthur R. Bailey (ADM, Department of Supply and Services)
Claude T. Charland (ADM, Department of Industry, Trade and Commerce)
Robert C. D. Laughton (ADM, Department of Supply and Services)
James D. Miller (Director General, Canadian International Development Agency)

Principal Officers**

General Manager, Brian J. McNally (Department of Supply and Services)
Secretary, Thomas M. Coghlan (Department of Supply and Services)
Comptroller, Jack G. Threader (Department of Supply and Services)

Historical Background

The Canadian Commercial Corporation (CCC) was established in 1946 by the *Canadian Commercial Corporation Act* (now RSC 1970 c. C-6). Initially it assumed the undertakings of the then Canadian Export Board covering procurement in Canada of goods and services on behalf of foreign governments and United Nations' relief agencies. 8451

In 1947, responsibility for procurement of the requirements of the Department of National Defence was transferred from the Department of Reconstruction and Supply to the corporation, which fulfilled these additional functions until the formation of the Department of Defence Production in 1951. In 1963, the staff of the corporation was integrated with that of the Department of Defence Production, now Department of Supply and Services, which provides all the management and services required by the corporation. 8451

This Crown Corporation is designated as an agency corporation (Schedule C) within the meaning and purpose of the *Financial Administration Act*. The corporation is an agent of Her Majesty. 8454

Overall Responsibilities

The main functions of the corporation as set out in the Act are: 8455

(a) to assist in the development of trade between Canada and other nations;
(b) to assist persons in Canada in obtaining goods and commodities from outside Canada; and

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*Yet ineffective September 1979.
**All appointments are "at pleasure."

(c) to dispose of goods and commodities that are available for export from Canada.

8456 Under this broad character, the corporation acts, primarily as the contracting agency when other countries and international agencies wish to purchase goods and services from Canada on a government-to-government basis. In so doing, the corporation complements the efforts of Canadian firms by assisting them to compete in the international market. An additional function is the procurement, in Canada, of equipment and services which Canada contributes to other nations under the Canadian International Development Agency programs.

8457 In the conduct of its business, the corporation can act either as a principal* or as an agent*. When acting as an agent, the corporation receives invitations to bids and solicits bids from capable Canadian firms. Responsible bids are submitted to the foreign government agency in the form of offers from the corporation. When acting as a principal, the corporation subsequently negotiates and executes the resulting government-to-government contracts. The requirements are procured from Canadian firms under CCC contracts with complete contract administration, inspection, and delivery arrangements being made by the corporation. Upon satisfactory delivery of the goods, the CCC pays the suppliers, and in turn recovers the monies from the foreign governments.

Organization and Programs

8458 Executive control is vested in a board of directors of which the president is the chairman. Program control, bid processing and accounting are handled by a central headquarters operation under the direction of the General Manager.

8459 All procurement services are provided by the product centres of the Department of Supply and Services (see para 8260).

8460 Traditionally, the corporation has been responsible for the procurement of military supplies and services on behalf of NATO and other allied countries, the largest single customer being the United States Department of Defence. However, in recent years, the corporation has placed increasing emphasis on the promotion of its services for the procurement in Canada of civilian requirements of other countries. In this regard, the corporation presently acts as the contracting agency for many countries in the Caribbean, Central and South America, and Africa.

8462 **Additional Information** – may be obtained from the secretary.

8463 **Parliamentary Committee** – Standing Committee on Miscellaneous Estimates.

8464 **Auditor**– Auditor General of Canada.

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*when acting as an agent, we bring buyer and seller together, by asking Canadian suppliers to submit bids for a foreign agency's needs and forward reasonable bids to the agency or government concerned. When acting as a principal, we enter into a contract with a foreign agency to supply goods and contract with a Canadian supplier for the items concerned.

Canadian Government Specifications Board* 8475

Head Office

Metcalfe Building
88 Metcalfe Street
Ottawa, Ontario
K1A 0S5

Minister

Minister of Supply and Services

Members of the Board

Chairman, Deputy Minister of Supply
Other Members
- Deputy Minister of Public Works
- Deputy Minister of Transport
- Deputy Minister of National Defence
- Secretary of the Treasury Board
- Deputy Minister of Consumer and Corporate Affairs
- President of the National Research Council
- Deputy Minister of Industry, Trade and Commerce

Principal Officers

Executive Director ..... John A. Guminski
Secretary ..... John E. Hanna

Historical Background

The creation of the Canadian Government Specifications Board (CGSB) dates back to 1934 when the Canadian Government Purchasing Standards Committee was formed under the authority of the *National Research Council Act* as an interdepartmental agency to develop federal government purchasing standards. The name of the agency was changed to its present one in 1948 to reflect the expanding role of the board that had broadened its activities beyond the limits of purchasing standards. 8477

In 1965, responsibility for the board's operation was transferred by Order-in-Council to the Department of Defence Production (which now is the Department of Supply and Services). 8478

Overall Responsibilities

The board serves as the primary standards-producing organization of the federal government and, as such, develops standards in support of government programs in procurement, consumer requirements, legislation, technical practices, and test procedures. It has over 1800 standards on issue in over 100 subject areas. It has been accredited by the Standards Council of Canada as a national standards writing organization responsible, as an element of the national standards system, for development of national standards in a broad range of subject areas, and for participation in international standardization work in assigned areas. Over 60 CGSB standards have now been published as *National Standards of Canada*. In its national standards role, the board is engaged actively in support of the metric conversion program that is being co-ordinated and implemented by the Metric Commission. 8479

*text effective September 1975

8480 The work of the board is administered by a secretariat which carries out the technical process of developing and maintaining standards through the administration of over 300 widely-representative technical committees that include membership from producers, users, various levels of government, research and testing groups and other third-party interests. Over 2500 representatives from industry and government are involved in this process. When standards attain the level of committee agreement, they are submitted to the board itself for final approval and subsequent publication as CGSB standards.

8481 A nationally-representative review board has responsibility for review of CGSB policies, procedures and programs, and provides the final level of review and approval for CGSB standards that are offered to the Standards Council of Canada for adoption as *National Standards of Canada.*

Organization and Programs

The board's sphere of activity can be divided under the following headings:

Standardization in Support of Federal Government Programs

8482 CGSB undertakes the development of standards required in support of a range of government programs that relate to such functions as procurement, technical regulations, consumer information and safety, health protection, and uniformity in technical and administrative practices.

National Standardization

8483 The board works closely with the Standards Council toward the objective of a comprehensive, effective national standards system in Canada. This role includes involvement in policy development, as well as in the production and maintenance of *National Standards of Canada* in assigned subject areas.

International Standardization

8484 Participation in the national standards system involves the board in the administration of Canadian participation in standards activities of the International Organization for Standardization (ISO). This international standards work has important implications for world trade on which Canada's economic well being increasingly depends. The board currently administers 20 Canadian advisory committees on ISO standards projects, and provides the secretariat for four ISO sub-committees and working groups.

Metric Conversion

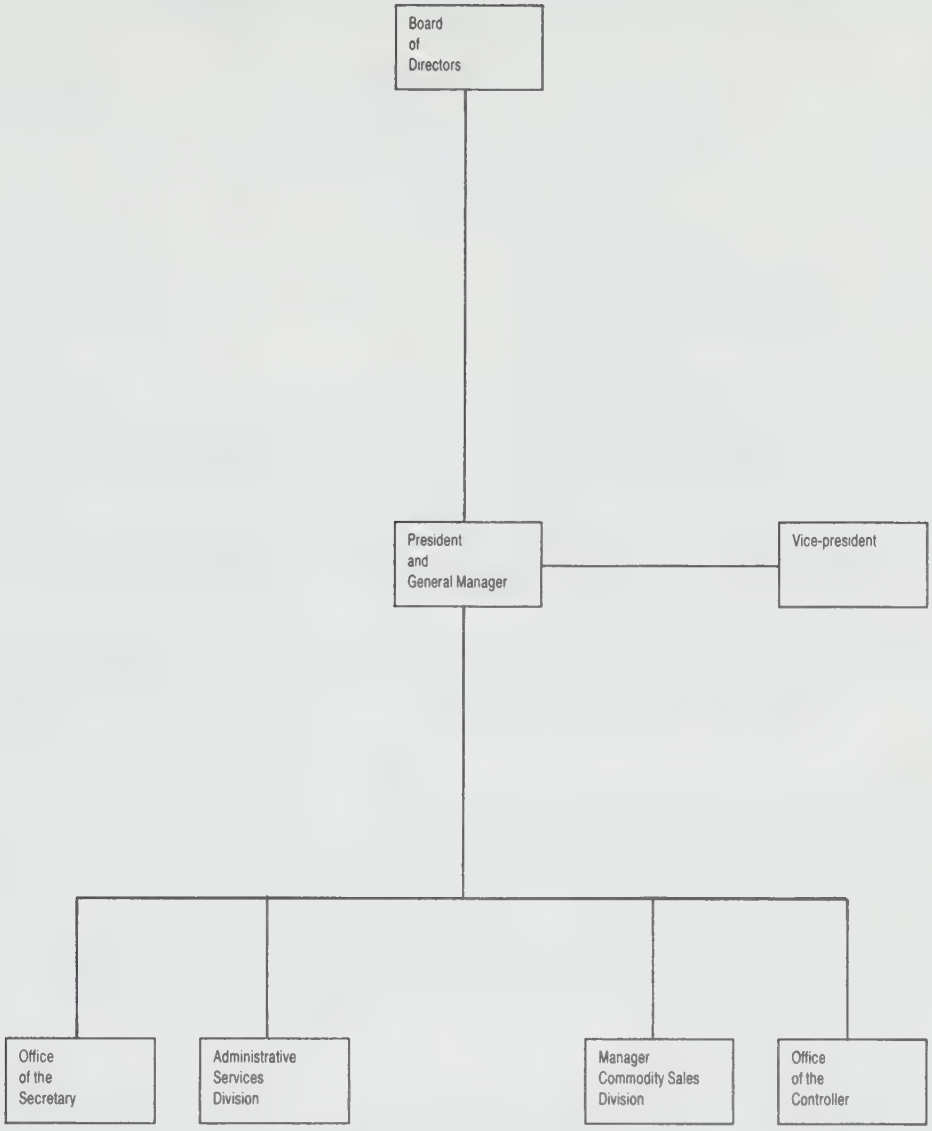
8485 The board provides representation on behalf of the Standards Council on 25 industry sector committees of the Metric Commission, as a contribution to orderly planning and implementation of the metric conversion process. The board is engaged in the development of metric standards that are identified as being required in support of conversion.

Metric Screening Service

8486 In response to a need expressed by the Metric Commission, the board provides a metric screening service to both the public and private sectors, that involves the review of brochures, posters, books, instruction manuals, and articles that deal with metric measurement, to ensure correct application of the metric (SI) system. Permission by the Metric Commission for application of its metric symbol is granted on the basis of successful completion of such a screening.

Crown Assets Disposal Corporation

CADC Chart - 1 October 1975



8501 Crown Assets Disposal Corporation*

Head Office
219 Argyle Avenue
Ottawa, Ontario
K1P 1B8

Mailing Address
P.O. Box 8451
Ottawa, Ontario
K1G 3J8

Minister
Minister of Supply and Services

Board of Directors
Chairman, Claudette Nadeau (8/78)** .....(President and General Manager, CADC)
Gerald Berger (11/77) .....(ADM, Supply and Services Canada)
Jacques M. DesRoches (5/76).....(DM [Supply] Supply and Services Canada)
Eric A. Booth (5/78).....(ADM, Supply and Services Canada)
Lewis G. Crutchlow (7/78).....(ADM, Dept. of National Defence)

Principal Officers
President and General Manager.....Claudette Nadeau
Vice-president.....Gerald Berger

Historical Background
8502 Crown Assets Disposal Corporation is successor to War Assets Corporation which was created by the *Surplus Crown Assets Act* of 1944 (now RSC 1970 c. 5-20, sec. 6[1]). In 1949, the Act was amended in order to establish the present corporation. CADC, a Crown corporation, is designated as an agency corporation (Schedule C) within the meaning and purpose of the *Financial Administration Act.* CADC is an agent of Her Majesty.

Overall Responsibilities
8503 The Corporation provides a specialized sales service to government departments and certain agencies and Crown companies in the disposal of their surplus goods and assets located in Canada and abroad. It acts as agent for the United States, British and other governments in the sale of their surplus assets located in Canada, and has arrangements with a number of European governments for the disposal of Canadian military surplus located in their countries.

Organization and Programs

8505 The Corporation operates in much the same way as a private company. Executive control is vested in a board of directors of which the president and general manager is chairman. Sales, accounting, administrative direction and services are provided by Head Office in Ottawa. Six Regional Sales Offices conduct the sale of general surplus assets located in their respective territories and provide assistance to Head Office in the sale of specialized equipment.

The Corporation is self-sustaining and meets the cost of administrative expenses through fees fixed annually by Governor-in-Council. Net proceeds of sales, excluding sales made on behalf of certain agencies and foreign governments, are remitted to the Receiver General.

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*text effective October 1975
**denotes month and year of appointment expiry

Regional Sales Offices

The regional offices conduct sales of surplus within the areas indicated: 8506

Atlantic Region
2 Morris Drive
Dartmouth, Nova Scotia
B3B 1K8

Québec Region
800 Golf Road
Nun's Island
Montréal, Québec
H3E 1G8

Capital Region
219 Argyle Avenue
Ottawa, Ontario
K2P 1B8

Ontario Region
1191 Cawthra Road
Mississauga, Ontario
L5G 4K8

Prairie Region
10645 Jasper Avenue
Edmonton, Alberta
T5J 2A1

Pacific Region 8508
4050 West 4th Avenue
Vancouver, British Columbia
V6R 1P7

Additional Information – from the general manager at head office. 8509

Parliamentary Committee – the budget of the CADC is not reviewed in Parliament as it is not supported by public funds.

Auditor – Auditor General of Canada. 8510

8540 Office of the Custodian of Enemy Property*

Head Office

219 Laurier Avenue West
Ottawa, Ontario
K1A 0T5

Minister

Minister of Supply and Services

Principal Officers

Custodian, Minister of Supply and Services
Deputy Custodian, J. Lawrence Fry (DM [Services] Dept. of Supply and Services)

Historical Background

8451 In 1919, the *Treaties of Peace Act* designated the Secretary of State of Canada to succeed the Minister of Finance as the custodian. Since then the custodian has been the responsibility of the Registrar General of Canada, the Minister of Consumer and Corporate Affairs, and since 1972 the present Minister when the power duties and functions were transferred under authority of the *Public Service Rearrangement and Transfer of Duties Act* (OIC P.C. 1972-1245, 6 June 1972; SOR 72/-63, 28 June 1972). The power, duties and functions, and regulations are governed by the *Trading with the Enemy (Transitional Powers) Act* (SC 1947 c. 24, as amended). The regulations are appended as a schedule to the Act.

Overall Responsibilities

8542 After the Second World War, enemy assets vested in the custodian by virtue of the regulations, were either confiscated, liquidated (and the proceeds used to compensate Canadians re their war claims), or released to their former owners through a variety of agreements (e.g. Acts, orders-in-council, treaties etc.).

The Minister receives, holds, manages, releases, disposes of, and otherwise deals with all property under his control.

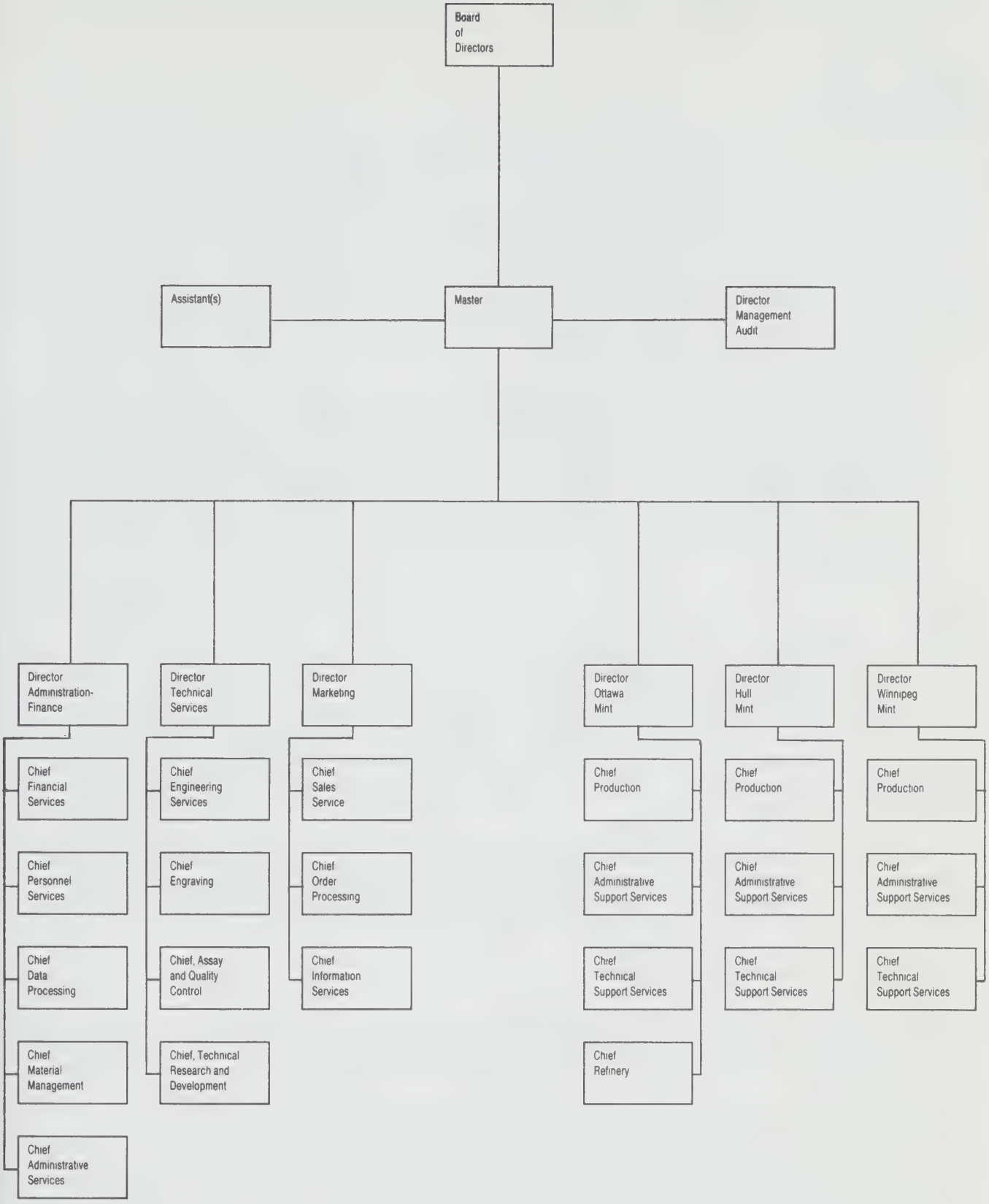
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*text effective October 1975

Royal Canadian Mint

RCM Chart - 1 April 1975

8550



8551 Royal Canadian Mint*

Head Office

66 Slater Street
Ottawa, Ontario
K1P 5H1

Minister

Minister of Supply and Services

Members of the Board

Chairman, Jacques M. DesRoches (D.M. [Supply], Dept. of Supply and Services)..... Ottawa, Ont.
Other Members
William A. Kennett (Dept. of Finance) ..... Ottawa, Ont.
Jean-Paul Drolet (Dept. of Energy, Mines and Resources)..... Ottawa, Ont.
Philippe Girard ..... Montréal, Québec
W. Leslie Wardrop..... Winnipeg, Man.
Douglas W. Best..... Don Mills, Ont.
Ex officio
Master of the Mint
Principal Officer
Master..... Yvon Gariépy

Historical Background

8552 The Ottawa Mint was established originally in 1908 by Royal Proclamation as a branch of the Royal Mint, London under the provisions of the *United Kingdom Coinage Act.* In 1931, the Mint was established under statute as a branch of the Department of Finance. Then, in 1969, the Mint was established as a Crown corporation under Part X of the *Government Organization Act, 1969,* (now the *Royal Canadian Mint Act* RSC 1970 c. R-8).

8553 The Mint, a Crown corporation, is designated as an agency corporation (Schedule C) within the meaning and purpose of the *Financial Administration Act* (RSC 1970 c. F-10). For the purposes of the *Public Service Employment Act,* the Mint is considered part of the public service (OIC P.C. 1970-1073, 16 June 1970). The Mint is an agent of Her Majesty.

Overall Responsibilities

8555 Section 4 of the Act authorizes the Mint:

(a) "to produce and arrange for the production and supply of coins of the currency of Canada;
(b) to produce coins of currency of countries other than Canada;
(c) to melt, assay and refine gold, silver and other metals;
(d) to buy and sell gold, silver and other metals;
(e) to assay, refine, store and otherwise deal with gold, silver and other metals for the account of Her Majesty or others;
(f) to prepare and store shipments of coin, gold, silver and other metals and to move such shipments to or from the Mint;
(g) to make medals, plaques and other devices; and
(h) to do all such other things as are incidental or conducive to the attainment of the objects and the exercise of the powers of the Mint".

*text effective 1 April 1975; names updated to August 1975

Organization and Programs

Coins

All coins of the currency of Canada that are produced at the Mint or supplied by the Mint are delivered to the Minister of Finance or his designate. 8557

The Mint stores and ships coins of the currency of Canada as instructed by the Minister of Finance. Where the Mint deals with gold, silver, or other metals on behalf of the Government of Canada, payments for the purchase of these metals are made out of the Consolidated Revenue Fund on the authorization of the Minister of Finance. All amounts received from their sale are paid into the Consolidated Revenue Fund. All amounts received from the issue of Canadian currency coins for circulation in Canada, are paid into the Consolidated Revenue Fund.

Olympic Coins

The *Olympic (1976) Act* authorized the Governor-in-Council, on the recommendation of the Minister of Finance, to issue silver coins bearing the dates of 1973, 1974, 1975, and 1976 in $5 and $10 denominations to commemorate the Olympics. *An Act to amend the Olympic (1976) Act* (SC 1975-76 c. 68) authorized the issue of two gold coins for circulation in Canada in the denomination of $100. 8560

Branch Offices 8563

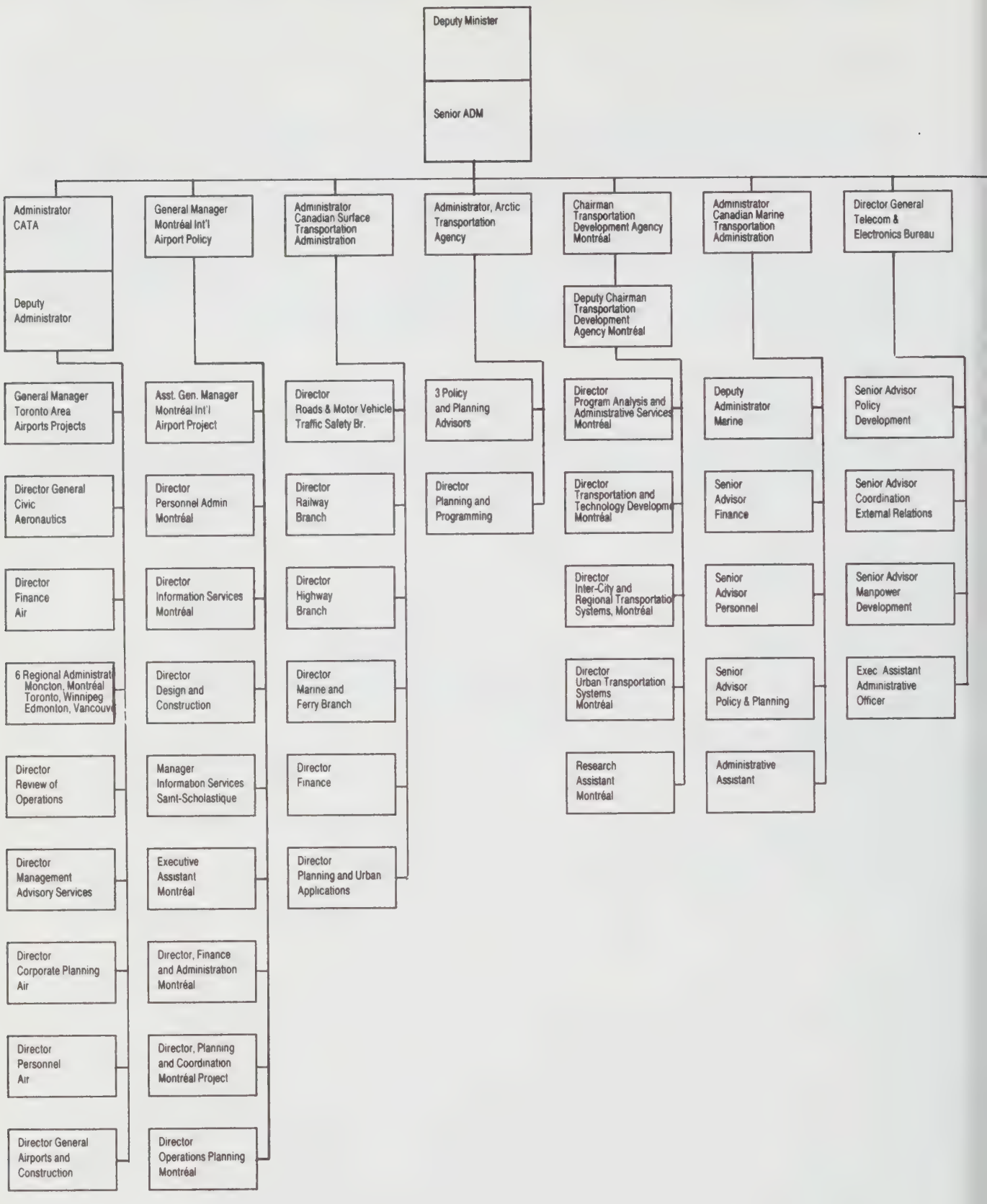
Hull Mint
Sacré-Coeur Blvd.
Hull, Québec

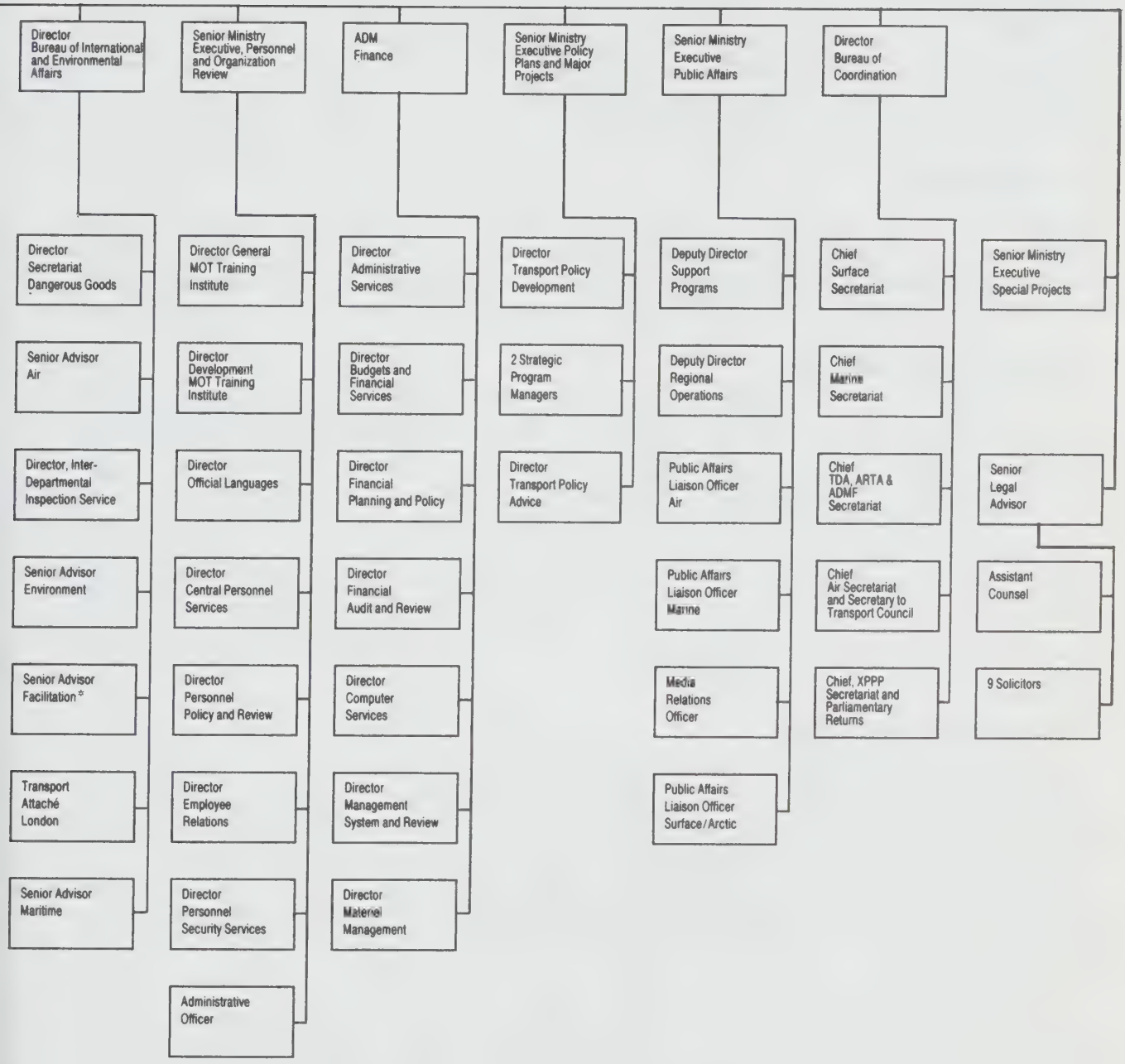
Ottawa Mint
320 Sussex Drive
Ottawa, Ont.
K1A 0G8

Winnipeg Mint
520 Lagimodière Blvd.
Winnipeg, Man.
R2J 3E7

Department of Transport

TBS Chart - 1 April 1975





*i.e. used in the sense of "facilitate"

8601 Department of Transport*

Head Office

Transport Canada Building
Place de Ville
330 Sparks Street
Ottawa, Ontario
K1A 0N5

Minister

The Hon. Otto Lang, P.C., M.P.

Principal Officers

Deputy Minister ..... Sylvain Cloutier
Senior Assistant Deputy Minister ..... G. A. Scott
Senior Assistant Deputy Minister (Planning and Development) ..... David Kirkwood
Assistant Deputy Minister (Finance) ..... (vacant)

Historical Background

8602 The Department of Transport was established in 1936 by the *Department of Transport Act* (now RSC 1970 c. T-15). The 1936 Act amalgamated the functions of the Department of Railways and Canals, the Department of Marine, and the Civil Aviation Branch of the Department of National Defence.

8603 The role and structure of the Department of Transport were changed and a Ministry created on 17 February 1970. (The Ministry is a corporate structure of Crown corporations, and operating administrations which have varying degrees of autonomy.) A headquarters staff supports the Minister and Deputy Minister in the functions of planning, policy formulation, and assessment of program achievements in terms of ministry objectives.

8610 Overall Responsibilities

The Minister has the management, charge, and direction of all government railways and canals*, of all works and property appertaining or incident to such railways and canals, of the collection of tolls on the public canals, and of matters incident thereto, and of the officers and persons employed in that service.

The Minister has and may exercise any of the duties, powers and functions vested, immediately prior to the 2nd day of November 1936, in the Minister of Marine and with respect to civil aviation in the Minister of National Defence, by any act, order or regulation.

The duties, powers, and functions of the Minister extend and apply to such boards and other public bodies, subjects, services and properties of the Crown as may be designated or assigned to the Minister by the Governor-in-Council, over which the Minister shall have the control, regulation, management, and supervision.

Organization and Programs

8620 The Ministry is composed of the: Canadian Marine Transportation Administration; Canadian Air Transportation Administration; Canadian Surface Transportation Administration; Arctic Transportation Agency; Transportation Development Agency.

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*text effective April 1975; names updated to October 1975
*(except the Trent and Rideau canals, see para 3012)

Canadian Marine Transportation Administration (CMTA)

This administration co-ordinates the functions of the St. Lawrence Seaway Authority, the National Harbours Board, and the ministry's Marine Services component*. 8622

The administration is responsible for the deep waterway of the St. Lawrence Seaway through the St. Lawrence Seaway Authority. Through the National Harbours Board, the administration has direct supervision of 13 harbours, and the grain elevators at Prescott, and Port Colborne, Ontario. In addition to some 300 public harbours and 11 others administered by harbour commissions, this administration also is responsible for aids to navigation, nautical and pilotage services, Marine Agencies (now called Canadian Coast Guard Bases), Steamship Inspection, and the Canadian Coast Guard Fleet. 8623

Aids to Navigation Division

The division is responsible for policies and standards for visual, oral, and electronic shore-based and floating aids to navigation. It provides policies and standards for vessel traffic management systems and routing schemes, and is responsible for recommending approval under the *Navigable Waters Protection Act.* 8625

Nautical and Pilotage Services Branch

The branch develops policies and standards. It provides expert advice in all matters of marine pilotage. It formulates regulations under the *Pilotage Act.* The branch monitors and evaluates the administration of the Pilotage Authorities** and ensures that they function according to the requirements of the Act. The branch also ensures that efficient pilotage is provided to national and international shipping. 8630

Canadian Coast Guard Bases

The former Marine Agencies were re-organized into 13 bases, and four sub-bases within five administrative regions: 8635

(1) Newfoundland Region including Labrador;
(2) Maritimes Region, headquartered at Dartmouth, N.S., serving Maritime waters and the Magdalen Islands;
(3) Laurentian Region, headquartered at Montréal, serving the Gulf of St. Lawrence and the shipping canal West to Montréal;
(4) Central Region, headquartered at Toronto, including the land stretching from Prescott to Thunder Bay also maintaining a sub-agency at Winnipeg;
(5) Pacific Region, headquartered at Vancouver, serving the west coast and maintaining a marine base at Hay River, N.W.T.

Board of Steamship Inspection

The board, established under section 369 of the *Canada Shipping Act,* administers that portion which relates to steamship inspection through the formulation and the application of regulations concerning marine safety. The board directs the preparation of draft amendments to the *Canada Shipping Act, Marine Regulations,* manuals, and other publications. 8640

Canadian Coast Guard Fleet**

The fleet consists of 80 active ships, including several icebreakers. The fleet installs, services, and supplies the aids to navigation along Canada's coasts and inland waterways. The fleet directs and provides icebreaker support for the summer 8645

*i.e. Atlantic, Great Lakes, Laurential, and Pacific
**recently renamed the Canadian Coast Guard

resupply operation in the Arctic. In winter, its icebreakers operate in the Gulf of St. Lawrence to aid commercial shipping, and in the St. Lawrence River to break ice jams, and prevent flooding.

Regional Offices – CMTA

8648 Newfoundland Region
Regional Director
P.O. Box 1300
St. John's, Nfld.
A1C 5N5

Laurentian Region
Regional Directors
2 Place Québec
Québec, Qué.
G1R 2B5

Maritimes Region
Regional Director
P.O. Box 1013
Dartmouth, N.S.
B2Y 3Z7

Central Region
Regional Director
Toronto Star Building
One Yonge Street
Toronto, Ont.
M5E 1E5

Western Region
Regional Director
P.O. Box 10060
Pacific Centre
700 West George Street
Vancouver, B.C.
V7Y 1E1

Canadian Air Transportation Administration (CATA)

8660 This administration provides and operates domestic airway facilities (including air traffic control and telecommunications services), a national air terminal system, and the regulatory services required for aviation safety.

Toronto Area Airports Project

8665 Airports under this project include Toronto International, Hamilton, London, and Windsor.

Civil Aeronautics Directorate

8670 The directorate plans, co-ordinates, and directs all the activities of the *Regulatory Services Activity* of the *Air Transport Program*. This includes the development and enforcement of all aeronautics legislation, standards, and procedures; the inspection, examination, licensing, and certification of aviation personnel, commercial operators, and aircraft; surveillance of aircraft manufacturing and repair; investigation of aircraft accidents; purchase and operation of aircraft used primarily for inspection and those used to provide transportation for visiting foreign dignitaries and senior members of government.

Review of Operations

8675 The Director of Operations Review develops guidelines and procedures for review of policies, programs and activities.

Corporate Planning – Air

8680 The Director of Planning plans for services and facilities. The director also integrates and co-ordinates branch and regional plans into a corporate plan.

Airports and Construction Services

The Airports and Construction Services provides, maintains, and operates the national airport system. It also is responsible for planning, designing, constructing, and maintaining of airport facilities. This responsibility also includes policies and guidelines regarding marketing; and the provision of facilities compatible with safety standards. 8685

Regional Administrators – CATA 8690

Atlantic Region
P.O. Box 42
1081 Main Street
Moncton, N.B.
E1C 8K6

Québec Region
P.O. Box 5000
Montréal International Airport
Dorval, Québec
H4Y 1B9

Ontario Region
Toronto Dominion Centre
Toronto, Ont.
M5K 1A5

Central Region 8691
405-391 York Avenue
Winnipeg, Man.
R3C 0P6

Western Region
Federal Building
9820-107th Street
Edmonton, Alta.
T5K 1G3

Pacific Region 8692
739 West Hastings Street
Vancouver, B.C.
V6C 1A2

Canadian Surface Transportation Administration (CSTA)

This administration deals with the programming and planning for federal participation in the operation and co-ordination of highway, rail, and ferry transportation. It also is responsible for road and motor vehicle traffic safety. 8695

Road and Motor Vehicle Traffic Safety Branch

This branch conducts the federal road and motor vehicle safety program (i.e. developing safety regulations and standards, publishing, and standardizing traffic control devices). It also co-ordinates federal participation in highway safety-related programs and conferences. 8700

Railways and Grains Directorate

This branch advises on railway transportation programs, conducts direct liaison with the federal government and the railways, and facilitates development and improvement of an integrated system of grain transportation and handling. 8704

Highways Branch

The branch plans, operates, and administers road, highway, bridge, and tunnel facilities and systems which are under the jurisdiction of the ministry. The branch formulates policies and objectives on highway, bridge, and tunnel activities in development of a national transportation plan. It develops guidelines for the regulation of motor carriers, and devises financial controls and pricing mechanisms for subsidized activities. 8708

Marine and Ferry Branch

The branch plans, operates, and administers all aspects of ferry and associated services under jurisdiction of the ministry. The branch inter-relates ferry and transport interface planning with economic, social or industrial development; plans and carries out studies to develop guidelines for investment; and devises financial and pricing controls for subsidizing activities. 8710

Planning and Urban Applications Branch

8715 This branch advises on aspects of ministry responsibility for solids and slurry pipelines, air cushion vehicles, off-highway or new forms of transportation. It initiates studies to identify and analyze environmental problems generated by new and advanced forms of surface transportation. The branch also formulates ministry policy and strategies with respect to energy matters involved with or related to transport.

Arctic Transportation Agency

8720 This agency provides co-ordination for federal transportation services and facilities in the Yukon and Northwest Territories. The Yellowknife office address is: Arctic Transportation Agency, P.O. Box 1200, Yellowknife, N.W.T., K0E 1H0.

Transportation Development Agency

8730 The agency develops and co-ordinates technological research. The agency works closely with other branches of government and the academic and scientific community, in order to provide the national focus for changing technology and development in transportation. The agency consists of three branches.

Transport Technology Development Branch

8732 The branch conducts technology research and development covering all modes of transportation from the conceptual stage through design, development and prototype testing. The purview extends from research and development of innovative systems and components through to the improvement and modification of existing hardware.

Inter-City and Regional Transportation Systems Branch

8734 This branch carries out studies and manages projects concerned with systems development in transportation of goods and passengers between cities across various regions and along inland and coastal waterways in Canada. These activities range from broad documentation and transportation economic studies to modal and intermodal innovation and demonstration projects.

Urban Transport System Branch

8736 This branch functions through a program of research, development and demonstration projects designed to further the development of better urban transportation systems appropriate to the needs of Canadian cities.

Bureau of International and Environmental Affairs

8740 The bureau co-ordinates the dissemination of information on policies, and the formulation of objectives and positions which relate to ministry participation in international organizations. The branch also contributes to the development and implementation of the ministry's national environmental policies and goals as well as the effective integration of air, marine, and surface anti-pollution programs. The bureau consists of Dangerous Goods, Air, Inter-departmental Inspection, and Environment.

Dangerous Goods Secretariat

8742 This secretariat maintains consultation between all regulatory agencies concerned with the shipment of dangerous goods by any mode of transport. The secretariat helps develop regulations, and helps to produce a national multi-modal code.

Air

8744 In conjunction with the Policy, Planning and Major Projects Branch, the Senior Advisor – Air develops policies, objectives, and positions for ministry participation in international organizations. The advisor provides a secretariat service for the Inter-departmental Committee on Civil Aviation; co-ordinates the Canadian position,* and represents Canada at international meetings; co-ordinates the review, delineation, and dissemination of international aviation strategies, policies and programs; and develops ministry policies regarding international activities (such as travel and foreign assignments).

Inter-departmental Inspection Service

8746 This service helps the Inter-departmental Committee on Civil Aviation develop, negotiate, and implement simplified but standardized international control and inspection systems and procedures (in order to facilitate the flow of passenger traffic through airports in Canada and in other countries).

Environment

8748 The Senior Advisor develops, co-ordinates, and assesses environmental programs to ensure ministry activities are consistent with international, national, and interdepartmental activities and standards. The advisor represents the ministry on international and interdepartmental bodies concerned with and related to environmental matters.

Bureau of Co-ordination

8750 The bureau provides secretariat services to the five ministry administrations. The bureau co-ordinates the production of briefing papers for the Minister and the deputy minister; prepares ministry legislative items; and co-ordinates parliamentary returns, and submissions to the Council (see para 8758).

Surface Secretariat

8752 The secretariat provides liaison with the Surface Administration; an advisory service; and co-ordinates production of briefing papers, proposed legislation, parliamentary returns, and other information on surface transportation matters.

Marine Secretariat

8754 The secretariat provides liaison with the Marine Administration; an advisory service; and co-ordinates production of briefing papers, proposed legislation, parliamentary returns, and other information on surface transportation matters.

Air Secretariat

8756 The secretariat provides liaison with the Air Administration; an advisory service; and co-ordinates the production of briefing papers, proposed legislation, parliamentary returns, and other information on surface transportation matters.

Transportation Council Secretariat

8758 This secretariat provides services to the Transportation Council, which includes the Minister and his senior officers.

Telecommunication and Electronics Bureau

8760 This bureau reviews and helps develop policies concerning ministry telecommunications and electronics activity; and participates in the development of other

*editors note: meaning the viewpoint held by the Government on any given question

policies with regard to telecommunications and electronics aspects and implications.

Additional Information – may be obtained by writing to the director of public affairs.

Parliamentary Committee – Standing Committee on Transport and Communications.

Auditor – Auditor General of Canada.

Statutes

The Minister administers the following statutes:

Aeronautics Act (RSC 1970 c. A-3)
Air Canada Act (RSC 1970 c. A-11)
Arctic Waters Pollution Prevention Act (RSC 1970 c.2 [1st Supp.] sections 5(2), 6(2), 8(1)(d), 13(1), 14(1)
Atlantic Region Freight Assistance Act (RSC 1970 c. A-18 as amended
Belleville Harbour Commissioners Act (SC 1952 c. 34)
Canada Shipping Act (RSC 1970 c. S-9)
Canadian National Montreal Terminals Act (SC 1929 c.12, sections 7, 9, 11)
Canadian National Railways Act (RSC 1970 c. C-10)
Canadian National Railways Capital Revision Act (RSC 1952 c.311) as amended
Canadian National Railways Financing and Guarantee Act (SC 1970-71-72 c.17)
Canadian National Railways Refunding Act (SC 1955 c.31, sections 5, 7)
Canadian National Steamship Act, 1927 (West Indies) (SC 1927 c.29)
Canadian National Toronto Terminals Act (SC 1960 c.26)
Canadian Overseas Telecommunications Corporation Act (RSC 1970 c. C-11)
CNR Branch Line (SC 1960-61 c.56)
CNR Branch Line (SC 1966-67 c.15)
CNR Branch Line (SC 1966-67 c.35)
CNR Line (SC 1968-69 c.3)
Crows Nest Pass Agreement (SC 1897 c.5) as amended
Department of Transport Act (RSC 1970 c. T-15)
Ferries Act (RSC 1970 c. F-8)
Government Harbours and Piers Act (RSC 1970 c. G-9)
Government Railways Act (RSC 1970 c. G-11)
Hamilton Harbour Commissioners Act (SC 1912 c. 98) as amended
Harbour Commissions Act (RSC 1970 c. H-1)
Intercolonial Railway and P.E.I. Railway Employees' Provident Fund Act (SC 1907 c.22) as amended
Livestock Shipping Act (RSC 1970 c. L-11)
Marine and Aviation War Risks Act (RSC 1970 c. W-3)
Motor Vehicle Safety Act (RSC 1970 c.26 [1st Supp.])
National Energy Board Act (RSC 1970 c. N-6, sec. 76) as amended
National Harbours Board Act (RSC 1970 c. N-8) as amended
National Transcontinental Railway Act (SC 1903 c.71, sec. 22, 28-30) as amended
National Transportation Act (RSC 1970 c. N-17)
Navigable Waters Protection Act (RSC 1970 c. N-19)
North Fraser Harbour Commissioners Act (SC 1913 c.162) as amended
Ontario Harbours Agreement Act (SC 1963 c.39)
Passenger Tickets Act (RSC 1970 c. P-3, secs. 2,4,7,8)
Pilotage Act (SC 1970-71-72 c.52)

Port Alberni Harbour Commissioners Act (SC 1947 c.42)
Railway Act (RSC 1970 c. R-2)
St. Lawrence Seaway Authority Act (RSC 1970 c. S-1)
Teleferry Act (RSC 1970 c. T-2)
Toronto Harbour Commissioners Act (SC 1911 c.26)
Transport Act (RSC 1970 c. T-14)
Trenton Harbour Act (SC 1936 c.34)

The Minister has an interest in the following statutes as certain aspects of the subject matter relate to transportation: 8788

Bills of Lading Act (RSC 1970 c. B-6)
Bridges Act (RSC 1970 c. B-10)
Carriage by Air Act (RSC 1970 c. C-14)
Carriage of Goods by Water Act (RSC 1970 c. C-15)
Foreign Aircraft Third Party Damage Act (RSC 1970 c. F-28)
Government Property Traffic Act (RSC 1970 c. G-10)
Government Vessels Discipline Act (RSC 1970 c. G-12)
International Rapids Power Development Act (RSC 1952 c.157) as amended
Maritime Freight Rates Act (RSC 1970 c. M-3, sec. 8)
Motor Vehicle Transport Act (RSC 1970 c. M-14)
Railway Relocation and Crossing Act
United States Wreckers Act (RSC 1970 c. U-4)
Winnipeg and St. Boniface Harbour Commissioners Act (SC 1912 c. 55) as amended
Winnipeg Terminals Act (SC 1907 c.52) as amended

8800 Air Canada*

Head Office

1 Place Ville Marie
Montréal, Québec
H3B 3P7

Minister Designated

Minister of Transport**

8801 Board of Directors

William R. Allen, Q.C. (10/75) ..... Toronto, Ont.
John F. Cruickshank (5/77) ..... Halifax, N.S.
George W. P. Heffelfinger (12/77) ..... Winnipeg, Man.
David A. Anderson, Q.C. (1/76) ..... Toronto, Ont.
Pierre Des Marais II (12/75) ..... Montréal, Qué.
Lawrence C. L. Jolivet (4/76) ..... Vancouver, B.C.
André Monast, Q.C. (4/76) ..... Québec, Qué.
Pierre Taschereau, Q.C. (6/76) ..... Montréal, Qué.

Principal Officers

Chairman and Chief Executive Officer ..... (vacant)
President ..... Ralph T. Vaughan
President – Airtransit (STOL) ..... Howard J. G. Whitton

8802 Group Vice-presidents

- Sales and Services ..... Maurice d'Amours
- Technical Services ..... Dave C. Tennant
- Personnel and Organization Development ..... Philip J. Chartrand
- Finance ..... Michael H. Cochrane
- Flight Operations ..... Kent J. Davis
- Fleet Planning ..... Clayton H. Glenn
- Systems Operations Control ..... George C. Goode
- Computer and Systems Services; Corporate Planning Coordinator ..... Pierre J. Jeanniot
- Marketing ..... John McGill
- Purchasing and Facilities ..... Kitch E. Olson
- Maintenance ..... Lyle M. Raverty
- Public Affairs ..... Claude I. Taylor
- Eastern Region ..... David Bryce-Buchanan
- Central and Southern Regions ..... Jack Callen
- European Region ..... Charles Eyre
- United States Region ..... Pat Labrie
- Western Region ..... H. Duncan Laing

Secretary of the Company ..... Michel E. Fournier
General Counsel ..... Ian McPherson

Historical Background

8803 Formerly Trans-Canada Airline, Air Canada, a wholly-owned affiliate of the Canadian National Railways, was incorporated by an Act of Parliament in 1937 (now *RSC 1970 c. A-11*) to provide a public owned air transportation service, with powers to carry on its business throughout Canada and outside of Canada.

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*text effective 1 April 1975; names updated to August 1975
**OIC P C 1957-927, 8 July 1957

Air Canada, a Crown corporation, is designated a proprietary corporation (Schedule D) within the meaning and purpose of the *Financial Administration Act.* Air Canada is not an agent of Her Majesty.

Overall Responsibilities

Air Canada now maintains passenger, mail, and commodity traffic services over nation-wide routes. The airline also has services to the United States, England, Scotland, Ireland, France, Switzerland, West Germany, Austria, Belgium, Czechoslovakia, Denmark, the U.S.S.R., Bermuda, the Bahamas, Antigua, Barbados, Jamaica, and Trinidad. 8804

Air Canada Inquiry* 8810

Head Office

Transport Canada Building
Place de Ville
330 Sparks Street
Ottawa, Ontario
K1A 0N5

Minister Designated

Minister of Transport

Commissioner, The Hon. Mr. Justice Willard Z. Estey ..... Toronto, Ont.

Historical Background 8811

The commission of inquiry was established under Part I of the *Inquiries Act* (O.I.C. P.C. 1975-963, 25 April 1975).

Overall Responsibilities

The Commissioner was appointed to inquire into and report upon the system of financial controls, accounting procedures, and other matters related to the fiscal management and control of the Corporation and, without limiting the generality of the foregoing, to determine whether 8812

(a) Air Canada follows a system of financial controls that is appropriate for a corporation of its size and undertaking having regard to the fact that it is a Crown corporation ultimately accountable through the Minister of Transport to Parliament for the conduct of its affairs;
(b) there has been any misapplication, improper handling, or misuse of the funds of Air Canada in contravention of its existing financial control policies and procedures as approved by the board of directors, or in violation of any applicable legislation; and
(c) if such incidents did occur to determine whether they were brought to the attention of the senior management and in such event were they handled effectively and promptly and, in particular, did senior management take appropriate action within a reasonable time to secure redress.

*text effective April 1975

8820 Atlantic Pilotage Authority*

Head Office

Bank of Montreal Tower
5151 George Street
Halifax, N.S.
B3J 1M5

Minister

Minister of Transport

Members of the Board

Chairman, Captain Allan Douglas Latter (12/82)** ..... Dartmouth, N.S.
Other Members
Gerald E. Simmons ..... Dartmouth, N.S.
Captain Douglas R. Bell ..... Petite Reviere, N.S.
Gerald F. Elkin ..... Saint John, N.B.
Royce W. Anderson ..... Newcastle, N.B.
Russell Ching ..... Souris, P.E.I.
Captain Thomas H. Goodyear ..... St. John's, Nfld.

Principal Officer

Director of Operations ..... Claude L. Ball

Historical Background

8822 The Atlantic Pilotage Authority was established under the *Pilotage Act* (SC 1970-71-72 c. 52, as amended).

Overall Responsibilities

8824 The authority establishes, operates, maintains, and administers a pilotage service within all Canadian waters in and around the Provinces of Nova Scotia, Prince Edward Island, Newfoundland, and New Brunswick including the waters of Chaleur Bay in the Province of Québec, south of Cap d'Espoir in latitude 48 degrees 25 minutes 08 seconds N., longitude 64 degrees 19 minutes 06 seconds W.

8827 **Regional Offices**

There is one manager in Saint John, N.B.

8828 **Additional Information** – from the chairman

8829 **Parliamentary Committee** – Standing Committees on Miscellaneous Estimates, and Transport and Communications

8830 **Auditor** – Auditor General of Canada

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*text effective September 1975
**denotes month and year of appointment expiry; other appointments expire December 1975

8831 Canadian National Railways*

Head Office

935 de La Gauchetiére Street, West
Montréal, Québec

Mailing Office

P.O. Box 8100
Montréal, Québec
H3C 3N4

Minister Designated

Minister of Transport**

Board of Directors

Chairman, Pierre Taschereau, Q.C. (4/77)*** ..... Montréal, Québec

Other Members

David A. Anderson, Q.C. (4/76) ..... Toronto, Ont.
Pierre Des Marais II (4/76) ..... Montréal, Québec
Austin E. Hayes (/78) ..... Halifax, N.S.
James S. Hinds (1/77) ..... Sudbury, Ont.
Lawrence C. L. Jolivet (1/77) ..... Vancouver, B.C.
Charles Kroft (4/76) ..... Winnipeg, Man.
André Monast, Q.C. (2/78) ..... Québec, Québec
Herbert C. Pinder (4/78) ..... Saskatoon, Sask.
8832 Ewart A. Pratt (1/78) ..... St. John's, Nfld.
Yves Pratte, Q.C. (4/78) ..... Montréal, Québec
William J. Vancise (4/76) ..... Regina, Sask.

Principal Officers

President and Chief Executive Officer ..... Robert A. Bandeen
System Vice-president ..... W. Douglas Piggott
System Vice-president, Planning and Administration ..... Jack H. Spicer
System Vice-president, Marketing ..... Radcliffe R. Latimer
Executive Vice-president ..... J. W. Graham Macdougall, Q.C.
Executive Vice-president ..... Jean H. Richer
Senior Vice-president, Vancouver ..... Alex H. Hart, Q.C.
Vice-president ..... John C. Gardiner
8833 Vice-presidents

Purchases and Stores ..... W. Herbert Bailey
Personnel and Labour Relations ..... Colin T. Cameron
Passenger Marketing ..... Garth C. Campbell
Operations and Maintenance ..... Jack L. Cann
Public Relations ..... Jean G. Cormier
8834 Accounting ..... William R. Corner
Finance ..... Edgar J. Denyar
Law ..... J. Main Duncan
Research and Development ..... John Gratwick
Freight Marketing ..... Ronald E. Lawless
Management Services ..... Yvon H. Masse

Vice-president, Assistant to Chairman, and Secretary of Company ..... George Lack
Vice-president and Chairman CN Investment Division ..... John L. Toole
Vice-president and General Manager, Telecommunications, Toronto ..... Harold J. Clarke

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*text effective September 1975
**for the purposes of the *Financial Administration Act* (OIC P.C. 1952-4114, 24 Sept 1952)
***denotes month and year of appointment expiry

Vice-presidents 8835
Atlantic Region, Moncton ..... David W. Blair
St. Lawrence region, Montréal ..... J. Frank Roberts
Great Lakes Region, Toronto ..... Keith E. Hunt
Prairie Region, Winnipeg ..... A. Raymond Williams
Mountain Region, Edmonton ..... Charles F. Armstrong
Comptroller ..... Stewart D. H. Thomas

Historical Background

The Canadian National Railway Company was incorporated to operate and 8836
manage a national system of railways, including the Canadian Northern Railway System, the Canadian Government Railways, and all lines entrusted to it by Order-in-Council. In 1923 the Grand Trunk Railway Company of Canada was amalgamated with the Canadian National Railway Company and since 1923 a number of railway lines and undertakings acquired by the Government have been entrusted to the Company for operation and management, including the Newfoundland Railway and steamship services in 1949, the Témiscouata Railway in 1950, and the Hudson Bay Railway and the Northwest Communications System in 1958. The *Canadian National Railways Act,* 1919, was repealed in 1955 and replaced by the *Canadian National Railways Act* (SC 1955 c.29, now RSC 1970 c. C-10).

The National Railways, a Crown corporation, as defined by the CN-CP Act is 8837
designated a proprietary corporation (Schedule D) within the meaning and purpose of the *Financial Administration Act.*

The Canadian National Railway Company is controlled by a chairman and board of directors appointed by the Governor-in-Council.

Besides operating a railway system of some 24,500 miles main trackage, CN owns a nation-wide hotel chain, a telecommunications company, an express company, road freight operations, steamship ferry services and other related undertakings.

Regional Offices 8838

Atlantic Region
CN Terminal Building
1234 Main Street
Moncton, N.B.
E1C 1H7

Great Lakes Region
Union Station
Toronto, Ont.
M5J 1E7

Mountain Region
CN Tower
10004, 104th Avenue
Edmonton, Alta.
T5J 0K2

St. Lawrence Region
800 Dorchester Street, West
Montréal, Québec
H3B 1X9

Prairie Region
CN Station
123 Main Street
Winnipeg, Man.
R3C 2P8

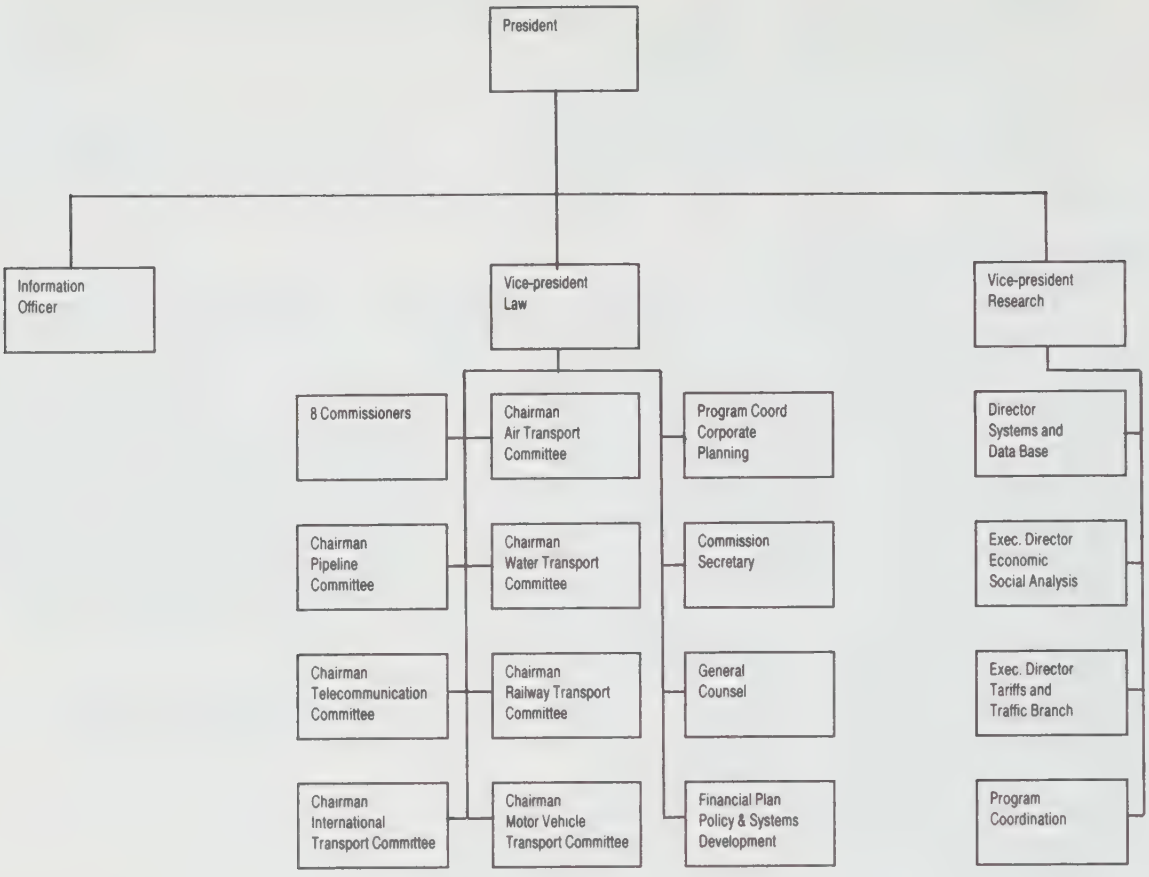
Additional Information – to be addressed to the office of the secretary at head 8839
office.

Parliamentary Committee – Standing Committee on Transport and Communications.

Auditor – Coopers & Lybrand, Chartered Accountants

8840 Canadian Transport Commission

TBS Chart - 1 April 1975



Canadian Transport Commission*

Head Office

275 Slater Street
Ottawa, Ontario
K1A 0N9

Ministers

Minister of Transport (regulation of transportation)**
Minister of Communications (regulation of telecommunications)

Members of the Commission

President, The Hon. Edgar John Benson, P.C. (9/82)** ..... Ottawa, Ont.
Vice-presidents
- Joseph Guy Roger Roberge, Q.C. (Law) (8/81) ..... Ottawa, Ont.
- (vacant) (Research)

Committee Chairmen
- Air Transport, John Barrie Glenn Thomson (6/81) ..... Ottawa, Ont.
- Commodity Pipeline Transport, Frank Guy Lafferty (3/79) ..... Ottawa, Ont.
- International Transport Policy, James Flood Clark (9/86) ..... Ottawa, Ont.
- Motor Vehicle Transport, John Arthur Delamare Magee (1/78) ..... Ottawa, Ont.
- Railway Transport, David Haney Jones, Q.C. (10/77) ..... Ottawa, Ont.
- Review, (vacant)
- Telecommunication, Anne Harley Carver (8/79) ..... Ottawa, Ont.
- Water Transport, Alan Pengelly Campbell (10/77) ..... Ottawa, Ont.

Other Commissioners
- Herbert Henry Griffin (1/76) ..... Ottawa, Ont.
- Edward Henry LaBorde (8/83) ..... Ottawa, Ont.
- John Teaton Gray (6/84) ..... Ottawa, Ont.
- Raymond MacDonald March (3/80) ..... Ottawa, Ont.
- Louis Rene Talbot (9/81) ..... Ottawa, Ont.
- John Miller Woodard (5/79) ..... Ottawa, Ont.

Principal Officer

Secretary ..... Harris Arbique

Historical Background

The Canadian Transport Commission was established on September 19, 1967, pursuant to the *National Transportation Act* (RSC 1970 c. N-17). It is successor to the Board of Transport Commissioners for Canada, the Air Transport Board, and the Canadian Maritime Commission. The Commission is designated as a department within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1967-1768, 18 Sept 1967). 8842

Overall Responsibilities

The Commission is required to perform all the regulatory and other functions vested in it by the Act, the *Railway Act*, the *Aeronautics Act*, and the *Transport Act*, and other miscellaneous statutes with the general object of coordinating and harmonizing the operation of all carriers engaged in transport (railways, water, aircraft, extra-provincial motor vehicle undertakings, and commodity pipelines). In addition, 8843

*text effective April 1975; names updated to August 1975
**OIC 1967-1899, 5 Oct 1967
**denotes month and year of appointment expiry

the Commission must undertake programs of study and research to achieve the objectives of the National Transportation Policy.

8844 The Commission is a court of record and consists of no more than 17 members who are appointed by the Governor-in-Council for terms not exceeding ten years. For the purpose of performing its duties, the Commission must establish committees consisting of no less than three commissioners each; and any such committee shall, in accordance with the rules and regulations of the Commission, exercise all the powers and duties of the Commission, subject to review by the Commission in certain instances.

8845 Eight such committees have been established. (The names are listed along with each committee chairman at the beginning of the text.)

The General Rules of the Commission, including rules of practice and procedure, were adopted on September 20, 1967, and published in the issue of October 14, 1967, of the *Canada Gazette*. Subsequent amendments to the General Rules were published in the issues of the *Canada Gazette* dated November 16, 1968, December 6, 1969, January 24, 1970, July 11, 1970, February 20, 1971, and March 22, 1972.

District Offices*

8846 The Commission maintains district offices for railway operating and engineering inspections at the following offices:

P.O. Box 5174
Sir Humphrey Building
St. John's Nfld.

60 Adelaide Street
Toronto, Ont.
M5C 1J8

Canadian Imperial Bank of Commerce Building
201-21st Street
Saskatoon, Sask.
S7K 3L2

510-12th Avenue, S.W.
Calgary, Alta.
T2R 0H3

1222 Main Street, 4th Floor
Terminal Plaza Building
Moncton, N.B.

Federal Building
Corner Park & Court Street
P.O. Box 174
Postal Station "P"
Thunder Bay, Ont.

119-190 Smith Street
Winnipeg, Man.
R3C 1J8

Bentall One
505 Burrard Street
Vancouver, B.C.
V7X 1M6

Additional Information – to be addressed to the secretary.

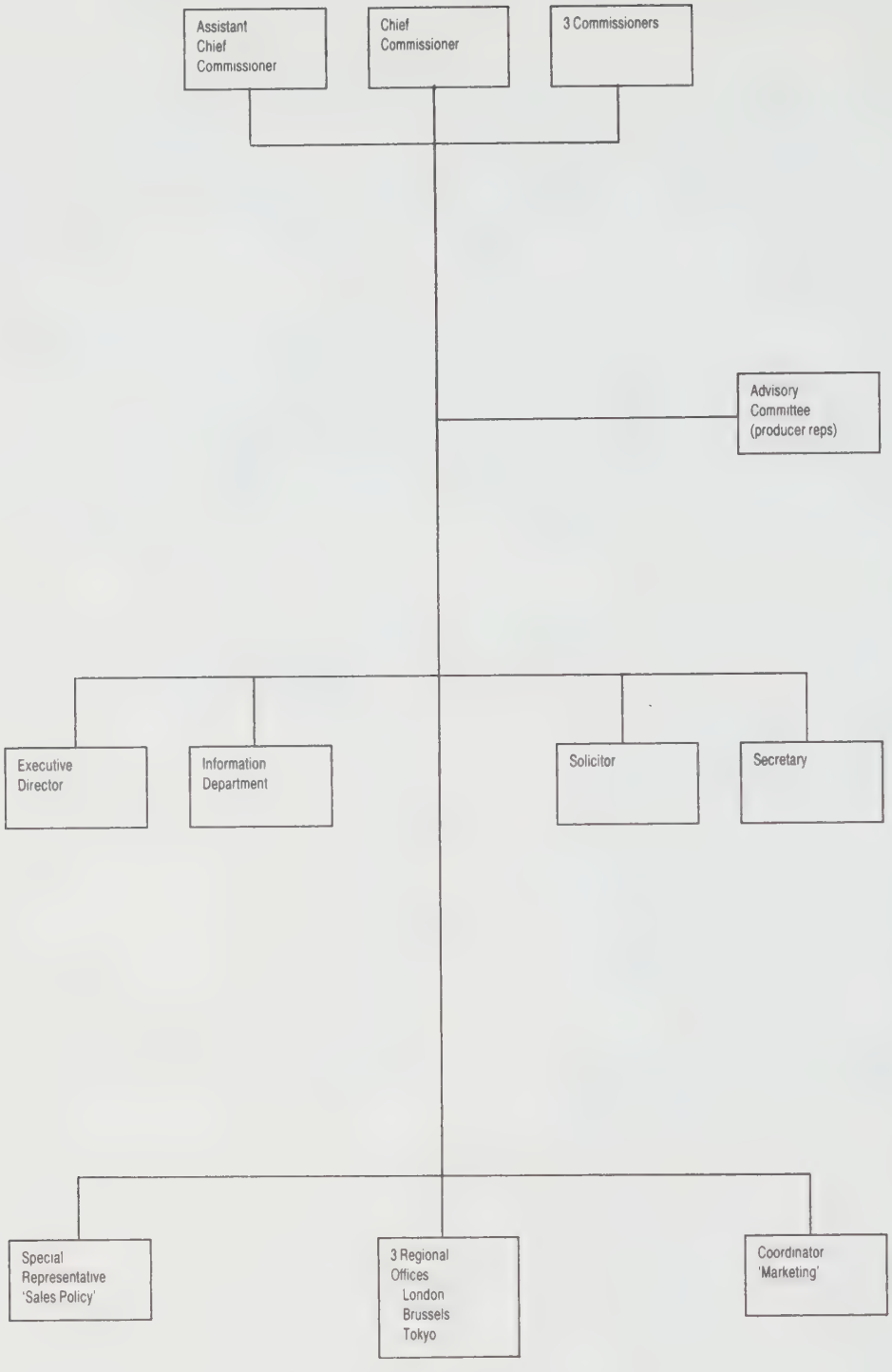
8848 **Parliamentary Committee** – Standing Committee on Transportation and Communications.

8849 **Auditor** – Auditor General of Canada.

*all of these offices are for the Railway

8850 The Canadian Wheat Board

CWB Chart - 1 April 1975



The Canadian Wheat Board*

Head Office

423 Main Street
Winnipeg, Manitoba
R3C 2P5

Minister Designated

The Hon. Otto E. Lang, P.C., M.P.**

Commissioners

Chief Commissioner ..... G. N. Vogel
Assistant Chief Commissioner ..... D. H. Treleaven
Commissioners ..... R. L. Kristjanson
C. W. Gibbings
R. M. Esdale

Historical Background

8852 The Canadian Wheat Board was established in 1935 by the *Canadian Wheat Board Act.*

Overall Responsibilities

8853 The original Act established the board as a marketing organization to purchase wheat from producers on a voluntary basis and to engage in the necessary marketing activities to dispose of wheat delivered to it. However, since September 27, 1943, the board has been the sole interprovincial and international marketing agency for western Canadian wheat under authorization of a regulation approved by the Governor-in-Council. Similarly, since August 1, 1949, the board has been the sole interprovincial and international marketing agency for oats and barley. Under the open market policy for feed grains initiated in 1974, producers may sell direct to interprovincial markets their oats, barley, and wheat for feed purposes.

The board's powers include authority to buy, take delivery of, store, transfer, sell, ship, or otherwise dispose of grain. Only grain produced in a designated area, which includes Manitoba, Saskatchewan, Alberta, the eastern part of British Columbia, and the western edge of Ontario, is purchased by the Board. The Board also controls the delivery of grain into elevators and railway cars in that area as well as the interprovincial movement and export of wheat, oats and barley generally.

Regional Offices

8855 The board maintains branch offices in Montréal, Qué., and Vancouver, B.C.; plus offices in London, Tokyo, and Brussels.

Statutes

8859 The Minister is responsible for the adminstration of the following statutes:

Canadian Wheat Board Act (RSC 1970, c. C-12)
Prairie Grain Advance Payments Act (RSC 1970, c. P-18) as amended

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*text effective 1 April 1975; names updated to August 1975

**pursuant to the *Public Service Re-arrangement and Transfer of Duties Act,* and within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1969-2002, 12 Nov 1069; SOR/69-530).

8860 Inquiry on Future Disposition of Branch Lines*

Head Office

333 25th Street, East
Saskatoon, Sask.
S7K 0L4

Minister

Minister of Transport, and Minister Responsible for the Canadian Wheat Board**

Members of the Commission

Chief Commissioner, Mr. Justice Emmett Hall ..... Saskatoon, Sask.
Commissioner, R. W. Forbes ..... Brandon, Man.

Historical Background

8861 The commission of inquiry was established under Part I of the *Inquiries Act* (OIC P.C. 1975-872 18 April 1975). The commissioners exercise all powers conferred on commissioners under Part I and III of the Act.

Overall Responsibilities

8862 The commissioners were appointed:

(1) to inquire into the rail needs of communities, the economies of a modernized rail system***, and the probable conduct of producers and elevator companies in changing circumstances for the purpose of making recommendations concerning the future role of that portion of the rail network identified for further evaluation; and

(2) for the purpose of reporting in respect of the matters referred to in paragraph (1) to receive evidence from any person, any interested agency, group or corporation, any representative of the federal, provincial, regional or municipal government and any representative of any jurisdiction outside Canada who desires or may be invited to give evidence.

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*text effective April 1975; sometimes incorrectly referred to as the Emmett Hall Royal Commission

**since September 1975, both are the same

***the Government of Canada has guaranteed 6283 route miles of branch lines in the provinces of Manitoba, Saskatchewan, and Alberta against abandonment until 1 January 1976 in order to provide an opportunity for assessing future transportation requirements.

Great Lakes Pilotage Authority, Limited*

8870

Head Office
132 Second Street, East
Cornwall, Ontario

Mailing Address
P.O. Box 95
Cornwall, Ontario
K6H 5R9

Minister

Minister of Transport

Members of the Board**

Chairman, Frank Eustace Jackson (St. Lawrence Seaway Authority) ..... Ottawa, Ont.
Vice-chairman, Louis Edmond Béland
(St. Lawrence Seaway Authority) ..... Ottawa, Ont.
Other Members
John Alexander Crichton ..... Montréal, Qué.
Francis O'Brien Gerity ..... Toronto, Ont.
Joseph Claude Guy St. Marseille ..... Cornwall, Ont.
Robert Alan Stevenson ..... St. Catharines, Ont.
James Beverly Hartford ..... Toronto, Ont.

Principal Officers

President ..... Frank Eustace Jackson
Vice-president ..... Louis Edmond Béland
General Manager ..... Jackson James Brooks

Historical Background

The Great Lakes Pilotage Authority, Ltd. was created under the *Pilotage Act* (S.C. 1970-71-72 c.52, as amended). 8871

Overall Responsibilities

The objectives of the Authority are to establish, operate, maintain, and administer a pilotage service in the province of Québec, south of the northern entrance to St. Lambert Loch and all Canadian waters in and around the provinces of Ontario and Manitoba. 8872

Regional Offices

Eastern Region
132 Second Street, East,
Cornwall, Ont.

Western Region 8873
432 Lakeshore Blvd.
St. Catharines, Ont.

Additional Information – from the chairman 8874

Parliamentary Committee – Standing Committees on Miscellaneous Estimates, and Transport and Communications 8875

Auditor – Auditor General of Canada 8876

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*text effective September 1975
**the term of office for chairman and vice are for an indefinite term; all other appointments expire in Dec 1975

8890 Maritimes Pollution Claims Fund*

Head Office

Department of Transport
Tower A, Place de Ville
Ottawa, Ontario
K1A 0M7

Minister

Minister of Transport

Principal Officer

Administrator, Louis C. Audette, O.C., Q.C. (4/78)** ..... Ottawa, Ont.

Historical Background

8892 The fund was established under section 737 of the *Canada Shipping Act* (RSC 1970 c. 27 [2nd Supp.]). Under the authority of section 738, the administrator is appointed by the Governor-in-Council to hold office during good behaviour for a term of five years.

Overall Responsibilities

8893 The administrator deals with claims which arise from pollution attributable to ships, and with all payments made from the fund. These claims fall broadly into two categories:

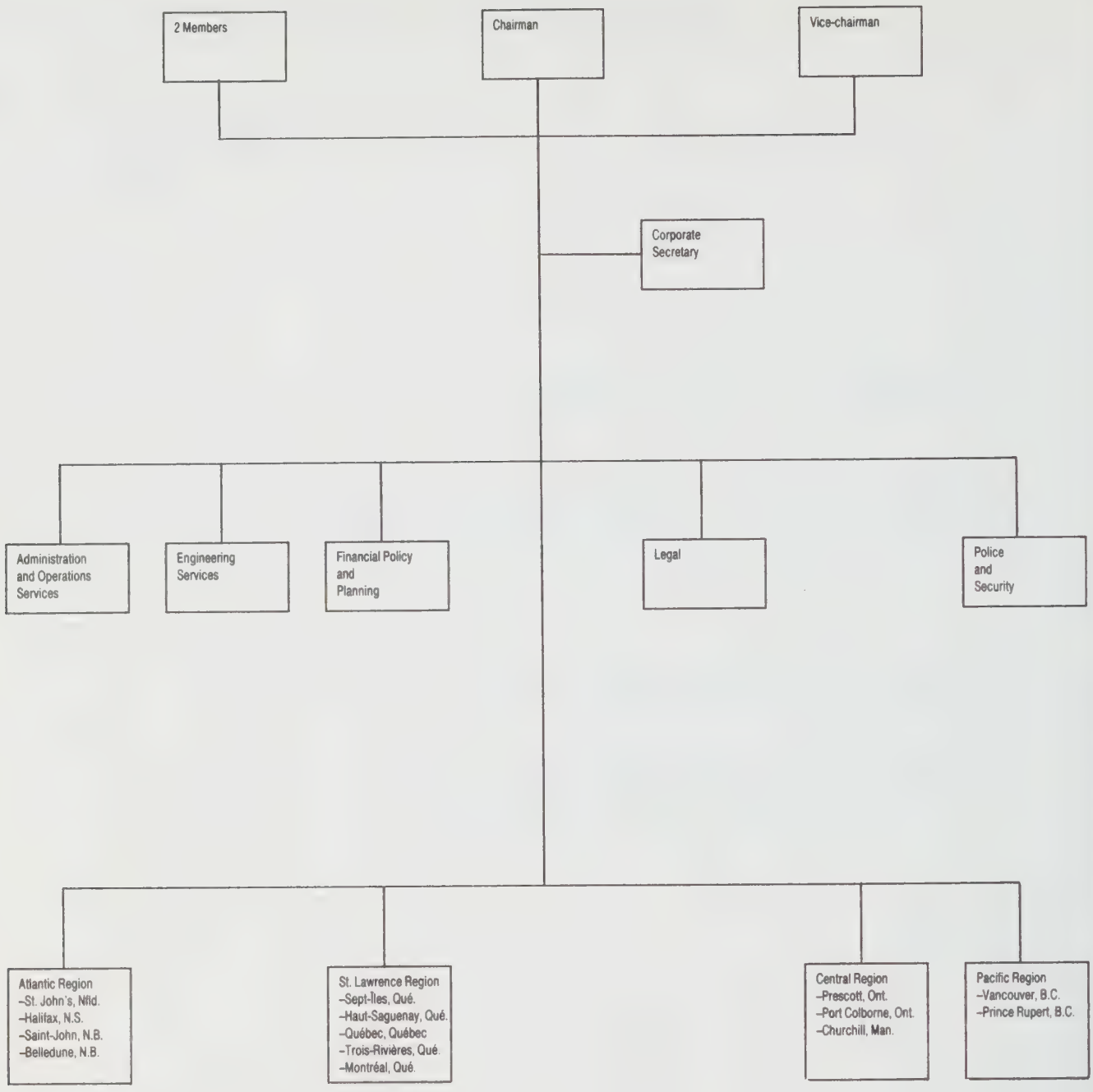
(1) claims for actual loss or damage in which it is impossible or impractical for the claimant to recover from the shipowner or the owner of the pollutant; and
(2) claims by fishermen for loss of income not otherwise recoverable by law.

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*text effective September 1975
**denotes month and year of appointment expiry

8925 National Harbours Board

NHB Chart - October 1975



National Harbours Board*

Head Office

Place de Ville
Transport Canada Building
330 Sparks Street
Ottawa, Ontario
K1A 0N6

Minister Designated

Minister of Transport**

Members of the Board

Chairman, Delmer E. Taylor (9/81)‡
Vice-chairman, Guy Beaudet (3/83)
Members
Dr. Stephen H. Weyman (3/83)
(one vacancy)

Historical Background

The National Harbours Board was established in 1936 by the *National Harbours Board Act* (now RSC 1970 c. N-8). The board, a Crown corporation, is designated as an agency corporation (Schedule C) within the meaning and purpose of the *Financial Administration Act*. The board is an agent of Her Majesty. 8927

Overall Responsibilities

The board has jurisdiction over the harbours of St. John's, Nfld.; Halifax, N.S.; Saint John, and Belledune, N.B.; Chicoutimi, Baie des Ha! Ha!, Québec, Sept-Îles, Trois-Rivières and Montréal, Qué. Churchill, Man.; Prince Rupert and Vancouver, B.C., and the government grain elevators at Prescott and Port Colborne, Ont. Prior to the establishment of this board, each of the national harbours was operated under the jurisdiction of a local board of harbour commissioners. 8928

Organization

The board makes regular visits to each of the properties under its control. The head office of the board has a secretariat, administrative, engineering, legal, traffic, economics, public relations, personnel, police and security, and financial branches which provide the board and the ports with professional services. 8929

However, responsibility for the day-to-day operations at each port is vested in a port manager. 8930

Local port authorities representing interests of the business community, labour and the three levels of government are appointed by the Minister of Transport. These authorities advise the port manager in such matters as planning of facilities, and rates. 8931

Chairmen of the local port authorities and port commissions‡‡ together with members of the National Harbours Board and federal and provincial representatives serve on the National Ports Council (an advisory group to the Minister of Transport in matters of national port planning). 8932

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*text effective October 1975
**OIC 1952-4115, 24 Sept. 1952
‡‡editor's note: the names of all the commissions may be found in the list of Acts that are located in the *Keyword Index*.

8933 **Additional Information** – should be addressed to the corporate secretary at head office.

8934 **Parliamentary Committee** – Standing Committee on Transport and Communications.

8935 **Auditor** – Auditor General of Canada.

Northern Transportation Company Limited* 8940

Head Office
85 Albert St. Building
Ottawa, Ontario
K1P 6A4

Mailing Address
Operations Office
9945-108th Street
Edmonton, Alberta

Minister Designated**
Minister of Transport

Members of the Board
Chairman, Stanley D. Cameron (Department of Transport) ..... Ottawa, Ont.
Other Members
Julien Béliveau ..... St. Lambert, Québec
Alfred B. Caywood ..... Victoria, B.C.
W. Bruce Hunter, vice-president ..... Edmonton, Alta.
Peter L. P. Macdonnell, Q.C. ..... Edmonton, Alta.
Lionel R. Montpetit, president ..... Edmonton, Alta.
John H. Parker ..... Yellowknife, N.W.T.
Arthur Kroeger (Deputy Minister, Department of Indian Affairs and Northern Development) ..... Ottawa, Ont.
Murray E. Watts ..... Toronto, Ont.

Historical Background

The company was incorporated in 1947 under the title of the Northern Transportation Company (1947) Limited, the date being omitted from the name in 1952. Previously a company chartered under an Alberta statute was a wholly-owned subsidiary of Eldorado Nuclear Limited from the time that Crown company was established until September 30, 1975. 8941

The Northern Transportation Company Limited, a Crown corporation, is designated as a proprietary corporation (Schedule D) within the meaning and purpose of the *Financial Administration Act* (RSC 1970 c. F-10). The company is an agent of Her Majesty. It carries out the business of a common carrier in the Mackenzie River watershed and the west-central Arctic. 8942

Regional Offices
77 Main Street
Winnipeg, Man.

540 5th Avenue, S.W.
Calgary, Alta.

Additional Information – can be obtained from either head office or from Operations Office (9945-108th Street, Edmonton, Alta., 403-423-9201). 8943

Parliamentary Committee – Standing Committee on National Resources and Public Works

Auditor – Auditor General of Canada 8944

*text effective September 1975
**OIC P.C. 1970-768, 30 April 1970

8945 Pacific Pilotage Authority*

Head Office

Pender Building
605 1200 West Pender Street
Vancouver, B.C.
V6E 2T9

Minister

Minister of Transport

Members of the Board

Chairman, Peter V. O. Evans (3/76) ..... Vancouver, B.C.

Other Members**

Captain John B. Cook ..... Vancouver, B.C.
Captain Douglas G. Dixon ..... Vancouver, B.C.
Captain Godfrey H. Hayes ..... Victoria, B.C.
Captain Wray G. Howard ..... Vancouver, B.C.
Donald M. MacKay ..... Vancouver, B.C.
Captain Robert R. McLeese ..... Vancouver, B.C.

Principal Officers

Chairman ..... Peter Vivian Owen Evans
Superintendent of Operations ..... Captain Victor Roy Covington
Chief Accountant ..... John Philip Rose, C.A.
Secretary ..... Mrs. Elsie Taychuk

Historical Background

8946 The Administration was created on 1 Feb. 1972 under the *Pilotage Act* (SC 1970-71-72 c. 52, as amended).

Overall Responsibilities

8947 The Administration ensures the safe and orderly passage of Canadian and foreign vessels through all Canadian waters in and around the province of British Columbia.

Despatch Office

211 Dallas Road
Victoria, B.C.
V8V 1A1

8948 **Additional Information** – may be obtained from the chairman.

Parliamentary Committee – Standing Committee on Transport and Communication.

8949 **Auditor** – Auditor General of Canada.

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*text effective September 1975
**appointments expire December 1975

Regional Branch Line Inquiry*

Head Office

627 Dormon Road
Mississauga, Ontario
L4V 1H1

Minister

Minister of Transport, and Minister Responsible for The Canadian Wheat Board**

Commissioner, Carl M. Snavely ..... Mississauga, Ont.

Historical Background

This commission of inquiry was established under Part I of the *Inquiries Act* (OIC P.C. 1975-873, 18 April 1975). The commissioner exercises all powers conferred on commissioners under Part I and III of the Act. 8951

Overall Responsibilities

The commissioner was appointed to conduct an inquiry*** to determine the costs and revenues pertaining to rail movement of grain, and the relationships of such costs and revenues. 8952

The officers and employees of those federal departments concerned with rail movement of grain are required to assist the commissioner as may be required.

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*text effective April 1975; sometimes referred to as the Inquiry on Rail Movement of Grain
**since September 1975, both are same
***the inquiry was in response to requests by provincial governments and producer groups

8955 Royal Commission of Inquiry into the Tanker Arrow*

Head Office

c/o Department of Transport

Minister

Minister of Transport

Members of the Commission

Chairman, Judge Gordon L. S. Hart
Commissioner, Dr. P. D. McTaggart-Cowen
Other Members
M. Martin
H. Shephard

Historical Background

8956 The commission of inquiry was established under Part I of the *Inquiries Act* (OIC P.C. 1970-448, 12 Mar 1970). The commissioner was appointed pursuant to section 558 of the *Canada Shipping Act.*

Overall Responsibilities

8957 The commissioner was appointed to inquire into and report upon the pollution of Canadian waters by oil escaping from the steamer tanker "ARROW" following the grounding of the tanker on Cererus Rock in Chedabucto Bay, Nova Scotia, on the 4th of February 1970.

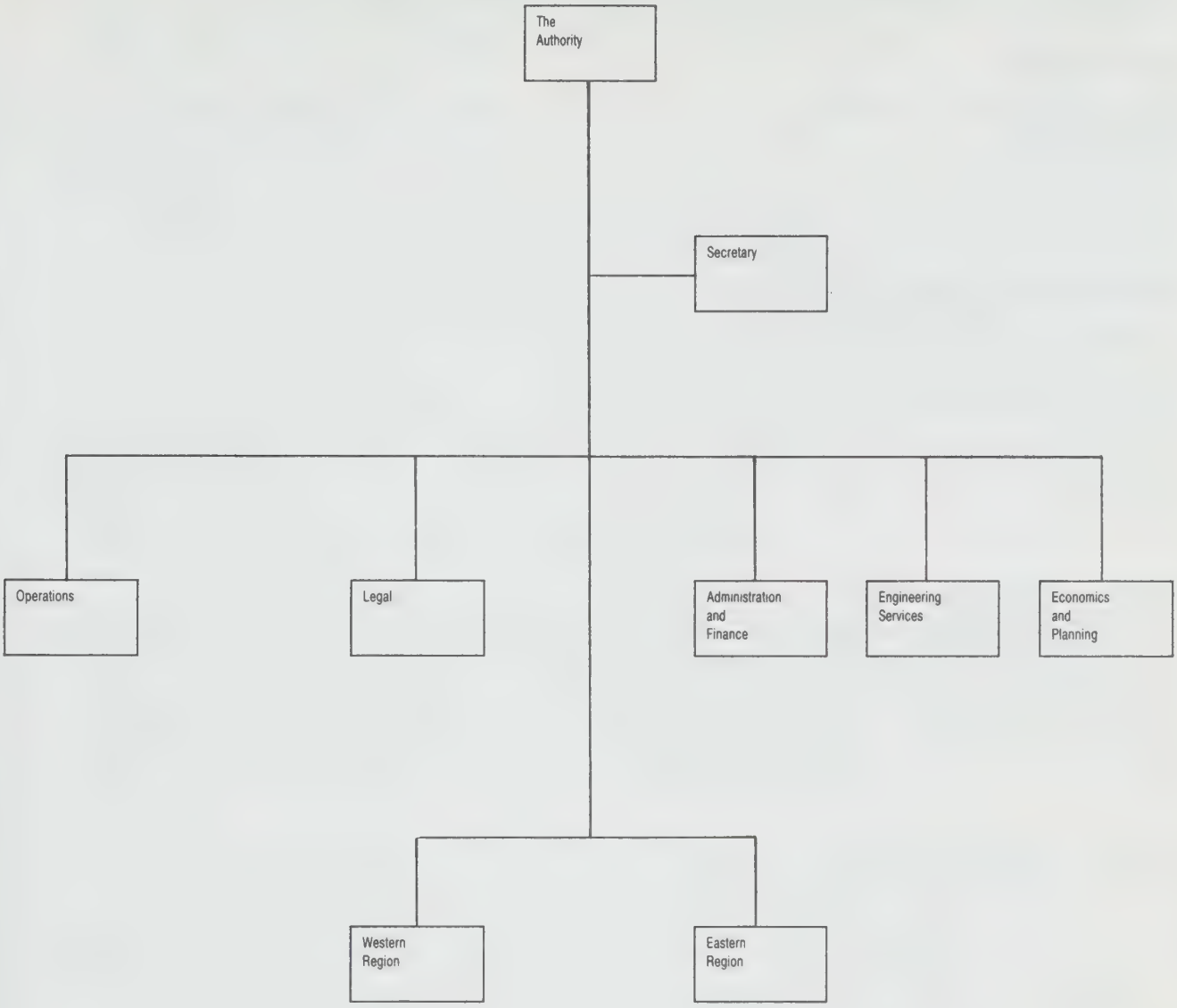
The commissioner was authorized:

(1) to exercise all the powers conferred upon him by section II of the *Inquiries Act;*
(2) to adopt such procedure and methods as he may from time-to-time deem expedient in the proper conduct of the inquiry, and sit at such time and at such places as he may decide from time-to-time;
(3) to engage the services of such counsel, staff and technical officers as he may require, at rates of remuneration and reimbursement approved by Treasury Board; and
(4) to report to the Governor-in-Council as soon as possible.

*text effective April 1975

The St. Lawrence Seaway Authority

SLSA Chart - 1 August 1975



8961 The St. Lawrence Seaway Authority*

Head Office

Transport Canada Building
Place de Ville
330 Sparks Street
Ottawa, Ontario
K1R 7R9

Minister Designated

Minister of Transport**

Executive Officers

President ..... Paul D. Normandeau
Vice-president ..... Thomas J. Quigg
Member ..... H. Gordon Barrett
Secretary ..... Louis E. Béland

Historical Background

8961 The St. Lawrence Seaway Authority was established in 1954 by the *St. Lawrence Seaway Authority Act* (now RSC 1970 c. S-1).

The Authority, a Crown corporation, is designated a proprietary corporation (Schedule D) within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1954-1300, 1 Sept 1954; SOR/54-402). The Authority is an agent of Her Majesty.

Overall Responsibilities

8962 The St. Lawrence Seaway Authority is incorporated for the purposes of:

(a) acquiring lands for and constructing, maintaining and operating all such works as may be necessary to provide and maintain, either wholly in Canada or in conjunction with works undertaken by an appropriate authority in the United States, a deep waterway between the Port of Montréal and Lake Erie, and

(b) constructing, maintaining, and operating all such works in connection with such a deep waterway as the Governor-in-Council may deem necessary to fulfill any obligation undertaken pursuant to any present or future agreement;

(c) acquiring lands for, and constructing, maintaining and operating, alone or jointly or in conjunction with an appropriate authority in the United States, bridges connecting Canada with the United States as authorized by the Act, and in connection therewith, or as incidental thereto, acquiring with the approval of the Governor-in-Council shares or property of any bridge company and operating and managing bridges; and

(d) acquiring lands for, and constructing or otherwise acquiring, maintaining and operating such works or other property as the Governor-in-Council may deem to be necessary incidental to works undertaken pursuant to the Act.

Organization and Programs

8964 The Legal, Economics and Planning, and Engineering Services** Branches also are located at head office. The headquarters, including the Operations, and Administration and Finance branches, is located in Cornwall, Ontario. The Eastern

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*text effective August 1975
**OIC P.C. 1957-928, 8 Jul 1957
**however, a portion is located in Montréal.

Region headquarters, which extends from the Port of Montréal to Lake Ontario, is located in St. Lambert, Québec. The Western Region, comprising the Welland, and Sault Ste. Marie Canals is headquartered in St. Catharines, Ontario.

Deep Waterway Program

The deep waterway is divided into two sections: Montréal-Lake Ontario, Welland Canal. 8965

The Montréal-Lake Ontario Section comprises seven locks and approaches, plus bridges and other ancillary structures. Five of the locks are located in Canada and are operated by the Authority. The other two locks are in the United States and are operated by the Saint Lawrence Seaway Development Corporation. 8966

The Welland Canal Section, comprising eight locks between Lake Ontario and Lake Erie is Canadian owned* and was transferred to the Authority. Unlike the Montréal-Lake Ontario Section, charges on the Welland Canal are insufficient to cover its operating costs. Provision is made to Parliament to defray the operating deficit. 8967

Entrusted (Non-toll) Canals Program

This program provides for the management and operation of the non-toll canals (Cornwall and Sault Ste. Marie) and for the control and administration of the associated lands entrusted to the Authority (Order-in-Council P.C. 1959-204, 19 Feb. 1959, and amended by Orders-in-Council P.C. 1974-1604, 16 Jul. 1974, and P.C. 1974-2160, 24 Sept. 1974). 8968

Additional Information – may be obtained from the Secretary 8969

Parliamentary Committee – Standing Committee on Transport and Communications 8970

Auditor – Auditor General of Canada 8971

*by Order-in-Council P.C. 1959-204, 19 Feb. 1959

8975 Seaway International Bridge Corporation Limited*

Head Office

P.O. Box 836
Cornwall, Ontario
K6H 5T7

Minister Designated

Minister of Transport

Board of Directors**

Canadian Section

President, Paul D. Normandeau
Ottawa, Ont.

Other Directors
James M. Martin ... Cornwall, Ont.
John T. Carvell ..... Ottawa, Ont.
Thomas J. Quigg ..... Ottawa, Ont.

United States Section

Vice-presidents
David W. Oberlin ..... Washington, D.C.
William H. Kennedy ..... Messina, N.Y.
Other Directors
Frederick A. Bush ..... Messina, N.Y.
Edward Margosian ..... Messina, N.Y.

Principal Officer

Manager ..... Joseph Patrick Donihee

Historical Background

8977 The Seaway International Bridge Corporation Limited, successor to the Cornwall International Bridge Company Limited was incorporated and letters patent granted on 13 Nov. 1962 under the *Companies Act*.

8978 This Crown corporation is designated a proprietary corporation (Schedule D) and the Minister of Transport the Appropriate Minister within the meaning and purpose of the *Financial Administration Act* (OIC P.C. 1963-510, 25 Mar. 1963; SOR/63-110). The company is an agent of Her Majesty. The company is a subsidiary of the St. Lawrence Seaway Authority (see para 8951).

Overall Responsibilities

8980 The company operates and manages an international toll bridge system between Cornwall, Ontario, and Rooseveltown, New York, on behalf of the owners (i.e. the St. Lawrence Seaway Authority of Canada, and the United States' Saint Lawrence Seaway Development Corporation).

8981 Regional Offices

The company does not have regional offices.

8982 **Additional Information** – can be obtained from the manager.

8983 **Parliamentary Committee** – Standing Committee on Transport and Communications.

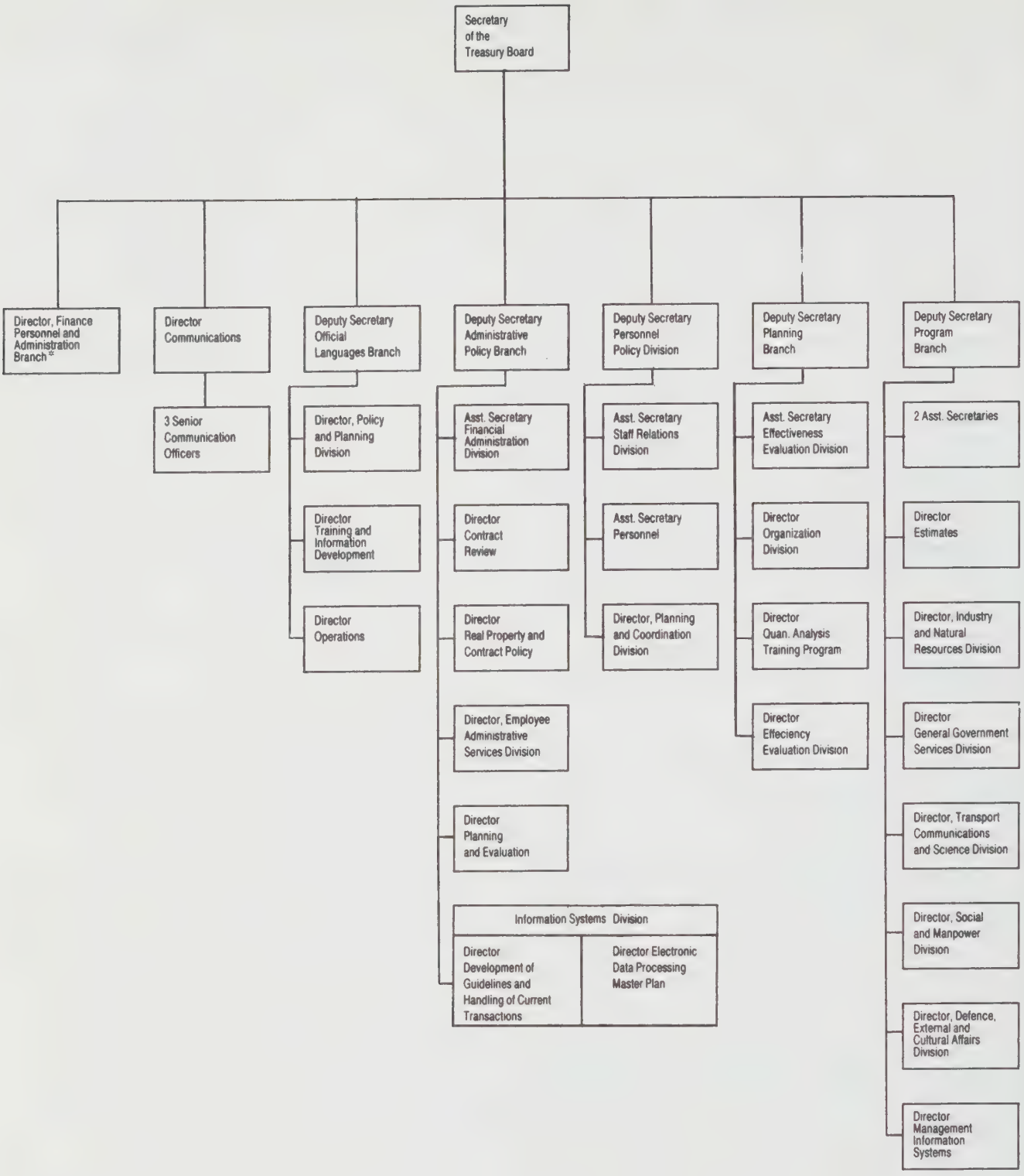
8984 **Auditor** – Auditor General of Canada.

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*text effective April 1975; names updated to August 1975
**directors are appointed annually in March.

9000 Treasury Board Secretariat

TBS Chart - 1 April 1975



* The director reports also to the Deputy Minister of Finance (see chart 2500)

Treasury Board Secretariat* 9001

Place Bell Canada
160 Elgin Street
Ottawa, Ontario
K1A 0R5

Minister

The Hon. Jean Chrétien, P.C., M.P., President of the Treasury Board

Principal Officers

Secretary of the Treasury Board ..... Gordon F. Osbaldeston
Deputy Secretaries
- Program ..... Bruce A. MacDonald
- Personnel Policy ..... David Morley
- Planning ..... A. Rodney Dobell
- Administrative Policy ..... Maurice A. J. Lafontaine
- Official Languages ..... (vacant)

Historical Background

The Treasury Board and its Secretariat were separated from the Department of 9002
Finance and proclaimed a department under the *Government Organization Act, 1966.* First created on July 2, 1867, by Order-in-Council number three,** the Board received statutory approval in 1869. The Board is a Committee of the Queen's Privy Council for Canada, consisting of its own minister (i.e. the President of the Treasury Board) as well as the Minister of Finance, and four other Cabinet Ministers nominated from-time-to-time by the Governor-in-Council.

The Secretariat is the operational arm of the Board.

Overall Responsibilities

The functions of the Board, as set out in the *Financial Administration Act,* are: 9005
to advise Cabinet on the selection of programs and projects that will achieve the government's objectives in the most effective manner in accordance with its priorities; and to promote the efficient use of manpower and material resources needed by departments and agencies to carry out their programs and projects.

The Secretariat:

(a) examines the proposed spending programs of all government ministries, departments and agencies and keeps under constant review the development of approved programs to ensure effective expenditure management;
(b) makes recommendations to the Treasury Board on proposed expenditures;
(c) recommends Public Service personnel management policy to the Board in the areas of manpower utilization, compensation, pensions and insurance, and staff relations, as well as negotiating the terms of collective agreements with the bargaining agents who represent Public Service employees;
(d) develops policies for effective administrative management and promotes 9006
efficient administration throughout the Public Service of Canada;
(e) develops, communicates, implements and evaluates the government's official languages policies and programs and ensures the proper application of the

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*text effective 1 April 1975; names updated to October 1975; throughout the text the Treasury Board is referred to as the Board, and the Treasury Board Secretariat as the Secretariat

**Sir John A. Macdonald made the first three Orders-in-Council appointments: one – of the lieutenant governors for the several Provinces of Canada; two – of the several heads of departments (provisionally) – both 1 July 1867; and number three – Board of Treasury to be constituted

Official Languages Act and *Official Languages Resolution* within the Public Service; and

(f) upon direction from the President of the Treasury Board, develops and implements programs designed to achieve the government's objectives in specific areas applicable to the Public Service as a whole.

Organization and Programs

9007 The Secretariat is composed of five branches*: Program; Personnel Policy; Planning; Administrative Policy; Official Languages.

Program Branch

9010 This branch supports the Board in determining an expenditure plan for government (including the determination of program priorities, content, and the allocation of resources).

9012 The branch analyzes and evaluates new policy proposals from departments and agencies; advises the Board on the implications of these proposals on the resources of government and the extent to which such proposals are likely to contribute to government objectives and priorities; and recommends to the Board the best means of achieving program objectives in the light of available financial and manpower resources.

9014 The branch maintains continuing contact with departments and agencies from the conceptual stage of policy formulation through to the program, and often to the project stages of a department's operations. This contact is maintained in order to provide analysis and recommendations with respect to resource allocations throughout the budgetary cycle. The branch also attemps to ensure that adequate interdepartmental consultation takes place on all policy and program proposals prior to presentation to the Board.

9016 The responsibilities of the branch include the review of departmental program forecasts. (This takes place over a period of approximately three months in the spring and early summer of each year and culminates in the approval by the Government of an expenditure plan for the coming fiscal year.) In the autumn, this plan is used by departments and agencies as the basis for the preparation of their Main Estimates submissions. These submissions are reviewed by the branch and submitted to the Government for final approval in December. Other submissions throughout the fiscal year are reviewed by the branch and may be reflected in Supplementary Estimates, which are normally presented to Parliament in November and March of each year.

9020 The branch has seven divisions. There are five operational divisions, each responsible for a functional grouping of government programs: Industry and Natural Resources; Transportation, Communications and Science; Defence, External and Cultural Affairs; Social and Manpower; and General Government Services. The branch also includes two support divisions: Estimates, and Management Information Systems.

Estimates Division

9025 This division supports the operational divisions listed above, and provides guidance to departments on technical aspects of preparing their program forecasts, and Main Estimates submissions, and is responsible for the technical production of Main and Supplementary Estimates.

*sometimes referred to as *line branches* as opposed to branches which perform a staff function

Management Information Systems Division

This division was established to use advanced computer techniques in storing, processing, and analyzing the voluminous data in the expenditure budget. 9030

Personnel Policy Branch

This branch develops and ensures the application of personnel policies, systems, and methods in order that the human resources needed to carry out programs effectively are determined; obtained at competitive rates of pay; and developed and used efficiently (with due regard for the individual and collective rights of employees). 9035

The branch's five divisions are organized into three sections: the Planning and Co-ordination; Compensation Policy, Manpower, and Pensions and Insurance (reporting to the Assistant Secretary for Personnel); and Staff Relations (reporting to its own Assistant Secretary).

Planning and Co-ordination Division

This division provides an information, planning, and priority setting base to increase the cohesiveness of the branch's activities. It co-ordinates or provides proposals, systems or services in the following personnel management areas: legislation and regulations, evaluation, statistical information, and personnel management authorities. The division also communicates all Board personnel management policies, regulations and procedures and maintains the *Personnel Management Manual* which contains all current authorities. 9036

Compensation Policy Division

This division develops policies, programs and, where necessary, regulations governing salary administration, benefits and allowances for Public Service employees. The division also develops and maintains classification programs and associated salary structures. Authority for classification, resolution of classification grievances and administration of salaries has been largely delegated to departments. Benefit programs and allowance policies, approved by the Board, are designed to give departments maximum authority to administer them. The division is responsible for terms and conditions of employment, including compensation plans for employees excluded from collective bargaining. It also develops compensation programs for members of the RCMP and Canadian Forces and provides a system of allowances for employees serving at posts outside Canada and at isolated posts in Canada. The division monitors departmental administration of compensation systems. 9038

Manpower Division

The division develops and recommends policies and programs for manpower planning, development, and utilization (to improve the supply and quality of human resources needed in the Public Service). The division is responsible for establishing training and development objectives and priorities, and for evaluating training policies and programs. It establishes policies and programs for employing special interest groups, and for altering the work environment to improve work performance. 9040

Pensions and Insurance Division

This division develops policies and programs in connection with pensions, insurance and sick leave for employees of the Public Service, and ensures the effective administration of these programs. The division negotiates reciprocal pension transfer agreements with other public and private employers, and also studies and 9044

proposes means of ensuring compatibility between Public Service employee benefits and social security programs (such as Medicare, the Canada Pension Plan, and Québec Pension Plan).

Staff Relations Division

9046 This division carries out the Board's responsibilities in the labor relations field. Under the system of collective bargaining established by the *Public Service Staff Relations Act,* the Board is the employer for all employees of the Public Service, with the exception of a number of "separate employers" such as the National Research Council, and the National Film Board. Division officers negotiate collective agreements with unions representing some 80 bargaining units and advise departments on the administration of the agreements. On matters which are not subject to bargaining, or which have wide application in the Public Service, consultations are held direct with bargaining agents or through the National Joint Council.*

9048 The division develops policy guidelines and standards governing physical working conditions and occupational health and safety. The division assists in the preparation and presentation of the employer's position on grievances that are referred to adjudication, and advises and assists departmental management at preceding stages in the grievance process.

9049 The division also represents the employer in hearings before the Public Service Staff Relations Board on the following matters: certification of employee organizations; identification of persons employed in a managerial or confidential capacity; and the designation of employees prohibited from striking on the grounds of public safety or security.

Planning Branch

9050 This branch develops analytical techniques and methodologies in the areas of efficiency evaluation, effectiveness evaluation, and strategic planning; trains individuals and groups in their use; applies them when appropriate, to specific problems (either in review of past programs or in assessment of proposed new programs), in co-operation with other branches of the Secretariat or other federal agencies; and reports the results through memoranda, studies, manuals, guides, and briefings.

9051 The branch also analyzes organizational and/or management complement submissions of departments; co-ordinates the inputs of other branches into the development of recommendations for the Secretariat's Management Committee; and carries out special studies related to organizational issues as assigned by that committee.

9052 The branch manages the *Quantitative Analysis Course,* an intensive eight-month training program in techniques of policy analysis, and the *Temporary Assignment Pool,* a body of senior executives and analysts available for assignment to task forces or other special studies of extraordinary priority.

Effectiveness Evaluation Division

9054 This division assesses the extent to which government policy objectives are achieved. The division, therefore, is involved in assisting departments and government in general in identifying the effects of government programs and the total social costs (not only budgetary costs) of achieving them.

Efficiency Evaluation Division

9056 This division assists departments in developing operational performance measurement systems that make it possible to determine trends in operational

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*a council composed of employer and union representatives

efficiency and effectiveness. These systems are based on the identification and measurement of the direct outputs of departmental operations and programs and the associated costs.

Organization Division

9058 This division analyzes organizational relationships and structures at senior departmental levels, in order to determine whether changes could be made which would increase operational efficiency and program effectiveness. It also makes recommendations in regard to relationships affecting more than one department or agency.

Administrative Policy Branch

9060 The branch provides the staff support for the Board to exercise its mandate of providing central direction to the administration of the Public Service. Such direction relates to: the quantity and quality of goods and services which may be aquired or provided; the methods which may be used in their acquisition or provision, including the choice of suppliers, and the financial administration requirements of Parliament, the Treasury Board and departmental managers. The manner in which this direction is given varies from discretionary guidelines to mandatory regulations, where the Treasury Board is required by statute to prescribe regulations or give direction for general and specific purposes. The principle that management shall be accountable for its actions is applied as fully as possible.

9062 The specific responsibilities of the branch include developing and issuing administrative policies within the Public Service; monitoring their implementation; interpreting their applicability; and evaluating them in the light of changing conditions.

9064 The branch is organized into six divisions: Contract Review; Employee and Administrative Services; Financial Administration; Information Systems; Planning and Evaluation; and Real Property and Contracts Policy.

Contract Review Division

9066 This division analyzes procurement submissions from departments; prepares recommendations to the Board on those submissions; and provides input to policy development and review based on analysis of submissions.

Employee and Administrative Services Division

9068 This division develops policies, directives and guidelines for control and management of expenditures on such administrative resources as office accommodation standards, furniture and equipment, hospitality, membership fees, parking, allowances, travel rates and relocation provisions. The division is a centre of administrative expertise within the Secretariat, providing advisory and analytical services, as required, to departments and agencies.

Financial Administration Division

9070 This division provides direction to departments and agencies relating to financial administration through the development and issue of regulations, directives, and guidelines. The division evaluates financial administrative policies to determine the degree of departmental compliance with the policies and the adequacy of the policies. The division is the centre of financial expertise within the Secretariat and provides leadership and advice to the financial administration community throughout the government.

Information Systems Division

9072 This division recommends policies and guidelines relating to the management and handling of data and information (i.e. the equipment and systems required for the collection, processing, and productin of data and information). The key subject areas are: electronic data processing (EDP); telecommunications; statistical surveys co-ordination; and paperwork and records management.

Planning and Evaluation Division

9074 This division evaluates general administrative policies with respect to their continuing effectiveness and viability, and for the assessment of the compliance with these policies by departments and agencies.

9076 The Olympics Federal Liaison Unit,* located within the division, co-ordinates federal activities related to the 1976 Olympic Games.

Real Property and Contracts Policy Division

9078 This division recommends to the Board policies and guidelines related to the acquisition, management and disposal of goods, services and real property, and for evaluating their implementation within the Public Service.

Official Languages Branch

9080 The policy of the federal government is to ensure that every Canadian citizen can communicate with, and receive services from, the federal government and its agencies, in the official language of his choice; and that federal public servants may, as a general rule, work in the official language of their choice.

9081 This branch develops and communicates government policies and programs for the application of the *Official Languages Act* within the Public Service and monitors their implementation and evaluates their effectiveness.

9082 In accordance with the *Official Languages Resolution* adopted by Parliament in June 1973, the branch has developed policies and guidelines to enable departments and agencies to identify and designate the language requirements of all Public Service positions. In co-operation with the Public Service Commission, the branch assists departments and agencies and co-ordinates their overall implementation strategies and programs. In keeping with the Resolution, the branch also develops a number a measures designed to increase the use of the French language throughout the Public Service.

9083 In addition, the branch conducts studies and analyzes the results of previous studies on the two official languages, evaluates the overall progress towards the attainment of the government's official languages objectives, and measures the effectiveness of related policies and programs in the Public Service. The branch also informs federal employees and other interested parties about official languages policies and programs.

The branch is divided into three divisions: Policy and Planning; Operations; Training and information Development.

Policy and Planning Division

9085 This division identifies areas in the field of official languages where Treasury Board action is required, and prepares, recommends and issues policies and guidelines. The division plans, identifies and recommends related programs and procedures required to give effect to the government's official languages policy. It is concerned with such matters as the language requirements of positions, the formation of Units Working in French**, and the use of both English and French as the

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*formerly known as Olympics 1976

**previously known as French Language Units

language of work in the Public Service. The division also is responsible for developing means to assess the government's progress in achieving the goals set out in the *Official Languages Resolution* and for evaluating the progress made.

Operations Division

9087 This division co-ordinates and monitors the implementation of the official languages policy and programs in the Public Service. The division supports and directs departmental programs designed to achieve official languages objectives; ensures the incorporation of approved policies and guidelines into departmental programs; provides authoritative interpretation to departments and agencies; and maintains liaison with all staff associations through the National Joint Council. In co-operation with Program Branch, the division develops procedures for departmental and agency submissions for supplementary resources, and reviews such submissions and recommends allocations to the Board. In co-operation with Personnel Policy Branch and the Public Service Commission, the division monitors departmental application of the supplementary resources provided; ensures the effective use of language training; and ensures the availability of other training programs, particularly in the French language, that may be required for the effective application of management and employee resources.

Training and Information Development Division*

9089 This division develops, implements and co-ordinates an overall information program designed to ensure support, understanding, and acceptance of the *Official Languages Act* and government official languages policies and programs. The division assists departments and agencies in support of the official languages training programs and responds to inquiries on the official languages policy.

Communications Division

9090 This division provides the President, the Secretary of the Treasury Board, and the five line branches of the Treasury Board Secretariat with the services, advice and expertise which they require in the area of communications and public relations. This activity is to ensure the most accurate perception by the public of the overall responsibilities of the Treasury Board, for the general administrative, financial and personnel policies in the Public Service of Canada. The division is also the enquiry centre and central point of contact between the Secretariat and its publics.

Finance, Personnel and Administration Branch

9092 This branch assists the Secretary in the management of the internal administration of the Secretariat; provides financial, personnel and administrative management and management advice to the branches and divisions; and furnishes administrative services in these areas as required by management and individual employees. (The branch also provides administrative support to the Department of Finance.)

9093 **Regional Offices** – there are none.

9094 **Additional Information** – may be obtained from the communications division.

9095 **Parliamentary Committee** – Miscellaneous Estimates Committee.

9096 **Auditor** – Auditor General of Canada.

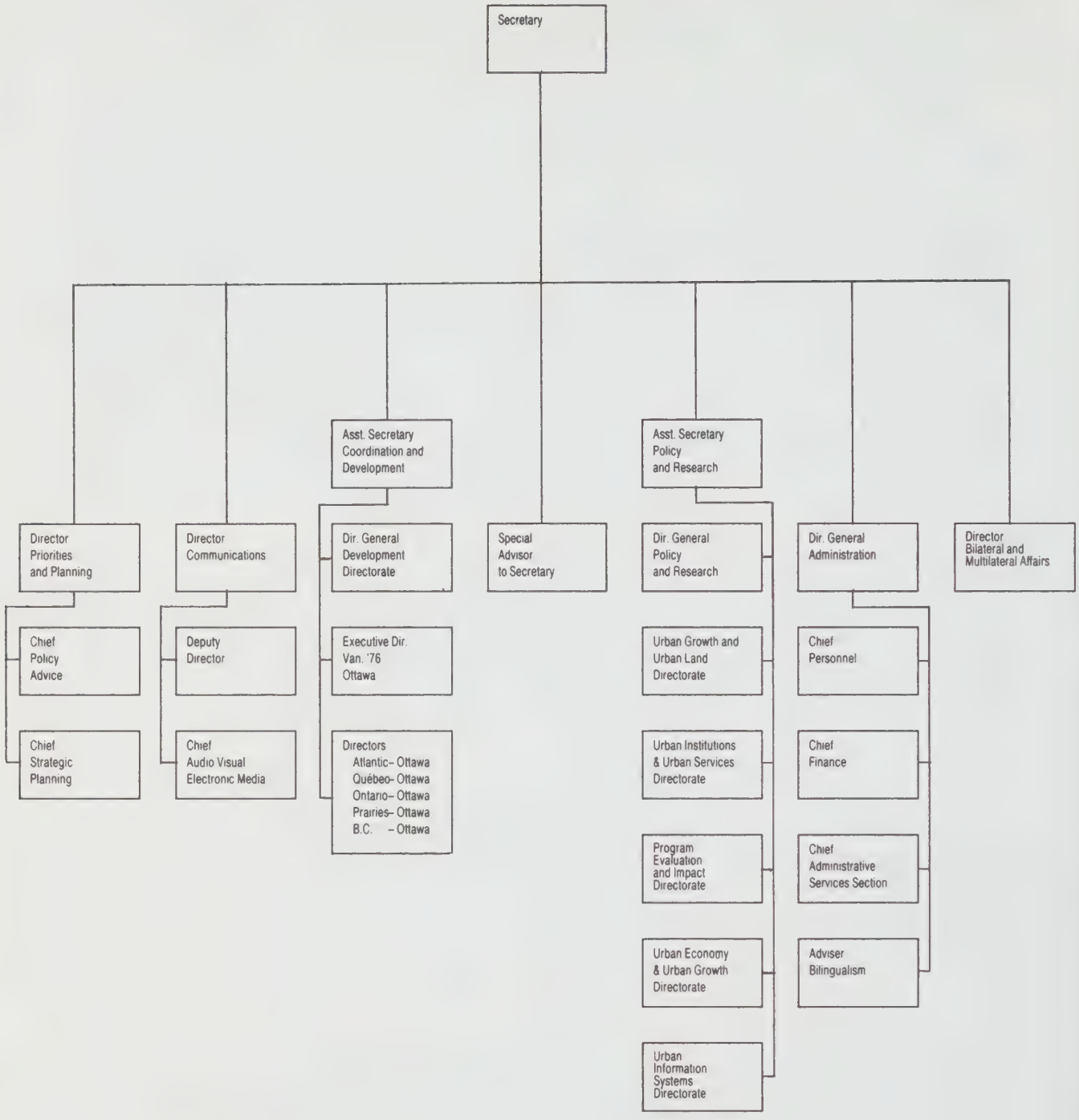
9097 **Statutes** – the President administers none.

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*formerly called Information Programs

9100 Ministry of State for Urban Affairs

TBS Chart - 1 April 1975



Ministry of State for Urban Affairs* 9101

Head Office

355 River Road
Ottawa, Ontario
K1A 0P6

Minister

The Hon. Barnett Jerome (Barney) Danson, P.C., M.P.

Principal Officers

Secretary ..... William Teron (acting)
Assistant Secretaries
Coordination and Development ..... André Saumier
Policy and Research ..... H. L. Laframboise

Historical Background

The Ministry of State for Urban Affairs was created under the *Ministeries and Ministers of State Act* (RSC 1970 c. 14 [2nd Supp]). A Proclamation establishing the Ministry was issued 30 June 1971 (SOR/71-320, 28 July 1971). OIC P.C. 1971-1696 designated the Ministry as a department and the Minister of State as the Appropriate Minister for the purposes of the *Financial Administration Act* (SOR/71-408, 25 Aug 1971). 9102

Overall Responsibilities

The Ministry plans, develops, and co-ordinates new and innovative urban policies in areas of special importance and urgency. The Ministry's role is threefold: 9110

(1) development of federal policies to enhance and improve the effects of urbanization;
(2) integration of federal urban priorities with other federal policies and programs; and
(3) development of intergovernmental relationships to promote co-ordination of urban policies and programs.

The Ministry was established to suggest urban priorities, to evaluate and produce policies, and to undertake and catalyze research related to urban policies for implementation through programs within federal jurisdiction. Its key functions are: 9112

(a) policy development which includes initiating proposals for new policies, projects and activities; evaluating proposals for new policies, projects and activities; evaluating existing policies, projects and activities of the federal government, and recommending changes where required; and seeking, in consultation with the provinces and municipalities, the co-operative development of urban policies in Canada;
(b) research which deals with initiating urban research and policy studies; co-ordinating, in co-operation with other federal departments and agencies, research relating to urbanization; and developing priorities for urban research; and
(c) co-ordination which includes co-ordinating and promoting national urban policies among federal departments and agencies; co-ordinating federal activities in establishing co-operative relationships with the provinces and their municipalities to improve the urban environment; and co-ordinating federal involvement with other governments and non-governmental organizations in urban policy matters.

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*text effective April 1975; names updated to November 1975; the reader can locate more details on the urbanization process by referring to para 9106 in last year's edition of this book.

Organization and Programs

The Ministry is divided into two Wings: Policy and Research; and Co-ordination and Development.

Policy and Research Wing

9114 This wing conducts and co-ordinates research on urbanization in Canada. It develops, formulates, and evaluates urban policies and programs. It comprises five directorates: Urban Growth and Land; Urban Environment and Urban Economy; Urban Institutions and Services; Urban Program Evaluation; and Information Systems.

Urban Growth and Land Directorate

9117 The directorate studies the nature of the demographic trends, the urban problems associated with them, and the ways and means by which public policy can influence these trends.

Urban Environment and Urban Economy Directorate

9120 The directorate is developing policy alternative and program proposals for urban public finance and for improving the quality of the urban environment.

Urban Institutions and Services Directorate

9123 The directorate advises the Ministry on relationships between federal departments and the various levels of government in the fields of urban growth management, and quality of the environment. Particular reference is made to institutional forms and processes, and the urban aspects of such services as transportation, utilities, energy and social services. The directorate monitors, and forecasts urban problems.

Urban Program Evaluation Directorate

9125 The directorate is principally concerned with the qualitative and quantitative evaluation of the impact of federal programs on urban conditions.

Information Systems Directorate

9127 This directorate develops and co-ordinates an urban information system.

Co-ordination and Development Wing

9130 This wing fosters the strengthening of interdepartmental and intergovernmental co-ordination in the development and implementation of urban policies and programs. The wing comprises two branches: Co-ordination, and Development.

Co-ordination Branch

9133 This branch develops co-operative relationships with other federal agencies, and with other levels of governments (both provincial and municipal) in each of the five major Canadian regions (i.e. Atlantic, Québec, Ontario, Prairie, and British Columbia), and in major urban areas.

Development Branch

9135 This branch provides advice on applied urban development; evaluates the continuing process of institutional relationships in urban affairs; provides innovative and alternative approaches to the solution of concrete urban problems; and evaluates continuing non-governmental involvement in the urban development process.

The branch consists of three groups: development, programming, and railway relocation. The latter carries out the functions assigned to the Minister under the *Railway Relocation and Crossing Act*.

Administration Branch

This branch includes Personnel, Financial, and Administrative services for the Ministry. 9140

Communications Branch

This branch is responsible for explaining the Ministry's objectives and policies to its public. The branch has five divisions: Communication Development Service; Information Resource Service; Publications and Editorial Service; Media Relations; and Audio-Visual Media. 9141

Additional Information – from the Information Resources Service 9142

Parliamentary Committee – Standing Committee on Health, Welfare and Social Services 9143

Auditor – Auditor General of Canada. 9144

Statutes 9145

The Minister is responsible for the following:

Central Mortgage and Housing Corporation Act (RSC 1970 c. C-16)
National Capital Act (RSC 1970 c. N-3)
National Housing Act (RSC 1952 c. 188) as amended
Home Improvement Loans Guarantee Act (SC 1937 c. 11) as amended
Railway Relocation and Crossing Act (SC 1974 c. 12)

Canadian Habitat Secretariat

The Canadian Habitat Secretariat, under Commissioner-General James W. MacNeill, is responsible for all aspects of Canadian preparations for Habitat: United Nations Conference on Human Settlements, to be held in Vancouver, May 31 to June 11, 1976. Within the secretariat are two programs. 9146

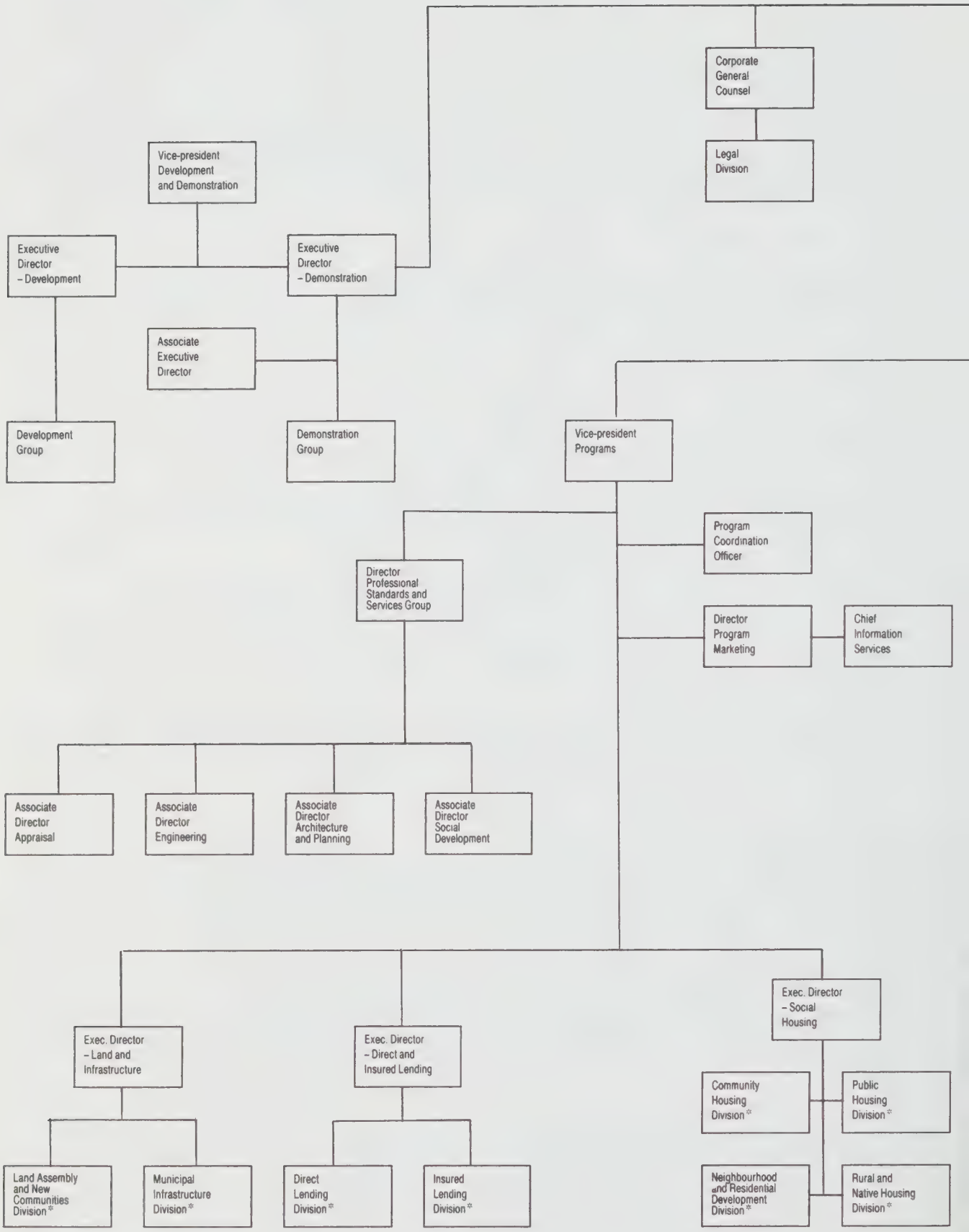
Canadian Participation Program

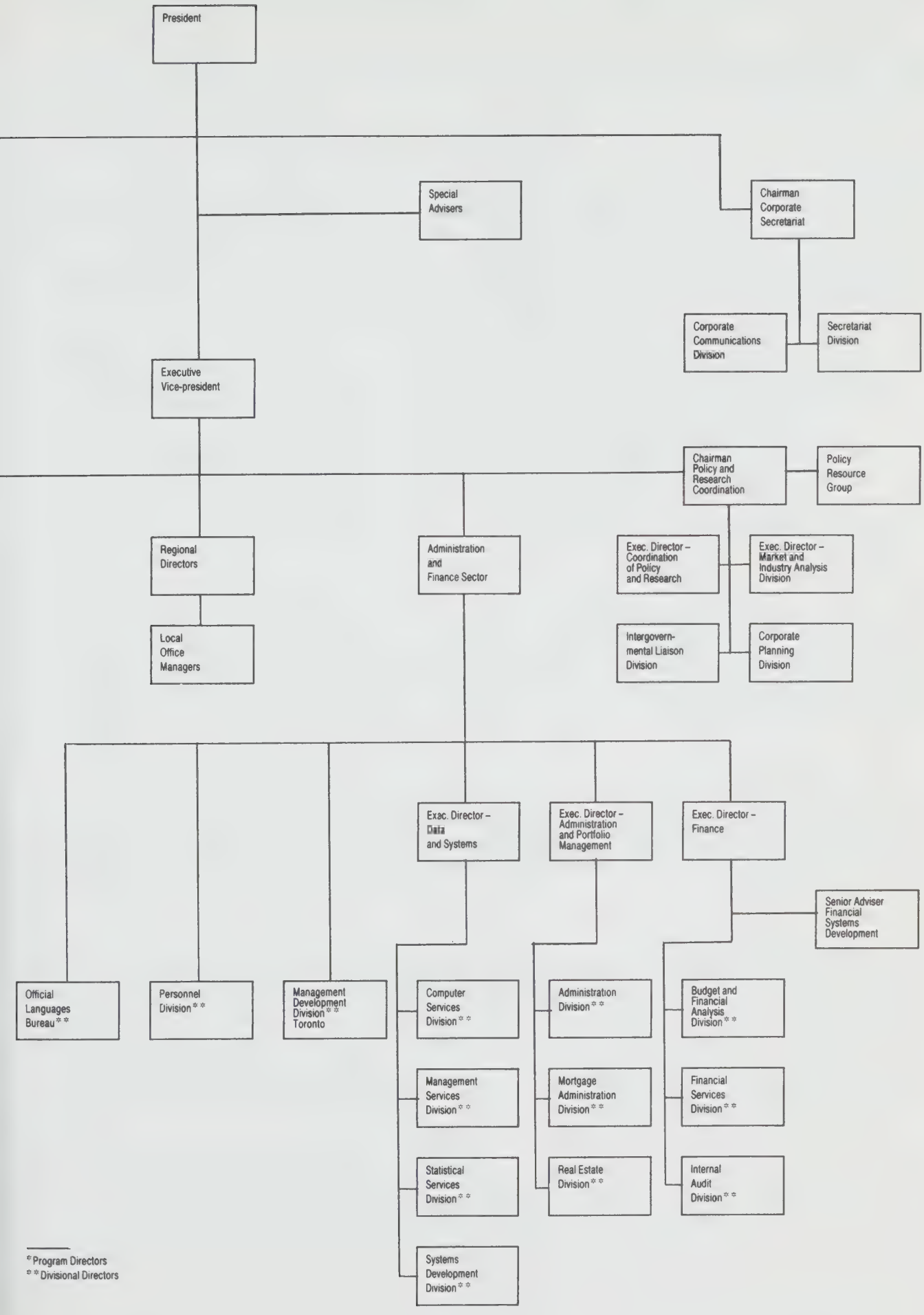
With the co-operation of other federal departments and provincial and territorial governments, the program develops and implements an extensive public information and participation program feeding into the development of official Canadian presentations at the Conference. 9147

Canadian Host Program

This program, on the other hand, is responsible for all facets of Canada's arrangements as host, including accommodation, protocol, transportation, and coordination. 9148

CMHC Chart - 31 August 1975





* Program Directors
* * Divisional Directors

9161 Central Mortgage and Housing Corporation*

Head Office

Montreal Road
Ottawa, Ontario
K1A 0P7

Minister

Minister of State for Urban Affairs

Board of Directors

Chairman, William Teron (6/80)** ..... Ottawa, Ont.
Other Members
- Jean-Guy Carrier (6/78) ..... Montréal, Qué.
- Frank A. G. Carter (at pleasure) ..... Ottawa, Ont.
- Guy P. French (6/78) ..... Thornhill, Ont.
- Raymond V. Hession (9/81) ..... Ottawa, Ont.
- James W. MacNeill (5/77) ..... Ottawa, Ont.
- Laurent Marcoux (6/78) ..... Winnipeg, Man.
- Thomas L. McGloan (6/78) ..... Saint John, N.B.

Principal Officers

President ..... William Teron
Executive Vice-president ..... Raymond V. Hession
Chairman, Corporate Secretariat ..... Robert T. Adamson
Chairman, Policy and Research Co-ordination ..... Michael J. McCabe
Vice-president, Development and Demonstration ..... Ian R. Maclennan
Vice-president, Programs ..... Alain de C. Nantel
Corporate General Counsel ..... Arnold D. Wilson

Historical Background

9162 The Central Mortgage and Housing Corporation was established on January 1, 1946, by the *Central Mortgage and Housing Corporation Act* (now RSC 1970 c. C-16). CMHC, a Crown corporation, is designated a proprietary corporation (Schedule D) within the meaning and purpose of the *Financial Administration Act*. CMHC is an agent of Her Majesty.

Overall Responsibilities

9164 The major function of the corporation is to administer the *National Housing Act* (NHA). Under this Act, the corporation is authorized to insure mortgage loans made by approved lenders for new and existing homeowner housing, new rental housing, and dwellings built by co-operative associations. Where loans are not available from approved lenders, the corporation may make loans on its own account as well as loans and annual contributions to home purchasers whose income does not enable them to pay the full annual cost.

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*text effective August 1975
**denotes month and year of appointment expiry

Organization and Programs

There are six major sectors* within the corporate organization: Corporate Secretariat, Corporate General Counsel, Development and Demonstration, Policy and Research Co-ordination, Programs Sector, Administration and Finance. 9166

Policy and Research Co-ordination

This sector assists and advises the president and management on policy directions. The sector consists of the following: 9168

(a) Policy Resource Group – organization of and support for task forces, and to pursue major corporation policy thrusts and government priorities;
(b) Corporate Planning Division – co-ordinates the development of alternatives, and recommends corporate objectives and strategy to management;
(c) Market and Industry Analysis Division – develops policy proposals on economic issues;
(d) Co-ordination of Policy and Research Division – ensures that research undertaken by the corporation is planned and executed so that it contributes directly to the ongoing policy and program responsibilities; and
(e) Intergovernmental Liaison Division – co-ordinates and disseminates information relevant to federal-provincial-municipal relations. Evaluates current problems and trends in federal-provincial relations. Formulates federal-provincial policies and strategies. Formulates and implements policies for international relations.

Programs Sector

This sector is responsible for Assisted Home Ownership, Rental Housing Assistance, Rural and Native Housing, Co-operative Housing Assistance, Public Housing Assistance, Land Assembly Assistance, New Communities, Sewage Treatment Assistance, Neighbourhood Improvement, and Residential Rehabilitation Assistance. 9170

Assisted Home Ownership

This program provides financial assistance to low to moderate income families wishing to purchase a newly-built home without spending more than 25 percent of their income on mortgage repayment. This assistance is available through either CMHC or an approved lender. 9172

Rental Housing Assistance

This program provides loans and grants, at agreed rates, to organizations prepared to build or to acquire housing for rental to people of limited means. 9173

Rural and Native Housing

This program combines all resources of the *National Housing Act* for the benefit of rural and native people. 9174

Co-operative Housing Assistance

This program provides an alternative form of tenure which permits members of a co-operative to reduce costs by pooling skills, and purchasing in bulk. All provisions of the Act are accessible to such co-operative organizations. 9175

*space does not permit the inclusion of the first three and last sector.

Public Housing Assistance

9176 This program provides loans to provincial or municipal housing authorities for the construction of rental housing for low-income individuals or families.

Land Assembly Assistance

9178 This program provides assistance to provinces and municipalities to finance the acquisition, planning, and development of land for housing.

New Communities

9179 This program is designed to encourage the creation of new communities as a way of providing an alternative to urban sprawl, to accommodate regional growth, or to create a balanced development in remotely-located towns dependent on resource industries.

Sewage Treatment Assistance

9180 This program provides loans to provinces and municipalities for treatment plants, for sanitary trunk sewers, and for storm sewers where they are used to create new residential development.

Neighbourhood Improvement

9181 This program helps municipalities and local residents to preserve and improve older urban neighbourhoods in danger of decay or destruction.

Residential Rehabilitation Assistance

9182 This program is designed to ensure an adequate stock of good housing by extending the life of existing homes. This program is closely linked with neighbourhood improvement and non-profit housing projects.

Regional Offices

9183 The ten regional offices supervise the activities within each boundary.

Newfoundland Region
Viking Building
Wishingwell & Crosbie Roads
St. John's, Nfld.
A1B 3P2

Prince Edward Island Region
129 Kent Street
Charlottetown, P.E.I.
C1A 7L9

Nova Scotia Region
5251 Duke Street
Halifax, N.S.
B3J 1P5

New Brunswick Region
Kings Place
440 King Street
Fredericton, N.B.
E3B 4Y9

Québec Region
Place du Canada
Montréal, Québec
H3B 2N2

Ontario Region
145 King St. West
Toronto, Ont.
M5H 1J8

Saskatchewan Region
2111-14th Avenue
Regina, Sask.
S4P 3B6

Manitoba Region
Centennial House
310 Broadway Avenue
Winnipeg, Man.
R3C 0S6

Alberta Region*
10506 Jasper Avenue
Edmonton, Alta.
T5J 2W9

British Columbia Region**
Bank of Montreal Building
2609 Granville Street
Vancouver, B.C.
V6H 3H3

9185

Additional Information – is obtained from the Director of the Secretariat Division. 9186

Parliamentary Committee – Standing Committee on Health, Welfare and Social Affairs 9187

Auditors 9188

Mr. Franklin E. Walden, F.C.A.
Clarkson Gordon & Co.
Chartered Accountants
P.O. Box 10101, Pacific Centre
700 West Georgia Street
Vancouver, B.C.

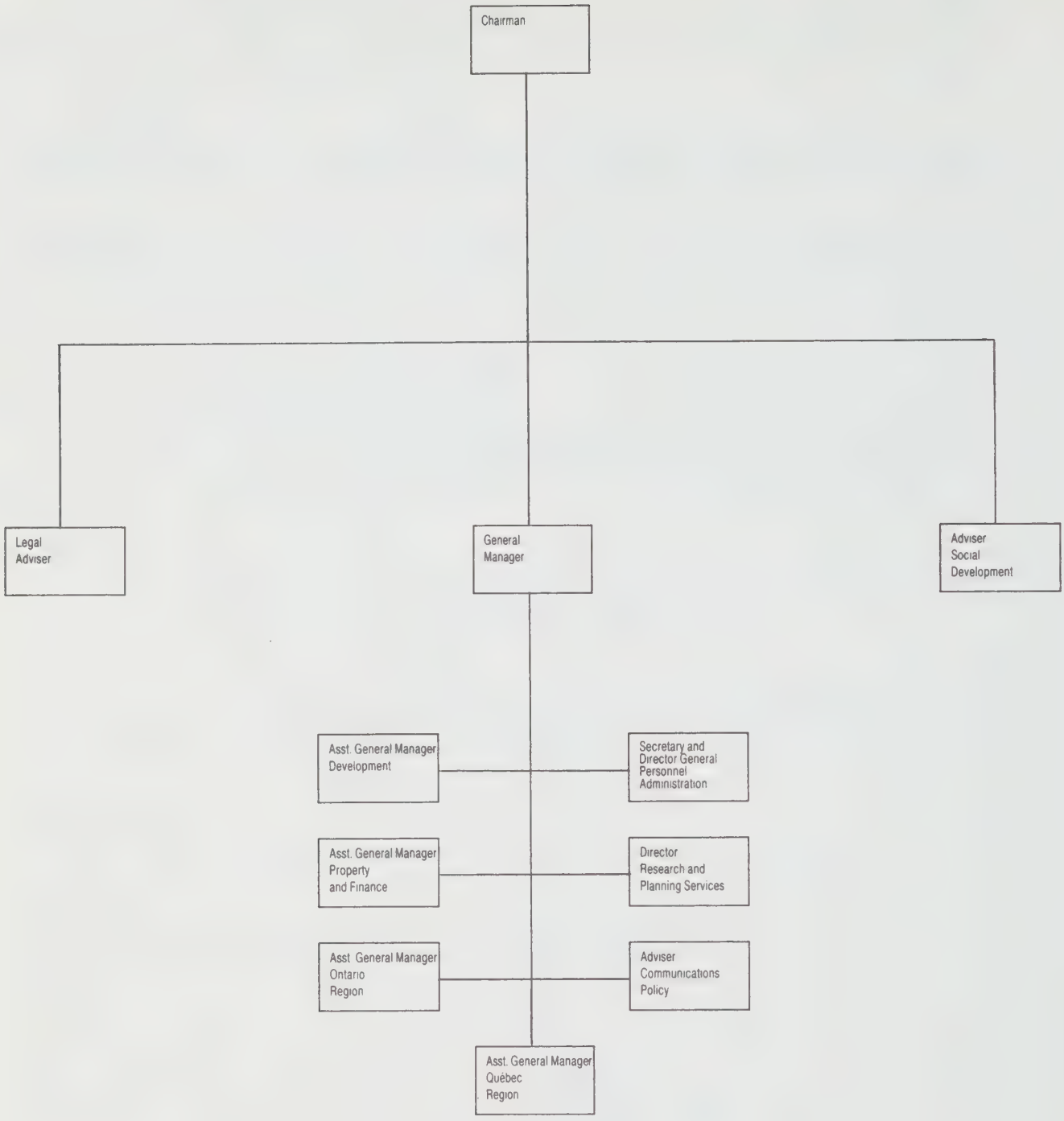
Mr. Jacques Paré, C.A.
Raymond, Chabot, Martin, Paré & Associés
820 Stock Exchange Building
Place Victoria
Montréal, Qué.

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* includes the Northwest Territories
** includes the Yukon Territory

9200 National Capital Commission

TBS Chart - 1 April 1975



National Capital Commission*

Head Office

48 Rideau Street
Ottawa, Ontario
K1N 8K5

Minister Designated

Minister of State for Urban Affairs**

Members of the Commission

Chairman, Edgar Gallant ..... Ottawa, Ont.
Vice-chairman, William Perks ..... Calgary, Alta.
Commissioners
- Clément N. Beauchamp ..... Hull, Qué.
- Dr. N. Stuart Boyle ..... Taber, Alta.
- Solange Chaput-Rolland ..... Montréal, Qué.
- Edythe Goodridge ..... St. John's Nfld.
- Lou Churchill ..... Saskatoon, Sask.
- William D. Hurst ..... Winnipeg, Man.
- Paul Kaeser, Sr. ..... Fort Smith, N.W.T.
- Barbara Lambert ..... Ottawa, Ont.
- René N. Leblanc ..... Moncton, N.B.
- Stuart S. Lefeaux ..... Vancouver, B.C.
- Cecile Metrick ..... Toronto, Ont.
- Richard Morency ..... Sainte Foy, Qué.
- Maynard F. Schurman ..... Summerside, P.E.I.
- Richard Soberman ..... Toronto, Ont.
- William J. Stephens ..... Sydney, N.S.
- William Vanden Bosch ..... Manotick, Ont.
- John H. Wade ..... Victoria, B.C.

Principal Officer

General Manager ..... Jean L. Charron

Historical Background

The *National Capital Act* 1959 (now RSC 1970 c. N-3) created the National Capital Commission (NCC), a Crown corporation. 9202

The Commission is designated as an agency corporation (Schedule C) within the meaning and purpose of the *Financial Administration Act (National Capital Act)* The Commission is an agent of Her Majesty.

Overall Responsibilities

NCC has the central objective of developing the National Capital Region in accordance with its national significance as the seat of the Canadian government. 9203

The Region, centred around the cities of Ottawa and Hull, covers an area of 1800 square miles of the provinces of Ontario and Québec. Here, through the NCC, the federal government seeks to achieve a Capital that will be:

(a) a symbol of Canada's linguistic and cultural values;
(b) an efficient and satisfying place in which to carry on the nation's business; and

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*text effective April 1975
**OIC P.C. 1972-158, 31 Jan 1972

(c) a model of urban planning and development that will benefit other parts of the country and be a source of pride for Canadians.

9205 The Commission's major responsibility is to coordinate the development of all federally-owned lands in the National Capital Region. Authority to accomplish this objective is established in the Act under which commission approval is required for the exterior design elements of all federal works, including site and location. This authority and the commission's power to acquire strategic lands in the Region enable direct federal planning and participation in local planning solutions with the provincial and municipal governments.

Programs

9207 The National Capital Commission is composed of 20 members appointed by the Governor-in-Council. The commissioners are residents of each province of Canada, the cites of Hull and Ottawa, and other municipalities within the National Capital Region.

9210 The commission administers the following programs:

(a) policy development – conduct or promotion of research, studies, plans, and related activities leading to policy development;
(b) land development – the assembly, improvement and management of properties to influence regional development and to co-ordinate federal development activities;
(c) transportation – assistance in the development of integrated urban and inter-urban transportation systems;
(d) services and utilities – assistance in the provision of adequate water distribution, sewage and solid waste disposal systems, and the underground placement of other utilities;
(e) recreation and culture – development and management of parks, parkways, and other parklands; encouragement of and assistance in activities of a recreational or cultural character; assistance in the preservation of the Canadian heritage and encouragement of bilingualism and multiculturalism in the National Capital Region; and
(f) administration and finance – provision of services for the implementation of the program; the repayment of loans, and payment of interest on loans.

9222 **Regional Offices** – none

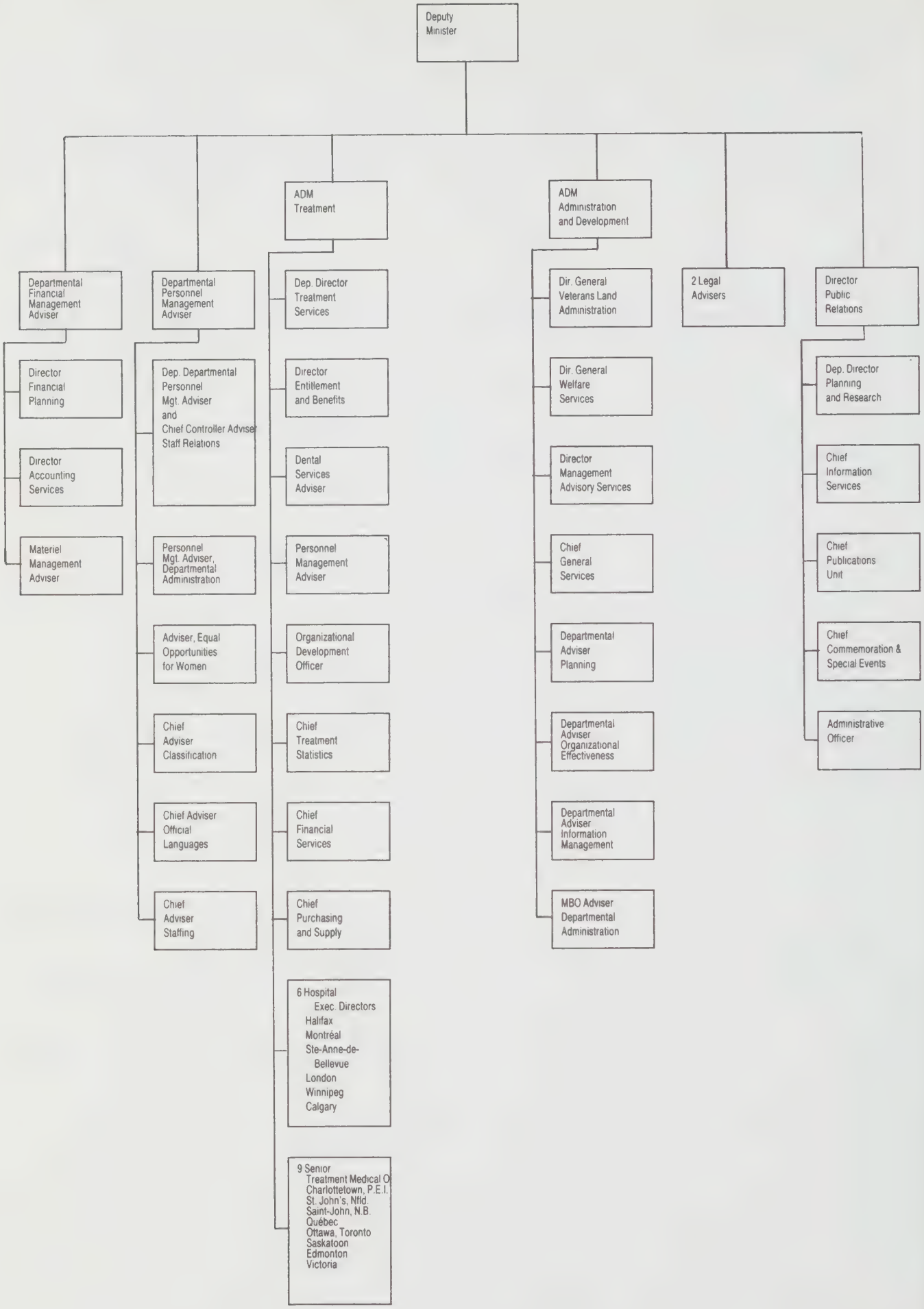
9224 **Additional Information** – from the secretary at head office.

9226 **Parliamentary Committee** – Special Joint Parliamentary Committee on the National Capital Region.

9228 **Auditor** – Auditor General of Canada.

9250 Department of Veterans Affairs

TBS Chart - 1 April 1975



Department of Veterans Affairs* 9251

Head Office

Veterans Affairs Building
284 Wellington Street
Ottawa, Ontario
K1A 0P4

Minister

The Hon. Daniel Joseph MacDonald, P.C., M.P.

Principal Officers

Deputy Minister ..... William Bruce Britain
Assistant Deputy Minister ..... (vacant)
Assistant Deputy Minister (Treatment) ..... Dr. Arnold Frederick Jones

Historical Background

The department was established originally on February 1918 as the Department 9252
of Soldiers' Civil Re-establishment. In 1928 the Department of Pensions and National Health was established the amalgamation of the Department of Health with the Department of Soldiers' Civil Re-establishment. In 1944, the Department divided to become the Department of National Health and Welfare (see para 4900) and the Department of Veterans Affairs (RSC 1970 c. V-1).

Overall Responsibilities

The department is concerned exclusively with the welfare of veterans and with 9254
the dependants of veterans and of those who died on active service. The department is empowered to provide treatment services (i.e. hospital, medical, dental, prosthetic); welfare services; education assistance; life insurance; and the provision of property management and other services (including pre- and post-loan counselling, real estate appraisals, loan advances for the construction of buildings, and other improvements, the administration of sale contracts relating to properties (the titles of which are in the name of the Director, The Veterans' Land Act); and to provide special housing assistance for eligible veterans in the form of grants.

Organization and Programs

The department is organized into three components: Veterans Land Administration, Welfare Services Branch, and Treatment Services Branch.

Veterans Land Administration**

The Veterans Land Administration assists veterans, or their heirs, devisees or 9255
personal representatives to acquire title to the properties on which the veterans have been settled under the farming, small holding, commercial fishing, or homesteading provisions of the *Veterans' Land Act.*

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*text effective 1 April 1975; names updated to August 1975

**the Director, the *Veterans' Land Act*, a Crown corporation, is designated a departmental corporation (Schedule B) within the meaning and purpose of the *Financial Administration Act;* the Minister designated the Appropriate Minister under the Act (OIC P.C. 1903-1952, 31 Mar 1952)

Welfare Services Program

9256 This program administers the benefits available to discharged members of the Armed Forces under the terms of the *Veterans Rehabilitation Act,* the *War Service Grants Act,* the *Children of War Dead (Education Assistance) Act,* and the Assistance Funds (i.e. *War Veterans Allowance,* and *Civilian War Pensions and Allowances).* The branch also administers life insurance contracts issued under the *Returned Soldiers' Insurance Act,* and the *Veterans Insurance Act.*

Treatment Services Program

9257 This branch program medical and dental services for entitled veterans throughout Canada and, at the request of the authorities concerned, for members of the Armed Forces, the Royal Canadian Mounted Police and the wards of other governments or departments. Prosthetic services are provided to entitled veterans by the Department of National Health and Welfare but paid for by the Department of Veterans Affairs.

Administration Program

9258 The program provides executive direction and certain common support services to the department.

Regional Offices

9259 The department has treatment institutions and facilities in nine major urban centres across Canada, and it maintains administrative offices in the large cities and in London, England. The offices in Canada are shared with the Canadian Pension Commission, the War Veterans Allowance Board, and the Bureau of Pensions Advocates.

Administration outside of Ottawa is under the general direction of 18 district and four sub-district offices located at: St. John's, Nfld.; Charlottetown, P.E.I.; Halifax, and Sydney, N.S.; Saint John, N.B.; Montréal and Québec City, Qué.; Hamilton, Kingston, London, North Bay, Ottawa, Thunder Bay, Toronto, and Windsor, Ont.; Winnipeg, Man.; Regina, and Saskatoon, Sask.; Calgary, and Edmonton, Alta.; and Vancouver, and Victoria, B.C. Each district office has a Senior Treatment Medical Officer, and a District Director Veterans Welfare.

Seven regional directors, appointed under the Veterans' Land Act, are located at Saint John, N.B. (for the Atlantic provinces); Montréal (Québec); Toronto (Ontario); (Prairies); and Vancouver (British Columbia).

Additional Information – from the Director of Public Relations.

Parliamentary Committee – Standing Committee on Veterans Affairs.

Auditor – Auditor General of Canada.

Statutes

9260 The Minister is responsible for the:

Allied Veterans Benefits Act (RSC 1952 c. 8)
Army Benevolent Fund Act (RSC 1970 c. A-16)
Children of War Dead (Education Assistance) Act (RSC 1970 c. C-18) as amended

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Editor's note: the Commonwealth War Graves Commission (Canadian Agency) does not report to Parliament through a Minister of the Crown. However, the Minister of Veteran's Affairs, by virtue of his position, is the representative of the Commission for the Government of Canada. The Commonwealth War Graves Commission was established by Royal Charter in 1917 and its head office is at 2 Marlo Road, Maidenhead, Berkshire, England.

9260
(cont'd)

Civilian War Pensions and Allowances Act (RSC 1970 c. C-20) as amended
Department of Veterans Affairs Act (RSC 1970 c. V-1) as amended
Fire Fighters War Service Benefits Act (RSC 1952 c. 117)
Pension Act (RSC 1970 c. P-7) as amended
Returned Soldiers' Insurance Act (SC 1920 c. 54) as amended
Soldier Settlement Act (RSC 1927 c. 188) as amended
Special Operators War Service Benefits Act (RSC 1952 c. 256)
Supervisors War Service Benefits Act (RSC 1952 c. 258)
Veterans Benefit Act (RSC 1970 c. V-2)
Veterans Insurance Act (RSC 1970 c. V-3)
Veterans' Land Act (RSC 1970 c. V-4) as amended
Veterans Rehabilitation Act (RSC 1970 c. V-5)
War Service Grants Act (RSC 1970 c. W-4)
War Veterans Allowance Act (RSC 1970 c. W-5) as amended
Women's Royal Naval and the South African Military Nursing Service (Benefits) Act (RSC 1952 c. 297)

9265 Army Benevolent Fund Board*

Head Office
Justice Annex
Cliff Street
Ottawa, Ontario

Mailing Address
Veterans Affairs Building
Wellington Street
Ottawa, Ontario
K1A 0P4

Minister Designated
Minister of Veterans Affairs**

Members of the Board
Chairman, Brigadier General (Ret'd) J. Guy Gauvreau (7/76)*** .. Montréal, Québec
Other Members
Brigadier General (Ret'd) Ian S. Johnston (1/77) ..... Toronto, Ont.
Lt. Col. (Ret'd) Stuart A. Cobett (7/76) ..... Montréal, Québec
Jack C. Lundberg (3/78) ..... Belleville, Ont.
H. M. Heckbert (1/78) ..... Saint John, N.B.

Principal Officer
National Secretary ..... Lt. Col. (Ret'd) Earl A. Olmsted

Historical Background
9267 The board was established in 1947 by the *Army Benevolent Fund Act* (RSC 1970 c. A-16) in order to spend funds accumulated from army messes and canteens during World War II.

Overall Responsibilities
9268 The fund provides financial assistance to army veterans of World War II and their dependents when help is not available through veterans legislation or other social programs.

Organization and Programs

9269 Under the direction of the board and provincial committees, fund secretaries endeavor to carry out the intent of the Act and established board policies in providing financial assistance to veterans and their dependents. The board is governed by the following principles laid down in the Act:

(a) the fund shall exist for a period of fifty years from date of inception;
(b) no grants be made by way of relief where such is available from other governmental sources whether federal, provincial, or municipal;
(c) where grants are made for education, such grants shall be contingent on continuted satisfactory prograss; and
(d) amounts paid out are not recoverable unless obtained by fraud or misrepresentation.

9270 The Army Benevolent Fund also manages the Canadian Army Welfare Fund which assists members and ex-members of the Canadian Army who served between October 1946 and February 1968, and the Canadian Forces Personnel Assistance Fund which assists serving members of Canada's Armed Forces.

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* text effective September 1975
** Order-in-Council P.C. 1975-1368, 12 Jun 75
*** denotes month and year of appointment expiry

Regional Offices

Provincial secretaries are located in Department of Veterans Affairs District Offices in Vancouver, Calgary, Winnipeg, Toronto, Montréal, Saint John, N.B., and Halifax. 9271

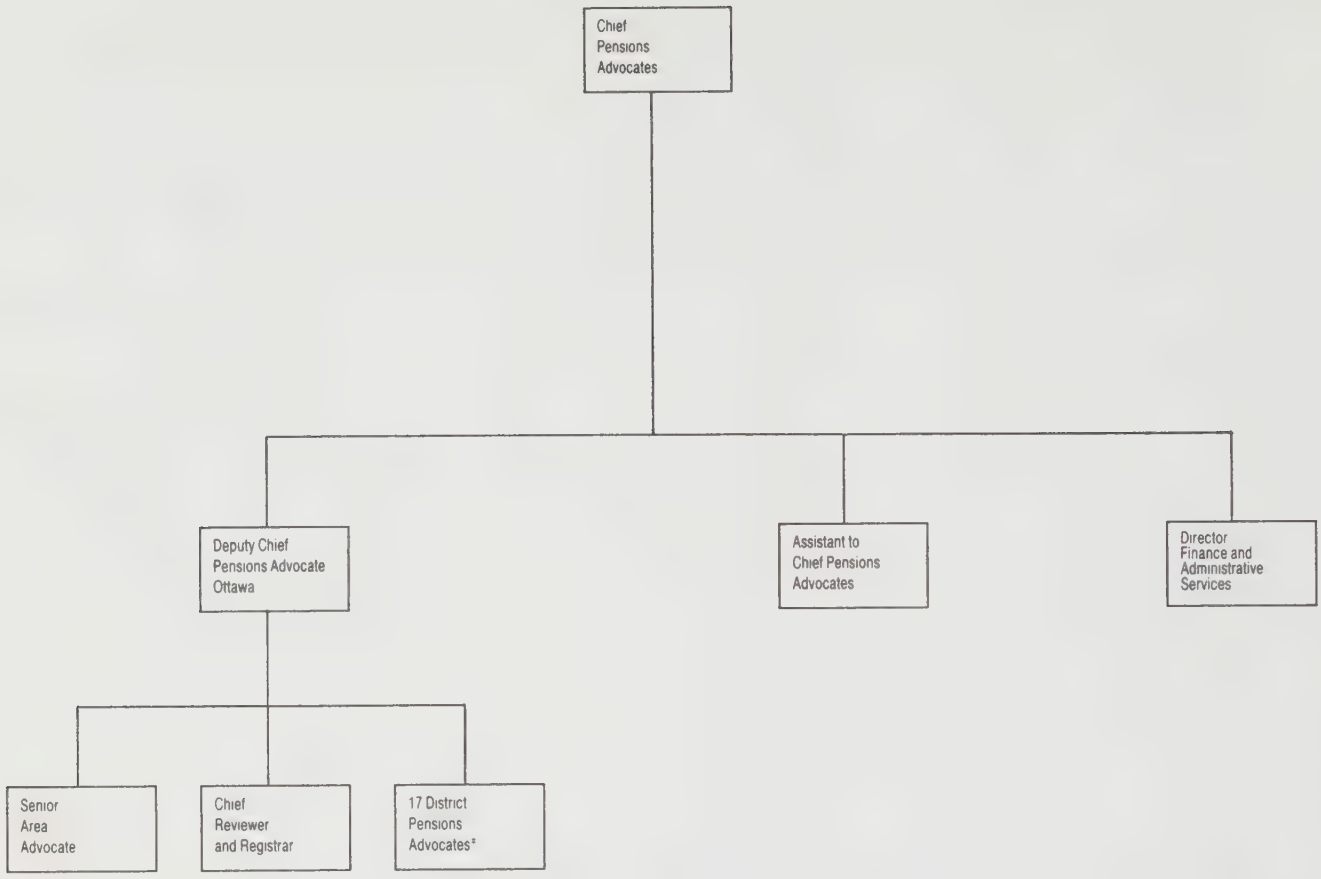
Additional Information – may be obtained from the national secretary. 9272

Parliamentary Committee – Standing Committee on Veterans Affairs. 9273

Auditor – Auditor General of Canada. 9274

9275 Bureau of Pensions Advocates

TBS Chart - 1 April 1975



*St. John's, Charlottetown, Halifax, Saint John, Québec, Montréal, Ottawa District Office, Toronto, Hamilton, London, North Bay, Winnipeg, Regina, Saskatoon, Calgary, Edmonton

Bureau of Pensions Advocates*

Head Office

Veterans Affairs Building
284 Wellington Street
Ottawa, Ontario
K1A 0P4

Minister

Minister of Veterans Affairs

Principal Officers

Advocates

Chief Pensions Advocate and Chief Executive Officer,
Donald K. Ward, LL.B. ..... Ottawa, Ont.
Deputy Chief Pensions Advocate, Lloyd T. Aiken ..... Ottawa, Ont.
Senior Area Advocate, Lawrence M. Hanway,
M.D., E.D., C.D., B.Sc., LL.B. ..... Ottawa, Ont.

District Pension Advocates

Ian M. McLeod, Q.C. ..... Charlottetown, P.E.I.
Leo J. Trottier, B.A. ..... Halifax, N.S.
Wyndham A. Stover, E.D., B.C.L. ..... Saint John, N.B.
André Legendre, B.A., LL.B. ..... Québec, Qué.
Jacques P. Lupien, E.D., B.A., LL.L. ..... Montréal, Qué.
George S. Brown ..... Ottawa, Ont.
John W. Stark ..... Toronto, Ont.
Ralph F. Robinson, LL.B. ..... North Bay, Ont.
Charles B. Sullivan, LL.B. ..... Hamilton, Ont.
John M. O'Connell, B.A., LL.B. ..... London, Ont.
Arthur Schroeder, LL.B. ..... Winnipeg, Man.
William D. Grayson, M.C., B.A., LL.B. ..... Regina-Saskatoon, Sask.
Edwin L. Strangward, B.A., LL.B., M.A. ..... Calgary, Alta.
John K. Dalgliesh, C.D., LL.B. ..... Edmonton, Alta.
James T. Bourke, LL.B. ..... Victoria, B.C.
Robert N. Gourlie, D.F.C., B.A., LL.B. ..... St. John's, Nfld.

Area Advocates

Robert A. Pinsonnault, Q.C., B.A., LL.B. ..... Ottawa, Ont.
Jacques Barsalou, D.F.M., C.D., LL.L. ..... Ottawa, Ont.
John A. Commerford, C.D., LL.B. ..... Ottawa, Ont.

Historical Background

9277 The Bureau of Pensions Advocates was established under *Part II of An Act to amend the Pension Act* (RSC 1970 c. 22 [2nd Supp]). Prior to March 31, 1971, the bureau had been the Veterans Bureau Branch within the Department of Veterans Affairs. Today the bureau is not part of the department but it does, from time-to-time, make such reports to the Minister as he may direct.

Overall Responsibilities

9278 The bureau provides a legal aid service, which includes the acceptance of claims, the searching of records, the identification of evidence, the counselling of applicants and the preparation and presentation of claims to the adjudicating bodies (Canadian Pension Commission and Pension Review Board). These services

*text effective April 1975; names updated to August 1975

are provided by professional advocates and support staff located in eighteen cities throughout Canada

9279 The relationship between the bureau and an applicant or pensioner requesting assistance is that of a solicitor and client. The bureau is not required to disclose any information or material in its possession relating to an applicant or pensioner in any proceedings before the Canadian Pension Commission, an Entitlement Board, or the Pension Review Board.

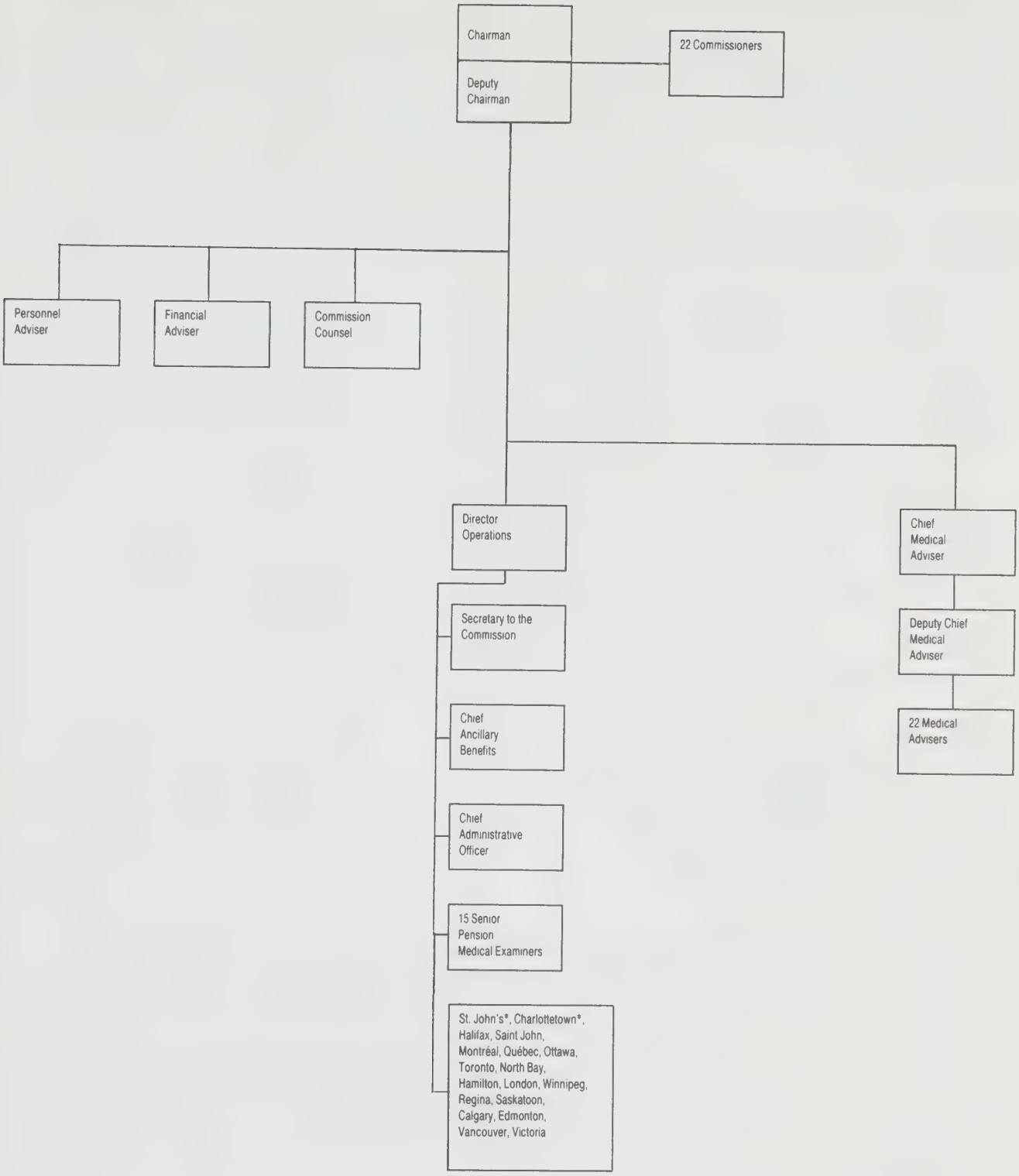
9280 **Additional Information** – inquiries from pension applicants, pensioners or dependants may be made to the Chief Pensions Advocates and his staff at head office, or to the district pensions advocates at any of the offices across Canada.

9281 **Parliamentary Committee** – Standing Committee on Veterans Affairs.

9282 **Auditor** – Auditor General of Canada.

Canadian Pension Commission

TBS Chart - 1 April 1975



*Dual responsibility for one medical officer who, in addition to being the senior pension medical examiner, is also the senior treatment medical officer of the local Department of Veterans Affairs office.

9286 Canadian Pension Commission*

Head Office

Veterans Affairs Building
Lyon and Wellington Streets
Ottawa, Ontario
K1A 0P4

Minister

Minister of Veterans Affairs

Members of Commission**

Chairman, A. O. Solomon, QC, CD, BA, LLB, BPA
Deputy Chairman, J. M. Forman, DFC
Commissioners

J. M. Cameron, ED
J. L. Thompson, MD
E. Morin, BA, MD
The Hon. R. J. Teillet, P.C.
D. A. Knight, BA, LLB
R. F. L. Hanna, MBE, BA
J. L. Wightman, CD, BA
Y. Paré
H. J. Clarke
C. K. H. Kendall
A. Bédard, MD
C. Legault
R. LaBrosse, MC, CD
P. Boyce, CD
C. L. Glibbery
J. Hebda
Georges C. LaChance
E. L. Davey, MD, DPH, FRCP(c)
M. L. MacFarlane, BCL
R. M. McDonald

Principal Officers

Chief Medical Advisor ..... C. N. Brebner, MD, FRCS(c)
Director of Operations ..... R. B. Ingalls, DSO, DFC, CD
Secretary to the Commission ..... M. J. Kealey
Chief, Ancillary Benefits Branch ..... F. G. Whitall
Commission Counsel ..... D. L. Whitman, BSC, LLB

Historical Background

9288 Formerly the Board of Pension Commissioners, the Canadian Pension Commission was established originally in 1916 as the first organization created to deal solely with war pensions***. In 1933, an amendment to the *Pension Act* abolished the Board of Pension Commissioners and created the Canadian Pension Commission with powers and functions similar to its predecessor. The present membership on the Commission allows for up to 14 commissioners and for 10 ad hoc commissioners.

Overall Responsibilities

9290 The Commission has full and unrestricted power and authority, and exclusive jurisdiction to deal with, and adjudicate upon, all questions relating to the award, increase, decrease, suspension, or cancellation of any pension under the Act (with respect to disability or death incurred on or attributable to military service with the Canadian Armed Forces since the commencement of World War I), and to the recovery of any overpayment which may have been made. In addition, the Commission considers (under special authority contained in the Act) applications for the

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*text effective January 1975
**the commission does not wish to make public the towns and cities in which the members are located
***the work of paying and administering pensions for war service in the Canadian Armed Forces formerly performed by the Pensions and Claims Board of the Department of National Defence

supplementing to Canadian rates of pensions awarded Canadians who, legally residing in Canada at the outbreak of World Wars I or II, served with the Imperial or Allied forces during either of those two wars, as a consequence of which they were awarded pensions by the governments of those countries. Under the terms of the Act, the Commission also considers applications for pension at Canadian rates from such Canadians whose claims have been rejected by the government of the country in whose forces they served.

9292 Entitlement Boards, each consisting of three Commissioners, travel to various centres across Canada in order to hold hearings to consider appeals made by applicants who are dissatisfied with the Commission's decisions made at the first level of ajudication.

9294 The Commission also administers Parts I to XV and XII of the *Civilian War Pensions and Allowances Act* which makes provision for a number of groups who were specially engaged during World War II (including merchant seamen, auxiliary services personnel, fire-fighters who served in the United Kingdom, special constables with the Royal Canadian Mounted Police, overseas welfare workers, and others in this category).

9296 The Commission is responsible also for the:

(a) authorization and payment of monetary grants accompanying certain gallantry awards granted members of the Canadian Armed Forces;
(b) adjudication upon claims for pension for injury or disease made by certain members of the Royal Canadian Mounted Police;
(c) expressions of opinion under the *Defence Service Pension Act;*
(d) claims under the *Special Operators War Service Benefits Act,* and the supplementing of pensions paid under the *Women's Royal Naval Services and the South African Military Nursing Service (Benefits) Act;* 9298
(e) claims made under the *Civilian Government Employees (war) Compensation Order;*
(f) claims made under the *Flying Accidents Compensation Order;* and
(g) administration of certain trust funds donated to the Commission for relief of urgent cases of emergency and distress.

Organization and Programs

9300 In addition to the executive officers, there are two main branches at the Commission's head office: the Medical Advisory Branch, and the Operations Branch.

Medical Advisory Branch

9301 This branch is responsible for reviewing medical evidence and for providing medical advice to the Commission on such matters as the relationship of a disability to service, and the assessment of pensionable disabilities.

Operations Branch

9310 This branch is responsible for the general operations of the Commission. This includes the direction of district offices, and the processing of dependent's pensions and other ancillary benefits. The branch also provides secretariat and support services to the Commission.

Regional Offices

9318 The Commission maintains offices at:

Veterans Pavillion,
General Hospital
St. John's, Nfld.
A1C 5V4

Dominion Building
Queen and Richmond Streets
Charlottetown, P.E.I.
C1A 7M8

Le Centre Hospitalier de
L'Université Laval
2705 Blvd. Laurier
Ste. Foy, Québec
G1V 4G2

National Defence Medical Centre
Alta Vista Drive
Ottawa, Ont.
K1A 0K6

Federal Building
Worthington and Ferguson Streets
North Bay, Ont.
P1B 8J4

Westminster Hospital
"A" Wing
777 Base Line Road
London, Ont.
N6A 4S2

Deer Lodge Hospital
2109 Portage Avenue
Winnipeg, Man.
R3J 0L3

Motherwell Building
Rose St. and Victoria Ave.
Regina, Sask.
S4P 3R4

Colonel Belcher Hospital
12th Avenue and 4th Street S.W.
Calgary, Alta.
T2R 0X7

Shaughnessy Hospital
4500 Oak Street
Vancouver, B.C.
V6H 3N1

Camp Hill Hospital
Robie Street
Halifax, N.S.
B3H 3G2

West Saint John
Community Hospital
Saint John, N.B.
E2L 4J7

Queen Mary Veterans Hospital
4545 Queen Mary Road
Montréal, Québec
H3W 1W4

Sunnybrook Hospital
2075 Bayview Avenue
Toronto, Ont.
M4P 2H2

National Revenue Building
Main and Caroline Streets
Hamilton, Ont.
L8N 3J9

New Federal Building
Clarence Street
Kingston, Ont.
K7L 1X4

Federal Building
1st Ave. and 22nd St.
Saskatoon, Sask.
S7K 0E6

Colonel Mewburn Pavilion
University of Alberta Hospital
Edmonton, Alta.
T5K 1H7

Custom House
816 Government Street
Victoria, B.C.
V8W 1W8

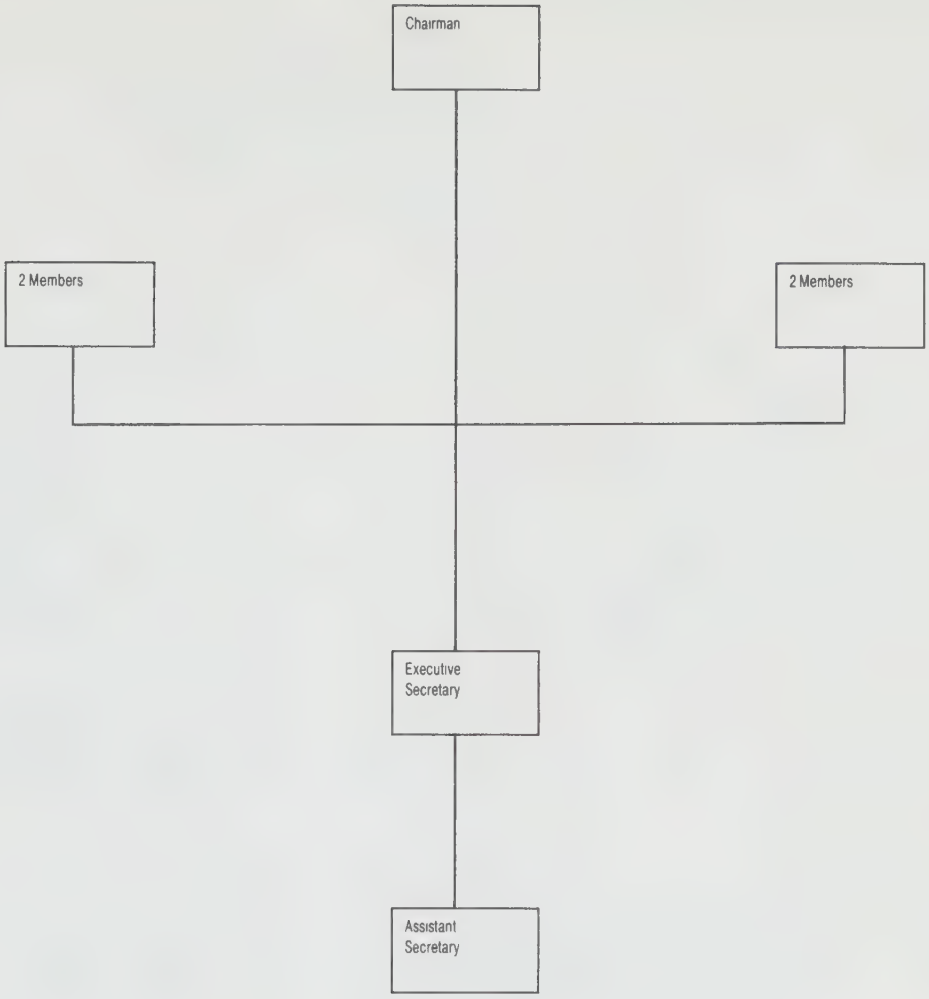
9321 **Additional Information** – all queries should be directed to the Secretary.

9322 **Parliamentary Committee** – Standing Committee on Veterans Affairs.

9323 **Auditor** – Auditor General of Canada.

Pension Review Board

TBS Chart - 1 April 1975



9326 Pension Review Board*

Head Office
Trebla Building
423 Albert St.
Ottawa, Ont.

Mailing Address
Veterans Affairs Building
284 Wellington Street
Ottawa, Ont.
K1A 0P4

Minister

Minister of Veterans Affairs

Members of the Board

Chairman, René N. Jutras (4/76)** ..... Aylmer, Qué.
Other Members
W. Pendleton Power (4/76) ..... Ottawa, Ont.
Philip E. Reynolds (3/76) ..... Ottawa, Ont.
Margaret A. Fullerton (4/76) ..... Ottawa, Ont.
Jean R. Miquelon, Q.C. (9/78) ..... Ottawa, Ont.

Principal Officers

Executive Secretary ..... D. Maurice Loyer
Assistant Secretary ..... William S. Tomlinson

Historial Background

9327 The Board was established under section 75 of *An Act to amend the Pension Act* (RSC 1970 c. 22 [2nd Supp.]).

The Board, an appeal tribunal, is independent from the Canadian Pension Commission, and the Department of Veterans Affairs.

Overall Responsibilities

The board has the authority to determine any questions of law or fact as to whether a person is entited to an award under this Act and the amount of any such award, and the decision of the board is final and bindig for all purposes of this Act (meaning the *Pension Act*). The Board also is authorized to entertain any request for an interpretation of the *Pension Act* made by the Canadian Pension Commission, the Chief Pensions Advocate, or any veterans' organization incorporated by or under any Act of Parliament.

9334 Any applicant who is dissatisfied with a final decision of the Canadian Pension Commission may appeal that decision to this Board.

9336 **Additional Information** – may be obtained from the executive secretary. The reports of the board are published under the title of *Pension Review Board Reports/ Recueil des arrêts du Conseil de révision des pensions.* The reports, which contain significant or precedent-making decisions, are available from Information Canada.

9337 **Parliamentary Committee** – Standing Committee on Veterans Affairs.

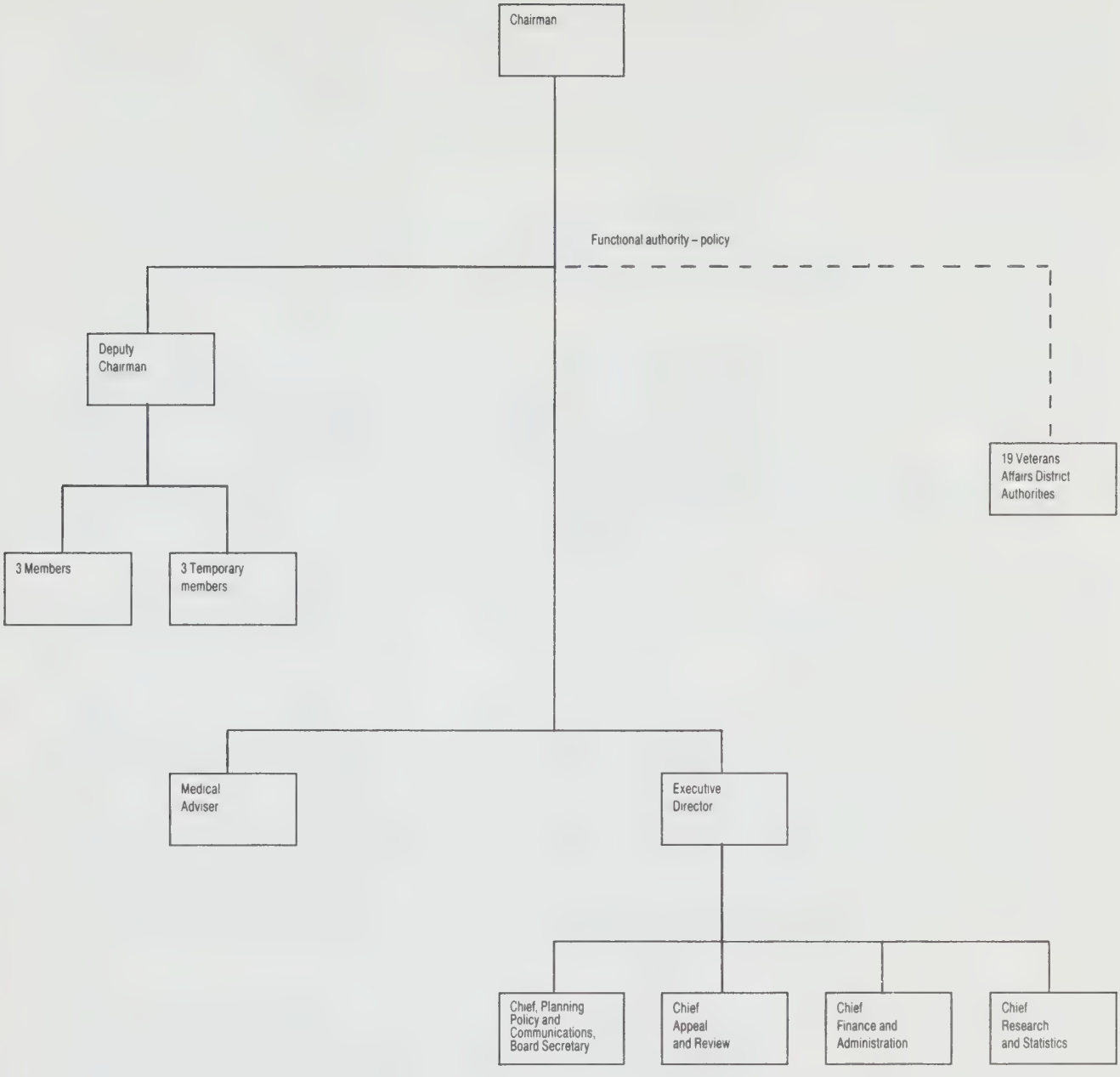
9338 **Auditor** – Auditor General of Canada.

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*text effective 1 April 1975; names updated to August 1975
**denotes month and year of appointment expiry

War Veterans Allowance Board

TBS Chart - 1 April 1975



9381 War Veterans Allowance Board*

Head Office

Veterans Affairs Building
284 Wellington Street
Ottawa, Ontario
K1A 0P4

Minister

Minister of Veteran Affairs

Members of the Board

Chairman ..... D. M. Thompson
Deputy Chairman ..... J. U. Doucet
Members ..... H. B. Mersereau, R. W. Fairclough, D. T. McFarlane, H. M. Favreau
Additional Members without remuneration
Deputy Minister of Veterans Affairs
Dominion Secretary – Royal Canadian Legion

Principal Officer

Executive Director, Operations ..... Jean-Pierre Gagné

Historical Background

9382 The War Veterans Allowance Board was established in 1936 to replace the War Veterans Allowance Committee as the agency responsible for the administration of the *War Veterans Allowance Act,* which was enacted in 1930.

The Act was designed to provide an allowance for war veterans who, because of the rigors of theatre-of-war service, were deemed to be "pre-aged"** and thus were unable to support themselves and their families. These veterans suffered in varying degrees from the after-effects of the physical and psychological stresses of their service; many had not been wounded, but they were casualties of the war.

Overall Responsibilities

9385 The Board acts as a court of appeal for applicants and recipients who are aggrieved by any decision of a District Authority. The Board may on its own initiative review any adjudication made by a District Authority, and alter or reverse such adjudication. The Board may, at any time, review and alter its own former decisions. It also advises the Minister in matters requiring regulations by the Governor-in-Council.

The Board exercises functional authority over the 19 District Authorities; it is responsible for the supervision and control of their practices, and issues instructions to that effect.

Allowances

9386 From 1930 until the spring of 1973, the allowances were subject to a means test, with the amount of other income and assets being limited. Now it is a "modified income-tested" program, which ignores the assets themselves but takes into account the income they produce.

Since October 1, 1973, and quarterly thereafter, the income levels are increased in accordance with the increase in the cost-of-living, except the escalation

*text effective 1 April 1975
**because of the pre-aging connotation, the allowance was often called the "Burnt-out Pension" and that term continues to be used.

for orphans' income levels continues to be on an annual basis. As of July 1, 1975, the maximum allowance payable to a single recipient was $200.39 a month, and a recipient at the married rate could be paid a maximum allowance of $341.53 a month. In effect since April 1, 1974, the rates for orphans were increased to $125.00 per month for each orphan, less any amount payable under the *Family Allowances Act,* 1973, for that orphan. Effective January 1, 1975, and on January 1 of each succeeding year, the income level will be increased in accordance with the rise in the cost-of-living.

9387 Since April 1, 1974, the allowance paid on behalf of a child of a widow, widower or unmarried veteran or an allowance paid to an orphan is continued to age 25 as long as the child or orphan continues his education; otherwise, the allowance paid is discontinued at age 17.

Since October 1, 1974, the Act provides for the payment of an additional monthly allowance (less family allowances paid child under the *Family Allowances Act*) for each dependent child of a widow, widower or unmarried veteran after the first, and for each dependent child of all other recipients.

9388 Similar benefits were made available in 1962, under Part XI of the *Civilian War Pensions and Allowances Act,* to merchant seamen, ferry pilots, special operators, auxiliary workers and others who, during World War I or World War II, served in the para-military organizations specified in that Act.

9389 Certain categories of income and casual earnings up to specified amounts are exempt from the income calculations; and veterans who are WVA recipients, or would be but for the receipt of Old Age Security, are eligible for free treatment for any condition.

District Authorities

9390 Since 1950, decisions on applications for and awards of the allowances have been made by the district authorities, which have been set up in each district of the Department of Veterans Affairs (DVA). The Ottawa District Authority also functions as the Foreign Countries District Authority.

9391 Under the Act, the Minister established regional districts, and, with the approval of the Governor-in-Council, appointed a *District Authority* each of which constitutes a number of DVA employees. Each *District Authority* has full power and authority, and exclusive jurisdiction to deal with and adjudicate upon all matters and questions under the Act that relate to the award, increase, decrease, suspension, or cancellation of any allowance awarded or paid.

9392 **Regional Offices** – see para 9259.

9393 **Additional Information** – enquiries concerning allowances are directed to the Executive Secretary and Registrar.

9394 **Parliamentary Committee** – Standing Committee on Veterans Affairs.

9395 **Auditor** – Auditor General of Canada.

Glossary of Terms*

Address to His Excellency the Governor General — a synonym for *Order of the House*

Adjournment — the end of the sitting (of the House) with the object of holding that sitting the following day or at some later date. The term will often be used — The *House* is adjourned until . . .

Administration — sometimes referred to as the federal administration; both are used synonymously to mean the *Government of Canada.*

Advisory Board/Council — a *branch of government* that generally makes recommendations to a *Cabinet Minister,* but does not implement those recommendations. Boards and councils are often composed of members who represent interest groups. Secretariat services are generally provided by the Minister's department, and funds come from departmental program monies, or through a contribution or grant. Some boards/councils have no federal representation, some have a few, and others are exclusively composed of federal *servants.*

Agencies of the State — a synonym for a *branch of government.*

Agency — a synonym for a *branch of government,* and a term used in the *federal government* to mean any *legal entity* which is not a department or a *Crown corporation.* The term should not be confused with an *Agency corporation.*

Agency corporation — an agency corporation is defined as a *Crown corporation* that 9502
is an *agent of Her Majesty* in right of Canada, and is responsible for the management of trading or service operations on a quasi-commercial basis, or for the management of procurement, construction, or disposal activities on behalf of Her Majesty in right of Canada. A complete list of agency corporations is appended to Schedule C of the Financial Administration Act. Additions and deletions are published in Part II of the Canada Gazette.

Agent of Her Majesty (in right of Canada) — a term applied to a *branch of government* that has a contractual arrangement to act as an agent on behalf of the *Government of Canada.* The arrangement changes from agent to agent. Each is outlined in the enabling legislation (i.e. the Act of Parliament that created each branch of government).

Aide Memoire — a written record of a subject being discussed (i.e. background notes).

Appointments by Order-in-Council — often referred to as *Order-in-Council* appointments or appointees. These *officers* are designated by the *Governor-in-Council* to perform certain statutory functions. *Heads of Agencies* are all appointed by Order-in-Council. All appointments are published in Part I of the Canada Gazette.

Appropriation Act — an Act of Parliament that authorizes the expenditure of public funds for specific purposes.

Atlantic Provinces/Regions — includes Newfoundland (and Labrador), Nova Scotia, Prince Edward Island, New Brunswick.

Blue Book — a term generally applied to federal government publications bound in 9504
blue paper, however, the term generally refers to the Estimates (sometimes referred to as the Main Estimates as opposed to the Supplementary Estimates). The Main Estimates are Tabled in the House some time in February by the President of the Treasury Board.

Branch of government — any part or portion of the federal government the head of which reports to or through a *minister of the Crown.*

British Commonwealth — *see* Commonwealth.

British North America Act — Canada's written constitution.

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*Italicized words are defined elsewhere in the Glossary. *Acronyms and Abbreviations* begin at paragraph 9700.

By, under, pursuant to — The terms as used in the Organization of the Government of Canada have the following meanings:

(a) by — indicates that the Act bears the same name as the *branch of government* (e.g. Air Canada was created by the Air Canada Act);

(b) under — indicates that a section of the Act created the *branch of government* (e.g. the Maritime Pollution Fund was created under section... of the Canada Shipping Act).

(c) pursuant to — indicates that the Act contains an all encompassing phrase such as "The Minister may create as many advisory boards as he deems necessary for the..." The Act is the authority, however, the device generally used to create the *branch of government* is an *Order-in-Council.*

9506 **Cabinet** — a popular name for the Canadian Ministry.

Cabinet Minister — a synonym for *Minister of the Crown.*

Canadian government — a synonym for the formal title *Government of Canada.*

Canadian Government — a synonym for the *Cabinet.*

Canadian Ministry — the official term used by the Orders in Council Office (of the Privy Council Office) for the list of members of the *Cabinet.*

Canadian Mission — is a Department of External Affairs or a Department of Industry, Trade and Commerce post abroad.

9508 **Capital Budget** — those amounts intended to be used for the acquisition or building of or construction of fixtures, buildings, furniture that have a long life and are of significant value.

Chairman — can be used as a synonym for *deputy head.*

Chancery — a short term for Chancellery and means the main office in either a *High Commission* or *Embassy* (as used within the meaning of a Department of External Affairs post abroad).

Chief Commissioner — can be used as a synonym for *deputy head.*

Chief Statistician — a synonym for *deputy head.*

Civil Service — a former name of the *Public Service.*

Clerk of the... — can be used as a synonym for *deputy head.*

Commission — can be used as a synonym for *branch of government.*

9510 **Commission of Inquiry** — sometimes used as a synonym for a Royal Commission, or a Task Force. Only three Acts allow for these commissions to be established: the Inquiries Act, the Canada Shipping Act, the Territorial Lands Act.

Commissioner — can be used as a synonym for *deputy head.*

Committee of the Whole House — consists of all the Members of the House of Commons. When the House resolves itself into a Committee of the Whole, the entire House is acting as a committee and is presided over by a chairman, not by the speaker. The special function of this committee is the discussion of details and to this end procedure is more flexible. In the House of Commons, Committees of the Whole study in detail all bills dealing with Supply, Ways and Means, and certain other public interest bills which the House decides to refer to a *Committee of the Whole.* The Senate seldom resolves itself into a *Committee of the Whole,* relying almost exclusively on its standing committees for the detailed examination of bills.

Committee of the Queen's Privy Council for Canada — can mean either the *Cabinet,* and the *Treasury Board.*

Committees — after receiving second reading, each bill is usually referred to a committee to undergo detailed study and possible amendment. In both *Houses,* committees are of five main types: *Standing Committee, Standing Joint Committee, Special Committee, Special Joint Committee,* and *Committee of the Whole House.*

9512 **Commonwealth** — British Commonwealth, Commonwealth of Nations, or British Commonwealth of Nations means the association of countries named in the

schedule to the Interpretation Act. (The Schedule is amended whenever the occasion arises. Amendments are made by Order-in-Council, and the Proclamation is issued and published in Part I of the Canada Gazette.

Constitution — see *British North America Act.*

Consular Officer — see *Diplomatic or Consular Officer.*

Contribution — see *Grants and contributions.*

Corporate agency — a synonym for Crown corporation.

Corporation — can be used as a synonym for a *branch of government* having corporate form, or a *Crown corporation.*

Council — can be used as a synonym for *branch of government.* Sometimes used to mean the *Queen's Privy Council for Canada.* 9514

Crown — a synonym for the Queen, her representative (the governor general), or the government as a whole.

Crown corporation — any *agency* of the *federal government* that reports to or through a *Minister of the Crown.* The expression also includes those agencies as listed in Schedule B *(Departmental corporation),* Schedule C *(Agency corporation),* and Schedule D *(Proprietary corporation)* of the Financial Administration Act. Crown corporations are established either by an Act of Parliament, or by letters patent under the Canada Corporations Act *pursuant to* the enabling legislation.

Crown prerogative — a synonym for *Royal Prerogative.*

Delegated legislation — regulations made by the *Executive.* The expression means that an administrative authority is allowed to make a regulation only when Parliament has delegated to it the power to do so. There is one exception — *Royal Prerogative.*

Departmental corporation — a *Crown corporation* that is a *servant* or *agent of Her Majesty* in right of Canada and is responsible for administrative, supervisory or regulatory services of a governmental nature. 9516

Departmental Ministers — *Ministers of the Crown* who occupy offices created by *statute* to which are attached powers, duties and functions defined by *statute;* have the supervision and control over a portion of the *public service* known as a department; are limited in number by the number of statutorial ministerial offices; have salaries provided for by title in the Salaries Act; and seek appropriations on their own from Parliament to cover the cost of the activities for which they are responsible.

Deputy head — means the non-elected head of a department, a person having by law the status of a deputy head, and includes the chairman, president, or other chief executive officer of any *branch of government* other than a department, as listed in Schedule A of the Financial Administration Act.

Deputy Minister — see *Deputy head.*

Deputy Postmaster General — is the deputy head of the Post Office Department.

Deputy Solicitor General — is the deputy head of the Department of the Solicitor General. 9518

Designated by the Governor-in-Council — means that a *Minister of the Crown* has been given certain statutory responsibilities (i.e. contained in an Act of Parliament). The method of designation, called an *Order-in-Council,* is an administrative device used to carry out an *executive* order.

Diplomatic Instrument — means that something has been committed in writing, and also includes such titles as an agreement, protocol, exchange of notes, convention, exchange of letters.

Diplomatic or Consular Officer — includes an ambassador, envoy, minister, chargé d'affaires, counsellor, secretary, attaché, consul-general, consul, vice-consul,

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*This includes such titles as:
Chairman, Chief Commissioner, Chief Statistician, Clerk of the..., Commissioner, Deputy Minister, Deputy Postmaster General, Deputy Solicitor General, Director General, Dominion Archivist, Governor, Master, National Librarian, Parliamentary Librarian, President, Secretary, Secretary-General, Secretary of the..., Superintendent of..., Under-Secretary of...

pro-consul, consular agent, acting consul-general, acting consul, acting vice-consul, acting consular agent, *high commissioner,* permanent delegate, adviser, acting high commissioner, and acting permanent delegate.

Director General — when the title is used to mean a senior Principal Officer then it is used as a synonym for a deputy head.

Dissolution — means the Parliament ceases to exist until a general election is held and a new Parliament convened.

Documentation under the Sign-Manual — documentation issued in the name and under the signature of Her Majesty the Queen but without any seal.

Dominion Archivist — the deputy head of the Public Archives of Canada.

9520 **Embassy** — is a Department of External Affairs post situated in other than a *Commonwealth* country.

Employment visa — means a work permit.

Enact — includes to issue, make or establish.

Enactment — means an act or regulation or any portion of an act or regulation.

Estimates — see *Blue book.*

Executive — that portion of the *Government of Canada* that executes the law.

Executive power — in law, executive power is exercised through the *Governor-in-Council.*

Ex officio — means that by virtue of one position, the incumbent automatically fills another (e.g. the Minister of Justice by virtue of his position is also Attorney General of Canada). The concept is expressed "The Minister of Justice is ex officio Attorney General of Canada). The expression is used throughout the *federal government.*

9522 **Federal** — pertaining to the *Government of Canada.*

Federal administration — see *Administration.*

Federal boards, commissions, and other tribunals — for the purposes of the Federal Court Act the above expressions mean any body or person having, exercising or purporting to exercise jurisdiction or powers under an Act of Parliament of Canada other than a superior, district or county court of a province or other body set up by provincial legislation.

Federal government — informal name of the *Government of Canada.*

Federal Government — means the *Cabinet.*

Fiscal year — or financial year means, in relation to money provided by Parliament or the Consolidated Revenue Fund, or the accounts, taxes or finances of Canada, the period beginning on the 1st day of April in one year and ending on the 31st day of March in the next year.

Footnote — a footnote is indicated in the Keyword Index by placing an "n" after the paragraph number (e.g. 2601n).

Forces — means the Canadian Armed Forces.

Gender — words importing male persons include female persons and corporations.

9524 **Government** — means those members of the *Queen's Privy Council for Canada* who comprise the *Government of the Day* (i.e. the *Cabinet*). However, government (small g) means the *federal government* as a whole.

Government of Canada — formal, legal title applied to the federal government, generally used to indicate everything emanating from or sanctioned by. Sometimes the expression Canadian government is used. The term will often be read in the context of "...an official paper of..."; or "...all the publications of...".

Governor — used in the context of a *branch of government* that has a corporate form. No connection to governor general, or *Governor-in-Council.* The term is widely used in banking and academic circles.

Governor General — representative of the Crown in Canada. The Governor of Canada, or Governor General means the Governor General for the time being of Canada, or other chief executive officer or administrator for the time being carry-

ing on the *Government of Canada* on behalf of and in the name of the Sovereign, by whatever title he is designated.

Governor General's Council — synonym for *Governor-in-Council.*

Governor General in Council — a synonym for *Governor-in-Council.*

Governor-in-Council — in general usage, the term — the Cabinet is more commonly applied to the *Government of the Day.* The *Cabinet* is the deliberative body summoned to meet at the behest of the *Prime Minister* to discuss, in private, questions of government policy. The Governor-in-Council — the *Governor General* acting on the advice of the *Privy Council* — is the formal *executive* body which gives legal effect to those decisions of *Cabinet* that are to have the force of law. In composition, the two bodies — Cabinet and Committee of the Privy Council — are identical. 9526

Governor of Canada — see *Governor General.*

Grants and contributions — a grant or contribution is a payment other than for goods and services made for the purpose of furthering program objectives. A grant differs from a contribution in two respects. First, a contribution is subject to audit by a representative of the *federal government,* while a grant is not. Second, the words shown in the *Estimates* describing a grant have a legislative character while those describing a contribution have only an informative character.

Great Seal of Canada — is issued in the name of the reigning *sovereign,* the seal is affixed to formal documents (such as proclamations, commissions, land grants). The phrase generally used is "...by instrument under the Great Seal of Canada is...", or "...appointed on the advice of *Prime Minister* by commission under...".

Green Paper — statement of proposed policy; basis of discussion.

Hansard — popular name given to the Debates of the House of Commons, and/or the Debates of the Senate.

Heads of agencies — a synonym for a *deputy head.* 9528

High Commission — a Department of External Affairs post situated in a *Commonwealth* country.

House/Houses — a term used in an either/or situation for either the House of Commons (The Lower...), or the Senate (The Upper...).

Instrument of advice — can mean a letter, however when the term is used in connection with ministerial appointments, it means a letter from the *Prime Minister* to the *Governor General* in which *Cabinet* changes are made.

Joint Committee — see *Standing*

Judiciary — is that portion of the *Government of Canada* that interprets the law. 9530

Law of Canada — is not limited to a statute enacted by the *Parliament of Canada.* The expression extends to include laws "within the legislative competence" of Parliament.

Legal entity — for the purposes of the *Estimates* Special Votes and Special Vote Structures, a legal entity is defined as a unit of *government* operating under an Act of Parliament and responsible to a *Minister of the Crown.*

Legal name — means that name which appears in the enabling legislation (act) Proclamation, *Order-in-Council,* or other *instrument* used by the *Government* to bring into existence a *branch of government.*

Legislation — statutes adopted by Parliament in the exercise of its legislative powers are originally introduced as bills and may originate in the House of Commons or Senate. All bills must be read three separate times in each *House,* be adopted by both *Houses,* and receive *Royal assent* in order to become law. Some laws are in force upon *Royal assent.* Others must be proclaimed in force by *Order-in-Council.* All Proclamations appear in Part I of the Canada Gazette.

Legislative power — the power to enact general rules of conduct, which confer legally enforceable rights on citizens and impose legally enforceable obligations upon them. 9532

Legislature — that portion of the *Government of Canada* that enacts laws.

Letters Patent — an official document giving a person or a corporation authority from a *government* to do some act or have some right.

Mandatory Supervision — any inmate sentenced or transferred to a federal institution after 1 August 1970 and released with more than 60 days statutory and earned remission is under mandatory supervision as though on *parole.*

Man-year — a period of time worked by one person in one year if employed full-time.

Maritimes, Maritime provinces or regions — includes Nova Scotia, Prince Edward Island, New Brunswick. (*see also* Atlantic Provinces)

Master — is the *deputy head* of the Royal Canadian Mint.

Member of Parliament — can mean a member of either *House,* but commonly understood to mean a member of the House of Commons.

Member of the Queen's Privy Council for Canada — see *Queen's Privy...*

9534 **Minister of the Crown** — a synonym for the formal title Member of the *Queen's Privy Council for Canada.*

Minister Designated — see *Designated by*

Ministers of State for Ministries — preside over each ministry of state established. A Minister of State is appointed by commission under the *Great Seal of Canada.* This *Minister of the Crown* holds office during pleasure during the existence of the ministry and has the management and direction of the ministry. In addition to the powers, duties and functions specified in the Proclamation establishing the ministry, the powers duties and functions of the *Minister,* extend to and include such other matters as are assigned or transferred to the Minister or the Ministry *by* or *pursuant to* any Act of the *Parliament of Canada.*

Ministers of State — a Minister of State appointed by commission under the *Great Seal,* other than a Minister who presides over a Ministry of State,

(a) may be assigned by the *Governor-in-Council* to assist any minister or ministers having responsibilities for any department or other portion of the *public service* of Canada in the carrying out of those responsibilities; and

(b) shall exercise or perform such of the powers, duties or functions of any minister or ministers having responsibilities for any department or other portion of the *public service* of Canada as may be assigned or transferred to him *pursuant to* any Act of the *Parliament of Canada.* Where a Minister of State referred to in section 23 of the Minister and Ministries of State Act is assigned to assist a Minister having responsibilities for any department or other portion of the public service of Canada, or has assigned or transferred to him any powers,
9536 duties or functions of any such minister, the minister of State shall, in providing such assistance or in exercising or performing such powers, duties or functions, make use of the services and facilities of that department or portion of the *public service.*

Ministries of State — where it appears to the *Governor-in-Council* that the requirements for formulating and developing new and comprehensive policies in relation to any matter or matters coming within the responsibility of the *Government of Canada,* warrant the establishment for the time being of a special portion of the *public service* of Canada, presided over by a minister charged with responsibility for the formulation and development of such policies, the *Governor-in-Council* may, by proclamation, establish a Ministry of State for that purpose.

A proclamation establishing a Ministry of State shall:

(a) state the name of the ministry;

(b) specify the matter or matters in relation to which the minister for the ministry is to formulate and develop policies, and

(c) specify the powers, duties and functions to be assigned to the minister for the ministry in relation to the formulation and development of those policies.

The *Governor-in-Council* may, by proclamation, from time-to-time, change the name of a Ministry of State or vary any matter set out in the proclamation establishing the Ministry.

The Governor-in-Council may, by proclamation, terminate the existence of a Ministry of State.

Ministry — means those *Ministers of the Crown* that make up the *Cabinet* however, the term also can mean a minister's *portfolio* (i.e. a minister's total responsibility). Ministry used in this sense does not have the same meaning as *ministry of state.* The expression also is used as a synonym for the *Cabinet.* 9538

Ministry of the Day — a synonym for the *Cabinet.*

National Librarian — the *deputy head* of the National Library of Canada.

Notice Paper — see *Order Paper*

Office of Her Majesty — a term used to signify those individuals appointed by *Order-in-Council* to hold office in any *branch of government.*

Order-in-Council — is an order of the *Governor-in-Council.*

Order-in-Council appointments — see *designated by the Governor-in-Council.*

Order of the House — is when the House of Commons adopts a motion for the production of papers with or without debate. The order is recorded in *Votes and Proceedings.* These in turn are revised and printed in a bound volume known as Journals of the House of Commons of Canada.

Order Paper — is the popular name given to Order of Business and Notices (the daily agenda of the House of Commons). 9540

Orders of Council — see *Governor-in-Council*

Parliament of Canada — constitutes the *Queen,* the appointed Upper House called the Senate, and the elected Lower House called the House of Commons.

Parliamentarian — is an authority on the rules and usage of parliamentary procedure. Members of Parliament may or may not be parliamentarians.

Parliamentary Librarian — is the *deputy head* of the Library of Parliament.

Parliamentary Secretary — is a Member of *Parliament* appointed to assist a *Cabinet* Minister in his duties. Appointments are for one year.

Parole — means authority granted under the Parole Act to an inmate to be at large during his term of imprisonment.

Portfolio — is often used as a synonym for ministerial responsibilities (both statutory and non-statutory) such as the Transport portfolio.

Prairies — includes Manitoba, Saskatchewan, Alberta.

Precedence — the phrase used is "according to precedence", and, when applied to the Canadian *Ministry* means that except for the Prime Minister, *Cabinet* Ministers' names are listed in order of seniority according to when each was sworn to the Privy Council. 9542

President — means a *deputy head* when it is used to mean the principal officer of a *branch of government.*

Prime Minister — chief executive, and head of *government;* sometimes referred to as the First Minister.

Privy Council — is the short informal name for the *Queen's Privy Council for Canada.* The title is not to be confused with the *Privy Council Office.* The Privy Council is an advisory body to the *Crown.* Membership is determined by the *Governor General* on the advice of the *Prime Minister,* and no Minister may hold office without first being sworn to the Privy Council. Membership is for life, although by convention only those *Privy Councillors* who are also members of the *Cabinet* may advise the *Crown.*

Privy Council Office — is the *Prime Minister's* department.

Privy Councillors — are members of the *Queen's Privy Council for Canada.* Membership is for life. A member is styled Honourable, and may use the initials P.C. after his name. Being a member does not necessarily mean being a member of the *Cabinet.*

Pro forma bill — the introduction of such a bill in each *House* at the start of every session is the perpetuation of the claim of *Parliament* to sit and act without leave from the *Crown.*

Proprietary corporation — is defined as a Crown corporation that:

(a) is responsible for the management of lending or financial operations, or for
9544 the management of commercial or industrial operations involving the production of or dealing in goods, and the supplying of services to the public; and

(b) is ordinarily required to conduct its operations without parliamentary appropriations.

Prorogation — means the act by which a session of Parliament is brought to an end.

Public corporation — is a synonym for a *Crown corporation.*

Public officer — includes any person in the *Public Service* of Canada:

(a) who is authorized by or under an enactment to do or enforce the doing of an act or thing or to exercise a power; or

(b) upon whom a duty is imposed by or under an enactment.

Public officers — every *public officer* appointed before, on or after the 1st day of September 1967, by or under the authority of an *enactment* or otherwise, shall be deemed to have been appointed to hold office during pleasure only, unless it is otherwise expressed in the *enactment* or in his commission or appointment.

Public organization — means a *branch of government* when used within the context of the *federal Public Service.*

Public Service — means those *branches of government* as listed in Schedule I, Part 1 of the "Public Service Staff Relations Act" (additions and deletions to the Schedule are published as SOR's in the Canada Gazette Part II, but the references are also indicated in the latest Table of Public Statutes [found at the back of the most recently published Statutes of Canada]).

Pursuant to — see *By, under*

9546 **Queen** — see *Sovereign*

Queen's Advisors — are the members of the *Queen's Privy Council for Canada.*

Queen's Printer — is the title held by the Deputy Minister of Supply (Department of Supply and Services), every copy of an enactment having printed thereon what purports to be the name or title of the Queen's Printer and Controller of Stationery of the Queen's Printer shall be deemed to be a copy purporting to be printed by the Queen's Printer for Canada. (SC, 1967-68 c. 7 sec. 24; SC 1968-69 c. 28, sec. 105).

Queen's Privy Council for Canada — the formal name for the *Privy Council.* The council aids and advises the *Government of Canada.*

Regulation — includes an order, *order-in-council,* order prescribing regulations, rule, rule of court, form, tariff, of cost or fees, *letters patent,* commission, warrant, proclamation by-law, resolution or other *instrument* issued, made or established (a) in the execution of a power conferred by or under the authority of an Act, or (b) by or under the authority of the *Governor-in-Council.*

Regulation — the general meaning of any exercise of legislative power under the authority of a statute. A regulation, therefore, has the force of law.

Repeal — includes revoke or cancel.

9548 **Right Honourable** — is a title of members sworn to the United Kingdom *Privy Council* who are entitled to use this title for life. In March 1968, the Table of Titles to be used in Canada was amended so that future *prime ministers* could use the title for life upon assumption to office.

Royal assent — the Clerk of the Parliaments endorses on every Act, immediately after the title, the day, month and year when the Act was assented to in Her Majesty's name; this endorsement is taken to be a part of the Act, and the date of assent is taken to be a part of the Act, therefore the date of assent is the date the Act commences, if no other date is provided.

Royal Commission — see *Commission of Inquiry*

Secretary, Secretary-General, Secretary of the... — a synonym for *deputy head* when the title is used for the senior principal officer.

Servant of Her Majesty — a term used to signify those individuals appointed under the *Public Service* Employment Act.

Sovereign — head of *State* in whom formal *executive* power is vested.

Special Committee and Special Joint Committee — special committees function in the same manner as *standing committees,* but they are created in response to specific circumstances and needs. The field of inquiry of special committees is generally narrower in scope than that of the *standing committees,* as they are usually appointed to consider a particular topic, petition or bill. They exist from their appointment until they have presented their final report.

Standing and Standing Joint Committees — standing committees are provided for in the Rules of the Senate and in the Standing Orders of the House of Commons. There are also standing joint committees (i.e. having both Senate and Commons membership). Committee names suggest the subject matter with which each is concerned (e.g. Agriculture, Public Accounts, Regional Development, Banking, Trade and Commerce). In the Senate, a Selection Committee, and in the House of Commons, a Striking Committee, place the members on the committees. Most standing committees consist of 20 members. Members may serve on more than one committee. In the House of Commons committees all political parties are represented in approximately the same proportion as their relative membership in the *House.* Standing committees are investigatory and legislative in nature. They inquire into and study all matters referred to them. They may send for persons, papers and records and they report to their respective *Houses.* As a rule, committee meetings are open to the public. 9550

State — a synonym for the *Government of Canada.*

Statute — means Act.

Statutory Instrument — means any rule, order, regulation, ordinance, direction, form, tariff of costs or fees, letters patent, commission, warrant, proclamation, by-law, resolution, or other instrument issued, made or established. (For a more detailed description refer to An Act to provide for the examination, publication and scrutiny of regulations and other statutory instruments — short title Statutory Instruments Act).

Subordinate legislation — a synonym for *delegated legislation.* 9552

Superintendent of... — means a *deputy head* when the title is used for the senior principal officer.

Time to time — generally used in the expression "who from time-to-time holds the position of..." The expression overcomes the problem of having to use the personal name and thereby having to verify whether or not that individual is actually filling the position at any given point in time.

Treasury Board — a committee of *Privy Councillors* charged with the financial and personnel management of the *federal Public Service.*

Unclassified Crown corporation — a term used in the Canada Yearbook to group those *Crown corporations* which are not included in the Schedules of the Financial Administration Act.

Under — see *By*

Under Secretary of... — means a *deputy head* when the title is used for the senior principal officer.

Votes — when used in connection with the *Estimates,* votes refer to items which Parliament is asked to approve through Appropriation Acts. Generally speaking there is usually only one vote for each program. Exceptions are outlined in the Preface to the Estimates. 9554

Votes and Proceedings — the official record of the proceedings of the *House.*

Western Canada — includes Manitoba, Saskatchewan, Alberta, British Columbia.

White Paper — a statement of final, decided policy.

Acronyms and Abbreviations

ABC External Affairs code name for their Bilingualism Adviser
Acct account/accounting
ACL External Affairs code name for their Library Services Division
ACP External Affairs code name for their Bureau of Communications and General Services
ACS Assistant Chief Statistician
ACS External Affairs code name for their Central Services Division
ACR External Affairs code name for their Records Management Division
ACT External Affairs code name for their Telecommunications Division
ACWS Advisory Council on the Status of Women
ADB Atlantic Development Board
ADM Assistant Deputy Minister
Admin Administration/Administrative
ADPMG Assistant Deputy Post Master General
AECB Atomic Energy Control Board
AECL Atomic Energy of Canada Limited
AES Atmospheric Environment Service
AFF External Affairs code name for their Finance Division
AFP External Affairs code name for their Bureau of Finance and Administration
AFPC External Affairs code name for their Area Comptrollers Section
AFS External Affairs code name for their Management Services Division
Agr Agriculture
Alta. Province of Alberta
APD External Affairs code name for their Personnel Planning & Development Division
APO External Affairs code name for their Personnel Operations Division
APP External Affairs code name for their Bureau of Personnel
APPDA Atlantic Provinces Power Development Act
APR External Affairs code name for their Staff Relations & Compensation Division
ARB External Affairs code name for their Property Management Division
ARC Agreements for Recreation and Conservation
ARC External Affairs code name for their Policy, Planning and Co-ordination Division
ARD External Affairs code name for their Facilities Development Division
ARDA Agricultural and Rural Development Act
ARM External Affairs code name for their Materiel Management Division
ARP External Affairs code name for their Bureau of Physical Resources
Assoc Associate
Asst Assistant

B.A. Bachelor of Arts
B.A.Sc Bachelor of Applied Science
B&B Bilingual and Bicultural
BBG Board of Broadcast Governors
B.C. Province of British Columbia
B.C.C. British Crown Colony
B.C.L Bachelor of Civil Law
B. Comm. Bachelor of Commerce
Bd board
B.D. Bachelor of Divinity
B.L. Bachelor of Law
B.N.A. Act British North America Act
B of C Bank of Canada
B.P.A. Bachelor of Public Administration
Br. Branch
B.S.A. Bachelor of Science in Agriculture
B.Sc. Bachelor of Science
B.Sc.A. Bachelor of Applied Science
B.Sc.F Bachelor of Science of Forestry
BSDT Bureau of Staff Development and Training

c chapter (when used in a statute citation e.g. R.S.C. 1970 c. A-...)
C.A. Chartered Accountant
CADC Crown Assets Disposal Corporation
CAL Canadian Arsenals Ltd.
CALURA Corporation and Labour Union Returns Act
CANDIDE Canadian Disaggregated Interdepartmental Economic model
CANDU Canada Deuterium Uranium
CANFARM Canadian Farm Management Data System
CANJUS Canadian Criminal Justice System project
CANSIM Canadian Socio-Economic Information Management System
CAP Career Assignment Program
CATA Canadian Air Transportation Administration
C.B. Companion of the Most Honourable Order of the Bath
CBC Canadian Broadcasting Corporation
CBDC Canadian Bank Data Centre
C.B.E. Commander of the Order of the British Empire
cc. chapters
CCA Consumer and Corporate Affairs, Department of
CCC Canadian Commercial Corporation
C.C.C. Community Correctional Centre
CCRD Canadian Council on Rural Development
Cda Canada
C.D. Canadian Forces Decoration

CDC Canadian Dairy Commission
CDIC Canada Deposit Insurance Corporation
Cdn Canadian
CFDC Canadian Film Development Corporation
CFHQ Canadian Forces Headquarters
CGSB Canadian Government Specifications Board
C.H. Companion of Honour
CIDA Canadian International Development Agency
Class Classification
CLFB Canadian Livestock Feed Board
C.M. Master in Surgery
CMAC Court Martial Appeal Court of Canada
CMHC Central Mortgage and Housing Corporation
CMTA Canadian Marine Transportation Administration
C.N.G. Companion of the Most Distinguished Order of St. Michael and St. George
CNR Canadian National Railways
Co Company
COFOR Canadian Occupational Forecasting Program
constr Construction
Co-ord Co-ordinate/Co-ordination
Corp Corporate/Corporation
COTC Canadian Overseas Telecommunications Corporation
CPCGN Canadian Permanent Committee on Geographical Names
CPDL Canadian Patents and Development Limited
CPIC Canadian Policy Information Centre
CPS Canadian Penitentiary Service
CPs Country Program System
CRTC Canadian Radio-Television Commission
CSC Civil Service Commission
CSCE Conference on Security and Cooperation in Europe
CSO External Affairs code name for their Consular Operations Division
CSP External Affairs code name for their Bureau of Consular Affairs
CSR External Affairs code name for their Consular Policies Division
CSTA Canadian Surface Transportation Administration
Ctr centre
CTS Communications Technology Satellite
CWB Canadian Wheat Board
CWS Canadian Wildlife Service
CYC Company of Young Canadians

D.C.L. Doctor of Common (Civil) Law
D.D.S. Doctor of Dental Surgery
D. Eng. Doctor of Engineering
Dep Deputy
Dep Dir Deputy Director
Dep Dir Gen Deputy Director General
Dept department
Dept'l departmental
D.E.S. Diplôme d'Études supérieures
DEVCO Cape Breton Development Corporation
D.F.C. Distinguished Flying Cross
DFD External Affairs code name for their Arms Control and Disarmament Division
DFP External Affairs code name for their Bureau of Defence & Arms Control Affairs
DFR External Affairs code name for their Defence Relations Division
Dir director
Dir Gen director general
Dirs Directors
Div division
D.Litt. Doctor of Letters
DND Department of National Defence
DOT Department of Transport
DPW Department of Public Works
DREE Department of Regional Economic Expansion
D.Sc. Doctor of Science
D.S.C. Distinguished Service Cross
DSIS Defence Scientific Information Service
D.S.O. Companion of the Distinguished Service Order
DSS Department of Supply and Services
D.U.C. Doctorate University of Calgary
DVA Department of Veterans Affairs
D.V.M. Doctor of Veterinary Medicine

EA Department of External Affairs
EAL Eldorado Aviation Limited
ECD External Affairs code name for their Aid and Development Division
ECP External Affairs code name for their Bureau of Economic and Scientific Affairs
ECS External Affairs code name for their Scientific Relations & Environmental Problems Division
ECT External Affairs code name for their Transport Communications & Energy Division
E.D. Efficiency Decoration
EDC Export Development Corporation
EDP electronic data processing
Educ education
EEC European Economic Community
ELC External Affairs code name for their Commercial Policy Division
Elect electronic
EMO Canada Emergency Measures Organization
Eng. English
ENL Eldorado Nuclear Limited
EPS Emergency Planning Secretariat (PCO)
ERTS Earth Resources Technology Satellite
Exam examiners
Exec executive
Ext Department of External Affairs

FAC External Affairs code name for their Cultural Affairs Division

FAE External Affairs code name for their World Exhibition Program
FAH External Affairs code name for their Historical Division
FAI External Affairs code name for their Information Division
FAP External Affairs code name for their Bureau of Public Affairs
FAR External Affairs code name for their Academic Relations Service Division
F.C.A. Fellow of the Institute of Chartered Accountants
FCC Farm Credit Corporation
FCC External Affairs code name for their Commonwealth Institutions Division
FCF External Affairs code name for their Francophone Institutions Division
FCO External Affairs code name for their Federal-Provincial Co-ordination Division
FCP External Affairs code name for their Bureau of Co-ordination
Fed federal
FFMC Freshwater Fish Marketing Corporation
F.G.S.A. Fellow of the Geological Society of America
F.I.A.S. Fellow of the Indian Academy of Science
F.I.Ae.S. Fellow of the Institute of Aeronautical Sciences
Fin Finance/Financial/Department of Finance
FLA External Affairs code name for their Legal Advisory Division
FLO External Affairs code name for their Legal Operations Division
FLP External Affairs code name for their Bureau of Legal Affairs and Office of Legal Adviser
FPO External Affairs code name for their Passport Office
FPR External Affairs code name for their Press Office
FPSB Fisheries Prices Support Board
F.R.Ae.S. Fellow of the Royal Aeronautical Society
F.R.A.I. Fellow of the Royal Anthropological Institute
F.R.A.I.C. Fellow of the Royal Architectural Institute of Canada
F.R.B. Fisheries Research Board
F.R.C.P. Fellow of the Royal College of Physicians
F.R.C.S. Fellow of the Royal College of Surgeons
FRED Fund for Rural Economic Development
Fr French
F.R.S. Fellow of the Royal Society
F.R.S.A. Fellow of the Royal Society of Arts
F.R.S.C. Fellow of the Royal Society of Canada

GAA External Affairs code name for their African Affairs Division (Anglophone)
GAF External Affairs code name for their African Affairs Division (Francophone & Maghreb)
GAM External Affairs code name for their Middle-Eastern Division
GAP External Affairs code name for their Bureau of African & Middle Eastern Affairs
GATT General Agreements on Tariffs and Trade
GDA's General Development Agreements
GEA External Affairs code name for their Eastern European Division
GEC External Affairs code name for their North-Western European Division
Gen general
GEO External Affairs code name for their Western European Division
G.M. George Medal
GEP External Affairs code name for their Bureau of European Affairs
Govt government
Gp Group
GPE External Affairs code name for their East Asia Division
GPO External Affairs code name for their Pacific Division
GPP External Affairs code name for their Bureau of Asian and Pacific Affairs
GPS External Affairs code name for their South Asia Division
GWC External Affairs code name for their Caribbean Division
GWL External Affairs code name for their Latin American Division
GWP External Affairs code name for their Bureau of Western Hemisphere Affairs
GWU External Affairs code name for their United States of America Division

H of C House of Commons
Hon Honourable
HQ headquarters

IC Information Canada
I/C in charge of
IAND Indian Affairs and Northern Development, Department of
ICAO International Civil Aviation Organization
ICER Interdepartmental Committee on External Relations
IDAP Industrial Design Assistance Program
IDB Industrial Development Bank
IDRC International Development Research Centre
IED Explosive/Incendiary Devices
ILO International Labour Organization
IMF International Monetary Fund
Improv improvement
Ind Independent (political affiliation)
Ind industrial

9725 **Ind Lib.** Independent Liberal (political affiliation)
Info information
ISO International Organization of Standardization
Inst institution/institutional
INTELSAT International Telecommunications Satellite
Intergovt'l intergovernmental
INTERPOL International Criminal Police Organization
Int'l international
ITC Industry Trade and Commerce, Department of

Jr Junior

Lab Laboratory
Lab.-Lib. Labour-Liberal (political affiliation)
LEAP Local Employment Assistance Program
L. ès L. Licence ès Lettres
Lib. Liberal (political affiliation)
LIP Local Initiative Program
LL.B. Bachelor of Laws
LL.D. Doctor of Laws
LL.L. Licentiate in Laws
LL.M. Master of Laws
LP Library of Parliament
Ltd limited

M.A. Master of Arts
Man. province of Manitoba
MAPP Major Postal Plan
M.B.C. Act, Migratory Birds Convention Act
M.B.E. Member of the Order of the British Empire
MBFR Mutual and Balanced Force Reductions
MBO Management By Objectives
M.C. Military Cross
M.D. Doctor of Medicine
M.E. Mechanical Engineer
M.E.I.C. Member of the Engineering Institute of Canada
M.Eng. Master of Engineering
Mgt management
M.Inst.C.E. Member of the Institute of Civil Engineers
Mktg Marketing
MMRA Maritime Marshland Rehabilitation Act
MOT Ministry of Transport
M.P. Member of Parliament
MP's Members of Parliament
M.P.A. Master in Public Administration
MRC Medical Research Council
M.Sc. Master of Science
MSST Ministry of State for Science and Technology
Mtl Montréal
MUA Ministry of State for Urban Affairs

NAC National Arts Centre
NASA National Aeronautics and Space Administration
Nat National
NATO North Atlantic Treaty Organization
N.B. province of New Brunswick
NCC National Capital Commission
NCIB National Crime Intelligence Branch (RCMP)
NCPC Northern Canada Power Commission
NDP New Democratic Party
NEB National Energy Board
NEPE National Emergency Planning Establishment
NFB National Film Board
Nfld. province of Newfoundland
NHA National Housing Act
NLC National Library of Canada
NMC National Museums of Canada
NORAD North American Air Defence Command
NPB National Parole Board
NRC National Research Council
NR (C&E) National Revenue (Customs and Excise)
NR (T) National Revenue (Taxation)
N.S. province of Nova Scotia
N.W.T. Northwest Territories

O.B.E. Officer of the Order of the British Empire
OECD Organization for Economic Co-operation and Development
OGC Organization of the Government of Canada
OIC Order-in-Council
Ont province of Ontario
Op operation/operational
Org Organization

PAC Public Archives of Canada
PAG External Affairs code name for their Policy Analysis Group
P.C. Privy Councillor
P.C. Privy Council (when used after the words Order-in-Council)
PC Progressive Conservative
PCO Privy Council Office
PDA External Affairs code name for their Assistant Under-Secretary
PDB External Affairs code name for their Assistant Under-Secretary
PDE External Affairs code name for their Assistant Under-Secretary
PDF External Affairs code name for their Assistant Under-Secretary
PDM External Affairs code name for their Under Secretary of State for External Affairs
PDQ External Affairs code name for their Assistant Under-Secretary
PDT External Affairs code name for their Assistant Under-Secretary

P.E.I. province of Prince Edward Island
Perm permanent
Pers personnel
PFAA Prairie Farm Assistance Administration
PFRA Prairie Farm Rehabilitation Administration
Ph.D Doctor of Philosophy
Ph.Me Master of Philosophy
PIN External Affairs code name for their Inspection Service
Plan planning
PMC Personnel Management Committee
PMO Prime Minister's Office
PO Post Office Department
Pol. Sc. Political Science
POP External Affairs code name for their Operations Centre
POPS Prevention Oriented Policing Service
PPB Planning, programming and budgeting
PPR External Affairs code name for their Protocol Division
PR Public Relations
Pr principal
Prev prevention
Prov provincial
PSC Public Service Commission
PSI External Affairs code name for their Intelligence & Security Liaison Division
PSP External Affairs code name for their Bureau of Security & Intelligence Liaison
PSS External Affairs code name for their Security Services Division
PSSRB Public Service Staff Relations Board
Psycho psychological
Pub Public

Q.C. Queen's Counsel
Qué province of Québec

RCM Royal Canadian Mint
RCMP Royal Canadian Mounted Police
R.C.N.(R) Royal Canadian Navy (Reserve)
RDIA Regional Development Incentives Act
Reg regional
Relat relations
Rep representation
RSC Revised Statutes of Canada
Rt. Hon. Right Honourable

SALT Strategic Arms Limitation Talks
Sask. province of Saskatchewan
SC Statutes of Canada
SC Social Credit (political affiliation)
SCC Supreme Court of Canada
ScC Science Council of Canada
SCICS Canadian Intergovernmental Conference Secretariat
SDI Selective Dissemination of Information
Sec section
Secy Secretary
Sen Senate
SI/ Statutory Instrument when followed by a number
SI Système International (International System of Units)
S of S Department of Secretary of State
SOR Statutory Order and Regulation
Sp special
Sr senior
SRB External Affairs code name for their Special Research Bureau
Stat statistics
Stats Can Statistics Canada
STI National Scientific and Technical Information System
STOL Short Take-Off and Landing
Supp Supplement
Supt superintendent
Surv Surveillance

TB Treasury Board
TBS Treasury Board Secretariat
Tech technology
Telecom telecommunications
TRACE Toronto Annual Canadian Econometric model
Transp transport/transportation

UIC Unemployment Insurance Commission
U.N. United Nations
UCAN Uranium Canada
UNCTAD United Nations Conference on Trade & Development
UNESCO United Nations Educational Scientific and Cultural Organization
UNO External Affairs code name for their U.N. Political & Institutional Affairs Division
UNP External Affairs code name for their Bureau of United Nations Affairs
UNS External Affairs code name for their U.N. Economic & Social Affairs Division
U.S.A. United States of America

V.C. Victoria Cross
V.D. Volunteer Decoration
Vet Veterinarian
V.R.D. Volunteer Reserve Decoration

WVA War Veterans Administration
WVAB War Veterans Allowance Board

XPPP Corporate Policy Planning and Major Projects (DOT)

Y.T. Yukon Territory

Keyword Index*

a

Abatement and Compliance Branch .. 1874, 1878
Absentee voting 395
Abbreviations, list of 9700
Academic
—advisory academic panel 7512
—exchanges with the U.S.S.R. 7532
—Relations Service 2316
Accidents, aircraft (investigation of human factor in) 4930
—*see also* Compensation
Accommodation (low income and elderly)... 9164
Accounting
—consulting services 8360
—Government of Canada 8310
Accreditation
—of Commonwealth representatives 2221
—of foreign representatives 2221
Acronyms, list of **9700**
Acts
—Act carrying into effect the Treaty of Peace between Canada and Japan **2397**
—Act carrying into effect the Treaties of Peace between Canada and Italy, Roumania, Hungary and Finland **2397**
—Act respecting National Battlefields at Quebec **3097,** 3162
—Act respecting the Administration of Justice, and for the establishment of a Police Force in the North West Territories 8152
—Act respecting the International Boundary Waters Treaty & the existence of the International Joint Commission..... **2397,** 2477
—Act respecting the Office of the Secretary of the Cabinet for Federal-Provincial Relations and respecting the Clerk of the Privy Council
—Act respecting the Public Works of Canada 6302
—Act respecting the Royal Style and Titles 006, **6042**
—Act to amend the Criminal Code, the Crown Liability Act, and the Official Secrets 7940n
—Act to amend the Olympic (1976) 8560
—Act to amend the Pension 9277
—Act to create a Department of External Affairs 2202
—Administration *see* Financial, Petroleum
—Admiralty 425, **3778**
—Adult Occupational Training **4375**
—Aeronautics **4717, 8790,** 8903
—Agriculture *see* Department of Food and...
—Agricultural and Rural Development 6504, **6697,** 6752
—Agricultural Prices Support 626
Acts (cont'd)
—Agricultural Products Board **602**
—Agricultural Products Co-operative Marketing **580**
—Agricultural Products Marketing **580**
see also Canada...
—Agricultural Stabilization
—Air *see* Carriage by Clean...
—Air Canada **8790**
—Aircraft *see* Foreign...
—Alberta Natural Resources **3097**
—Allied Veterans Benefits **9260**
—Animal Contagious Diseases **580**
—Anti-dumping **2695,** 2702, 2703, 2877, 2880, 5305, **5495**
—Anti-Inflation 1275n
—Arctic Waters Pollution Prevention **1510, 3097, 8790**
—Area Development Incentives **4375,** 6504, 6525
—Army Benevolent Fund **9260,** 9267
—Arts *see* National...
—Assistance *see* Canada...
—Atlantic *see* Northwest...
—Atlantic Provinces Power Development 6505, **6697**
—Atlantic Region Freight Assistance **8790**
—Atomic Energy Control **1510,** 1527, 4947, **5097**
—Aviation *see* Marine and...
—Bail Reform **3778**
—Bank 2674, **2695,** 2730
see also Industrial Development, Quebec Savings
—Bank of Canada **2695,** 2730
—Bank of Canada (1934) 2727
—Bankruptcy **1270**
—Battlefields *see* Act respecting National...
—Beechwood Power Project **2695**
—Belleville Harbour Commissioners **8785**
—Bills of Exchange **2695**
—Bills of Lading **8790**
—Birds *see* Migratory...
—Blind Persons **5097**
—Blue Water Bridge Authority 2401
—Boards of Trade **1270**
—Boundaries *see* Electoral
—Bretton Woods Agreement **2695**
—Bridges **8990**
—British Columbia Indian Reserves Mineral Resources **3097**
—British North America 56, 153, 166, 2571, 6005, 6007, **6042**
—Broadcasting 429, **910,** 1052, **7390,** 7552
—Canada Agricultural Products Standards **580,** 1272
—Canada and Japan *see* Act carrying into effect the Treaty of...
—Canada Assistance Plan **5097**

*bold face type indicates prime responsibility.

Acts (cont'd)
—Canada Business Corporations..... 1170, 1270
—Canada Co-operative Associations..... **1270**
—Canada Corporations ...**1270,** 1752, 6951, 8977
—Canada Council **7390,** 7502, 7507
—Canada Dairy Products..... **580,** 1272
—Canada Deposit Insurance Corporation **2695,** 2777
—Canada Development Corporation..... **2695**
—Canada Elections.....160, 342, 347
—Canada Evidence..... **3778,** 7204
—Canada Grain..... **590**
—Canada Labour Code.....**3985,** 4102, 4947
—Canada Lands Surveys.....**1510,** 1591, **3097**
—Canada Manpower and Immigration 4375
—Canada Manpower and Immigration Council 4416
—Canada Medical..... 7204
—Canada Pension Plan ...**2695,** 3879, **5097,** 5495
—Canada Prize..... **3778**
—Canada Shipping 429, **5097,** 8640, **8790,** 8892, 8956
—Canada Temperance 345, 347, 7204, **7390**
—Canada Water 1804, 1848, **1980**
—Canada Wildlife..... **1980,** 8170
—Canadian and British Insurance Companies 429, **2861**
—Canadian Bill of Rights **3778**
—Canadian Citizenship.....426, 7220, **7390**
—Canadian Commercial Corporation 8452, **8385**
—Canadian Dairy Commission **580,** 702
—Canadian Environment Week..... **1980**
—Canadian Film Development Corporation **7390,** 7602
—Canadian Forces Re-organization 4605
—Canadian Forces Superannuation **4717**
—Canadian National Montreal Terminals..... **8790**
—Canadian National Railways..... **8790,** 8853
—Canadian National Railways Capital Revision..... **8790**
—Canadian National Railways Financing and Guarantee 2539, **2695, 8790**
—Canadian National Railways Refunding..... **2695, 8790**
—Canadian National Steamship..... **8785**
—Canadian National Toronto Terminals..... 8790
—Canadian National Steamships West Indies Service **8785**
—Canadian Overseas Telecommunication Corporation **910,** 1002, **8790**
—Canadian Wheat Board..... 627, 8851
—Cape Breton Development Corporation **6697,** 6802
—Carriage by Air..... **8790**
—Carriage of Goods by Water **8790**
—Caughnawaga Indian Reserve **3097**
—Centennial of Canadian Confederation..... **7390**
—Central Mortgage and Housing Corporation 9162, **9145**
—Cheese and Cheese Factory Improvement . **580**

Acts (cont'd)
—Children of War Dead (Education Assistance)..... 9256, **9260**
—Citizenship *see* Canadian
—Civil Service Act of 1868..... 362
—Civil Service Act of 1918..... 362
—Civil Service Act of 1962..... 362
—Civil Service Amendment..... 362
—Civil Service Insurance 2858, **2861**
—Civilian War Pensions and Allowances.....9256, **9260,** 9294, 9388
—Clean Air **1980**
—Coastal Fisheries Protection **1980,** 1999
—Cold Storage..... **580**
—Columbia River Treaty 1616n
—Combines Investigation 1113, **1270**
—Commerce *see* Department of Industry, Trade
—Commissioner *see* Representation
—Commonwealth *see* Diplomatic Immunities...
—Communications *see* Department
—Companies.....1577, 1627, 6951, 8402
—Companies Act of Ontario 1627
—Company *see* Natural Petroleum
—Company of Young Canadians..... **7390**
—Conciliation..... 3902
—Conservation *see* Oil and Gas...
—Consumer *see* Department of...
—Consumer Packaging and Labelling **1270**
—Co-operative Credit Associations.... 2780, **2861**
—Copyright.....424, 1104, 1210, **1270,** 1340
—Corporate *see* Department of Consumer and...
—Corporations and Labour Unions Returns..... 3509
—*see also* Canada
—Credit *see* Farm, Farm Syndicates
—Criminal Code **580, 3778,** 7204, 8141
—Criminal Records..... **7995,** 8110
—Crop Insurance **592**
—Crown Liability 418, **3778**
—Crows Nest Pass Agreement **8790**
—Cultural Property Export and Import 7310, **7390**
—Currency and Exchange..... **1271, 2695**
—Customs 2877, 2880, 5305, **5495,** 8164
—Customs Tariff.....**2695,** 5305, **5495**
—Dairy *see* Canada...
—Defence *see* Department of National
—Defence Production..... 4802, **8385**
—Defence Services Pension Continuation... **4717**
—Defence Supplies..... **3385**
—Department of Agriculture 502, **580**
—Department of Communications..... 802, **910**
—Department of Consumer and Corporate Affairs 1102, **1270,** 1301
—Department of Energy, Mines and Resources 1405, **1510**
—Department of the Environment **1980**
—Department of External Affairs 2202, **2397**
—Department of Indian Affairs and Northern Development 2902, **3097**

Acts (cont'd)
—Department of Industry, Trade and Commerce....3202, **3385,** 3472
—Department of Insurance.... **2695,** 2852
—Department of Justice.... **3778**
—Department of Labour.... 3902, **3985**
—Department of Manpower and Immigration 4201, **4375**
—Department of National Health and Welfare....1807, 4902, 4947, **5097**
—Department of National Revenue 5302, 5453, **5495**
—Department of Regional Economic Expansion.... 6502n, **6697**
—Department of State.... 7202, **7390**
—Department of Supply and Services.... 8202, **8385**
—Department of Transport **8790**
—Department of Veterans Affairs **9260**
—Design *see* National...
—Destructive Insect and Pest.... **580**
—Diplomatic Immunities (Commonwealth Countries).... **2397**
—Diplomatic Service (Special) Superannuation.... **2695**
—Disabled Persons.... **5097**
—Disfranchising.... **7390**
—Divorce.... **5097**
—Docks *see* Dry...
—Dominion Elections.... 342
—Dominion Lands.... 1591
—Dominion Water Power.... **3097**
—Drugs *see* Food and
—Dry Docks Subsidies.... **6460**
—Economic Council 5902, **6042**
—Economic *see also* Department of Regional
—Education *see* Children of War Dead...
—Elections *see* Canada Dominion
—Electoral Boundaries Readjustment.. 156, **7390**
—Electricity Inspection **1270**
—Emergency Gold Mining Assistance.... **1510**
—Emergency Powers.... 602
—Employment Support **3385**
—Energy *see* Department of... National...
—Energy Supplies Emergency **1510,** 1662
—Environment *see* Canadian Department of the
—Escheats.... **3778**
—Established Programs (Interim Arrangements).... 2569, **2695**
—Estate Tax 425, 2462, 3690, 3879, 7682
—Evidence *see* Canada
—Excise....**2695,** 5305, 5325, **5495,** 8164
—Excise Tax....429, **2695,** 2853, 2858, **2861,** 2877, 2880, 5054, **5097,** 5305, **5495**
—Experimental Farm Stations **580**
—Explosives.... **1510**
—Export and Import Permits.... **3385,** 5315
—Export Development **3385,** 3402
see also Game
—Expropriation **3778,** 6325, **6460**

Acts (cont'd)
—External *see* Department of...
—Extradition.... **3778**
—Fair Wages and Hours of Labour..... 3935, **3985**
—Family Allowances 5010, **5097,** 9382, 9386
—Farm Credit **580,** 752, 753, 757, 759
—Farm Improvement Loans.... 2539, **2695**
—Farm Products Marketing Agencies.... **580,** 792
—Farm Syndicates Credit **580,** 752, 757
—Farm *see also* Experimental... Prairie...
—Farmers' Creditors Arrangement.... **1270**
—Federal Court 417, 422, 429, 436, 438, 440, **3778**
—Federal-Provincial Fiscal Arrangements....2569, 7380, **7390**
—Federal-Provincial Tax Sharing Arrangements.... **2695**
—Feed *see* Livestock...
—Feeds.... **580**
—Ferries **8790**
—Fertilizers **580**
—Film *see* Canadian... National
—Financial Administration.... 1702, **2695**
—Fire Losses Replacement Account.... **2695**
—Firefighters War Service Benefits.... **9260**
—Fish Inspection....**1272, 1980,** 1999
see also Freshwater...
—Fish *see* Coastal... Great Lakes... North Pacific... Northern Pacific Halibut... Northwest Atlantic... Pacific Salmon...
—Fisheries.... **1980,** 1999
—Fisheries Development **1980,** 1999
—Fisheries Improvement Loans 2539, **2695**
—Fisheries Prices Support **1980,** 2141
—Fisheries Research Board **1980,** 2152
—Fishing *see* Territorial Sea and...
—Fitness and Amateur Sport 4993, **5097**
—Food and Agriculture Organization of the United Nations.... **2397**
—Food and Drugs **1272,** 4947, **5097**
—Food *see* Humane Slaughter
—Foreign Aircraft Third Party Damage **8790**
—Foreign Insurance Companies **2861**
—Foreign Investment Review **3385,** 3452
—Forestry Development and Research.... **1980**
—Freight *see* Atlantic Region
—Freshwater Fish Marketing **1980,** 1999, 2127
—Fruit, Vegetables and Honey **580**
—Fugitive Offenders.... **3778**
—Fund for Rural Economic Development.... **6697**
—Game Export....1804, **1980, 3097**
—Gas Inspection **1270**
—Gas *see also* Oil and
—Gold Export.... **2696**
see also Emergency
—Governor General's **6042**
—Governor General's Retiring Annuity.... **2696**

Acts (cont'd)
—Government Annuities 4492
—Government Employees Compensation 3930, **3985,** 4169
—Government Harbours and Piers **1980,** 1998, **6460, 8790**
—Government Organization (1966) 2902, 4202, 8552, 9002
—Government Organization (1969) 5202, 5952, 6502n, 6702
—Government Organization (1970) 1802
—Government Property Traffic **6460, 8790**
—Government Railways 429, **8790**
—Government Vessels Discipline **8790**
—Government Works Tolls **6460**
—Grain *see* Canada Prairie...
—Grants *see* Municipal Public Lands
—Great Lakes Fisheries Convention .. **1980,** 1999
—Hamilton Harbour Commissioners **8785**
—Harbours *see* Belleville... Government... National... North Fraser... Ontario... Port Alberni... Toronto... Trenton... Winnipeg and St. Boniface...
—Harbour Commissions **8790**
—Hay and Straw Inspection **580**
—Hazardous Products **1270,** 4947, **5097**
—Health Resources Fund 4975, **5097**
—Health *see also* Department of National... Public Works
—High Commissioner in the United Kingdom **2397**
—Historic Sites and Monuments..... **3097,** 3155
—Home Improvement Loans Guarantee **9145**
—Honey *see* Fruit, Vegetables and
—Hospital Insurance and Diagnostic Services..... 4974, **5097**
—House of Commons 184
—Housing *see* National
—Humane Slaughter of Food Animals..... **580**
—Immigration 4260, **4375,** 4430, **5097**
see also Department of Manpower and
—Immigration Aid Societies..... **4375**
—Immigration Appeal Board.....429, **4375,** 4427, 4428
—Immunities *see* Diplomatic...
—Import *see* Export and...
—Income Tax .425, 2462, **2696,** 3690, 3879, **5495**
—Income Tax War Act 3877
—Indian 2903, 2928, **3097, 5097**
see also Department of...
—Indian Oil and Gas **3097**
—Indian (Soldier Settlement)..... **3097**
—Industrial Design 1210, **1270**
—Industrial Design and Union Label 424
—Industrial Development Bank **2696,** 2827

Acts (cont'd)
—Industrial Research and Development Incentives **3385**
—Industry *see* Department of...
—Inquiries ...1277, 5821, 5881, 5937, **6042,** 6091, 7478, 7482, 8092, 8811, 8861, 8951, 8956
—Insect *see* Destructive...
—Inspection and Sale **580**
—Inspection *see* Fish Gas Hay and Straw Meat
—Insurance 2852
see also Canada Deposit... Canadian and British... Civil Service Crop Department of Foreign... Hospital... Returned Soldiers' Unemployment Veterans
—Intercolonial Rail and P.E.I. Railway Employees Provident Fund **8790**
—Interest **2696**
—International Boundary Waters Treaty 2476
—International Development Association **2696**
—International Development Research Centre..... **2397,** 2462
—International Rapids Power Development **8790**
—International River Improvements ... 1804, **1980**
—Interpretation **3778**
—Investment Companies 2780, **2861**
—Investment *see* Foreign
—Japan *see* Act carrying into effect the Treaty of peace between Canada and
—Judges.....481, **3778,** 3878
—Justice *see* Department of
—Juvenile Delinquents 7915, 8106
—Kingsmere Park **6460**
—Labour *see* Canada... Corporations and... Department of Fair Wages and hours of
—Lac Seul Conservation..... **3097**
—Lake of the Woods Control Board 3097
—Land Titles **3097**
—Land *see* Veterans
—Lands *see* Territorial
—Lands Surveys *see* Canada
—Lands Grants *see* Public
—Languages *see* Official
—Laurier House **6460, 7390**
—Law Reform Commission..... **3778,** 3852
—Length and Mass Units **1270**
—Library of Parliament 302
—Library *see* National
—Livestock and Livestock Products..... **580**
—Livestock Feed Assistance **580,** 727
—Livestock Pedigree **580**

Acts (cont'd)
—Livestock Shipping **8790**
—Loan Companies **2861**
—Loan(s) *see* Farm Improvement
Fisheries Improvement
Municipal Development and
Small
—Lords Day **3778,** 3858
—Manitoba Natural Resources **3097**
—Manitoba Supplementary Provisions **3097**
—Manpower *see* Department of...
—Maple Products Industry **580,** 1272
—Marine and Aviation War Risks **8790**
—Maritime Freight Rates **8790**
—Maritime Marshland Rehabilitation 6504
—Marketing *see* Farm Products
—Meat Inspection **580**
—Medical *see* Canada
—Medical Care 4974, **5097**
—Medical Research Council 5152
—Members of Parliament Retiring
Allowance **2696**
—Merchant Seamen
Compensation 3930, **3985,** 3990, 4167
—Metals *see* Precious...
—Migratory Birds Convention 1804, **1980,** 8170
—Milk Test **580**
—Mines *see* Department of Energy...
—Mining *see* Emergency Gold...
Yukon...
—Ministries and Ministers of
State 1995, **6042,** 6902, 9102
—Mint *see* Royal Canadian
—Montreal *see* Canadian National
—Monuments *see* Historic Sites and
—Motor Vehicle Safety **8790**
—Motor Vehicle Transports **8795**
—Municipal Development and Loan... **2696,** 2699
—Municipal Grants **2696**
—Municipal Improvements Assistance **2696**
—Museums *see* National
—Narcotic Control **3778,** 4947, **5097**
—National Arts Centre **7390,** 7678
—National Battlefields *see* Act respecting...
—National Capital **9145,** 9202, 9332
—National Defence 402, 430, 4602, **4717,** 5302
—National Design Council **3385,** 3482
—National Energy Board 429, **1510,** 1662,
1702, 1703, 1705, **8795**
—National Film **7390,** 7702, 7712, 7738
—National Harbours Board **8795**
—National Harbours Board Act 1936 8927
—National Housing **9145,** 9164, 9168
—National Housing Act 1954 9189
—National Library **7390,** 7751, 7755, 7789
—National Museums **7390,** 7802
—National Pacific Fisheries Convention 1999
—National Parks **1510, 3097**
—National Petroleum Company 1510
—National Research Council 6980, 8477
—National Trade Mark and True
Labelling **1270**

Acts (cont'd)
—National Transcontinental Railway **8790**
—National Transportation **910, 8795,** 8902
—National Wildlife Week 3097
—Natural Resources Transfer (School of Lands)
Amendment **3097**
—Navigable Waters Protection 8625, **8795**
—New Brunswick Indian Reserves
Agreement **3097**
—Newfoundland National Park **3097**
—North Fraser Harbour Commissioners **8785**
—North Pacific Fisheries
Convention **1980,** 1999
—Northern Canada Power
Commission **3097,** 3167
—Northern *see* Department of Indian Affairs
and...
—Northern Inland Waters **3097,** 3182, 3191
—Northern Pacific Halibut Fisheries
Convention **1980,** 1999
—Northwest Atlantic Fisheries
Convention **1980,** 1999
—Northwest Territories **3097,** 3102
—Northwest Territories *see also* Act respecting
the Administration...
—Northwest Territories Power
Commission 3167
—Nova Scotia Indian Reserves Agreement .. **3097**
—Ocean Dumping Control **1980**
—Official Languages 356, **6042,** 7477,
9006, 9081
—Official Secrets **3778**
—Oil and Gas Production and
Conservation **1510, 3097,** 3189
—Old Age Assistance **5097**
—Old Age Security **2696,** 5010, **5097**
—Olympic (1976) **2696,** 8560
—Ontario Harbours Agreement 8785
—Organization *see* Government
—Pacific Fur Seals Convention **1980,** 1999
—Pacific Salmon Fisheries
Convention **1980,** 1999
—Park(s) *see* Kingsmere
National
Roosevelt-Campobello
International...
Waterton Glacier International
Peace
—Parliamentary Secretaries 169, **6042**
—Parole **7995,** 8102, 8108, 8145
—Passenger Tickets **8795**
—Patent 424, 429, 442, 1104, 1200, **1270,** 1381
see also Proprietary or...
—Pawnbrokers **2696**
—Pension **9260,** 9277, 9288, 9327, 9334
see also Civilian War...
Defence Services...
Royal Canadian Mounted
Police...
—Pension Benefits Standards ... **2696,** 2853, **2861**
—Pension Plan *see* Canada
—Penitentiary 7995, 8002, 8093

Acts (cont'd)
—Permits *see* Export and Import
—Pest *see* Destructive Insect and
—Pest Control Products **580**
—Pesticide Residue Compensation **580**
—Petition of Right **3778**
—Petroleum
—Administration 1510, 1662, 1707
—*see also* Natural
—Piers *see* Government Harbours and
—Pilotage 8630, **8795,** 8822, 8871, 8946
—Police Force *see* Act respecting the Administration...
—Police *see* Royal Canadian Mounted
—Pollution *see* Arctic Waters...
—Port Alberni Harbour Commissioners **8785**
—Post Office Act of 1867 ..... **5602**
—Power *see* Atlantic Provinces...
Beechwood...
Dominion Water
International Rapids...
Northern Canada...
Northwest Territories...
—Prairie Farm Assistance **594**
—Prairie Farm Rehabilitation 6504, **6697**
—Prairie Grain Advance Payments 8859
—Prairie Grain Loans **2696**
—Prairie Grain Producers' Interim Financing **2696**
—Precious Metals Marketing **1270**
—Prime Minister's Residence **6460**
—Prisons and Reformatories **7995,** 8105
—Privileges and Immunities (International Organizations) **2397**
—Privileges and Immunities (North Atlantic Treaty Organization) 2397
—Prize *see* Canada...
—Protection of Privacy 7940
—Provincial Subsidies **2696**
—Provincial *see* Federal
—Public Archives **7390,** 7852
—Public Documents 1271
—Public Lands Grants **1510, 3097**
—Public Officers 1271
—Public Servants Inventions 6952, 6953
—Public Service Employment 362, 363, 367, 3591, 5676, 7390, 8553
—Public Service Re-arrangement and Transfer of Duties 1804, 2903, 1997, 2427, 3826n*, **6042,** 8541
—Public Service Staff Relations 9046, 5672
—Public Service Superannuation **2696**
—Public Works **6310, 6460**
—Public Works Health **5097**
—Public Works of Canada *see* Act respecting
—Publication of Statutes 115
—Quarantine 4939, **5097**
—Quebec Savings Bank 2674, 2696, 2732
—Quebec *see* Act respecting National Battlefields at
—Queen Elizabeth II Canadian Research Fund 5155, 5952, 6042

Acts (cont'd)
—Radiation Emitting Devices 4947, **5097**
—Radio **910**
—Railway 429, 910, 8790, 8795, 8903
—Railway Belt **3097**
—Railway Belt and Peace River Block **3097**
—Railway Belt Water 3097
—Railway Relocation and Crossing ... **9135,** 9145
—Railway(s) *see also* Canadian National
Government
Intercolonial...
National Transcontinental
—Readjustment *see* Electoral Boundaries
—Refunds (Natural Resources) **3097**
—Regional Development Incentives **4375,** 6525, **6697**
—Reinstatement in Civil Employment **4375**
—Representation Commissioner 156, 157, 392, 1510, 7390
—Research *see* Fisheries...
Forestry Development and Industrial...
International Development...
Medical...
—Resources *see* Department of Energy, Mines and
—Resources and Technical Surveys **1510,** 1804, 1807
—Returned Soldiers' Insurance 9256, **9260**
—Revenue *see* Department of National
—River *see* International...
—Roosevelt-Campobello International Park Commission **2397,** 2496
—Royal Canadian Mint **8385,** 8552
—Royal Canadian Mounted Police **7995,** 8152, 8159
—Royal Canadian Mounted Police Pension Continuation **7995**
—Royal Canadian Mounted Police Superannuation **7995**
—Royal Styles and Titles *see* Act respecting the...
—Saint Lawrence *see* St. Lawrence
—Salaries **6042**
—Sale *see* Inspection and
—Salmon *see* Pacific...
—Saltfish **1980,** 1999, 2102
—Saskatchewan and Alberta Roads **3097**
—Saskatchewan Natural Resources **3097**
—Satisfied Securities **2696**
—Science Council of Canada 7102
—Seals *see* Pacific Fur...
—Seamen *see* Merchant...
—Secretaries *see* Parliamentary
—Secrets *see* Official
—Seed Grain **3097**
—Seed Grain Fodder and Other Relief **3097**
—Seed Grain Sureties **3097**
—Seeds **580**
—Shipping *see* Canada
—Shipping Conferences Exemption Act 1272
—Sites *see* Historic

Acts (cont'd)
—Small Business Loans 2539, **2696**
—Small Loans **2861**
—Soldier Settlement **9260**
—Soldiers' *see* Returned
—Solicitor General 7902
—Songhees Indian Reserve **3097**
—Special Operators War Service Benefits **9260,** 9298
—Sport *see* Fitness and Amateur
—Staff Relations *see* Public Service
—Standards Council of Canada **3385,** 3552, 3555
—State *see* Department of
—Satisfied Securities **2696**
—Statistics **3385**
—Statistics Canada 3502
—Statutes *see* Publication of
—Statutory Instruments 6012, **6042**
—Steamships *see* Canadian National...
—St. Lawrence Seaway Authority **2696, 8795,** 8961
—St. Peters Indian Reserve **3097**
—Straw *see* Hay and...
—St. Regis Indian Reservation **3097**
—Superannuation *see* Canadian Forces
Diplomatic Service (Special)
Public Service
Royal Canadian Mounted Police
—Supervisors War Service Benefits **9260**
—Supplementary Retirement Benefits **2696**
—Supreme and Exchequer Court 452
—Supreme Court 452, **3778**
—Surplus Crown Assets **8385,** 8502
—Tarriff Board **2696,** 2877, 2878
—Tarriff *see* Customs
—Tax *see* Federal-Provincial...
—Tax Review Board **3778,** 3878
—Technical *see* Resources and
—Telecommunication *see* Canadian Overseas...
—Teleferry **8795**
—Telegraphs **910**
—Temperance *see* Canada
—Territorial Lands 1510, **3097,** 3158
—Territorial Sea and Fishing Zones 1980, 1999, **2397**
—Territorial Supreme Courts **3097**
—Textile and Clothing Board **3385,** 3591
—Textile Labelling **1270**
—Ticket of Leave 8102
—Timber Marking 1210, **1270**
—Tobacco Restraints **3778**
—Toronto Harbour Commissioners **8785**
—Toronto *see* Canadian National
—Trade *see* Department of Industry...
—Trade Marks 424, 429, 1104, 1205, 1270
see also National...
—Trading with the Enemy (Transitional Powers) 8541

Acts (cont'd)
—Trans-Canada Highway **6460**
—Transfer of Duties *see* Public Service Re-arrangement and
—Translation Bureau **7390**
—Transport 8795, 8903
see also Department of
—Transportation *see* National
—Treaties of Peace 8541
—Treaty between Canada and the United States of America relating to co-operative development of the water resources of the Columbia River Basin 1616
—Trenton Harbour Commissioners **8785**
—Trust Companies **2861**
—Unemployment Assistance **5097**
—Unemployment Insurance **4375,** 4477, 4477n, 4481, 4483, 5227, **5495**
—Unemployment Insurance Fund **2696**
—United Kingdom Coinage 8552
—United Nations **2397**
—United States Wreckers 8795
—Vegetables *see* Fruit
—Vehicle *see* Motor
—Veterans Benefit **9260**
—Veterans *see* Allied
Department of
—Veterans Insurance 9256, **9260**
—Veteran's Land 9255, **9260**
—Veterans Rehabilitation 9256, **9260**
—Visiting Forces **4717**
—Vocational Rehabilitation of Disabled Persons **5097**
—Wages *see* Fair...
—War *see* Civilian...
Firefighters...
Marine and Aviation...
Supervisors...
—War Service Grants 9256, **9260**
—War Veterans Allowance 9256, **9260,** 9382
—Waters
see Arctic...
Canada
Carriage of Goods by Dominion...
Navigable...
Northern Inland
—Waterton Glacier International Peace Park **3097**
—Weather Modification Information **1980**
—Weights and Measures **1270**
—Welfare *see* Department of National Health and
—West Indies *see* Canadian National Steamships...
—Whaling Convention **1980,** 1999
—Wheat Co-operative Marketing **580**
—Wildlife *see* Canada
—Winding up **1272, 2696**
—Winnipeg and St. Boniface Harbour Commissioners **8785**
—Winnipeg Terminals **8790**

Acts (cont'd)
—Women's Royal Naval Services and the South African Military Nursing Service (Benefits) **9260,** 9298
—Yukon **3097,** 3122, 3123, 3778
—Yukon Placer Mining **3097**
—Yukon Quartz Mining **3097**
Acts of Parliament, custody of 116
—*see also* Statutes
Actuarial Branch 2856
Address to His Excellency the Governor General *see* Glossary
Adjudication of Grievances 5682
Adjournment *see* Glossary
Adjustment Assistance Benefit Regulations 3592
Administration *see* Acts, Glossary
Administrative Machinery of Government 3650
Administrative Policy Branch 9060
Admiralty
—district judges in 417
—High Court of 425
—jurisdiction 425
—*see also* Acts
Adult Occupational Training *see* Acts; Advisory Board on...
Advertising 1145
Advisory
—academic panel 7512
—arts panel 7512
—Board
—National Library 7787
—on Adult Occupational Training 4418
—on the Adjustment of Immigrants 4418
—on the Co-ordination of Rehabilitation Services for Disabled Persons 4418
—on Manpower and Immigration Research 4418
—Commission on Parliamentary Accommodation 5820
—committee
—Canadian Livestock Feed Board 732
—on Certification and Testing 3559
—on Conversion to Metric (SI) Standards 3559
—on Farm Credit 753
—on Northern Dev. 2958, 3091
—on Standards for Consumers 3559
—Council on Fitness and Amateur Sport 5175
—Council on the Order of Canada 70
—Council on the Status of Women **5115**
—*see also* Glossary
Aerial transportation 1632
Aeromagnetic
—maps 1495
—surveys of arctic region 1495
Aeronautical
—charts 1470
—collection 7846
—National Aeronautical Establishment 6986
Aeronautics
—Civil Aeronautics Directorate 8670
Aeronautics (cont'd)
—*see also* Acts
Aerospace and Armament Product Centre .. 8450
African
—Development Fund 2592
—*see also* Bureau of
Age, discrimination based on 368
Agencies of the State *see* Glossary
Agency *see* Glossary
Agency Corporation 702, 727, 1577, 1752, 2102, 3162, 3168, 4802
Agency for Cultural & Tech. Co-op. 2353
Agent of Her Majesty *see* Glossary
Agreement for Recreation and Conservation 2998
Agricultural
—marketing services 293, 535
—Products Board 600
—products, inspection 1218
—projects (international) 2455, 2460
—Stabilization Board 625
—*see also* Acts
Agriculture
—advisers (CIDA) 2437
—Department of **500,** 606, 752, 4833, 6504, 7852, 8171
—, Food and Nutrition Sciences, Division of (IDRC) 2466
—services 1820
—statistics 3505
—technology of 7842
—*see also* Acts; Committees, Senate;
Aid
—and Development Division 2239
—programs 2351, 2431
—Tarriffs, Trade and Aid Branch 2576
Aide memoire *see* Glossary
Aids to navigation 8630
Air
—and Marine Services (RCMP) 8159
—Board 4602
—Branch (DOT) 8744
—Canada **8801,** 8812, 8855
—Inquiry **8810**
—chemical health hazards of 4955
—Chief Air Negotiator 2229
—Defence Command, NORAD 4683
—Directorate (RCMP) 8191
—Force Headquarters 4603
—forces, sea, combat-ready and maritime ... 4678
—national air terminal system 8660
—national air quality objectives 1822
—Negotiator, Chief 2229
hazards 4930
—pollution along the boundary International Pollution Surveillance Board 2483
—pollution control 1804, 1870, 1880
—regulations and guidelines 1872
—pollution programs 1872
—quality research 1822
—Reserves 4673
—secretariat (DOT) 8756

Air(cont'd)
—Service 1804
—surveys *see* Field and
—terminal system 8660
—traffic control 8660
—Transport
—advice on, for CIDA 2437
—Board 8902
—Committee 8907
—Program 8670
—Transportation Administration, Canadian . 8660
—*see also* Acts
Aircraft
—accidents, investigation of human factors in 4930, 8670
—and components, export of 3438
—procurement of 8230
—search-and-rescue 4692
—surveillance 1925
—*see also* Acts
Airport
—and construction services 8685
—detachment (RCMP) 8195
—policing (RCMP) 8173, 8189
—quarantine facilities 4943
—security program 8173
—Toronto Area Airport Project 8665
Airspace, sovereignty of Canadian 4683
Airway facilities 8660
Alberta—British Columbia Boundary Commission 1688
Alberta—Northwest Territories Boundary Commission 1690
Alcohol and Drug Services 3138
Allied Veterans Benefits *see* Acts
Allocation of resources *see* Program priorities, content and
Allowances
—Family Allowance Program 5047
—Social Allowances and Services 5054
—veterans 9386
All-risk crop insurance programs 600
AM and FM services 7554
Amateur sport
—Fitness & Amateur Sport Br. 4991
—National Advisory Council on Fitness & ... 5175
—Programs 3143
American Falls Investigation Board 2481
Ambassadors, letters of credence at 36
Amphibians 7836
Analysis Group, Policy 2215
Anik 7556
Animal
—disease control 542
—Pathology Division 548
—sciences 2466
—*see also* Acts
Annual statutes, editing of 198
Anti-Discrimination Branch, PSC 368
Anti-dumping
—investigation of 5315
—Tribunal 2700
Anti-dumping(cont'd)
—*see also* Acts
Anti-Inflation
—Administrator 1275n
—Appeal Tribunal 1275n
—Board 1275n
—*see also* Interim
Appeals
—Canada Pension Plan 3880
—Citizenship Appeal Court 426
—Copyright Appeal Board 1340
—Court Martial Appeal Court 400
—Division—*see* Federal Court of Appeal
—farm credit appeal boards 759
—Federal Court of Appeal 428
—from other tribunals 429
—from Trial Division 428
—Immigration Appeal Board 4425
—Income Tax and Estate Tax 425
—Tax Review Board 3876
—under the *Public Service Employment Act.* 367
Applied and Basic Research 1460
Appointments by Order-in-Council *see* Glossary
Appointments, in Public Service 367
Appraisals, real estate 9254
Apprenticeship programs, manpower training 4230
Appropriation Act *see* Glossary
Aquaculture 2466
Aquatic environment 1900
Aquatic Sciences 1935
Arbitration
—Conciliation & Arbitration Br. 3915
—*see also* Public Service
Archaeology 7826
Archives
—Public Archives of Canada 7850
—Library 7867
Arctic
—Biological station 1925
—ecology 1948
—regions, research, resources 1495
—resupply operation 8645
—sovereignty 2278
—Transportation Agency 8720
—*see also* Acts
Area Development Agency 6504
Area Development Incentives *see* Acts
Armament and Aerospace Product Centre .. 8450
Armed Forces Service, CBC 7566, 7575
Arms
—Control Affairs, Bureau of Defence and 2249
—Control and Disarmament 2259
—Control Policy, Directorate of 2259
Army
—Benevolent Fund Board 9265
—Canadian Army Welfare Fund 9261
—Headquarters 4603
—veterans of World War II 9268
—*see also* Acts
Arsenals, Canadian Arsenals Ltd. **8400**

Art
—and culture 7295
—Eskimo 2970
—bank 7522
—films 7820
—Gallery of Greater Victoria 7810
—Gallery of Ontario 7810
Artillery ammunition, filling and assembly 8407
Artistic
—activities 7305
—works, copyright of 1210
Arts 7520, 7857
—Advisory arts panel 7512
—Assistance to the 7520
—Canada Council 7520
—grants 7520
—National Arts Centre Corporation 7676
—visual 7520
—*see also* Acts
Asian
—Bureau of Asian & Pacific Affairs 2231
—Development Bank 2592
Assent to bills in Parliament 034
—*see also* Royal assent
Assets
—Crown Assets Disposal Corp. 8500
—enemy 8542
Assistance
—Canada Assistance Plan 5020, 5025
—financial for education 7260
—programs abroad 585, 2432
—sewage treatment 9180
Assistance to the Provinces for the Provision of
—Compensation to Victims of Certain Crimes 3645
—Legal Aid in Matters Relating to the Criminal Law 3645
Assisted Home Ownership 9172
Associate Museums, list of 7810
Association Internationale des Parlementaires de Langue Française 213
Atlantic
—Congress 29
—Development Board 6504
—Development Council 6700
—International Commission for the Conservation of Atlantic Tunas 1954
—International Commission for the Northwest Atlantic Fisheries 1955
—Management Institute 6704
—Pilotage Authority 8630n, 8820
—Region 6702
—Region Labour Education Centre 6704
—Regional Laboratory 6986
—*see also* Acts
Atlantic Provinces *see* Glossary
Atlas
—National Atlas of Canada 1470
—National Map Collection 7865
Atmospheric
—Environment Service 1812
—grants 1822
—Instruments Branch 1812
Atmospheric (cont'd)
—Research Directorate 1812
Atomic
—Energy Control Board **1525**
—energy, external relations 2243
—Energy of Canada Limited **1575**
—*see also* Acts
Attack on Inflation 1277
Attorney General of Canada 3601, 7902
Attorney General of England 3606
Audience Needs and Reactions Unit (NFB) . 7736
Audio-visual
—Materials 4135, 7711, 7738, 7863
—Slide Shows 7713
Audit
—by computer 337
—corporate 331
—departmental 333
—international 330
—International Organization of Supreme Audit Institutions 330
—public accounts 332
—regional 336
—responsibilities 331
—Services Bureau 8350
—special 335
Auditor General of Canada **325**
Aviation
—artifacts relating to the development of 7846
—Civil Aviation Branch 8602
—Civil Aviation Medicine 4930
—Eldorado Aviation Ltd. 1640
—Interdepartmental Committee on Civil 8744
—safety 8660
—services 1820
—technology of 7842
—*see also* Acts
Award
—Long Service 378
—Merit 378
—of Bravery 37
—Outstanding Achievement 378
—Suggestion 378
Awards
—and honours, policy 6030
—and prizes 7540
—Governor General's Literacy 7540
—Programs 5159

b

Baffin Island National Park 3004
Bail Reform *see* Acts
Balance of payments 2620, 3512
Banff National Park 3004
Bank
—central 2728
—of Canada 2430, **2726**, 2778, 2828, 4855
—rate, public disclosure 2732
—*see also* Acts
Bankers' acceptances 2734

Banking, Trade and Commerce *see* Committees, Senate;
Bankruptcy
—administration & surveillance 1219
—Branch 1175
—offences and irregularities 1175, 8160
—*see also* Acts
Banks, Inspector General of 2674
Bargaining
—rights 4105
—units, determination of 6205
Barley, export of 8854
Basic Research *see* Applied and
Battlefields
—National Battlefields Commission 3160
—*see also* Acts
Beaverlodge Operation 1636
Bedford Institute of
Oceanography 1925, 1942, 1955
Beechwood Power Project *see* Acts
Beef 570, 5882
—*see also* Canadian
Belleville Harbour Commissioners *see* Acts
Benefit
—control program 4485
—survivors 5070
Benefits, UIC 4476, 4485, 4496
Benevolent, Army Benevolent Fund Board .. 9261
Berger Inquiry 3157n
Bibliographies 307, 7753, 7755
Biblioservice, Multilingual 7783
Biennials
—of Canadian Art 7817
—of Venice and Paris 7820
Bilateral civil aviation agreements 2243
Bilateral Programs Branch, CIDA 2432
Bilingual Districts
—Advisory Board **7476**
—definition of 7486
—establishment of 7480
Bilingualism
—in Education 7325
—in the private sector 7320
—program 7335
—*see also* Language, Official languages
Bills, assent to in Parliament 34
Bill of exchange 420, 2734
—*see also* Acts
Binding
—arbitration 6207
—collective agreements 6207
Biological, Fisheries Biological Research
Stations 1915, 1925
Biological Sciences Division, NRC 6986
Birds
—collection of 7834, 7836
—*see also* Acts, Migratory
Birth Certificates, foreign 2298
Black Forest 4686
Black Rod, Gentleman Usher of the 128
Blind persons *see* Acts
Blue Book 9030 9920
—*see also* Glossary
Bluewater Bridge Authority
(Canadian Section) 2400
Board
—of Broadcast Governors 7552
—of Examiners for Dominion Land
Surveyors 1590
—of Grain Commissioners 590
—of Pension Commissioners 9288
—of Steamship Inspection 8640
—of Transport Commissioners for Canada .. 8902
—*see also* Glossary, Adjudication
Boards of Trade 7203
Boating
—commercial 1965
—recreational 1965
Bombs, filling and assembly 8407
Bonds register of 1103
Book Exchange Centre, Canadian 7763
Book-presentation program 2322
Border Cda/USA 2448
Botany 7834
Boundaries, electoral districts 395
—*see also* Acts
Boundary location, definition of 2452
Boundary Commissions
—Alberta—British Columbia 1688
—Alberta—Northwest Territories 1690
—British Columbia—Yukon—Northwest
Territories 1684
—international 2450
—interprovincial 1523
—Manitoba—Northwest Territories 1692
—Manitoba—Saskatchewan 1682
—Saskatchewan—Northwest Territories 1686
—*see also* Interprovincial
Box 99 1135
Branch of Government *see* Glossary
Bretton Woods *see* Acts
Bridge, Seaway International 8976
Bridges, international 8953
—Bridges over Seaway 8966
—*see also* Acts
British Columbia Provincial Museum 7810
British Columbia—Yukon—Northwest Territories
Boundary Commission 1684
British North America *see* Acts
British patents 1201
Broadcasting
—Canadian Broadcasting
Corporation **7551,** 4855
—regulation of public and private broadcasting
stations 7552
—policy 1054
—policy 7305
—*see also* Acts, Glossary
Budgetary cycle 9014
Budgets, Crown Corporations 2537
—see also Committees, Senate,
Building Research 6986

Bureau
—for Translations ... 7340
—of African and Middle Eastern Affairs ... 2231
—of Agriculture ... 502
—of Competition Policy ... 1113
—of Consular Services ... 2287
—of Corporate Affairs ... 1165
—of Defence and Arms Control Affairs ... 2249
—of Economic and Scientific Affairs ... 2237
—of European Affairs ... 2231
—of Intellectual Property ... 1190, 1382
—of International and Environmental Affairs ... 8740
—of Investigations into Organized Crime ... 8163
—of Management Consulting Services ... 8202, 8340, 8360
—of Pensions Advocates ... **9275,** 9258
—of Public Affairs ... 2314
—of Security and Intelligence Liaison ... 2219
—of Staff Development and Training ... 366
—of United Nations Affairs ... 2306
—Western Hemisphere Affairs ... 2231
Burnt-out Pension ... 9382
Business
—and Industry Division (CIDA) ... 2434
—Canadian business enterprises ... 3403
—education material ... 2832
—excess business profits taxes ... 5452
—loans program, small business ... 3131
—*see also* foreign investments
—oriented crimes ... 8160
—small business management courses ... 4230
—statistics ... 3507
Business men ... 3414
Butane, export of ... 1706
Byways and Special Places Program ... 2998

C

Cabinet
—Committee
—on External Policy and Defence ... 2249
—on Federal-Provincial Relations ... 6036
—on Legislation and House Planning ... 6026
—on Priorities and Planning ... 6025
—committees (PCO) ... 6011, 6016
—documents ... 6015
—list of ... 6045
—Ministers *see* Ministers of the Crown
—*see also* Glossary
Cable and satellite-earth stations ... 1023
Cable transmission ... 1004
Campobello Park *see* Roosevelt...
Canada
—Assistance Plan ... 5020, 5025, 5059
—Belgian Literary Prize ... 7540
—Business Corporation *see* Acts
—Centre for
—Geoscience Data ... 1465, 1500
—Inland Waters ... 1852, 1874, 1925, 1942
—Remote Sensing ... 1498
Canada(cont'd)
—Council ... **7501**
—defence of ... 4673
—Deposit Insurance Corporation ... **2699, 2775**
—Elections *see* Acts.
—Emergency Measures Organization *see* National Emergency Planning Establishment
—Gazette
—publication of appointments ... 1180
—rules of procedure published in ... 5229
—statutory regulations ... 6012
—Labour Relations Board ... **4101**
—Land Inventory ... 1862
—Manpower and Immigration Council ... 4415
—Manpower Centres ... 4220
—New Start Program ... 6504
—Norway Sealing Commission ... 1951
—Pension Plan ... 5011, 5070, 5225n, 5226, 5455, 9044
—Appeals ... 3880
—Investigation of monies ... 2543
—Province of ... 153
—Savings bond issues ... 2630
—Supreme Court Reports ... 461
—Treaty Series ... 2272
—Year Book ... 3537
—*see also* Acts
Canada-France
—Inter-Parliamentary Association ... 213
—Program ... 7530
Canada-United States
—Inter-Parliamentary Group ... 213
Canada-U.S. Civil Emergency Planning Committee ... 2251
Canadian
—Advisory Committee on Remote Sensing ... 1508
—Air Transportation Administration ... 8660
—Armed Forces ... 4605, 9296
—Army Welfare Fund ... 9261, 9270
—Arsenals Limited ... 8235, **8400**
—Beef Loaf ... 609
—Board on Geographic Names ... 1606
—Bomb Data Centre ... 8180
—Book Exchange Centre ... 7763
—Bravery Decorations, direction and operation ... 64
—Broadcasting Corporation ... 2326, **7551**
—Broadcasting System ... 1054
—Business enterprises ... 3403
—Centre for Films on Art ... 7820
—Centre for Mineral and Energy Technology ... 1480
—Coast Guard ... 3180, 4907, 8622n
—Coast Guard Bases ... 8623, 8635
—Coast Guard Fleet ... 8623, 8692
—Commercial Corporation ... 8235, **8450**
—Commission for UNESCO ... 7505, 7541
—Conservation Institute ... 7812
—Consumer Council ... 1300
—Council on Rural Dev. ... 6610, 6750

Canadian (cont'd)
—Criminal Justice System 7970
—Criminological research 7979
—Cultural
—Institute 7534
—Property Export Control List 7390n
—Dairy Commission **700**
—Egg Marketing Agency 798
—Export Board 8452
—Farm
—Loan Board 752
—Management Data System 555
—farmers 753
—Film Development Corporation **7660**
—Film Institute 7820
—films at Cannes 7732
—fisheries 1900
—folksongs collections of 7826
—Forces
—Crown writ proceedings (outside Canada) 421
—Europe 4686
—Headquarters 4603
—Northern Region 4707
—Personnel Assistance Fund 9261, 9270
—Forestry Service 1830
—Government
—Exhibition Commission 4128
—Office of Tourism 3340, 7728
—Photo Centre 7714
—Printing Bureau 4128
—Publications 4139
—Purchasing Standards Committee 8477
—Railways 8853
—Specifications Board 8395, **8475**
—Grain Commission 595
—Ground Readout station 1505
—Habitat Secretariat 9146
—Heritage Preservation Endowment 7390n
—Host Program 9148
—Hydrographic Service 1944
—Index to Geoscience Data 1500
—Intergovernmental Conference Secretariat **5851**
—International Development Agency 607, 1826, 1900, 1950, 2239, 2344, **2425,** 2460, 2592, 7570, 7585, 8457
—programs 8456
—International Dev. Bd. 2427, 2430
—Judicial Council **480,** 3785
—landmass 1415, 1460, 1475, 1485
—Livestock Feed Board **725**
—Livestock Feed Board Advisory Committee 734
—Marine Transportation Administration 8620
—Maritime Commission 8902
—merchant shipping 2289
—ministry *see* Cabinet
—monarchy 6030
—National
—Central Bureau 8167
—Commission for UNESCO 2318

Canadian (cont'd)
—Railways 8803, **8830**
—NATO Parliamentary Association 213
—Northern Railway System 8853
—Oceanographic
—Data Centre 1940
—Identification Centre 7838
—Overseas Telecommunication Corporation **1000**
—Participation Program 9147
—Passport and Immigration Act Offences 8169
—Patents and Development Limited **6950**
—Penitentiary Service 7975, **8000**
—Pension Commission 9258, 9276, **9285,** 9327
—performing artists 7520
—Permanent Committee on Geographical Names **1605**
—Permanent Delegation to the North Atlantic Council 2255
—Police
—College 8188, 8189
—Information Centre 8186
—Property Export Review Board 7390n
—Radio-Television Commission **1050,** 7552, 7554
—residents abroad, register of 2300
—resource industries 1116
—Saltfish Corporation **2100**
—securities market, registration of 1180
—Surface Transportation Administration 8695
—System
—of Honours, administration of 37
—of national accounts 3515
—Theses on Microfiche Service 7755
—Transport Commission 1632, **8840**
—Turkey Marketing Agency 798
—Union Catalogue 7753
—Wheat Board 608, 728, 730, **8850,** 8950
—universities, grants to 7528
—War Museum 7831
—Wheat Board 728, **8850**
—Wildlife Service 1854
—World Federalist Parliamentary Association 213
—*see also* Acts, Glossary
Canadiana 7755
Canals 2982, 3012
—Department of Railways and Canals 8602
—Entrusted (non-toll) program 8968
Cancer, Cobalt-60 beam therapy units 1578
CANDIDE 2645
CANFARM 555
Cannes Film Festival 7732
CANSIM 3512
Cape Breton Development Corporation **6800,** 6505
Cape Breton Highlands National Park 3004
—*see also* Acts
Capital
—budgets (Crown Corporations) 2537
—goods, export of 3438

Capital(cont'd)
—Markets Division ... 2630
—National Capital Commission ... **9200**
—stock ... 2727
—*see also* Glossary
Carcass beef ... 5882
Career
—and occupational counselling materials ... 4320
—Assignment Program ... 373
—guidance ... 4225
—planning (RCMP) ... 8190
Caribbean Development Bank ... 2592
Carriage by Air *see* Acts
Carriage of goods by water *see* Acts
Cartographic research ... 2467
Cartographical record ... 7865
Cash reserves, chartered banks ... 2730
Catalogue, National Union ... 7759
Cataloguing
—Branch (National Library) ... 7755
—Supply Administration ... 8250
Cattle ... 5882
Census ... 3520
—Electoral Boundaries Commissions ... 157, 396
Centennial *see* Acts
Central
—Bank ... 2728
—Data Processing Service Bureau ... 8202
—Experimental Farm, Ottawa ... 520
—Mortgage and Housing Corporation ... 4855, **9160**
—Personnel Records System ... 8300
—*see also* Acts
Cereals and oilseeds, research laboratory ... 590
Chairman *see* Glossary
Chalk River
—Nuclear Laboratories ... 1580
—Project ... 1577
Challenge for Change/Société Nouvelle ... 7722
Chancery *see* Glossary
Charting
—of coastal waters ... 1944
—*see also* Mapping and Aeronautical Charts and maps...
Cheese ... 707
—*also see* Acts
Chemical Control Research Institute ... 1830
Chemicals, toxic ... 1856
Chemistry Division, NRC ... 6986
Chief Air Negotiator ... 2229
Chief Commissioner *see* Glossary
Chief Electoral Officer, Office of the ... **340**
Chief Justice of Canada ... 455
Chief Pensions Advocate ... 9327
Chief Statistician ... 3501
—*see also* Glossary
Child welfare, consultative services in ... 5054
Children *see* Acts
Citations *see* Glossary
Citizenship
—and Immigration, Dept. of ... 2903, 7205
—appeals ... 426
Citizenship(cont'd)
—courts ... 7220, 7285
—External Affairs involvement ... 2289
—policy ... 7235
—programs ... 7255
—registration ... 7220
—*see also* Acts
Civil
—Aeronautics Directorate ... 8670
—Aviation, Interdepartmental Committee on ... 8744
—and criminal jurisdiction ... 417
—Supreme Court of Canada ... 453
—aviation
—branch ... 8602
—external relations ... 2243
—Interdept'l Committee on ... 2229
—International ... 2229
—Medicine ... 4930
—Defence Branch ... 4828
—Emergency
—Measures Planning Order ... 4828, 4838, 4855
—planning matters ... 4850
—Law
—and the Province of Québec ... 3725
—Branch ... 3720
—French, source of information on ... 463
—List ... 005
—Litigation Branch ... 3700
—Service
—Civil ... 7203
—changing of name ... 362
—Commission ... 362, 5686
—*see also* Acts, Public Service Commission
Civilian *see* Acts
Claimants
—demands of (UIC) ... 4485
—services to (UIC) ... 4496
Claims
—against or concerning Crown officers and servants ... 421
—against the Crown ... 418
—by the Crown ... 419
—Indian Claims Commission ... 5936
—Office of Claims Negotiation ... 3050
Clean Air *see* Acts
Clerk
—Assistants (House of Commons) duties of ... 193, 196
—of Council ... 3125
—of the Parliaments ... 076, 115
—of the Privy Council ... 6002, 6007, 6009, 6011
—of the Senate, duties and responsibilities ... 076
—*see also* Glossary
Client Services *see* Manpower
Climatological stations ... 1818
Clinical research ... 5158
Clothing Board *see* Textile
Coal ... 1427
Coalfields ... 6803

Coast Guard
—Canadian 4907, 8632
—fleet 8645
Coast of Canada oil and gas matters 3188
Coastal
—living resources 1900
—waters 1944
—*see* Acts
Cod fish, collecting, processing 2108
Coins 8557
—olympic 8560
—production and supply 8555
—*see also* Moneys
Cold Storage *see* Acts
Collective
—agreements 3925, 6211
—negotiating terms of 9005
—bargaining 5686, 9046
—public service 6205
—research into 6215
Colombo Plan Consultative Committee 2239
Colonial Governments 052
Colour, discrimination based on 368
Columbia River International Board of Control 2482
Columbia River Treaty Permanent Engineering Board (Canadian Section) 1615
Columbia Treaty 1615
Combines, investigation of 1113
—*see also* Acts
Commander in Chief of the Canadian Armed Forces 057
Commerce 2878
—*see also* ; Acts; Committees, Senate; Trade and; Industry, Trade and...
Commercial
—boating 1965
—Crime Branch 8160
—Fraud Section 8160, 8161
—Policy Division 2241
—Supply Service 8245
Commission
—Canadian Commission for UNESCO 7541
—of Inquiry into the Marketing of Beef 5880
—*see also* Glossary
Commissioner
—of Official Languages **350**
—of Patents 436, 1382
—of Public Works 6302
—*see also* Acts, Glossary
Commissioner-in-Council 3127
Commissions
—of appointment 056, 1110
—of inquiry 1274, 3157, 5820, 5880, 5935, 6090, 8090, 8860, 8950, 8955
—of Inquiry, reference assistance for 307
—register of 1103
Committee
—Air Transport 8907
—and Private Legislation Branch 203
Committee(cont'd)
—Cabinet Committee on External Policy and Defence 2249, 4836
—Canada-U.S. Civil Emergency Planning 2251
—Colombo Plan Consultative 2239
—Commodity Pipeline Transport 8907
—Consultative Committee, National Museum Policy 7808
—Interdepartmental Committee on External Relations 2225
—International Transport Policy 8907
—Legislation and House Planning 6026
—Motor Vehicle Transport 8907
—of the Queen's Privy Council for Canada 9002
—of the Whole, Senate 120
—on Internal Economy, Budgets and Administration 115
—Priorities and Planning 6026
—Railway Transport 8907
—Reactor Safety Advisory 1544
—Reporting Service 204
—Review 8907
—Sixth (Legal) of the UN 2276
—Subject Matter 6018
—Telecommunication 8907
—War Veterans Allowance 9382
—Water Transport 8907
—*see also* Advisory, Glossary
Committees
—House of Commons, list of 178
—of the Whole House, House of Commons 178
—*see also* Joint, Special, Standing
Commodity
—Pipeline Transport 8907
—Tax unit 2559
Common Law 463, 3700
Commonwealth
—External Affairs involvement 2338
—association 2347
—conferences 2347
—countries
—newly independent, passport service 2302
—visits by Governor General 60
—Head of 004
—Heads of Government Meeting 004
—High Commissioners of 36
—Institutions Division 2347
—Parliamentary Association 213
—PCO 6029
—representatives 2221
—Secretariat 2347
—War Graves Commission (Canada) 9262n
—*see also* Acts, Glossary
Communications
—and Energy Division, Transport 2243
—Department of **800,** 4855, 5630, 7735
—economic development 2525
—external relations 2243
—native 7275
—network for national emergency 4702
—Research Centre 850
—statistics 3505

Communications(cont'd)
—systems 850
—Technology Satellite 865
—*See also* Acts
Communities, development of new 9164, 9179
Community
—and developmental projects, research 9170
—services, consultative services in 5054
Companies *see* Acts
Company *see* Acts
Company of Young Canadians, The **7650**
Compensation
—Accident Prevention 3930
—Policy Division 9038
—Program, Workmen's 3144
—Services Branch 8300
—*see also* Merchant
Competition Policy *see* Bureau of
Complaints, unfair labour practices 5105
Comptroller of the Treasury 2503
Computer auditing 337
Computer Services Bureau 8370
Conciliation
—and Arbitration 3915
—board, labour disputes 6207
—officers, labour disputes 3915
—*see also* Acts
Conditions *see* Terms and
Confederation
—Art Gallery and Museum 7810
—Building, reference services for 315
Conference
—Canadian intergovernmental Conference Secretariat **5851**
—of chief justices 482
—of the Committee on Disarmament 2259
—on Security and Cooperation in Europe 2259
—Secretariat of the Constitutional Conference 5852
Conferences
—federal-provincial 5854
—interprovincial 5854
Conflict of Interest guidelines
Conservation Organization 1111
—and Information Services, Dept. of Tourism 3125
—Environmental Conservation Directorate .. 1884
—of fisheries resources 1900
—oil and gas 3189
—program 2982n
—programs 7871
—*see also* Acts, Office of Energy
Consolidated Revenue Fund 327, 8260
—management of 2508
Constituencies, list of federal 215-220
Constitutional
—Administrative and International Law Section 3650
—affairs *see* Committees, Senate
—and Advisory Section 2274
—Law Section 3670
—Monarchy 001
Constitutional(cont'd)
—Secretariat of the Constitutional Conference 5852
Construction
—loans 9254
—mechanical and construction product centre 8450
—of new housing projects 9170
—research 6986
—services 1820
—statistics 3505
—*see also* Defence
Consular
—policy 2289
—training programs 2290
—*see also* Bureau of, Glossary
Consultative Committee, National Museum Policy 7806
Consumer
—Affairs 1130
—and Corporate Affairs, Department of **1100,** 8395
—complaints 1135
—consultation 1219
—contact 1135
—goods, advertising of prepackaged 1145, 1218
—information 1135, 1219
—Research Branch 1140
—Services Branch 1135
—Standards 1145
—*see also* Acts, Canadian, Programs
Contagious Diseases 544
Contaminants
—environmental control 1885
—safety margins 1942
Continental shelf 2278
—*see also* Polar
Contingency Planning 8177
Contract
—Management Services 8459
—Review Division 9066
Contracting agency, federal government 8459
Contracts
—offences 8160
—Policy Division *see* Real Property and
Contribution *see* Glossary
Conversion to the metric system 3473, 8479, 8485
Co-operative credit societies, registration of 2854
Co-operatives, functioning of 1180
Coproduction agreement, films 7613
Co-publishing policy 4141
Copyright
—and Industrial Designs 1210
—Appeal Board **1340**
—Bureau of Intellectual Property 1190
—Secretary of State involvement 7203
—*see also* Acts, Patent
Cornwall International Bridge Company Limited 8977

Corporate
—audits ... 331
—Frauds ... 8160
—Management Service ... 8250
—Research Branch ... 1180
—tax measures review ... 2557
—*see also* Acts, Consumer and Corporate Affairs, Dept. of, Royal Commission
Corporation
—letters patent for ... 1110
—*see also* Acts, Glossary
Corporations
—and Business Income ... 2557
—Branch ... 1170
—functioning of ... 1180
—*see also* Acts
Correctional Investigator ... **8090**
Corrections Branch ... 3140
Cosmetics, fraud related to ... 4952
Cost sharing
—agreements ... 8350
—shared-cost programs ... 2560
Council
—Northwest Territories—*see* Government of
—the Yukon Territory—*see* Government of
—*see also* Glossary, Government
Counselling, post-loan ... 9254
Counterfeit, investigational techniques ... 8189
Counterfeiting ... 8160, 8161
Countries, French-speaking Canada's relations with ... 2351
County courts ... 482
Country Program System ... 2445
Court
—Citizenship Appeal ... 426
—High Court of Admiralty ... 425
—of appeal ... 2880
—of Queen's Bench ... 455
—for Manitoba ... 480
—for Saskatchewan ... 480
—of record ... 417, 4428, 8905
—Martial Appeal Board ... 402
—Martial Appeal Court ... **400**
—Reports, Canada Supreme ... 461
—*see also* Federal Court, High Court,
Craters *see* Meteorite
Cream *see* milk and cream
Creamery butter ... 707
Credit
—for small farm operators ... 761
—to industrial enterprises ... 2830
—unions ... 2782
—*see also* Acts, Export
Crime
—Branch, Commercial ... 8160
—Detection Laboratories ... 8183
Criminal
—Canadian Criminal Justice System ... 7970
—civil and criminal jurisdiction ... 453
Criminal (cont'd)
—Code
—of Canada ... 8157
—*see also* Acts
—Courts of Canada ... 8182
—Intelligence ... 8122, 8162, 8168, 8189
—jurisdiction ... 417
—Law
—enforcement ... 8157
—project on principles of ... 3861
—records ... 8141
—Section ... 3675
—Procedure ... 3858
—Project ... 3860
—record ... 368
—*see also* Acts
Ciminological research ... 7960, 7979
Crisis Management Study Group ... 4826
Crop Insurance
—Administration ... 592
—all-risk crop insurance programs ... 592
—*see also* Acts
Crops, grains and special ... 529
Crown
—Assets Disposal Corporation ... **8500**
—company ... 8941
—copyright ... 4129
—Corporations ... 625, 700, 725, 750, 1120, 1525, 1575, 1630, 1645, 1750, 2100, 2140, 2160, 2460, 2725, 2775, 2825, 3160, 3165, 3400, 4475, 4800, 5150, 5900, 5950, 6800, 6950, 6975, 7100, 7500, 7550, 7600, 7650, 7675, 7700, 7800, 8400, 8450, 8500, 8550, 8800, 8830, 8850, 8925, 8940, 8960, 8975, 9160, 9200, 9255n
—budgets ... 2537
—definition ... 7315n
—loans ... 2543
—new ... 2539
—policy ... 3635
—in the Dept. of Transport ... 8603
—lands ... 3159, 7202
—Liability
—Writ proceedings, Canadian Forces (outside Canada) ... 421
—*see also* Acts, Glossary
Crows Nest Pass *see* Acts
Crustaceans, collection ... 7836
Cryptogamic plants, collection ... 7835
Cultural
—activities ... 7305
—affairs ... 2318, 7290
—Canadian Cultural Institute ... 7534
—exchanges with foreign countries ... 7526
—heritage ... 7270
—institutions, grants to ... 7528
—multiculturalism ... 7265
—policies, financial monitoring ... 2564
—Property *see* Canadian
—resources ... 7807
Cured fish, buyer of ... 2105

Currency
—an Exchange *see* Acts
—*see also* coins, money
Current Tables 1944
Custodian of Enemy Property *see* Office of the Custodian
Customs
—and Excise Branch (RCMP) 8164
—bonded warehouses 5320
—duties 2878
—drawback of 2880
—laws and regulations 5315
—operations 5320
—tariff 2576
—*see also* Acts, National Revenue (Customs and Excise)

d

Dairy
—farms, development of 708
—fruit & vegetable, livestock & poultry 527
—national dairy policy 705
—Price Stabilization Program 707
—products 706
—*see also* Acts, Canadian
Dangerous Goods Secretariat 8742
Data
—Canadian Oceanographic Data Centre 1940
—Electronic Data Processing Security Branch 8176
—Marine Environmental Data Service 1940
—processing 8250, 8370
—Branch 8330
—consulting services 8360
—facilities (RCMP) 8176, 8186
—product centre 8450
—Services Bureau, Central 8202
—remote sensing 1415
—Systems Branch (Urban Affairs) 9123
Death
—certificates, foreign 2298
—of Canadians abroad 2295
Debates of the House of Commons 206, 207
Debates of the Senate 136
Debentures 2828
Debtor *see* Programs
Deeds of sale, register of 1103
Deep Waterway Program 8965
Defence
—and Arms Control Affairs, Bureau of 2249
—and foreign policies 2249
—Civil Defence Branch 4828
—Construction (1951) Limited **4800**
—Council, meetings of 2249
—in the Seventies 6022
—Militia and Defence, Dept. of 4602
—North American 2249
—Production, Dept, of 4828, 4802, 8202, 8453, 8478
—projects in Europe 4856
Defence (cont'd)
—relations 2255, 2259
—Relations Division 2255
—Research Board 850n, 4620, 9044
—*see also* National
—Research Telecommunications Establishment 850n
—United States Department of 8460
—*see also* Acts
Deferral, corporate taxes 5315
Deferred income plans (taxation) 2889
Definitions *see* Glossary
Delegated Legislation *see* Glossary
Demographic Information 3516
Demotions, in Public Service 367
Denison Mines Ltd., relationship with federal government 1753
Dental services (veterans) 9257
Department *see* Acts, Glossary, or under next Keyword in name
Departmental
—Audits 333
—corporation 626, 1527, 2141, 4477, 5152, 5902, 6980, 7102
—*see also* Glossary
Deportation, appeals against 4430
Deposit account
—federal government 2734
—foreign central banks 2734
—international financial institutions 2734
Deputy Head *see* Glossary
Design
—Canada Program 3482
—industrial 1190
—instrument design and calibration 1812
—planning and implementation of programs for 3478
—registration of industrial designs 1210
—trade mark and 7203
—*see also* Acts, Graphic, National
Designated by the Governor-in-Council *see* Glossary
Destructive Insect and Pest *see* Acts
Development
—Assistance Committee of the OECD 2592
—grants (NRC) 6988
—professional 338
—*see also* Energy, Mineral, Office of Energy Research and, International
Development Opportunity Initiatives 6530
Dinosaurs, collection of 7834
Diplomatic
—and courtesy visas 2296
—communication system 2365
—Corps 68
—immunities 2221
—missions 2389
—posts 2428
—privileges 2221
—staff 2391
—*see also* Acts, Glossary
Director-General *see* Glossary

Director of Legislative Development and International Programs 1119
Director of Legislative Services 202
Disabilities, pensionable 9301
Disability pensions 5070, 9301
Disabled person, vocational rehabilitation of 4418, 5063
—*see also* Acts
Disarmament, arms control and 2259
Discrimination
—against persons seeking government employment 368
—employment, hiring, union membership 3920
—removal of 6023
—within the Public Service 368
Diseases
—children, research 5952
—contagious 544
—control 4959
—foreign animal 544
—prevention 2468
—*see also* Laboratory Centre for
Disfranchising *see* Acts
Disputes, inter-provincial and federal-provincial 423
Dissolution
—of Parliament 34
—*see also* Glossary
Distribution services, federal government ... 8245
Distributors, film 7618
District Judges in Admiralty 417
Divorce
—reform 3859
—*see also* Acts
Docks *see* Acts
Doctoral fellowships 7516
Documentary visual records 7861
Documentation centre
—centre 7360
—Library 7759
Documentation Under the Sign-Manual *see* Glossary
Documents
—authentication of 2284
—from foreign countries 2298
—registry of federal-provincial 5860
Dog teams, police service 8172
Domestic and export markets, dairy products 705
Dominion
—Archivist 7850
—Bureau of Statistics 3502
—Hydrographer 1800
—Land Surveyors *see* Board of Examiners for
—Topographical Surveyors
—*see also* Acts, Glossary
Donor's aid programs, review of 2592
Drama development 7300
Dramatic works, copyright in 1210
Dramatico-musical licenses 1280
Driving
—licenses, reinstatement 8137
Driving(cont'd)
—prohibitions against 8118
Drug investigational techniques 8189
Drugs
—enforcement 8166
—food and drugs, inspection of 4966
—Food, Drugs and Textiles Product Centre. 8450
—fraud, related to drugs and cosmetics 4952
—illicit 8166
—international trafficking 8166
—non-medical use of drugs 4962, 7729
—United Nations Commission on Narcotic Drugs 4998
—*see also* Acts
Dry Docks *see* Acts
Dry skim milk 707
Dumping
—determination of 2880
—imported goods 5315
—*see also* Anti-
Duties and taxes 5303
Duty
—rate of 2878
—value for 2880
Dwellings, built by co-operative associations 9164

e

Earth
—physics 1485
—Resources Data System 1500
—Resources Technology Satellites 1505
—sciences 1460
—Sciences *see* Programs
Earthquake hazards 1485
Earth's crust 1460, 1490
Eastern Forest Products Laboratory 1831
Ecological
—protection 1884
—studies 1942
Econometric models 2645
Economic
—Accounts and Integration 3510
—analysis 2602
—and Social Council 2310
—and Technical Assistance 2427
—Council of Canada **5900**
—development 2525
—Development, Dept. of 3180
—expansion 6570
—fiscal policy and international finance 2602
—growth, study of 5905
—policy and statistics 825
—Policy Secretariat 6019
—Programs and Government Finance 2525
—research 732
—welfare 2830
—*see also* Acts, Dept. of Regional

Economy, study of 5903
—Urban Environment and Urban Economy Directorate 9120
Edmonton Art Gallery 7810
Education
—advice on 2437
—and Vocational Training, Dept. of 3141
—assistance, veterans 9254
—financial support to 7350
—Indian 2910
—material on business management 2832
—rural 2470
—support 7370
—*see also* Acts
Educational
—programs 7260
—systems technology 850
—travel 7285
Effectiveness Evaluation Division 9054
Efficiency Evaluation Division 9056
Egg
—products 607
—*see also* Canadian
Elderly persons, accommodation for 9164
Eldorado
—Aviation Ltd. **1630**
—Gold Mines Ltd. 1647
—Mining and Refining Ltd. 1647
—Mining and Refining (1944) Ltd. 1647
—Nuclear Limited **1645,** 8941
Election
—Expenses Division 346
—Operations Division 346
Elections 7203
—Act, reform of 6104
—direction and supervision 345
—of the House of Commons 166
—*see also* Acts
Electoral
—Boundaries, Readjustment *see* Acts
—divisions 84
—process 160
—rolls 395
—*see also* Acts
Electors, qualification of 163
Electric power
—export of 1705
—transmission 3163
Electrical
—Engineering Branch, National Energy Board 1709
—Industries 1703
—Radio and Electrical Engineering 6986
—*see also* Acts
Electricity *see* Acts
Electromagnetic spectrum 825
Electronic data processing 8176, 8370, 9072
Electronic Equipment, procurement of 8230
Electronic Services 205
Electronics
—and data processing product centre 8450
—and Telecommunications (DOT) 8760
Elevators, grain 8854
Elk Island National Park 3004
Embassy *see* Glossary
Emergency
—assistance, civil authorities in Canada 4673
—Civil Emergency Measures Planning Order 4828, 4838, 4855
—environmental 1888
—Health Services 4943
—Interdepartmental Committee 4838
—International and emergency welfare 5039
—Measures Organization 3135
—National Emergency Planning Establishment **4825,** 6029
—payment capability, UIC 4496
—planning
—Secretariat 4838, 6029
—Section (RCMP) 8177
—relief in Canada 585
—*see also* Acts, National
Emission controls 1874
Emmett Hall Royal Commission 8860n
Employee
—and Administrative Services Division 9068
—benefit, administration of 8260, 8300
—benefit plans 8280
—earnings, research into 6215
—pension plans, supervision of 2856
Employer, manpower employer services 4220
Employment
—Benefits and Pension Guide 5228
—equalization of 9007
—Fair Employment Practices 3920
—Local Employment Assistance 4235
—opportunities 375
—practices 3920
—programs
—financial monitoring of 2564
—fiscal and financial objectives 2563
—services 4203
—Social and Employment Services 5032
—Social Insurance and Employment Liaison 5014
—Standards program 3910
—Standards, women 3940
—study of 5903
—*see also* Acts, Glossary, Terms and Conditions of,
Enact *see* Glossary
Enactment *see* Glossary
Endangered species 1856, 1862
Enemy
—Assets 8542
—Property, Office of the Custodian of 8265, **8540**
Energy
—advice on 2437
—Adviser 3180
—Conservation of 1706
—control 1706
—development 1425, 1706

Energy (cont'd)
—Development Activity of the Mineral and Energy Resources Program 1427
—Division, Transport, Communications 2243
—external relations on 2243
—Industry 1712
—Marketing 1706
—Mineral and Energy Technology 1480
—Mines and Resources, Department of **1400,** 1640, 2449, 2453, 4139, 7496
—Research and Development 1508, 6986
—resources, use of 1703
—supervision 1706
—Supplies Allocation Board **1660**
—transportation systems 1425
—use of 1706, 1711
—*see also* Acts, Atomic, Mineral and, Federal Task Force on, National, Office of, Programs
Engine collections 7846
Engineering
—and Operations 1015
—Branch 1709
—Division 2432
—mechanical engineering 6986
—procurement service, science and 8230
—radio & electoral 6986
—research 6982, 6986
—*see also* Columbia River Treaty
English Common Law, source of information on 463
Entitlement
—Boards 9292, 9334
—determination & payment of 4488
—to UIC benefits 4479
Environment
—advice to CIDA on the 2437
—Branch 8748
—Department of the **1800,** 2905, 2245, 4855
—Dept. of the 3180, 3184
—federal government policies on 2530
—natural resources in 2964
—Pacific Environment Institute 1925
—protection of 1860, 2952
—Urban, and Urban Economy Directorate ... 9120
—*see also* Acts
Environmental
—accidents 1890
—assessment and review process 1827, 2131
—Assessment Panel **2130**
—conservation 1884
—contaminants, control 1885
—emergency 1888
—engineering 1480
—equilibrium & studies 1475
—Federal Activities 1889
—health 1804, 2468, 4955
—improvements 1480
—Law 2280
—Management Service 1827
—Marine Environmental Data Service 1940
—policies 8740
Environmental (cont'd)
—policy in the North 2964
—problems 1425
—Problems Division, Scientific Relations and 2245
—programs 1860
—protection
—regulations 1868
—Service 1868
—Service 3180
—Quality Secretariat 1969
—Services 1812
—studies 1942
—*see also* Bureau of
Equipment evaluation studies 8184
Escheats *see* Acts
Eskimos 2905
—*see also* Indian, Inuit, Native
Establishment Programs *see* Acts
Estate Tax 3655
—Appeals 425
—*see also* Acts
Estimates Division 9025
Ethnic 7858
Ethno-Cultural Groups *see* Multiculturalism
Ethnohistory, ethnolinguistics, ethnology 7826
Ethylene, export of 1706
Europe, Canadian Forces 4686
European Economic Community 2620
—*see also* Bureau of
Evidence 3858
—*see also* Acts
Examiner of Petitions for Private Bills 132
Excess business profits taxes 5452
Exchange and travel 7260
Exchequer Court *see* Acts—Supreme and
Excise
—Branch 5325
—duties, domestic goods 5325
—Tax Act, collection of premium taxes 2858
—taxes 2878, 2880
—collection of 5325
—*see also* Acts
Executive
—Development Course 8189
—power 001
—*see also* Glossary
Exhibitions 7871
—International Bureau of 2330
Exhibitors, film 7618
Exhibits
—and displays 4129
—and Publicity 7702
Ex officio *see* Glossary
Expanded Guidelines for Northern Pipelines 3159
Experimental
—Farm, Ottawa 520
—Projects 6504
—*see also* Acts
Exploration
—Offshore 1944

Exploration (cont'd)
—*see also* International Council
Explorations Program 7518
Explosive devices 8180
Explosives *see* Acts
Export
—animals, health standards of 544
—between Canada and other countries 8455
—Board, Canadian 8452
—Butane 1706
—control of atomic energy substances 1534
—Credits Insurance Corporation 3402
—development 3280
—Development Corporation 2239, 2430, 2592, **3400**
—electric power 1705
—ethylene 1706
—financing, evaluation of proposals for 2592
—gas 1705
—interprovincial and export trade in fish 2130, 2132
—markets, dairy products 705
—middle distillates 1706
—motor gasoline 1706
—nuclear materials 1542
—of wheat, oats, and barley 8854
—oil 1705
—Petroleum charges 1707
—propane 1706
—sales 5315
—*see also* Acts, Canadian Cultural Property, Canadian Property, Import
Expositions 4135
Express Company 8855
Expropriation
—activities, federal government 6325
—*see also* Acts
Expungement proceedings 424
External
—Affairs, Department of 27, 29, 53, 69, 1950, **2200,** 2427, 2428, 2430, 2584, 4855, 6011, 7514, 7713
—*see also* Interdepartmental Committee
—Aid Board 2427
—Aid Office 2427
—relations, document on Canadian 2334
—Under Secretary of State for 2430
—*see also* Acts
External Policy and Defence Secretariat 6022
Extradition 2284
—warrants of extradition, register of 1103
—*see also* Acts

f

Fair employment practices 3920
Fair Wages *see* Acts
False Advertising, investigation of 1113
Family
—allowances 2564, 5047
Family (cont'd)
—*see also* Acts
—assistance 5048
—Courts 3859
—law 3859
—planning 2468, 5035
—property rights 3859
Farm
—Canadian Farm Loan Board 752
—Credit Corporation **750**
—Advisory Committee 776
—dairy farms, development of 705
—land loans 753
—Prairie Farm Assistance Administration 610
—small farm development program 752, 761
—syndicate, definition of 757
—*see also* Acts, National
Farmers' Creditors *see* Acts
Farming systems 2466
Feature films
—Canadian 7608, 7609, 7611
—industry, promotion and development of ... 7605
—production of 7606, 7607
Federal
—Activities Environmental Branch 1889
—boards and commissions, review of decisions 430
—Business Development Bank 2826, 2832
—Court of Appeal 428, 1383
—Court of Canada **415,** 463, 2880
—electoral districts 1470
—employees—*see* Public Service
—Identity Program 4134
—Task Force on Energy Research and Development 1505
—*see also* Acts, Glossary
Federal-provincial
—Conference of First Ministers 5852
—Conferences 5854
—Coordination 2340
—documents, registry of 5860
—fiscal arrangements 2569
—programs on pollution 1872
—Relations 825
—Division 2568
—Office **6000,** 6032
—tax problems 2559
—*see also* Acts
Federal Parliamentary Association *see* Canadian World
Feed
—Freight Program 733
—grain prices 728
—grain, storage space 730
—*see also* Acts, Canadian
Fellowships, doctoral 7516
Ferry
—marine and 8710
—steamship ferry services 8855
—transportation 8695
Ferries *see* Acts

Fertilizers
—study of ... 1832
—*see also* Acts
Festival Canada Bureau ... 7310
Field and Air Surveys ... 1470
Field, B.C., Power Plant ... 3173
Film
—Festivals Bureau ... 7310, 7732
—National Film Archives ... 7863
—National Industrial Relations Film Library . 7729
—*see also* Acts, Canadian, National
Films ... 7520, 7863
—assistance to ... 7520
—Canadian
—at the Cannes Film Festival ... 7732
—Centre for Films on Art ... 7820
—Film Institute ... 7820
—development ... 7305
—distribution of ... 7738
—industry, Canadian ... 7618
—library services ... 7726
Finance, Department of ... 327, 759, 2371, 2430, **2500,** 2727, 2728, 2778, 2852, 2878, 3050, 3093, 4855, 8260, 8552, 8557, 9002
—*see also* Committees, Senate; Institutional
Financial
—administration, policies ... 9065
—affairs, supervision, control and direction of ... 2508
—aid for Canadian overseas ... 2294
—arrangements between Canada and the United States ... 2620
—assistance for Bilingualism ... 7280
—flows ... 3512
—Management and Control Studies ... 334
—management consulting services ... 8360
—reports, federal government (production of) ... 8310
—statements, filing of ... 1170
—*see also* Acts
Financing, export sales ... 3407
Fines or forfeitures, remission of ... 8118
Fire
—forest fire research ... 1834
—*see also* Acts
Firearms control ... 7940
First Ministers' Conference ... 6036
Fiscal
—Accounts of Canada ... 8260, 8280, 8310
—agent, federal government ... 2734
—federalism in Canada ... 2568
—Policy ... 2610
—Economic Analysis & International Finance ... 2602
—*see also* Glossary
Fish
—farming ... 6722
—harvesting ... 1900
—Intra-provincial trade in ... 3132
—*see also* Acts, Freshwater
Fisheries ... 1820
—and Forestry, Department of ... 1802
—and Marine Service ... 1894
—Biological Research Stations ... 1915
—Canadian ... 2278
—conservation ... 1900
—Management and Research ... 1898, 1900, 1920
—Prices Support Board ... **2140**
—Research Board ... **2150**
—recreational ... 1967
—research, management-oriented ... 1925
—small-scale operations ... 2466
—sport ... 1967
—Technological Laboratories ... 1920
—*see also* Acts, Great Lakes, International, Minister of State,
Fishermen
—assistance to ... 1900
—claims for losses ... 8893
—protection of ... 2142
Fishery products ... 1900
Fishes, collection of ... 7836
Fishing
—industry, charts and maps for ... 1944
—services ... 1910
—vessel construction subsidy program ... 1905
—vessel insurance plan ... 1905
—zones ... 2278
—*see also* Acts
Fitness and Amateur Sport *see* Acts, National Advisory Council
Flammable textiles ... 1145
Fleet *see* Canadian Coast Guard
Flood
—control ... 1521, 1617, 1820, 3183
—damage reduction program ... 1848
—prevention ... 3183, 8645
FM—*see* AM and FM
Folklore ... 7826
Food
—advice ... 2437
—Advisory Services ... 537
—and Agriculture Organization ... 575
—and drug, inspection of ... 4966
—animals, humane slaughter of ... 546
—buying, advising consumers on ... 537
—Directorate ... 4949
—Drugs, and Textiles Product Centre ... 8450
—grades, advising consumers on ... 537
—manufacture, importation, sale, and advertising of ... 4949
—preparation, advising consumers on ... 537
—Prices Review Board ... 1274, 1279
—processing, inspection of ... 542
—production problems ... 2466
—products, advertising of ... 1145
—research ... 6986
—*see also* Acts
Forecasts Review *see* Programs
Forces *see* Glossary
Forecasting techniques ... 1450

Foreign
—and defence policies ... 2249
—animal diseases ... 544
—buyers ... 3405
—development strategies ... 1450
—documents ... 2298
—exchange
—policy, advice on ... 2620
—transactions ... 2734
—imports, prejudice to Canadian goods ... 2703
—industry developments, mineral ... 1445
—Investment Guarantees ... 3414
—Investment Review Agency ... **3450**
—ownership
—and control ... 1450
—of energy resources ... 1425
—patents ... 1201
—Policies for Canadians ... 6022
—policy
—and international law ... 2264
—for Canadians ... 2442n
—formulation of ... 2316
—purchasers *see* loans
—training for foreign students ... 7585
—forensic science facilities ... 8183
—*see also* Acts; Committees, Senate
Forest
—diseases ... 1834
—Eastern Forest Products Laboratory ... 1831
—Ecology Research Institute ... 1831
—Fire Research Institute ... 1830
—fire researchers ... 1834
—grants, to Canadian universities with forest faculties ... 1840
—industry, shared-cost programs ... 1840
—insects ... 1834
—inventory, studies of ... 1842
—Management Institute ... 1831
—management of ... 1832
—Petawawa Forest Experiment Station ... 1830
—products research laboratories ... 1838
—Research Centre *see* Great Lakes, Laurentian, Maritimes, Newfoundland, Northern, Pacific
—resources ... 1830
—research and development ... 1840
—Western Forest Products Laboratory ... 1831
—yields, methods to increase ... 1832
Forestry
—and Rural Development, Department of ... 6504
—CIDA ... 2437
—research projects ... 2466
—services ... 1820
—*see also* Acts, Fisheries and
Forillon National Park ... 3004
Fossil specimens ... 7837
Fotomedia ... 4138
France, Canada-France Program ... 7530
Francophone Institutions ... 2351
—relationship with CIDA ... 2440
Fraud
—offences relating to ... 8160
Fraud(cont'd)
—protection of the consumer against ... 1145
—related to drugs and cosmetics ... 4952
Freight, Feed Freight Program ... 733
Freight *see* Acts
French-Canadian folksongs ... 7826
French Civil Law, source of information on ... 463
French Language ... 9082
French Language Units *see* Units Working in French
Freshwater
—Fish Marketing Corporation ... **2160**
—Advisory Committee ... 2167
—Institute ... 1925
—*see also* Acts
Friendship centres ... 7275
Fruit, Dairy, Fruit, & Vegetable, Livestock, & Poultry ... 527
—*see also* Acts
Fugitive Offenders *see* Acts
Fund for Rural Economic Development ... 6504
Fund *see* Acts
Fundy National Park ... 3004

g

Gallery *see* National Gallery of Canada
Game *see* Acts
Gas
—coast of Canada ... 3188
—conservation ... 3189
—export of ... 1705
—import of ... 1705
—industries ... 1703
—Northwest Territories ... 3188
—processing ... 3189
—production ... 3189
—storage ... 3189
—transportation of ... 1705, 3189
—Yukon Territory ... 3188
—*see also* oil
Gazetteer of Canada ... 1608
General Acts, Agreement on Tariffs and Trade, commitments under ... 2576
General Development Agreements ... 6530
Genetics and tree biology, study of ... 1832
Gentleman Usher of the Black Rod, history of ... 128
Geographic Board of Canada ... 1606
Geographic Names *see* Canadian Board on
Geographical Names *see* Canadian Permanent Committee on
Geological
—phenomena, use of remote sensing ... 1505
—Research and Surveys Activities ... 1475
—Survey of Canada ... 1475
Geology ... 7834
—advice on ... 2434
—of Canada ... 1475
—*see also* Institute of Sedimentary and Petroleum

Geophysics *see* Research in
Georgian Bay Islands National Park 3004
Geoscience *see* Canada Centre for
Gift taxes, collection of 5455
Glace Bay Heavy Water Plant 1590
Glacier National Park 3004
Glaciology 1495
Glenbow-Alberta Institute 7810
Glossary of Terms 9600
Gold
—buying and selling of 8555
—Eldorado Gold Mines Limited 1627
—*see also* Acts
Government
—contracts 8350
—Film Commissioner 7603
—finance 2535
—House 6030
—House Leader 6103
—industry relations 1450
—Legislative Program 6103
—Libraries Liaison Office 7779
—Motion Picture Bureau 7702
—of Canada
—accounting 8310
—organization of 6012, 6028
—securities 2734
—of the Northwest Territories **3100**
—of the Yukon Territory 2905, **3120**
—Operations Secretariat 6021
—printing and stationery 7203
—surplus, selling of goods and assets 8503
—Telecommunications Agency 880
—*see also* Acts, Canadian Glossary
Governor *see* Glossary
Governor General **025,** 6030
—legal adviser of 3603
—Literary awards 7540
—personal security 8174
—role of 032
—secretary to 050
—*see also* Acts, Glossary
Grading of dairy products 527
Grain
—Canadian Grain Commission 590
—disposal of 8854
—elevators 590, 8923, 8945
—feed 730
—inspection and weighing of 590
—licenses, grain elevators 590
—movement by rail 8952
—*see also* Acts
Grains
—and special crops 529
—high-energy 570
—railways and 8704
Grand Trunk Railway Company of
Canada 8853
Grant of pardons 056
Grants
—administration of, Sec'y of State 7310
—agriculture 732
Grants (cont'd)
—arts 7520
—Atmospheric Environment Services 1822
—atomic energy research 1536
—development grants 6988
—for legal research 3648
—for linguistic research 7320
—in-aid, for fitness and amateur sport 4991
—in lieu of real estate taxes 2571
—national welfare 5030
—operating 7520
—peer adjudicated 6988
—post-production 7520
—production 7520
—program, national health 4976
—CIDA 2434
—medical research 5158
—project cost grants 7520
—research 7516
—senior arts 7520
—short term grants 7520
—special project 7520
—to Canadian universities with
forestry faculties 1840
—to institutions in developing countries 2472
—travel 7520, 7530
—university 6988
—*see also* Acts, Glossary
Graphic Design Secretariat 4134
Gravitational field 1490
Great Lakes
fisheries Commission 1952
—Fisheries convention *see* Acts
—Forest Research Centre 1830
—Levels Investigation Board 2481
—Pilotage Authority 8630n
—Pilotage Authority, Limited **8870**
—Water Quality Agreement
Institutions 2483
—Water Quality Board 2485
Great Seal of Canada 326, 1109, 5630
—*see also* Glossary
Green Paper *see* Glossary
Grenades, filling and assembly 8407
Grievances 9044
—procedure 5682
Gros Morne National Park 3004
Gross national product 3512
Ground transportation, technology of 7842
Group of Ten 2620
Group Understanding and Human Rights 7245
Guaranteed
—annual income, financial monitoring of 2564
—loans 2547
—administration 2545
Guarantees *see* Loans, Foreign

h

Habitat *see* Canadian
Halibut *see* International

Halifax Laboratory 1920
Hamilton Harbour *see* Acts
Handicapped person, assistance for..... 5063
Hansard..... 206, 4139
—*see also* Glossary
Harbours 8623
—National Harbours Board..... **8925**
—small craft..... 1965
—*see also* Acts
Harvest technology 2466
Harvesting, fish 1900
Hay *see* Acts
Hazardous
—consumer products..... 1145, 1218
—Products Review Board 1252
—wastes, disposal..... 1886
—*see also* Acts
Heads of Agencies *see* Glossary
Health
—and population policies 2437
—care delivery systems, rural 2468
—counselling and examination services, federal public servants..... 4932
—Department of 9252
—Emergency Health Services 4945
—environmental 2468
—Insurance Program 4974
—Manpower Program 4975
—National
—Health Grants Program..... 4976
—Health surveillance system..... 4959
—Pan American Health Organization..... 4998
—sciences, research in..... 5153, 5158
—Welfare and Rehabilitation, Dept. of 3136
—Welfare and Science *see* Committees, Senate;
—World Health Organization 4998
—*see also* Acts; National Health and Welfare, Department of; Committees, Senate; Emergency
Heating Plant 3170
Heavy water projects 1590
Heritage
—cultural 7270
—national 7807
Heroism, award for 037
High Commission *see* Glossary
High Commission in the United Kingdom *see* Acts
High Commissioners of the Commonwealth .. 076
High Court of Admiralty 425
High-frequency radio circuits..... 1004
Highway
—safety..... 8700
—transportation..... 8695
Highways
—Branch..... 8708
—Department of 3129
Hijacking, aircraft 7935
Historic
—Battlefields 3163
—Parks and Sites 2988
—Sites and Monuments Board of Canada.... **3155**
Historic (cont'd)
—*see also* Acts
Historical
—Branch..... 7857
—cultural and historical heritage..... 7518
—public records 7859
History of Canada 7826
Home
—construction, assistance to veterans..... 9254
—ownership, assisted 9172
—sciences 2466
Honey *see* Acts
Honours and Awards policy..... 6030
Horizons, New..... 5040
Horticulture 570
Hospital *see* Acts
Hospitality to foreign dignitaries..... 57
Hostels 7260
Hours of work, maximum..... 3935
House of Commons **150**
House leader *see* Leader of Household
—and institutional statistics 3515
—chemicals..... 1145
Housing
—assistance
—co-operative..... 9175
—public 9176
—conditions, research into..... 9170
—low cost 2470
—projects, construction of..... 9170
—*see also* Central Mortgage
Hudson Bay Railway 8853
Human
—environment 2280
—Group Understanding and Human Rights..... 7245
—History 7802
—Resources Awards Program..... 2470
—rights 2310
—settlements, United Nations Conference on 9146
Humane slaughter of food animals..... 546
—*see also* Acts
Humanitarian law 2282
Humanities 7516
—Research Council 7517
Hunting permits, issuing of..... 1854
Hydro Developments 3175
Hydro-electric dams 1820
Hydrographer *see* Dominion
Hydrographic *see* Canadian
Hydrometeorological system 1521

I

Ice
—dynamics of in navigable waters 1822
—information concerning 1820
—jams..... 8645
Icebreakers 8645

Identification
—data 8182, 8185
—investigation 8189
—services 8185
Illicit
—drugs 8166
—spirits 8164
Illness, entitlement to UIC benefits 4476
Immigrant
—children, payment of allowances for 5048
—orientation 7270
Immigrants
—adjustment of 4418
—transportation and reception facilities 4260
Immigration 2289
—and citizenship 2903, 8169
—and Manpower research 4418
—Appeal Board **4425**
—Canada 4245
—difficult cases 4250
—medical service 4934
—location of 4936
—passport system 8169
—policies and programs 4260
—procedures 8169
—Program 4245
—regulations 4250, 4260
see also Acts, Manpower and Immigration (Dept. of)
Immunities *see* Acts
Impeachment 424
Import
—Bilateral and multilateral import policy 2584
—control of atomic energy substances 1534
—entries 5315
—review of 5320
—gas 1705
—nuclear materials 1542
—surveillance system 5315
—*see also* Acts, Export
Imports, foreign imports, prejudice to Canadian goods 2703
Imported
—and domestically produced goods 5303
—examination of imported meats 546
—textile and clothing goods 3592
Incentive Award Board 378
Incentives Administration 6630
—Industrial 6525
—*see also* Regional Development
Income
—distribution, problems 2650
—maintenance 5010
—security 5005
—support systems 2563
—Tax
—Act appeals 3880
—and Estate Tax appeals 425
—Appeal Board 3876
—appeals 3655
—*see also* Acts, Accommodation
Incorporation of businesses **1170**

Indexes, abstracts, preparation of 307
Indian and northern health services 4924
Indian
—Affairs and Northern Development, Department of 372, 1832, **2900,** 7202
—Affairs Branch 2903
—and Eskimo affairs 2905
—health services 4924
—band 2946
—claims 3093
—Claims Commission **5935**
—employment opportunities for 372
—folksongs 7826
—land 2922
—land claims negotiation 3129
—language, radio broadcasting in North 7554
—organizations 2928
—people 2922, 2946
—*see also* Acts, Northern
Indians 2905
—employment opportunities for 375
—monitoring of financial policies 2564
Indirect taxes 5452
Industrial
—and marine machinery 8450
—design 1190, 1382
—design assistance 3485
—Designs Branch *see* Copyright and
—Development Bank **2825**
—developments 2525, 3220
—Incentives 6525
—Innovation and development 6986
—inquiry commissions 3915
—National Industrial Relations Film Library 7729
—policy 3220
—property matters 424
—relations 3910, 3925
—research 6980
—technologies 7842
—training 4230
—*see also* Acts
Industries, ownership, control, management of 5903
Industry 2878, 3215
—Department of 3202, 6504
—Statistics Branch 3508
—Trade and Commerce, Department of 2387, 2430, 2584, 2828, **3200,** 3485, 8395
Inflation 1275
Information
—and Reference Branch
—Canada 136, 2326, 2446n, **4125,** 7983
—Centre, parliamentary 311
—for Canadians travelling abroad 2291
—Sciences, Division of 2467
—social security 5028
—Systems Division 9072
—welfare 5028

Infectious diseases, protection of the country from ... 4939
Injury benefits ... 3930
Inland waters
—Branch ... 1804
—Canada Centre for ... 1925
—charting of ... 1944
—living resources ... 1900
—navigation in ... 8645
—research on ... 1846
Inmate Record & Temporary Absence Systems ... 7975
Inquiries *see* Acts, Commission, Correctional Investigator Indian Claims Commission, Parliamentary Accommodation, Royal Commission, Task Force
Inquiry on Future Disposition of Branch Lines ... 8860
Insect
—Destructive *see* Acts
—Pathology Research Institute ... 1830
—plant diseases ... 534
Inspection
—meat ... 546
—of dairy products ... 527
—of consumer goods ... 1218
—Service ... 2225
—Board of Steamship ... 8640
—*see also* Acts, Interdepartmental Committee
Inspector General of Banks ... 2674, 2778
Institute of Ocean Sciences ... 1937
Institute of Sedimentary and Petroleum Geology ... 1465
Institution *see* Glossary
Institutional and Public Finance Statistics ... 3518
Instrument design and calibration ... 1812
Instrument of Advice *see* Glossary
Insurance
—companies registration and supervision of ... 2854
—contracts ... 9256
—Department of ... **2850,** 3720
—export transactions ... 0000
—fishing vessel ... 1905
—foreign investment ... 3405
—health ... 4974
—pensions ... 9044
—policy jurisprudence, dissemination of ... 4488
—program of EDC ... 3405
—services ... 4485
—Social Insurance registration ... 4490
—Superintendant of Insurance ... 2778
—*see also* Acts, Canada Deposit, Export, Social, Unemployment
Intellectual Property ... 1208, 1212
—*see also* Bureau of,
INTELSAT ... 2243
—Headquarters ... 1023
Intercolonial *see* Acts
Interdepartmental Committee
—for Metric conversion ... 3475
—on Civil Aviation ... 8744

Interdepartmental Committee (cont'd)
—on External Relations ... 2225, **2440**
Interdepartmental Inspection Services ... 8746
Interest *see* Acts
Inter-American Development Bank ... 2592
Inter-American Tropical Tuna Commission ... 1955
Inter-City and Regional Transportation Systems ... 8734
Interdepartmental
—committee
—on civil aviation ... 2229
—Emergency Preparedness ... 4838
—on external relations ... 2225, **2440**
—electronic data processing centre ... 8370
Intergovernment co-operation, fiscal ... 2568
Intergovernmental
—Affairs ... 3128
—*see also* Canadian
Interim Anti-Inflation Board ... **1275**
Internal Economy, Budgets and Administration *see* Committees, Senate;
International
—agreements ... 2204
—on intellectual property and copyright. 2322
—Atomic Energy Agency ... 1534, 2243
—Bank for Reconstruction and Dev. ... 2239
—Boards of Control (water boundary) ... 2482
—Boundary Commission ... **2450**
—Centre for Parliamentary Documentation ... 311
—Civil Aviation ... 2229, 4692
—Commission for the Conservation of Atlantic Tunas ... 1954
—Commission for the Northwest Atlantic Fisheries ... 1955
—conferences ... 2204
—Council for the Exploration of the Sea ... 1956
—Criminal Police Organization ... 8167
—Development
—assistance ... 2428
—association ... 2592
—Research Centre ... 575, 2239, 2430, **2460**
—economic
—Analysis, Fiscal Policy and International Finance ... 2602
—changes, effect of on employment and income ... 5903
—relations ... 2268, 2584
—Electro-Technical Commission ... 3561
—Federation of Library Associations ... 311
—film festival ... 7723
—Finance ... 2620
—Fisheries and Marine ... 1893, 1950
—health services ... 4998
—Investigation Boards (water boundary) ... 2481
—Joint Commission ... 1802, **2475,** 4909
—labour affairs ... 3945
—law ... 2263, 2264, 2276, 2282, 3625
—legal
—activities ... 2276
—affairs ... 2264

International (cont'd)
—Liaison Service 575
—Monetary Fund 2620, 2726n
—North Pacific
—Fisheries Commission 1957
—Fur Seal Commission 1958
—Organization for Standardization 3561, 8484
—Organization of Supreme Audit Institutions 330
—Pacific
—Halibut Commission 1959
—Salmon Fisheries Commission 1960
—peacekeeping, provision of troops for 4673
—Pollution Surveillance Boards (water boundary) 2483
—programs 2592
—on pollution 1872
—Reference Group on Great Lakes Pollution from Land Use Activities
—Reference Group on Pollution of the Upper Great Lakes
—relations 2204, 2274, 2316, 7570
—Standardization Program 3561
—tariff conferences, participation in 2576
—tax policy 2561
—telecommunications 805, 825
—toll bridge system 8981
—trade
—group 3265
—relations 3300
—Transport Policy Committee 8907
—Whaling Commission 1961
—*see also* Acts, Bureau of Canadian, Director of Legislative Development and, Research
Inter-Parliamentary
—Association *see* Canada-France
—Relations 212
—Union 213
Interpleader jurisdiction 420
Interprovincial
—and export trade in fish 2130, 2132
—and federal-provincial disputes 423
—and territorial boundaries 1470
—and Territorial Boundary Commissions **1680**
—conferences 5854
Intra-provincial trade in fish 2132
Inuit
—employment opportunities for 372
—language, radio broadcasting 7554
—*see also* Eskimos, Indians, Natives
Inventions patentability 6952
Inventory *see* Canada Land 1862
Investigations into organized crime 8163
Investigations *see* Mining and Metallurgical
Investment
—companies, registration and supervision of 2854
—policies 2642
—*see also* Acts, Foreign
I. W. Killam memorial awards 7538

j

Japan *see* Acts
Jasper National Park 3004
Joint
—Arsenals Planning Board 8402
—Committees 178
—Parliamentary Distribution Office 211
—*see also* Glossary, International
Journals
—Branch
—of the House of Commons 207, 208
—of the Senate of Canada 140
Judges *see* Acts, Admiralty, Canadian Judicial, Seminars
Judicial *see* Canadian
Judiciary *see* Glossary
Justice, Department of 2266, 3025, 3050, 3093, **3600,** 7902
—*see also* Acts
Juvenile
—crime prevention 7987
—*see also* Acts

k

Kejimkujik National Park 3004
Killam Awards *see* I. W. Killam
Kingsmere Park *see* Acts
Kluane National Park 3004
Kootenay Lake International Board of Control 2482
Kootenay National Park 3004
Kouchibouguac National Park 3004

l

La Fancophonie 2338, 2351
La Mauricie National Park 3004
Laboratory
—Halifax 1920
—Centre for Disease Control 4959
—Vancouver 1920
Laboratories
—Fisheries Technological Laboratories 1920
Labour
—Department of **3900,** 7729
—disputes 3915
—market conditions 4496
—projections 4315
—Standards 3935
—statistics 3505
—studies 5905
—union
—records under CALURA 3950
—*see also* Acts, Canada
Labour-management
—disputes 3915
—relations 1450

Lake
—Champlain International Board of Control 2482
—Superior International Board of Control 2482
Land 1505
—and treaty claims 2928
—acquisition of 3745
—assembly
—assistance 9176
—projects 9164, 9188
—capability studies 1842
—claims administrator 3129
—claims by native groups 3050
—claims negotiation, Indian 3129
—development 9210
—disposition of, by Letters Patent 3745
—evaluation and mapping 1862
—expropriation of 3745
—legal work relating to acquisitions of 3750
—letters patent of land, register of 1103, 1110
—planning 1860
—purchase of 3745
—settlement, veterans 9254
—transactions 3725
—transfer 762
—Transfer Plan 752
—Urban Growth and Land Directorate 9117
—Use 1860
—Department 3174
—Planning 1866
—Studies 1864
—Territorial Land Use Map Series 1862
—Veterans Land Administration 9255
—*see also* Acts, Board of Examiners, Canada
Landed immigrants 7215
Lands
—administration of 5944
—Branch 3133
—Directorate 1827, 1860
—federally-owned 9205
—*see also* Acts
Language
—instruction 7255
—Official Language Minority Groups 7275
—programs 7320
—requirements of all Public Service positions 9082
—second language teaching 7320
—training 9087
Languages
—*see* Acts, English, French, language, Official languages
Laurentian
—Forest Research Centre 1830
—Pilotage Authority 8630n
Laurier House 7874
—*see also* Acts
Law
—Administrative 3858
—project 3863
—Branch 1709

Law (cont'd)
—domestic 2266
—Clerk and Parliamentary Counsel 124, 197
—enforcement *see* Royal Canadian Mounted Police
—environmental law 2280
—Family 3858
—Information Development 3645
—in the Senate 124
—of the Sea Conference 1950
—of the sea and outer space 2276, 3650
—of the sea and fisheries 2278
—principles of criminal 3858
—private international law 2284
—project on principles of criminal 3861
—Reform Commission of Canada 3640, **3850**
—Research 3855
—Topical Law Reports 5228
—*see also* Acts, Glossary, Justice, statutes
Leader of the Government in the House 5658
Leader of the Government in the Senate 076
Leader of the Opposition 076
Legal
—Advisory Division 2268
—Affairs, Dept. of 3129
—Aid Program 3129, 9277
—and Constitutional Affairs *see* Committees, Senate
—metrology 1107, 1145
—obligations 2272
—proceedings 2284
—profession 2284
—research and planning 3705
—systems, research 3855
—*see also* Glossary
Leases, register of 1103
Legislation 3735
—and House Planning 6026
—Branch 3620
—Committees and Private Legislation 203
—taxation 5465
—*see also* Glossary
Legislative
—Development *see* Director of
—programs 6026
—Research 3955
—*see also* Glossary
Legislature *see* Glossary
Lender of last resort 2780
Lending and Related Services 762
Lending programs 2545
Length and Mass Units *see* Acts
Letters patent, registration of 1110, 1180
Letters of credence of ambassadors 036, 057
Letters patent granting land, registration of 1110
—*see also* Glossary
Liabilities of registered life insurance companies 2856
Libraries
—assistance to 7521
—Government Libraries Liaison Office 7779

Library
—Advisory Board 7787
—and search facilities 1194
—Associations *see* International
—Documentation Centre 7759
—government publications 4141
—of Parliament **300**
—services 7753
—systems 7767
—*see also* Acts, Committees, National, Office
Senate
Licenses
—dramatico-musical performances 1280
—grain elevators 595
—granting of in Yukon 3127
—inventions 6952
—musical works 1280
Licensing
—authority, ... 1057
—civil aeronautical 4930
—distilleries 5325
—fissionable substances 1542
—heavy water plants 1538
—manufacturers and wholesalers 5325
—power and research reactors 1538
—radioisotopes 1540
—system, atomic energy 1532
Liechtenstein collection 7818
Lieutenant Governors 6030
Life insurance
—veterans 9254
—companies, liabilities of registered 2856
Linguistic research 7360
Liquor Control, Dept. of 3128
Literary
—Canada-Belgian Literary Prize 7540
—Governor General's Literary Awards 7540
—works, copyright in 1210
Live cattle 5882
Livestock 527
—*see also* Acts, Canadian
Living standards, study of 5903
Loan administration 762
Loan Companies *see* Acts
Loans 6719, 9165, 9184
—and guarantees 3413
—for construction 9254
—foreign purchasers 3403
—investments and guarantees by gov't 2535
—mortgage 9164
—program, small business 3131
—to Crown Corporations 2543
—*see also* Acts, grants, Municipal Development
Local Employment Assistance Program 4235
Local Government Dept. 3132
Local Initiatives Program 4235
Locks (Seaway) 8966
Long Range
—Economic Planning 2640
—health planning 4995
Long service award 378
Long-term loans 3409
Long-term mortgage credit 753

Lord's Day *see* Acts
Low income, accommodation 9164

m

Mace, explanation of 190
Machinery remission programs 5315
Machine Readable Archives 7860
Machinery of Government Directorate 6028
Mackenzie Valley Pipeline 2645
Mackenzie Valley Pipeline Inquiry 3157
MacMillan Commission Report 2729
Macroeconomic projections 2645
Magnetic
—gravity and seismic characteristics
of earth 1485
—field in Canada 1485
Main Estimates submission 9016
Mammals 7834, 7836
Man *see* National Museum of
Management
—Consulting *see* Bureau of
—Information Systems Division 9030
—oriented fisheries research 1925
—small business management courses 4230
Mandatory Allocation of Supplies 1664
Manitoba Museum of Man and Nature 7810
Manitoba-Northwest Territories
Boundary Commission 1692
Manitoba-Saskatchewan
Boundary Commission 1682
Manpower 9038
—and Immigration, Department of 2387, 2402, **4200,** 4428, 4934, 6504
—Canada Manpower Centres 4220
—committees 4417
—Consultative Services 4220
—Division 9040
—Employer services 4420
—health 4975
—planning 4493, 8190
—policies, financial objectives 2563
—programs for UIC 4493
—resources 4203, 4417
—training and mobility 1450
—training 4230
—utilization, policy on 9005
—*see also* Acts, Canada,
Manual of Consular Instructions 2290
Manufacturing Branch 1115
Manufacturing statistics 3505
Man-year *see* Glossary
Manuscripts 7857
Map *see* National, Northern Land Use
Maple Products Industry *see* Acts
Mapping
—and Aeronautical Charting Activity 1470
—Land Evaluation and 1862
—programs 1862

Maps
—charts and 1944
—distribution of population 395
—topographic and geological 1415
Marine
—agencies 8623
—and Ferry Branch 8710
—and Industrial Machinery Product Centre . 8450
—Department of 8602
—Environmental Data Service 1940
—geology and geophysics 1475
—geology of arctic continental shelf 1495
—international fisheries and marine ... 1893, 1950
—invertebrates 7836
—Regulations 8640
—resources
—renewable and non-renewable 1939
—Sciences 1804
—search-and-rescue operations 4692
—Secretariat 8754
—Services 1820, 8159
—component 8622
—*see also* Acts, Canadian
Marital status, discrimination based on 368
Maritime
—Canadian Maritime Commission 8902
—Command, ... 4678
—legal questions 2278
—Pollution Claims Fund **8890**
—quarantine stations, location of 4941
—*see also* Acts, Glossary
Maritimes
—Forest Research Centre 1830
Market
—and Industry Analysis 9168
—place problems 1135
—regulation of dairy products 527
—securities market regulations 1178
Marketable bond 2630
Marketing
—agency for western Canadian grain 3828
—and trading, fish 2128
—of Agricultural products 535
—Services 3535
—systems 2470
—*see also* Acts, Commission of Inquiry, Freshwater Fish, National Farm Products
Marking 1145
Marriage
—certificate, foreign 2298
—solemnization in Yukon 3127
Martial *see* Court
Massey collection 7818
Master of the Mint 8550
—*see also* Glossary
Measurements, tide and water level 1940
Meat
—Inspection 546
—packing, inspection of 542
—*see also* Acts
Mechanical and construction product centre 8450
Mechanical Engineering Division 6986
Medal *see* National
Medals, manufacture of 8555
Medical
—Advisory Branch 9301
—care insurance plans 4974
—evidence, review of 9301
—Immigration Medical Service 4934
—microbiology 4959
—Research Council **5150,** 5952
—Services Branch 3180
—services (veterans) 9257
—*see also* Acts; National Health and Welfare, Dept. of
Medicare 9044
Medicine *see* Civil Aviation
Member of the Queen's Privy Council for Canada *see* Glossary, Queen's Privy Council
Members
—of Parliament, research for 309
—of the Cabinet—*see* Cabinet
—of the House of Commons list of 215-220
—*see also* Acts
Mendal Art Gallery 7810
Merchant
—Seamen Compensation Board **4165**
—seamen pensions, war 9388
—shipping, Canadian 2289
—*see also* Acts
Mercy—*see* Royal Prerogative of
Mergers, investigation of 1113
Merit
—award 378
—system 362
Metallurgical *see* Mining and
Metals and minerals 1480
—*see also* Acts
Meteorites, Craters, recovery of 1485
Meteorological Branch of the Air Service 1804
Meterology
—research 1822
—services 1812
Metis, employment opportunities for 372
Metric
—Commission **3470**
—Commission Order 3472
—conversion 8479, 8485
—Screening Service 8486
—system, conversion to 3453, 3555, 3559
Microfiche Service, *see* Theses 7755
Microfilm 7857, 7871
Microfilming advisory service 7853
Microform 7755
Middle Distillates, export of 1706
Middle Eastern Affairs *see* Bureau of
Migratory
—Bird Convention Act 8170
—Birds, Regulations 1854
—game birds 1854
—*see also* Acts

Military
—assistance and peacekeeping 2257
—equipment, development of 8405
—Merit, Order of 003
—supplies and services 8460
—surplus, disposal of 8503
—training 2257
Militia 4673
—National Defence involvement 4673
—and Defence, Dept of 4602
Milk
—and cream, price stabilization 706
—products, price maintenance 706
—River 2482
—*see also* Acts
Mineral
—and energy resources 1465
—and energy technology 1480
—commodities 1445
—deposits 1480
—Development 1435, 1460
—Development Activity 1450
—industry 1450, 1480
—resources 1427
—*see also* Programs
Mines 6705
—and Technical Surveys, Dept of 1402
—Branch 1465
—filling and assembly 8407
—*see also* Acts
Mining
—and Metallurgical Investigations and Research Activity 1480
—Eldorado Mining and Refining Limited 1627
—Research Centre 1480
—*see also* Acts
Ministers of the Crown
—Leader of the Government in the House of Commons 5658
—Leader of the Government in the Senate 076
—Minister of Agriculture 501
—Minister of Communications 801
—Minister of Consumer and Corporate Affairs and Registrar General of Canada 1101
—Minister of Energy, Mines and Resources. 1401
—Minister of the Environment and Minister of Fisheries for Canada 1801
—Minister of Finance 2501
—Minister of Fisheries *see* Minister of the Environment
—Minister of Indian Affairs and Northern Development 2901
—Minister of Industry, Trade and Commerce 3201
—Minister of Justice and Attorney General of Canada 3601
—Minister of Labour 3901
—Minister of Manpower and Immigration 4201
—Minister of National Defence 4601
—Minister of National Health and Welfare 4901
—Minister of National Revenue 5301, 5451
—Minister of Public Works 6301

Ministers of the Crown (cont'd)
—Minister of Regional Economic Expansion 6501
—Minister of State (Fisheries) 1995
—Minister of State for Science and Technology 6901
—Minister of State for Urban Affairs 9101
—Minister of Supply and Services and Receiver General for Canada 8201
—Minister of Transport 8601
—Minister of Veterans Affairs 9251
—Postmaster General 5601
—President of the Treasury Board 9251
—President of the Queen's Privy Council for Canada 6101
—Prime Minister 5801
—Secretary of State for External Affairs 2201
—Secretary of State of Canada 7201
—Solicitor General of Canada 7901
Ministers of State For Ministries of State, definition, *see* Glossary
Ministries of State, definition, *see* Glossary
Ministry *see* Glossary
Ministry of State for
—Science & Technology 6045, **6900**
—Urban Affairs **9100**
—*see also* Acts
Mint *see* Royal Canadian
—*see also* Acts
Misleading Advertising, investigation of 1113
—Division 1118
Modified income-tested program 9386
Molluscs 7836
Molson prizes 7540
Monarchy, Canadian 6030
Monetary policy 2728
Money
—bills, definition 080
—market dealers 2732
—order system 5670
—*see also* coins, currency
Moneys, administration, for Indian people ... 5944
Monopolies, investigation of 1113
Montréal-Lake Ontario section 8966
Montreal Museum of Fine Arts 7810
—*see also* Acts
Monuments *see* Historic Sites
Moose Factory Plant 3173
Mortgage loans
—companies 2854
—farm credit 753
—sale of 9184
Mortgages, register of 1170
Motor
—gasoline, export of 1706
—road and motor vehicle traffic safety 700
—vehicle
—jurisdiction 8112
—Transport Committee 8907
—*see also* Acts
Mount Revelstoke National Park 3004
Mounties—*see* Royal Canadian Mounted Police

Multiculturalism 7270
Multilateral
—bilateral and multilateral import policy 2584
—Programs 2433
—relations 2351
Multilingual
—Biblioservice 7783
—Services 7355
Municipal assessments 3134
Municipal Development and Loan
—Board **2699**
—*see* Acts
Municipal Grants 2571
—*see also* Acts
Munitions 8403
Musée d'Arts contemporain 7810
Musée du Québec 7810
Museums
—assistance to 7521
—development 7300
—*see also* Acts, National
Music
—and effects library 7726
—assistance to 7520
Musical works, copyright in 1210, 1342
Mutual and Balanced Force Reductions 2253

n

Nahanni National Park 3004
Namakan Lake 2482
Narcotics, importation of illicit 5320
—*see also* Acts
National
—Accounts *see* System
—Advisory Council on Fitness and Amateur Sport **5175**
—Aeronautical
—collection 7846
—establishment 6986
—air terminal system 8660
—Airport Security Program 8173
—Arts Centre Corporation **7675**
—Battlefields Commission **3160**
—Battlefields Park 3163
—Atlas of Canada 1470
—Capital
—Commission 1832, **9200**
—Region 9202
—Collection of Display Minerals 7837
—Comprehensive Milk Marketing Plan 708
—Council of Welfare **5200**
—Crime Intelligence Branch 8162
—dairy policy 703
—Defence, Department of 68, 850n, 1824, 1832 2249, 2253, 2257, 2259, 3740, **4600,** 4802, 4856, 4860, 8395, 8453, 8602
—charts and maps for 1944
—Design Council **3480**
—Emergency Planning Establishment **4825,** 6029

—Energy Board **1700**
—Farm Products Marketing Council **790**
—Film
—Archives 7863
—Board 2326, 4128, **7700,** 9046
—Gallery of Canada 7814
—Harbours Board 8622, **8925**
—Health
—and Welfare, Department of 1544, 3136n, **4900,** 5150, 7729, 9252, 9257
—and Welfare, Dept. of 3180
—grants program 4976
—surveillance system 4959
—Herbarium 7835
—Heritage 7300
—Historic Parks and Sites 2988
—Industrial Relations Film Library 7729
—Joint Council 9044, 9046, 9087
—Librarian 7751
—Library
—Advisory Board 7788
—Advisory Council 7789
—of Canada **7750,** 7851
—Map Collection of Canada 7865
—Medal Collection 7861, 7874
—Museum
—of Man 7805, 7825
—of Natural Sciences 7805, 7833
—of Science and Technology 7805, 7840
—Museums of Canada **7800**
—origin, discrimination based on 368
—Parks 1854, 1856, 2982, 3004
—Parole Board **8100**
—Petroleum Company *see* Acts
—policies on energy 1425
—Ports Council 8932
—Research Council of Canada 1528, 1536, 1577, 5152, 5952, 6952, 6955, 8395, 9202, 9046, **6975**
—Research Laboratories 6986
—Resources, Dept. of Northern Affairs and . 2903
—Revenue (Custom & Excise), Department of 2402, 2703, 2880, 3700, **5300**
—Revenue (Taxation), Department of 3690, 5011, **5450**
—scientific and technical information 6988
—Standardization Program 3559
—Standards of Canada 8479
—standards system 8395
—telecommunications 825
—transportation policy 8903
—Union Catalogue 7759
—welfare grants 5030
—zoological collections 7836
—*see also* Acts, Committees, Glossary, Senate;
Native
—associations 7275
—Citizens Directorate 7275
—Clan Organization of Manitoba 7985
—communications 7275

Native (cont'd)
—Courtworker Program 3645
—housing 9174
—women 7275
—youth 7275
—*see also* Office of
NATO, references to 29, 128, 2249, 2255, 2259, 4673, 4678, 4804, 8461
Natural
—environment 1505
—public's point of contact for 1868
—History 7802
—resources 1460
—north of 60° 2952
—northern 2964
—policies on 2530
—sciences, research 6982, 6986
Naturalization, responsibility for 7205
Nautical and pilotage services 8623, 8630
Naval
—Reserve 4678
—Service, Dept of the 4602
—Headquarters 4603
Navigable waters 1944
—*see also* Acts
Navigation, aids to 8623, 8625
Needy persons, social assistance to 5059
Neighbourhood Improvement Program 9181
New Brunswick Museum 7810
Newfoundland
—Forest Research Centre 1830
—Museum 7810
—Railways 8853
New Horizons 5040
Niagara River International Board of Control 2482
Noise Control Division 1886
Noise intensity 1822
Non-Governmental Organizations Division .. 2434
Non-Medical use of drugs 4962, 7729
Non-proliferation treaty 1534
Non-renewable resources 1425, 1435
Non-status Indians, employment opportunities for 375
Norman MacKenzie Art Gallery 7810
North
—America, joint defence of 4673
—American defence 2249
—Atlantic Council 29
—Canadian Permanent Delegation to 2255
—radio broadcasting 7554
—West Mounted Police 7203, 8152
—*see also* Acts, NATO
Northern
—Affairs and National Resources, Dept. of .. 2903
—Affairs and Natural Resources, Dept. of 1402
—Canada Power Commission **3165**
—Canadian Forces Northern Region 4707
—Careers Program 372
—development, federal government policies 2530
Northern (cont'd)
—Forest Research Centre 1831
—Health Services 4927
—Inland Waters Regulations 3182
—Natural Resources and Environment 3184
—roads policy and programs 2958
—Service 7568
—Transportation Company Ltd. 1632, 2904, **8940**
—*see also* Acts, Advisory Committee
Northwest
—Communication System 8853
—Territories
—Council of 345, 3101, 3180
—Gov't of **3100**
—heating plant 3170
—Hydro Construction 3174
—oil and gas matters 3188
—pipeline 3159
—policing 8157, 8194
—sewage systems 3170
—Water Board **3180**
—water systems 3170
—wildlife 1854
—*see also* Acts
Notice Paper 209n
Notices of appointments made by Order-in-Council, registration of 1110
Norway—*see* Canada
Nova Scotia Museum 7810
Nuclear
—Eldorado Nuclear Limited **1625,** 8941
—explosion 1485
—plant licensing 1538
—reactors 1578
—power plants 1580
—export 3438
Nursing stations 4924
Nutrition 2437, 2466

O

Oats, export of wheat 8854
Ocean
—and Aquatic Affairs 1898, 1940, 1942
—and Aquatic Sciences 1935
—currents 1505
—patrol fleet 1925
—Sciences, Institute of 1937
Ocean-going vessels, export of 3438
Oceanographic
—Canadian Oceanographic Data Centre 1940
—Programs 1939
Oceanography
—Bedford Institute for 1925
—Centre 1942
—Scripps Institution of 1953
Occupation of lands, by non-Indians 5942
Occupational
—and career analysis div 4320
—counselling, materials 4320

Office of
—Claims Negotiation ... 3050
—Design ... 3480
—Equal Opportunities for Women ... 374
—Energy Conservation ... 1503
—Energy, Research and Development ... 1505
—Library Standards ... 7775
—Native Employment ... 375
—Planning and Co-ordination ... 1150
—the Auditor General ... 328
—the Chief Electoral Officer ... 340
—the Commissioner of Official Languages ... 354
—the Comptroller of the Treasury ... 8202
—the Co-ordinator of the Official Languages Program ... 376
—the Co-ordinator of the Status of Women ... 6023
—the Custodian of Enemy Property ... 8265, **8540**
—the President of the Queen's Privy Council of Canada ... **5650**
—the Prime Minister ... 027, 057, 5804
—the Registrar General of Canada ... 1109
—the Secretary of State for External Affairs ... 2202
—the Secretary to the Governor General ... **050**
Office Product Centre ... 8450
Official languages
—bilingual districts ... 7480
—branch ... 9080
—in the private sector ... 7335
—Minority Group Directorate ... 7280
—objectives ... 9083
—policy ... 9085
—inquiries on ... 9089
—resolution ... 9006, 9082
—use of ... 7320
—*see also* Acts, Commissioner
Offshore exploration
—charts and maps ... 1944
—oil exploration ... 1820
Oil
—and Gas
—Canada ... 1427
—Canada/U.S. ... 1427
—coast of Canada ... 3188
—Committee ... **3180**
—conservation ... 3189
—Exploration, offshore ... 1820
—Export ... 1705
—Industries ... 1703
—International ... 1427
—Northwest Territories ... 3188
—Policy Branch ... 1709
—Pollution of Canadian Waters ... 8957
—Processing ... 3189
—production ... 3189
—spills ... 1890
—storage ... 3189
—transportation of ... 1705, 3189
—Yukon Territory ... 3188
—*see also* Acts, Crude oil
Oilseeds ... 570
Old Age
—pensions ... 2503
—Security
—Fund ... 2543
—Pensions ... 5010, 5049
—*see also* Acts
Olympic Games ... 9076
Olympics Radio and Television Organization ... 7572
Olympics 1976 ... 8181, 9079
—Federal Liaison Unit ... 9076
—*see also* Acts
1 Canadian Air Group ... 4686
Ontario Harbours Agreement *see* Acts
Opening and prorogation of Parliament ... 057
Opera theatre for ... 7520
Operating Grants ... 7520
Operational Econometric Models ... 2645
Operations Centre ... 2213
Operations Division ... 9087
Opportunity for Youth ... 4235
Opting-out provisions, federal-provincial tax agreements ... 2568
Order
—in-Council ... 034, 056
—of Bravery ... 057
—of Canada
—Advisory Council on the ... 070
—appointment of Canadians to ... 037
—awarding the decorations of ... 057
—direction and operation of ... 064
—of Military Merit
—appointment of Canadians to ... 037
—awarding the decorations of ... 057
—direction and operation of ... 064
—Paper ... 209, 209n
—Paper and Notices ... 209
—*see also* Glossary
Organization
—analyses consulting services ... 8360
—Division ... 9058
—for Economic Co-operation Development ... 575, 2620, 3945
—for European Economic Co-operation ... 029
—of the Government of Canada ... 6012, 6028
—*see also* Acts
Organized crime ... 8162, 8163
Original Acts of Parliament ... 134
Osoyoos Lake International Board of Control ... 2482
Outdoor recreation ... 1864
Outer space, Law of the Sea ... 2276
Outreach Program ... 4235
Outstanding Achievement Award ... 378
Overseas
—assignments, teacher-adviser, recruitment of ... 2334
—telecommunications services ... 1004
—*see also* Canadian

p

Pacific
—Bureau of Asian & Pacific Affairs 2231
—Environment Institute 1925
—Forest Research Centre 1831
—international
—North Pacific Fisheries Commission 1957
—North Pacific Fur Seal Commission 1958
—Pacific Halibut Commission 1959
—Pacific Salmon Fisheries Commission ... 1960
—Pilotage Authority 8630n, **8945**
—Rim National Park 3004
—*see also* Acts
Packaging 1145
Palaeontology 7834, 7837
Pan American Health Organization 4998
Paperwork and records management 9072
Pardon, granting process 8108
Pardons, investigations for 8118
Parental status, discrimination based on 368
Paris, Biennials of Venice and 7820
Park *see* National Battlefields, Roosevelt Campobello
Parks
—Canada 2982, 3015
—National Battlefieds Commission **3160**
—National Historic 2988
—national, list of 3004
—national, wildlife in 1854
—*see also* Acts
Parliament
—duration of 166
—life of a 166
—opening of 059, 128
—printing services 8245
—*see also* Glossary, Library, Members of Parliament
Parliamentaires de Langue Français *see* Association Internationale des
Parliamentarian *see* Glossary
Parliamentary
—Accommodation *see* Advisory Commission on
—Association *see* Canadian World Federalist
—Associations 212
—Committees & Associations, research for ... 309
—Counsel *see* Law Clerk and
—Distribution Office *see* Joint
—Documents 4139
—Documentation, International Centre 311
—Enquiries and Co-ordination Division 5662
—Information Centre 311
—Joint Parliamentary Distribution Office 207
—Reading Room 313
—Secretaries
—appointment of 169
—list of 6048
—translation 7345
—*see also* Acts, Canadian NATO, Glossary
Parole
—a definition 8105
—National Parole Board **8100,** 8104
—National Parole Service 8104
—responsibility for 7905
—*see also* Acts
Passenger Tickets *see* Acts
Passport
—Office 2302
—section (RCMP) 8169
Patent
—and Copyright Office 1104
—Appeal Board **1380**
—Office Library 1201
—Office Record 1200
—*see also* Acts
Patents 1190, 7203
—and Trade Marks 1195
—Branch 1200
—Canadian Patents and Development Ltd. **6950**
—*see also* Acts
Pathology, animal 548
Pawnbrokers *see* Acts
Pay
—administration of 8260
—Research Bureau 5686
Payment
—of entitlements, UIC 4488
—Services Branch, DSS 8290
Peacekeeping, military assistance and 2257
Peer adjudicated grants 6988
Penal agencies 8182
Penitentiaries
—Commissioner of 8004
—responsibility of 7905
Penitentiary
—Canadian Penitentiary Service **8000**
—Inmates
—investigations for 8903
—rehabilitation 8003
—training 8004
—*see also* Acts
Pension
—Appeals Board 430, **5225**
—Rules of Procedure 5229
—Canadian Pension Commission **9285**
—Employment Benefits and Pension Guide 5228
—Plan *see* Canada; Québec
—Review Board 9250, 9278, **9325**
—Review Board Reports 9336
—transfer agreements 9044
—*see also* Acts, Pensions
Pensionable disabilities 9301
Pensions
—administration of 8260
—and insurance, policy on 9044
—and National Health, Department of 4902, 9252
—auxiliary workers pensions, war 9388
—disability pensions 5070

Pensions (cont'd)
—merchant seamen pensions, war 9388
—special operators pensions, war 9388
—transfer agreements 9047
—*see also* Pension, Bureau of
Performing artists, Canadian 7520
Performing arts 7680
Performing Rights Societies 1341
Permanent missions 2306
Permit Officers 7390n
Permits *see* Acts
Personal
—bankruptcy proceedings 1176
—commodity and estate taxes 2559
—income tax unit 2559
Personnel
—Management Committee 2443
—Management Manual 9036
—Records Systems 8300
Pest *see* Acts
Pesticide Residue Compensation *see* Acts
Petawawa Forest Experiment Station 1830
Petition of Right *see* Acts
Petitioners for Private Bills 132
Petroleum
—export charges 1707
—products, mandatory allocation of 1664
—*see also* Acts, Institute of Sedimentary and
PFRA 6630
Pharmaceuticals, procurement of 8240
Photo Centre, Canadian Government 7714
Photo gallery 7713
Photography, assistance to 7520
Photography, still 7713
Photothèque 4137
Physical anthropology 7826
Physical disability 368
Physics Division 6986
Pictures Division 7861
Piers *see* Acts
Pilot Projects 6504
Pilotage
—Authorities 8630
—Authority, Great Lakes **8870**
—Pacific **8945**
—nautical and pilotage services 8630
—service 8623, 8872
—*see also* Acts
Pipeline
—Canadian Transport Commission 8902
—Commodity Pipeline Transport
Committee 8907
—International 1703
—Interprovincial 1703
—Safety 1704
—Tariffs, Regulation of 1705
—Tolls, Regulation of 1705
—Transportation of oil and gas 1705
—Utility Crossings 1704
Placement counselling 4225
Planning
—and Co-ordination Division 9036
Planning (cont'd)
—and Evaluation-Division 9074
—Branch 9050
—Family 2468
—Projects, Directorate of 6031
—*see also* Policy and
Plant
—breeding 2466
—diseases 534, 592
Plaques, manufacture of 8555
Pleasure craft, charts and maps for 1944
Point Pelee National Park 3004
Point Roberts Investigation Board 2481
Polar Continental Shelf project 1495
Police
—Canadian Police Information Center 8186
—community relations 8158
—jurisdiction, (RCMP) 8157
—Royal Canadian Mounted **8150**
—*see also* Acts
Policing
—airports 8173, 8189
—northern regions 8194
—preventive 8158
—services 8157, 8158
—analysis for federal gov't 1230
—evaluation for federal gov't 1230
Policy
—Analysis Group 1230, 2215
—and Planning Division 9085
—Policy Proposals 9012
Political Affiliations, Members of the
House of Commons 215-220
Pollution 1872, 1874, 1880, 2280, 9164
—Air Pollution Control 1870
—regulations and guidelines 1872
—Air Pollution Programs 1872
—anti-pollution Programs 8740
—control 1942, 3184
—emissions, control of 1874
—of water by oil 8957
—problems 1868
—water 1876
—*see also* Acts
Population and Health Sciences 2468
Population and Health Studies 2437
Port Alberni Harbour Commissioners *see* Acts
Ports, National Ports Council 8932
Post-loan counselling 9254
Postmaster General 5601
Post Office Department **5600**
—*see also* Acts
Post offices, number of 5737
Post-production grants 7520
Post-secondary
—Education 7350
—Institutions, assistance to 7521
Posts
—abroad, explanation of 2389
—diplomatic 2428
Poultry, Dept. of Agriculture 527

Power
—lines, international 1703
—Northern Canada Power Commission **3165**
—projects 1585
—*see also* Acts
Power Plant
—Field, B.C. 3173
—Moose Factory, Ontario 3173
Prairie
—Farm Assistance Administration 610
—Farm Rehabilitation Administration 6630
—Regional Laboratory 6986
—Portage International Board of Control 2482
Precious metals, advertising of 1145
—*see also* Acts, Glossary
Precious metals, advertising of 1145
—*see also* Acts
Precedence list, cabinet members 6045
—*see also* Glossary
Pregancy, entitlements to UIC benefits 4476
Premium taxes, collection of 2858
Prepackaged consumer goods, advertising of 1145
Preparatory Commission for conversion to the metric system 3470n
President *see* Glossary
President of the Queen's Privy Council 1104, 6009, **5650**
—*see also* Office of the
Prevention
—of disease 2468
—oriented policing service 8158
Price fixing, investigation of 1113
Price stabilization program 705
Price support measures 2142
Prices
—and income Commission 1235
—Food Prices Review Board 1285
—Fisheries Prices Support Board **2140**
—Group 1235
—statistics 3505
Primary industries statistics 3505
Prime Minister 33, 2202, **5800,** 6012, 6020, 6036, 6299, 8174
—*see also* Glossary
Prime Minister's Residence *see* Acts
Prince Albert National Park 3004
Prince Edward Island National Park 3004
Printing
—product centre 8450
—services, federal government 8245
—*see also* Committees, Senate
Priorities and Planning Secretariat 6025
Prisoners, registration of warrants for removal 1103
Prisons, responsibility for 7905
—*see also* Acts
Private
—bills *see* Examiner of Petitions for, Petitioners
—Legislation Branch see Committee and
Privileges and immunities, diplomatic and consular 2274
Privileges and immunities, diplomatic and consular (cont'd)
—*see also* Acts
Privy Council for Canada, The Queen's
—history of 6005
—membership in 6005
—President of 343, 1195, 6009, **5650**
—swearing in of members 034
Privy Council
—Office 3720, 4838, **6000**
—Office Section (Justice) 3625
—*see also* Glossary
Privy Seal of the Governor General 1109, 1110
Prize *see* Acts
Prizes
—and Awards 7540
—Canada-Belgian Literary 7540
—Molson 7540
—Translation 7540
Probation 7987
Proceedings *see* Votes and
Proclamations, registration 1110, 1180
Producers of milk 706
Product
—price support program 706
—safety 1145
Production grants 7520
Products
—Agriculture Products Board **600**
—National Farm Products Marketing Council **790**
Professional
—artists, assistance for 7520
—development 338
—practices 339
—services 8450
Proforma Bill *see* Glossary
Program
—Branch 9010
—for the Employment of Law Students by Police Forces 3645
—priorities, content and the allocation of resources 9010
—northern 2958
Project cost grants 7520
Promotion in the Public Service 367
Propane, export of 1706
Property
—and civil rights, Yukon Territory 3127
—and commercial law 3740, 3745
—Canadian 2270
—protection of 8177
—rights 8160
—family 3859
—*see also* Declaration of
Proprietary Corporation 1000, 1631, 1647, 2162, 2777, 3402, 6802
—*see also* Acts, Glossary
Prorogation
—of Parliament 34, 57
—*see also* Glossary
Prosthetic services 4941, 9257

Protection
—Environmental Protection Service 1868
—of fisheries resources 1900
—of the consumer against fraud 1145
—of the environment 1868
—*see also* Acts
Protocol Division 2221
Province of Canada 153
Provisional Orders of the House of Commons 178n
Provincial
—and Federal Affairs (Environment) 1974
—interest in International Affairs 2340
—marketing agencies 708
—Museum and Archives of Alberta 7810
—*see also* Acts, federal-provincial, intra-provincial
Public
—Accounts 8260
—audit of 332
—review of 2610
—of Canada 8280
—and Fiscal Accounts of Canada 8310
—Archives of Canada **7850**
—Archives Records Scheduling and Disposal 7852
—assistance policy, consultative services in 5054
—Commission of Inquiry into Organized Crime 8163
—communication services 1004
—debt, management of 2630
—Finance Statistics Branch *see* Institutional
—health
—facilities 4908
—Yukon 3127
—Housing 9164
—Printing and Stationery, Dept. of 8202
—Property (audits) 327
—Records Division 7859
—Records Order 7852
—Servants
—Claims against or concerning Crown 421
—health of 4910
—inventions 6952
—Service
—Arbitration Tribunal 5684
—Commission **360,** 7203, 9005, 9082, 9087
—health 4932
—engineering 1804
—Staff Relations Board **5670,** 9048
—Works, Department of ... 3740, 4128, **6300,** 8395
—Works Dept. of (NWT Gov't) 3180
—Work's, Dept. of, (Yukon Gov't) 3129
—*see also* Acts, Bureau of, Glossary
Publication of Statutes *see* Acts
Publishing 7520
—Branch 4139
—Decisions 4141
—Development, Sec'y of State 7305
—Information Canada 4139
—Services 4129
Puisne judges 455
Pukaskwa National Park 3004
Purchase and resale agreements, money market dealers 2732
Purchasing, Canadian Government Purchasing Standards Committee 8477

q

Quantitative Analysis Course 9052
Quarantine
—airport quarantine facilities, location of 4943
—maritime quarantine stations 4941
—*see also* Acts
Quebec Pension Plan 5227, 9044
Quebec Savings Bank *see* Acts
Queen Elizabeth II Canadian Research Fund **5950**
—*see also* Acts
Queen 6030
Queen, relationship to Canada 001
Queen's
—Bench Division of New Brunswick 480
—Printer 4129, 8202
see also Printing Services
—Privy Council for Canada 6005, **5650**
swearing in of members 034
—*see also* Glossary, President of

r

Race discrimination 368
Racetracks 8171
Radar research 850
Radiation
—exposure to members of the public 4955
—protection 1544
—workers, health and safety of 4955
—*see also* Acts
Radio
—active isotopes 1578, 1582
—and Electrical Engineering 6986
—and radar research 850
—Canada International 7564, 7575
—Communications 805
—frequency spectrum 805
—licensing 825
—programming 7554
—research 850
—service 7565
—spectrum, regulation of 880
—telegram 1004
—telephone 1004
—transmission 1004
—*see also* Acts, Canadian
Rail
—and ferry transportation 8690
—movement of grain 8952
—needs 8862
—system 8862
—transportation 8695

Railways
—and Canals, Department of 8602
—and Grains Directorate 8704
—Canadian Transport Commission 8903
—Transport Committee 8907
—*see also* Acts, Canadian National, Inquiry on Future Disposition of Rainy and Nanakan Lakes International Board of Control 2482
Rainy River International Pollution Surveillance Board 2483
Rare species 1856
Rates of Pay research into, Public Service .. 6217
Reactor Safety Advisory Committee 1544
Readjustment *see* Acts
Real Estate 9174
Real property
—and Contracts Policy Division 9078
—goods, services and 9075
—inventory, federal government 6325
—management, policies which govern 9065
Real estate appraisals 9254
Rebate
—corporate taxes 5315
Receiver General cheques, issuance of 8280, 8290
Reconstruction and Supply, Department of 8453
Records
—disposal of 7869
—Management 7869
—Service 8193
—*see also* paperwork
Recreation
—and Conservation 2998
—and culture 9210
—and tourism services 1820
—Branch 3143
—outdoor 1864
Recreational
—boating 1965
—fisheries 1967
Recruit training, armed forces 4697
Recruitment and Selection 4245
Red River International Pollution Surveillance Board 2483
Reference Branches *see* Index and *or* Information and
Refining
—Eldorado Mining and Refining Ltd. 1647
—Uranium concentrates 1648
Reforestation practices 1832
Reform *see* Law
Reformatories, responsibility for 7905
Refunds (Natural Resources) *see* Acts
Regional
—Analysis 6630
—and Long Term Growth 2650
—and area developments, econ. dev. 2525
—Branch Line Inquiry **8950**
—Development banks 2239, 2592
Regional (cont'd)
Incentives Board 6850
Incentives Program 6511
—Economic Expansion, Department of 2654, 3740, **6500**
—Operations 4143
—*see also* Acts
Register of
—Canadian residents abroad 2300
—mortgages and charges of corporations ... 1170
Registered Indians, health services for 4924
Registered Trade Marks 1205
Registrar General
—Department of 1102
—Department of Territorial Secretary and ... 3144
—of Canada 1180, 2202, 7202, 8541
—*see also* Office of
Registration
—Division 1110
—of electors 395
—of industrial designs 1210
—office 1110
Registry of federal-provincial documents 5860
Regulation *see* Glossary
Regulations and other Statutory Instruments *see* Committees, Senate
Regulatory Services Activity 8670
Rehabilitation
—Dept. of Health, Welfare and 3136
—of offenders 8003, 8004
—residential rehabilitation assistance 9182
—services
—consultative services in 5054
—for disabled persons 4418
—Vocational Rehabilitation of Disabled Persons 5063
Reinstatement in Civil Employment *see* Acts
Releases
—on grounds of incapacity or incompetence in the Public service 367
—register of 1103
Religion, discrimination based on 368
Remissions
—corporate taxes 5315
—responsibility for 7905
Remote Sensing *see* Canada Centre for
Renewable resources 1807, 1827
Rental housing 9173
Repeal *see* Glossary
Répertoire géographique du Québec 1608
Report, MacMillan Commission 2729
Reporting *see* Committee
Representation Commissioner **390**
—*see also* Acts
Reprography programs 7871
Reptiles, collection of 7836
Resale agreements, money market dealers 2732
Research
—and Conservation Laboratory 7819
—and International Affairs 1208
—applied 5158

Research (cont'd)
—aquatic ... 1925
—basic ... 5158
—biology ... 1580
—Branch (Library of Parliament) ... 309
—Bureau, Special ... 2223
—chemistry ... 1580
—clinical ... 5158
—Consular policy ... 2290
—Criminological ... 7960, 7979
—Defence Research Board ... 4620
—Development
—Contracting out policy ... 8230
—research centres-developing country problems ... 2437
—Programs, labour ... 3910
—development ... 5158
—economic ... 732
—education-related ... 7330
—Engineering ... 1580
—facilities ... 7857
—fisheries ... 1925
—forest resources ... 1830
—Freshwater ... 1852
—grants ... 7516
—linguistic ... 7320
—Health sciences ... 5153
—Humanities Research Council ... 7517
—in Geophysics Activity ... 1490
—International Development Research Centre ... **2450**
—Laboratory ... 590
—land use ... 1866
—Law ... 3855
—Manpower and Immigration ... 4418
—Medical Research Council ... **5150**
—Medicine ... 1580
—National
—Research
—Council of Canada ... **6975**
—Laboratories ... 6986
—networks ... 2470
—post doctoral ... 7538
—physics ... 1580
—Queen Elizabeth II Canadian Research Fund ... **5950**
—Resources ... 7960
—Senior Research Scholarships ... 7538
—social ... 2460, 7516
—Social Sciences Research Council ... 7517
—stations ... 1912
—summer student ... 7962
—Surveys, and Evaluation ... 4145
—Technological ... 6982
—Technology and Systems ... 850
—telecommunications ... 1015
—training, Canada Council ... 7516
—transportation ... 6986
—wildlife problems, research into ... 1854
—*see also* Acts, Consumer, Corporate, Federal Task Force on Energy, Geological, Mineral and Energy, Mining and Metallurgical Investigations and, Office of Energy Conservation, Pay, Special
Researchers ... 7857
Reserve fund ... 2828
Residential
—accommodation, for students ... 9164
—rehabilitation program ... 9182
Resource
—departments (emergencies) ... 4832
—development ... 1460
—management ... 1820, 1846
—Management and Conservation Branch ... 1427
—Programs ... 2530
—satellites ... 1505
Resources Branch ... 1116
—*see also* Acts
Responsibility Allocation (emergency) ... 4832
Restaurant of Parliament (Joint) *see* Committees, Senate;
Restoration programs ... 7871
Restrictive Trade Practices Commission ... 1113, 1120
Retired Canadians, New Horizons ... 5085
Retirement pensions ... 5070
Returned Soldiers' Insurance *see* Acts
Revenue *see* Acts, National
Revolutionary groups, investigation of ... 8175
Richelieu-Lake Champlain Engineering Board Investigation Board ... 2481
Riding Mountain National Park ... 3004
River *see* Acts, Roseau
Road
—and motor vehicle traffic safety ... 8700
—freight operations ... 8855
Rockets, filling and assembly ... 8407
Role of the Governor General ... 032
Roosevelt-Campobello International Park Commission ... **2495**
—*see also* Acts
Roseau River Drainage Investigation Board ... 2481
Royal
—assent ... 056
—*see also* Assent
—Canadian
—Academy of Arts ... 7815, 7818
—Air Force ... 4605
—Mint ... 2503, 2543, **8550,** 8552
—Mounted Police ... 003, 1180, 7203, 7905, 7935, **8150,** 9257, 9294, 9296, 9510
—Navy ... 4605
—Commission of Inquiry into the Tanker Arrow ... **8955**
—Commission on Corporate (Concentration) ... **6090**
—Commission on the Status of Women ... **5117**
—Commissions ... 5937
—*see also* Commissions of Inquiry
—Administration of ... 6040
—Prerogative of Mercy ... 8108

Royal(cont'd)
—Visits 55, 7310
—*see also* Acts, Glossary, Commissions of Inquiry
Royalties, inventions 6952
Rules of Court 444
Rules of the Senate of Canada 105
—*see also* Committees, Senate
Rural
—and native housing 9174
—co-operatives 2437
—development 2437, 2460, 6504
—education 2470
—health care delivery systems 2468
—peoples 2455, 2460
—*see also* Canadian Council on

S

Safety
—federal employees 3930
—highway 8700
—margins of contaminants 1942
—Regulations 1704
—road and motor vehicle traffic 8700
Sailing Directions 1944
Saint Lawrence Seaway Development Corporation 8966
Saint Lawrence *see* Acts, St. Lawrence
Salaries, administration 9041
—*see also* Acts
Salary Structures 9038
Sales and excise taxes, collection of 5325
—*see also* Acts
Salmon
—International Pacific Salmon Fisheries Commission 1960
—*see also* Acts
Saltfish *see* Acts, Canadian
Saskatchewan-Northwest Territories Boundary Commission 1686
—*see also* Manitoba-Saskatchewan
Satellite
—circuits 1004
—Communications technology 865
—earth and cable stations 1023
Satisfied Securities *see* Acts
Savings Bond *see* Canada 2630
Sawmilling 1838
Scholarship
—awards 2320
—program (CIDA) 2432
Scholarships
—and fellowships 6988
—Post-Doctoral Research 7538
—Senior Research 7538
Scholastic manuscripts 7857
Science
—and Engineering Procurement Service 8230
—and Technology,
—Ministry of State for **6900**
—policy 2470
Science(cont'd)
—Culture and Information Secretariat 6020
—Council of Canada **7100**
—film unit 7726
—National Science Library 9263
—policy and research, economic development of 2525
—product centre 8450
—*see also* Acts; Committees, Senate;
Sciences *see* Earth
Scientific
—and engineering research 6982, 6988
—and industrial research, fostering of 6980, 6986
—and Social Legal Services Branch 3675
—and Technical Information Dissemination 6990
—and technological research 7103
—manuscripts 7857
—Relations and Environmental Problems 2245
—relations with other countries 2245
—*see* Bureau of, International
Screening Service, Metric 8486
Scripps Institution of Oceanography 1953
Scroll of the Clerk of the Senate 140
Sea
—combat-ready and maritime air forces 4678
—International Council for the Exploration .. 1956
—Law of the
—and fisheries section 2278
—and outer space 2276
—state and ice information services ... 1820, 1824
Seabed 2278
Seal of the
—Administrator of Canada 1109
—Registrar General of Canada 1109, 1110
Sealing *see* Canada-Norway
Seals *see* Acts
Seamen
—accident compensation 3930
—*see also* Acts, Merchant
Search-and-rescue services 4692
Seaway International Bridge Corporation Limited **8975**
Second Language teaching 7320
Secondary
—industry, economic development 2525
—reserve ratio requirement 2730
Secretariat
—Canadian Intergovernment Conference **5850**
—of the Constitutional Conference 5852
Secretariate's Management Committee 9051
Secretaries *see* Acts, Parliamentary
Secretary
—of State, Dept. of the 393, 1104, 1195, 3720, **7200**, 7732
—of State for External Affairs 2201, 2229, 2427, 2449
—of State of Canada 2202, 7201, 8541
—to the Cabinet
—and Clerk of the Privy Council 6002, 6011
—Federal-Provincial Relations 6003, 6030

Secretary(cont'd)
—to the Governor-General **050**
—*see also* Glossary
Secrets *see* Acts
Sector Committees 3476
Securities
—Branch (CCA) 1178
—Government of Canada 2734
—market, functioning of 1180
—*see also* Canadian
—provincial 2734
—United Kingdom 2734
—U.S. 2734
Security
—airport 8173
—and Communications Support Services 880
—control, atomic energy substance 1534
—Council 2308
—equipment 8178
—federal property 8177
—Income 5045
—of information and property 7940
—Old Age Security Pensions 5010, 5049
—services 8250
—*see also* Bureau of
Sedimentary *see* Institute of
Seed Grain *see* Acts
Seeds *see* Acts
Selected Dissemination of Information 7759
Selection standards, immigrants 4255
Seminars for the continuing education of judges 482
Senate **075**
Senatorial designations and/or divisions, definition of 143n
Senators
—eligibility 084
—list of 143
—political affiliation 143
—representation in 077, 078
—research for 309
Senior
—arts grants 7520
—Police Administration training course 8189
Sentencing 3858
—Project on 3862
Sergeant-at-arms, duties of 190
Service industries, statistics on 3505
Serviced land, development of 9170
Services
—and utilities program (NCC) 9210
—Branch 1117
—Consular 2287
—*see also* Department of Supply and
Settlements, United Nations Conference on Human 9146
Sewage
—systems
—NWT 3170
—Yukon 3170
—treatment 9164, 9184
—assistance 9180
Sewage(cont'd)
—water and sewage systems, Northwest and Yukon territories 3165
Sex discrimination 368
Shared cost programs 2568
—*see also* Cost sharing
Shell eggs 607
Ship
—Branch 1946
—Harbour National Park 3004
Shipbuilding Branch 8202
Shipping
—international 8630
—technology of 7842
—*see also* Acts
Ships, procurement of 8230
Short term grants 7520
Shortwave radio program 7575
Sick leave programs 9044
Silver, buy and sell 8165, 8555
Site clearance programs 9170
Sites *see* Historic
Sixth (Legal) Committee of the United Nations General Assembly 2276
Skagit River International Board of Control . 2482
Slide shows, audio-visual 7713
Small
—arms, filling and assembly 8407
—business loans program 3131
—business management courses 4230
—craft harbours 1965
—debtor *see* Programs
—Farm Development Program 752, 761
—loans companies 2854
—*see also* Acts
Social
—action projects 7652
—affairs (Canada and the UN) 2310
—Development and Manpower Policy 2563
—Insurance
—Branch *see* Canada Pension Plan
—Numbers, registration 4490
—Policies, fiscal and financial objectives 2563
—policy and programs 825
—Policy Secretariat (PCO) 6023
—Sciences 7516
—and Human Resources Division (IDRC) 2470
—applied 2470
—research 2460, 7516
—Research Council 7517
—Security
—Services Programs 5020
—Welfare Branch 3139
Soldier *see* Acts
Soldiers Civil Re-establishment, Department of 4902, 9252
—*see also* Acts
Solicitor General, Department of the **7900,** 8002, 8004, 8093, 8103, 8159
—*see also* Acts
Solid waste management 1886

87 Souris and Red Rivers Investigation Board.. 2481
Souris River International Board of Control. 2482
Sovereign **001**
—*see also* Queen
Sovereignty, as a symbol 002
Soviet lectures 7532
Space program 865
Speaker, Senate duties of..... 100
Special
—Committees 178
—Drawing Rights 2620
—operators pensions, war 9388
—Programs (CIDA)..... 2434
—project grants..... 7520
—Research Bureau 2223
—Study Group..... 1235
—Tribunal, Energy Allocation Board 1666
—*see also* Acts, Glossary
Specifications *see* Canadian Government
Spending Program of government 9005
Spill technology 1890
Sport
—fisheries..... 1967
—fishing..... 1925
—National Advisory Council on Fitness and Amateur..... **5175**
—programs, amateur 3143
—*see also* Acts,
Sports archives 7858
Staff
—development 366
—relations 9046
—*see also* Acts, Public Service
Staffing, Public Service 365
Standardization *see* International Organization
Standards
—auditing and accounting..... 333
—Branch..... 1102
—Council of Canada 3473, **3550,** 8395, 8479
—effluent and emission..... 1868
—fishery products for human consumption . 1900
—Information on..... 8395
—International cooperation in field of 3553
—National Standards of Canada 8479
—pilotage 8972
—primary, physical, research into 6986
—producing organization 8395
—selection standards—immigration 4255
—*see also* Acts, Consumer
Standing Committees 178
Standing Joint Committees *see* Glossary
Standing Orders of the House of Commons 178n
State
—ceremonial occasions, responsibility for... 7205
—ceremonies 7315
—documents 034
—protocol..... 7315
—records..... 7202
Statistical
—Services 3528
—surveys co-ordination 9072
Statistics *see* Business, Industry, General
Statistics Canada.....2650, **3500,** 4139
—Daily 3537
—*see also* Acts
Status of Women
—*see* Advisory Council on, Office of the Co-ordinator of,
Statutes
—Office consolidation, preparation of..... 3735
—preparation of regulations 3735
—study and review of 3855
—*see also* Acts, Annual, Glossary
Statutory
—instruments 3720
—*see also* Acts; Committees, Senate
St. Croix River International Board of Control..... 2482
St. Croix River International Pollution Surveillance Board..... 2483
Steamship
—Board of Steamship Insp..... 8640
—ferry services..... 8855
—inspection..... 8623, 8640
—*see also* Acts
Steering Committees 3474
Still photography..... 7713
Still photos 4128
St. Lawrence
—Islands National Park..... 3004
—Great Lakes Pilotage Authority..... 8972
—River Board of Control 2482
—Seaway Authority **8960,** 8622, 8977
—*see also* Acts, Saint Lawrence
St. Mary and Milk Rivers International Board of Control..... 2482
Strategic
—Arms Limitation Talks 2259
—materials, export of 2243
Straw *see* Acts
Strikes
—Public Service 6207
—unlawful strikes or lockouts, declaration of 4105
Student Community Service Program..... 7260
Students
—aid..... 7350
—residences..... 2910
—summer student research program..... 7962
—training, for foreign students 7585
Subject matter committees..... 6018
Subsidiary Agreements..... 6530
Subsidy and price support program, dairy products 706
Submarine cables..... 1004
Subordinate Legislation *see* Glossary
Subsidy program for fishing vessel construction 1905
Subway systems, export of 3438
Succession duties, collection of..... 5455
Suggestion Award..... 378
Summoning of Parliament 34
Summons, registration of..... 1110

Sunday observance 3858
Superannuation
—administration of 8300
—and Retirement 2503
—plan 8280
—*see also* Acts
Superintendent of Insurance 2852
—*see also* Glossary
Superior and county courts 482
Superior Court of Québec 480
Supervisor of Licensing and Approvals 3184
Supervisors War Service Benefits *see* Acts
Supplementary Estimates 9016
Supplementary Retirement Benefits *see* Acts
Supply
—Administration 8220
—and Price Stability Program 733
—and Services, Department of 136, 3740, 4127, **8200**
—Systems, development of 8250
—*see also* Debates of the Senate
Supreme Court of Canada 343, 422, 430, **450,** 2880
—*see also* Acts
Surface
—and upper-air data 1818
—observing stations 1818
—Secretariat (DOT) 8752
Surplus
—goods and assets, disposal of 8503, 8505
—*see also* Acts
Survey methodology 3520
Survey Methods Divisions 3532
Surveying, hydrographic 1944
Surveyor-General of Canada (Lands) 1593
Surveyors *see* Board of Examiners
Surveys *see* Field and Air, Geological Research and
Surveys and Mapping 1410, 1470, 2453
Survivors benefits 5011, 5070
Swearing in
—members of Parliament 057
—the Prime Minister 057
System of National Accounts 3512

t

Tariff
—Board 438, 2503, **2875**
—classification 2880
—programs and appraisal 5315
—*see also* Acts
Tariffs 1450
—Trade and Aid 2576
Task forces 9052
—reference assistance for 307
—*see also* Commissions of Inquiry, Federal, Glossary
Tax
—assessment 5325
—Appeal Board 3878
Tax (cont'd)
—avoidance, investigation of 5465
—collection agreements, federal-provincial 5455
—evasion, investigation and prosecution of 5475
—fraud 8160
—Inspection 2503
—legislation, application of 5465
—Litigation Branch 3690
—measures affecting business 2557
—Policy and Federal-Provincial Relations 2555
—rebate plans, federal involvement 5455
—Review Board **3875**
—treaties 2561
—*see also* Acts
Taxation
—Yukon territory 3127
—*see also* National Revenue (Taxation)
Teaching facilities 7320
Technical Advisory Committee 3184
—*see also* Acts
Technological
—change, study of 5903
—support of social objectives 6986
—research 6982
Technology
—and Systems Research 850
—Development Bank 1874, 1883
—*see also* Science and Technology
Telecommunications 9072
—advice on (CIDA) 2437
—and Electronics Bureau (DOT) 8760
—Canadian Overseas Telecommunication Corporation **1000**
—committee 8907
—company 8855
—equipment, export of 3438
—facilities 8186
—Government Telecommunications Agency 880
—National 825
—Regulatory System 880
—services 8660
—system 1015
—*see also* Acts
Teleferry *see* Acts
Telegraph 1004
—*see also* Acts
Telephone 1004
Telesat Canada 865
Television service 7565
Telex 1004
Témiscouata Railway 8853
Temperance, voting under the Act 345
—*see also* Acts
Temporary Assignment Pool 9052
Terminology Directorate 7360
Terms and Conditions of Employment 9038
Terra Nova National Park 3004
Territorial
—Boundary Commissions *see* Interprovincial

Territorial (cont'd)
—government 2946, 2970
—Land Use Map Series *see* Northern Land Use Information Series
—Secretary and Registrar General, Dept. of 3144
—waters 2278
—*see also* Acts
Terrorist organizations, investigation of 7935
Textile
—and Clothing Board **3590**
—and clothing workers 3592
Textiles
—advertising of 1145
—Food, Drugs and Textiles Product Board .. 8450
—*see also* Acts
Theatre 7520
Thematic maps 1470
Theses Archives involvement 7755
Ticket of Leave *see* Acts
Tide level measurements 1940
Tides and Current Tables 1944
Timber Marketing *see* Acts
Timber Marking *see* Acts
Tobacco Restraint *see* Acts
Toll bridge system 8980
Topical Law Reports 5228
Topographical mapping 1470
—*see* Land Surveyors
Toronto
—Area Airports Project 8665
—*see* Acts
Torpedo warheads, filling and assembly of .. 8407
Touring Office 7524
Tourism
—Canadian Government Office of Tourism Group 3340, 7728
—Conservation and Information Services, Dept. of Tourism 3125
Tourist
—travel, promotion of 7718
Toxic chemicals 1856
Toys 1145
TRACE 2645
Trade 2878
—and Commerce, Department of 1102, 2427, 3202
—between Canada and other countries 8455
—development of 3403
—disputes, between Canadian exporters and foreign buyers 3433
—group 3265
—International
—co-operation in field of standards 3553
—relations 3300
—inter-provincial and export trade
—in farm products 793, 796
—in fish 2130, 2132
—intra-provincial trade
—in farm products 794
—in fish 2132
—Marks Branch 1205

Trade (cont'd)
—Marks Journal 1205
—Marks Office 1104
—*see also* Acts
—Practices Branch 1118
—restraint practices
—Tarrifs, Trade and Aid 2576
—unions 7203
—*see also* Acts, Committees, Senate, Industry, Trade and Commerce, Restrictive
Trademarks 1190, 7203
—*see also* Trade Marks
Traffic, road and motor vehicle traffic safety 8690
Training
—and Information Development 9089
—Bureau of Staff Development and 366
—courses 366
—penitentiary inmates 8004
—programs for students from developing countries 2434
—*see also* Acts
Trans-Canada Airline 8803
Trans-Canada Highway *see* Acts
Transfer of Duties *see* Acts
Translation
—contract translation section 7355
—Parliamentary 7345
—Prizes 7540
Translations *see* Acts, Bureau for
Transmission lines 1703
Transport
—air, advice on, for CIDA 2437
—Air Transport Board 8902
—Board of Transport Commissioners for Canada 8902
—Canadian Transport Commission **8900**
—Communications and Energy 2243
—Department of 1824, 2229, 4139, 4930, 8173, 8202, 8395, **8600**
—external relations 2243
—Minister of 2229, 8950
—Ministry of *see above* Department of
—statistics 3505
—Technology Development Branch 8732
—Urban Transport System 8736
—*see also* Acts
Transportation
—Aerial 1640
—Air 8803
—Arctic Transportation Agency 8720
—Canadian Air Transportation Administration 8660
—Canadian Marine Transportation Administration 8630
—Canadian Surface Transportation Administration 8690
—Council Secretariat 8758
—Development Agency 8730
—economic development 2525
—equipment, non-duty paid 5320
—ferry 8695

—highway 8695
—Inter-City and Regional Transportation Systems 8734
—minerals 1450
—Northern Transporation Company Ltd. **8940**
—program (NCC) 9210
—rail 8695
—regulatory activities re—atomic energy substances 1542
—research 6986
—*see also* Acts
Travel
—abroad 2293, 2297
—arrangements, Public Servants 8245
—documents, United Nations Refugee Convention 2302
—encouragement of 7260
—industry 3340
—grants 7520, 7530
—programs 7285
Travellers, supervision of health of 4939
Treasury
—Bill 2630
—Board 6016
—Board Secretariat 362, 376, 422, 430, 2430, 2503, 2508, 4806, 6016, 8395, **9000**
—Dept. of, Yukon Gov't 3131
—Office of the Comptroller of the 8202
—*see also* Glossary
Treaties 2204, 2272, 2345
—Terms of 5943
—*see also* Acts
Treatment services, veterans 9254, 9257
Treaty
—claims 2928
—Columbia River 1521
—interpretation, questions on international agreements 2272
—Non-Proliferation of Nuclear Weapons 1534, 2243
—records 2272
—respecting the demarcation at the international boundary between the United States and Canada 2452
Tree biology studies 1832
Trenton Harbour Commissioners *see* Acts
Trial Division 418
True labelling 1145
Trust Companies
—registration and supervision of 2854
—*see also* Acts
Trustees, powers of control over 1175
Tuna
—Inter-American Tropical Tuna Commission 1953
—International Commission for the Conservation of Atlantic 1954
Turkey Marketing Agency, Canadian 798

U

Unclassified Crown Corporation *see* Glossary
Under-Secretary of State 7201
Under-Secretary of State for External Affairs 2201, 2430
—*see also* Glossary
Underwriting agreements 2828
Unemployment
—Insurance
—Commission 2543, **4475**
—program 4487, 4492
—claimant services 4488
—services 4497
—*see also* Acts
UNESCO 7505, 7541, 7585
Unified Family Court Pilot Projects Program 3645
Union Catalogue, Canadian 7753
Union-Management Services 3925
United Nations
—and Legal Planning 2282
—audits 330
—Commission on the Status of Women 5514
—Conference on Human Settlements 9146
—Conference on Trade and Development 2239, 2592
—Development Program 2239
—Economic and Social Affairs 2310
—Educational, Scientific and Cultural Organization 2318
—Food and Agriculture Organization 1950
—mention of 28, 2257, 2272, 2276, 2282, 2306, 8452
—Organization 2592
—Political and Institutional Affairs 2308
—relief agencies 8452
—*see also* Acts, Bureau of
United States
—Department of Defense 8460
—government in Canada, defence construction 4856
—patents 1201
—pollution programs 1804
—Saint Lawrence Seaway Development Corporation of the 8981
—*see also* Acts
Units Working in French 9085
Unity, Canadian Identity and 7285
University
—Grants and Scholarships 5151, 6988
—professors, grants to bring them to Canada 7528
—research 850, 6988
Upper-air data 1818
Upper and Lower Canada, composition of 153
Uranium
—and Nuclear Energy 1427
—Canada Limited **1750**
—concentrates, refining 1648
—stockpiles of 1753

Uranium (cont'd)
—hexafluoride 1648
—ores, mining and milling 1648
Urban
—Affairs, Ministry of State for 3720, **9100**
—applications and planning (DOT) 8715
—development 9135
—Environment and Urban Economy Directorate 9120
—Growth and Land Directorate 9117
—information system 9127
—Institutions and services Directorate 9123
—policies, research related to 9112
—Policy 9117
—process 9106
—Program Evaluation Directorate 9125
—Research 9120
—Transport System 8736
Urbanization process 9101n
U.S. *see* United States
User Advisory Services 3541
U.S.S.R. *see* Academic exchanges with

V

Vacancies in Senate, reasons for 89
Vancouver
—Art Gallery 7810
—Laboratory 1920
—Museum and Planetarium 7810
Vascular plants 7835
Veal, Commission of Inquiry into 5882
Vegetables 527
—*see also* Acts
Vehicle, road and motor vehicle traffic safety 700
—*see also* Acts
Veneering 1838
Venice, Biennials of Venice and Paris 7820
Vertically-integrated industries 1117
Vessel construction subsidy administration 1925
Veterans
—Affairs, Department of 4902, **9250,** 9277, 9327, 9390
—Bureau Branch 9277
—dependants of 9254
—Land Administration 9255
—of World War II 9268
—Treatment Services 9257
—War Veterans Allowance Board **9380**
—welfare 9254
—*see also* Acts
Veterinary agency 542
Victoria Memorial Museum 7802
Video and photography 7520
Video tapes 7863
Visas courtesy and diplomatic 2296
Visiting Forces *see* Acts
Visual arts 7300, 7520
—*see also* Acts
Voluntary
—agencies, advisory services to 7255
—restraint certificates 5315
Voters, eligibility 163, 164
Votes
—and Proceedings 208
—*see* also Glossary
Voting *see* Absentee

W

Wage rates, minimum 3935
—*see also* Acts
War
—Assets Corporation 8501
—Canadian War Museum 7831
—claims 8542
—Commonwealth War Graves Commission 9262
—Veterans
—Allowance Board 9258, **9380**
—Allowance Committee 9382
—*see also* Acts
Warehousing facilities 8245
Warrants
—for removal of prisoners, registration of 1103
—of extradition, registration of 1103
Wartime munitions plant 8403
Waste, solid waste management 1886
Wastewater Technology Centre 1880
Water
—borne waste 3183
—chemical health hazards of 4955
—conditions, monitoring of 1505
—disposal 3183
—level measurements 1940
—management 2437
—pollution control 1870, 1876
—pollution programs 1882
—Quality Branch 3184
—Resource Management Program 1848
—Resources 3180
—system (NWT) 3170
—system (Yukon) 3170
—Transport Committee 8907
—*see also* Acts, Northwest Territories, Yukon Waters, charting of navigable
Waterton Glacier International Peace Park *see* Acts
Waterton Lakes National Park 3004
Waterway Program 8965
Wave climate studies 1940
Weather
—forecasting 1822
—impact of 1820
—services 1818
—*see also* Acts, Inland, Northern
Weighing and measuring devices 1145
Weights and measures, inspection 1218
—*see also* Acts

Welfare
—and Rehabilitation (Yukon) ... 3136
—Canadian Army Welfare Fund ... 9261
—Council *see* National
—information systems, improvement of
—International and Emergency Welfare
—National Welfare Grants ... 5030
—Services Branch (DVA) ... 9256
—Services Program ... 9256
—veterans ... 9254
—*see also* Acts; Committees, Senate; National Health and Welfare, Department of;
Welland Canal ... 8967
West Indies *see* Acts
Western
—Canada *see* Glossary
—Development Museum ... 7810
—Forest Products Laboratory ... 1831
—Hemisphere Affairs, *see* Bureau of
Whaling
—Commission, International ... 1961
—Convention *see* Acts
Wheat *see* Acts, Canadian
White Paper
—on foreign policy ... 2442
—*see also* Glossary
Whiteshell Nuclear Research Establishment ... 1580
Whole House *see* Committees of the
Wildlife
—Canadian Wildlife Service ... 1854
—management ... 1854
—resources, problems ... 1856
—research ... 1854
—*see also* Acts
Wind wave merchanisms ... 1822
Winding Up *see* Acts
Winnipeg Art Gallery ... 7810
—*see also* Acts
Women
—Office of Equal Opportunities for Women ... 374
—Office of the Co-ordinator of the Status of Women ... 6023
—removal of discrimination ... 6023
—Status of women ... 2310, 7265
—*see also* Acts, Royal Commission on, Advisory Council on
Women's
—Bureau ... 3940, 5117
—Directorate ... 7265
Wood, economic studies on ... 1838
Wood Buffalo National Park ... 3004
Working conditions ... 9044
Working party 3, OECD ... 2620
Workmen's Compensation Program ... 3144
World
—Bank ... 2592
—Exhibitions Program ... 2330
—Federalist Parliamentary Association *see* Canadian
—Food Program ... 607
World (cont'd)
—Health Organization ... 4998
—Meteorological Organization ... 1826
Writers, Canada Council aid ... 7521
Writs, registration of ... 1110

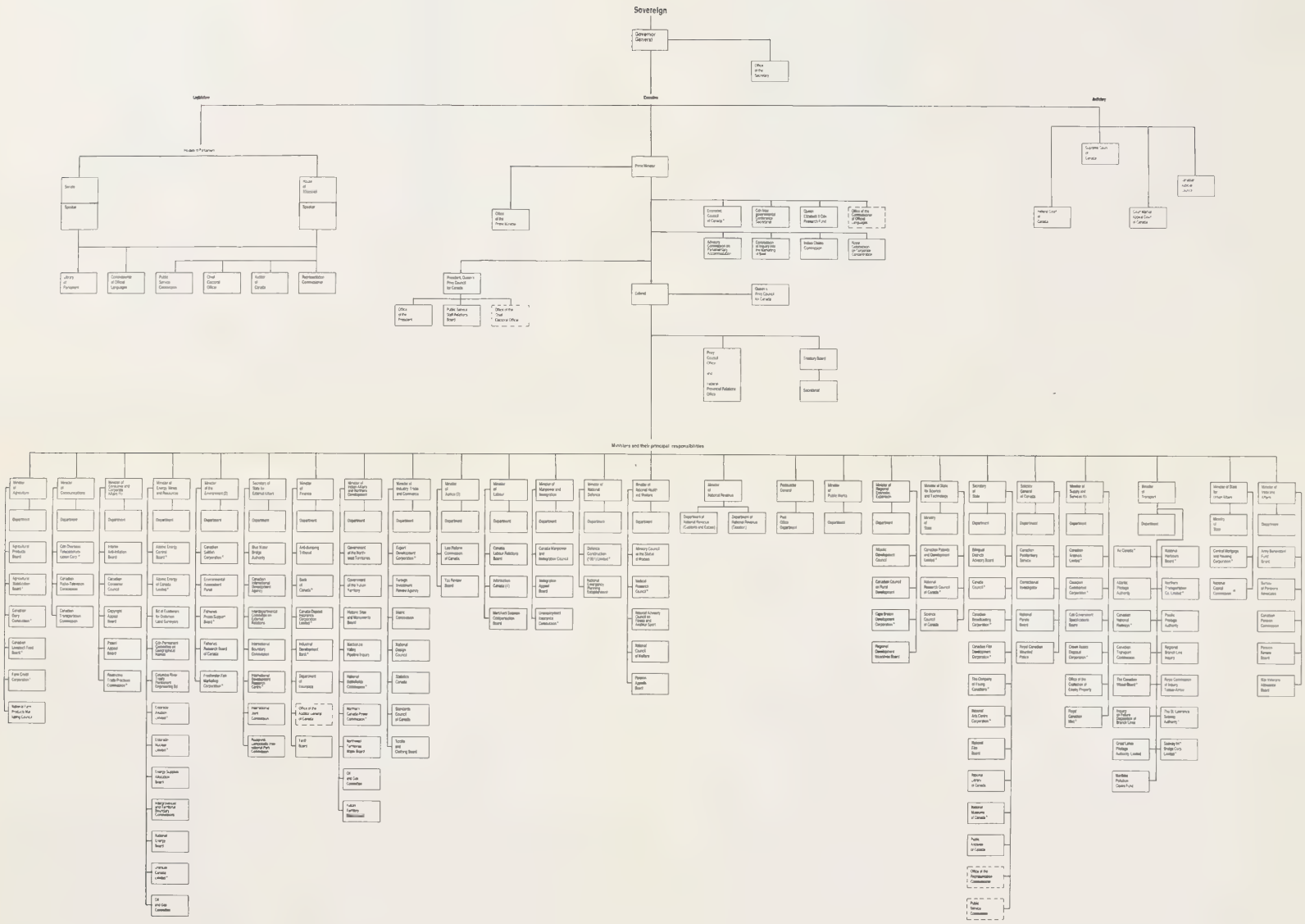
Y

Yoho National Park ... 3004
Youth Allowances *see* Acts
Yukon
—Health Care Insurance Plan ... 3137
—Hospital Insurance Services ... 3137
—Housing Corporation ... 3130
Yukon Territory
—Consolidated Revenue Fund ... 3131
—Council ... 1345
—Government of ... 3120
—oil and gas matters ... 3188
—pipeline ... 3159
—policing ... 8157, 8194
—sewage systems ... 3170
—Water Board ... 3174, **3190**
—water systems ... 3170
—wildlife ... 1854
—*see also* Government of the Yukon Territory

Z

Zirconium ... 1654
Zoology ... 7834

Organization chart—Government of Canada


Sovereign
Governor General
Office of the Secretary
Legislative
Executive
Judiciary
Houses of Parliament
Senate
Speaker
House of Commons
Speaker
Library of Parliament
Commissioner of Official Languages
Public Service Commission
Chief Electoral Officer
Auditor General of Canada
Representative Commissioner
Supreme Court of Canada
Federal Court of Canada
Court Martial Appeal Court of Canada
Prime Minister
Office of the Prime Minister
President, Queen's Privy Council for Canada
Office of the President
Public Service Staff Relations Board
Office of the Chief Electoral Officer
Economic Council of Canada *
Canadian Intergovernmental Conference Secretariat
Queen Elizabeth II Canadian Research Fund
Office of the Commissioner of Official Languages
Advisory Committee on Parliamentary Accommodation
Commission for the Purchase of Paintings
Indian Claims Commission
Royal Commission on Aboriginal Peoples
Cabinet
Queen's Privy Council for Canada
Privy Council Office and Federal Provincial Relations Office
Treasury Board
Secretariat
Ministers and their principal responsibilities
Minister of Agriculture
Department
Agricultural Products Board
Agricultural Stabilization Board *
Canadian Dairy Commission *
Canadian Livestock Feed Board *
Farm Credit Corporation *
National Farm Products Marketing Council
Minister of Communications
Department
Canadian Film Development Corporation *
Canadian Radio-television Commission
Canadian Transportation Commission
Minister of Consumer and Corporate Affairs (1)
Department
Atomic Energy Control Board *
Bank of Canada *
Canada Deposit Insurance Corporation *
Canada Mortgage and Housing Corporation *
Canada Post Corporation *
Canadian Commercial Corporation *
Canadian Patents and Development Limited *
Export Development Corporation *
Farm Credit Corporation *
Federal Business Development Bank *
National Research Council of Canada *
Northern Canada Power Commission *
Northern Canada Power Commission *
Northern Pipeline Agency *
Northwest Territories Water Board *
Old Age Security Fund
Petro-Canada *
Polymer Corporation Limited *
Public Service Staff Relations Board *
Royal Canadian Mint *
Saint John Harbour Bridge Authority *
Standards Council of Canada *
Teleglobe Canada Inc. *
Uranium Canada, Limited *
Minister of Energy, Mines and Resources
Department
Atomic Energy Control Board *
Atomic Energy of Canada, Limited *
Bay of Fundy Tidal Power Study Group
Canada Oil and Gas Lands Administration
Canada-Newfoundland Offshore Petroleum Board
Canada-Nova Scotia Offshore Petroleum Board
Canada Power Corporation *
Canada Southern Petroleum Limited *
Canadian Arctic Resources Committee
Canadian Centre for Mineral and Energy Technology
Canadian Commercial Corporation *
Canadian Energy Research Institute
Canadian Nuclear Association
Canadian Nuclear Safety Commission
Canadian Petroleum Association
Canadian Petroleum Research Institute
Canadian Standards Association
Canadian Steel Industries Research Association
Canadian Welding Bureau
Canadian Welding Institute
Canadian Wood Council
Canadian Wood Products Export Council
Canadian Wood Products Export Council
Canadian Wood Products Export

Organigramme du gouvernement du Canada


Souveraine
Gouverneur général
Bureau du Secrétaire du gouverneur général
Premier législatif
Premier exécutif
Premier judiciaire
Sénat
Président
Chambre des communes
Greffier
Cabinet du Premier ministre
Conseil économique du Canada
Secrétariat des Conférences intergouvernementales
Bureau du Conseil privé
Bureau du Conseil des ministres responsables des affaires fédérales canadiennes
Commissaire chargé d'enquêter au sujet de l'usage du sceau
Législateur d'actes des corporations constituées
Bureau du Conseil privé et Cabinet du premier ministre
Conseil privé
Bureau du Conseil privé et Bureau des affaires fédérales canadiennes
Conseil du Trésor
Secrétariat
Cour fédérale du Canada
Tribunal d'appel des anciens combattants du Canada
Conseil canadien de la magistrature
Ministères et leurs attributions principales
Ministre des Affaires des anciens combattants
Secrétaire d'État aux Affaires extérieures
Ministre des Affaires intergouvernementales et du Développement économique régional
Ministre d'État chargé des Affaires étrangères et du Commerce international
Ministre de l'Agriculture
Ministre de l'Approvisionnement et Services
Ministre des Communications
Ministre de la Consommation et des Corporations
Ministre de la Défense nationale
Ministre de l'Énergie, des Mines et des Ressources
Ministre de l'Environnement (2)
Ministre de l'Expansion économique régionale
Ministre des Finances
Ministre des Pêches et des Océans
Ministre de la Justice et procureur général du Canada
Ministre du Travail
Ministre de la Main-d'œuvre et de l'Immigration
Ministre des Postes
Ministre du Revenu national
Ministre de la Santé nationale et du Bien-être social
Ministre d'État chargé de la Science et de la Technologie
Secrétariat d'État
Solliciteur général du Canada
Ministère
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